



DIMBAL POLL MANAGER

ADMIN USER GUIDE



[HTTP://WWW.DIMBAL.COM](http://www.dimbal.com)

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Introduction

Congratulations! You have just purchased one of the most powerful Poll Management solutions available today. Let's get started installing and setting up your application.

The Dimbal Poll Manager was engineered to be powerful, feature rich and yet easy to implement. With just a small snippet of code you can include the Poll Manager anywhere on your website.

Polls are a great way to engage your visitors and make their experience more rewarding. It is also a great way to gather quick and simple insight into your users opinions and views. Users are often turned away by lengthy forms and surveys yet have no problem answering a quick single question poll.

The Dimbal Poll Manager is written using the PHP and MySQL. Many web hosts support PHP and MySQL (they are free open source technologies). If your web host does not support PHP and MySQL please contact us for assistance in finding a web host that does.

Support is available for you along the road as you use the Dimbal Poll Manager. If you get stuck or need any help, please just visit <http://www.dimbal.com/support> for any help or assistance.

The Dimbal Poll Manager is directed and enhanced based upon user feedback. Please do not hesitate to submit ideas or feature suggestions.

Don't forget to visit <http://www.dimbal.com> for other great software products.

It is my hope that you enjoy using the Dimbal Poll Manager. Please do not hesitate to contact us if there is anything we can help with.

Thank you

Ben Hall
Dimbal Software

Dimbal Poll Manager Features

The Dimbal Poll Manager is engineered to be a powerful Poll Management application. It is feature rich and packed with options that allow flexibility and customization. Below is just a high level overview of some of the features found within the Dimbal Poll Manager.

Have a feature suggestion? Visit <http://www.dimbal.com> to submit it.

- Money Back Guarantee. If you are not totally satisfied with your purchase we will give you a refund - plain and simple.
- One-Time Purchase. There are no renewal fees or subscription fees. Once you purchase the software you can deploy it with your web application.
- Support. Need help? Support is available via online forums, documentation and e-mail inquiries.
- Administration Panel. A powerful administration panel is provided to assist in the administering of your software.
- Multiple Responses Option. An option to allow or deny multiple responses to the same poll from the same user.
- Maximum Responses Option. An option to only allow a specific number of responses before closing the poll.
- Maximum Answer Choices Allowed. An option to allow more than one answer per poll.
- Start Date. An option to allow the poll to automatically begin on a specified date.
- End Date. An option to allow the poll to automatically end on a specified date.
- Status. Multiple status states to help you manage polls that are being created, are live, are expired and are deleted.
- Show Results. An option to either show or hide the results of a poll after the user has submitted their answer.
- Hit Counter. The total number of times that poll has been accessed is tracked automatically.
- Zones. Zones allow you to group your polls into logical groups and display a random poll from that group.
- Unlimited Polls. The system has no limit on the number of polls that can be in the system at one time.

Installation

Downloaded Files

Your software is available via Instant Download. This means that your entire software package will be available for download immediately after purchasing. The software is currently not shipped on a CD. If you would like a CD archive, one can be purchased by contacting us.

Once you have completed your purchase you should receive a download link to your software. This link will be displayed on the confirmation page once your purchase has completed. You will also receive the link via e-mail immediately upon purchase completion.

Trouble receiving your E-Mail? E-mails can often be delayed by up to ~15 mins. E-mails can also often be caught by spam filters. Please check your spam filters for the e-mail if you cannot find it.

If you did not receive your download link please contact us at <http://www.dimbal.com/support> for assistance in locating your receipt.

Once you have the download link you should be able to download a ZIP file that contains all the files you will need. Unzip this archive file to a spot on your computer.

Browsing the Included Files

There are several files included with your software purchase.

File	Description
dpm.zip	This is the main collection of files and code that make your software function. Unzip this collection of files but do not alter it's organization of folder structure. More on these files will be explained below.
DPM-Manual.pdf	This is the User Manual for installing and using the software. Please read it carefully before installing and using the software.
dpm_sql.zip	This is the MySQL database script that will need to be run to setup the database. If you do not have access to your database then you will need your web administrator to run it

	against your web application.
readme.txt	A simple readme document describing the included files.

System Requirements

Before you try to install the software it is important to verify that your web host meets the proper specifications. This software is written using the LAMP stack. Which means that it is written in PHP and MySQL and requires a Linux and Apache based web host.

Please verify that your web host supports PHP and MySQL applications. If they do not - please contact us for assistance in finding a web host that does.

This software is designed to run on multiple versions of PHP and MySQL. However for proper compatibility and optimal performance we recommend the following minimum versions:

- PHP: 5.4.x
- MySQL: 5.5.x

Installing the Code

Your first step is to install the code onto your web host. This can be achieved using a simple copy and paste action or an FTP client. We will walk you through the basic steps.

1. Unzip the dpm.zip archive to a destination on your computer.
2. Be sure not to alter the contents within the resulting folder. You can move the folder as a whole, but do not move the internal contents of the folder.
3. Copy the folder into a destination of your choice on your web host. This step is often accomplished using an FTP client to copy files to your web host. (If you need assistance you will need to contact your web administrator or web host). We often recommend to place it at the root level for your domain. (So if your domain is <http://example.com> then the code would be located at <http://example.com/dpm>)
4. You should now be able to open a browser and navigate to a setup landing page using the directory you choose in the step above. This landing page is called "setup.php" and is at the root of the folder structure. (For example: <http://example.com/dpm/setup.php>). The setup landing page will look something similar to the below image.

Application Setup Page

IMPORTANT! For security reasons, please remove this file from your deployment after setting up the Application.

Setup Steps

Step 1 : Connect to the Servers

If not done already, locate the SQL script provided for this application. Run this SQL script against your MySQL database to setup the database tables. Please see the User Guide for additional assistance.

Please enter your Server information below and then hit save. Your WebHost should have your MySQL Database connection information easily available for you.

