Telstra

Slim

Digital cordless phone/
Digital cordless phone
with integrated
answering machine

User Guide

This telephone has been designed
for ease of use. Please read the
instructions and keep it handy for
future reference. If you have any
problems with your phone, refer to
the Help section of this User Guide.

TecHelp
1300 369 193

Introduction
To your Telstra Slim Digital Cordless Telephone / Telstra Slim Digital Cordless Telephone with Answering Machine

• Ultra slim handset.

• Phonebook – lets you store up to 200 contact numbers for easy dialling.

• Store a phonebook entry then copy it – or the entire phonebook – to another Telstra Slim handset.

• Send and receive text messages.

• Quick access to a range of Telstra Network Services including Call Waiting and Call Forward.

• Telstra Calling Number Display* lets you see who's calling. Your phone stores details of the last 20 callers in a Calls list.

• Answering machine, with up to 15 minutes digital recording time and helpful voice prompts (Telstra Slim answering machine version only).

Call features and charges may apply.

* IMPORTANT You need to subscribe to Telstra's Calling Number Display service to be able to see the caller's number or name when called, or in the Missed and Received Calls logs. See page 35 for more details.

IMPORTANT
This equipment requires electricity to work. You will not be able to make any telephone calls when the power fails. Alternative arrangements should be made to access emergency services in times of power failure.

As a Digitally Enhanced Cordless Telecommunications (DECT) product, your Telstra Slim provides:

• Digital clarity
• Digital range
• Digital security

This product has been designed and tested for Australian conditions for use with Telstra's network.

This User Guide provides you with all the information you need to get the most from your phone. Before you make your first call you will need to set up your phone. Follow the simple instructions on the next few pages.

Some Telstra services such as SMS, Message Bank® and Calling Number Display may attract feature and usage charges. Please visit Telstra.com for details.

Need help?
SHOULD YOU EXPERIENCE ANY OPERATIONAL DIFFICULTIES WITH YOUR TELSTRA PRODUCT PLEASE CONTACT THE TECHELP INFORMATION LINE 1300 369 193, OR CONTACT US BY E-MAIL AT: tcpsupport@ ingrammicro.com.au.

You may also find assistance in the Help section at the end of this user guide.

Hearing aid?
Please note that the Telstra Slim works by sending radio signals between the base and handset. These signals may interfere with some hearing aids, causing a humming noise.

Got everything?
The package contains the following items:
• Telstra Slim handset
• Telstra Slim base unit or Telstra Slim answering machine base unit (Telstra Slim answering machine version only).
• AC power adaptor
• Telephone line cord
• 1 NiMH rechargeable battery
• 1 User manual

If you have purchased a Telstra Slim multi handset pack you will also have the following for each additional handset:
• Telstra Slim handset
• Telstra Slim charger
• 1 NiMH rechargeable battery
• AC power adaptor
  (for the charger)

In this guide

Important safety instructions

When using your telephone equipment, basic safety precautions should always be followed to reduce the risk of fire, electric shock and injury, including the following:

1 Read and understand all the instructions.

2 Follow all warnings and instructions marked on the product.

3 Unplug this product from the wall outlet before cleaning. Do not use liquid or aerosol cleaners. Use a damp cloth for cleaning.

4 Do not use this product near water (for example, near a bath tub, kitchen sink, swimming pool).

5 Do not overload wall outlets and extension cords as this can result in the risk of fire or electric shock.

6 Unplug this product from the wall outlet and contact TecHelp on 1300 369 193 under the following conditions:

• When the power supply cord or plug is damaged or frayed.

• If the product does not operate normally by following the operating instructions.

• If the product has been dropped and the outer casing has been damaged.

• If the product exhibits a distinct change in performance.

7 Avoid using a telephone during an electrical storm. There may be a remote risk of electric shock from lightning.

8 Do not use the telephone to report a gas leak in the vicinity of the leak.

9 Use only the supplied NiMH (Nickel Metal Hydride) battery. The operation periods for the handsets are only applicable with the default battery capacity.

10 The use of other battery types or non rechargeable battery/primary cell can be dangerous. These may

cause interference and/or unit damage. Telstra will not be held liable for damage arising from such noncompliance.

11 Use only the AC power adaptors supplied with this product. Please contact TecHelp on 1300 369 193 for replacement adaptors.

12 Please ensure that the polarity plug is inserted correctly.

13 Do not immerse the battery in water, and do not place it in a fire.

Getting started

Location
Place your Telstra Slim within 2 metres of the mains power socket and telephone socket so that the cables will reach.
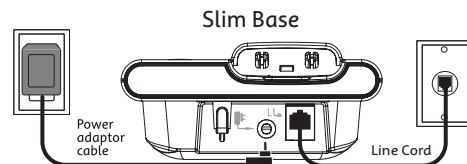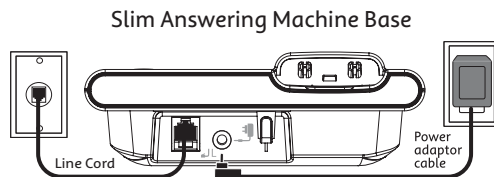
Make sure it is at least 1 metre away from other electrical appliances to avoid interference.

Your Telstra Slim works by sending radio signals between the handset and base. The strength of the signal depends on where you locate the base. Putting it as high as possible ensures the best signal.

Setting up
1. Plug the mains power cable into the socket marked ⌁ on the underside of the base, plug the other end into the mains power wall socket and switch the power on. You can place the cable behind the retaining clip to prevent the plug being accidentally pulled from the socket.
The base indicator will light up and the answering machine will be switched on.

Slim Answering Machine Base

Line Cord

Power adaptor cable

Slim Base

Power adaptor cable

Line Cord

2. The NiMH battery is already fitted in the handset. Remove the battery compartment cover, by sliding it downward and lifting off. Locate the battery lead and connector and plug it into the socket inside the battery compartment (the red wire should be on the left). Tuck the battery leads in the space above the battery and slide the battery compartment cover back on until it clicks into place.

3. Place the handset on the base to charge for at least **20 hours**. When the handset is fully charged the ▯ icon will be displayed.

4. When the battery is fully charged, plug one end of the telephone line cord into the socket marked ⌐┘∟ on the rear of the base and the other end into the telephone wall socket.

WARNING
Do not place your Telstra Slim in the bathroom or other humid areas.

IMPORTANT
The base station must be plugged into the mains power socket at all times. Do not connect the telephone line until the handset is fully charged. Only use the power and telephone cables supplied with the product.

Battery low warning
If the ▯ icon flashes in the handset display you will need to recharge the handset before you can use it again. You will also hear a low battery warning beep once every 60 seconds.

During charging, the ▯ icon will appear to be filling in the display.

Battery performance
In ideal conditions, a fully charged battery should give up to 10 hours talk time, or 100 hours standby time, on a single charge.

Note that a new battery will not reach full capacity until it has been in normal use for several days.

To keep the battery in the best condition, leave the handset off the base for a few hours at a time.

Running the battery right down at least once a week will help it last as long as possible.

The charge capacity of the rechargeable battery will reduce with time as it wears out, giving the handset less talk/standby time.

Eventually it will need to be replaced. A replacement battery pack can be obtained by contacting TecHelp on 1300 369 193 or from your local electrical retailer.

After charging your handset for the first time, subsequent charging time is about 6–8 hours a day. The battery and handset may become warm during charging, however, this is normal.

Setting up for multiple packs

If you have purchased a Telstra Slim multiple pack, you will need to prepare any additional handsets and chargers for use.

For each additional handset and charger

1. Insert the cable through the channel at the rear of the charger and insert the plug into the power socket. Plug the other end into the mains wall power socket and switch on.

Slim Extension Charger
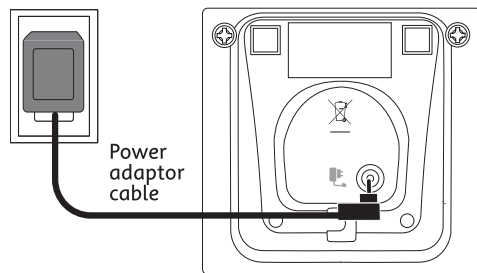
Power adaptor cable

2. The NiMH battery is already fitted in the handset. Remove the battery compartment cover, by sliding it downward and lifting off. Locate the battery lead and connector and plug it into the socket inside the battery compartment (the red wire should be on the left). Tuck the battery leads in the space above the battery and slide the battery compartment cover back on until it clicks into place.

Charge the battery for at least 20 hours.

Using your Telstra Slim on a Broadband ADSL line?

If this product is to be used on a broadband ADSL line then you must ensure that it is connected via an ADSL filter. Using this product on a Broadband line without an ADSL filter may cause problems with this product and your Broadband service.

Date and time

Providing you have subscribed to Telstra's Calling Number Display service, the date and time is set automatically for all handsets when you receive your first call.

The date and time is recorded with each answering machine message you receive.

If you have not subscribed to Telstra Calling Number Display you can set the date and time manually.

Set date and time manually

1. Choose **Menu** and press 🔘 to select SETTINGS. Choose **OK**.
2. Choose 🔘 to select DATE/TIME/ALARM then choose **OK**.
3. Date/Time is highlighted. Choose **OK**.
4. The current time format is highlighted. Press 🔲 or 🔲 to choose 24 hour or 12 hour mode.
5. Choose 🔘 to select DATE FORMAT and press 🔲 or 🔲 to choose dd/mm or mm/dd.
6. Choose 🔘 to select ENTER TIME and enter the time e.g. 1705 for 5 05 pm.
7. Choose 🔘 to select ENTER DATE and enter the date, (e.g. 09 06 07 for 9th June 2007).
8. Choose **OK** to save.
9. Choose **Back** until you return to standby.

