INDEX

| 1. Extension to Extension Call 3 2. Internal Extension Group Dialing 3 3. Operator Call 4 4. To Make an External Call through LCR 4 6. To Hold A Line 4 7. Call Consult 5 8. Emergency Reporting 5 9. Call Transfer 5 10. Redial 6 11. Auto Redial 6 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Extension 7 14. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 | Sl. No. | Features Detail | Page No. |
|--|---------|---|----------|
| 3. Operator Call 3 4. To Make an External Call through LCR 4 5. To Make an External Call through LCR 4 6. To Hold A Line 4 7. Call Consult 5 8. Emergency Reporting 5 9. Call Transfer 5 10. Redial 6 11. Auto Redial 6 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Forwarding 9 22. Do Not Disturb 10 23. Setting of Hot Line 11 | 1. | Extension to Extension Call | 3 |
| 4. To Make an External Call through LCR 4 5. To Make an External Call through LCR 4 6. To Hold A Line 4 7. Call Consult 5 8. Emergency Reporting 5 9. Call Transfer 5 10. Redial 6 11. Auto Redial 6 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on Busy Trunk Line 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 9 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12< | 2. | Internal Extension Group Dialing | 3 |
| 5. To Make an External Call through LCR 4 6. To Hold A Line 4 7. Call Consult 5 8. Emergency Reporting 5 9. Call Transfer 5 10. Redial 6 11. Auto Redial 6 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on Busy Trunk Line 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Pickup 9 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 | 3. | Operator Call | 3 |
| 6. To Hold A Line 4 7. Call Consult 5 8. Emergency Reporting 5 9. Call Transfer 5 10. Redial 6 11. Auto Redial 6 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Forwarding 9 21. Call Frivacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. | 4. | To Make an External Call | 4 |
| 7. Call Consult 5 8. Emergency Reporting 5 9. Call Transfer 5 10. Redial 6 11. Auto Redial 6 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. </td <td>5.</td> <td></td> <td>4</td> | 5. | | 4 |
| 8. Emergency Reporting 5 9. Call Transfer 5 10. Redial 6 11. Auto Redial 6 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Forwarding 9 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 | 6. | | 4 |
| 9. Call Transfer 5 10. Redial 6 11. Auto Redial 6 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 9 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 <t< td=""><td>7.</td><td></td><td>5</td></t<> | 7. | | 5 |
| 10. Redial 6 11. Auto Redial 6 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32 | 8. | Emergency Reporting | 5 |
| 11. Auto Redial 6 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on Busy Trunk Line 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 < | 9. | Call Transfer | 5 |
| 12. Barge-In on Busy Extension 7 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features <td< td=""><td>10.</td><td>Redial</td><td>6</td></td<> | 10. | Redial | 6 |
| 13. Barge-In on Busy Trunk Line 7 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Lo | 11. | | 6 |
| 14. Automatic Call Back on Busy Extension 7 15. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forward | 12. | Barge-In on Busy Extension | 7 |
| 15. Automatic Call Back on No Reply 8 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 <td>13.</td> <td></td> <td></td> | 13. | | |
| 16. Automatic Call Back on Busy Trunk Line 8 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | | | 7 |
| 17. Self Alarms 8 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 15. | Automatic Call Back on No Reply | 8 |
| 18. Cancellation of Self Alarms 9 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 16. | Automatic Call Back on Busy Trunk Line | 8 |
| 19. Call Forwarding 9 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 17. | Self Alarms | 8 |
| 20. Boss Secretary System 9 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 18. | Cancellation of Self Alarms | 9 |
| 21. Call Privacy 10 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 19. | Call Forwarding | 9 |
| 22. Do Not Disturb 10 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 20. | Boss Secretary System | 9 |
| 23. Setting of Hot Line 11 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 21. | | 10 |
| 24. Call Pick Up 12 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 22. | Do Not Disturb | 10 |
| 25. Call Camp On 12 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 23. | Setting of Hot Line | 11 |
| 26. To Pick-up Camped Call 12 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 24. | Call Pick Up | 12 |
| 27. Call Parking 13 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 25. | Call Camp On | 12 |
| 28. Personal Speed Dialing 13 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 26. | To Pick-up Camped Call | 12 |
| 29. Dialing From Global Memory Bank 14 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 27. | Call Parking | 13 |
| 30. Conference 15 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | | Personal Speed Dialing | 13 |
| 31. Day / Night Mode Setting 15 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 29. | Dialing From Global Memory Bank | 14 |
| 32. Walking Class Of Service 15 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 30. | | 15 |
| 33. Master Cancellation of Features 16 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 31. | Day / Night Mode Setting | 15 |
| 34. Dynamic STD/Local Call Control & Auto Locking 16 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 32. | Walking Class Of Service | 15 |
| 35. External Call Forwarding 17 36. Brokers Call 17 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 33. | Master Cancellation of Features | 16 |
| 36.Brokers Call1737.To Change Personal Password1738.Incoming Trunk Line Queuing18 | 34. | Dynamic STD/Local Call Control & Auto Locking | 16 |
| 37. To Change Personal Password 17 38. Incoming Trunk Line Queuing 18 | 35. | External Call Forwarding | 17 |
| 38. Incoming Trunk Line Queuing 18 | 36. | Brokers Call | 17 |
| | 37. | To Change Personal Password | 17 |
| | | | 18 |
| 57. Can waiting on rect | 39. | Call Waiting on P&T | 18 |

