

Lebanon High School 1:1 Learning Initiative FAQ's

What is 1:1 Learning?

Blended learning involves student learning at least in part at a supervised brick-and-mortar location away from the home *and* at least in part through online delivery with some element of student control over time, place, path, and/or pace.

Blended-learning courses include a mix of three kinds of instruction:

- presentation of material through lecture, text, visuals, animation;
- active learning where the individual student researches information, solves problems, takes quizzes, manipulates digital artifacts, engages in drills, simulations, or games; and
- interactive learning where students collaborate with other students and instructor(s).

We like to refer to it as anytime, anywhere learning. This 24/7 learning initiative will enhance personalized learning opportunities. Teachers have been working all year on learning about technology that can enhance their curriculum and instructional strategies. Transitioning from a textbook driven curriculum to a digital curriculum will take some more time; however, these computers will be used as the learning environments are transformed. Students will be able to use real-life, real-time resources and information. Students who have their own computer have proven to be more engaged in the learning process thus increasing student achievement. Productivity increases, engagement improves, and 21st Century skills are enhanced with students having their own device 24/7. Saying all of this, computers are only on resource in the classroom. The primary resource will still be the teacher!

When do the students get to use the MacBook Air?

Students will be using the MacBook Air Laptop Computer throughout the school day under the discretion of their classroom teacher. The laptop will be taken home with the student to continue their educational tasks. Distribution will take place in early August and computers will be collected at the end of the school year. The same computer will be distributed to the student the following year. Students on a track for a certified diploma will not take home a computer.

How much will it cost?

Textbook rental fees are going to be replaced by this technology fee. Textbook rental fees average close to \$160/year for each student at Lebanon High School. Some of the Dual Credit courses with Indiana University and Purdue University have textbooks that are much more expensive. A technology fee of \$160/year will be charged to students in place of the textbook fee. The consumable fees and other non-textbook fees will remain the same, so the total book/supply fee required of students should be consistent with prior

years. Each student's fees will be unique based on the courses they select. But the overall fee will be very similar to what it would have been without 1:1.

When do I have to pay?

Payments are due at the time of billing similar to previous years. Bills will be sent out in September. If assistance is needed, please contact LHS at 482-0400.

If I qualify for textbook assistance, what will it cost me?

Just like with a textbook, the assistance program will cover the appropriate costs of supplying the computer. Any costs related to damage to the computer will be the responsibility of the student and his/her family.

What happens if the computer is damaged?

Take the computer to the AppleCare Center at LHS and complete a form. Just like with a textbook, costs related to damage to the computer will be the responsibility of the student and his/her family. All parts and repairs must be completed by the school since it is a school owned device. A loaner computer will be given to the student during the repair.

When will I get the MacBook Air?

MacBook Air Distribution Days will be on Saturday, August 2, from 10:00 AM – 3:00 PM, Tuesday, August 5 from 5:00 – 8:00 PM, & Wednesday August 6 from 2:00 PM – 5:00 PM at Lebanon High School. A parent/guardian will need to be with the student to go through the different distribution stations.

Do I have to return it?

Yes! All MacBook Air computers will be returned at the end of the school year. Computers not returned will be the financial responsibility of the student and his/her family. As a reminder the computer is owned by the school and rented to the student in the same manner as a textbook.

Can I use it after school?

Yes! The MacBook computer can be taken home for usage. It can also be used at LHS before and after school and at any place where they can use the computer. It is important to note that all computer usage whether at school or away from school is filtered and monitored by LCSC.

How will the students be trained to use the MacBook Air?

Students will get a brief training on distribution day. More in-depth training will take place during the first few days of school. The AppleCare Center will also be open during the school day to answer questions that students might have.

Is it safe for my child to use the computer?

LHS will be working with teachers and students teaching digital citizenship and responsibility. Students will understand human, cultural, and societal issues related to technology and practice legal and ethical behavior. The Children's Internet Protection Act (CIPA) and the LCSC computer policies prohibit student access to inappropriate materials on the Internet, restriction of access to material deemed harmful, unlawful online activities, unlawful disclosure, use, or distribution of personal information, and will monitor student use. Parents and guardians should also take proactive steps to ensure the safe use of the computer. Students will not be able to install any software, programs, etc. The Internet is filtered through the LCSC server to keep the students from visiting inappropriate websites, even when they are at home.