Getting to know your phone
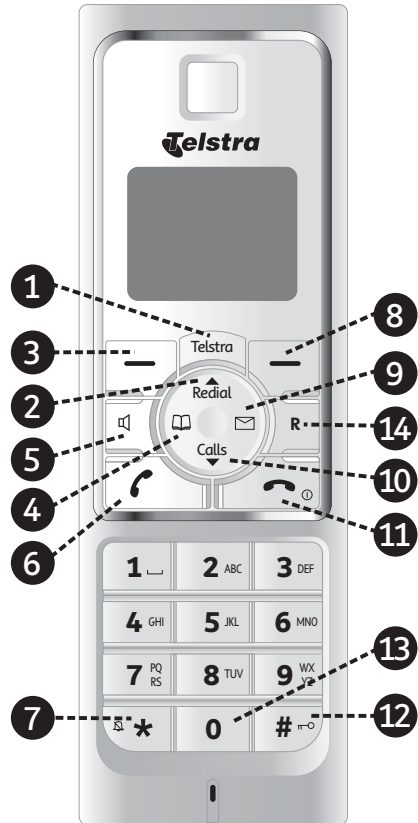
Handset buttons

1. Telstra
Press to open a list of Telstra network features.

2. Redial UP/Redial
In standby mode, press to open and move through the Redial list. When on a call, press to adjust volume. In menu mode, press to scroll up through the options displayed on-screen.

3. Option button (left)
Press to select options displayed on the screen above the left option button (see diagram on page 18). In standby mode, press to initiate an internal call.

4. (LEFT) Phonebook
In standby mode, press to access the phonebook.When on a call press to mute the handset.When listening to answering machine messages, press to play the previous message.

5. Handsfree
When on a call, press to switch handsfree/speakerphone on and off.

6. Talk
In standby mode, press to make and receive calls.

7. Star
Press *and hold* to switch the handset ringer on or off.

8. Option button (right)
Press to select options displayed on the screen above the right option button (see diagram on page 18). In standby mode, press to open the menu. When using Call Waiting, press to toggle between the two callers.

9. (RIGHT) Messages & Calls List
In standby mode, press to access the Calls list, or answering machine messages. When entering text, press to move the cursor to the right. When listening to answering machine messages, press to skip to next message.

10. Calls DOWN/Calls
In standby mode, press to open and move through the Calls list. When on a call, press to adjust volume. In menu mode, press to move down through the options.

11. End call/Off or On
In standby mode, press *and hold* to switch the handset off/on.When on a call, press to end the call. In standby mode, press and hold to switch the handset off/on. In menu mode, press to return to standby.

12. #/Lock
In standby mode, press *and hold* to lock/unlock the keypad. When entering text, press to switch between upper and lower case letters.

13. 0(zero)
When storing an entry in the phonebook, press *and hold* to enter a Pause.

14. R (Recall)
When on a call, press to access dial tone. Also used for Telstra's Call Back feature, see page 39.

Handset display

Display icons

Icons can be On (visible), Flashing or Off (not visible):

▯ Shows handset battery status. Appears to be filling when the handset is charging.

▮ Battery needs charging.

Ψ On in standby mode - indicates the handset is in range of the base. Flashing – indicates that you are moving out of range. Off – handset is out of range or cannot connect to the base.

📞 On – indicates a call is in progress. Flashing – handset is ringing during incoming call.

◀ On – handsfree speaker is switched on.

▤ On – indicates a missed call is in the Calls list.*

✉ On – answering machine is switched on. Off – answering machine is switched off.

✉ Flashing – indicates there is a new answering machine message.

✉ On – a new text message has been received. Flashing – the text message mailbox is full. Off – all text messages have been read.

🔔 On – alarm is set. Flashing – alarm time has been reached. Off – alarm off.

🔒 The keypad is locked.

🔕 Handset ringer is switched off.

* For this feature to work you must subscribe to Telstra's Calling Number Display service. Call features and charges apply.

Base (Non answering machine)

1. 2-position handset charging contacts
Handset can be placed flat on the base or can sit in an upright position.

2. Charging
Lights up when handset is charging.

3. Page
Press to ring all registered handsets, helpful for finding a missing handset, (see page 23). Also used during the registration process, (see page 53).
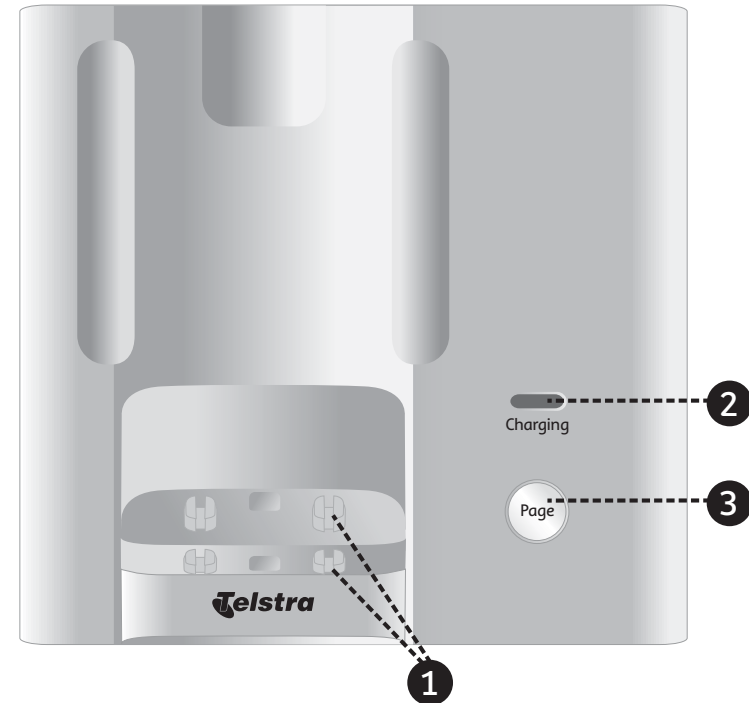
Navigating the menus

Your Telstra Slim has an easy to use menu system. Each menu has a list of options, as outlined on the following page. When the handset is switched on and in standby:

1. Choose **Menu** to open the main menu.
2. Then press ![Redial] or ![Calls] buttons to move through the available options.
3. Choose the **OK** option button to select a menu option or the **Back** button to return to the previous screen.

   To exit a menu and return to standby, press ![phone]

Option buttons

Press to select the option shown on the screen If no buttons are pressed for 30 seconds, the handset returns to standby automatically.
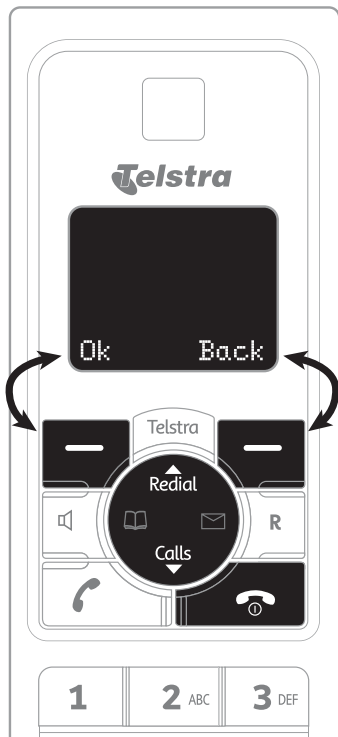
Menu layout

Text	Answer Machine	Sound	Settings
Write new text	Play messages	Ringer	H/S settings
Inbox	Delete msg	Tones	Base settings
Outbox	Answer on/off		Date/Time/Alarm
Template	Outgoing msg		
Text settings	Ans settings		

![Calls] OR	![Calls]	![Telstra]	![book] OR	![book]	![Redial]
Calls list empty	Calls list display, press Option	Telstra menu	Names menu Phonebook displayed press Option	Phonebook empty	Redial list displayed press Option
Settings		• Feature Assistant		New entry	
	Details	•Call Wait On	New entry	Capacity	Delete
	Delete	•Call Wait Off	Edit entry		Delete all
	Delete all	•Check Call Wait	View		Call number
	Call number	•Call Return	Copy		Store number
	Store number	•Check CF Immed.	Copy all		
	Settings	•Check CF Busy	Delete entry		
		•Check CF No Ans.	Delete all		
		•Call Back Off	Capacity		
		•TecHelp	Edit call grp		
			Speed dial		

Using the phone

Switch handset on or off
To switch the handset off:

1. Press *and hold* 📞.
2. SWITCH OFF? will be displayed. Choose **Yes** to confirm.

To switch the handset on
1. Press *and hold* 📞.

Make an external call
1. Press 📞 to access the line.
2. When you hear the dial tone, dial the number.

Pre-dialling
1. Enter the number. If you make a mistake, press **Clear** to delete the last digit.
2. Press 📞 to dial.

End a call
1. Press 📞.

> When you make a call, the charge light on the standard Telstra Slim base is extinguished. On a Telstra Slim Answering Machine base the ⚫ **In Use** light flashes.

> **Call timer**
> Your handset will automatically time the duration of all external calls. The handset display shows the call duration both during and for a few seconds after your call is terminated.

> **Out of range warning**
> When the handset goes out of range of the base, the antenna icon flashes.
> If you are on a call, the line will hang up. When you move back within in range, the handset will automatically re-connect to the base.

Receive a call
When you receive a call, the phone rings. The display will show the caller's number if available or the caller's name if it matches an entry in the phonebook. If you do not subscribe to Telstra Calling Number Display, the screen shows "EXTERNAL CALL".

1. Press 📞 to answer the incoming call.

> **Auto answer**
> As long as you have auto answer set to ON you can answer a call by lifting the handset off the base. If you have switched auto answer off, you will need to press 📞 as well. Auto answer ON is the default setting. See page 30.

Earpiece / handsfree volume
During a call you can adjust the volume of the earpiece or loudspeaker. There are 5 volume levels.

1. Press 🔼 or 🔽 to increase or decrease the volume level while in a call.

Mute
During a call, you can talk to someone nearby without your caller hearing.

1. Press 📖 while in a call. The display shows MUTE ON and your caller cannot hear you.
2. Press 📖 again to unmute the microphone.

Handsfree
Handsfree lets you talk to your caller without holding the handset to your ear. It also enables other people in the room to join in the conversation over the loudspeaker.

