



# **PCORI Online User Manual: *Submitting a Letter of Intent and Application***

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Patient-Centered Outcomes Research Institute

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# About the PCORI Online System

# About the PCORI Online System

In May 2013, PCORI launched a new online system to support our funding announcements and the application and review process.

The PCORI Online System makes it easier for researchers to submit Letters of Intent and Applications and it will facilitate the review process by making it easier for our reviewers to review submissions and submit comments.

Whether you're a first-timer or a returning applicant, you should find the **PCORI Online User Manual** a helpful guide to preparing and submitting a Letter of Intent (LOI) and application.

Have a question? Please contact us at [pfa@pcori.org](mailto:pfa@pcori.org).

# **Important Notes About the System**

# Important Notes About the System

- PCORI Online is only compatible with Safari and Google Chrome browsers. [Google Chrome is available here for download.](#)
- To complete all sections of a task (LOI or Application), use the left side navigational links and the "Previous" and "Next" buttons at the bottom of the screen.
- To save your work, please go to the "Save and Review" tab and click "Save and Review". Be sure to do this before closing the browser window or your work to be lost.

# **Submitting a Letter of Intent**

# Registration

Use PCORI Online System to create and submit your Letter of Intent (LOI) and Application. To apply for PCORI funding, you must have or create an account.

- Go to [PCORI Funding Center](#) and click “Apply.”
- If you have applied to PCORI in the past, you don’t need to create an account. Just click “I forgot my password” to receive your new password.
- If you are applying for PCORI funding for the first time, click “Create an account now.”

Login Now:

Sign in

[I forgot my password](#)

**Applying for PCORI Funding for the first time? Click “Create an account now” to register.**

**If you are a new user, please register by clicking on the "Create an Account Now" button.**

**If you have applied to PCORI in the past, you don't need to create a new user account. Please click the "I forgot my password" link to the left to receive your new password.**

View PCORI's [Funding Center](#) for application guidelines and templates, key dates, PCORI Funding Announcements (PFAs) and additional information.

Contact us at [pfa@pcori.org](mailto:pfa@pcori.org) should you have technical or administrative questions; our support team will respond within 48 business hours.

[Online Portal for Methods and Cycle III](#)

Create an account now



# Create a Profile

- Enter all required fields, highlighted in bold.
- Note: Usernames must contain alphanumeric characters only and should not include spaces.
- Click “Submit Request.”
- You will be sent an email to proceed with your registration. Please click on the link to create your password.
- Once you have created your password, an email with your username and password will be sent to you for your records.

## CONTACT INFORMATION

User Name

Full Name (First Last)

Position Title

Email Address

Phone

Degree

AAS  
AB  
APRN  
BA



☐ Please add me to the Annual Report Mailing

Cancel

Submit Request

Click “Submit Request.”

Enter all required information.

# Home Page

To apply for a PCORI Funding Announcement, click “Apply to PFA.”

## Welcome to PCORI Online!

PCORI Online is the contracts management system where you can submit your Letter of Intent (LOI) and Application. In addition, once your application is funded, you will be able to manage the contract activation and reporting as well.


To see all available PFAs, click "Apply to PFA".

Please view PCORI's [Funding Center](#) for application guidelines and templates, key dates, PCORI Funding Announcements (PFAs) and additional information.

Contact us at [pfa@pcori.org](mailto:pfa@pcori.org) with any technical or administrative questions; our support team will respond within 48 business hours.

**Note: the full application will open for submission on June 15.**

Click “Apply to PFA” to  
begin your LOI.



Apply to PFA

# Create LOI


To start the submission of your LOI, click “Apply to PFA” next to the PFA for which you are applying. Click the PFA title for additional information.