Will student keep the same computer as they progress through each grade?

Students will receive the same computer the following year. It is important for the student to keep the computer in good condition because they will be using the same computer throughout their high school career. Students are not permitted to personalize the exterior of their computer. It is expected to stay in the same condition as it was provided to them.

Will I still have to pay for a textbook?

The only textbook fees that will be paid for are ones that involve a class not solely taught by LHS, such as dual credit classes with Indiana University and Purdue University. Consumable fees will also be paid for such as novels, PE clothing, and food labs to name a few. The technology fee will replace the prior textbook fees. There will still be the same auxiliary fees that have existed previously, such as dual credit fees and consumable fees. The fees that each student pays will be consistent with what they would have paid when we charged for textbooks as opposed to a computer.

Is Wi-Fi or any Internet connection necessary at home?

It is not required, but it is recommended. Internet access will allow the student to connect to the classroom using My Big Campus. Our 2013 survey showed that more than 85% of students have consistent and reliable Internet access at home. Those who do not have access at home can use the Wi-Fi at Lebanon High School before and/or after school. Many places in the community offer free Wi-Fi access as well. It is also important to note that

students can save work to their desktop to complete at home if no Wi-Fi is available. Another option is that students can screen shot their work so they do not need Internet access at home.

Will the students be allowed to install software on the computers?

No, students will not have the rights to install any software on the computer. Software needed to complete their educational requirements will be included with the (fully charged) computer.

Do I need to bring the computer to school every day?

Students are expected to bring their computer to school each day. The computers should be brought to school fully charged and in the LCSC-issued computer bag. Not having the computer in class will be a violation and will be handled as a discipline infraction with progressive discipline assigned.

What if I lose my MacBook Air?

Contact the AppleCare Center at LHS and complete a form. These forms will also be made available on the school website. Just like with a textbook, costs related to replacement of the lost computer will be the responsibility of the student and his/her family. A loaner might be given depending on the specific situation.

Can students bring their own laptops to school?

No, students may only use the school-issued MacBook Air during the school day. These computers will have all of the educational resources installed for the students. These are some of the resources that will eventually replace their textbook.

Will students have an email account?

Yes. All students will be issued a school email account that they can use for school-related purposes only. This will facilitate communication between teachers and students. Students will also use My Big Campus to communicate and collaborate with their teachers.

Why did LCSC adopt a 1:1 computer program at Lebanon High School?

This is a necessary step towards LCSC students becoming successful in the 21st Century. Our classrooms are changing from a textbook curriculum to a digital curriculum and with access to a computer, students have instant access to information that they may need. Classrooms will spend more time on creating and analyzing instead of knowledge and comprehension.

How will parents help with homework if they're not proficient with the laptop?

Parents will get some brief training on the laptop during distribution day. Students are encouraged to work with their parents to show them their work online.

Do I have to tell my insurance company I have it in case it's stolen?

It is recommended that insurance be purchased, however, that is left up to each individual family. In the event of a claim, LCSC does not directly work with the student and his/her family's insurance company under any circumstance. LCSC expects to receive payment from the student and his/her family and will pursue collection of the fees accordingly. It is the responsibility of the parent to file claims with their insurance company. Third party insurance options will be made available at the distribution days.

What if the computer needs repairs in order for a student to complete homework? Will the student be penalized for not getting assignments completed?

Contact the AppleCare Center at LHS as soon as possible. Students will need access to their laptop to complete many of the assignments. The individual teacher and LHS administration will handle this on a case-by-case basis.

What is the AppleCare Center?

18 LHS students will again be trained this summer to work at the student technology help desk. At least two students will be stationed in the AppleCare Center to complete level I technology issues.

What is My Big Campus?

My Big Campus is a learning platform that all LHS teachers are using that provides online access to resources, project-based learning activities, professional networks, and class collaboration. This platform is free, safe, and user-friendly.

Who owns the computer?

LCSC owns the computers. Students are renting these computers as they contain the resources that will replace their textbook.

Can we print?

Printing is available at LHS. Because no software can be downloaded or installed by the student, printing will not be available at home. To print at home, send what needs to be printed to a home computer or wait to print at LHS.

