

ROADSIDE INSPECTION GUIDE



DRIVER

To setup the phone for the Roadside Inspection for DOT Inspectors:

- Press/Select **Menu>File>Roadside Inspection**
- Enter Driver password

To get out of the Roadside Inspection mode:

- Press/Select **Menu>File>Roadside Inspection**
- Enter Driver password

INSPECTOR

To view the driver's logs:

- Press/Select **Menu>Reports>Duty Status**
- Select the Log Date to be viewed
- **To view the grid for that day while on Duty Status screen:**
 - Press/Select **Menu>Grid Image**
 - Use the direction pad to scroll from left to right, or the stylus to move the scroll bar from left to right
 - Press/Select **Done** to get out of the grid and back to the Duty Status
- Press **Menu>Done** to exit viewing the drivers logs

To view the weekly recap of driving/on-duty hours:

- Press/Select **Menu>Reports>Daily Hours**
- Press/Select **Done** to get back to the main menu

To view any failure reports:

- Press/Select **Menu>Reports>Failure Reports**
- Select the date to view
- Press/Select **Done** to get back to the main menu

To view the Location Codes (if location codes are present on driver's logs):

- Press/Select **Menu>Reports>Location Codes**
- Press/Select **Done** to get back to the main menu

TEAM DRIVERS: Once the inspector has viewed one driver's logs, that driver logs out of inspector mode. Then, "Switch Drivers" under "Team Driver Share" menu. Then, the second driver logs into roadside inspection mode for the inspector to view logs.

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