## Assessment of Prevention, Diagnosis, and Treatment Options

For projects that address critical decisions that patients, their caregivers and clinicians face with too little information

LOI Deadline: 6/15/2013

Application Deadline: 8/15/2013



Apply to PFA

**Click “Apply for PFA” to  
select the intended PFA.**

## Improving Healthcare Systems

For projects that address critical decisions that face health care systems, the patients and caregivers who rely on them, and the clinicians who work within them

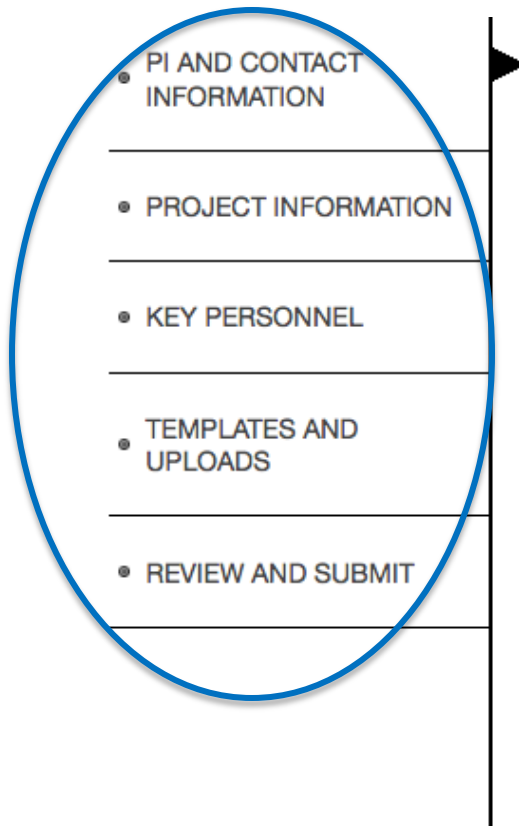
LOI Deadline: 6/15/2013

Application Deadline: 8/15/2013

Apply to PFA

# Create LOI

- Use the left-side navigational links and the “Previous” and “Next” buttons at the bottom of the pages to guide you through LOI creation and submission.
- Your work will be saved during your current session; however, **if you close the browser window, your work will be lost.**



## PATIENT-CENTERED OUTCOMES RESEARCH INSTITUTE

- To complete all sections of the Letter of Intent (LOI), you must use the left side navigational links. There is no need to click the "Save & Review" button below until all sections of the LOI have been completed.
- Your work will be saved during your current session; however, closing the browser window will cause your work to be lost.
- Once you've completed all sections and clicked 'Save & Review,' you will be taken to a review screen to review your LOI, print, and navigate back to the main menu where you will have the option to submit or withdraw your LOI.

Organization (Search by Name, DUNS ID, or EIN - Autocomplete)

Fluxx Labs

[Add New](#)

Location / Satellite

Fluxx Labs - headquarters

Principal Investigator

[Add New](#)

# Enter Organization and PI Information

- Enter the applicant's organization name by typing in the first few characters, DUNS number, or EIN. PCORI Online will autocomplete the organization name if it exists in our system.
- If the applicant's organization does not exist in PCORI Online, click "Add New." You will be required to enter additional organization information (name, DUNS/EIN #, address, organization type).
- Select the principal investigator (PI) and administrative officer from dropdown menus.
- If the PI or administrative officer is not in the dropdown list, click "Add New." You will be required to enter information.

Organization (Search by Name, DUNS ID, or EIN - Autocomplete)

[Add New](#)

Find your organization by typing in the first few characters.

Location / Satellite

Principal Investigator

[Add New](#)

Click "Add New" to add a new organization, PI, or administrative officer.

[Add New](#)

Administrative Officer

Select PI and administrative officer from the dropdown menus.

# Enter Additional PI Information

- Enter information regarding the PI's research experience and prior funding.
- Required fields are highlighted in bold.

**Position Title**

**Degree**

AAS

AB

APRN

BA

>

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Required fields  
are highlighted in  
bold.

**Are you interested in becoming a Reviewer?**

If you answered yes and would like to become a PCORI reviewer, please follow the following link complete our external reviewer survey: [here](#).

