

NOTICE

IF RECEIVING THIS RFQ BY INTERNET, CALL (707) 543-3700 TO REGISTER AS A BIDDER. FAILURE TO REGISTER AS A BIDDER MAY RESULT IN YOUR FIRM NOT RECEIVING BID ADDENDUMS. FAILURE TO SUBMIT BID ADDENDUMS WITH BID MAY CAUSE YOUR BID TO BE CONSIDERED NON-RESPONSIVE.



**REQUEST FOR QUOTATIONS
08-20**

**DIESEL GENERATOR
AND AUTOMATIC TRANSFER
SWITCH FOR STATION #10**

Issue Date
March 11, 2008

Quotes Due
March 25, 2008
at 5:00 p.m.

To
Amy Carter, Buyer
City of Santa Rosa – Purchasing
630 Third Street, 2nd Floor
Santa Rosa, CA 95404
707-543-3702 Voice
707-528-3624 Fax

REQUEST FOR QUOTATIONS 08-20

DIESEL GENERATOR AND AUTOMATIC TRANSFER SWITCH FOR STATION #10

Sealed, Faxed or Mailed Quotes, signed and in the original only, subject to the Request for Quotations, Provisions and Specifications, will be received at **630 Third Street, 2nd Floor until 5:00 p.m., on March 25, 2008**, for furnishing the supplies and/or services described in the accompanying Schedule.

The City of Santa Rosa desires to purchase the equipment and services listed below in compliance with the terms, conditions and specifications contained herein. Purchase of said equipment shall be contingent upon available funding at time of bid award

NOTE: *It is the City's intent to award all of the below listed Bid Items to a single Bidder. Bidders who fail to quote prices for all Bid Items may have their bid declared non-responsive.*

ITEM	QTY	UNIT	BID ITEM	PRICE	AMOUNT
1.	1	Ea	SDMO J220K Three Phase Diesel Genset Generator with 125 gallon base fuel tank and Santa Clara Upfit, Block Heater, Trickle Charger and Sound Attenuating Enclosure See Page No. 3, <u>Minimum Specifications</u> Brand & Model Bid: _____	\$ _____	\$ _____
2.	1	Ea	Automatic Transfer Switch, 120/240 Volt, Single Phase, 2-Poles, Type 1 Enclosure, Engine Exercise Clock, Logic Control, In-Phase Monitor and Adjustable Time Delays. ASCO 400 Amp Series 300 or equivalent manufacturer and model. Brand & Model Bid: _____	\$ _____	\$ _____
Sub Total					\$ _____
8% Sales Tax					\$ _____
Delivery					\$ _____
Delivery Lead Time (Bid Items 1-2): \$ _____ calendar days after receipt of PO.					
3.	1	Ea	Eight hours of initial generator system start-up and staff training services to be performed by an authorized technician at City Fire Station No. 10 in Santa Rosa, California. Work will be scheduled during a week day. Price to include all travel expenses to and from customer's site. <u>NOTE:</u> <i>City staff will install the generator set and transfer switch and make all connections to existing electrical services.</i>	\$ _____	\$ _____
4.	1	Ea	On site pressure test of generator fuel tank in accordance with manufacturers procedures and specifications. Test must be witnessed by a Santa Rosa Fire Department Inspector. For additional information call the Santa Rosa Fire Department at (707) 543-3500. Price to include all travel expenses to and from customer's site. Any Fire Department inspection or permit fees will be paid by the City. <u>NOTE:</u> <i>There are two sites.</i>	\$ _____	\$ _____
Total Amount Bid (Bid Items 1-4)					\$ _____

OPTIONAL BID ITEM					
Bidders who elect to submit offers for Bid Item Numbers 1-4 above are Required to bid the Optional Bid Item listed below for the generator set being bid. The City may or may not elect to purchase this item in addition to the Primary Bid Items, CONTINGENT UPON AVAILABLE FUNDING AT THE TIME OF AWARD . The amounts bid for the optional bid item <u>will not</u> be considered when evaluating the lowest responsive, responsible bid.					
5.	1	Each Site	Five-year extended parts and labor warranty for generator set.	\$ _____	\$ _____

BID	
In compliance with the above, the undersigned offers and agrees, if this Bid is accepted, within ninety (90) calendar days from date of opening, to furnish any or all of the items upon which prices are offered at the price set opposite each item, delivered at the designated point(s) within the time specified in the Schedule. Discounts will be allowed for prompt payment as follows: _____ percent, 20 calendar days; _____ percent, 30 calendar days.	
Name and Address of Bidder:	Signature of Person Authorized to Sign:
Phone No.	
Date of Bid:	Please Type Signer's Name and Title:

LOCAL VENDOR PREFERENCE CLAIMED: ____ YES ____ NO

(See: Local Vendor Preference, in GENERAL PROVISIONS and attach a copy of your City Business Tax Certificate.)

