Table Of Contents

21. Introduction - Dealer Terminal	.1
21.1 How To Dial Into Your Supplier	.1
21.2 How To Look Up Parts And Prices	.1
21.3 Deleting Line Items	. 4
21.4 Printing A Picking Ticket	
21.5 Description Overrides	
21.6 Adding A Ship To Address	. 5
21.7 Adding A Comment Line	
21.8 Performing A Quick Stock Check	. 7
21.9 Part Scrolling In A Workspace	.7
21.10 Partial Part Lookup	.8
21.11 Text Write In Feature	.8
21.12 Selling A Kit	.9
21.13 Selling Alternate Part Numbers	. 10
21.14 Displaying Supersessions	. 10
21.15 Accessing Electronic Cataloging	
21.16 Looking Up Information In The Catalogue	.12
21.17 Selling A Part From The Catalogue	. 17
21.18 Checking The Interchange Part Numbers For A Part	
21.19 Function Keys	

21. Introduction – Dealer Terminal

The Dealer Terminal Point Of Sale (POS) software provides the functions necessary for checking stock on part numbers, creating and printing interim picking tickets, and optionally accessing your suppliers Electronic Cataloging (provided they have cataloging).

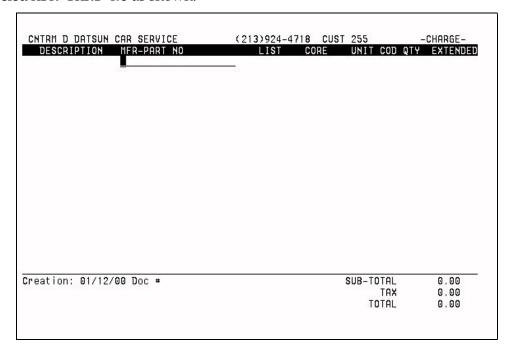
Dealers are supplied with accurate inventory and pricing information, and are able to better serve their customers.

This user's manual will aid and instruct you how to create picking tickets, check stock on part numbers and optionally look up parts within the AMS Electronic Catalogue.

21.1 How To Dial Into Your Supplier

- With your screen and modem powered on, type atdtxxxxxx (xxxxxxx will be the suppliers phone number for the modem on the suppliers end) and press <Return>.
- When the cursor is sitting next to the **login**: prompt, enter the login assigned to you from your supplier and press **<Return>**.

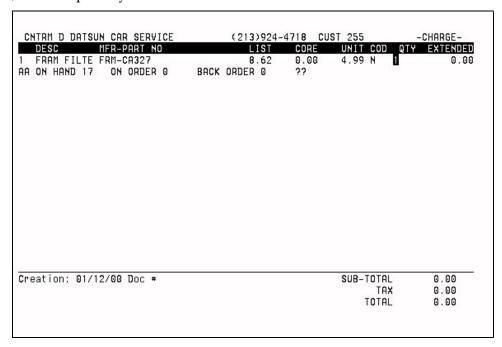
The invoicing screen will appear and the cursor will be positioned below the field labeled **MFR-PART NO** as shown:



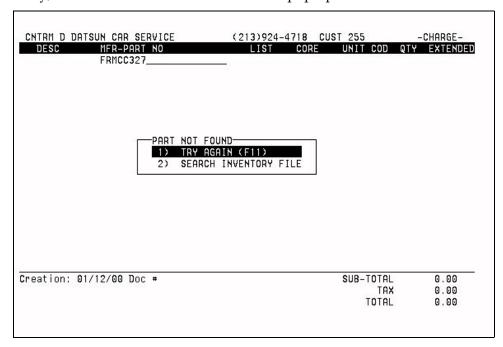
21.2 How To Look Up Parts And Prices

• With the cursor positioned below the field labeled **MFR-PART NO**, enter the part number desired and press **<Return>**.

