

BRIEF USER MANUAL FOR NABET DGET

Enter the below mentioned URL to login ITI online application:

[Dget.nabet.qci.org.in](http://dget.nabet.qci.org.in)

Login page: Screen1

The screenshot shows the NABET Login Page in a web browser. The page title is "NABET Login Page" and the URL is "dget.nabet.qci.org.in". The main content area features the NABET logo and the text "National Accreditation Board for Education and Training". Below this, there are input fields for "User Name" and "Password", and a "Login" button. To the left of the login fields is a "Forgot Password" link. To the right is a "New User" link, which is highlighted with a red "New!" banner. Further right is a "Site Assessment Date" link, also highlighted with a red "New!" banner. At the bottom right, it says "No. of visitors : 289279". Three callout boxes provide instructions: 1. "If existing user forgot the password, click on 'Forgot Password' link to retrieve the password" (pointing to the "Forgot Password" link). 2. "To create a new client/user under NABET click on 'New User' link" (pointing to the "New User" link). 3. "To view site assessment date click on 'Site Assessment Date' link" (pointing to the "Site Assessment Date" link).

After enter the given URL in browser the above screen will open. From this screen new user can be registered. For this the user has to click on 'New User' link. Once user click on New User link the system will open the page for enter the user details. See the **Screen-2** for reference

Sometimes there is a chance to forget their password. To retrieve their password user has to click on 'Forgot Password' link. Then the system will open the page. In this user has to enter the required information. See the **Screen 3** for reference

User Creation Page: Screen 2

The screenshot displays a web browser window with the URL `dget.nabet.qci.org.in/CollegeUserCreation.aspx`. The page contains two main sections: "Institute Details" and "Login Details".

Institute Details:

Institute Name *	<input type="text"/>	Address *	<input type="text"/>
Title *	<input type="text"/>	Sub District (Tehsil/Mandal) *	<input type="text"/>
Principal Name *	<input type="text"/>	District *	<input type="text"/>
Ph. No. *	<input type="text"/>	State *	<input type="text"/>
Fax No. *	<input type="text"/>	Pincode *	<input type="text"/>
Email-ID *	<input type="text"/>	Web Site *	<input type="text"/>

Login Details:

Institute Type *	<input type="text"/>	Question *	<input type="text"/>
User Name *	<input type="text"/>	Answer *	<input type="text"/>
Password *	<input type="text"/>	Confirm Password *	<input type="text"/>

Buttons:

Two callout boxes provide additional instructions:

- Left Callout:** User name will be auto generated by the system once click on save button after enter the all required information by the user
- Right Callout:** To create new district and sub district user has to click on these buttons and has to enter the required information and then save

In this page user has to enter/select all mandatory information details. After enter/select the all mandatory fields user has to click on save. Once click on save the system will add the details for the user and generate the user name.

Forgot Password: Screen 3

The screenshot shows a web browser window with the address bar displaying 'dget.nabet.qci.org.in/LoginPage.aspx#'. The main content area shows the 'Forgot Password' screen. The form has the following fields and controls:

- User Name:
- Email-ID:
- Question:
- Answer:
- Buttons:

A callout bubble points to the 'Retrieve Password' button with the text: "After enter/select the all mandatory fields click on 'Retrieve Password' button". The page also features the NABET logo, 'Skills Training' text, and a visitor count of 289326.

When ITI users click on forgot password link in login page, then the above screen will open. In this screen user has to enter/select the mandatory fields before click on 'Retrieve Password' button. Users have to enter correct information to retrieve their password.

User Login: Screen 4



The screenshot shows the NABET Login Page in a web browser. The browser's address bar displays 'dget.nabet.qci.org.in'. The page header includes the NABET logo and the text 'National Accreditation Board for Education and Training'. Below the header, there is a login form with the following elements:

- User Name:** A text input field containing 'pdf12000528'.
- Password:** A password input field with masked characters '*****'.
- Login:** A button with the text 'Login'.
- Forgot Password:** A link to the forgot password page.
- New User:** A link to the new user registration page, marked with a 'New!' badge.
- Site Assessment Date:** A link to the site assessment date page, marked with a 'New!' badge.
- Skills Training:** A logo for NABET Skills Training.
- Skills Certification:** A logo for NABET Skills Certification.
- Compatibility Browsers:** A note stating 'Google Chrome & Internet Explorer(I.E.)'.
- No. of visitors:** A counter showing '289332'.

A blue callout box with a pointer to the 'Login' button contains the text: 'Click on 'Login' button after enter the user name and password'.

After registered under NABET to login, users have to enter their user name and password which are generated and provided at the time of registration and then have to click on 'Login' button.

