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21. Introduction – Dealer Terminal

The Dealer Terminal Point Of Sale (POS) software provides the functions necessary for checking stock on part numbers, creating and printing interim picking tickets, and optionally accessing your suppliers Electronic Cataloging (provided they have cataloging).

Dealers are supplied with accurate inventory and pricing information, and are able to better serve their customers.

This user's manual will aid and instruct you how to create picking tickets, check stock on part numbers and optionally look up parts within the AMS Electronic Catalogue.

21.1 How To Dial Into Your Supplier

- With your screen and modem powered on, type **atdtxxxxxxx** (xxxxxxx will be the suppliers phone number for the modem on the suppliers end) and press **<Return>**.
- When the cursor is sitting next to the **login:** prompt, enter the login assigned to you from your supplier and press **<Return>**.

The invoicing screen will appear and the cursor will be positioned below the field labeled **MFR-PART NO** as shown:

[illegible]

21.2 How To Look Up Parts And Prices

- With the cursor positioned below the field labeled **MFR-PART NO**, enter the part number desired and press **<Return>**.

If the part number entered is in the supplier's Inventory file, the cursor will be positioned under the field labeled **QTY** (quantity) and will display your prices under the fields labeled **UNIT** and **CORE**, your Customers price under the field labeled **LIST**, and the quantity next to the field labeled **ON HAND** as shown:

CNTRM D DATSUN CAR SERVICE		(213)924-4718		CUST 255		-CHARGE-	
DESC	MFR-PART NO	LIST	CORE	UNIT	COD	QTY	EXTENDED
1	FRAM FILTE FRM-CA327	8.62	0.00	4.99	N	1	0.00
AA	ON HAND 17	ON ORDER 0	BACK ORDER 0	??			

Creation: 01/12/00 Doc #	SUB-TOTAL	0.00
	TAX	0.00
	TOTAL	0.00

If the part number entered is not in the supplier's inventory file or is typed incorrectly, a *PART NOT FOUND* window will pop up as shown:

CNTRM D DATSUN CAR SERVICE		(213)924-4718		CUST 255		-CHARGE-	
DESC	MFR-PART NO	LIST	CORE	UNIT	COD	QTY	EXTENDED
	FRMCC327						

PART NOT FOUND

1) TRY AGAIN (F11)

2) SEARCH INVENTORY FILE

Creation: 01/12/00 Doc #	SUB-TOTAL	0.00
	TAX	0.00
	TOTAL	0.00

You now have 2 options:

1. If you select **TRY AGAIN (F11)**, the cursor will be positioned back under the **MFR-PART NO** and you can retype a part number.
2. If you select **SEARCH INVENTORY FILE**, point of sale will search and pop up a window displaying a list of the 10 part numbers, within the Inventory file, that matched as closely to the part number entered. For example, if you entered **3570**, the system would bring up all parts that have **3570** as part of its part number body (*i.e.* **REB-3570PL**) and any part numbers larger.

Shown below is an example of the search window:

CNTRM D DATSUN CAR SERVICE		(213)924-4718		CUST 255		-CHARGE-	
DESC	MFR-PART NO	LIST	CORE	UNIT COD	QTY	EXTENDED	
	3570						

Search PART INDEX File	
1.	REB-3570 REBUILT STARTER
2.	LIN-358 TIMING CHAINS
3.	REB-3583 REBUILT STARTER
4.	LIN-358S 289 FORD TIMING SET
5.	LIN-359 TIMING CHAINS
6.	REB-3601 REBUILT STARTER
7.	REB-3602 REBUILT STARTER
8.	NTS-3604 OIL SEALS
9.	CHR-360CK CRANK KIT
10.	CHR-360LB LONG BLOCK

Select Part: █

—F8 - FORWARD F9 - BACKWARD F11 - EXIT—

Creation: 01/12/00 Doc #	SUB-TOTAL	0.00
	TAX	0.00
	TOTAL	0.00

Pressing the **<F8>** (forward) and **<F9>** (backward) keys will scroll forward and backwards through the part numbers within the selection window.