For what kind of things can the students use the computer?

Students will have access to their computer 24/7 and all school rules apply during this time. The use at home and away from school has the same expectations as at school. It is important to remember it is an educational tool, not a social tool. Personal computer usage should be done on a home computer not the school-owned device. It is also important to note that all computer usage, whether at school or away from school, will be filtered through LCSC's servers.

How can I prevent my computer from being stolen?

Students should not leave their computers unattended at any time. School lockers are large enough to store a computer. If your child participates in extra-curricular activities, the computer should be locked in their assigned locker.

Who will help a student when they have a problem or question related to the device, school network, login or course?

Problem or Question

Who will help?

Hardware or Technical

Students having hardware or technical issues should seek assistance from the device user manual, support website, or the AppleCare Center. LHS staff will assist students in locating resources to find solutions to hardware and technical issues.

Connecting to the School Network

Students having trouble accessing the LCSC network on the device should follow trouble-shooting instructions on the device, read the user manual, check the device tech support website, or visit the AppleCare Center. LHS staff will assist students in locating resources to find solutions to problems connecting to the network.

Software Updates

LHS staff will complete these updates for students. If there is an issue with an update, visit the AppleCare Center at LHS.

Charging Batteries

It is the responsibility of the student to bring the device to school fully charged. If time and electrical resources are available, teachers may allow students to charge the devices in the classroom when they are not being used.

Passwords

Students are responsible for the security of usernames and

passwords.

If there is a problem with my computer and it must be turned-in to fix it, will there be a loaner computer available to me?

Yes, a loaner computer will be given so that the student can complete assignments as expected by the teacher.

Can a senior buy-back a computer after graduation?

No, students will not be able to purchase their computer.

Will the bags last for four years?

Bags will be replaced as necessary. Students are expected to take good care of the bags.

Can students use a computer during summer school?

No, computers will be collected at the end of the school year and be re-distributed at the start of the next school year. Students in summer school will have access to computers while at LHS.

Charging:

Students are expected to bring their laptop to school fully charged. Computers can be charged at school during Lab, Lunch (left in classroom to charge), and during Study Hall (teacher discretion) maintaining possession of the computer. If a student needs to charge the computer during class, the consequences for each semester are:

- First Time – Notation in teacher grade book. Student is informed he/she is being marked for charging during class.
- Second Time – Notation in teacher grade book. Student is informed he/she is being marked for charging a second time during class and the consequences of a third charge.

- Third Time – Student receives detention. Teacher either calls or mails a copy of detention notice to parent/guardian.
- Fourth Time – Student receives a disciplinary referral. The office assigns Friday School.
- Fifth Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.
- Sixth Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral.
- Seventh Time – Student receives a disciplinary referral. The student is assigned two Saturday Schools. Parent will be notified, and a conference will be held to inform the parent the next charge will result in loss of credit for the course.
- Eight Time – Student will be removed from the class with a W/F and placed in Study Hall.

Possession of Laptop:

Student does not have possession of the computer at school during the day:

- First Time – Student receives a disciplinary referral. The office assigns a detention.
- Second Time – Student receives a disciplinary referral. The office assigns Friday School.
- Third Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.
- Fourth Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral. A conference will be held to discuss a non-take home computer policy.

Possession of Computer Bag:

Student does not have possession of the computer bag when transporting the computer and/or has the computer and/or bag in another bag:

- First Time – Student receives a disciplinary referral. The office assigns a detention.
- Second Time – Student receives a disciplinary referral. The office assigns Friday School.
- Third Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.
- Fourth Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral.
- Fifth Time – Student receives a disciplinary referral. The student is assigned two Saturday Schools. Parent will be contacted for a conference to discuss policy and consequences.

Inappropriate Content:

Inappropriate content on the student computer will be handled on a case-by-case basis. Based on the severity of the content, the consequences may change and/or be escalated.

- First Time – Student receives a disciplinary referral. The office assigns a detention.
- Second Time – Student receives a disciplinary referral. The office assigns Friday School.
- Third Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.
- Fourth Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral.
- Fifth Time – Student receives a disciplinary referral. The student is assigned two Saturday Schools. Parent will be contacted for a conference to discuss policy and consequences.