If the part number entered is in the supplier's Inventory file, the cursor will be positioned under the field labeled **QTY** (quantity) and will display your prices under the fields labeled **UNIT** and **CORE**, your Customers price under the field labeled **LIST**, and the quantity next to the field labeled **ON HAND** as shown:



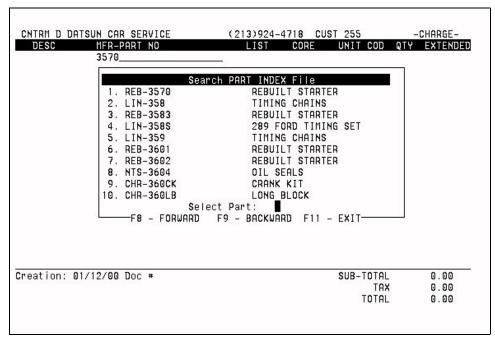
If the part number entered is not in the supplier's inventory file or is typed incorrectly, a *PART NOT FOUND* window will pop up as shown:



You now have 2 options:

- 1. If you select **TRY AGAIN** (**F11**), the cursor will be positioned back under the **MFR-PART NO** and you can retype a part number.
- 2. If you select **SEARCH INVENTORY FILE**, point of sale will search and pop up a window displaying a list of the 10 part numbers, within the Inventory file, that matched as closely to the part number entered. For example, if you entered **3570**, the system would bring up all parts that have **3570** as part of its part number body (i.e. REB-3570PL) and any part numbers larger.

Shown below is an example of the search window:



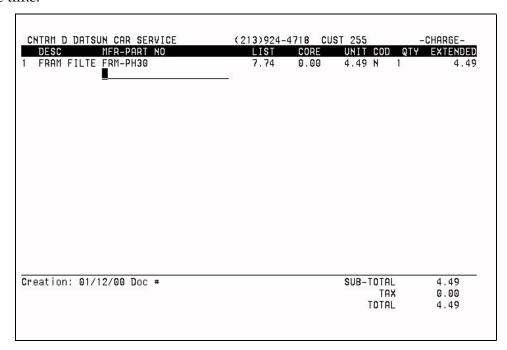
Pressing the **<F8>** (forward) and **<F9>** (backward) keys will scroll forward and backwards through the part numbers within the selection window.

- With the cursor positioned at the **Select Part**: prompt, enter the number next to the part number you wish to order and press **<Return>**.
 - When a part number is called up, the following fields of information will be displayed: Description, List price, Core price, Unit price, Tax status, Quantity on Hand, On Order, Back Order, a sell-up message and the preset sell quantity.
 - If the quantity on hand is less than or equal to zero the terminal will *beep* when the part number is displayed.
- With the cursor positioned under the QTY column, enter the quantity you wish to order and press <Return> and then the → arrow key.
 - If the number of units you want is equal to the preset quantity, simply press the \rightarrow arrow key to extend the line.

If the quantity entered to sell is greater than the quantity on hand, a window will pop up prompting **WARNING!** Quantity Exceeds QOH, Override Y/N?. Entering N will extend as many units as available and record the quantity unavailable for sale as a stock out. Entering Y will allow the amount sold to be extended. Note: This will cause the quantity on hand of the part to be negative!

After pressing the \rightarrow arrow key, Point of Sale will adjust both the line and invoice total. The cursor will be positioned below the column **MFR-PART NO**, ready for the next part number to be entered.

Continue entering part numbers until the invoice has been completed or you wish to create a workspace. The maximum number of line items in an invoice/workspace is 400 at the time of this printing, but only 16 items may be displayed on the screen at one time.



<u>Hint:</u> When entering part numbers with the same manufacturer code as the previous entered part number, pressing the → arrow key, when positioned under the **MFR-PART NO** column, will automatically repeat the manufacturer code.

After entering all part numbers requested, you have two options:

- 1. Press the **<F15>** (*Interim Invoice*) key and a pick ticket will print out on the supplier's invoice printer.
- 2. Press the **<F11>** key will take you back to the **login**: prompt.

21.3 Deleting Line Items

Line items may be deleted from an open workspace by using the **<F16>** (*Delete Line*) key.

- Using the ↑ or ♥ arrow keys, position the cursor on the line item you wish to delete.
 The ↑ and ♥ arrow keys may only be used when the cursor is positioned in the MFR-PART NO column.
- Press the <F16> (Delete Line) key and the line item will be deleted from the invoice.
 Notice that all line items below the deleted line item will be renumbered and that the invoice totals will also be adjusted.