Main Page of the ITI 'Documents to be uploaded': Screen 5

ITIDGETQCI

User: PDL12000528 Change Password Thursday 03-10-2013

Documents to be Uploaded

New Institute

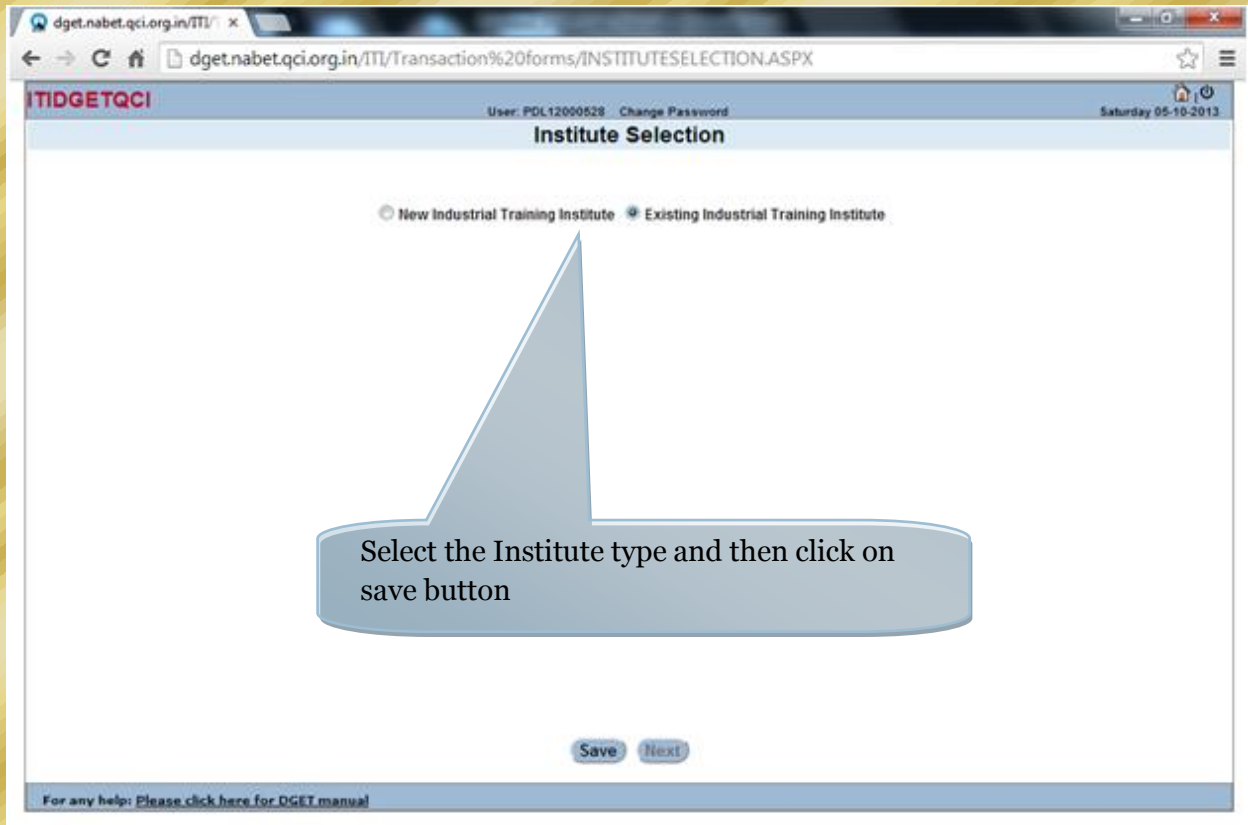
- 1) Copy of the Institute Land Rent /Lease Deed attested/ notarized.
- 2) Site Map of the Institute showing some landmark nearby
- 3) Copy of the building Layout duly attested by the Architect with Registration No.
- 4) Electricity Bill indicating Connected Load
 - a) For new Institutes: Meter Sealing report indicating sanctioned load or if meter sealing report does not have sanctioned load, copy of the sanctioned load, proof of payment of dues for the same along with meter sealing report should be produced/submitted.
 - b) Where the Institute is in the rented/ leased building, the electric connection should be in the name of the owner of the institute/management and the mutual agreement between landlord and the Institute/ Management/ Society as the case may be, should be produced along with the current bill.
 - c) Declaration by the owner of the institutes that the sanctioned load is for ITI only/ shared with any other Institute
- 5) Staff Details :
 - a) Secondary School/ Metric School Certificate
 - b) Technical Qualification Certificates- ITI/ Diploma/ Degree
 - c) Experience Details
 - d) Salary Account Details
 - e) Photograph
 - f) Voter ID Card
- 6) List of tools machinery & equipment & furniture. The bill of items cost exceeding Rs 10,000/- and general machinery is to be enclosed.
- 7) List of the Items available to be verified and furnished separately- IT Lab
- 8) List of Technical Books to be verified separately- Library
- 9) List of the Items available to be verified separately- Dispensary
- 10) List of the Items available to be furnished separately- Engineering Drawing Hall
- 11) List of sports items available to be verified separately- Sports Facilities

Next

For any help: [Please click here for DGET manual](#)

Once ITI user gets successful login then the above screen will open. This page contains all the information of the documents which are necessary to upload by the user during filling up online application. After read the all the written information in this page click on 'Next' button for further process.