The URL to the Installation Folder (with trailing /): <i>EX: http://www.dimbal.com/install-folder/</i>	<input type="text" value="http://www.example.com/dpm/"/>
Database Server Address: <i>EX: localhost</i>	<input type="text" value="not-set-yet"/>
Database Name: <i>EX: database_name</i>	<input type="text" value="not-set-yet"/>
Database Login User Name: <i>EX: login_username</i>	<input type="text" value="not-set-yet"/>
Database Login Password: <i>EX: login_password</i>	<input type="text" value="not-set-yet"/>
<input type="button" value="Submit"/>	

Connecting to the Servers

If you successfully see the setup.php page then it is now time to setup your config file so the application knows how to connect to your website and database.

NOTE: Before doing any interactions with any production or sensitive databases it is advised to make a backup of any existing data and or setups.

Installation URL. The installation URL is filled out for you. This is the URL location of where the Dimbal code was installed to. Please double check that the provided URL value is correct.

NOTE: Please ensure a trailing slash "/" is included on the end of the URL.

Database Information. The Dimbal Poll Manager needs a MySQL Database to run against. Generally this Database is setup by your webhost. Please consult your webhost account for the connection information. There are 4 pieces of information that we need to proceed.

1. Database Server Address. The server address for your database. This might be “localhost” or an IP address “192.168.0.1” or a domain name “database.myhost.com”.
2. Database Name. This is the name of the MySQL Database that we should connect to.
3. MySQL Login Username. A username for a MySQL user account to login to the database.
4. MySQL Login Password. An associated password for the MySQL user account above.

Hit the “Submit” button to save this information. You should then be presented with the second step of the installation process.

NOTE: If an error occurs with the Installation URL an error similar to the one below will appear. Please confirm that the URL entered is correct.

The URL Defined did not return as successful. Please verify the installation folder.

The URL to the Installation Folder (with trailing /):
EX: <http://www.dimbal.com/install-folder/>

NOTE: If an error occurs connecting to the Database it will present a message similar to the one below. Please double check the values entered in the provided fields, the majority of the problems at this stage are from incorrect Database login information.

We were unable to connect to your MySQL Database using the provided information. Please verify the connection information below.

The URL to the Installation Folder (with trailing /): EX: http://www.dimbal.com/install-folder/	<input type="text" value="http://example.com/dpm/"/>
Database Server Address: EX: localhost	<input type="text" value="localhost"/>
Database Name: EX: database_name	<input type="text" value="bad-db-name"/>
Database Login User Name: EX: login_username	<input type="text" value="user"/>
Database Login Password: EX: login_password	<input type="text" value="password"/>

NOTE: If you have continued trouble with connecting to your Database, please contact our support team at <http://www.dimbal.com/support>. Please provide the 5 values above so that we can diagnose connection issues.

Setting up the User Account and Database tables.

Now that the Installation URL is set and we can connect to your database it is now time to create

the Admin User and the other Database tables. You can do this by using Step 2 on the setup.php page. This will look like the following:

Application Setup Page

IMPORTANT! For security reasons, please remove this file from your deployment after setting up the Application.

Setup Steps

Step 1 : Connect to the Servers :: COMPLETED

Step 2 : Create the Admin Account

Once installed, use the form below to setup the default Admin User.

Admin Email:	<input type="text"/>
Admin Password (6 or more characters):	<input type="password"/>
<input type="submit" value="Submit"/>	

All Done : Login to the Application

Fill out the form to create the admin user.

- Admin Email: Enter the email address for the main Admin User. This e-mail address is also the username to login to the system.
- Admin Password: Enter the password for the main Admin User.

NOTE: The password must be at least 6 characters in length, otherwise an error will be shown such as the one in the following example:

The password provided was too short. Please provide a password at least 6 characters in length.

Admin Email:	<input type="text" value="example@dimbal.com"/>
Admin Password (6 or more characters):	<input type="password" value="123"/>
<input type="submit" value="Submit"/>	

When you hit submit several things will happen behind the scenes:

- The Database tables for the application will be created within the Database.

- The Admin user will be installed using the credentials you provided above.
- Sample data for the application will be created.

If these actions cannot be performed then an error message will be displayed. An example of this error message is below:

There was an error creating the Database Tables / Installing the first User Account. If the MySQL User Account provided does not have CREATE TABLE permissions please see the User Guide for manual installation of the Database Tables.

Admin Email:	<input type="text"/>
Admin Password (6 or more characters):	<input type="password"/>
<input type="button" value="Submit"/>	

This can often be caused by the MySQL User not having proper permissions to create tables on the designated database. If this occurs you have two options to work around this.

1. You can try connecting to the Database with a different MySQL user account, such as one that has proper permissions as outlined in the permissions section above.
2. You can follow the section below entitled “Manually Installing the Database Tables” to connect directly to your MySQL host and install the tables manually.

Installation Cleanup

Once you are able to successfully connect to the Database and the Database tables have been setup properly, you should see the following screen indicated that the installation has completed.

Application Setup Page

IMPORTANT! For security reasons, please remove this file from your deployment after setting up the Application.

Setup Steps

Step 1 : Connect to the Servers :: COMPLETED

Step 2 : Create the Admin Account :: COMPLETED

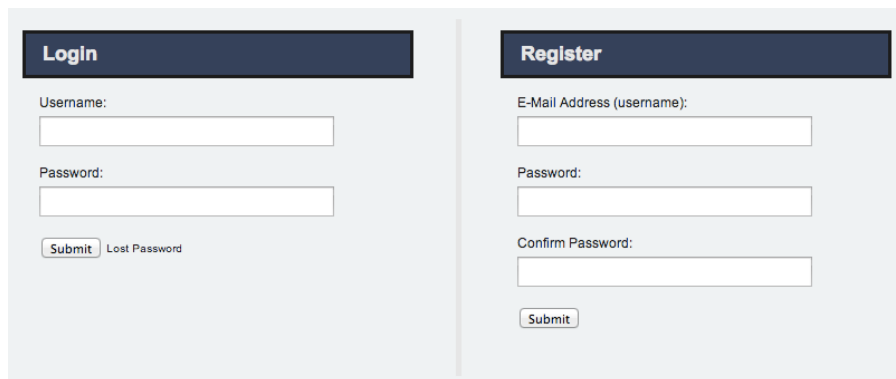
All Done : Login to the Application

All Done! Additional settings can be changed from the Admin -> App Settings menu.