| | Distinctive Features | |
|-----|-------------------------------------|----|
| 40. | Direct Inward Dialing (DID) | 19 |
| 41. | Direct Outward System Access (DOSA) | 19 |
| 42. | Dialed Number Information (DNI) | 20 |
| 43. | Calling Line Information (CLI) | 20 |
| 44. | Serial Port/PC Connectivity | 20 |
| 45. | External Music-on-Hold | 22 |
| 46. | Remote Maintenance | 22 |
| 47. | Call Budgeting | 22 |
| 48. | Outgoing Call Control | 22 |
| 49. | Least Cost Routing | 22 |
| 50. | CLI Based Incoming Routing | 22 |
| | QUICK REFERENCE CHART | 23 |

EXTENSION FEATURES

Extension To Extension Call (Right dependent)

One extension can speak to another extension directly by dialing the desired extension number.

| Step | Action | Reaction |
|------|---------------------------------|----------------------------------|
| 1. | Lift the handset | Dial tone. |
| 2. | Dial Extension number, wait for | Speak when called party answers. |
| | ring back tone. | |

Note: - In case the called extension is busy or no reply, use call back facility.

Internal Extension Group Dialing

The system can have multiple extension groups, which can be call by their own group access code. One group can have maximum 4 extensions. On dialing any extension group all extension in that group will start ringing as per predefined pattern.

| Step | Action | Reaction |
|------|------------------|---------------------------------|
| 1. | Lift the handset | Dial tone. |
| 2. | Dial 5 + G | Listen for the ring back tone & |
| | | wait for replay. |

Note: - where G (0-7) is Extension Group Number.

Operator Call

The system permits any extension to be defining as an operator. Operator extension can be called by a single digit code.

| Step | Action | Reaction |
|------|-------------------|--|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial 9 | Operator extension will start ringing, wait for reply. |

Important: - First Hardware Port is Operator Extension by default.

To Make an External Call (Right dependent)

Any extension can talk to any external party by dialing the desired P&T access code.

| Step | Action | Reaction |
|------|---------------------------------|---------------------------|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial 0 | Wait for P & T dial tone. |
| 3. | Dial desired external Telephone | Wait for reply. |
| | Number. | |

Note: - Extension can pick the CO lines by dialing individual P&T access code (20.21...).

To Make an External Call Through LCR

While using LCR to make an external call, the procedure is as below

| Step | Action | Reaction |
|------|-------------------|--|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial 89 + NNNN# | EPABX will automatically dial the external number after picking-up the corresponding P&T line. |
| 3. | | Wait for reply. |

Note: - Where, NNNN.... is the external number to be dialed.

To Hold A Line

One can hold a conversation (extension or trunk) by the following procedure for onward activities as call consult, call transfer, call parking or conference.

| Step | Action | Reaction |
|------|----------------------|--|
| 1. | During conversation, | Confirmation tone for few |
| | Hook Flash | seconds, while the other party gets MUSIC ON HOLD. |

Note: - Hook Flash again to retrieve the call on hold or call will automatically come back after 20 seconds.

Call Consult

This enables you to talk to other extension while first party is put on HOLD and cannot listen your conversation.

| Step | Action | Reaction |
|------|---------------------------------------|-------------------------------------|
| 1. | During Conversation, | Confirmation tone for few |
| | Hook Flash | seconds, while the other party gets |
| | | MUSIC ON HOLD. |
| 2. | Dial another Extension Number | Wait for reply and Consult with |
| | | 2 nd party. |
| 3. | Hook Flash again to retrieve 1st | Talk with 1 st Party. |
| | party & release 2 nd party | |

Emergency Reporting

Some times you may require that one should attend you urgently and you would like not to loose any time to search any person. The facility "EMERGENCY REPORTING" can be used for this purpose as by dialing a 3-digit code. The four pre-assigned extensions start ringing as per program. Any ringing extension user, who lifts the handset, is connected to the caller.

| Step | Action | Reaction |
|------|---------------|---|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 100 | Four pre-assigned extensions (extension group 0) will start ring. Listen for ring back tone. Start conversation as the call is answered by any one of the 4 extensions. |

Call Transfer (HF Extension)

Any internal or external call received / originated at any extension can be transferred from that extension to any other extension.

| Step | Action | Reaction |
|------|--------------------------------|------------------------|
| 1. | During Conversion, | Confirmation tone. |
| | Hook Flash | |
| 2. | Dial the extension number to | Wait for the response. |
| | which you want to transfer the | _ |
| | call. | |

Note: - There are two options available while transferring a call.