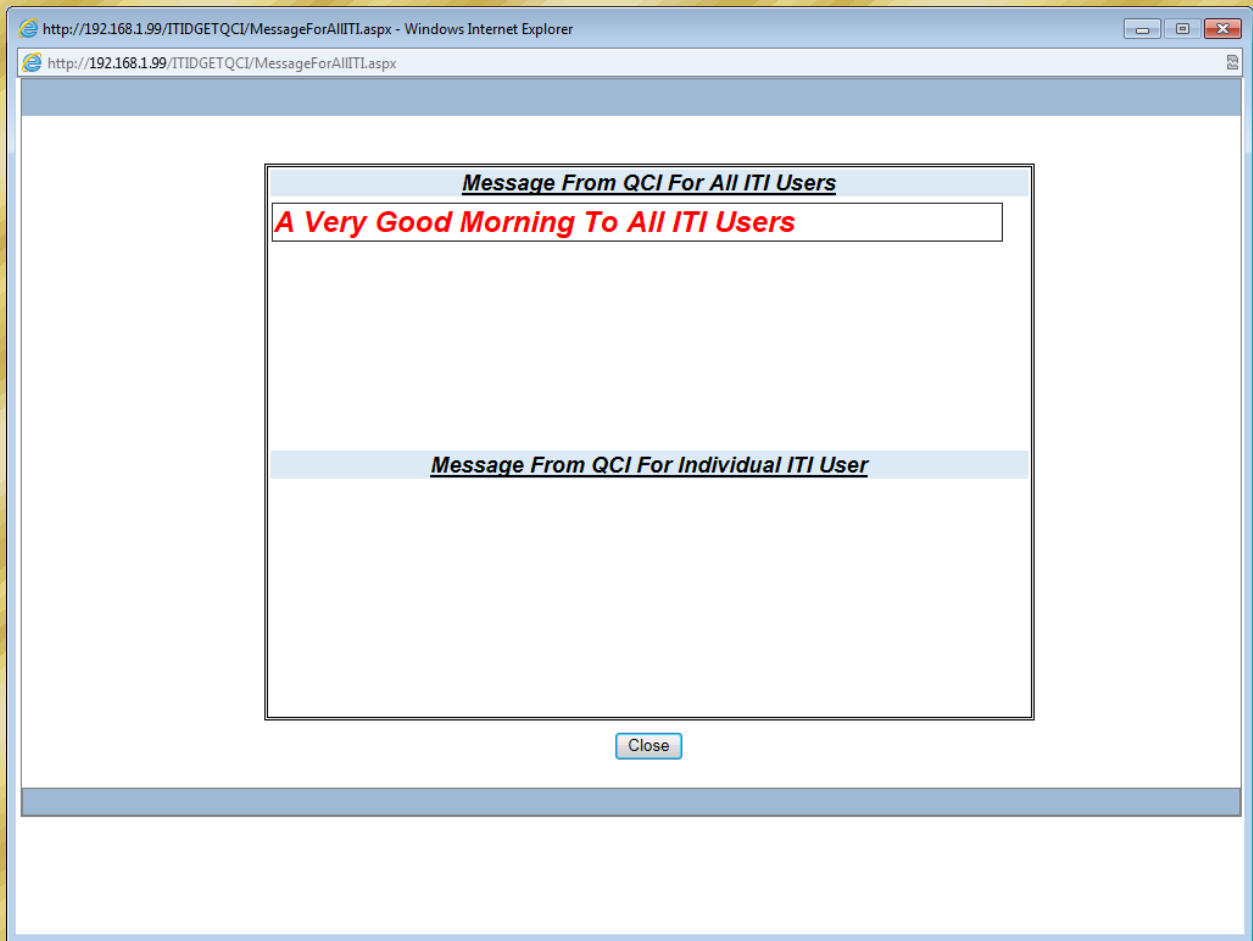
Institute type Selection Page: Screen 6



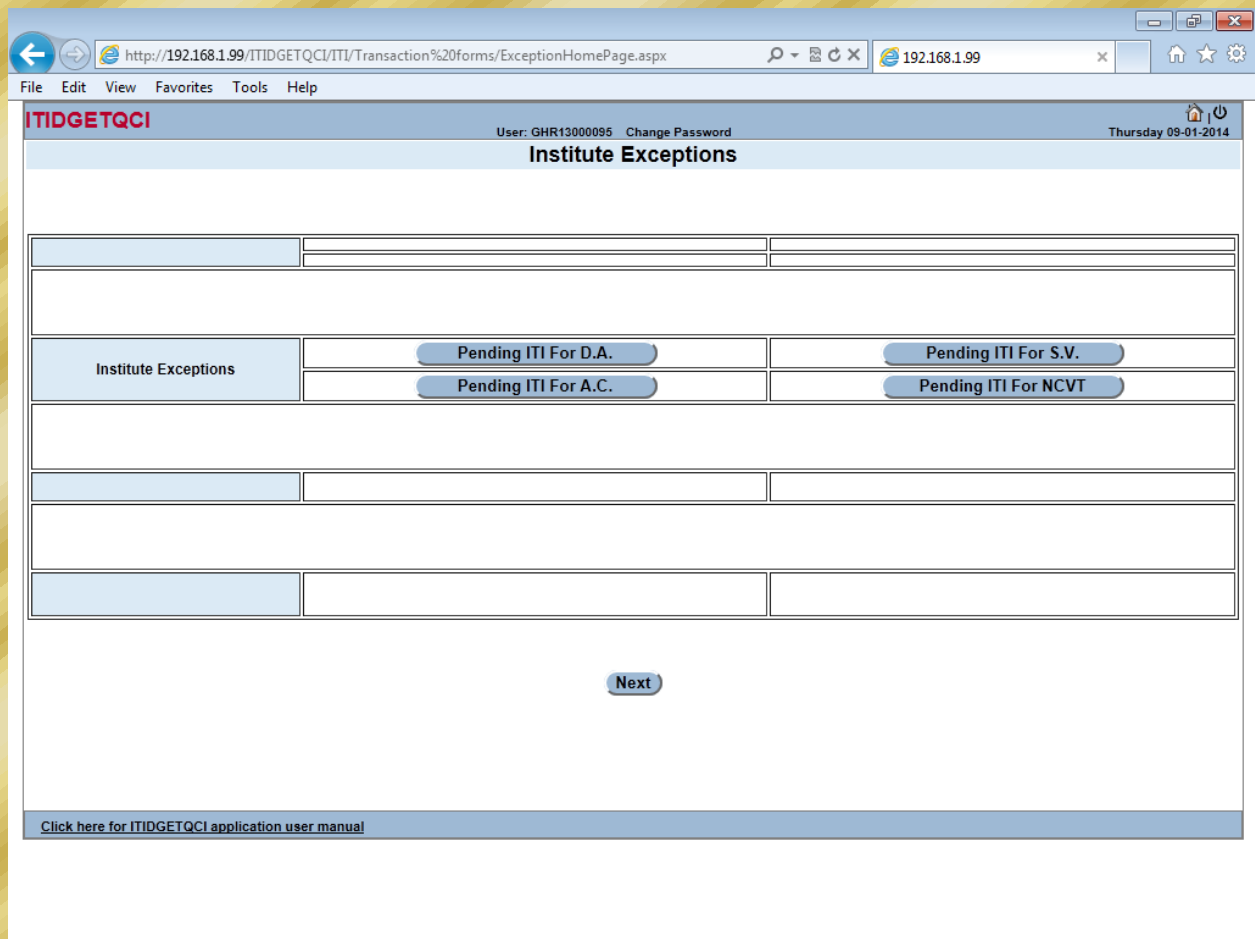
The screenshot shows a web browser window with the URL `dget.nabet.qci.org.in/ITI/Transaction%20forms/INSTITUTESELECTION.ASPX`. The page title is "Institute Selection". At the top, there is a header bar with the logo "ITIDGETQCI", the user ID "User: PDL12000528", a "Change Password" link, and the date "Saturday 05-10-2013". The main content area contains two radio buttons: "New Industrial Training Institute" (selected) and "Existing Industrial Training Institute". A large blue callout box with a pointer to the radio buttons contains the text: "Select the Institute type and then click on save button". At the bottom of the form, there are two buttons: "Save" and "Next". A footer bar at the very bottom contains the text: "For any help: Please click here for DGET manual".