**How many years of research experience do you have after attaining your terminal degree?**

# Enter Project Information

- Enter/update project title and estimated amount requested.
- Indicate if additional money beyond specified limits is requested.
- Select estimated project length.
- For broad PFAs, you may copy and paste the technical abstract from the template available in the [Funding Center](#). (Some PFA types require additional project information via upload.)
- Complete additional project-related questions as required.

**If project costs and/or period exceed specified limits, an uploaded request is required (see Special Requests and Uploads slide below).**

## Project Title

## Amount Requested

Are Direct Costs requested greater than \$500k during any year of the project?

Please select your estimated project length.

*Note that four sections of the Technical Abstract must be completed: Background, Objectives, Methods and Patient Outcomes. The technical abstract may be prepared in advance and either entered or pasted directly into PCORI Online. A template for this purpose is available [here](#).*

*Technical abstracts may not exceed 3000 characters (including spaces). LOIs with technical abstracts exceeding this limit will be rejected.*

## Technical Abstract


**B** *I* U | | |

Characters left: 3000

# Enter Key Personnel Information

- Click the green circle (plus sign) to add key personnel. A popup window will appear.
- Enter key personnel information, including name, contact information, and role.
- Delete key personnel by clicking on the red circle (minus sign), which will appear as you hover your cursor over the name. You cannot edit your entry; you must delete and start over.

## Key Personnel

 First Name Last Name | #  
Scientific | APRNBABC | Co-Investigator  
212-555-5555 | applicant@organization.com

Click the red circle  
to delete key  
personnel.



Click the green  
circle to add key  
personnel.



# Key Personnel Information

**Add a Key Personnel** ✕

Full Name (First Last)

Institution

Position

Project Role

Degrees

AAS  
AB  
APRN  
BA  
BC  
BCH

>

<

Phone

Create Key Personnel

Enter required information.

Click "Create Key Personnel."

# Special Requests and Uploads

If costs and/or project period exceed specified limits, an uploaded request is required. Some PFA types require additional project-related uploads. For specific instructions, refer to the [PCORI Application Guidelines](#) for the relevant PFA type for specific instruction.

- Find request forms within the [Funding Center](#).
- Fill the form, convert it to PDF, and upload.
- Special request forms **must be submitted before the LOI deadline**.

UPLOAD DOCUMENTS



Click the green circle to upload documents.



Select files

Add files to the upload queue and click the start button.

Filename

Size

Status

Click "Add files," then "Start upload" to attach the request form.

Add files

Start upload

0 b

0%

# Review

- Once you've completed all LOI sections, go to the “Review and Submit” tab and click “Save and Review.” Any incomplete fields will be highlighted in the left navigation panel.
- If all required fields are complete, you will be taken to a summary screen to review your LOI, print it , or save it to PDF.

• PI AND CONTACT INFORMATION

• PROJECT INFORMATION

• KEY PERSONNEL

• TEMPLATES AND UPLOADS

• REVIEW AND SUBMIT

## PATIENT-CENTERED OUTCOMES RESEARCH INSTITUTE

- To complete all sections of the Letter of Intent (LOI), use the left side navigational links and the "Previous" and "Next" buttons at the bottom of the screen.
- Your work will be saved during your current session; however, closing the browser window will cause your work to be lost.
- Once you've completed all sections, click "Review and Submit" in the left side navigation, then click "Save and Review." You will be taken to a review screen to review, print, and submit your LOI.

Once you've completed all sections of the LOI, click the 'Save & Review' button. system will indicate any incomplete fields.

When all required fields are complete, after clicking 'Save & Review,' you will be taken to a screen to review your LOI, print, and submit your LOI.

Back to Main Menu Previous **Save And Review**

Click “Save And Review” to review the LOI before submitting. Incomplete fields will be highlighted in the left navigation panel.

# Submit your LOI

- Navigate back to the main menu.
- Click “Submit” to submit your LOI to PCORI.

R-1305-00043

Edit Request

PDF

Print

Back to Main Menu

Submit

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## ORGANIZATION NAME

Request for \$1,000,000.00

## APPLICANT -

---

Once you have completed  
all sections, click  
“Submit.”