BID ITEM(S) AVAILABLE FOR OTHER AGENCY "PIGGY-BACK" PROCUREMENT: ____ YES ____ NO

NOTE: Prospective sellers are referred to GENERAL PROVISIONS for terms and conditions of Other Agency "Piggy Back" Procurements.

OPTION TO PURCHASE ADDITIONAL EQUIPMENT

The successful low bidder for each bid item will allow the City to purchase additional bid items at the price offered for a period of _____ days following the date of the bid award. See General Provisions, Page No. 8.

BID RESULTS

NOTE: The results of the bid opening can be obtained by accessing the City's web site address listed below no sooner than three days after opening of bids:

<http://srcity.org/bids>

Select specific Bid item located in the Closed or Archived Bids, and click on Blue Hyperlink at bottom

The posted bid results will not list all exceptions taken to each specification, and shall not be considered as final. Where bid exceptions are noted, said exceptions will be evaluated to determine exception or rejection. Should you have any questions regarding the bid results, please call City Buyer, Amy Carter at (707) 543-3702.

MINIMUM SPECIFICATIONS

General: It is the intent and purpose of these specifications to purchase for the City of Santa Rosa a manufactured new or unused 2007 or newer SDMO J220K three phase diesel engine powered Genset generator set with 125 gallon base fuel tank with Santa Clara Upfit, block heater, trickle charger, sound attenuating enclosure and automatic transfer switch of the latest commercial type and design to provide a standby electrical power source for City Fire Station No. 10. The equipment bid must meet or exceed the construction and performance specifications described in the following minimum specifications. The bidder shall be required to mark compliance to the section of the specifications in the space provided.

It is also the intent and purpose of these specifications that the successful bidder supply the necessary controls and accessories to the extent that this equipment will comprise a complete operating package for use one hundred (100') feet above sea level in an ambient temperature of one hundred and ten degrees Fahrenheit (110°F) maximum, twenty-five degrees Fahrenheit (25°F) minimum.

All equipment furnished as standard by the manufacturer shall be included, if not stated in the written specifications.

Special items needed to bring the equipment up to specifications shall be accepted only if they are the manufacturers regular or approved factory options.

The bidder shall supply full technical data for the equipment which describes in writing, engineering drawings and/or photographs, for the equipment offered. The technical data shall be submitted with the quote to the office of the Purchasing Agent, 630 Third Street, 2nd Floor, Santa Rosa, CA 95404.

Any deviations from the written specifications shown in the RFQ shall be noted in the Exceptions Section of the Request for Quotations (See Required Data Section).

In order to receive full consideration, bids must fully follow these Specifications and the Request for Quotations General Conditions.

Upon delivery each piece of equipment will be inspected for compliance to the bid specifications at City Fire Station No. 10 in Santa Rosa, California.

BID ITEM NO. 1				
J220K Diesel Engine Powered Stationary Generator Set				
Item	Specification Data	Minimum Requirements	Compliance	
			Yes	No
1A.	General Features	<ul style="list-style-type: none"> Engine (John Deere, 6068HF475) Charge Alternator 12 V, Governor: Elec Alternator (LEROY SOMER, LSA462M5) Single bearing alternator IP 23, insulation class H/H Radiator 50 degree C (122 deg. F) degree C max. T degree air inlet with coolant cap Skid and vibration isolators Dry type air filter Mail line circuit breaker Microprocessor control panel 12 V battery, rack and cable Industrial silencer (loose) User Manual 		
1B.	Options	<ul style="list-style-type: none"> Block Heater Battery Charger Sound Attenuating Enclosure 		
1C.	Fuel System	Base mounted fuel tank with maximum 125 gallon capacity w/fuel filter		
1D.	Exhaust System	Heavy duty, critical silencer with rain cap.		
1E.	Engine Protection	Automatic engine shutdown for low oil pressure, high engine temperature, over speed and crank limiter.		
1F.	Control Panel	Digital or analog control panel with autostart capability, self diagnostics for A/C and D/C instrument fault determination, manual engine start/stop, emergency engine shutdown, analog gauges and/or digital read-out for: engine hours, engine oil pressure, engine coolant temp, engine speed, AC volts, amps and frequency.		
1G.	Enclosure	Weatherproof enclosure		
1H.	Alternator	4-Pole rotating field, Class H insulation, brushless excitation system, solid state voltage regulator, self ventilated and drip proof housing, sealed bearings, direct flexible disk connection to engine shaft.		