- With the cursor positioned at the **Select Part:** prompt, enter the number next to the part number you wish to order and press **<Return>**.

When a part number is called up, the following fields of information will be displayed: Description, List price, Core price, Unit price, Tax status, Quantity on Hand, On Order, Back Order, a sell-up message and the preset sell quantity.

If the quantity on hand is less than or equal to zero the terminal will *beep* when the part number is displayed.

- With the cursor positioned under the **QTY** column, enter the quantity you wish to order and press **<Return>** and then the **→** arrow key.

If the number of units you want is equal to the preset quantity, simply press the **→** arrow key to extend the line.

If the quantity entered to sell is greater than the quantity on hand, a window will pop up prompting **WARNING! Quantity Exceeds QOH, Override Y/N ?**. Entering **N** will extend as many units as available and record the quantity unavailable for sale as a stock out. Entering **Y** will allow the amount sold to be extended. Note: This will cause the quantity on hand of the part to be negative!

After pressing the → arrow key, Point of Sale will adjust both the line and invoice total. The cursor will be positioned below the column **MFR-PART NO**, ready for the next part number to be entered.

Continue entering part numbers until the invoice has been completed or you wish to create a workspace. The maximum number of line items in an invoice/workspace is 400 at the time of this printing, but only 16 items may be displayed on the screen at one time.

CNTRM D DATSUN CAR SERVICE			(213)924-4718 CUST 255			-CHARGE-		
DESC	MFR-PART NO	LIST	CORE	UNIT	COD	QTY	EXTENDED	
1 FRAM FILTE	FRM-PH30	7.74	0.00	4.49	N	1	4.49	

Hint: When entering part numbers with the same manufacturer code as the previous entered part number, pressing the → arrow key, when positioned under the **MFR-PART NO** column, will automatically repeat the manufacturer code.

After entering all part numbers requested, you have two options:

1. Press the <F15> (*Interim Invoice*) key and a pick ticket will print out on the supplier's invoice printer.
2. Press the <F11> key will take you back to the **login:** prompt.

21.3 Deleting Line Items

Line items may be deleted from an open workspace by using the <F16> (*Delete Line*) key.

- Using the **↑** or **↓** arrow keys, position the cursor on the line item you wish to delete. The **↑** and **↓** arrow keys may only be used when the cursor is positioned in the **MFR-PART NO** column.
- Press the **<F16>** (*Delete Line*) key and the line item will be deleted from the invoice. Notice that all line items below the deleted line item will be renumbered and that the invoice totals will also be adjusted.

If you wish to add additional line items, use the **↓** arrow key to position the cursor at the bottom of the invoice, below the last part number.

21.4 Printing A Picking Ticket

- With the open workspace displayed on the screen, press the **<F15>** (*Interim Invoice*) key. The prompt **PRINT PRICES (Y/N) ?** will appear.

Enter **Y** and press **<Return>** to have the pick ticket print out with prices.

Enter **N** and press **<Return>** to have the pick ticket print with the report codes by each line item and no prices.

After printing, the screen will return to the **login:** prompt. The open workspace remains stored until the supplier finalizes the invoice.

21.5 Description Overrides

Description overrides allow a more detailed or appropriate description to be entered during the extending of that line item. Using the **<F12>** (*Description Override*) key, up to 14 characters may be entered in Point of Sale to describe the item being sold.

- While the cursor is positioned in the **QTY** column, press the **<F12>** (*Description Override*) key.

The cursor will now be positioned under the **DESCRIPTION** column.
- Enter the new description and press **<Return>**.
- With the cursor positioned under the **QTY** column, enter the quantity you want, press **<Return>**, and then the **→** arrow key to extend the line.