## PI AND CONTACT INFORMATION

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Principal Investigator - test test

Administrative Official - Grantee Test

Financial Official -

PI Designee / Assistant -

***Please review your LOI fully. You **WILL NOT** be able to make changes after you click “Submit.”***

# **Submitting an Application**

# Login

Use the PCORI Online System to submit your Application. To complete your application, you must have previously submitted a Letter of Intent (LOI) to PCORI. (Note that for some PFA types, LOIs must be approved by PCORI prior to the submission of an application. Refer to the PFA for guidance.)

- To login, go to [pcori.fluxx.io](http://pcori.fluxx.io)
- Enter the username and password you used to submit your LOI
- If you forgot your password, click the “I forgot my password” link

Login Now:

[I forgot my password](#)

**Forgot your password?**  
Click “I forgot my password” to retrieve it.

**Technical Note:** Please use Chrome or Safari browsers.

If you are a new user, please register by clicking on the "Create an Account Now" button.

If you have applied to PCORI in the past, you don't need to create a new user account. Please click the "I forgot my password" link to the left to receive your new password.

View PCORI's [Funding Center](#) for application guidelines and templates, key dates, PCORI Funding Announcements (PFAs) and additional information.

Contact us at [pfa@pcori.org](mailto:pfa@pcori.org) should you have technical or administrative questions; our support team will respond within 48 business hours.

[Online Portal for Methods and Cycle III](#)

**Training Opportunity:** Applicant Town Hall Registration now available for all opportunities. Please visit our [Training Materials](#) page for more information.

**Note that the PCORI Online System supports only Chrome and Safari browsers at this time.**

# Home Page

- To begin your application, click the yellow pencil icon next to the contract number.
- The Application includes previous contact and project information from the LOI and requires additional information.

## Requests

Apply to PFA

Amount Requested	Date Created	Program	Status
<a href="#">R-1306-03160</a> PROJECT TITLE	\$700,000.00	6/14/2013 Assessment of Prevention, Diagnosis, and Treatment Options	Draft <a href="#">Withdraw</a> <a href="#">Submit to AO</a>

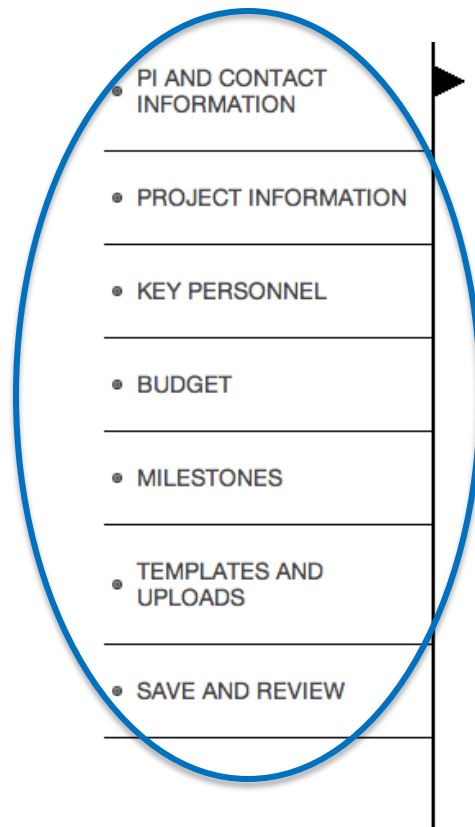
Viewing Records 1 - 1 of 1

« Prev | Next »

Click the yellow pencil icon to begin your application.