Option 1

| Step | Action | Reaction |
|------|---------------------------------|----------------------|
| 1. | On transferring a call | Ring back tone. |
| 2. | Hang up to transfer the call or | Call is transferred. |
| | Announce the call and hang up. | |

Option 2

| <u></u> | option 2 | |
|---------|-------------------------------|----------------------------------|
| Step | Action | Reaction |
| 1. | On transferring a call | Busy tone. |
| 2. | Hang up or hook flash to take | Call is camped on to called busy |
| | the call back. | extension. |

Redial

Any extension can repeatedly dial the last number dialed on P&T lines without pressing all the numbers again.

| Step | Action | Reaction |
|------|--|---|
| 1. | Disconnect the Line if external number found busy. | |
| | · · · · · · · · · · · · · · · · · · · | |
| 2. | Lift the handset. | Dial tone. |
| 3. | Dial * | The last number dialed on P&T will be redialed automatically. Kindly wait for the ring back or busy tone. |

Auto Redial

If any dialed external number found busy then the system allows you to dial that number repeatedly itself. The external number will be dialed for a predefined redial count and after every predefined wait time.

| Step | Action | Reaction |
|------|--------------------------------|------------------------------------|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial trunk access code. | P&T Dial tone. |
| 3. | Dial desired external number. | Wait for response. |
| 4. | If found busy Dial flash + #5. | Keep handset off hook till you get |
| | | ring back tone. |

Important: - After getting ring back tone, dial Flash to avoid further retries.

Barge-In on Busy Extension

(Right Dependent)

If some extension is found busy, this feature allows the calling extension to get in to the conversation of the busy extension.

| Step | Action | Reaction |
|------|---------------------------|---------------------------------|
| 1. | Dial extension number. | Busy tone. |
| 2. | Disconnect the phone. | |
| 3. | Lift the Handset. | Dial tone. |
| 4. | Dial #+ Extension number. | You will get into Conversation. |

Barge-In on Busy Trunk Line

(Right Dependent)

If a trunk is found busy, this feature allows the calling service extension to get in to the conversation of the busy trunk.

| Step | Action | Reaction |
|------|-------------------------|---------------------------------|
| 1. | Dial P&T Access Code. | Busy tone. |
| 2. | Disconnect the phone. | |
| 3. | Lift the Handset. | Dial tone. |
| 4. | Dial #+ P&T Access Code | You will get into Conversation. |

Automatic Call Back On Busy Extension

If the called extension is found busy or not answering, this feature automatically connects this call as soon as the called extension gets free or pick up the handset.

| Step | Action | Reaction |
|------|-----------------------------|--|
| 1. | Dial the extension number. | Busy tone. |
| 2. | Dial Flash + 1. | Confirmation tone. |
| 3. | Hang up. | As soon as called extension becomes free, both extensions will starts ringing. |
| 4. | While ringing lift handset. | Ring back tone, wait for reply. |

Automatic Call Back On No Reply

If the called extension is not answering, this feature automatically connects this call as soon as the called extension picks up the handset.

| Step | Action | Reaction |
|------|------------------------------|-------------------------------------|
| 1. | Dial the extension number. | Ring back tone but extension not |
| | | responding. |
| 2. | Dial Flash + 1. | Confirmation tone. |
| 3. | Hang up. | As soon as called extension picks |
| | | up the handset, your extension will |
| | | starts ringing. |
| 4. | While ringing, lift handset. | Talk to the called extension. |

Automatic Call Back On Busy Trunk Line

If all trunk lines are found busy on dialing a trunk access code this features alerts the user as soon as the trunk line get free.

| Step | Action | Reaction |
|------|---|--|
| 1. | Dial trunk access code | Busy tone. |
| 2. | Dial Flash + 1 | Confirmation tone. |
| 3. | Hang up | As soon as the desired trunk line gets free, you will get ring on your extension to alert you. |
| 4. | While ringing, lift handset. | P&T Dial tone. |
| 5. | Dial the desired external telephone number. | Wait for reply. |

Self Alarms

The extension user can set independent alarms at their extension in one of the following modes.

| Step | Action | Reaction |
|------|-----------------------|-------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 11 + T + HH + MM | Confirmation tone |
| 3. | Hang up. | |

Note: - Where, T is Type of Alarms.