Hit continue to remove this setup file and to go to the login screen.

[Continue to Login to Application](#)

When you hit the Continue button you will be redirected to login page. The setup.php file will also be deleted from the web installation. Once redirect you should see a login page similar to following:



The image shows two side-by-side forms on a light blue background. The left form is titled 'Login' and has fields for 'Username:' and 'Password:'. Below the password field is a 'Submit' button and a link for 'Lost Password'. The right form is titled 'Register' and has fields for 'E-Mail Address (username):', 'Password:', and 'Confirm Password:'. Below the confirm password field is a 'Submit' button.

Enter the Username and Password you choose during the setup process into the Login Form. Hit submit and you should now be logged into the application.

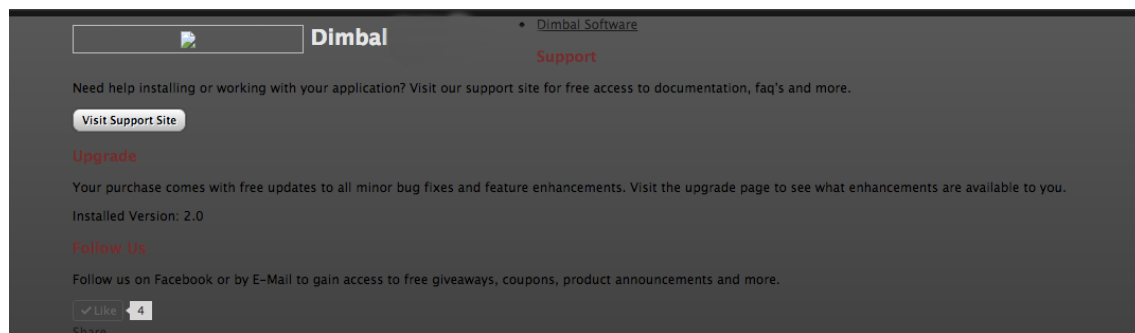
Congratulations! You have now successfully installed the Dimbal Poll Manager. In later sections we will discuss how you can further customize your application.

Installation Troubleshooting

Our goal is to make the installation process as simple and painless as possible. However we understand that some webhosts and web servers are setup very differently and may require specialized tweaking. The following sub sections hope to outline some of the common issues that may be run into depending on your web host settings.

Black Display on the Login Page

Upon completing the setup process you will be redirected to the login page. If the login page is mostly black and looks similar to following there may be an issue with your installation url. An example of this is below:



This is caused by a bad Installation URL. If the setup.php page is still on your webserver you can use that page to correct the issue.

You can also correct this issue manually by editing the config file. Use the following steps to manually edit the config file.

1. Download the following file to your local computer: “/includes/inc.configRuntime.php”
2. Within this file you should see a declaration similar to the following:

```
addDefine('URL_ROOT','http://bad-url/dimbal/');
```

3. Change the URL value to be the full URL to where your application is installed to. Be sure to include the trailing “/” at the end of the url.
4. Upload this file back to your web server.

Manually Installing the Database Tables.

If you were able to go through the setup page without any issues then you do not need to pay attention to this section.

If you received an error trying to setup the admin user you may need to manually install the Database Tables.

There was an error creating the Database Tables / Installing the first User Account. If the MySQL User Account provided does not have CREATE TABLE permissions please see the User Guide for manual installation of the Database Tables.

Admin Email:	<input type="text"/>
Admin Password (6 or more characters):	<input type="password"/>
<input type="submit" value="Submit"/>	

This section will help you achieve this. To manually install the database tables please following the steps below.

1. Unzip the dpm_sql.zip archive to a spot on your computer.
2. Run the SQL statements contained within the archive against your database. This step will vary depending on what tools your web host has made available to you. We will provide a couple different options below for you to choose from.

Option 1 - Copy and Paste the SQL Statements

One option is to copy and paste the SQL statements into a MySQL administration tool such as PHPMyAdmin.

1. Open the PhpMyAdmin tool (or other MySQL Administration tool) provided by your webhost.
2. Navigate to the Database you want to use. You will need to select the database in order to use it.
 - a. If a Database does not exist then you may need to create it. Instructions for this will vary depending on the MySQL Administration tool being used.
3. Once you are in the Database you want to use there should be a SQL command box that you can enter SQL commands into. The image below provides an example of this command box within a Database called "localhost":



4. Open the SQL file mentioned earlier that is contained in the archive.
5. Copy the entire block of code found within that SQL file. The SQL block of code will look something similar to the following:

```
CREATE TABLE IF NOT EXISTS `dimbalExample` (  
  `id` int(11) unsigned NOT NULL AUTO_INCREMENT,  
  `email` varchar(255) NOT NULL,  
  `data` mediumblob,  
  PRIMARY KEY (`id`, `email`)  
) ENGINE=InnoDB DEFAULT CHARSET=utf8;
```