# Create the Application

- Use the left-side navigational links and the “Previous” and “Next” buttons at the bottom of the pages to guide you through Application creation and submission.
- Your work will be saved during your current session; however, **if you close the browser window, your work will be lost.**



## PATIENT-CENTERED OUTCOMES RESEARCH INSTITUTE

- To complete all sections of the Application, use the left side navigational links and the "Previous" and "Next" buttons at the bottom of the screen. Please review information previously entered at the LOI phase and update, if necessary. Additional application information is required in the "Project Information", "Budget", "Milestones", and "Templates and Upload" sections.
- Your work will be saved during your current session; however, closing the browser window will cause your work to be lost.
- Once you've completed all sections, click "Review and Submit" in the left side navigation, then click "Save and Review." You will be taken to a review screen to review, print, and submit your Application to your Administrative Official for final approval.

Organization (Search by Name, DUNS ID, or EIN - Autocomplete)

Fluxx Labs

[Add New](#)

### Location / Satellite

Fluxx Labs - headquarters

Principal Investigator

Grantee User Test

[Add New](#)



# PI and Contact Information

- Review the Organization, Principal Investigator, and Administrative Official entered at LOI. You may edit if necessary. (Note that Organization, PI, and Administrative Officer information are required for application submission.)
- You may now choose a proxy in the system using the “PI Designee” dropdown. Select the designee from the dropdown list; if the designee is not in the dropdown list, click “Add New.” You will be required to enter information.

The screenshot shows a form with the following fields and annotations:

- Organization (Search by Name, DUNS ID, or EIN - Autocomplete)**: A text input field with the value "Organization" and an [Add New](#) link. A green callout box "Review information previously entered at LOI" has an arrow pointing to this field.
- Location / Satellite**: A dropdown menu with the value "Location/Satellite". A blue circle highlights this field, and a green callout box "Click 'Add New' to add a new PI Designee" has an arrow pointing to the [Add New](#) link below it.
- Principal Investigator**: A dropdown menu with the value "Grantee User Test" and an [Add New](#) link.
- Administrative Officer**: A dropdown menu with the value "Grantee User Test" and an [Add New](#) link.
- PI Designee**: A dropdown menu with the value "Grantee User Test". A blue circle highlights this field, and a green callout box "You may now designate a proxy in the system" has an arrow pointing to it.

Arrows from the green callout boxes point to the respective fields or links as described above.

# Review Additional PI Information

- Review the Principal Investigator information entered at LOI. You may edit if necessary.
- Use the “Next” button at the bottom of the page to continue to the next section.

## Principal Investigator Information

*Please respond to questions regarding the Principal Investigator's research experience and prior funding. All fields are required.*

### Position Title

### Degree

AAS  
AB  
BC  
BCH  
BCHIR  
BM  
RMBC

>

<

APRN  
BA

### Are you interested in becoming a Reviewer?

No

*If you answered yes and would like to become a PCORI reviewer, please follow the following link to complete our external reviewer application: [here](#).*

### How many years of research experience do you have after attaining your terminal degree?

5 - 9 Years

# Review and Enter Project Information

- Indicate if the application is a resubmission. If yes, you must enter the ID of your prior application.
- Review (and edit if necessary) additional project information entered at LOI, including project title, amount requested, project length, technical abstract (if applicable to the PFA type), and additional project information questions.

**Indicate if the application is a resubmission**

Is this a resubmission?

No

Please Enter the ID of Your Prior Application

**Project Title**

PROJECT TITLE

**Amount Requested**

\$700,000.00

**Are Direct Costs requested greater than \$500K during any year of the project?**

No

**Please select your estimated project length.**

18 to 36 Months

# Enter Project Information

- Enter additional project information. (Note that some questions displayed at right are not applicable to certain PFA types. Refer to the PFA for additional guidance.)
- Enter projected start date of the project by clicking on the calendar icon.
- Enter additional project information questions. Refer to the PFA and the Application Guidelines, found on the [PCORI Funding Center](#), for additional guidance.
- All fields are required.