If you wish to add additional line items, use the \checkmark arrow key to position the cursor at the bottom of the invoice, below the last part number.

21.4 Printing A Picking Ticket

• With the open workspace displayed on the screen, press the **<F15>** (*Interim Invoice*) key. The prompt **PRINT PRICES (Y/N)** ? will appear.

Enter **Y** and press **<Return>** to have the pick ticket print out with prices.

Enter **N** and press **<Return>** to have the pick ticket print with the report codes by each line item and no prices.

After printing, the screen will return to the **login**: prompt. The open workspace remains stored until the supplier finalizes the invoice.

21.5 Description Overrides

Description overrides allow a more detailed or appropriate description to be entered during the extending of that line item. Using the **<F12>** (*Description Override*) key, up to 14 characters may be entered in Point of Sale to describe the item being sold.

• While the cursor is positioned in the QTY column, press the <F12> (Description Override) key.

The cursor will now be positioned under the **DESCRIPTION** column.

- Enter the new description and press <Return>.
- With the cursor positioned under the QTY column, enter the quantity you want, press <Return>, and then the → arrow key to extend the line.

You also have the ability to change the description on an item already extended.

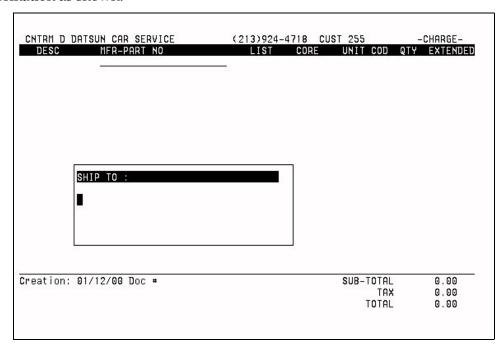
• Using the ↑ key, move the cursor to the item you want to override and press the <**F12>** (*Description Override*) key. Enter in the description and press <**Return>**.

21.6 Adding A Ship To Address

A *Ship To* address may be added to any invoice/workspace to print on a finalized invoice or interim invoice. The user can add up to three lines, with 30 characters per line.

• With the cursor positioned under the column **MFR-PART NO** and after the last line item, press the **<F13>** (*Ship To*) key.

A pop up *Ship To* window will appear, prompting for the *Ship To* address information as shown:



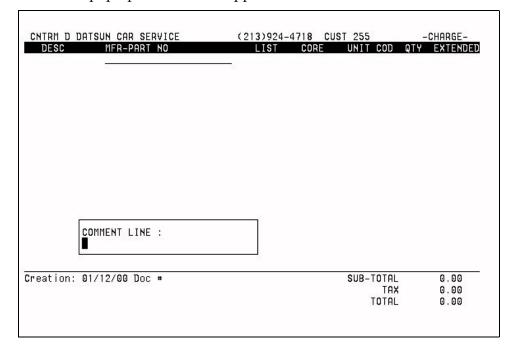
- With the cursor positioned on the first ship to address line, enter the first line of ship to address information and press **<Return>**.
- With the cursor positioned on the second ship to address line, enter the second line of ship to address information and press <Return>.
- With the cursor positioned on the third ship to address line, enter the third line of ship to address information and press **<Return>**.

The cursor will appear under the column **MFR-PART NO**.

21.7 Adding A Comment Line

A *Comment Line* may be added to any invoice/workspace to print on an interim or finalized invoice. A counterman can add one line of 30 characters to an invoice/workspace.

• With the cursor positioned under the **MFR-PART NO** column and after the last line item, press the **<F14>** (*Comment Line*) key.



A *Comment Line* pop up window will appear as shown:

• With the cursor positioned within the *Comment Line* window, enter the comment line information and press **<Return>**.

The cursor will appear under the **MFR-PART NO** column.

21.8 Performing A Quick Stock Check

To perform a quick stock check, follow the steps listed below:

• With the cursor positioned under the **MFR-PART NO** column, enter a part number and press **<Return>**.

The screen will display quantity on hand, on order and back order quantities for the part number.