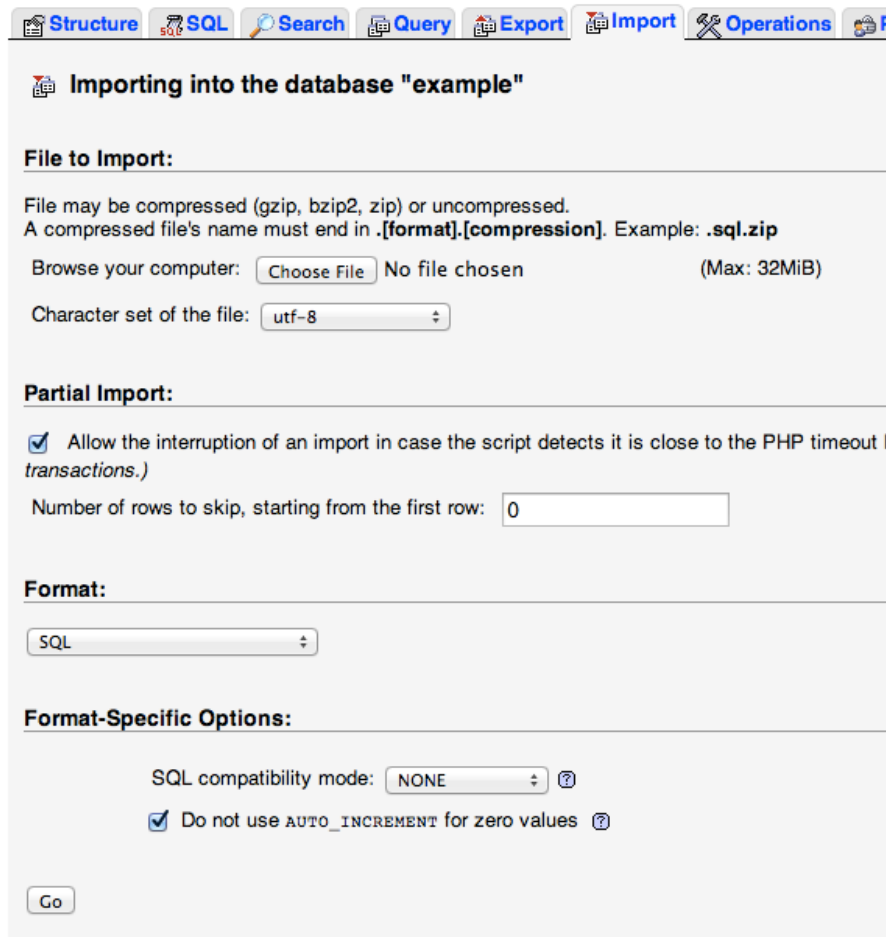
6. Paste the entire block of code into the PhpMyAdmin SQL command box
7. Press “enter” or “execute” (or whatever submit button is present) to run the SQL commands against your Database
8. A Status message should appear indicating that the SQL commands were either successful or failed.

Option 2 - Running the SQL File

An alternate method to setting up the Database tables manually is to have your MySQL Admin tool execute the SQL file directly. This is very similar to the above process, we will explain it below.

1. Open the PhpMyAdmin tool (or other MySQL Administration tool) provided by your webhost.
2. Navigate to the Database you want to use. You will need to select the database in order to use it.
 - a. If a Database does not exist then you may need to create it. Instructions for this will vary depending on the MySQL Administration tool being used.
3. Once you are in the Database you want to use there should be an option to run an

external SQL file. This is often considered an “IMPORT”. Select this option. The image below shows an example of the Import options.



The screenshot shows a web interface for importing data into a database. At the top, there is a navigation bar with tabs: Structure, SQL, Search, Query, Export, Import (selected), and Operations. Below the navigation bar, the main heading is "Importing into the database 'example'".

File to Import:

File may be compressed (gzip, bzip2, zip) or uncompressed.
A compressed file's name must end in **.[format].[compression]**. Example: **.sql.zip**

Browse your computer: No file chosen (Max: 32MiB)

Character set of the file:

Partial Import:

☒ Allow the interruption of an import in case the script detects it is close to the PHP timeout (transactions.)

Number of rows to skip, starting from the first row:

Format:

Format-Specific Options:

SQL compatibility mode: [?](#)

☒ Do not use AUTO_INCREMENT for zero values [?](#)

4. Using the File selector, navigate to the SQL file provided with the application and choose it.
5. Validate any other options that may be present, such as ensuring that the file is interpreted as a SQL file, if that option exists.
6. Hit “submit” or “enter” or whatever submit button is present.
7. A Status message should appear indicating that the SQL commands were either successful or failed.

Option 3 - Web Administrator Assistance

If the options above have all failed, then please do not hesitate to get in contact with us for support. It may be necessary that we ask your web host for assistance if there are in fact permission issues or other restrictions.

If you want to contact your webhost for assistance you can provide them with the SQL file that came with the application. If you start a support ticket with them you can use the following verbiage to help them understand the request.

To: < My Web Host >,

I would like to ask for assistance setting up a new PHP/MySQL application on my web server. The url to the installed application is: [http:// << Enter-Your-Install-URL >>](http://<< Enter-Your-Install-URL >>)

Specifically, I would like to ask for assistance setting up the Database for this application. Attached to this message I have provided the SQL file that contains the sql statements to create the database tables. Please run it against my database.

Also, can you please confirm for me what the Database Server Address, the Database Name, the MySQL Login Username and the associated Login Password is.

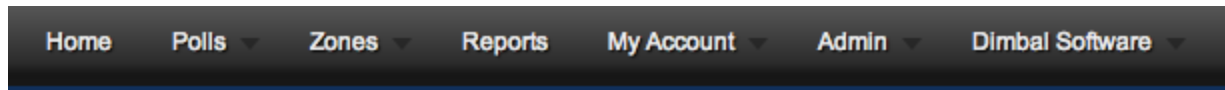
Thank you.

Your web host should have no trouble running the associated SQL file. If they do for whatever reason, please contact our support team.

