S&S Consolidated Independent School District

Acceptable Use Policy-Addendum A

Bring Your Own Technology

Agreement and Instruction Guide

Technology Department 903-564-3768

Purpose and Procedures

In keeping up with technology trends, S&S CISD is making the move to wireless internet capabilities. As part of our commitment, we will allow the following individuals access to the wireless network: faculty, staff, middle school, high school students, and pre-arranged guest accounts as needed. These individuals may access the wireless network using a laptop, smart phone, i-Pad, i-Touch, etc….

With classroom teacher approval, students may use their own devices in the classroom to access the internet for learning purposes.

Students **must agree to sign into the wireless network with their assigned network log-in**. They are not allowed to connect to the internet using their 3G or 4G capability. CIPA laws require school districts to filter internet access to students and block inappropriate content from being accessed by students. The only way S&S CISD can filter internet usage is through our content filter. The only way we can filter is if they log into the wireless, we cannot filter 3G/4G connectivity. **If a student is caught using their device's wireless capability instead of logging into the school's wireless during school hours, their privilege of using their own device will be revoked**.

Frequently Asked Questions

STAFF

Q: Am I required to allow my students to access their technology tools in the classroom?
Answer: No. We encourage teachers to use technology in their classroom, and this is one method to achieve that goal. There is no requirement of teachers to allow this. You are in charge of the way your class functions and the rules that apply.

Q: I don't have time in a class period to help them troubleshoot connectivity problems during my class period. Am I responsible for this?
Answer: No. Students who may have technical issues with their technology tool need to take care of this issue by working with their user's manual that came with the device out of the classroom. These are not S&S CISD devices and the district is not allocating resources at this time to troubleshoot issues. You are welcome to help if you choose, but it is not a staff member's responsibility to ensure that student owned technology is functioning properly.

Q: I have students on my campus who are accessing the Internet using their provider's data plan (AT&T, Sprint, Verizon, etc.) on their smart phones or laptops. Is this allowed?
Answer: No. We have agreed that the students must use the wireless internet connection while they are at school. If you catch somebody using their own provider's service, follow the procedures you would as if they were breaking a rule; write up the incident and turn it into the office.

Q: I have my own laptop and a smart phone. I would like to utilize these tools at work. Does this new plan include campus staff?
Answer: Yes. Campus staff can also access the network using their username and password.

Q: Should I call the technology office if one of my student's devices is damaged or stolen?
Answer: No. Any theft issues should be handles as you normally would on your campus. Notify the principal as soon as possible. S&S CISD is not responsible for any damage or theft of student owned technology tools. It would be good to remind students to keep a record of the device's serial number just in case a theft occurs.

PARENTS

Q: As a parent, I am concerned about sending my child's laptop to school with him/her. How safe will it be from theft?
Answer: S&S CISD cannot be responsible for your personal laptop that is brought to school. Your child should take extra care to make sure it is locked up if unattended at any time. You may also install tracking software such as *Absolute Software* to track the location in the case of theft.

Q: If my daughter's laptop is stolen or damaged, what recourse can I take?
Answer: The district is **not** responsible for any damage or theft of student owned equipment. Installing tracking software can help locate the equipment if it is stolen, and keeping track of the device's serial number, model, and type will be helpful as well. Theft of vandalism of any kind should be reported immediately to a campus administrator, so he/she can take the appropriate steps.

Q: I am the president of a booster club at S&S CISD. When we hold meetings, will we have access to the S&S CISD guest network after school hours?
Answer: Yes. As long as you have pre-arranged this with the technology department.

Q: What are the campus/classroom rules for using student owned devices including phones?
Answer: Teachers make the final decision for any technology tools used in the classroom. Whey they use their own technology tools in the classroom, they must abide by the Acceptable Use Agreement.

Q: Will my child have access to communication tools like email or message boards while on the S&S CISD guest network?
Answer: No.

Q: Where can I see the Acceptable Use Policy for Technology?
Answer: You can find the link to the Acceptable Use Policy at www.sscisd.net under For the Students/Student Handbook

STUDENTS

Q: I have my laptop with me in class. How do I get on the Internet now?
Answer: Most laptops or other personal devices (smart phones), will detect a wireless connection when you are near one. Once the technology tool asks if they would like to join the network they will choose "rabbits". The password will be provided by the instructor.

Q: My laptop is not prompting me to choose a wireless network. Is there another way to connect?
Answer: In the settings menu of your device, there is usually an icon for a network. Choose the S&S Wireless Connection (Rabbits) from the list or prompt your computer to look for wireless networks in range. Always consult your tools' owner's manual for exact directions for accessing a wireless network.