Make a handsfree call
1. Dial the number then press 🔊. on the handset. 🔊 is displayed. You will then hear your call over the handset loudspeaker. Press 🔊 to switch the call between the earpiece and the loudspeaker.
2. Press 📞 to end the call.

> During a handsfree call, press 🔼 or 🔽 to change the volume.

Answer a call in handsfree mode
When the phone rings:

1. Press 🔊 on the handset. The call is transferred to the handset loudspeaker.

Switch to handsfree mode during a call
1. During a call: press 🔊 on the handset to put the call on the loudspeaker. To switch handsfree off and return the call to the earpiece, press 🔊 again.

Redial
Up to 15 of the last telephone numbers called are saved in the redial list. You can then select any of the numbers to redial, delete or copy to the phonebook.

Redial the last number called
1. Press 🔘. The last number you called will be displayed.
2. Press 📞 to dial the number displayed.

Redial a number from the redial list

1. Press 🔘Redial. The last number you called will be displayed.
2. Press 🔘 or 🔘Calls to move to the number you want to call in the redial list.
3. Press 📞 to dial the selected number.

Save a number from the redial list to the phonebook

1. Press 🔘 then press 🔘Redial or 🔘Calls to move to the number you want to save.
2. Choose **Option** and press 🔘Calls to select STORE NUMBER.
3. Choose **OK**. Use the keypad to enter a name.
4. Choose 🔘Calls to select NUMBER. The number is displayed.
5. If required, press 🔘Calls to select SELECT GROUP to select a ring then press 📖 or ✉ to select a group.
6. Choose **OK**. The entry is saved. Choose **Back** to return to the previous menu level.

Delete a redial number

1. Press 🔘Redial. The last number dialled will be displayed.
2. Press 🔘 or 🔘Calls to select the number you want to delete.
3. Choose **Option**. DELETE is highlighted. Choose **OK**.

> If the phonebook is full, the display shows MEMORY FULL and the number will not be saved. You will need to delete a number in the phonebook first. (See page 27).

4. Choose **Yes** to confirm or **No** to cancel.
5. Choose **Back** to return to the previous menu level.

Delete all redial numbers

1. Press 🔘Redial . The last number dialled will be displayed.
2. Choose **Option** and press 🔘Calls to select DELETE ALL, and choose **OK**.
3. Choose **Yes** to confirm or **No** to cancel.
4. Press 📵 to exit and return to standby mode.

Keypad lock

You can lock the keypad so that it cannot be used accidentally while carrying it around.

To lock the keypad:

1. Press *and hold* #⇥ while in standby mode. The handset beeps and ″KEYPAD LOCKED″is displayed on-screen.

To unlock the keypad:

1. Press *and hold* #⇥ while in standby mode. The handset beeps and " KEYPAD UNLOCKED "is displayed on-screen for 2 seconds before returning to standby mode.

> **WARNING**
> If the keypad is locked you will not be able to dial the emergency numbers 000 until the keypad is unlocked again. When the keypad is locked you can still answer incoming calls and operate the handset as normal during those calls. When the call is ended, the keypad lock comes on again.

Find handset (Paging)

You can ring a handset to help locate it.

1. Press ᴾᵃᵍᵉ on the base. All handsets registered to the base will ring for up to 30 seconds.
2. Press ᴾᵃᵍᵉ on the base again to stop the ringing or press a button on any handset.

> Note - If there is an incoming call during paging, paging will cease and the phone will ring with the incoming call instead.

Message & Call inbox

Your Telstra Slim has an inbox which shows the status of your messages and calls and gives a short cut to access:

• Missed calls
• Answering machine messages
• Text messages

1. Press 📖. The Inbox screen is displayed.
2. Press 🔘Redial or 🔘Calls to select the option you want and choose **OK**.

> Paging calls cannot be answered by a handset.

Phonebook

You can store up to 200 names and numbers in the phonebook.

Names can be up to 15 characters long and numbers up to 24 digits.

To store a name and number
To access the phonebook from standby mode, press 📖.

1. When the phonebook is empty, the phonebook menu is displayed.
2. When storing the first entry, NEW ENTRY is highlighted. Choose **OK** to enter a new name and number.
   When storing further entries:
   The phonebook list is displayed, with the first entry highlighted. Choose **Option**. NEW ENTRY is highlighted. Choose **OK** to enter a new name and number.
3. Enter the desired name.
4. Press ⬇ to select NUMBER and enter the desired telephone number.
5. If required, scroll to SELECT GROUP. Press 📖 or ✉ to set the group you want. Choose **OK**. Display shows SAVED.

6. Choose **Back** to return to the previous menu level.

> **Entering names**
> Use the keypad letters to enter names, e.g. to store Tom:
> Press 8 once to enter T.
> Press 6 three times to enter o.
> Press 6 once to enter m.

> **Writing tips**
> Press Clear to delete the last character or digit.
> Press 📖 or ✉ to move backwards or forwards through character/digits. Press # to switch between upper, lower or sentence case. Press 1 to insert a space. Use 1 and/or 0 for other punctuation characters. You must enter a name to go with a number.

> **To enter a pause in a phonebook number**
> When storing a number press and hold 0 and a P will be displayed.

> **Phonebook empty**
> If the phonebook is empty and you press ⬇, the display shows the phonebook option NEW ENTRY. Once an entry has been stored the full menu is displayed.

To view a name and number in the phonebook
1. Press 📖 in standby mode. The first entry in the phonebook will be displayed.
2. Press ⬆ or ⬇ to select the entry you want.
3. Choose **Option** and scroll to VIEW.
4. Choose **OK**. Press ⬆ or ⬇ to view the name, number and group of the selected entry.
5. Choose **Back** to return to the previous level.

To check how many phonebook entries are stored
1. From standby mode, press 📖. The phonebook will be displayed.
2. Choose **Option**. Press ⬇ to select CAPACITY and choose **OK**. The number of available spaces for entries in the phonebook will be displayed, e.g. 150/200.
3. Choose **Back** to return to the previous menu level.

To dial an entry from the phonebook
1. In standby mode, press 📖. The first entry in the phonebook will be displayed.
2. Press ⬆ or ⬇ to select the entry you want, or search alphabetically using the alphanumeric keypad (see tip below).
3. Choose 📞 to dial the desired number.

> **To search alphabetically**
> Press the relevant keypad button, e.g. for the entries beginning with T press 8 once then press ⬆ or ⬇ to scroll through the entries.

> **Call groups**
> You can assign different ringtones to different call groups (see page 27). Your call group options are: General/Family/Business/Friends/ Utilities/VIP/Others/ No Group

To edit a name and/or number in the phonebook
1. Press 📖 in standby mode.
2. Press ⬆ or ⬇ to select the entry you want.
3. Choose **Option** and press ⬇ to scroll to EDIT ENTRY, and choose **OK**.
4. Use the keypad to enter a new name.
5. Press ⬇ to select NUMBER, to enter a new number.
6. Press ⬇ to select GROUP, to select a different group.
7. Choose **OK** to save or **Back** to return to the previous menu level.

> When editing a name or number, choose Clear to delete characters and digits

Copy all phonebook entries from one handset to another

1. Press 📖 in standby mode.
2. The first entry in the phonebook will be displayed.
3. Choose **Option** and press 📞 select COPY ALL, and choose **OK**.
4. Press 📖 or ✉ to select the handset you want to copy to and choose **OK**. (Note: if you only have one additional handset, the additional handset will be selected automatically)

At the receiving handset:

5. Display will show RECEIVE DIR. ENTRIES. Choose **Yes** to confirm or **No** to cancel.
6. If the transfer is successful, the display will show COPIED.
7. Choose **Back** to return to the previous menu level.

You can copy the entire phonebook to another handset registered to the base. If the phonebook becomes full during copying the display shows MEMORY FULL. If copying is not successful the display shows DIR. COPY FAILED. If you copy an entry that already exists in the receiving receiving handset it will create a duplicate entry.

To copy one phonebook entry from one handset to another

1. Press 📖 in standby mode, then press 📞 or 📞 to select the entry you want to copy.
2. Press **Option** and press 📞 to select COPY, and press **OK**.
3. Press 📖 or ✉ to select the handset you want to copy to and press **OK**. (Note: if you only have one additional handset, the additional handset will be selected automatically).

At the receiving handset:

5. Display will show RECEIVE DIR. ENTRIES. Choose **Yes** to confirm or **No** to cancel.
6. If the transfer is successful, the display will show COPIED.
7. Choose **Back** to return to the previous menu level.

You can copy an entry to another handset registered to the base.
If you copy an entry that already exists in the receiving handset it will create a duplicate entry.

To delete one entry from the phonebook

1. Press 📖.
2. Press 📞 or 📞 to select the entry you want to delete.
3. Choose **Option**, press 📞 to select DELETE ENTRY and choose **OK**.
4. Choose **Yes** to confirm or **No** to cancel.
5. Choose **Back** to return to the previous menu level.

To delete all entries in the phonebook

1. Press 📖 in standby mode.
2. Choose **Option**, press 📞 or 📞 to select DELETE ALL and choose **OK**.
3. Choose **Yes** to confirm or **No** to cancel.
4. Choose **Back** to return to the previous menu level.

To edit call group name

Note: You can choose your own name for a call group

1. Press 📖 in standby mode.
2. Choose **Option**, press 📞 or 📞 to select EDIT CALL GRP and choose **OK**.
3. Choose 📞 or 📞 to select the call group you want to edit.

4. Press **OK**. The display highlights RENAME GROUP. Choose **OK**.
5. Choose **Clear** to delete the current name and enter a new name.
6. Choose **OK** to save.
7. Choose **Back** to return to the previous menu level.

To change call group ringtone

Note: You can assign different ring melodies to callers from different Call Groups

1. Press 📖 in standby mode.
2. Choose **Option**, press 📞 or 📞 to select EDIT CALL GRP and choose **OK**.
3. Choose 📞 or 📞 to select the call group you want to edit.
4. Choose **OK**. Then press 📞 to select RINGTONE. Choose **OK**.
5. Press 📖 or ✉ to choose the ringtone. A sample of each one is played when highlighted.
6. Choose **OK** to save.
7. Choose **Back** to return to the previous menu level.