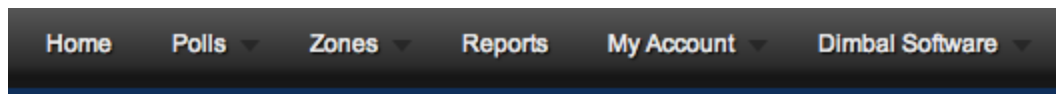
Basic Navigation

The Dimbal Poll Manager is designed to be easy to use and fast to navigate. A powerful navigation bar allows for fast movement across the various tools and components of the application.


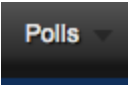
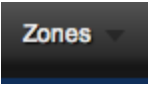

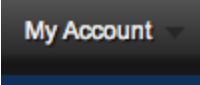
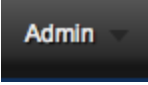
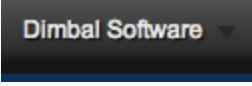
Below is the Navigation bar that Admin users will see:



Below is the Navigation Bar that non Admin users will see:



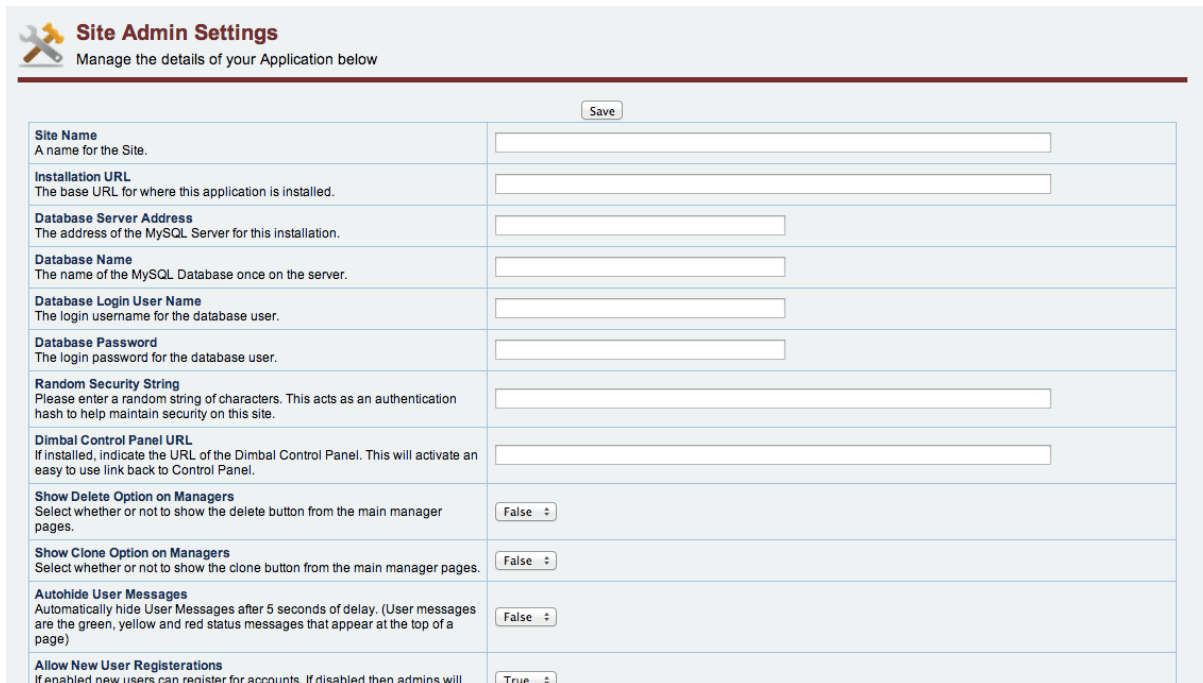
Below is a brief description of what each tab is designed for.

	Returns you to the main dashboard for the application.
	Manage your Polls, Create new Polls, Delete Existing Polls.
	Manage your Zones, Create new Zones, Delete Existing Zones.
	Build reports on Polls, Zones and the application as a whole
	Access and change settings relating to your account such as changing your login e-mail and login password
	Allows Admin users to modify application settings as well as manage user accounts
	Access support services, reach the main Dimbal homepage and get other assistance.

Customizing Application Settings

The Dimbal Poll Manager comes with a powerful Application Settings control panel that allows you to adjust various application settings. using this control panel you can enable and disable features, customize the look and feel and many other options.

Access this feature by going to the Admin Menu  and then selecting “Application Settings”. You should see a page that looks similar to the following image:



The screenshot shows the 'Site Admin Settings' page. At the top left is a wrench and screwdriver icon next to the title 'Site Admin Settings' and the subtitle 'Manage the details of your Application below'. A 'Save' button is located at the top right of the settings table. The table contains the following settings:


Site Name A name for the Site.	<input type="text"/>
Installation URL The base URL for where this application is installed.	<input type="text"/>
Database Server Address The address of the MySQL Server for this installation.	<input type="text"/>
Database Name The name of the MySQL Database once on the server.	<input type="text"/>
Database Login User Name The login username for the database user.	<input type="text"/>
Database Password The login password for the database user.	<input type="password"/>
Random Security String Please enter a random string of characters. This acts as an authentication hash to help maintain security on this site.	<input type="text"/>
Dimbal Control Panel URL If installed, indicate the URL of the Dimbal Control Panel. This will activate an easy to use link back to Control Panel.	<input type="text"/>
Show Delete Option on Managers Select whether or not to show the delete button from the main manager pages.	<input type="button" value="False"/>
Show Clone Option on Managers Select whether or not to show the clone button from the main manager pages.	<input type="button" value="False"/>
Autohide User Messages Automatically hide User Messages after 5 seconds of delay. (User messages are the green, yellow and red status messages that appear at the top of a page)	<input type="button" value="False"/>
Allow New User Registrations If enabled new users can register for accounts. If disabled then admins will	<input type="button" value="True"/>

You can change various settings to manipulate how your application looks and feels. You can also use this page to enable and disable various features. For example you can choose to Allow new user registrations or to turn this feature off.