From this page the user will have to decide that for which type of institute they want to take affiliation.

The ITI is new, and then user has to select 'New Industrial Training Institute' and click on save button. If the ITI is existing, there are options for adding more trade(s) or adding more unit(s) in existing trade. User has to save relevant to their requirement and proceed to next.



This is a pop up page. Whenever NABET Admin wants to give a message to ITI users, then that message will be displayed in this pop up page. ITI users click on Close button and proceed to next...



After click on Close button, this exception page will open. In this page there are 4 links of exceptions which we are capturing for ITI users.

1st link is Pending ITI for D.A. When ITI user click on this link then the following page will open...

ITIDGETQCI User: PUK13005558 Change Password Thursday 09-01-2014

Desktop Assessment Exception Report of Institute User

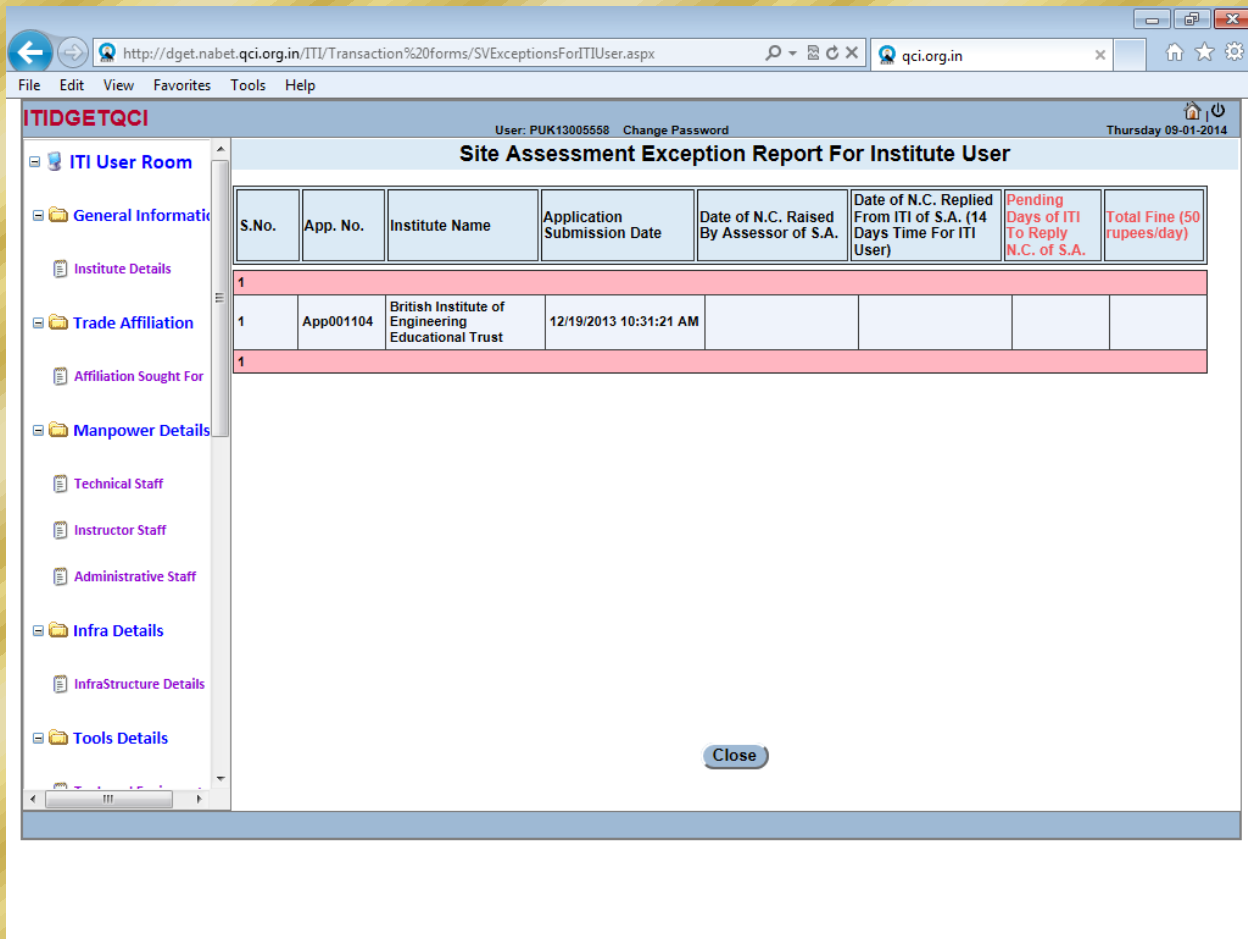
S.No.	App. No.	Institute Name	Application Submission Date	Date of N.C. Raised By Assessor of D.A.	Date of N.C. Reply By ITI of D.A. (14 Days Time for ITI User)	Pending Days of ITI To Reply N.C. of D.A.	Total Fine (50 rupees/day)
1	App001104	British Institute of Engineering Educational Trust	12/19/2013 10:31:21 AM	1/2/2014 6:07:00 PM		7	350

Close

In this page, ITI users have 14 days time from the day of N.C. raised by assessor of Desktop Assessment date. If ITI user has not reply within 14 days from the date of N.C. raised by assessor, then Pending days will blinking with minus(-) sign. Based on these minus (-).

Total fine will be calculated by multiply minus days with 50. ITI user has to pay total fine for proceeding for next stage.

2nd link is Pending ITI for S.V. When ITI user click on this link then the following page will open...



Same in this page. ITI users have 14 days time from the day of N.C. raised by assessor of Site Assessment date. If ITI users will not reply of the N.C.'s within interval of time, days will appears with minus (-) sign.

Again if there is days with minus (-) sign, total fine will be taken from ITI users.

3rd link is Pending ITI for A.C. When ITI users click on this page then the following page will open...

The screenshot displays a web application interface for ITIDGETQCI. The browser address bar shows the URL: <http://dget.nabet.qci.org.in/ITI/Transaction%20forms/ACExceptionsForITIUser.aspx>. The user is logged in as PUK13005558. The page title is "Accreditation Committee Meeting Exception Report For Institute User".