Speed dial

(Note: Up to 9 of the phonebook entries can also be allocated as Speed Dial entries) You can allocate a name and number from the phonebook to each of the number buttons except 1.

To copy a phonebook entry to Speed dial

1. Press 📖 in standby mode.
2. Choose **Option**, press 🔲 or 🔲 to select SPEED DIAL and choose **OK**.
3. Choose 🔲 or 🔲 to select the Speed dial number (2 to 0) you want to store the phonebook entry in and choose **OK**.
4. If a name and number is already allocated to the Speed dial you have chosen they will be displayed. To re-use this Speed dial see *"To edit a Speed dial"*.
5. If the Speed dial is empty NO NUMBER is displayed, followed by the phonebook entries. Press 🔲 or 🔲 to select the entry you want to copy and choose **OK** to save.
6. Choose **Back** to return to the previous menu level.

To delete a Speed dial

1. Press 📖 in standby mode.
2. Choose **Option**, press 🔲 or 🔲 to select SPEED DIAL and choose **OK**.
3. Press 🔲 or 🔲 to select the Speed dial number you want to delete and choose **OK**.
4. Once the name and number are displayed, choose **Option** and press 🔲 to select
5. Choose **OK** to confirm. Once the entry is successfully deleted, DELETED will be displayed.
6. Choose **Back** to return to the previous menu level.

To edit a Speed dial

1. Press 📖 in standby mode.
2. Choose **Option**, press 🔲 or 🔲 to select SPEED DIAL and choose **OK**.
3. Press 🔲 or 🔲 to select the Speed dial entry you want to edit, and choose **OK**.
4. Once the entry is displayed, choose **Option** and EDIT is displayed.
5. Choose **OK** to confirm, and then press 🔲 or 🔲 to select the new phonebook entry you want for that Speed Dial. Choose **OK** to save.

6. This new name and number will replace the old name and number in the Speed dial.
7. Choose **Back** to return to the previous menu level.

To dial using a Speed dial

1. Press *and hold* the number dial button with the Speed dial you wish to dial.
2. The display shows CALLING and the number being dialled.

Settings

Handset settings

Display contrast / Handset name

1. Choose **Menu**, press [icon] to select SETTINGS and choose **OK**.

2. H/SET SETTINGS is highlighted. Choose **OK**.

3. Press [icon] to select DISPLAY and choose **OK**.

4. Press [icon] or [icon] to select the contrast setting. Choose **OK** to save.

5. Press [icon] to select NAME. Choose **Clear** to delete the current name. Enter a new name.

6. Choose **OK** to save.

7. Choose **Back** to return to the previous menu level.

> Adjust the display contrast to suit different lighting conditions. There are 8 levels.
> Set a name for your handset, e.g. Donna or Office.

Auto answer

1. Choose **Menu**, press [icon] to select SETTINGS and choose **OK**.

2. H/SET SETTINGS is highlighted. Choose **OK**.

3. Press [icon] to select AUTO ANSWER and choose **OK**.

4. Press [icon] or [icon] to select ON or OFF.

5. Choose **OK** to save.

6. Choose **Back** to return to the previous menu level.

> As long as you have auto answer set to ON you can answer a call by lifting the handset off the base. If you have switched auto answer off, you will need to press [icon] as well. Auto answer ON is the default setting.

Handset reset

1. Choose **Menu**, press [icon] to select SETTINGS and choose **OK**.

2. H/SET SETTINGS is highlighted. Choose **OK**.

3. Press [icon] to select HANDSET RESET and choose **OK**.

4. Choose YES to confirm or NO to cancel.

> If you restore your handset to its original factory settings, this will not affect:
> • The phonebook
> • Text messages stored in the Inbox or Outbox
> • The Calls list

Sounds

Handset ringer

1. Choose **Menu**, press [icon] to select SOUND and choose **OK**.

2. RINGER is highlighted. Choose **OK**.

3. The current external melody is highlighted. Press [icon] or [icon] to select the ringtone you want for external calls.

4. Press [icon] to select INTERNAL MELODY. Press [icon] or [icon] to select the ringtone you want for internal calls.

5. Press [icon] to select RING VOLUME. Press [icon] or [icon] to select from the volume levels 1-5 or off to mute the ringer volume

6. When the ringer volume is set to off a single beep will be heard when the phone rings. To turn the single beep off, press [icon] to select SILENT. Press [icon] or [icon] to select BEEP or OFF.

7. Choose **OK** to confirm.

8. Choose **Back** to return to the previous menu level.

> You can set different ringtones for external calls and internal calls.
> Choose from 10 polyphonic and 5 standard handset ringtones.

> The handset also has 5 ringer volume settings plus Off. You can also switch the handset ringer off by pressing and holding [icon]. You can still hear a single beep when you receive an incoming call by changing the SILENT setting from OFF to BEEP.

Handset beeps

1. Choose **Menu**, press [icon] to select SOUND and choose **OK**.

2. Press [icon] to select TONES. Choose **OK**.

3. KEY BEEPS option is highlighted. Press [icon] or [icon] to select ON or OFF.

4. Press [icon] to select CONFIRMATION. Press [icon] or [icon] to select ON or OFF.

5. Press [icon] to select BATTERY LOW. Press [icon] or [icon] to select ON or OFF.

6. Press [icon] to select OUT OF RANGE. Press [icon] or [icon] to select ON or OFF.

7. Choose **OK** to confirm.

8. Choose **Back** to return to the previous menu level.

> Your handset can give a beep to confirm a successful action, such as storing a new phonebook entry.
> It can give warning beeps when you are going out of range and when the battery is low.
> It can also beep every time you press a button.
> You can switch these tones on or off individually as set out above.

Base settings

Ringer

1. Choose **Menu**, press 🔁 to select SETTINGS and choose **OK**.

2. Press 📞 to select BASE SETTING. Choose **OK**.

3. RINGER is highlighted. Choose **OK**.

4. The RINGTONE option is highlighted. Press 📖 or ✉ to select the desired ringtone.

5. Press 📞 to select RING VOLUME Press 📖 or ✉ to select the volume, or SILENT to mute the ringer volume.

6. Choose **OK** to save.

7. Choose **Back** to return to the previous menu.

> Choose from 5 base ringtones. There are 6 volume levels including SILENT..

Handset priority

1. Choose **Menu**, press 🔁 to select SETTINGS and choose **OK**.

2. Press 📞 to select BASE SETTING. Choose **OK**.

3. Press 📞 to select H/SET PRIORITY. Choose **OK**.

4. ALL HANDSETS is highlighted. Choose **OK** for all handsets to ring together, or press 📞 to select SELECT HANDSET. Choose **OK** then press 📖 or ✉ to select the handset

you want to ring first. Choose **OK**. The RING DELAY option is highlighted. Press 📖 or ✉ to set the number of rings before the other handsets ring. Choose **OK**.

5. Choose **Back** to return to the previous menu.

> When you have more than one handset registered to your base, you can set one handset to ring before the others. This allows one handset user to answer all incoming first, like a receptionist.
> Choose ALL HANDSETS if you want all handsets to ring at the same time or SELECT HANDSET to nominate a handset to ring before the others.

Change the Recall Time

> The default Recall Time is 100msec. This button is used to obtain dial tone when on a call. As this time setting may not work on some PABX's a selection of time setting is available using the procedure below

1. Choose **Menu**, press 🔁 to select SETTINGS and choose **OK**.

2. Press 📞 to select BASE SETTING. Choose **OK**.

3. Press 📞 to select RECALL TIME. Choose **OK**.

4. Press 📖 or ✉ to select the recall time option you want.

5. Choose **OK** to save.

6. Choose **Back** to return to the previous menu.

> The recall time should not normally need to be adjusted from the default setting unless you are advised to do so.

PABX access code

1. Choose **Menu**, press 🔁 to select SETTINGS and choose **OK**.

2. Press 📞 to select BASE SETTING. Choose **OK**.

3. Press 📞 to select PABX ACCESS. Choose **OK**.

4. Enter the code you want, then choose **OK**.

5. Choose **Back** to return to the previous menu level.

> If you enter your PABX access code your Telstra Slim will automatically enter a pause after the first digit if it matches the PABX access code. If any existing code is displayed, choose Clear to delete digits.

System PIN

1. Choose **Menu**, press 🔁 to select SETTINGS and choose **OK**.

2. Press 📞 to select BASE SETTING. Choose **OK**.

3. Press 📞 to select SYSTEM PIN. Choose **OK**.

4. Enter the old PIN (original setting 0000) and choose **OK**.

5. Enter the new PIN and choose **OK**.

6. Re-enter the new PIN and choose **OK**.

7. Choose **Back** to return to the previous menu level.

> The System PIN is used when changing certain settings and registration / deregistration.
> The default setting is 0000. You can change this to your own preferred 4-digit number.
> If you make a mistake, choose Clear to delete digits.

System reset

This resets your Telstra Slim to its original settings.

1. Choose **Menu**, press 🔁 to select SETTINGS and choose **OK**.

2. Press 📞 to select BASE SETTING. Choose **OK**.

3. Press 📞 to select SYSTEM RESET. Choose **OK**.

4. Enter the system PIN and choose **OK**.

5. Choose YES to confirm or NO to cancel.

6. If you select YES the handset returns to standby. Choose **Back** to return to the previous menu level.

Date/Time/Alarm
Set date and time
Providing you have subscribed to Telstra's Calling Number Display service, the date and time is set automatically when you receive your first call.