Managing Polls


The heart of the Dimbal Poll Manager is in the Polls themselves. Let's spend some time going over how the polls work and what you can do to manage them.

Poll Manager

To manage the Polls go to the Polls tab in the menu bar  and then select "Manage Polls". If you have not yet created a poll you will see an empty table such as the one below. This is fine.



If you have created some polls then you will see a Poll Manager such as the example provided below:

**Poll Manager**
Create poll's to engage your users and obtain valuable insights.

Create New

Search for Polls

Containing Text: [clear](#)

Number of Hits: [clear](#)

Number of Responses: [clear](#)

Number of Choices: [clear](#)

Created Date Range: - [clear](#)











Active Date Range: - [clear](#)

Status: [clear](#)

Search

Show entries

Filter Results:

ID	Status	Edit	Text	Choices	Report	Preview	Display Code	Created Date	Hits	Responses	Delete
1			My New Awesome Poll	2			<div><div class="dpmWidgetWrapper"> dpmPoll="1"></div><script src="http://localhost:8888/DimbalProducts/"></script></div></div>	Jul 12, 2013	20	6	
2			A New Poll	3			<div><div class="dpmWidgetWrapper"> dpmPoll="2"></div><script src="http://localhost:8888/DimbalProducts/"></script></div></div>	Jul 12, 2013	1	1	

Showing 1 to 2 of 2 entries

Let's explore the various parts of the Poll manager. Throughout the application many of the managers follow a similar organization so as to make administering the different parts of the

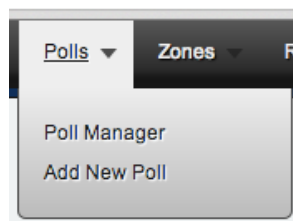
application as easy as possible.

The screenshot shows the Poll Manager dashboard. At the top left, the title 'Poll Manager' is followed by the tagline 'Create poll's to engage your users and obtain valuable insights.' (Callout 1). At the top right, there is a 'Create New' button (Callout 2). Below the header is a 'Search for Polls' section (Callout 3) containing filters for 'Containing Text', 'Number of Hits', 'Number of Responses', 'Number of Choices', 'Created Date Range', 'Active Date Range', and 'Status'. A 'Search' button is at the bottom of this section. Below the search section is a table of poll results. The first row (Callout 4) shows a poll with ID 1, status 'Active', title 'My New Awesome Poll', 2 choices, 20 hits, and 6 responses. The second row shows a poll with ID 2, status 'Active', title 'A New Poll', 3 choices, 1 hit, and 1 response. The table has columns for ID, Status, Edit, Text, Choices, Report, Preview, Display Code, Created Date, Hits, Responses, and Delete.

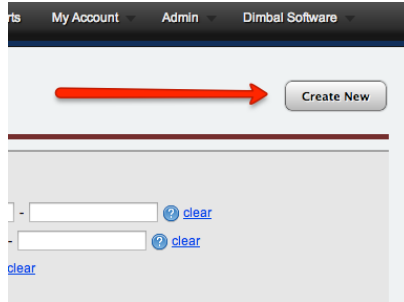
1. Title Area. Title of the page follows the same style throughout the application. This helps you know if you are on the main Manager, the main Editor and so forth.
2. Create New Button. This is a quick access button to easily create a new poll
3. Search Area. This is a powerful search utility that allows you to search for polls within your system based upon criteria such as the start date, number of responses, etc.
4. Search Results. in this section each individual poll will be listed along with some quick access data about the poll.

Create a Poll

To create a new poll you can do so by either selecting the “Add new Poll” option from the menu.



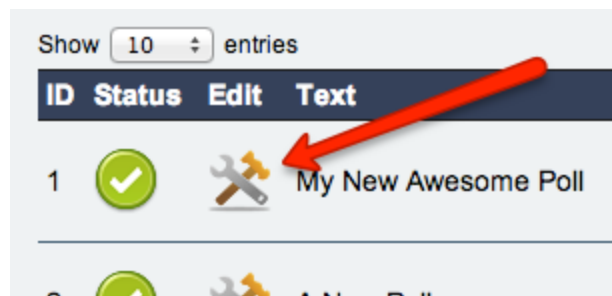
Alternatively you can select the “Create New” button from the Poll Manager Dashboard.



After you have selected to create a new poll you will be taken to an edit page without any information on it. This will be the template for your new poll. More details on editing your poll will be covered in the next section.


Editing a Poll

To edit your poll you need to select the edit button within the Poll Manager.



Alternatively if you select to create a new Poll then you will be automatically taken to the poll editor.

When the poll editor is brought up it should look something like this:

**Poll Editor**

Manage the details of your Poll below

delete

Save


Basic Poll Properties	
ID	
Question Text The Question displayed for the Poll	<input type="text"/>
Status Select whether this Poll is active or inactive	<input type="text"/>
Answer Choices Enter the Poll choices for users to vote for. Place a Checkmark next to choices you want to be active.	add choice
Assigned Zones Select the Zones that this Poll should be included in.	<input type="checkbox"/> My Awesome Zone
Created Date The date the Zone was created on	
Last Hit Date The date the poll was last accessed.	
Current Hit Count The current number of hits (displays) the Poll has received	<input type="text"/>
Current Response Count	

The left hand side of the editor holds the name of the fields that can be manipulated. Underneath the name is a brief explanation of what each feature does. On the right hand side is where you can change or enter the appropriate value for each item.

Managing Zones

Zones allow you to group polls into logical buckets. Then instead of calling a single poll directly, you can then call the Zone. A random poll from that zone will then be displayed on each request.

For example, let's assume that you manage a blog about Movies. You might have polls relating to various genres of movies. You can then create a zone for each genre such as, "Horror", "Drama", "Comedy" and so forth. You can then place all of the polls relating to Comedy movies into the Comedy zone. Then on blog posts about Comedy movies you can call the Comedy zone to show comedy based polls.