On the left, there is a navigation menu with the following items:

- ITI User Room
 - General Information
 - Institute Details
 - Trade Affiliation
 - Affiliation Sought For
 - Manpower Details
 - Technical Staff
 - Instructor Staff
 - Administrative Staff
 - Infra Details
 - InfraStructure Details
 - Tools Details

The main content area displays a table with the following data:

S.No.	App. No.	Institute Name	Application Submission Date	Date of A.C. N.C. Raised By NABET of A.C. Meeting	Date of N.C. Replied From ITI of A.C. Meeting (7 Days Time for ITI User)	Pending Days of ITI To Reply N.C. of A.C.	Total Fine (50 rupees/day)
1	App001104	British Institute of Engineering Educational Trust	12/19/2013 10:31:21 AM				

A "Close" button is located at the bottom right of the table area.

Also in this page, ITI users have 7 days of time from the day of Accreditation Committee N.C. raised date. If they exceed the time, they have to pay the fine as per minus days (50 rupee per day).

Same in case of 4th link, i.e. Pending ITI for NCVT. When ITI users click on that button then the following page will open...

ITIDGETQCI User: PUK13005558 Change Password Thursday 09-01-2014

NCVT Committee Meeting Exception Report For Institute User

S.No.	App. No.	Institute Name	Application Submission Date	Date of N.C. Raised By NABET of NCVT Committee Meeting	Date of N.C. Replied From ITI of NCVT Committee Meeting (7 Days Time For ITI User)	Pending Days of ITI To Reply N.C. of NCVT Meeting	Total Fine (50 rupees/day)
1	App001104	British Institute of Engineering Educational Trust	12/19/2013 10:31:21 AM				

Close

In this page also ITI users have 7 days time from the day of NCVT Non-Conformity raised date. If they exceed the time, they have to pay the fine as per minus days (50 rupee per day).

If the ITI is under private sector then the 'Center of Excellence Scheme' field selected value will be 'No' by default. If it is under government sector then the field enables the list. User has to select from the list

General Information: Screen 7

The screenshot shows a web browser window with the URL <http://dget.nabet.qci.org.in/ITI/Transaction%20forms/InstituteDetails.aspx>. The page title is 'ITIDGETQCI' and the user is logged in as 'User: PDL12000528'. The form is titled 'General Information' and contains the following fields:

General Information	
Name of Institute	TESTING 05OCT
Type of Institute	Existing Institute
Institute Type	Private
Special Status	
Institute Location	Semi Urban
Special Location	
Principal Name	Rekha Kaul
Mobile No.	8887874554
Email Address	rekha.nabet@qcin.org
Website	www.abc.com
Last Updated On	10/09/2012
Application No.	
Establishment Date	10/01/2009
Tel. No. (With STD)	11 456231
Fax No. (With STD)	11 685245
Postal Address	nhghjghj
State	Delhi
District	South Delhi
Tehsil / Mandal	south west delh
Pincode	110049
Is The Institute Running Center of Excellence Scheme	No
Is The Institute Owned By Trust/ Society	Yes
Year of Registration	0
Registration No.	R7884
Period Up To Which Registration of Trust/ Society Is Valid	25/02/2015

At the bottom of the form, there are two buttons: 'Save' and 'Next'. A blue callout box points to the 'Is The Institute Running Center of Excellence Scheme' field, which is set to 'No'.

In this page some general information data related to login user institute will be fetched from new user creation form. From this page user can update their institute details if wants. Otherwise they can skip the update clicking the 'Next' button.

For further process users have to click on 'Next' button after fill the required mandatory information.

In this screen organization details will be fetched from general information form. If they want to update then they can update.

To add NCVT affiliated ITI institute under the organization they have to fill the all mandatory information before click on 'Add' button.

Organization Details: Screen 8

Organization Details

User: PDL12000528 Change Password Monday 30-09-2013

Trade Affiliation

- General Information
- Affiliation Sought For
- Manpower Details
- Technical Staff
- Instructor Staff
- Administrative Staff
- Old Technical Staff
- Old Instructor Staff
- Old Admin Staff
- Infra Details
- InfraStructure Details
- Tools Details
- Tools and Equipments
- Declaration
- Application Details
- Application Status
- Institute Feedback

Organization Details

Name of Institute: TESTING 05OCT

Name of Organization: ABC123 *

Authorized Person: ABC

Mobile No.: 09255540495

Email Address: raghava@gmail.com

Website: www.wviti.com

Tel. No.(with STD): 0184 2385560

Application No.:

Fax No.(with STD): 11 78784545

Postal Address: V.P.O. Baragaon Karnal

State: Delhi *

District: Central Delhi *

Tehsil/Mandal: Daryaganj *

Pincode: 110001

Upload the legal document of trust/society deed. * Upload/Show Files

Details of any other NCVT affiliated ITI's which are running under the same organization (If Yes, Please Enter The Details in Below Fields)

Institute Name: * Address: * DGET File Reference No. * Add

Trade: * No. of Units: * No. of Students: *

DGET Affiliation No. * DGET Affiliation Date: DD/MM/YYYY *

Institute Name	Address	DGET File Ref. No.	Trade Name	No. of Units	No. of Students	DGET Affiliation No.	Date
Sai ITI	Abc	DG-4528	Electrician	2	32	DG7485	10/12/2012 *

Back Save Next

For any help: Please click here for DGET manual

Click on 'Save' button to update organization details

To delete any institute click on Red Cross sign

In this page ITI users have to enter the information of the organization under which ITI is running. If there is any trust or society for ITI then ITI user have to upload the legal documents of that Trust/Society.

If there is any trust/society which is running under the same organization then ITI users have to add the information of that institute along with trade. Once they fills all the details of that institute then they have to click on add button to save.

To edit the institute details users have to click on institute name from the list, then all the saved details will bind in relevant fields. Then users can easily update the information. For delete any institute, users have to click on Red Cross sign from the list row.

To upload legal documents users have to click on Upload/Show files button then a pop up will open, where users can upload the relevant file and upload it. After upload if users can delete and view the upload files.