With the cursor positioned in the QTY column, press the **<F16>** (*Delete Line*) key to delete the part number just looked up.

The cursor will appear under the **MFR-PART NO** column.

21.9 Part Scrolling In A Workspace

You also have the ability to scroll *forwards* and *backwards* in a workspace after calling up the part in a workspace. To scroll *forwards*, press the \P key, to scroll *backwards*, press the \P key.

21.10 Partial Part Lookup

If you are not sure how a part is in the computer or what the manufacturer code is, you can perform a partial part lookup.

To perform a partial part lookup, follow the steps listed below:

• With the cursor positioned under the **MFR-PART NO** column, enter the partial part number and press **<Return>**.

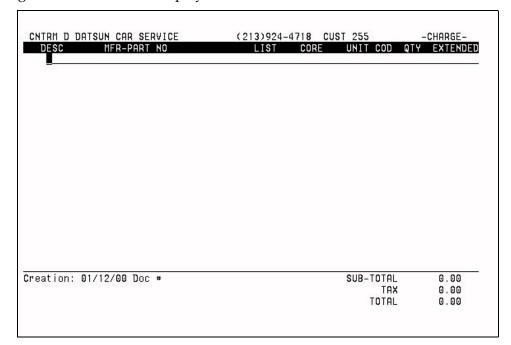
When the *Part Not Found* window is displayed, select option #2 (by number or with the highlight bar) and the computer will automatically search for every *Like Part* within the Inventory file. A *Search PART INDEX File* window will pop up displaying a list of the 10 parts, within the Inventory file, which matched as closely to the part number entered.

Pressing the **<F8>** (*Forward*) and **<F9>** (*Backward*) keys will scroll forwards and backwards through the part numbers within the window.

- <u>Note:</u> The partial part entered should not include the manufacturer code. It searches only on the body of a part number.
- With the cursor positioned at the **Select Part**: prompt, enter the number which corresponds to the part number you want to order and press **<Return>**.

21.11 Text Write In Feature

Seventy-five characters of text may be inserted into an open workspace by pressing the **<F12>** (*Text Write-In*) key while the cursor is positioned under the **MFR-PART NO** column.



A long dashed line will be displayed on the current line as shown:

Enter any character except the ? character and press <Return> after entering the text.

This feature may be used for entering vehicle information, credit card numbers, warranty information, repairs needed, etc.

21.12 Selling A Kit

• With the cursor positioned under the **MFR-PART NO** column, enter the master kit part number and press **<Return>**.

The part number will be displayed and a window with the prompt **SEE KIT (Y/N)?** will appear.

- By responding **Y** to the prompt **SEE KIT (Y/N)?**, the first item in the kit will be displayed with the quantity preset based upon the quantity required for this kit.
- By responding **N**, the master kit part number will be deleted.

Press the → arrow key to extend this line and display the next part in the kit. Continue extending all part numbers until the entire kit has been listed out.

The preset kit quantity may be changed by entering the quantity desired and pressing **<Return>** before pressing the → arrow key.

Once the display on a kit is started, you may not exit the invoice or workspace until the entire kit has been displayed.

21.13 Selling Alternate Part Numbers

If the supplier has setup alternate part numbers within his system, they will be automatically displayed when any alternate part number is keyed in.

- With the cursor positioned under the **MFR-PART NO** column, enter in the part number and press **<Return>**.
 - If the entered part number has available alternates, a window will pop up displaying all alternates, descriptions, quantity on hand and unit prices.
- Use the ↑ and ♥ arrow keys to move the highlighted bar to the desired alternate part number and press <Return>. The selected alternate part number will appear on the line item just entered.
 - If desired, the original part number entered can be moved to the description of the alternate part number selected by pressing the **<F12>** key while viewing all available alternates and before pressing **<Return>**.
 - Pressing the **<F11>** (*Exit*) key will allow the original part number to be extended.
- Enter the quantity to sell, press <Return> and then press the → arrow key to extend the line item.