The screenshot shows a web form for entering project information. A blue oval highlights the 'Projected Start Date' field, which includes a calendar icon. A black arrow points from a green callout box labeled 'Enter additional project information' to the text area below the date field. The text area contains the instruction: 'Please provide the overall goals of the proposed research. Describe the study design and the research questions (hypotheses), including:' followed by a bulleted list: 'The comparisons to be evaluated', 'The outcomes that will be studied', and 'Anticipated impact of study results on clinical or patient decision making and on patient outcomes'. Below this is a note: 'Limit 3000 characters. Applications with specific aims exceeding this limit will be rejected.' The 'Specific Aims' section features a rich text editor with a toolbar and a 'Path:' label. A blue oval highlights the 'Characters left: 3000' status bar at the bottom of the editor. A black arrow points from a green callout box labeled 'Character limits are displayed below text box' to this status bar. The bottom of the form shows another rich text editor with a similar toolbar and 'Path:' label.

**Projected Start Date**

Please provide the overall goals of the proposed research. Describe the study design and the research questions (hypotheses), including:

- The comparisons to be evaluated
- The outcomes that will be studied
- Anticipated impact of study results on clinical or patient decision making and on patient outcomes

Limit 3000 characters. Applications with specific aims exceeding this limit will be rejected.

**Specific Aims**

**Enter additional project information**

**Character limits are displayed below text box**


Characters left: 3000

Please describe how your research plan is specifically responsive to the PFA you are applying for.

# Review Key Personnel Information

- Review the Key Personnel information entered at LOI.
- Click the green circle (plus sign) to add key personnel. A popup window will appear.
- Enter key personnel information, including name, contact information, and role.
- Delete key personnel by clicking on the red circle (minus sign), which will appear as you hover your cursor over the name. You cannot edit your entry; you must delete and start over.

## Key Personnel

 First Name Last Name | #  
Scientific | APRNBABC | Co-Investigator  
212-555-5555 | applicant@organization.com

Click the red circle  
to delete key  
personnel.



Click the green  
circle to add key  
personnel.

# Key Personnel Information

**Add a Key Personnel** ✕

Full Name (First Last)

Institution

Position

Project Role

Degrees

AAS  
AB  
APRN  
BA  
BC  
BCH

>

<

Phone

Create Key Personnel

Enter required information.

Click "Create Key Personnel."

# Enter the Budget Summary

- Enter the budget summary for all years of the project by clicking on the “Budget Summary” link.
- The budget entry screen will then appear as a popup.

*Requests for direct costs over the project's cap per year must have been made during the LOI stage. Refer to the PFA to which you are applying for additional information.*

***You must click "Save Spreadsheet" or all of your work will be lost.***



[Budget Summary](#)

Back to Main Menu

Previous

Next

Click the “Budget Summary” link to open the budget summary for entering

# Enter the Budget Summary

- Enter budget information in the budget summary popup for each year of the project. The system will calculate subtotals and totals. *You need not enter information into the “Actual” columns at this time.*
- You must click the “Save Spreadsheet” button to save your work prior to closing the popup.**