Premises Shifting: Screen 9

ITIDGETQCI

User: PDL12000528 Change Password Monday 30-09-2013

Premises Shifting

Institute Name: TESTING 05007 Application No.:

Is There a Change of Premises: No

From Location Address:

Postal Address: State: District: Tehsil/Mandal: Pincode: Tel. No.(with STD): Fax No.(with STD):

To Location Address:

Postal Address: State: District: Tehsil/Mandal: Pincode: Tel. No.(with STD): Fax No.(with STD):

Back Save Next

For any help: [Please click here for DGET manual](#)

To shift premises from one location to another location, users have to select 'Change of Premises' value as 'Yes'. Then application will allow enter/select premises details. After enter/select the all details click on save button to change the premises details. Click on 'Next' button for further process

Trade for Which Affiliation Sought: Screen 10

Trade For Which Affiliation Sought

Institute Name: TESTING 05OCT

Affiliation: NCVT

Application No. [Redacted]

Trades: [Redacted]

Trades	1st Shift		2nd Shift		3rd Shift		Total Capacity		Session		
	Units	N.O.S.	Units	N.O.S.	Units	N.O.S.	Units	Students	Month	Year	
Carpenter	2	32	1	16	0	0	3	48	OCT	2013	✗
Electrician	1	21	0	0	0	0	1	21	JAN	2014	✗
Corporate Housekeeping	1	25	0	0	0	0	1	25	APR	2014	✗
Computer Aided Embroidery and Needle Work	1	26	0	0	0	0	1	26	JUL	2015	✗
Counselling Skills	1	74	0	0	0	0	1	74	JUN	2201	✗

Save Next

For any help: [Please click here for DGET manual](#)

From this page ITI users can enter/select their information of the trade for which affiliation is to be sought. New ITI users have to enter at least two minimum units.

To fill trades information users have to select the Trades from the **'Trades'** list. After select the trade they have to fill the all units, Number of students shift wise and session of month and year for which they want to take affiliation. After fill the all information, click on save button.

Previously Granted Affiliation: Screen 11

ITIDGETQCI User: PDL12000528 Change Password Monday 30-09-2013

Previously Granted Affiliation In Any Trade

Institute Name: TESTING 05OCT Application No.:

Affiliation: NCVT Trades:

1st Shift		2nd Shift		3rd Shift		Total Capacity		Session		DGET File Reference No.	Remarks	DGET App. Order No. With Date	
Units	N.O.S.	Units	N.O.S.	Units	N.O.S.	Units	Students	Month	Year			No	Date
													DD/MM/YY

Trades	1st Shift		2nd Shift		3rd Shift		Total Capacity		Session		DGET File Reference No.
	Units	N.O.S.	Units	N.O.S.	Units	N.O.S.	Units	Students	Month	Year	
Electrician	2	32	0	0	0	0	2	32	MAY	2002	DG345

Back Save Next

For any help: [Please click here for DGET manual](#)

Callouts:

- To update any trade information, click on trade name from the list
- To delete any trade information from the list, click on Red Cross sign of the trade row

For existing ITT's, they have to fill all the information of previously granted trade. For that first they have to select trade name from trades list, and then enter information regarding units, no. of students, DGET file reference no. etc and then save it.

After fill the all previous granted trade(s) details, click on 'Next' button for further process. To go to previous application click on 'Back' button

Trade Shifting: Screen 12

The screenshot shows a web browser window with the URL dget.nabet.qci.org.in/ITI/Transaction%20forms/instituteDetailsF.aspx?mid=1. The page title is 'ITIDGETQCI'. The user is logged in as 'User: PDL12000528' and the date is 'Saturday 05-10-2013'. The form is titled 'Trade Shifting' and is part of the 'Trade Affiliation' section. The form contains the following fields and sections:

- Institute Name:** TESTING 05OCT
- Application No.:** (empty field)
- Is There Shifting of Trade Within The Same ITI:** No (dropdown menu, highlighted with a green circle)
- Name of Trade Being Surrendered:** (dropdown menu)
- Surrendered Units:** (text input field)
- Name of The Trade Being Opened:** (dropdown menu)
- Opened Units:** (text input field)
- Reason For Shifting of Trade:** (text area with a file upload button)
- Table:** A table with 4 columns: Name of Trade Being Surrendered, Surrendered Units, Name of The Trade Being Opened, and Opened Units.
- Buttons:** Back, Save, Close

For any help: [Please click here for DGET manual](#)

From this page the ITI users can shift the trade(s) from one location to other location if they want. If they don't want to shift then they have to select 'No' from **'is there shifting of trade within the same ITI'**

ITI users want to shift the trade's one location to other location they have to select 'Yes' from 'Is There Shifting of Trade within the same ITI'. After select the 'Yes' then the application will allow for enter/select information with the indication of mandatory sign. After fill the all information click on save button.

Click on 'Back' button to go for previous page.

Technical Staff as per NCVT Norms: Screen 13

ITIDGETQCI

User: PDL12000528 Change Password Monday 30-09-2013

Technical Staff- As Per NCVT Norms

Institute Name: TESTING 05OCT Application No.:

Designation	No. of Post(s) as Per NCVT Norms	Actual No. of Post(s)
Superintendent	1	1
Training Officer	1	
Drawing Instructor	1	
Mathematics Instructor	1	

ITI users have to enter actual no. of posts for technical staff running in their institutes. No. of pots as per NCVT norms data will be fetched from NABET standard conditions. After enter the actual pots(s) click on save button

Actual no. of post is less than the post as per NCVT norms

Save Next

For any help: [Please click here for DGET manual](#)

Actual no. of post(s) of technical staff should be greater than or equals to no. of post of technical staff as per NCVT norms. If actual post(s) are less than no. of post(s) as per NCVT norms, then users can not submit their application.