21.14 Displaying Supersessions

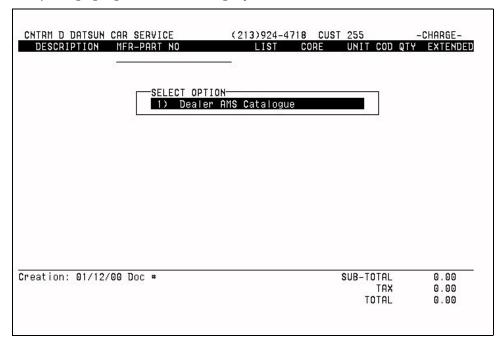
Supersession information is only displayed when the superseded part has a *quantity on hand* of zero. This allows the counterman to sell out all remaining stock of the old number before using the new part number.

- With the cursor positioned under the **MFR-PART NO** column, enter in the part number and press **<Return>**.
 - If a window appears displaying the message **SEE SUPERSESSION (Y/N)?**, the part number entered has been superseded by the manufacturer and the old number is no longer in stock.
- Enter **Y** to display the new number. The cursor will be positioned in the **QTY** column of the new part number.
 - The description of the superseded part number will be changed to ****SUPERSESSION**.
- Enter **N** and the superseded part number will be deleted.
- Enter the quantity to be sold, press <Return> and then press the → arrow key to extend this line item.

21.15 Accessing Electronic Cataloging

The Electronic Cataloging program provides the functions necessary to look up part numbers and get the prices and quantity on hand of parts within your supplier's inventory. This information can then be transferred directly into your workspace without having to re-type all the selected parts and prices.

With the cursor positioned under the MFR-PART NO column, press the <F16> key.
 A Select Option pop up window be displayed as shown:



Using the arrow keys, select Dealer AMS Catalogue and pressing <Return> or
enter the number corresponding to the selection you desire and press <Return>.

AMS Cou: D Cust: 255 Store: CarCode:
Year: ■ Make: Model:
Engine:

Manufacturer QOH List Sell

The allowable range is: 1960 - 1999

The Main Catalogue screen will appear as follows:

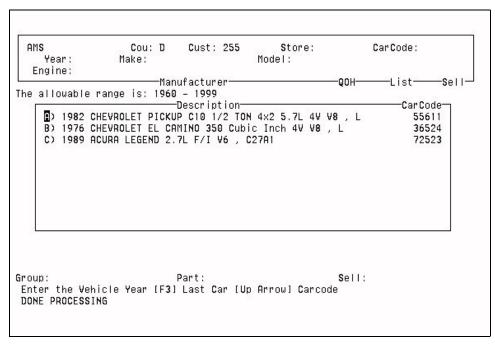
21.16 Looking Up Information In The Catalogue

DONE PROCESSING

The cursor will now be positioned at the **Year**: prompt.

- If you know the *Car Code* number, press the ↑ arrow key to position the cursor at the Car Code: prompt. Enter the *Car Identification Code* and press <Return>. This will bypass having to enter the year, make, model and engine size information. The cursor will then be positioned next to the Group: field.
- If you want to display a choice list window of the last 10 *Car Identification Codes* called up for this customer, press the **<F3>** key.

A window will pop up displaying a list of the *last* 10 *Car Codes* called up for this particular customer number as shown:



- Position the cursor on the desired *Car Code* using the ↑ and ↓ arrow keys and press <**Return>**, or simply enter the letter which is next the desired *Car Code*. This will bypass having to enter the year, make, model and engine size information. The cursor will then be positioned next to the **Group**: field.
- A few lines down the screen, the allowable year range will be displayed. Only enter numbers within the range displayed. There are two ways you can enter the year: 1989 or just 89 and press <Return>.