Item	Specification Data	Bid Item #2 Minimum Requirements	Compliance	
			Yes	No
2A.	General	The specifications are as described in the bid item to be quoted. The City shall be the sole determiner as to the suitability of the proposed equipment for the intended purpose.		

SPECIAL PROVISIONS

Illustrative and Technical Data: Seller shall submit with bid the complete current illustrative and technical data on the proposed equipment. Failure to render such data may be considered sufficient reason to declare the bid non-responsive.

Replacement Parts: Replacement parts availability shall be a critical consideration in the evaluation of this bid. The bidder shall maintain a stock of replacement parts for each bid item, and shall be in a position to replace such part or parts as may be required for a period consistent with the life of the equipment. The type and location of the supplier's parts service facility shall be provided with the bid submittal.

Manuals and Technical Information: The successful bidder shall make available to the City, upon request, the following technical information for each bid item. If videotape instruction is available for these items, it shall also be made available.

- A. Maintenance and operation manuals covering the equipment purchased.
- B. Shop service manuals covering all vehicles components as purchased, to include engine, transmission and differentials.
- C. Parts lists giving service part numbers complete in every detail covering the vehicles purchased.

The City may elect to purchase one each or multiple copies of the manuals and technical information listed above.

Warranty: All material and workmanship herein specified, including all equipment furnished by the successful bidder, shall be guaranteed to be free from defective material or workmanship for a period of two years or for the manufacturer's standard warranty period, whichever is greater. Seller will be required to furnish and install all parts and pay any additional expense to repair the unit that has been affected by defective workmanship, equipment or material during this period, at no cost to the City of Santa Rosa including transportation to and from City Fire Station No. 10, 2373 Circadian Way, Santa Rosa, CA 95407.

Delivery: All equipment/material, spare parts and supplies shall be delivered F.O.B. destination, delivery charges prepaid and added, to the following location:

Delivery of one each of Bid Items 1-4 shall be to the following fire station:

<p>City of Santa Rosa Fire Station No. 10 2373 Circadian Way Santa Rosa, CA 95407 (707) 543-3510 Phone</p>
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Order Acknowledgment The successful bidder, after receipt of a City of Santa Rosa Purchase Order, shall be required to furnish the City Purchasing Agent, when made available, a copy of the factory order acknowledgment for the equipment ordered.

GENERAL PROVISIONS

Quotes: Discounts for prompt payment must be shown on the quote, otherwise prices will be considered net. Prompt payment discounts of less than 20 days following final acceptance of the material by the City will not be factored into the evaluation of quotes. Unless prices and all information requested are complete, bid may be disregarded and given no consideration.

This Request For Quotations shall result in a firm, fixed price contract to purchase.

In case of default by the vendor, the City of Santa Rosa may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the City of Santa Rosa. Prices paid by the City shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Agent.

All prices and bids must be in ink or typewritten. No pencil figures or erasures are permitted. Mistakes may be crossed out and corrections inserted adjacent thereto and must be initialed in ink by person signing the bid.

All bids must be signed with the firm's name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.

Submission of Quotes: Each Quote must be submitted on the prescribed form in a sealed envelope with the above Quote number, or by faxing to 707-528-3624, closing date and time on the outside. Each quote must be signed as indicated above.

Information must be furnished complete in compliance with the terms, conditions, provisions and specifications of the Request For Quotations. The information requested and the manner of submission is essential to permit prompt evaluation of all quotes on a fair and uniform basis. Accordingly, the City reserves the right to declare as non-responsive, and reject any quote in which material information requested is not furnished or where indirect or incomplete answers or information is provided.

Quotes shall be for the total net price including all applicable taxes and charges, delivered F.O.B., City of Santa Rosa.

Quotes and modifications or corrections thereof received after the closing time specified will not be considered.

If you do not bid, return notice of this Request For Quotations and state reason; otherwise your name may be removed from our mailing list.