Access the Zone Manager from the Zones tab  in the navigation bar.

Creating, editing and managing Zones is very similar to creating, editing and managing polls.

Managing Users

As an administrator you have the ability to manage users assigned into the application. There are two levels of user accounts detailed in the table below:

ROLE	DESCRIPTION
User	Full control over all Polls, Zones and Reports.
Admin	All User Role permissions. Also has ability to change application settings and has full control over all User objects.


Access the User Manager from the Admin tab  in the navigation bar. Then select “Manage Users”.

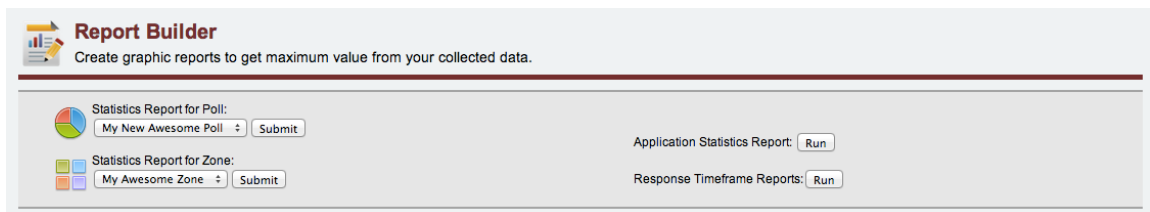
Creating, editing and managing Users is very similar to creating, editing and managing polls and/or zones.

Reports

One primary feature that sets the Dimbal Poll Manager apart from other poll management software is the powerful analytic tools built into the system. During this section we will go over how to access the poll reporting features and get the most from your collected data.

Report Builder

To access the Reporting tools use the “Reports” tab  from the navigation bar. You will then be taken to the Report Builder dashboard and should see a control panel that looks similar to the following:

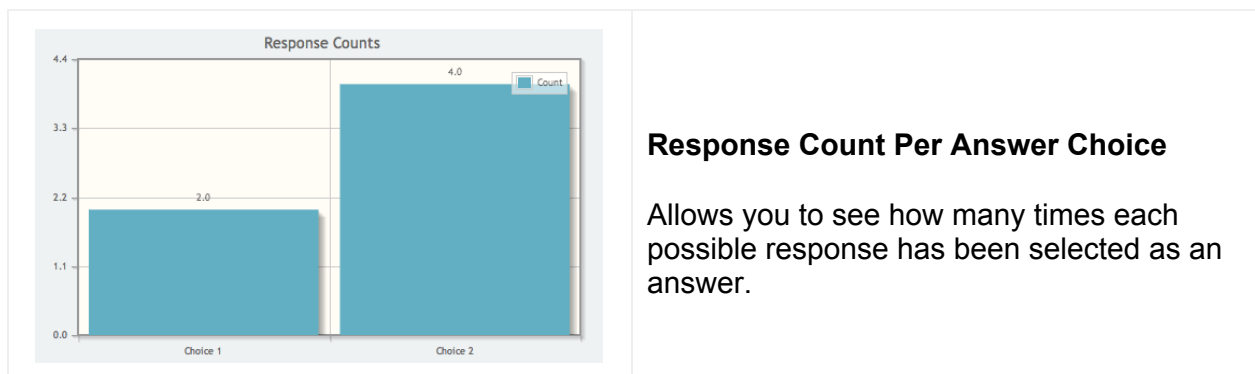


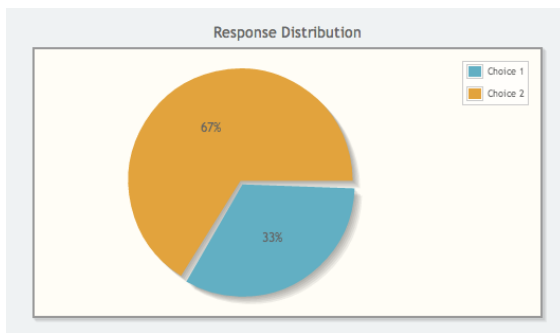
The screenshot shows the 'Report Builder' interface. At the top, there's a header with a bar chart icon and the text 'Report Builder' and 'Create graphic reports to get maximum value from your collected data.' Below this, there are four main sections: 'Statistics Report for Poll:' with a dropdown menu set to 'My New Awesome Poll' and a 'Submit' button; 'Statistics Report for Zone:' with a dropdown menu set to 'My Awesome Zone' and a 'Submit' button; 'Application Statistics Report:' with a 'Run' button; and 'Response Timeframe Reports:' with a 'Run' button.

The above controls are designed to allow you to access your reporting information as fast and easy as possible.

Example Reports

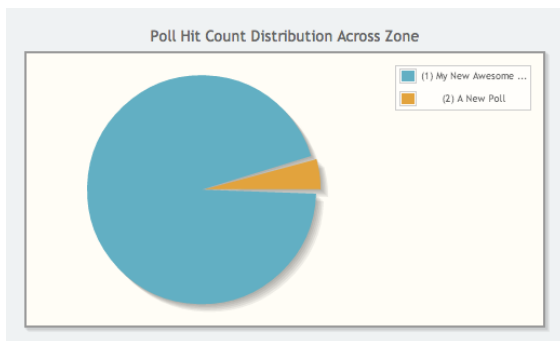
Below are some examples of the various reports that you can run from the report builder.





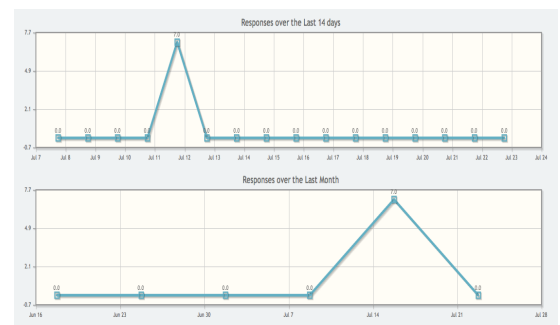
Response Distribution

Allows you to see in a percentage based distribution how many times each choice has been selected as the answer.