- 1 Same Day Alarm.
- 2 Daily Alarm.
- 3 Five Day Week Alarm.
- 4 Six Day Week Alarm.
- 5 Duration Alarm.

HH is (00 - 23) Hours in 24 hours format.

MM is (00 - 59) Minutes.

Cancellation of Self-Alarm

| Step | Action | Reaction |
|------|---------------|--------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 11 | Confirmation tone. |
| 3. | Hang up. | |

 $\underline{\textbf{Call Forwarding}}$ This feature allows an extension to forward his calls at any other extension.

To Enable Call Forwarding

| Step | Action | Reaction |
|------|-------------------------------|--------------------|
| 1. | Lift the handset. | Dial tone |
| 2. | Dial 12+X+Extn. No. (to which | Confirmation tone. |
| | calls are to be diverted). | |

Note: - Where, X is the type of forwarding.

= 0 - All calls.

= 1 - Only trunk calls.

= 2 - Only Internal Calls.

= 3 - All calls only on busy.

= 4 - Only trunk calls only on busy.

= 5 - Only internal calls only on busy.

= 6 - All calls only on no answer.

= 7 - Only trunk calls only on no answer.

= 8 - Only internal calls only on no answer.

To Cancel Call Forwarding

| Step | Action | Reaction |
|------|-------------------|---------------------------|
| 1. | Lift the handset. | Dial tone |
| 2. | Dial 12. | Confirmation tone. |
| 3. | Hand up. | Call forwarding canceled. |

BOSS SECRETARY System

Any Extension can receive all its incoming internal or external call through any other extension. The first extension becomes BOSS while second extension acts as SECRETARY. All incoming call for BOSS will land at SECRETARY extension while only SECRETARY is able to call the BOSS and transfer the calls to him.

To Enable Boss Secretary Feature

(Form BOSS Extension)

| Step | Action | Reaction |
|------|------------------------------|--------------------|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial 120 + Extn. No. | Confirmation tone. |
| | (Secretary extension number) | |

To Cancel Boss Secretary Feature

(Form BOSS Extension)

| Step | Action | Reaction |
|------|-------------------|--------------------|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial 12. | Confirmation tone. |
| 3. | Hang up. | Feature Cancelled. |

Call Privacy (Right Dependent)

This feature protects an extension from monitoring by any other extension during subsequent calls.

To Enable Call Privacy

| Step | Action | Reaction |
|------|-------------------|--------------------------|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial 131 | Confirmation tone. |
| 3. | Hang up | You are in CALL PRIVACY. |

To Cancel Call Privacy

| Step | Action | Reaction |
|------|-------------------|------------------------------|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial 130 | Confirmation tone. |
| 3. | Hang up | You are out of CALL PRIVACY. |

Do Not Disturb

This feature protects a extension from being called. However, the extension user can call others.

To Enable DND

| Step | Action | Reaction |
|------|-------------------|----------------------|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial 141 | Confirmation tone. |
| 3. | Hang up | You are in DND Mode. |

To Cancel DND

| Step | Action | Reaction |
|------|-------------------|-------------------------|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial 140 | Confirmation tone. |
| 3. | Hang up | You are out of DND Mode |

Setting of Hotline

This facility enables you to set hotline with an extension or even an external number. After using this facility, as soon as you lift the handset, the extension you set for hotline gets ring and you get ring back tone.

If an external number is set for hotline then by just lifting the handset the external number is dialed.

(a) Hotline to Extension

| Step | Action | Reaction |
|------|---------------------|--------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 15 + Extn. No. | Confirmation tone. |
| 3. | Hang up. | |

(b) Hotline to Trunk

| Step | Action | Reaction |
|------|------------------------------|--------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 15 + Trunk Access Code. | Confirmation tone. |
| 3. | Hang up. | |

(c) Hotline to Trunk Group

| Step | Action | Reaction |
|------|-----------------|--------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 15 + 8 + G | Confirmation tone. |
| 3. | Hang up. | |

Note: - Where, G (0,1,2...) is Trunk Group no.

(d) Hotline to External Number

| Step | Action | Reaction |
|------|------------------|--------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 15 + 7 + NN | Confirmation tone. |
| 3. | Hang up | |

Note: - where, NN is Global Memory Location No., where corresponding external telephone number to be dialed, is stored.