You also have the ability to change the description on an item already extended.
- Using the **↑** key, move the cursor to the item you want to override and press the **<F12>** (*Description Override*) key. Enter in the description and press **<Return>**.

21.6 Adding A Ship To Address

A *Ship To* address may be added to any invoice/workspace to print on a finalized invoice or interim invoice. The user can add up to three lines, with 30 characters per line.

- With the cursor positioned under the column **MFR-PART NO** and after the last line item, press the **<F13>** (*Ship To*) key.

A pop up *Ship To* window will appear, prompting for the *Ship To* address information as shown:

CNTRM D DATSUN CAR SERVICE		(213)924-4718		CUST 255		-CHARGE-	
DESC	MFR-PART NO	LIST	CORE	UNIT COD	QTY	EXTENDED	
<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;"> <p>SHIP TO :</p> <p>█</p> </div>							
Creation: 01/12/00 Doc #				SUB-TOTAL		0.00	
				TAX		0.00	
				TOTAL		0.00	

- With the cursor positioned on the first ship to address line, enter the first line of ship to address information and press **<Return>**.
- With the cursor positioned on the second ship to address line, enter the second line of ship to address information and press **<Return>**.
- With the cursor positioned on the third ship to address line, enter the third line of ship to address information and press **<Return>**.

The cursor will appear under the column **MFR-PART NO**.

21.7 Adding A Comment Line

A *Comment Line* may be added to any invoice/workspace to print on an interim or finalized invoice. A counterperson can add one line of 30 characters to an invoice/workspace.

- With the cursor positioned under the **MFR-PART NO** column and after the last line item, press the **<F14>** (*Comment Line*) key.

A *Comment Line* pop up window will appear as shown:

CNTRM D DATSUN CAR SERVICE		(213)924-4718		CUST 255		-CHARGE-	
DESC	MFR-PART NO	LIST	CORE	UNIT COD	QTY	EXTENDED	
<div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> COMMENT LINE : █ </div>							
Creation: 01/12/00 Doc #				SUB-TOTAL		0.00	
				TAX		0.00	
				TOTAL		0.00	

- With the cursor positioned within the *Comment Line* window, enter the comment line information and press **<Return>**.

The cursor will appear under the **MFR-PART NO** column.

21.8 Performing A Quick Stock Check

To perform a quick stock check, follow the steps listed below:

- With the cursor positioned under the **MFR-PART NO** column, enter a part number and press **<Return>**.

The screen will display quantity on hand, on order and back order quantities for the part number.

With the cursor positioned in the **QTY** column, press the **<F16>** (*Delete Line*) key to delete the part number just looked up.

The cursor will appear under the **MFR-PART NO** column.

21.9 Part Scrolling In A Workspace

You also have the ability to scroll *forwards* and *backwards* in a workspace after calling up the part in a workspace. To scroll *forwards*, press the **↓** key, to scroll *backwards*, press the **↑** key.

21.10 Partial Part Lookup


If you are not sure how a part is in the computer or what the manufacturer code is, you can perform a partial part lookup.

To perform a partial part lookup, follow the steps listed below:

- With the cursor positioned under the **MFR-PART NO** column, enter the partial part number and press **<Return>**.

When the *Part Not Found* window is displayed, select option #2 (by number or with the highlight bar) and the computer will automatically search for every *Like Part* within the Inventory file. A *Search PART INDEX File* window will pop up displaying a list of the 10 parts, within the Inventory file, which matched as closely to the part number entered.

Pressing the **<F8>** (*Forward*) and **<F9>** (*Backward*) keys will scroll forwards and backwards through the part numbers within the window.

 **Note:** The partial part entered should not include the manufacturer code. It searches only on the body of a part number.

- With the cursor positioned at the **Select Part:** prompt, enter the number which corresponds to the part number you want to order and press **<Return>**.