Poll Hit Count by Zone

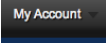
Allows you to see how many times each poll within a zone has been displayed.



Responses Over Time

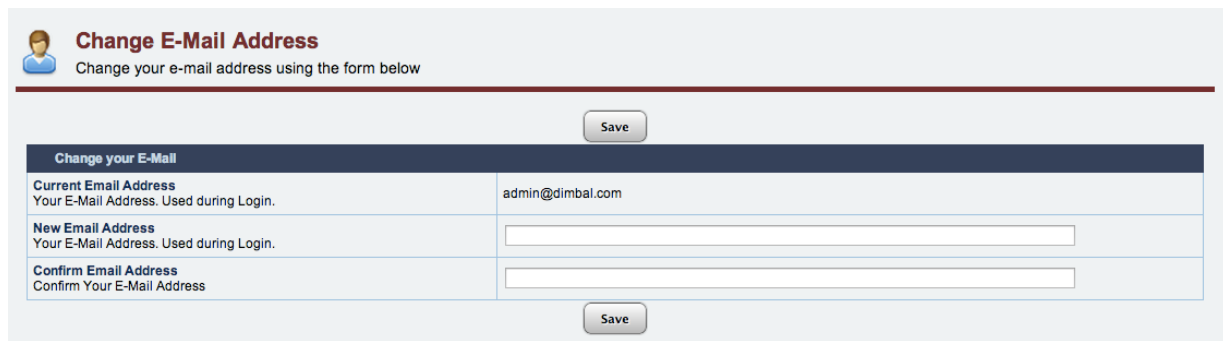
Allows you to see the hit count for a poll over various periods of time.

Managing your Account

Users can administer their own account with ease. This can be done by accessing the “My Account” tab  on the navigation bar. Using this menu they can select the change user properties such as their login email or the password.

Changing User Login E-Mail

Select the “Change Email” option from the “My Account” tab on the navigation bar. A screen similar to the following will then be presented.



The form is titled "Change E-Mail Address" with a user icon. Below the title is the instruction "Change your e-mail address using the form below". A "Save" button is located above the form fields. The form itself has a dark blue header "Change your E-Mail" and contains three rows of input fields:

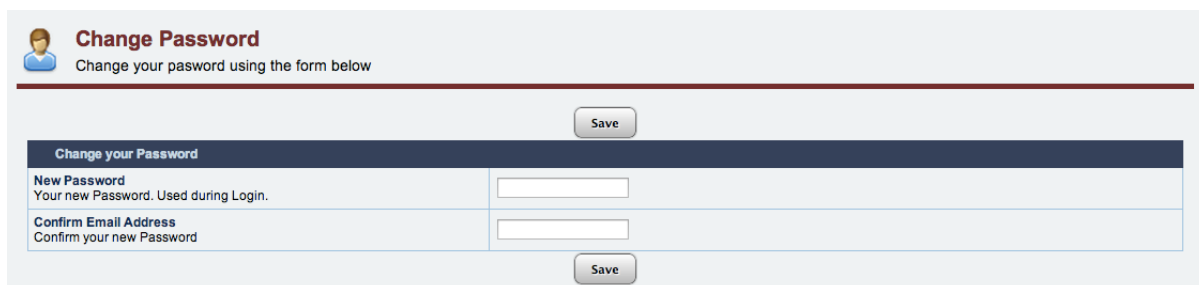
Change your E-Mail	
Current Email Address Your E-Mail Address. Used during Login.	admin@dimbal.com
New Email Address Your E-Mail Address. Used during Login.	<input type="text"/>
Confirm Email Address Confirm Your E-Mail Address	<input type="text"/>

A "Save" button is located below the form fields.

Use this form to enter a new E-Mail address to use as your user login. Please note that after changing your user email you will be logged out and will need to re-login again.

Changing User Password

Select the “Change Password” option from the “My Account” tab on the navigation bar. A screen similar to the following will then be presented.



The form is titled "Change Password" with a user icon. Below the title is the instruction "Change your password using the form below". A "Save" button is located above the form fields. The form itself has a dark blue header "Change your Password" and contains two rows of input fields:

Change your Password	
New Password Your new Password. Used during Login.	<input type="text"/>
Confirm Email Address Confirm your new Password	<input type="text"/>

A "Save" button is located below the form fields.

Use this form to enter a new password to use as your user password during login.

Found a Bug? Have a Feature Suggestion?

Bug Reporting

Did you find a bug within the application? if so - then we do apologize for the inconvenience. The best way to report bugs is by getting in touch with our support team. You can let us know of the issue at the following URL: <http://www.dimbal.com/support>

Feature Suggestions

The Dimbal products are driven by customer suggestions and input. The features that are requested the most are the ones that we prioritize for future releases. Let us know if you have a great feature idea so we can work on including it in a future release. The best way to make feature suggestions is through our support site at: <http://www.dimbal.com/support>

Other Dimbal Applications

Here at Dimbal Software we are always trying to create new and useful applications to help you run and manage an effective and profitable website. If you liked the Dimbal Poll Manager then you will love some of these other software options available from Dimbal Software.

Visit <http://www.dimbal.com> for more information.



Dimbal Form Processor

Allows you to handle form submissions with minimal effort. Process results, save information into a database and more.



Dimbal Link Manager

Powerful Link Management software that allows you to track clicks on links, minimize long URL's and even create QR codes with full hit tracking supported.



Dimbal FAQ Management

Save money on your customer service requests by providing a robust FAQ system. Allows for both standalone display or embedded display so you can place FAQ articles right into product pages and blog posts.



Dimbal Control Panel

The Dimbal Control Panel allows for easy management of all your Dimbal Software Products. Provide a single dashboard to launch and manage your applications.