Click on 'Next' button for further process

Basic, Education and Experience Details of Technical Staff: Screen 14

ITIDGETQCI User: PDL12000528 Change Password Monday 30-09-2013

Basic, Education and Experience Details of Technical Staff

Institute Name: TESTING 05OCT Application No.:

Designation: * Name: * Father's Name: *

Date of Birth: DD/MM/YYYY * Joining Date: DD/MM/YYYY * Any Photo Id No.:

Qualification: * Stream: * Certificate No.:

Passing Year: YYYY * Prev. Org. Name: * Total Year of Exp.:

Salary: * Bank Name: * Branch Name:

Account No.:

Upload Documents (Please Upload All Your Documents in a Single PDF File (Including Voter Id Card, Photograph, Education Certificate, Experience Certificate)) * Browse... Upload View

S.No.	Designation	Name	Father Name	Date of Birth	Joining Date	Any Photo Id No.	Qualification	Stream	Certificate No.	Passing Year	Prev. Org. Name	Total Exp.	Salary	Bank Name
1	Superintendent	Ravi	Shankar	30/08/1979	25/02/2002	234642	Degree	Science	C58545	2001	L&T Organization	11.00	360000.00	State bank of india
2	Drawing/Mathematics Instructor	Raj Kumar	Manoj Singh	14/02/1975	12/02/2000	55845	10th	Computer	C58545	1995	Sai global ITI	12.00	235000.00	Axis Bank

Back Save Close

For any help: Please click here for DGET manual

To update any staff details, click on designation then the data will bind in relevant fields. If any changes required change the details and click on save button to update

To delete any staff details from the list, click on Red Cross sign of the staff row

From this page ITI users can add technical staff details along with their education experience details.

To add technical staff details users have to select designation from the **'Designation'** list and then fill the all mandatory fields. After enter/select the all mandatory fields click on save button.

In this page ITI users have to save details of all the staff as mentioned in Technical staff as per NCVT norms page (See the Screen 13). Even one record is missing the users can not able to proceed for next process.

Instructor Staff as Per NCVT Norms: Screen 15

ITIDGETQCI User: PDL12000528 Change Password Monday 30-09-2013

Instructor(s) As Per NCVT Norms

Institute Name: TESTING 05OCT Application No.:

Trade Name	Total Post(s)	Theory Instructor	As Per Norms	Actual Theory	Practical Instructor	As Per Norms	Actual Practical
Carpenter	4	Carpenter Instructor (Theory)	2	2	Carpenter Instructor (Practical)	2	2
Computer Aided Embroidery and Needle Work	2	Trade/ Vocational Instructor (Theory)	1		Trade/ Vocational Instructor (Practical)	1	
Corporate Housekeeping	2	Trade/ Vocational Instructor (Theory)	1		Trade/ Vocational Instructor (Practical)	1	
Counselling Skills	2	Trade/ Vocational Instructor (Theory)	1		Trade/ Vocational Instructor (Practical)	1	
Electrician	6	Electrician Instructor (Theory)	3	3	Electrician Instructor (Practical)	3	2

Enter the actual No. of theory instructors

Enter the actual No. of practical instructors

Save Next

For any help: [Please click here for DGET manual](#)

From this page ITI users have to enter instructor staff details as per NCVT norms. Here two types of instructors for a trade. Theory and Practical Instructor

Users have to add staff detail of actual no. of Theory and Practical instructors relevant to no. of Theory and Practical instructors as per NCVT norms. Actual no. of instructors should be greater than or equal to no. of instructors as per NCVT norms.

If actual no. of instructors is less than the no. of instructors as per NCVT norms, otherwise system will not allow submitting their application(s)

Basic, Education and Experience Details of Instructor Staff: Screen 16

Basic, Education and Experience Details of Instructor Staff

Institute Name: TESTING 05OCT

Application No.:

Trade Name: * Instructor: * Name: *

Father's Name: * Date of Birth: DD/MM/YYYY * Joining Date: DD/MM/YYYY *

Any Photo Id No.: * Qualification: * Stream: *

Certificate No.: * Passing Year: YYYY * Prev. Org. Name: *

Year of Exp.: * Salary: * Bank Name: *

Branch Name: * Account No.: *

Upload Documents (Please Upload All Your Documents in a Single PDF File (Including Voter Id Card, Photograph, Education Certificate, Experience Certificate))

S.No.	Trade Name	Instructor Name	Father Name	Date of Birth	Joining Date	Any Photo Id No.	Qualification	Stream	Certificate No.	Passing Year	Prev Org. Name	Total Exp.	Sala
1	Carpenter	Carpenter Instructor (Practical)	Manoj	Ram Kumar	14/08/1980	12/02/2002	5445	10th	Science	5564164	1998	Ram ITI	10.00 42000
2	Carpenter	Carpenter Instructor (Theory)	Meena	Ram Kumar	14/02/1990	15/02/2011	996585	10th	Science	5654	2008	N.A.	0.00 96000
3	Carpenter	Carpenter Instructor (Theory)	Meena	Ram Kumar	14/02/1990	15/02/2011	996585	Diploma	Carpenter	5654	2012	N.A.	0.00 96000

To add instructor details along with education and experience

1. Select Trade Name from list
2. Select instructor type
3. fill the all mandatory fields
4. Upload documents as mentioned in the application
5. click on 'Save' button

There are some points which are needs to be addressed while saving the data

1. For theory instructor, mandatory qualification is 10th and Degree OR 10th and Diploma.
2. For practical instructor, mandatory qualification is 10th, but ITI user has to upload all higher degree certificates of practical instructor.

In this page ITI users have to add details of all the instructor staff as mentioned in Instructor staff as per NCVT norms page. Otherwise system will not allow for further process

Administrative Staff as Per NCVT Norms: Screen 17

ITIDGETQCI

User: PDL12000528 Change Password Tuesday 01-10-2013

Administrative and Supporting Staff-As Per NCVT Norms

Institute Name: TESTING 05OCT Application No.:

Staff	Designation	No. of Post(s) As Per NCVT Norms	Actual No. of Post(s)
Other Allied Staff	Accountant	1	1
	Clerk	1	1

Enter Actual No. of post(s) and click on save button

Actual no. of post is less than the post as per NCVT norms

Save Next

For any help: [Please click here for DGET manual](#)

In this page ITI users have to enter administrative staff actual no. of post(s) staff as per NCVT norms.