21.11 Text Write In Feature

Seventy-five characters of text may be inserted into an open workspace by pressing the **<F12>** (*Text Write-In*) key while the cursor is positioned under the **MFR-PART NO** column.

21.13 Selling Alternate Part Numbers

If the supplier has setup alternate part numbers within his system, they will be automatically displayed when any alternate part number is keyed in.

- With the cursor positioned under the **MFR-PART NO** column, enter in the part number and press **<Return>**.

If the entered part number has available alternates, a window will pop up displaying all alternates, descriptions, quantity on hand and unit prices.

- Use the **↑** and **↓** arrow keys to move the highlighted bar to the desired alternate part number and press **<Return>**. The selected alternate part number will appear on the line item just entered.

If desired, the original part number entered can be moved to the description of the alternate part number selected by pressing the **<F12>** key while viewing all available alternates and before pressing **<Return>**.

Pressing the **<F11>** (*Exit*) key will allow the original part number to be extended.

- Enter the quantity to sell, press **<Return>** and then press the **→** arrow key to extend the line item.

21.14 Displaying Supersessions

Supersession information is only displayed when the superseded part has a *quantity on hand* of zero. This allows the counterman to sell out all remaining stock of the old number before using the new part number.

- With the cursor positioned under the **MFR-PART NO** column, enter in the part number and press **<Return>**.

If a window appears displaying the message **SEE SUPERSESSION (Y/N) ?**, the part number entered has been superseded by the manufacturer and the old number is no longer in stock.

- Enter **Y** to display the new number. The cursor will be positioned in the **QTY** column of the new part number.

The description of the superseded part number will be changed to ****SUPERSESSION**.

- Enter **N** and the superseded part number will be deleted.
- Enter the quantity to be sold, press **<Return>** and then press the **→** arrow key to extend this line item.

21.15 Accessing Electronic Cataloging

The Electronic Cataloging program provides the functions necessary to look up part numbers and get the prices and quantity on hand of parts within your supplier's inventory. This information can then be transferred directly into your workspace without having to re-type all the selected parts and prices.

- With the cursor positioned under the **MFR-PART NO** column, press the **<F16>** key.
A *Select Option* pop up window be displayed as shown:

CNTRM D DATSUN CAR SERVICE		(213)924-4718		CUST 255		-CHARGE-	
DESCRIPTION	MFR-PART NO	LIST	CORE	UNIT COD	QTY	EXTENDED	
<div>SELECT OPTION</div> <div>1) Dealer AMS Catalogue</div>							
Creation: 01/12/00 Doc #				SUB-TOTAL		0.00	
				TAX		0.00	
				TOTAL		0.00	

- Using the arrow keys, select **Dealer AMS Catalogue** and pressing **<Return>** or enter the number corresponding to the selection you desire and press **<Return>**.

The Main Catalogue screen will appear as follows:

```

AMS          Cou: D    Cust: 255      Store:      CarCode:
  Year: █      Make:      Model:
  Engine:      _____Manufacturer_____Q0H_____List_____Sell_____
The allowable range is: 1960 - 1999

Group:      Part:      Sell:
Enter the Vehicle Year [F3] Last Car [Up Arrow] Carcode
DONE PROCESSING

```

A window will pop up displaying a list of the *last 10 Car Codes* called up for this particular customer number as shown:

```

AMS          Cou: D    Cust: 255    Store:      CarCode:
Year:        Make:     Model:
Engine:
-----Manufacturer-----QOH-----List-----Sell-----
The allowable range is: 1960 - 1999
-----Description-----CarCode
A) 1982 CHEVROLET PICKUP C10 1/2 TON 4x2 5.7L 4V V8 , L      55611
B) 1976 CHEVROLET EL CAMINO 350 Cubic Inch 4V V8 , L        36524
C) 1989 ACURA LEGEND 2.7L F/I V6 , C27A1                    72523

```

- Position the cursor on the desired *Car Code* using the **↑** and **↓** arrow keys and press **<Return>**, or simply enter the letter which is next the desired *Car Code*. This will bypass having to enter the year, make, model and engine size information. The cursor will then be positioned next to the **Group:** field.
- A few lines down the screen, the allowable year range will be displayed. Only enter numbers within the range displayed. There are two ways you can enter the year: **1989** or just **89** and press **<Return>**.