**Budget Summary**

Save Spreadsheet

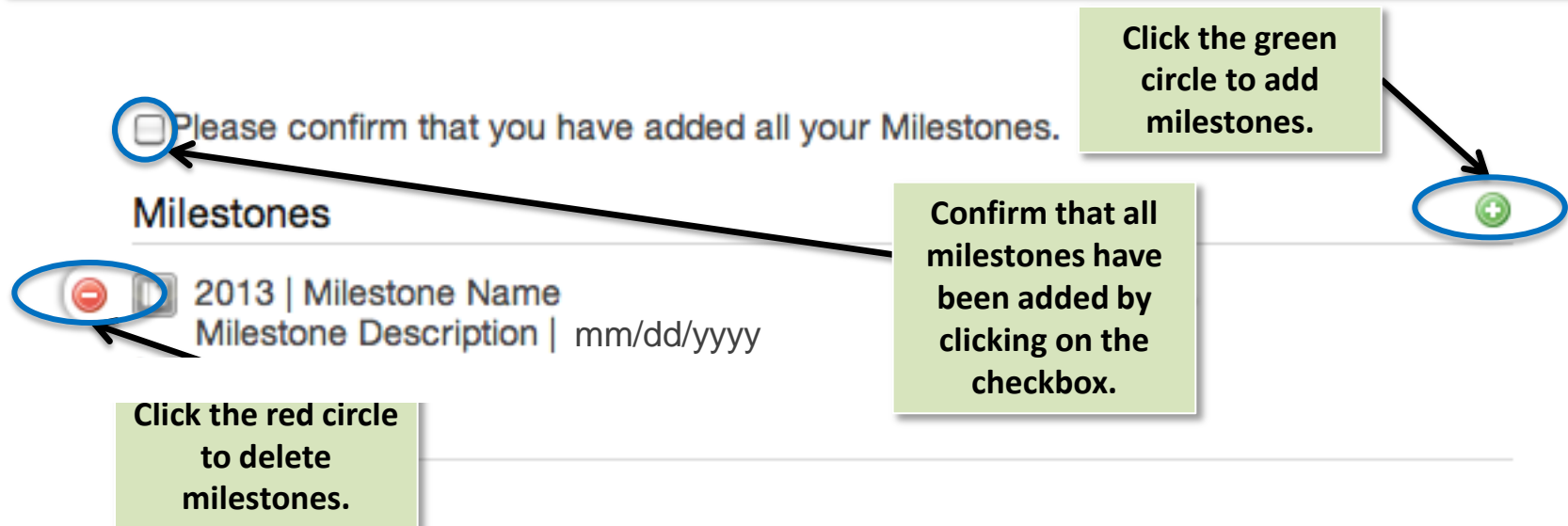
	Year 1		Year 2		Year 3		Year 4		Year 5		Total	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>Personnel Direct Costs</b>												
Salaries											\$0.00	\$0.00
Fringe Benefits											\$0.00	\$0.00
Personnel Direct Costs Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Other Direct Costs</b>												
Consultant Costs											\$0.00	\$0.00
Equipment											\$0.00	\$0.00
Supplies											\$0.00	\$0.00
Travel											\$0.00	\$0.00
<b>Other Expenses</b>												
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
Other Expenses Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Click the “Save Spreadsheet” button to save your work**



# Enter Milestones Information

- Enter project milestones by clicking on the green circle (plus sign). A popup window will appear. Generally, milestones measure concrete, specific outcomes such as deliverables.
- Enter milestones information, including milestone name, description, and projected completion date.
- Delete milestones by clicking on the red circle (minus sign), which will appear as you hover your cursor over the entry. You cannot edit your entry; you must delete and start over.



# Enter Milestones

The screenshot shows a web form titled "Add a Milestone" with an orange header bar. The form contains three main input fields: "Milestone Name" (a text box), "Description" (a large text area), and "Projected Completion Date" (a text box with a date mask "mm/dd/yyyy"). A large blue oval encircles the "Milestone Name" and "Description" fields. A black arrow points from a green callout box to this oval. At the bottom of the form is a "Create Milestones" button, which is also circled in blue. A black arrow points from another green callout box to this button.

**Add a Milestone**

**Milestone Name**

**Description**

**Projected Completion Date**

**Create Milestones**

Enter milestone information. All fields are required.

Click "Create Milestones."

# Upload Required Documents


All PFA types require additional documents to complete the application. For specific instructions, refer to the PCORI Application Guidelines found in the [PCORI Funding Center](#) for the relevant PFA type.


- Find templates within the [PCORI Funding Center](#).
- Complete the templates, convert them to PDF, and upload.
- All required forms must be uploaded in order to submit the application.

## UPLOAD DOCUMENTS





Click the green circle to upload documents.

 **Select files**  
Add files to the upload queue and click the start button.

Filename		Size	Status
Applicant_Guidelines_2009-1.pdf	Budget Detail*	697 KB	0% 

Click "Add files," then "Start upload" to attach the request form.

Select the appropriate document type from the drop down menu.


 Add files  Start upload



697 KB 0%


# Upload Required Documents



- Delete uploaded documents by clicking on the red circle.
- You may edit document type by clicking on the pencil-and-paper icon.