Identification Tags:

Identification tag and/or sticker(s) have been removed from a piece of equipment that is not normal wear-&-tear. In addition to the student consequences listed below, the student will incur the cost of replacement items:

- First Time – Student receives a disciplinary referral. The office assigns a detention.
- Second Time – Student receives a disciplinary referral. The office assigns Friday School.

- Third Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.
- Fourth Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral.
- Fifth Time – Student receives a disciplinary referral. The student is assigned two Saturday Schools. Parent will be contacted for a conference to discuss policy and consequences.

Security:

Illegal use of a proxy and/or a breach of security:

- First Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral. Possible loss of laptop privileges, suspension, and/or expulsion.
- Second Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral. A conference will be held to discuss removal of computer privileges. Possible suspension and/or expulsion.

Writing, Drawing, Adding Stickers, etc. on the computer and/or computer bag. The damage costs will be paid by the student as this is viewed as vandalism of school property:

- First Time – Student receives a disciplinary referral. The office assigns Friday School.
- Second Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.
- Third Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral. A conference will be held with parent.

Swapping or Sharing the Computer:

- First Time – Student receives a disciplinary referral. The office assigns Friday School.
- Second Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.

- Third Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral. A conference will be held with parent.

Leaving the Computer Unoccupied:

- First Time – Student receives a disciplinary referral. The office assigns Friday School.
- Second Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.
- Third Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral. A conference will be held with parent.

Having Food/Drink around the Computer:

- First Time – Student receives a disciplinary referral. The office assigns Friday School.
- Second Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.
- Third Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral. A conference will be held with parent.

Downloading/Installing:

- First Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral. Possible loss of laptop privileges, suspension, and/or expulsion.
- Second Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral. A conference will be held to discuss removal of computer privileges. Possible suspension and/or expulsion.

Inappropriate Video and/or Audio Recording:

Video recording and/or audio recording on the student computer will be handled on a case-by-case basis. Based on the severity of the content recorded and permissible recording, the consequences may change and/or be escalated.

- First Time – Student receives a disciplinary referral. The office assigns Friday School.
- Second Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.

- Third Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral. A conference will be held with parent.

Mishandling/Not taking care of the computer:

- First Time – Student receives a disciplinary referral. The office assigns Friday School.
- Second Time – Student receives a disciplinary referral. The student is assigned two Friday Schools. Parent will be notified through discipline referral.
- Third Time – Student receives a disciplinary referral. The student is assigned one Friday and one Saturday School. Parent will be notified through discipline referral. A conference will be held with parent.

Bullying:

- Take a screenshot (Command-Shift-3 takes a screenshot and saves it as a file on the desktop)
- Email it to a building administrator
- Do not reply or share with other students
- Continue your work until the office calls for an interview
- Reports can also be placed in the Tiger (Bully) Box

Lids up & down signs

Each teacher will receive a sign with one side green and the other side red. This sign will be displayed in the classroom where all students can see it. When the red side is showing, all computer lids are to be closed. When the green side is showing, computers may be open during that time. Failing to comply will be based on the classroom management plan of the specific teacher.

AppleCare

The AppleCare Center is located across from the Cafeteria. It will be open during the school day for students to get help or report any issues with their technology equipment.



**LEBANON HIGH SCHOOL
ATHLETIC DEPARTMENT**

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LHS ATHLETIC TECHNOLOGY POLICY

- I. Computer Usage:
 - A. All student athletes must refrain from bringing their computer to any practice, game or athletic event. Computers should be locked up in a locker or stored safely at home. No computer is to be left in the bleachers, a car, a bus, the sidelines of a competition or practice, in a locker room not locked up in a locker. If a coach grants permission to work on homework at a practice, home or away athletic event, student athletes need to make a conscious effort to prepare to complete their assignments without the use of their computer.
 - B. Exception:

A coach has the discretion to request/require a student athlete bring their computer to an athletic event for the purpose of instruction. (Example: film use)
If this occurs, the coach will make arrangements for the student athlete to safely store their computer in a locked secure area.
 - C. A Student Athlete who does not follow A and B will maintain full responsibility for a lost, stolen or damaged computer.
 - School lockers are available to students both before and after practice, games, meets, etc. Monday through Friday when school is in-session.