(e) To Cancel Hot Line

| Step | Action | Reaction |
|------|---------------|--------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 15 | Confirmation tone. |
| 3. | Hang up. | |

Call Pick Up

If any extension is ringing, this feature allows user to receive the call at his extension without physically moving to that particular ringing extension.

| Step | Action | Reaction |
|------|---|----------------------------|
| 1. | Lift the handset. | Dial tone. |
| 2. | Dial #8, (to pick up the call ringing at the another extension of same group) OR | Talk to the calling party. |
| 3. | Dial #7+ Extn No. (to pick up the call ringing at the another extension of other group) | Talk to the calling party. |

Call Camp On

This feature allows an extension user to transfer calls even to a busy extension. The transferring extension becomes free after using this feature. The call gets transferred / camped on to the busy extension. The busy extension gets call waiting tone and can attend the camped call after the completion of the present call.

| Step | Action | Reaction |
|------|----------------------------|---------------------------------|
| 1. | Transfer a call to desired | Busy tone. |
| | extension. | |
| 2. | Hang up. | Your extension becomes free and |
| | | call is camped on to called |
| | | extension. |

To Pick Up Camped Call

When you hear the call waiting tone Trin-Trin while conversation.

Option 1

| Step | Action | Reaction |
|------|----------------|--|
| 1. | Dial Flash + 7 | The camped call is being picked |
| | | up and 1st party gets Music-on- |
| | | Hold. |
| 2. | Dial Flash + 8 | Talk to 1 st party and 2 nd party gets |
| | | Music-on-Hold. |

Option 2

| | - r · · | | |
|---|---------|---|----------------------------------|
| | Step | Action | Reaction |
| | 1. | Finish the 1 st call and hang up | The camped call will immediately |
| | | | ring at your extension. |
| Ī | 2. | While ringing, lift handset. | Talk to the camped party. |

Call Parking

(a) To Park a Call

This feature enables the user to free his extension from the present call. This feature also helps the receiving extension to park (hold) the call in case it is not possible to transfer the received call to the desired extension.

| Step | Action | Reaction |
|------|--------------------------|--------------------------------|
| 1. | During the conversation, | Confirmation tone. |
| | Dial Flash + ## | |
| 2. | Hang Up | Your extension becomes free to |
| | | receive/make new calls. |

Note: - If the called extension does not pick up the call within 1-2 minutes, the call will come back by itself whenever the parking extension gets free.

(b) Pickup Parked Call

| Step | Action | Reaction |
|------|-------------------|--------------------------|
| 1. | Left the Handset. | Dial tone. |
| 2. | Dial # + 90. | Pick up the parked call. |

(c) Pickup Parked Call By other Extension

| Step | Action | Reaction |
|------|-------------------------------|--------------------------|
| 1. | Left the Handset. | Dial tone. |
| 2. | Dial #9 + Extn. No. (on which | Pick up the parked call. |
| | the call is parked) | |

Personal Speed Dialing (Personal Memory Bank)

This feature enables every extension to create its own personal memory Bank / Directory of 10 numbers. The codes for this Bank / Directory is of two digits from 60 to 69.

(a) To store Numbers in Personal Memory Bank

| Step | Action | Reaction |
|------|------------------------|-----------------------|
| 1. | Lift handset. | Dial tone |
| 2. | Dial 16+N+TK+TN+Flash. | Confirmation tone. |
| 3. | Hang Up. | The number is stored. |

Note: - Where, N is (0 to 9) personal memory location number. TK is Trunk Access Code (0.20.21....) TN is Telephone number to be stored.

(b) Dialing From Personal Memory Bank

You can dial the external telephone numbers stored in your personal memory bank just by pressing 2-digit code.

| Step | Action | Reaction |
|------|--------------------------------------|--|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 6+N. | The external number stored in the particular memory location will be dialed automatically. |
| 3. | Wait for entire number to be dialed. | Wait for reply. |

Note: - Where, N is (0 to 9) Personal Memory Location number.

<u>Dialing From Global Memory Bank</u> You can dial the external telephone numbers stored in GLOBAL memory bank just dialing by a 3-digit code respective of your extension status for direct outward dialing.

| Step | Action | Reaction |
|------|--------------------------------------|--|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 7+NN | The external number stored in the particular memory location will be dialed automatically. |
| 3. | Wait for entire number to be dialed. | Wait for reply. |

Note: - Where, NN is (00 to 99) Global Memory Location number.

Conference (Right Dependent)

You can establish 3 party conferences among two internal and one external party.

| Step | Action | Reaction |
|------|--|---|
| 1. | Make conversation with a party (external) and transfer it to another extension (B) | Wait for reply from extension B. |
| 2. | While talking to extension B, Dial Flash + Flash. | Now all the 3 parties, you, extension B and external party are in conference. |

Note: - Where, B is any extension.