Local Vendor Preference: A one percent (1%) preference shall be granted to local bidders. A local bidder is defined as a business entity with its principal place of business located within the city limits of the City of Santa Rosa. To qualify for the preference, local bidders must submit proof of the address of its principal place of business and a copy of their current City Business Tax Certificate. Proof of address is normally the address to which Purchase Orders or contracts and payments will be sent. Copies of current City Business Tax Certificate must be submitted with each quote for which a preference is claimed. The total amount of preference granted in a single bid shall not exceed \$5,000.00. Local preference only applies to the procurement of material, supplies, equipment, or services, and will not apply to quotes conducted cooperatively with other public agencies nor when prohibited by the terms of a Federal, State or private grant of funds.

Other Agency "Piggy-Back" Procurements: Other municipalities, fire districts or public agencies in Sonoma County may be interested in purchasing equipment as procured through this solicitation. The seller is to indicate in the Schedule beginning on Page 3 of this Request For Quotations if pricing offered in this bid will be extended to other public agencies in this area not later than ninety (90) days after award by the City of Santa Rosa. Any such "piggy-back" awards will be made independently by each agency, and the City of Santa Rosa is not an agent, partner or representative of these agencies and is not obligated or liable for any action of debts that may arise out of such independently negotiated "piggy-back" procurements.

Delivery Charges: Delivery charges to the City of Santa Rosa shall be listed as a separate line item where indicated in the Schedule beginning on Page 1 of this Request For Quotations.

Delivery: The delivery date or term within which the proposed item(s) will be delivered shall be stated in the space provided under Delivery Information. Failure by the successful seller to notify the City of Santa Rosa immediately of any delivery beyond the stated date or terms is cause for him to be held responsible for damages incurred as a result of an extended delivery time.

All equipment, spare parts and supplies shall be delivered F.O.B. destination, delivery charges prepaid and added, to the following location, unless otherwise indicated on the first page of the Request For Quotations:

Materials and Workmanship: Materials used shall be of new and recent manufacture and best quality.

Single Quote Response: If only one bid is received in response to the Request For Quotations, a detailed cost proposal may be requested of the single Seller. A cost/price analysis and evaluation and/or audit may be performed of the cost proposal in order to determine if the price is fair and reasonable.

Quote Withdrawal: After the bids are opened, bids may not be withdrawn for ninety (90) calendar days. Prior to the date/time set for the bid opening, however, bids may be modified or withdrawn by the Seller's authorized representative in person, or by written telegraphic notice. If bids are modified or withdrawn in person, the authorized representative shall make his identity known and shall sign a receipt for the bid. Written or telegraphic notices shall be received in the office designated on Page No. 1 of this Request For Quotations no later than the exact date/time for the bid opening. A telegraphic modification or withdrawal received in the designated office by telephone from the receiving telegraph office no later than the date/time set for the bid opening shall be considered if such message is confirmed by a copy of the telegram.

Award: The City of Santa Rosa reserves the right to accept bids, award bids and/or not award bids on individual items listed, on group items, or on the proposal as a whole; to reject any and all bids, to waive any informality in the bids, and to accept the bid that appears from all consideration to be for the best interest of the City of Santa Rosa.

In determining and evaluating the best bid, the prices will not necessarily be controlling, but quality, equality, efficiency, utility, general terms, delivery, suitability of the equipment/material offered, and the reputation of the equipment/material in general use will also be considered with any other relevant factors. The Purchasing Agent shall be the sole judge in the determination of these matters.

Notice of bid award, if bid be awarded, will be made within ninety (90) days of opening of bids to the lowest responsive and responsible seller, whose bid proposal complies with all the requirements in the Request For Quotations. Receipt of the official Purchase Order of the City of Santa Rosa covering the supplies, materials, equipment or services as described in the bid will indicate the award of the bid and a contract to purchase.

Option to Increase Quantity of Ordered Units: The City reserves the right to increase the quantity of ordered units shown on this Request For Quotations by issuance on the original purchase order or an additional purchase order not later than ninety (90) days after award of bid. The successful seller agrees to furnish to the City the additional ordered units at the unit price offered in this Quote.

Modification: The City of Santa Rosa, at any time prior to the delivery date specified on the resulting Purchase Order or Purchase Contract, may issue a written order for any modifications. Such modifications shall be the result of negotiation and agreement between both parties.