The screen will now display a list of *Vehicle Makes* as shown:

AMS	Cou: D	Cust: 255	Store:	CarCode:
Year: 1989	Make: █		Model:	
Engine:				

Manufacturer		QOH	List	Sell
1 ACURA	17 GMC	33	NISSAN/DATSUN	
2 ALFA ROMEO	18 HONDA	34	OLDSMOBILE	
3 ASTON MARTIN	19 HYUNDAI	35	PEUGEOT	
4 AUDI	20 ISUZU	36	PLYMOUTH	
5 BENTLEY	21 JAGUAR	37	PONTIAC	
6 BMW	22 JEEP	38	PORSCHE	
7 BUICK	23 LAMBORGHINI	39	ROLLS ROYCE	
8 CADILLAC	24 LAND ROVER	40	SAAB	
9 CHEVROLET	25 LINCOLN	41	STERLING	
10 CHRYSLER	26 LOTUS	42	SUBARU	
11 DAIHATSU	27 MASERATI	43	SUZUKI	
12 DODGE	28 MAZDA	44	TOYOTA	
13 EAGLE	29 MERCEDES-BENZ	45	VOLKSWAGEN	
14 FERRARI	30 MERCURY	46	VOLVO	
15 FORD	31 MERKUR	47	YUGO	
16 GEO	32 MITSUBISHI			

Group:	Part:	Sell:
Enter the Vehicle MAKE.		
DONE PROCESSING		

- With the cursor positioned at the **Make:** prompt, enter the number next to the *make* you want or enter the first few letters of the *make* and press **<Return>**.

The screen will now display a list of *Vehicle Models* as shown:

AMS	Cou: D	Cust: 255	Store:	CarCode:
Year: 1989	Make: CHEVROLET		Model: █	
Engine:				

Manufacturer		QOH	List	Sell
1 ASTRO VAN	17 PICKUP K2500 3/4 TON 4			
2 BERETTA	18 PICKUP K3500 1 TON 4x4			
3 BLAZER 4x4 (FULL SIZE)	19 PICKUP R2500 3/4 TON 4			
4 BLAZER S10/T10	20 PICKUP R3500 1 TON 4x2			
5 CAMARO	21 PICKUP S10/T10			
6 CAMARO IROC-2	22 PICKUP V2500 3/4 TON 4			
7 CAPRICE	23 PICKUP V3500 1 TON 4x4			
8 CAVALIER	24 SUBURBAN R1500 1/2TON			
9 CAVALIER Z24	25 SUBURBAN R2500 3/4TON			
10 CELEBRITY	26 SUBURBAN V1500 1/2TON			
11 CORSICA	27 SUBURBAN V2500 3/4TON			
12 CORVETTE	28 VAN G10 1/2 TON			
13 PICKUP C1500 1/2 TON 4	29 VAN G20 3/4 TON			
14 PICKUP C2500 3/4 TON 4	30 VAN G30 1 TON			
15 PICKUP C3500 1 TON 4x2				
16 PICKUP K1500 1/2 TON 4				

Group:	Part:	Sell:
Enter the Vehicle MODEL.		
DONE PROCESSING		

- With the cursor positioned at the **Model:** prompt, enter the number next to the *model* you want or enter the first few letters of the *model* and press **<Return>**.