DAY / NIGHT Mode Setting

You can set the system to receive the incoming P&T calls in different modes in day and night. The different modes for day and night for different junction lines can be set and it is illustrated in PROGRAMMING MANUAL. Once this is done all the trunks incoming call modes can be changed by either manually or automatically.

(From Extension 30 only)

| Step | Action | Reaction |
|------|--------------------|---------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 95 + ABCD + M | Confirmation tone. |
| 3. | Hang up. | System Mode is set. |

Note: - Where, ABCD is Personal Password of extension 30.

M is

0 =Night Mode.

1 = Day Mode.

2 = Auto Mode.

Walking Class Of Service

This feature allows an extension user to use his own extension facilities from another extension.

From Any Another Extension

| Step | Action | Reaction |
|------|-----------------------------|---------------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 18 + Ex + PPPP + Flash | Confirmation / Dial tone. |
| 3. | Dial desired number | Wait for reply. |

Note: - Where, Ex is your own Extension number. PPPP is your Personal Password.

Master Cancellation of Features

The system allows user to cancel few features by just dialing by a 2-digit code.

| Step | Action | Reaction |
|------|-------------------|--------------------------------|
| 1. | Lift the handset. | Dial tone |
| 2. | Dial 1*. | Confirmation tone. |
| 3. | Hand up. | Call forwarding, Call Privacy, |
| | | DND, Hotline and Alarms |
| | | Features canceled. |

Dynamic STD/LOCAL CALL Control & Auto Locking

The system offers a very unique facility to all extension users to completely prevent misuse of STD/LOCAL Call from their extension. A 4-digit personal Password is provided to all extensions, which is initially 1111. By using this password you can control your status for direct outward dialing and moreover you can change the password any time.

To Lock Your Extension For Direct Outward Dialing (D.O.D.)

| Step | Action | Reaction |
|------|-----------------------|-------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 19 + T + PPPP +C | Confirmation tone |
| 3. | Hang up. | |

Note: - Where, PPPP is Personal Password of Extension.

T is Type of Locking.

0 – Immediate Locking.

1 – Delay Locking (After 5 Minutes).

2 – After Single Call Locking.

C is Class of Service.

0 – All Calls Allowed.

1 – STD Calls Allowed.

2 – All LOCAL Calls Allowed.

3 – LOCAL Calls Allowed (95 Barred).

4 – LOCAL Allowed (95 & Mobile Calls Barred).

5 – Intercom Only.

Example:- If you want to lock your extensions after 5 minutes, Dial

19 1 1111 5

This will lock your extension after 5 minutes to COS 5 (Intercom only).

To open your extension COS permanently, Dial

19 0 1111 0 or 19 1 1111 0

This will open your extension for COS 0 (All Calls Allowed), if predefined by system programming.

External Call Forwarding (ECF)

This feature allows you to receive your external call as well as internal calls on your mobile or outside landline number.

To Enable ECF

| Step | Action | Reaction |
|------|------------------|--------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 17 + T + NN | Confirmation tone. |
| 3. | Hang Up. | |

Note: - Where, T is

0 – All Calls

1 – Only External Calls

2 – Only Internal Calls

NN (00-99) is Global Memory Location, where external number (Mobile/Landline) is stored.

Cancellation of ECF

| Step | Action | Reaction |
|------|---------------|--------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 17 | Confirmation tone. |
| 3. | Hang Up. | ECF is cancelled. |

Brokers Call

It may some times be required to talk to two parties one by one while keeping other party on Music On Hold.

| Step | Action | Reaction |
|------|--|--|
| 1. | While talking to 1 st party, | 1 st party gets Music-on-Hold, |
| | Dial Flash & 2 nd party number. | Listen for ring back tone. Wait for |
| | | reply. |
| 2. | Talk to 2 nd Party. | 1 st Party on Hold. |
| 3. | Dial Flash + 8. | 2 nd Party on Hold. Talk to 1 st |
| | | Party. |
| 4. | Repeat step 3 to toggle between | Talk to alternate party. |
| | 1 st & second party. | |
| 5. | Hang up to finish the | Calls get disconnected. |
| | conversation. | |

Change Personal Password

You should keep your personal password secret to avoid any chances of misuse and keep on changing it from time to time.

| Step | Action | Reaction |
|------|----------------------------|---------------------------------|
| 1. | Lift handset. | Dial tone. |
| 2. | Dial 1 + # + PPPP + NNNN + | Confirmation tone. Now your |
| | NNNN | personal Password is changed to |
| | | new Password NNNN. |

Note: - Where, PPPP (Default 1111) is Old Password.

NNNN is New Password.

Important: - If you forget your Personal Password then it can be Reset only from System Programming.

Incoming Trunk Line Queuing

This feature enables the user to handle more than one incoming calls. When extension is busy with one call then he gets a warning tone of second call landing on him. The warning tone sound Trin-Trin will continue till the user attends it or the caller disconnects.