1. Choose **Menu**, Press 📞 to select SETTINGS and choose **OK**.
2. Press 📞 to select DATE/TIME/ALARM. Choose **OK**.
3. DATE/TIME is highlighted. Choose **OK**.
4. Press 📖 or ✉ to select the Time format (24 hour or 12 hour).
5. Press 📞 to select DATE FORMAT. Press 📖 or ✉ to select MM/DD or DD/MM.
6. Press 📞 to select ENTER TIME and enter the time using the 24 hour format, e.g. 17.30 for 5.30pm. If 12 hour format is chosen, press #⁻ to change between AM or PM.
7. Press 📞 to select ENTER DATE and enter the date.
8. Choose **OK** to save.
9. Choose **Back** to return to the previous menu level.

Set alarm call
1. Choose **Menu**, Press 📞 to select SETTINGS and choose **OK**.
2. Press 📞 to select DATE/TIME/ALARM. Choose **OK**.
3. Press 📞 to select ALARM. Choose **OK**.
4. Enter the alarm time, using the 24 hour format, e.g. 0730 for 7.30am .
5. Press 📞 to select ALARM ON/OFF. Press 📖 or ✉ to select DAILY, ONCE or OFF.
6. Press 📞 to select RINGTONE and press 📖 or ✉ to select the ringtone you want for the alarm.
7. Choose **OK** to save.
8. Choose **Back** to return to the previous menu level.

Stop alarm ring
When the alarm rings, the display shows ((ALARM)). The alarm rings for 60 seconds.

1. Choose **Stop** to stop the alarm.

Telstra Network Services

Calling Number Display*
If you have subscribed to Telstra's Calling Number Display service, you will be able to see your caller's number on your handset display (provided it is not blocked) prior to answering the call.

If your caller's name is stored in the phonebook and a number match is found, you will see the caller's name on the display instead.

*Call features and charges may apply

Calls list
When Telstra Calling Number Display is active on your service, dialled numbers will be saved in the telephone's Calls list. The Calls list holds up to 20 numbers. The date and time of the call is also stored if available. When the list is full, and a new call is received, the oldest entry will be deleted automatically. The Calls list can hold numbers up to 20 digits and names up to 16 characters.

IMPORTANT
To use Telstra Calling Number Display you must first subscribe to the service from Telstra. For more information on Telstra Network Features call Telstra on 13 22 00. To ensure the caller's name is displayed, make sure you have stored the full telephone number, including the area code, in the phonebook.

When a new call is received in the Calls list the 📧 icon is displayed on the handset screen.

If the number is not available to the network, UNAVAILABLE is displayed.

If the number has been blocked by the caller, WITHHELD is displayed.

If the call is from a payphone, PAYPHONE is displayed.

If you do not subscribe to Telstra Calling Number Display, any external call is displayed as EXTERNAL CALL.

When there are no calls in the Calls list, the display shows EMPTY, and will offer the Settings option if selected.

View call details
1. Press 📞 to view the most recent entry, displayed at the top of the Calls list.
2. Press 📞 or 📞 to move through the list.
3. Choose **Option**. DETAILS is highlighted. Choose **OK**.

4. The display shows phone number, date and time of the call.
5. Press [Redial] or [Calls] to display details about the next call.
6. Choose **Back** to return to the previous menu level.

Dial from the Calls list

1. Press [Calls] to display the Calls list. The most recent entry will appear at the top of the list.
2. Press [Redial] or [Calls] to move through the Calls list.
3. Highlight the desired number, and press [Redial] or [Calls] to call the number.
   Or
1. Press [Calls].
2. Press [Redial] or [Calls] to move through the list to the entry you want.
3. Choose **Option**. Press [Calls] to select CALL NUMBER and choose **OK**.
4. If required, choose **Clear** to edit the number first.
5. Press [call] to dial.

Copy a Calls list number to the phonebook

1. Press [Calls].

2. Press [Redial] or [Calls] to move through the Calls list to the entry you want.
3. Choose **Option**. Press [Calls] to select STORE NUMBER and choose **OK**.
4. Enter the name.
5. Press [Calls] to select NUMBER and edit the number if required.
6. Press [Calls] to select SELECT GROUP and press [book] or [envelope] to set the call group you want.
7. Choose **OK** to save.
8. Choose **Back** to return to the previous menu level.

> When a Calls list is open, press [Calls] to move from the newest call to the oldest, or press [Redial] to move from the oldest call to the newest.

> If you need to edit the number or name, choose Clear to delete any unwanted characters, then enter new ones using the keypad.

Calls list settings

1. Press [Calls].
2. Choose **Option**. Press [Calls] to select SETTINGS and choose **OK**.
3. Press [book] or [envelope] to select ALL CALLS or MISSED CALLS.
4. Press [Calls] to select NEW CALL ALERT.
5. Press [book] or [envelope] to select ON or OFF.

---

6. Choose **OK** to save.
7. Choose **Back** to return to the previous menu level.

> ALL CALLS will list answered and missed calls in the Calls list.
> MISSED CALLS will only list unanswered calls.
> NEW CALL ALERT ON will cause the handset to beep when a missed call is received.
> When you turn the NEW CALL ALERT off you may need to clear all calls in the Calls list to stop the beep.
> The [envelope] icon will appear in the display when a missed call is received.

Delete an entry in the Calls list

1. Press [Calls].
2. Press [Redial] or [Calls] to move through the list to the entry you want.
3. Choose **Option**. Press [Calls] to select DELETE and choose **OK**. If successful, handset display shows DELETED.
4. Choose **Back** to return to the previous menu level.

Delete entire Calls list

1. Press [Calls].
2. Choose **Option**. Press [Calls] to select DELETE ALL and choose **OK**.
3. Choose YES to confirm or NO to cancel.
4. Choose **Back** to return to the previous menu level.

Flashing Message Indicator (FMI)

The Telstra Slim is designed to provide visual indication when a new message is left in your Telstra Home Messages 101® or MessageBank® service. To arrange connection of the Flashing Message Indicator service, simply call Telstra on 13 2200. When a new message is left, the [icon] icon will be displayed on the handset. After you have listened to your message(s) the [icon] icon will disappear.

Telstra Home Messages 101®

You can get messages from your Telstra fixed home phone when you are away from the phone, busy on another call or using the Internet. Callers will hear a standard greeting inviting them to leave a message.

To call Telstra Home Messages 101®

Press [call] and dial 101.
OR
While the handset is in standby press *and hold* the [1] key. The handset will dial 125101.
OR
Press [call] and then press *and hold* the [1] key.
The handset will dial 125101.

> By selecting the Telstra Network Services menu you can access a range of useful pre-stored numbers and further Telstra Network Features. You can also access the TecHelp number.

Pre-stored Telstra Network Features:
• Feature Assistant
•Call Wait On
•Call Wait Off
•Check Call Wait
•Call Return
•Check CF Immed.
•Check CF Busy
•Check CF No Ans.
•Call Back Off
•TecHelp

To use Feature Assistant
1. Press `Telstra`.
2. Press `Calls` to select `FEATURE ASSIST`. Choose **OK**.
3. Press `[call]` to call. Listen for voice instructions.

To check or turn Call Waiting on/off
1. Press `Telstra`.
2. Press `Calls` to select `CALL WAIT ON`, `CALL WAIT OFF` or `CHK CALL WAIT`. Choose **OK**.
3. Press `[call]` to call. Follow the spoken instructions, or listen for confirmation/ status of your instructions.

Call Waiting
Call Waiting tells you if a new caller is trying to contact you when you are already on the phone. A discreet tone alerts you to the new caller, so you can answer your second incoming call by putting the first caller on hold.

Providing you have also subscribed to Telstra Calling Number Display, and the caller has not blocked their number, the screen will show the second caller's details.

To use Call Waiting
1. You will hear the call waiting tone and the display will show `EXTERNAL CALL` or the number of the caller if you subscribe to Telstra's Calling Number Display, or the name if it matches an entry in your phonebook.
2. Choose **Option**. The display will show `CW ACCEPT & CALL WAIT REJECT`, choose **OK** to answer the new call and your first caller is put on hold. Or press `Calls` to highlight `CW REJECT` and choose **OK**.
3. Press `SWTCH` to toggle between the two callers.
4. Press `[hangup]` to hang up the current call.

To use Conference Call
After accepting a Call Waiting call you can conference both external calls at the same time.
1. To conference the two external calls choose `CONF`.
2. To toggle between single and conference, choose `SINGLE / CONF`.

To use Call Return
1. Press `Telstra`.
2. Press `Calls` to select `CALL RETURN`. Choose **OK**.
3. Press `[call]` to call. Listen for the number of your last missed call.

To check Call Forward Immediate
1. Press `Telstra`.
2. Press `Calls` to select `CHECK CF IM`. Choose **OK**.
3. Press `[call]` to call. Listen for confirmation/ status of your instructions.

To check Call Forward on Busy
1. Press `Telstra`.
2. Press `Calls` to select `CHECK CF BUSY`. Choose **OK**.
3. Press `[call]` to call. Listen for confirmation/ status of your instructions.

To check Call Forward on No Answer
1. Press `Telstra`.
2. Press `Calls` to select `CHECK CF NO ANS`. Choose **OK**.
3. Press `[call]` to call. Listen for confirmation/ status of your instructions.

To turn Call Back off
If you have activated the Call Back feature using `R` `*` `3` `7` `#` after you hear busy tone, you can turn the feature off as follows:
1. Press `Telstra`.
2. Press `Calls` to select `CALL BACK OFF`. Choose **OK**.
3. Press `[call]` to call.
4. Press `[end]` to finish.

To call the TecHelp Helpdesk
1. Press `Telstra`.
2. Press `Calls` to select `HELPDESK`. Press `[call]` to call.

Answering machine (Telstra Slim answering machine version only)

Answering machine base

1. 2-position handset charging contacts
The handset can be placed flat on the base or can sit in an upright position.

2. Delete
Press to delete answering machine messages.

3. Answer/On/Off
Press to switch answering machine on or off.

4. SKIP <
While listening to your messages, press once to repeat the current message, twice to play the previous message.

5,6. Vol + / Vol –
Press to increase or decrease speaker volume during play back.

7. Stop
Press to stop play back.

8. SKIP >
Press to skip forward to the next message.

9. Play
Press to play messages.

10. Page
Press to press to ring all registered handsets. This is helpful for finding a missing handset, (see page 23). Also used during the registration process, (see page 53).