The screen will now display a list of *Engine Sizes* as shown:

AMS	Cou: D	Cust: 255	Store:	CarCode:
Year: 1989	Make: CHEVROLET	Model: CAPRICE		
Engine: █				
Manufacturer		QOH	List	Sell
1	4.3L F/I V6 , Z			
2	5.0L 4V V8 , Y			
3	5.0L F/I V8 , E			
4	5.7L F/I V8 , 7			
Group: Part: Sell:				
Enter the Vehicle's Engine Type.				
DONE PROCESSING				

- With the cursor positioned at the **Engine:** prompt, enter the number next to the *engine* you want or enter the first few letters of the *engine* and press **<Return>**.

The screen will now display a list of *Part Groups* as shown:

AMS	Cou: D	Cust: 255	Store:	CarCode: 36242	
Year: 1989	Make: CHEVROLET	Model: CAPRICE			
Engine: 5.0L 4V V8 , Y					
Manufacturer		QOH	List	Sell	
1	A/C COMPRESSORS/CLUT	17	BRAKE DRUMS/ROTORS	33	ENGINE PARTS
2	A/C PARTS (EXCEPT CO	18	BRAKE HARDWARE	34	EXHAUST HANGER/CLAMP
3	A/C SWITCHES	19	BRAKE HARDWARE KITS	35	EXHAUST PIPES
4	ABS PARTS	20	BRAKE HYDRAULICS	36	EXHAUST, CATALYTIC C
5	ACCESSORIES	21	BRAKE LININGS	37	FAN/COOLING ACCESSOR
6	ACCESSORIES2	22	BRAKE MASTER CYLINDE	38	FILTERS
7	ALIGNMENT PARTS	23	CABLES	39	FILTERS2
8	ALTERNATORS	24	CAPS	40	FLASHERS
9	AUTO GLASS	25	CARBURETORS	41	FLUID CAPACITIES
10	BATTERIES	26	CHASSIS PARTS	42	FUEL INJECTION PARTS
11	BATTERY CABLES	27	CLUTCH BEARING/BUSHI	43	FUEL PUMPS
12	BEARINGS	28	CLUTCH HYD	44	FUSES
13	BEARINGS, WHEEL	29	CLUTCHES	45	GASKETS
14	BELTS	30	ELECTRICAL	46	GASKETS
15	BLOWER MOTORS	31	EMISSION	47	GASKETS2
16	BRAKE CALIPERS	32	ENGINE KITS	48	HEATER PARTS
Group: █		Part:		Sell:	
Enter the Parts Group to Display, [Next] More Groups					
DONE PROCESSING					

- With the cursor positioned at the **Group:** prompt, enter the number next to the *part group* you want or enter the first few letters of the *part group* and press **<Return>**.

The screen will now display a list of parts, with the manufacturer names beside them, possibly footnotes, and possibly quantity on hands and list and selling price information (if part number exists in the Inventory file) as shown:

AMS		Cou: D	Cust: 255	Store:	CarCode: 36242
Year: 1989		Make: CHEVROLET	Model: CAPRICE		
Engine: 5.0L 4V V8 , Y					
Manufacturer		QOH	List	Sell	
FILTER, AIR					
1	FRM-CA326	FRAM	18	8.62	4.99
[Air Filter]					
FILTER, COOLANT					
NOT APPLICABLE					
FILTER, HYDRAULIC					
NOT APPLICABLE					
FILTER, OIL					
2	FRM-PH3429	FRAM	20	7.74	4.49
[Oil Filter]					
FILTER, PASSENGER COMPARTMENT AIR					
NOT APPLICABLE					
Group: FILTERS		Part: FILTER, AIR	Sell: █		
[F1] Restart [F3] Alt Mfrs [Next] Fwd [Prev] Back [Up Arrow] Parts [F11] Exit					
DONE PROCESSING					

Note: The sell price shown is according to the customers exception and standard pricing matrix setups!

21.17 Selling A Part From The Catalogue

- With the cursor positioned at the **Sell:** prompt, enter the number next to the part number or enter the first few characters of the part number and press **<Return>**.