AMS Cou: D Cust: 255 Store: CarCode: Year: 1989 Make: Model: Engine: -DOH--List-Sell Manufacturer-33 NISSAN/DATSUN ACURA 17 GMC ALFA ROMEO 18 HONDA 34 OLDSMOBILE ASTON MARTIN 19 HYUNDAI 35 PEUGEOT 36 PLYMOUTH AUDI 20 ISUZU 37 PONTIAC 5 BENTLEY 21 JAGUAR BMW 22 JEEP 38 PORSCHE 23 LAMBORGHINI BUICK 39 ROLLS ROYCE CADILLAC 24 LAND ROVER 40 SAAB CHEVROLET 25 LINCOLN 41 STERLING 10 CHRYSLER 26 LOTUS 42 SUBARU 11 DAIHATSU 27 MASERATI 43 SUZUKI 12 DODGE 28 MAZDA 44 TOYOTA 13 EAGLE 29 MERCEDES-BENZ 45 VOLKSWAGEN 14 FERRARI 30 MERCURY 46 VOLVO 47 YUGO 15 FORD 31 MERKUR 16 GEO 32 MITSUBISHI Part: Sell: Group: Enter the Vehicle MAKE. DONE PROCESSING

The screen will now display a list of *Vehicle Makes* as shown:

• With the cursor positioned at the **Make**: prompt, enter the number next to the *make* you want or enter the first few letters of the *make* and press **<Return>**.

The screen will now display a list of *Vehicle Models* as shown:

```
AMS
                   Cou: D
                              Cust: 255
                                              Store:
                                                              Car Code:
    Year: 1989
                 Make: CHEVROLET
  Engine:
                         -Manufacturer-
                                                                —List—
                                                                          -Sell
                          17 PICKUP K2500 3/4 TON 4
  ASTRO VAN
  BERETTA
                          18 PICKUP K3500 1 TON 4×4
  BLAZER 4x4 (FULL SIZE) 19 PICKUP R2500 3/4 TON 4
                          20 PICKUP R3500 1 TON 4x2
  BLAZER $10/T10
  CAMARO
                          21 PICKUP $10/T10
  CAMARO IROC-Z
                          22 PICKUP V2500 3/4 TON 4
                          23 PICKUP V3500 1 TON 4×4
  CAPRICE
  CAVALIER
                          24 SUBURBAN R1500 1/2TON
  CAVALIER Z24
                          25 SUBURBAN R2500 3/4TON
                          26 SUBURBAN V1500 1/2TON
10 CELEBRITY
11 CORSICA
                          27 SUBURBAN V2500 3/4TON
12 CORVETTE
                          28 VAN G10 1/2 TON
13 PICKUP C1500 1/2 TON 4 29 VAN G20 3/4 TON
14 PICKUP C2500 3/4 TON 4 30 VAN G30 1 TON
15 PICKUP C3500 1 TON 4x2
16 PICKUP K1500 1/2 TON 4
Group:
                            Part:
                                                        Sell:
Enter the Vehicle MODEL.
DONE PROCESSING
```

• With the cursor positioned at the **Model**: prompt, enter the number next to the *model* you want or enter the first few letters of the *model* and press **<Return>**.

The screen will now display a list of *Engine Sizes* as shown:

```
AMS
                   Cou: D
                                                              Car Code:
                             Cust: 255
                                              Store:
    Year: 1989
                                         Model: CAPRICE
                 Make: CHEVROLET
  Engine:
                                                        OOH-
                                                               —List—
                                                                          -Sell-
                        -Manufacturer-
 4.3L F/I V6 , Z
 5.0L 4V V8 , Y
 5.0L F/I V8 , E
5.7L F/I V8 , 7
                                                        Sell:
Enter the Vehicle's Engine Type.
DONE PROCESSING
```

• With the cursor positioned at the **Engine**: prompt, enter the number next to the *engine* you want or enter the first few letters of the *engine* and press **<Return>**.