11. Answering machine display
-‌- Indicates answering machine is off.

0-99 Indicates answering machine is on, and the number of messages stored..

Flashes when you have new, unplayed messages.

RA Displayed while a handset is accessing the machine.

RE Displayed while recording a message.

12. Power light
On: Indicates power is on.

12. In Use light
Flashes when the handset has answered a call or is making a call

12. Text message(SMS) light
On: you have new text messages.
Flashing: a text message is being sent
Off: all text messages have been read
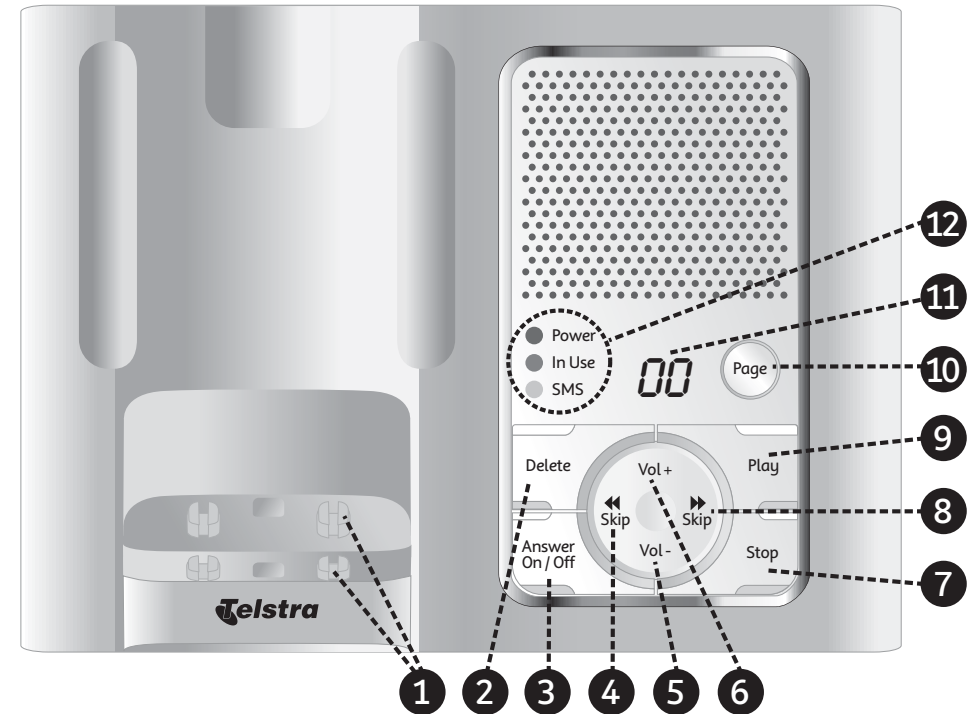
Your Telstra Slim can digitally record up to 59 individual messages within the maximum recording time of approximately 15 minutes. You can operate your answering machine from:
• the handset.
• the base.
• remotely, from any other Touchtone™ telephone, (see page 46).

Your Telstra Slim comes with two pre-recorded outgoing messages, **Answer and Record** or **Answer Only**, alternatively you can record your own message.

Your answering machine is designed to answer calls after 20 rings when it is switched off. This is to enable you to operate the remote access functions of your answering machine in the event your answering machine is switched off.

You will need to set the day, date and time (if you have not already done so) so that you will know when each message was received. If you have subscribed to Telstra Calling Number Display, the date and time is set automatically when you receive your first call. To set the date and time manually, (see page 13).

The default day and time setting is Sunday 12.01 pm.

Voice prompts
Your Telstra Slim answering machine has voice prompts to help you use its settings and features.

Using the answering machine from the handset

Switch the answering machine on / off
1. Choose **Menu**. Press [Calls] to select ANSWER MACHINE. Choose **OK**.
2. Press [Calls] to select ANSWER ON/OFF. Choose **OK**.
3. Scroll [📖] or [✉] to select highlight ON or OFF and choose **OK**. When switched on the handset display shows [icon].
4. Choose **Back** to return to the previous menu level.

Outgoing messages
The outgoing message is the message a caller first hears when the answering machine answers their call. There are 2 pre-recorded outgoing messages to choose from (see note right) or you can record your own.

Record your own outgoing message
1. Choose **Menu**. Press [Calls] to select ANSWER MACHINE. Choose **OK**.
2. Press [Calls] to select OUTGOING MSG and choose **OK**.

3. RECORD MESSAGE is highlighted. Choose **OK**.
4. Press [Calls] to select ANS & REC or ANSWER ONLY and choose **OK**.
5. Speak your announcement after the long beep. Choose **Save** to stop recording.
6. Your message is then played back. If you want to delete it, press [Delete] during playback or choose **OK** to save.

Check or delete your outgoing message
1. Choose **Menu**. Press [Calls] to select ANSWER MACHINE. Choose **OK**.
2. Press [Calls] to select OUTGOING MSG and choose **OK**.
3. Press [Calls] to select PLAY MESSAGE. Choose **OK**.
4. Press [Calls] to select ANS & REC or ANSWER ONLY and choose **OK**.
5. Your message is then played back. If you want to delete it, press [Delete] during playback or choose **OK** to save.

Answer and Record
The pre-set Answer and Record outgoing message, which allows your caller to leave a message, is *"Hello, your call cannot be taken at the moment, so please leave your message after the tone"*.
Your Answer and Record outgoing message can be up to 1 minute long and will replace the pre-recorded message.

Answer Only
The pre-set Answer Only outgoing message, where callers hear an announcement but cannot leave a message, is *"Hello, your call cannot be taken at the moment and you cannot leave a message, so please call later"*.
When recording your Answer Only message, remember to advise your caller that they will not be able to leave a message.
Your own Answer Only message can be up to 1 minute long and will replace the pre-recorded message.
To reinstate the pre-recorded messages, delete your own recorded outgoing message (see opposite).

Answer settings
1. Choose **Menu**. Press [Calls] to select ANSWER MACHINE. Choose **OK**.
2. Press [Calls] to select ANS.SETTINGS and choose **OK**.
3. Press [📖] or [✉] to select the outgoing message type, ANSWER ONLY or ANS & REC.
4. Press [Calls] to select ANSWER DELAY. Press [📖] or [✉] to select the setting.
5. Press [Calls] to select RECORDING TIME. Press [📖] or [✉] to select the maximum message length - 30, 60, 120 or 180 seconds.
6. Press [Calls] to select CALL SCREENING. Press [📖] or [✉] to select On or Off.
7. Choose **OK** to save.
8. Choose **Back** to return to the previous menu level.

You cannot delete a pre-recorded message. If you delete your personal outgoing message the pre-recorded outgoing message will be automatically reinstated as your outgoing message.

Answer mode
Choose which outgoing message you want played to callers.

Answer delay
Answer delay sets the number of times your Telstra Slim will ring before the answering machine answers up your call and starts playing the outgoing message. You can change the Answer Delay setting to between 2, 4, 6, 8 rings or Time Saver.

Time Saver
When you ring in to access your messages remotely, if your answering machine is set to Time Saver and you have new messages it will answer after 10 seconds. If you do not have any new messages, it will answer after 20 seconds. This means you can hang up knowing you have no new messages, saving you time and the cost of the call.

Recording time
Set the maximum message length: 60, 120 or 180 seconds or unlimited.

Call screening

When the answering machine is on and answers a call, you can listen to the caller leaving a message. You can then identify the caller and decide whether to take the call in person.

The call can be heard through the base speaker, or the handset as follows:

1. When your Telstra Slim rings, wait for the answering machine to answer the call. When the caller begins leaving a message, the display shows SCREENING? Choose **Yes** to hear the caller. Press 📞 to stop screening without talking to the caller.

2. To interrupt and speak to the caller directly, press 📞.

While screening, you can adjust the volume by pressing or 📱 or 📱.

Message playback

1. Choose **Menu**. Press 📱 to select ANSWER MACHINE. Choose **OK**.

2. PLAY MESSAGES is highlighted. Choose **OK**.

3. The handset displays the number or name of the caller if available, and the date and time it was received.

During playback you have the following options:

1. Press 🔊 to hear the message over the handset loudspeaker.

2. Press 📞 to play back through the earpiece again. Press 📱 or 📱 to adjust the volume.

3. Press **4** once to repeat the message or twice to play the previous message.

4. Press **6** to play the next message.

5. Press **Delete** or **5** to delete the current message. The display shows DELETED.

6. Press **Pause** or **2** to pause playback.

7. Press 📞 to cancel playback and return to standby mode.

At the end of playback the handset will return to standby mode. The messages are renumbered to take account of any deleted messages.

Each message is played back with the day and time of the call announced as well as the caller's number (if available) and name if stored in the phonebook.
If there are no messages the display shows NO MESSAGES.
New (unplayed) messages cannot be deleted.

Delete all old messages

1. Choose **Menu**. Press 📱 to select ANSWER MACHINE. Choose **OK**.

2. Press 📱 to select DELETE MSG and choose **OK**.

   If there are no old (unplayed) messages, the display shows NO OLD MESSAGES.

   If there are old messages the display shows DELETE ALL? Choose YES to confirm or NO to cancel.

3. Choose **Back** to return to the previous menu level.

Using the answering machine at the base

Switch on/off

1. Press 🔘. The setting is announced.

Message playback

1. Press **Play**. New messages are played first.

   During playback:
   Press **Delete** to delete the current message.
   Press **Skip** *once* to repeat the message.
   Press **Skip** *twice* to play the previous message.
   Press **Skip** to play the next message.
   Press **Play** to pause and resume playback.
   Press **Stop** to stop playback.
   Press **Vol+** **Vol-** adjust the speaker volume up or down during playback.

At the end of playback press **Delete** and follow the voice prompts. Press **Delete** again to delete all old messages.

Answering machine messages that are not deleted are automatically saved.