Note: - Normally this feature is useful for defining an operator for the system. In order to make best use of this feature use call transfer, call camp on or call parking facilities to attend to second / waiting call.

Call waiting (Offered By P&T)

If you are having call waiting facility on your trunk line(s), it can be used at extension also. The difference between the procedure on direct P&T line and by extension of the EPABX is illustrated below.

On Direct P&T Line

| Step | Action | Reaction |
|------|--|---|
| 1. | During conversation with 1 st | Call waiting tone. |
| | Party. | |
| 2. | Dial Flash + 2 | Talk to 2 nd Party, 1 st Party on |
| | | Hold. |

On Extension Phone

| Step | Action | Reaction |
|------|--|---|
| 1. | During conversation with 1 st | Call waiting tone. |
| | Party. | |
| 2. | Dial Flash + # +12 | Talk to 2 nd Party, 1 st Party on |
| | | Hold. |

DISTINCTIVE FEATURES

Direct Inward Dialing (DID)

This unique feature allows any external caller to access any extension directly with the help of voice massages without the help of operator.

This feature reduces traffic burden on the operator, calls are transfer faster, which saves the caller's time. Frequent callers can reach desired extensions by dialing the extension number or extension group number.

How It Works?

When external caller dials your telephone number, which is set in DID mode, caller gets ring back for 3-4 seconds.

After that call is matured by the EPABX itself and system gives beeps to the caller. During/after beeps caller can dial the desired extension number or extension group number (only in DTMF).

If the caller dials a valid number in DTMF and the called extension number is free then the called extension starts ringing.

In cases,

If,

The external caller does not dial any number in DTMF or the external caller dials an invalid/busy extension number.

Then.

The call will be transferred to the operator group by itself.

If

The extension number dialed is valid and free but remains unanswered for 20 seconds.

Then,

System will transfer the call to operator group itself and caller will be on hold.

Direct Outward System Access (DOSA)

DOSA allows the user to use the system resources for making any outgoing calls from outside of the office. This feature is mostly used to make long distance calls (STD/ISD).

System offers two types of DOSA calls.

Restricted DOSA

In restricted DOSA, user is only authorised to dial the external number, which is stored in system global memory. The caller wants to access the global memory must know the extension number and personal password of the extension number authorised to use global memory.

Open DOSA

In open DOSA, user can access any P&T line connected to EPABX and can dial desired telephone number he wish to reach. However the caller must know the extension number with the personal password of the extension number, which is authorised to use open DOSA.

How It Works?

When external caller dials your telephone number, which is set in DID mode, caller gets ring back for 3-4 seconds.

After that call is matured by the EPABX itself and system gives beep tone to the caller.

During/after beep tones system waits for digits dialed by the caller (only in DTMF).

Now Dial * + PPPP + Ex.

Where, PPPP is the personal password of the extension Ex. Now you will get silent.

Now.

For Restricted DOSA

Dial 7 + NN

Where.

NN is the Global Memory Location in which the external number to be dialed is stored.

Note: - You can set the External Call Forwarding (ECF) Number of your extension by this feature.

To set ECF, Dial 17 + NN

Where.

NN is the Global Memory Location in which the External Call Forwarding Number is stored.

For Open DOSA

Dial TK + Tel. No.

Where,

TK is Trunk access code (0,20,21...)

Tel. No. is external telephone number to be dialed.

Important: - During DOSA call, call can be extended for next 120 seconds by dialing *. DOSA call can be disconnected any time by dialing #, otherwise the call will be disconnected after 120 seconds automatically.

Dialed Number Information (DNI)

When ever you ask your operator to dial any external number, the external number dialed by operator, will be displayed on your telephone set when the call is being transferred to you. It can be displayed at any transferred extension.

Calling Line Information (CLI)

The System identifies the caller. Caller's telephone number is displayed on the LCD of the telephone instrument. This enables the user to be prepared before answering the call. The Caller's telephone number is also stored in the Incoming SMDR buffer of the system. It appears in the incoming SMDR report.

The system senses the digits sent by the PSTN during the ringing phase. It sends this information to the landing station/operator along with the ringing signal. The telephone number of the caller is displayed on the LCD of the telephone instrument. The system also stores this information in its memory. When the operator calls to an extension, the system sends this information to the transferred extension.

Serial Port/PC Connectivity

The System can be connected to PC through Serial Port. From serial port you can take the call SMDR details (in/out) to your PC and can save the data for future use.

How to Do?

To view the SMDR details on PC you just need to connect the EPABX system with PC through a serial cable (RS232). Now connect the same COM port with HyperTerminal.