A *Select Option* window will pop up and 2 options will be displayed as shown:

AMS	Cou: D	Cust: 255	Store:	CarCode: 36242
Year: 1989	Make: CHEVROLET	Model: CAPRICE		
Engine: 5.0L 4V V8 , Y				

	Manufacturer	QOH	List	Sell
FILTER, AIR				
1 FRM-CA326	FRAM	18	8.62	4.99
[Air Filter]				
FILTER, COOLANT				
NOT APPLICABLE				
FILTER, HYDRAULIC				
NOT APPLICABLE				
FILTER, OIL				
2 FRM-PH3429	FRAM	20	7.74	4.49
[Oil Filter]				

Select Option
 Sell part
 Interchange

FILTER, PASSENGER COMPARTMENT AIR
 NOT APPLICABLE
 Group: FILTERS Part: FILTER, AIR Sell: FRM-CA326
 [F1] Restart [F3] Alt Mfrs [Next] Fwd [Prev] Back [Up Arrow] Parts [F11] Exit
 DONE PROCESSING

- Position the cursor on the **Sell part** option using the **↑** and **↓** arrow keys and press **<Return>**, or enter **S** (*Sell part*) and the part number will be selected to be brought back into point of sale upon exiting out of the catalogue.

The part number selected will now be displayed next to the **Sell:** field.

Continue this process until you have selected all the parts you desire to order.

Press the **<Page>** and **<Shift> <Page>** keys to see the next or previous page of part numbers.

- To get back to the **Part:** prompt, press the **↑** key.
Pressing the **<F1>** key will take you back to the **Year:** prompt.
- After selecting all desired parts, press the **<F11>** key and you will be returned to the open workspace and the first part that was selected will be displayed and your cursor will be in the **QTY** field. Enter the quantity to sell and then extend the part number.

This process will be continued until all parts, that were selected, are extended. A line will then be appended to the workspace showing the year, make, model, engine size and car code number as shown:

CNTRM D DATSUN CAR SERVICE			(213)924-4718	CUST 255	-CHARGE-		
DESCRIPTION	MFR-PART NO	LIST	CORE	UNIT	COD	QTY	EXTENDED
1 FRAM FILTER	FRM-CA326	8.62	0.00	4.99	N	1	4.99
2 1989 CHEVROLET CAPRICE 5.0L 4V V8 , Y # 36242							

21.18 Checking The Interchange Part Numbers For A Part

- To see the *Interchange* part numbers for the selected part number from the catalogue, enter the item number and press **<Return>**.

A *Select Option* window will pop up and 2 options will be displayed.

- Position the cursor on the **Interchange** option using the ↑ and ↓ arrow keys and press <Return> or enter **I** (*Interchange*) and an *Interchange* window will pop up showing the interchange parts and prices within the catalogue for the selected part number as shown:

AMS	Cou: D	Cust: 255	Store:	CarCode: 36242
Year: 1989	Make: CHEVROLET	Model: CAPRICE		

Interchange

FIL	ACC-71109	11
	ACD-A753C	99
	BDW-PA2091	
	BFL-94220	
	BOS-73-417	
	CHP-AF348	
FIL	FRM-CA326	
	GP7-VA3384	
FIL	HAS-AF828	
	LEE-AF348	
FIL	MIG-A3549	49
	MOT-FA-724	
	NAP-6220	
	POF-SA53384	
	PUR-A53384	
FIL	VTF-4220	
	WEL-AF1	
Gro	WIX-46220	it

Press any key to continue...

A *Press any key to continue...* message will be displayed within the window.

- Press any key to continue to use the catalogue.
- If the window didn't pop up, this means there were no interchanges to be displayed.

21.19 Function Keys

F1	This does nothing except re-enter the workspace (redraw the screen)
F11	Exit
F12	Description Override
F13	Ship To
F14	Comment Line
F15	Print Pick Ticket
F16	Delete Line/External Programs REDUCED Menu