Oral change orders are not permitted. No change in this Request For Quotations or resulting Purchase Order or Purchase Contract shall be made unless the City of Santa Rosa gives its prior written approval from the office of the Purchasing Agent. The Seller shall be liable for all costs resulting from any unauthorized changes to the Request For Quotations, Purchase Order or Purchase Contract.

Termination of Contract to Purchase: If at any time, in the opinion of the City, upon recommendation of the Purchasing Agent, 1) seller fails to conform to the requirements of this contract; or 2) seller seeks relief under any law for the benefit of insolvents or is adjudicated bankrupt; 3) any legal proceedings are commenced against seller which may interfere with the performance of the contract; or 4) seller has failed to supply an adequate working force, or material of proper quality, or has failed in any other respect to prosecute the work with the diligence and force specified and intended in any by the terms of the contract, notice thereof in writing may be served upon him, and should he neglect or refuse to provide means for a satisfactory compliance with the contract as directed by the Purchasing Agent within the time specified in such notice the City in any such case shall have the right and power, at its option and without prejudice to any other right it may have, to terminate the contract. Any excess of the cost arising therefrom will be charged against the seller and his sureties, who will be liable thereof. In the event of such termination, all monies due the seller or retained under terms of the contract shall be forfeited to the City; but such forfeiture will not release the seller or his sureties from liability for failure to fulfill the contract.

Title: Title to the equipment/material shall pass to the City at the F.O.B. point designated under Delivery, subject to the right of the City to reject upon inspection.

Acceptance and Payment: Acceptance shall be made at the time all equipment/material is operational and in proper working order as determined by and to the satisfaction of the City of Santa Rosa. Acceptance of the equipment/material shall be determined on the basis of technical completeness, performance and adherence to the operational requirements and functions of the specifications.

The City's payment terms are net/30 days, and payment will be scheduled within thirty (30) days upon complete delivery and acceptance of all material/equipment and receipt of an original and one (1) copy of an invoice complying with the terms and conditions of the award. The City reserves the right to withhold up to ten percent (10%) of the purchase price in the event there is a conditional acceptance.

In connection with any discount for prompt payment specified on this, time will be computed from the date of complete acceptance of the equipment/material, or from date correct invoices are received in the City Finance Office, if the latter date is later than the date of complete acceptance. For the purpose of earning the discount, payment is deemed to be made on the date of mailing of the City warrant or check.

Non-compliance with any one of the following requirements shall constitute a conditional acceptance:

1. Adherence to the general construction and performance specifications.
2. Reasonable opportunity for equipment/material inspection by City Purchasing Department.
3. Receipt of manuals (if applicable).
4. Receipt of warranty statement.

Indemnify and Hold Harmless Agreement: Seller agrees to accept responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release the City, its officers, and employees, from actions, claims, damages, disabilities or the cost of litigation that are asserted by any person or entity to the extent arising out of the negligent acts or omissions or willful misconduct in the performance by the seller hereunder, whether or not there is concurrent negligence on the part of the City, but excluding liability due to the active negligence or willful misconduct of the City. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for seller or its agents, under workers' compensation acts, disability benefits acts or other employees' benefits acts.

Seller shall be liable to City for any loss of or damage to City property arising from seller's negligence or willful misconduct.

Insurance Requirements: Contractor shall, at all times during the terms of this Agreement, maintain and keep in full force and effect, the following policies of insurance with minimum limits as indicated below and issued by insurers with AM Best ratings of no less than A-VI or otherwise acceptable to the City.

- | | | |
|---|---|--------------------|
| A | Commercial general liability at least as broad as ISO CG 0001(per occurrence) | |
| | <u>\$1,000,000</u> | |
| | With an edition date prior to 2004 or its equivalent (aggregate) ¹ | <u>\$2,000,000</u> |
| B | Business auto coverage at least as broad as ICO CA 0001 ² (per accident) | \$1,000,000 |
| C | Workers Compensation | Statutory |
| | Employer's Liability | \$1,000,000 |

- ¹ If insurance applies separately to this project/location, aggregate may be equal to per occurrence amount. Limits may be met by a combination of primary and excess insurance but excess shall provide coverage at least as broad as specified for underlying coverage.
- ² Auto liability insurance shall cover owned, non-owned and hired autos. If Contractor owns no vehicles, auto liability coverage may be provided by means of a non-owned and hired auto endorsement to the general liability policy. If Contractor will use personal autos in any way on this project, Contractor shall provide evidence of personal auto liability coverage.
- ³ Sole Proprietors must provide representation of their exempt status

Endorsements:

All policies shall contain or be endorsed to contain the following provisions:

Coverage shall not be canceled by either party, except after thirty (30) days prior written notice has been provided to the entity unless canceled for non-payment, and then ten (10) days notice shall be given.