Settings of Communication Port

| Parameter | | Value | |
|--------------|---|-------|--|
| Baud Bate | : | 9600 | |
| Data Bit | : | 8 | |
| Stop Bit | : | 1 | |
| Parity | : | None | |
| Flow Control | : | None | |

Now the PC is ready to take the SMDR details from EPABX.

Give the SMDR programming commands from first extension as explained in programming manual.

For Example, to take all buffer details,

From master extension

Dial 90 + *

External Music-on-Hold

When an extension user talking with external party and subsequently putting them on hold, the external party will listen music. You can connect your system with any external music source such as FM receiver, CD player, Walkman or any standalone music source through a jack provided in the system.

Remote Maintenance

This feature allows your authorised service center/dealer to maintain your EPABX from any remote location.

Call Budgeting

Any extension user can be restricted upto a fix amount of budget for any type of outgoing calls. It can be refresh by the system automatically by weekly, forth weekly or by monthly.

Outgoing Call Control

The system can control your outgoing call by alerting you while you are making any outgoing calls.

(a) Beeps on Trunk Calls

The system can provide the beeps after a predefined time interval for incoming/outgoing calls.

(b) Call Disconnection After Beeps

The system can be programmed for automatic call disconnection for incoming/outgoing calls after predefined beep counts.

Least Cost Routing

Now-a-days several landline/mobile service provider offering attractive schemes for outgoing calls, Magic 308SL system is so intelligent that it pick the cheaper P&T line according to the number dialed by the user.

If user having different P&T lines from different service provider, then after programming the system for LCR feature, user no need to pick the selective line for dialing a particular number on a particular P&T line. System will pick the line automatically depend on the dialed number.

CLI Based Incoming Routing

Creative Magic 308 SL can automatically divert the incoming calls to desired extension by identify the caller. The caller is identifying by the CLI detected at P&T line. Using this feature you can divert the incoming call form your home directly to your extension.

Quick Reference Chart

| | Quien itererence en | <u>ui t</u> |
|-----|--|---------------------------------|
| 1. | Operator Call | : 9 |
| 2. | Emergency Reporting | : 100 |
| 3. | Call Transfer | : HF + Ex |
| 4. | Redial | :* |
| 5. | Auto Redial | : HF + #5 |
| 6. | Barge-in Extension | : # + Ex |
| 7. | Barge-in Trunk | : # + Tk |
| 8. | Auto Call Back on Busy Extension | : HF + 1 |
| 9. | Auto Call Back on No Reply | : HF + 1 |
| 10. | Auto Call Back on Trunk | : HF + 1 |
| 11. | Setting of Self Alarms | : 11 + X + HH + MM |
| | Cancellation of self-alarms | : 11 |
| 12. | Call Forwarding | : 12 + X + Ex |
| | Call Forward Cancellation | : 12 |
| 13. | Boss Secretary Enable | : 120 + Ex |
| | Boss Secretary Cancellation | : 12 |
| 14. | Call Privacy on/off | : 13 + 1/0 |
| 15. | Do Not Disturb on/off | : 14 + 1/0 |
| 16. | Setting of Hotline | |
| | Hotline to extension | : 15 + Ex |
| | Hotline to Trunk | : 15 + TK |
| | Hotline to External Number | : 15 + 7 + NN |
| | Hotline Cancellation | : 15 |
| 17. | Call Pick-up (within group) | : #8 |
| | Call Pick-up (out of group) | : #7 + Ex |
| 18. | Call Parking | : HF + ## |
| | Pick-up Call Park (from same extension) | : # + 90 |
| | Pick-up Call Park (from another extension) | : #9 + Ex |
| 19. | Personal Speed Memory | |
| | Store number in personal memory | : 16 + N + TK + TN + HF |
| 20 | Dialing from personal memory | : 6 + N |
| 20. | Dialing from Global memory | : 7 + NN |
| 21. | Day/Night Mode Setting | : 95 + PPPP + M |
| 22. | Dynamic Call Control | : 19 + T + PPPP + C |
| 23. | Change Personal Password | : 1 + # + PPPP + NNNN + NNNN |
| 24. | Walking Class of Service | : 17 + Ex + PPPP + HF |
| 25. | Call waiting on P&T | : HF + # + 12 |
| 26. | External Call Forwarding (ECF) | : 17 + T + NN |
| | Cancellation of ECF | : 17 |
| | | |

Personal Record

| P&T Access Code | Telephone Number |
|----------------------------|------------------|
| 20 | |
| 21 | |
| 22 | |

| Extension | User Name |
|-----------|-----------|
| Number | |
| 30 | |
| 31 | |
| 32 | |
| 33 | |
| 34 | |
| 35 | |
| 36 | |
| 37 | |