Memory full
If the caller is still talking when the memory becomes full the caller hears "*Thank you for calling*" and the machine will hang up. You must delete messages before your machine will be able to record new ones. To delete old (played) messages, see page 45 or opposite for instructions.

Remote access

You can operate your answering machine from any Touchtone™ phone by calling your Telstra Slim and entering a 4 digit security code.

To enable/disable remote access

1. Choose **Menu**. Press 🔲 to select ANSWER MACHINE. Choose **OK**.

2. Press 🔲 or 🔲 to select REMOTE ACCESS and choose **OK**.

3. Press 🔲 or 🔲 to select DISABLE or ENABLE.

4. If you select ENABLE the display asks you to enter the Remote Access PIN. Enter the current 4-digit PIN. The default setting is 0000. Choose **OK**.

5. Enter a new PIN. Choose **OK**. Enter the PIN again and choose **OK** to save.

> **Remote access**
> When enabled, you can call in from another phone to listen to your messages and operate your answering machine. You are asked to set a Remote Access PIN so that other people cannot ring up and listen to your messages.

If you forget to switch on your answering machine

1. Call your number from another phone and let it ring. After 20 rings the machine will switch on and answer your call.

2. Enter your Remote Access PIN. Play back your messages as shown below in '*Operating your answering machine remotely*'. If you do not choose to switch your answering machine On, it will switch off when the call is ended.

> **IMPORTANT**
> You should change the security PIN from the original setting of 0000. It is advisable to make a note of your new PIN code and keep it somewhere safe.

Operating your answering machine remotely

1. Dial your phone number. When you hear your outgoing message, press ⧆. You will hear, "*Please enter your security code*".

2. Enter your 4 digit Remote Access PIN. You will hear, "*You have X new messages*". If you only have old messages you will hear "*You have X messages*" followed by "*To hear main menu press 1*".

When you have remotely accessed your Telstra Slim, you can use the keypad to operate your answering machine. Follow the announcements and instructions you hear.

Press **1** to play main menu.

Press **2** to play all messages.

Press **3** to play new messages only.

Press **4** to skip back to previous message.

Press **5** to delete current message.

Press **6** to skip forward to next message.

Press **7** to set answer mode – this lets you select the outgoing message to Answer & Record or Answer Only.

Press **8** to play outgoing message.

Press **9** to set answering machine to On or Off.

Press **#** to end outgoing message recording.

> If you enter the incorrect PIN code you will be allowed one further attempt. If it is still incorrect you will hear, "*Thank you for calling*", and Telstra Slim will hang up.

> If no button is pressed for 8 seconds or more, your Telstra Slim will hang up.

Text messaging

When you send your first text message from your Telstra Slim, you will automatically be registered with the Telstra Text Messaging service.

In order to send and receive text messages you must ensure you have not blocked your number.

If you have a Silent Line or have blocked Calling Line Identification and attempt to send a message, your message will be rejected. To alter your service so that you can send text messages, call the Telstra Fixed Phone text services on 0198339999 and use the set up menu to turn off Silent Line or Calling Line Identification blocking for text messaging ONLY.

At any time, choose **Back** to go back to the previous screen, or press 🔴 to cancel and return to standby mode.

Sending messages

Send a text message

1. Choose **Menu**, TEXT will be displayed. Choose **OK**.
2. WRITE NEW TEXT is highlighted. Choose **OK**.
3. Use the keypad to enter your message. Choose **Option** and press 🔼 or 🔽 to:

SEND   Choose **OK**. Enter the phone number and choose **Send**. Or choose **Option** to select a number from the phonebook, Redial list or Calls list. Press 🔼 or 🔽 to select the option you want and choose **OK**. Scroll to the entry or number you want and choose **OK**. Choose **OK** again to send.

STORE   Choose **OK** to save the message in the Outbox for sending later.

TEMPLATE   Choose **OK**. The template options are displayed. Press 🔼 or 🔽 to highlight the template you want then choose **OK** to insert the template into your text.

4. When sending a message, the display shows SENDING message then MESSAGE SENT.
5. Press 🔴 to cancel at any time and return to standby mode.

If the text is not sent, the display shows MESSAGE FAILED. The failed message will then be stored in the Outbox.

Writing tips
Use the keypad to enter letters and numbers, eg to write today (2day):
Press **2** four times to enter 2.
Press **3** once to enter d.
Press **2** once to enter a.
Press **9** three times to enter y.
Press **1** to enter a space and use **1** and/or **0** for other characters.
Choose **Clear** to delete incorrect characters.
Press 📖 or ✉ to move the cursor to the point you want.
Press 🔼 or 🔽 to move the cursor to the beginning or end of the text.

Upper & lower case
Press **#** to change between upper (ABC), lower (abc) and sentence (Abc) case letters.

Maximum number of characters in a text message is 160. The display shows a character countdown from 160 down to 0.

Sent and saved texts are stored in the Outbox
Your Telstra Slim's outbox is like a redial list. It holds copies of sent and saved messages. When the Outbox is full, a new message replaces the oldest.
Your Telstra Slim can store up to a total of 20 text messages in the Inbox and Outbox combined.

Using the Outbox
Saved draft text messages and messages you have sent are kept in the Outbox. If a text message you tried to send was not successful, it is stored in the Outbox and shown as FAIL.

1. Choose **Menu**, TEXT is displayed. Choose **OK**.
2. Press 🔽 to select OUTBOX. Choose **OK**.
3. The number of messages is displayed, e.g.
4. Press 🔼 or 🔽 to select the message you want and choose **Edit**.

Templates
There are five pre-set templates:
Please call
I'll be there at
Thank you
I'll call you
Happy Birthday!

Receiving a call while writing a text
If you are writing a text and you receive a call the text will be lost.

5. The message is displayed. Choose **Option** to select SEND, STORE, ADD A TEMPLATE, DELETE or DELETE ALL.
6. Press 📞 to cancel at any stage and return to standby mode.

Receiving messages

When you receive a new text message, the ✉ icon is displayed along with NEW TEXT MSG and the base text indicator ⬤SMS flashes (Answering Machine version only).

Unread messages are marked NEW.
Read messages are marked OLD.

Read messages

1. Choose **Menu**, TEXT is displayed. Choose **OK**. Press 🔽 to select INBOX and choose **OK**.
2. Press 🔼 or 🔽 to select the text you want to read and choose **Read**.
3. Press 🔼 or 🔽 to scroll through the text.
4. Choose **Option** and press 🔼 or 🔽 to select REPLY Choose **OK**. Choose NO to use a blank screen or YES to keep original text in the reply.
   Enter your message. Choose **Option** then choose **OK**. The caller's number is displayed. Choose **Send**.

FORWARD	Choose **OK**. Add more text if required. Choose **Option** to Send.
CALL NUMBER	Choose **OK**. The caller's number is displayed. Edit the number if required. Press 📞 to dial.
STORE NUMBER	Choose **OK**. Enter the name. Press 🔽 to select NUMBER and edit number if required. Press 🔽 to select GROUP and press 📖 or ✉ to select the Group. Choose **OK** to save.
DELETE	Choose **OK**. The text is deleted.

DELETE ALL	Choose **OK**. Choose YES to confirm or NO to cancel.

5. Press 📞 to cancel at any time and return to standby mode.

Edit or delete templates

1. Choose **Menu**, TEXT is displayed. Choose **OK**.
2. Press 🔽 to select TEMPLATE and choose **OK**.
3. Press 🔼 or 🔽 to select the template you want to edit or delete. Choose **OK**.

EDIT TEMPLATE	Choose **OK**. Choose **Clear** to delete characters. Enter your template text and choose **Save**.
DEL. TEMPLATE	Choose **OK**. Choose YES to confirm or NO to cancel.

4. Choose **Back** to return to the previous menu level.

Service Centre numbers

To send and receive text messages you need the telephone number of Telstra's Text Messaging Service Centre. If you accidentally delete the Outgoing or Incoming Telstra Service Centre numbers you will need to re-enter them in order for your text service to work.
You can enter up to 4 Service Centre numbers – two incoming and two outgoing.
The Outgoing Service number is: 01983391
The Incoming Service number is: 01983391

Add or change Service Centre numbers

1. Choose **Menu**, TEXT is displayed. Choose **OK**.
2. Press 🔼 or 🔽 to select TEXT SETTINGS and choose **OK**.
3. SERVICE CENTRE is highlighted. Choose **OK**.
4. Press 🔼 or 🔽 to select SMS CENTRE 1, 2, 3 or 4 and choose **OK**.
5. If necessary, choose **Clear** to delete the current number. Enter the new service centre number and choose **Save**.
6. Choose **Back** to return to the previous menu level or press 📞 to return to standby mode.

Select Send Service Centre

Only service centres that have numbers stored will be displayed as Send Centres.

1. Choose **Menu**, TEXT is displayed. Choose **OK**.
2. Press 🔘or🔘 to select TEXT SETTINGS and choose **OK**.
3. Press 🔘 to select SEND SERVICE and choose **OK**.
4. Press 🔘or🔘 to select the Service Centre and choose **OK**.
5. Choose **Back** to return to the previous menu level. Or press 🔘 to return to standby mode.

Message alert

When you receive a text message:

• the new message beep will sound at the handset.

• the new text message icon is shown on the handset display.

• the base indicator light flashes.
  These alerts can be switched On or Off.
  The default setting is On.

Switch new message alert on or off

1. Choose **Menu**, TEXT is displayed. Choose **OK**.
2. Press 🔘or🔘 to select TEXT SETTINGS and choose **OK**.
3. Press 🔘 to select NEW TEXT ALERT and choose **OK**.
4. Press 🔘or🔘 to select ON or OFF and choose **OK**.
5. Choose **Back** to return to the previous menu level.

Additional handsets (multi handset packs only)

If you have purchased a multi handset pack you are able to make internal calls, transfer external calls from one handset to another and use the conference option.

Call another handset

You can make internal calls between two handsets.

1. Choose **Int** and if you have only one other handset it will ring. If you have extra handsets, press 🔘or🔘 to select the handset (1-5) you want to call, then choose **OK**.