The screen will now display a list of *Part Groups* as shown:

```
AMS
                    Cou: D
                              Cust: 255
                                              Store:
                                                               CarCode: 36242
    Year: 1989
                  Make: CHEVROLET
                                          Model: CAPRICE
   Engine: 5.0L 4V V8 , Y
                                                        -пон-
                         -Manufacturer-
                                                                 -List-
                                                                           -Sell-
  A/C COMPRESSORS/CLUT 17 BRAKE DRUMS/ROTORS 33 ENGINE PARTS
  A/C PARTS (EXCEPT CO 18 BRAKE HARDWARE
                                                     34 EXHAUST HANGER/CLAMP
  A/C SWITCHES
                          19 BRAKE HARDWARE KITS
                                                    35 EXHAUST PIPES
                         20 BRAKE HYDRAULICS
  ABS PARTS
                                                    36 EXHAUST, CATALYTIC C
  ACCESSORIES
ACCESSORIES2
ALIGNMENT PARTS
ALTERNATORS
                        21 BRAKE LININGS
                                                    37 FAN/COOLING ACCESSOR
                        22 BRAKE MASTER CYLINDE 38 FILTERS 23 CABLES 39 FILTERS:
                                                    39 FILTERS2
                         24 CAPS
                                                    40 FLASHERS
 ALTERNATORS
                         26 CHASSIS PARTS
  AUTO GLASS
                                                    41 FLUID CAPACITIES
10 BATTERIES
                                                    42 FUEL INJECTION PARTS
                         27 CLUTCH BEARING/BUSHI 43 FUEL PUMPS
11 BATTERY CABLES
                                                    44 FUSES
12 BEARINGS
                         28 CLUTCH HYD
13 BEARINGS, WHEEL
                         29 CLUTCHES
                                                    45 GASKETS
                         30 ELECTRICAL
31 EMISSION
32 ENGINE KITS
14 BELTS
                                                    46 GASKETS
15 BLOWER MOTORS
                                                    47 GASKETS2
                                                   48 HEATER PARTS
16 BRAKE CALIPERS
Group:
                            Part:
                                                         Sell:
Enter the Parts Group to Display, [Next] More Groups
DONE PROCESSING
```

• With the cursor positioned at the **Group**: prompt, enter the number next to the *part group* you want or enter the first few letters of the *part group* and press **<Return>**.

Press the **<Page>** and **<Shift> <Page>** keys to see the next or previous page of *Part Groups*.

The screen will now display a list of *Part Types* as shown:

```
AMS
                     Cou: D
                                Cust: 255
                                                 Store:
                                                                  CarCode: 36242
     Year: 1989 Make: CHEVROLET
                                             Model: CAPRICE
   Engine: 5.0L 4V V8 , Y
                          −Manufacturer−
                                                           —QOH——List——SeⅡ—
  FILTER, AIR
  FILTER, COOLANT
  FILTER, HYDRAULIC
4 FILTER, OIL
5 FILTER, PASSENGER COMP
6 FILTER, POWER STEERING
                              Part:
Group: FILTERS
                                                            Sell:
 Enter the Part to Display, [Next] More Parts
 DONE PROCESSING
```

• With the cursor positioned at the **Part**: prompt, enter the number next to the *part type* you want or enter the first few letters of the *part type* and press **<Return>**.

Press the **<Page>** and **<Shift> <Page>** keys to see the next or previous page of *part types*.

Note: This field allows you to jump directly to specific types of parts within a *Part Group*. It saves you from having to scroll through many pages of part numbers for a *Part Group*!

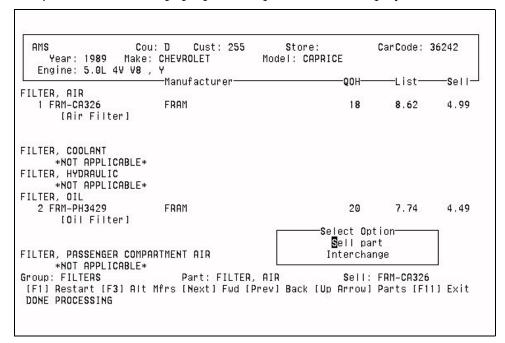
The screen will now display a list of parts, with the manufacturer names beside them, possibly footnotes, and possibly quantity on hands and list and selling price information (if part number exists in the Inventory file) as shown:

```
AMS
                   Cou: D
                             Cust: 255
                                            Store:
                                                            CarCode: 36242
    Year: 1989 Make: CHEVROLET
                                        Model: CAPRICE
  Engine: 5.0L 4V V8 , Y
                                                       QOH-
                                                               -List-
                                                                        -sell-
                       —Manufacturer—
FILTER, AIR
  1 FRM-CA326
                        FRAM
                                                       18
                                                               8.62
                                                                        4.99
      [Air Filter]
FILTER, COOLANT
     *NOT APPLICABLE*
FILTER, HYDRAULIC
     *NOT APPLICABLE*
FILTER, OIL
  2 FRM-PH3429
                        FRAM
                                                       20
                                                               7.74
                                                                        4.49
      [Oil Filter]
FILTER, PASSENGER COMPARTMENT AIR
     *NOT APPLICABLE*
Group: FILTERS
                           Part: FILTER, AIR
                                                      Sell:
[F1] Restart [F3] Alt Mfrs [Next] Fwd [Prev] Back [Up Arrow] Parts [F11] Exit
DONE PROCESSING
```