Q: I brought my iPad to school to use in the classroom, but my teacher said I couldn't use it in her classroom. Can I still use it?
Answer: No. The teacher in the classroom has the final say on procedures in their classroom. If he or she asks you not to use your technology tool, then you should follow those directions. Access is only available, not guaranteed for each classroom situation

Q: I just can't get my laptop to connect to the network. Can I get some help from somewhere?
Answer: You can check with the Technology Department. It is never guaranteed that the staff will be able to help you immediately with your own equipment.

Q: I need to save my work in my S&S CISD shared folder. Why can't I access this resource?
Answer: Your device is not part of our network, and therefore will not see the network folders. You will have to save your work to a jump drive and transfer it to your shared folder.

Q: Why can I not print from my own device?
Answer: Only equipment that is on our network can print to the printers. You will have to save your work to a jump drive and transfer it to a computer on the network to print.

Q: My laptop was stolen when I brought it to school. Who should I contact about this?
Answer: Bringing your own technology tools to school can be useful, however some risks are involved as well. S&S CISD is not responsible for the theft of a device nor are we responsible for any damage done to the device while at school. Any time a theft occurs, you should contact a school administrator to make him/her aware of the offense.

Q: Why am I filtered on my own computer? Shouldn't I be able to see what I want on my own tool?
Answer: Student filtering is a requirement of all public schools. The Children's Internet Protection Act (CIPA) requires all network access to be filtered, regardless of the tool you use to access it while in a public school. Your laptop or phone is the device, the network you are using while at school belongs to S&S CISD and will be filtered.

Q: Am I still held accountable for the Acceptable Use Policy I signed at the beginning of the school year even though this is my own personal computer?
Answer: Yes. The Acceptable Use Policy for S&S CISD remains in effect even when you are using your own laptop, smart phone, iPad, etc. Each time you access the network at school you must abide with the agreement you signed. If you need to review it, follow this link. www.sscisd.net under For the Student/Student Handbook.

Acceptable Use Policy and Addendum A

It is possible that your child may find material on the Internet that you would consider objectionable. The District Acceptable Use Policy restricts access to material that is inappropriate in the school environment and we use an internet filter to limit access to inappropriate material. However, with the world wide web changing daily, the software is not entirely effective in blocking access and, therefore, we cannot guarantee that your child will not gain access to inappropriate material. There may be additional kinds of material on the Internet that are not in accord with your family values. We would like to encourage you to use this as an opportunity to have a discussion with your child about your family values and your expectations about how these values should guide your child's activities while they are on the Internet. Please contact the school if you have any questions or concerns.

I have read the District Acceptable Use Policy. I hereby release the district, its personnel, and any institution with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the District system, including, but not limited to claims that may arise from the unauthorized use of the system to purchase products or services. I will instruct my child regarding any restrictions against accessing materials that are in addition to the restrictions set forth in the District Acceptable Use Policy. I will emphasize to my child the importance of following the rules for personal safety.

I give permission to S&S CISD to issue an account for my child to access the network resources provided.

BYOT (Bring Your Own Technology) – I understand that if I am allowed to use my own technology in the classroom, I must follow the rules written in the policy. I fully understand that I MUST log into the network provided by the school and not use my phone provider's internet access. I realize that if I disobey the above statement, I will lose my privilege of bringing my own technology to school, and face further disciplinary actions.

Student Name _____   Year of Graduation _____

Student Signature _____

Parents: In signing this agreement, you are aware of the policies set forth in the Acceptable Use Policy and the BYOT Addendum. In signing this document you are also documenting that you are aware that your child can access the internet with your provider's service coverage instead of our wireless network. This is **not allowed** at our district, and your child will lose his/her privilege of using their own device if they choose to connect that way.

S&S CISD is in compliance with CIPA. I understand that my child is responsible for their own behavior on the internet.

Parent Name (Printed) _____   Date_____

Parent Signature _____

EdNet10 Videoconferencing Participant Agreement

S&S CISD offers video conferencing as a classroom possibility. I understand that in a Distance Learning Classroom voices, physical presence, and participation in classroom activities will be transmitted to distance learning sites and will be electronically recorded. I hereby agree that my/my child's voice, presence, and participation, and electronic recording of these classes will not be a violation of my personal rights and hereby release any claims for the use of such.

Signing this statement allows your child to be a part of any video conference that has been set up by the S&S CISD staff.

Student Signature _____   Date_____

Parent Signature _____   Date _____