Transfer a call

You can transfer an external call to another handset registered to the base.

1. During your call, choose **Int**. Your external caller is put on hold.
2. If you have one only other handset it will ring. If you have extra handsets, press 🔘or🔘 to select the handset (1-5) you want, then choose **OK**.
3. When the other handset answers you can announce the caller.
4. Choose **Switch** to switch between the two callers.

3-Way conference call

You can hold a 3-way conference call between 2 internal callers and 1 external caller

1. During your call, choose **Int**. Your external caller is put on hold.
2. If you have only one other handset it will ring. If you have extra handsets press 🔘or🔘 to select the handset (1-5) you want, then choose **OK**.
3. When the other handset answers you can announce the call. Choose **Conf** to join all callers.

If the other handset does not answer, choose SINGLE to return to your original caller.

Registering an additional handset

Your additional handset(s) will come pre registered but should you need to register a handset, follow these steps.

At the handset:

1. Choose **Menu**, press 🔘 to select SETTINGS and choose **OK**.
2. H/SET SETTINGS is highlighted. Choose **OK**.

3. Press 🔘 or 📞 to select REGISTER and choose **OK**.

4. Press 📖 or ✉ to select the base you want. Choose **OK**.

5. Enter the system PIN then choose **OK**. The display shows REGISTERING…

At the base:

1. Press *and hold* 🔘. The handset is automatically assigned the next available handset number.

Select base

1. Choose **Menu**, press 🔘 to select SETTINGS and choose **OK**.

2. H/SET SETTINGS is highlighted. Choose **OK**.

3. Press 📞 to select SELECT BASE and choose **OK**.

4. BASE 1 is highlighted. Press 📖 or ✉ to select the base you want and choose **OK**.

5. Display shows SAVED followed by the standby screen.

De-register a handset

1. Choose **Menu**. Press 🔘 to select SETTINGS and choose **OK**.

2. H/SET SETTINGS is highlighted. Choose **OK**.

3. Press 📞 to select DE-REGISTER and choose **OK**.

4. Enter the System PIN (original setting = 0000) and choose **OK**.

5. SELECT HANDSET! option is highlighted. Press 🔘 or 📞 to the handset you want and choose **OK**.

6. Display shows DE-REGISTERED!

7. Choose **Back** to return to the previous menu level.

If registration is not successful first time, please repeat the process again in case the base registration period ran out of time.
If there are already 5 handsets registered to the base, the registration will fail. You must de-register another handset before you can register the new one.
If your Telstra Slim handset is registered to more than one base, you can select which base to use.
If you have a handset registered to more than one base and then deregister it from one of them you will need to re-select which base to use. Until the base is selected the handset will display REGISTER.

Help

Phone does not work

• Have you installed the battery correctly? See page 10.

• Check that the mains power is correctly connected.

• Is the handset switched off? To switch the handset on, see page 20.

No dial tone

• Is the telephone cord of the base plugged into the phone socket?

• Check that the mains power is switched on at the power point

• Only use the telephone cord supplied with the phone.

Cannot dial out or receive calls

• Check that the mains power is correctly connected.

• The battery may need recharging.

• Has there been a power cut? If so, place the handset back on the base for 10 seconds and try again. If it still does not work disconnect the battery and mains power for 10 minutes, then reconnect and try again.

You have a dial tone, but the phone will not dial out

• If you are connected to a PABX, check whether you need to dial an access code.

Handset does not ring

• The ringer volume may be switched off. See page 31.

• Check that the mains power is correctly connected.

• Make sure the handset is registered to the base. See page 53.

No display

• The battery may be flat, dead or incorrectly inserted.

• Recharge or replace the battery.

ᵠ Icon flashes

- Is the handset registered correctly to the base? See page 53.
- Check that the mains power is correctly connected.
- Check that the handset is within range of the base.
- Is the battery low? Place the handset on the base/charger to recharge.

🔲 Battery icon does appear to be filling

- Try cleaning the charging contacts.
- Check that the mains power is correctly connected.

You hear the busy tone when you press 📞

- Make sure the handset is in range of the base.
- Another handset registered to your Telstra Slim base may be on the line.

Answering machine does not record any messages

- The memory may be full. Play and delete old messages. See page 45.

Answering machine messages have the wrong date and time

- Have you manually set the date and time? See page 13.

Cannot access your messages from another phone

- Have you changed the remote access security PIN code? See page 46. Always keep a note of the new PIN code in a safe place.
- Has remote access been disabled? To enable remote access. See page 46.

No Calling Number Display number/ name displayed

- Have you subscribed to Telstra Calling Number Display? See page 35.
- The caller may have blocked their number.
- An exact name/number match was not found in your phonebook. Check that you have stored the complete number including area code.

Base unit does not ring, but the lights are on

- Have you connected the telephone line correctly?
- Is the base ringer set to off?
- You may have a faulty line or socket. Try using another socket.

Buzzing noise on my phone or on other electrical equipment nearby

- Sometimes your Telstra Slim can interfere with other electrical equipment if it is placed too close. It is recommended that you place your Telstra Slim at least one metre away from electrical appliances or metal obstructions to avoid any risk of interference.
- If you have an ADSL internet service ensure correct filters are installed to prevent interference.

Customer Helpline

If you are still experiencing difficulties please call TecHelp on 1300 369 193 or email tcpsupport@ingrammicro.com.au

General information

Replacing the handset batteries
After a time, you may find that the handset battery is running out of charge more quickly. This is a standard sign of wear and the battery will need replacing. A replacement rechargeable Nickel Metal Hydride (NiMH) battery can be purchased from TecHelp line on 1300 369 193 or your local electrical retailer. Slide off the battery compartment cover and remove existing battery. Insert the new battery and replace the compartment cover until it clicks into place.

IMPORTANT
This equipment requires electricity to work. You will not be able to make any telephone calls when the power fails.

Alternative arrangements should be made for access to emergency services in times of power failure.

Safety
• Only use the power supply included with the product. Using an unauthorised power supply will invalidate your guarantee and may damage the telephone.

• Use only the approved rechargeable battery supplied. A spare rechargeable battery can be purchased from TecHelp Information Line on 1300 369 193 or your local electrical retailer.

• Do not open the handset (except to replace the handset battery or the base). This could expose you to high voltages or other risks. Contact TecHelp Information Line on 1300 369 193 for all repairs.

• Radio signal transmitted between the handset and base may cause interference to hearing aids.

• It is recommended that advice from a qualified expert be sought before using this product in the vicinity of emergency/intensive care medical equipment.

• Your product may interfere with other electrical equipment, e.g. TV and radio sets, clock/ alarms and computers if placed too close. It is recommended that you place your product at least one metre away from such appliances to minimise any risk of interference.

• Never dispose of batteries in a fire. There is a serious risk of explosion and/or the release of highly toxic chemicals.

• Dispose of batteries as per local/state requirements.

Cleaning
Simply clean the handset and base with a damp (not wet cloth, or an anti-static wipe). Never use household polish as this will damage the product. Never use a dry cloth as this may cause a static shock.

Environmental
• Do not expose to direct sunlight.
• The product may heat up when the batteries are being recharged or during prolonged periods of use. This is normal. However, we recommend that to avoid damage you do not place the product on antique/veneered wood.
• Do not stand your product on carpets or other surfaces which generate fibres, or place it in locations preventing the free flow of air over its surface.
• Do not submerge any part of your product in water and do not use it in damp or humid conditions, such as bathrooms.
• Do not expose your product to fire, explosive or other hazardous conditions.
• There is a slight chance that your phone could be damaged by an electrical storm. We recommend that you unplug the power and telephone line cord from the base for the duration of the storm.

Telstra accessories and replacement items
For a full range of accessories and replacement items for Telstra products, please call TecHelp Information Line on 1300 369 193.

How many telephones can you have?
All items of telephone equipment have a Ringer Equivalence Number (REN), which is used to calculate the number of items which may be connected to any other telephone line. Your Telstra Slim has a REN of 0.1. A total REN of 3 is allowed, if the total REN of 3 is exceeded, the telephone may not ring. With different telephone types there is not guarantee of ringing, even when the REN is less than 3.

Customer service & Product warranty

IMPORTANT
Please retain this booklet with your sales receipt as proof of the date of purchase

Customer Service
If you require assistance in operating this product please call the TecHelp Information Line on 1300 369 193 or contact us by e-mail at: tcpsupport@ingrammicro.com.au
If you are trying to access a Telstra Network Service and require assistance specifically related to the network service or would like to subscribe to the service, contact Telstra on 132200 for residential customers or 132000 for business customers.

Product Warranty
Subject to the conditions below, Telstra guarantees this product against any defect in materials or workmanship under conditions of normal use for a period of 24 months from date of purchase. The benefits conferred by this warranty are in addition to other warranties and remedies that are implied under the Trade Practices Act and similar State and Territory laws (Statutory Rights). Subject to your Statutory Rights, the goods will not be eligible for service under this warranty if:
a. Proof of purchase cannot be provided;

b. The defect was caused by an accident, misuse, abuse, improper installation or operation, vermin infestation, lack of reasonable care, unauthorised modification, loss of parts, tampering or attempted repair by a person not authorised by Telstra; or
c. The product has been damaged by lightning or a mains power surge.
To obtain service during the term of this warranty call the TecHelp Information Line on 1300 369 193 or contact us by e-mail at: tcpsupport@ingrammicro.com.au

If it is necessary to have the product serviced, the Customer Service Representative will inform you of the product return process. Please ensure that:
a. You provide proof of purchase;
b. Your product is suitably packaged; and
c. You have included all components from the original purchase.

Subject to your Statutory Rights:
a. Any claim under this warranty is limited to the cost of repair or replacement of the product; and
b. If the goods are found to be in sound

working order by the authorised service centre, you may be charged a fee for service and for any other direct costs associated with having the product delivered for service.

For your records
Date of purchase:

_____

Place of purchase:

_____

Serial number:

_____

For guarantee purposes proof of purchase is required so please keep your receipt.

Telstra

www.telstra.com