UPLOAD DOCUMENTS



 [test document.pdf](#)  
Budget Detail\* By Grantee User Test Added at 2:52 PM on June 14, 2013


 



 [test document.pdf](#)  
Budget Justification (for first year and total project period) By Grantee User Test Added at 2:52 PM on June 14, 2013

 [test document.pdf](#)  
People and Places By Grantee User Test Added at 2:52 PM on June 14, 2013

 [test document.pdf](#)  
Research Plan By Grantee User Test Added at 2:52 PM on June 14, 2013

Click the red circle to delete documents.

Click the pencil-and-paper icon to edit the document type.

# Save and Review

- Once you've completed all Application sections, go to the “Save and Review” tab and click “Save and Review.” Any incomplete fields will be highlighted in the left navigation panel.
- If all required fields are complete, you will be taken to a summary screen to review your application, print, and submit to your Administrative Official for final review and submission to PCORI.

• PI AND CONTACT INFORMATION

• PROJECT INFORMATION

• KEY PERSONNEL

• BUDGET

• MILESTONES

• TEMPLATES AND UPLOADS

• SAVE AND REVIEW

### PATIENT-CENTERED OUTCOMES RESEARCH INSTITUTE

- To complete all sections of the Application, use the left side navigational links and the "Previous" and "Next" buttons at the bottom of the screen. Please review information previously entered at the LOI phase and update, if necessary. Additional application information is required in the "Project Information", "Budget", "Milestones", and "Templates and Upload" sections.
- Your work will be saved during your current session; however, closing the browser window will cause your work to be lost.
- Once you've completed all sections, click "Review and Submit" in the left side navigation, then click "Save and Review." You will be taken to a review screen to review, print, and submit your Application to your Administrative Official for final approval.

Once you've completed all sections of the Application, click the 'Save & Review' button. The system will indicate any incomplete fields.

When all required fields are complete, after clicking 'Save & Review,' you will be taken to a review screen to review your Application, print, and submit your application to your Administrative Official for approval and final submission.

Back to Main Menu Previous **Save And Review**

**Click “Save And Review” to review the application before submitting to the Administrative Official. Incomplete fields will be highlighted in the left navigation panel.**

# Submit to Administrative Official

- Review the summary of your application. Click “Edit Request” if changes are necessary.
- Once complete, click the “Submit to AO” button to submit your application to the Administrative Official you previously designated.
- **Note that only the AO may submit the application to PCORI. Please follow up with your AO to ensure that your application was reviewed and submitted.**

R-1306-03160

Edit Request

PDF

Print

Back to Main Menu

Submit to AO

Withdraw

## Applicant Organization

Request for \$700,000.00

### APPLICANT - Grantee User Test

### PI AND CONTACT INFORMATION

Principal Investigator - Grantee User Test  
Administrative Official - Grantee User Test  
Financial Official -  
PI Designee / Assistant -

### Principal Investigator Information

Please respond to questions regarding the Principal Investigator's research experience and prior funding. All fields are required.

Position Title:

Position Title

Once you have completed and reviewed all sections, click “Submit to AO” to submit your application to your Administrative Official.

***Please review your Application fully. You WILL NOT be able to make changes after you click “Submit to AO.”***

# **PCORI Funding Announcements: Applicant Resources and Contact Information**

# PCORI Funding Announcements: Resources and Contact Information

- All active opportunities can be found in the [PCORI Funding Center](#).
- To find application templates and any additional instruction for a specific opportunity, select the opportunity of interest in the Funding Center and review the applicant resources section of the page.
- PCORI's [Applicant FAQs](#) cover common questions that an applicant may have about PCORI and the application process. These are updated on a regular basis to reflect questions received through our helpdesk and applicant town halls.
- Applicant training materials and information about PCORI's applicant town hall sessions will be posted on PCORI's [Training Materials](#) page. Once available, applicants will receive an email about these opportunities .
- If you have questions, please contact us at [pfa@pcori.org](mailto:pfa@pcori.org).