<u>Note:</u> The sell price shown is according to the customers exception and standard pricing matrix setups!

21.17 Selling A Part From The Catalogue

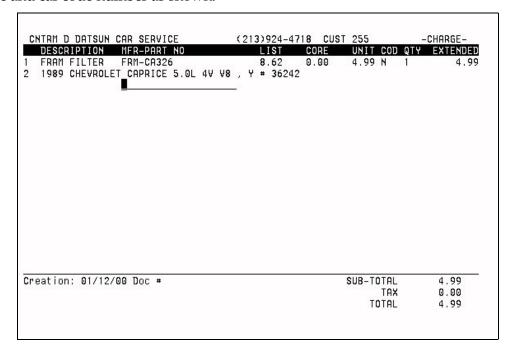
• With the cursor positioned at the **Sell**: prompt, enter the number next to the part number or enter the first few characters of the part number and press **<Return>**.



A Select Option window will pop up and 2 options will be displayed as shown:

- Position the cursor on the **Sell part** option using the ↑ and ♥ arrow keys and press **<Return>**, or enter **S** (*Sell part*) and the part number will be selected to be brought back into point of sale upon exiting out of the catalogue.
 - The part number selected will now be displayed next to the **Sell**: field.
 - Continue this process until you have selected all the parts you desire to order.
 - Press the **<Page>** and **<Shift> <Page>** keys to see the next or previous page of part numbers.
- To get back to the Part: prompt, press the ↑ key.
 Pressing the <F1> key will take you back to the Year: prompt.
- After selecting all desired parts, press the **<F11>** key and you will be returned to the open workspace and the first part that was selected will be displayed and your cursor will be in the **QTY** field. Enter the quantity to sell and then extend the part number.

This process will be continued until all parts, that were selected, are extended. A line will then be appended to the workspace showing the year, make, model, engine size and car code number as shown:



21.18 Checking The Interchange Part Numbers For A Part

• To see the *Interchange* part numbers for the selected part number from the catalogue, enter the item number and press **<Return>**.

A Select Option window will pop up and 2 options will be displayed.

• Position the cursor on the **Interchange** option using the ↑ and ♥ arrow keys and press <**Return>** or enter **I** (*Interchange*) and an *Interchange* window will pop up showing the interchange parts and prices within the catalogue for the selected part number as shown:

```
AMS
                    Cou: D
                              Cust: 255
                                                              CarCode: 36242
                                              Store:
                                          Model: CAPRICE
     Year: 1989
                Make: CHEVROLET
                                  -Interchange-
    ACC-71109
                                                                             11-
FIL
    ACD-A753C
                                                                             99
    BDW-PA2091
     BFL-94220
     BOS-73-417
    CHP-AF348
FIL
    FRM-CA326
     GP7-VA3384
    HAS-AF828
    LEE-AF348
    MIG-A3549
    MOT-FA-724
                                                                             49
     NAP-6220
    POF-SA53384
     PUR-A53384
FIL
    VTF-4220
     WEL-AF1
Gro
    WIX-46220
                         Press any key to continue...
                                                                             it
DO
```

A *Press any key to continue...* message will be displayed within the window.

Press any key to continue to use the catalogue.
 If the window didn't pop up, this means there were no interchanges to be displayed.

21.19 Function Keys

F1	This does nothing except re-enter the workspace (redraw the screen)
F11	Exit
F12	Description Override
F13	Ship To
F14	Comment Line
F15	Print Pick Ticket
F16	Delete Line/External Programs REDUCED Menu