Commercial General Policies are to contain, or be endorsed to contain the following provisions:

For any claims related to this project, the Contractor's insurance coverage shall be primary and any insurance or self-insurance maintained by the CITY shall be excess of the Contractor's insurance and shall not contribute with it.

The City of Santa Rosa, its officers, officials, employees and volunteers are to be named as additional insured on a form equivalent to CG20 10 with an edition date prior to 2004.

Other Insurance Provisions

No policy required by this section shall prohibit Contractor from waiving any right of recovery prior to loss. Contractor hereby waives such right with regard to the indemnitees.

All insurance coverage and limits provided by Contractor and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement limits the application of such insurance coverage.

Self-insured retentions and/or deductibles above \$5,000 must be approved by the CITY. At the CITY's option, the Contractor may be required to provide financial guarantees.

Verification of Coverage and Certificates of Insurance

Contractor shall furnish the CITY with original certificates and endorsements effecting coverage required above. Certificates and endorsements shall make reference to policy numbers. All certificates and endorsements are to be received and approved by the CITY before work commences and must be in effect for the duration of the contract. The CITY reserves the right to require complete, certified copies of all required policies and endorsements.

Federal and State Tax: Prices quoted shall not include Federal Excise Tax. California Sales Tax of eight percent (8%) will be paid in accordance with the contract payment schedule.

Legality: If any provisions of this Request For Quotations shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

California Law: This Request For Quotations shall be governed according to the laws of the State of California.

Compliance with Laws and Regulations: All materials, parts and equipment furnished pursuant to these specifications shall be in compliance with the laws and regulations of the State of California and OSHA. The seller shall, if requested by the City, supply certification and evidence of such compliance.

Proposal Contents: This proposal consists of the Request For Quotations, Bid, Provisions, Specifications, Attachments and other terms and conditions as are attached or incorporated by reference in the schedule of the Request For Quotations.

REQUIRED DATA FORMS

List of Forms:

Exceptions to Specifications

Recycled Content

Warranty Information

Designated Contact

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

REQUIRED DATA

Recycled Content

All bidders are required to disclose the minimum, if not exact, percentage of recycled product, both secondary and post-consumer, contained in each offered product.

NOTE: See "Recycled Content, Recyclability" in the General Provisions for definitions.

Bid Item No.	Minimum or Exact Post-Consumer Waste Content	Minimum or Exact Secondary Waste Content
1	<hr/> <hr/>	<hr/> <hr/>
2	<hr/> <hr/>	<hr/> <hr/>

✓ _____ Attach additional sheets as necessary, and place a check mark at the space provided at left.

Failure to provide accurate information may result in your bid being considered non-responsive. Deliberately providing false information may result in you and your firm being barred from doing business with the City of Santa Rosa for a period of up to three (3) years.

Signature of Person Authorized to Sign

Name: _____

Title: _____

REQUIRED DATA

Warranty Information

The equipment and related parts that are bid shall be covered by manufacturer's standard warranty and the bidder shall be required, as part of the bid, to supply the warranty service locations and submit a copy of the warranty terms and conditions, or state those terms and conditions by the manufacturer in the space provided below. ***NOTE: In all purchases made by the City, availability and accessibility of warranty service and service after warranty may be considered in determining the lowest responsive and responsible bidder.***

BID ITEM NO. 1

Warranty Terms and Conditions

Warranty Service Location

Name: _____
Address: _____

Phone: _____
Fax: _____

BID ITEM NO. 2

Warranty Terms and Conditions

Warranty Service Location

Name: _____
Address: _____

Phone: _____
Fax: _____

REQUIRED DATA

Designated Contact

Bidder is required to indicate in the space provided below, the designated contact individuals name and address as requested under Notification in the General Provisions Section of the Request for Quotations

<u>City of Santa Rosa</u>	<u>Contractor</u>
Amy Carter, Buyer	
630 Third Street, 2nd Floor	
Santa Rosa, CA 95404	
707-543-3702 Voice	
707-528-3624 Fax	
<u>E-mail:</u> <u>acarter@srcity.org</u>	