Actual no. of staff should be greater than or equal to No. of staff as per NCVT norms.

Click on 'Next' button for further process

Basic, Education and Experience Details of Admin Staff: Screen 18

ITIDGETQCI User: PDL12000528 Change Password Tuesday 01-10-2013

Basic, Education and Experience Details of Administrative And Supporting Staff

Institute Name: TESTING 05OCT Application No.:

Staff: * Designation: * Name: *

Father's Name: Date of Birth: DD/MM/YYYY * Joining Date: DD/MM/YYYY *

Any Photo Id No. * Qualification: Stream:

Certificate No. Passing Year: YYYY Prev. Org. Name:

Total Year of Exp. Salary: Bank Name:

Branch Name: Account No.:

Upload Documents (Please Upload All Your Documents in a Single PDF File (Including Voter Id Card, Photograph, Education Certificate, Experience Certificate)) Browse... Upload View

S.No.	Staff	Designation	Name	Father Name	Date of Birth	Joining Date	Any Photo Id No.	Qualification	Stream	Certificate No.	Passing Year	Prev. Org. Name	Total Exp.	Salary	Bank Name	Br N
1	Other Allied Staff	Accountant	Ramu	Gaurav	15/02/1970	12/02/1998	85465522	10th	Science	85475	1995	Sai global ITI	5.60	160000.00	Axis Bank	Indri
2	Other Allied Staff	Clerk	Raju	Sanjay	15/11/1969	14/08/2012	85421454	10th	Science	C5865452	2006	Sai ITI	7.00	360000.00	Axis Bank	Indri

Back Save Close

To update details, click on Staff then the data will bind in relevant fields. If any changes required change the details and click on save button to update

To delete details from the list, click on Red Cross sign of the staff row

To add Administrative staff details along with education and experience

1. Select staff from list
2. Select designation from list
3. Enter/select all mandatory fields
4. Upload documents as mentioned in application
5. Click on 'Save' button

Infrastructure Details: Screen 19

The screenshot shows a web browser window with the URL <http://dget.nabet.qci.org.in/ITI/Transaction%20forms/ViewInfrastructureDetails.aspx>. The page title is "Details of Land & Building of The Institute". The user is logged in as "User: PDL1299528" with a "Change Password" link. The date is "Tuesday 01-10-2012".

The left sidebar contains a navigation menu with the following items:

- Trade Affiliation
 - General Information
 - Affiliation Sought For
- Manpower Details
 - Technical Staff
 - Instructor Staff
 - Administrative Staff
 - Old Technical Staff
 - Old Instructor Staff
 - Old Admin Staff
- Infra Details
 - Infrastructure Details
- Tools Details
 - Tools and Equipments
- Declaration
- Application Details
 - Application Status
 - Institute Feedback

The main form area is titled "Details of Land & Building of The Institute". It has two tabs: "Land And Building Details" (selected) and "Other Details".

Land And Building Details

Area Details

Total Open Area (In sqm)	1200.00	Total Built Up Area	1500.00	Total Land	2500.00
Principal's Chamber	50.00	Library	45.00	Upload/Show Files	

Building Details

Building Type	Own Built	Upload/Show Files	Date of Occupation	DD/MM/YYYY
Duration of Lease	Years	Upload/Show Files	Expiry of Agreement	DD/MM/YYYY

Site Plan Details

Building Plan of Institute	please go through th	Upload/Show Files	Architect Name	Mehmood Ahmiyat
Architect Regn. No.	RGN5425	Upload/Show Files	Signed By Architect(Y/N)	Yes

The setup of the mandatory computer lab must have minimum ten computers / workstations and peripheral with internet facility irrespective of trade (s) or trade related computer requirement for an ITI up to seating capacity of 100. For each additional unit accredited/ affiliated, two computers / workstation must be added.

No. of Computers As Per Norms	10	Actual No. of Computers	12	Upload/Show Files
IT Lab (Area As Per Norms)	30.00	IT Lab (Actual Area)	40.00	Upload/Show Files

Buttons: [Save](#) [Next](#)

For any help: [Please click here for DGET manual](#)

To add land and building details users have to enter all mandatory fields' data including upload documents. In building details, when building type 'Rented Building' selects then users have to enter Date of occupation and Expiry of agreement. The duration of the lease will be auto calculated. After fill the all mandatory fields click on save button to add the Land and Building details for the institute.

To add other details of the institute users have to click on 'Other details' tab and have to fill the all mandatory fields and then click on save.

After enter the land and Building and other details click on 'Next' button for further process

Workshop Area Details: Screen 20

ITIDGETQCI User: PDL12000528 Change Password Tuesday 01-10-2013

Area Available In The Institute For Workshop

Institute Name: TESTING 05OCT Application No.:

Trade Name: Maximum No. of Units in a Shift:

Workshop Area(Sq. Metres)

As Per NCVT Norms: sq.mt Actual Area: sq.mt Shortage(If Any): sq.mt

Trade	Units	Workshop		
		Area	Actual	Shortage
Carpenter	2	192.00	202.00	
Electrician	2	195.20	200.00	

Workshop area is less than the area as per NCVT norms area

Back Next

For any help: Please click here for DGET manual

Callouts:

- To update area available details for any trade, click on that trade and click on save after change the details
- To delete area available details for any trade click on Red Cross sign
- To go back to previous page click on 'Back' button

To add 'Area Available In the Institute Workshop' users have to select **Trade Name** from list. Once users selects the trade from list 'Workshop are as per NCVT Norms' data will be fetched from NABET standard conditions master. Users have to enter only actual area. Shortage will be auto calculated from the values of 'As per NCVT norms' and 'Actual area'. Actual Area value should be greater than or equals to 'As per NCVT Norms' area. Otherwise users cannot submit their application. After enter the actual area click on save button.

After enter the all details to go to further process click on 'Next' button.

Power Supply: Screen 21

The screenshot shows a web browser window with the URL <http://dget.nabet.qci.org.in/ITI/Transaction%20forms/PowerSupply.aspx>. The page title is "Power Supply". The user is logged in as "PDL12000528" and the date is "Tuesday 01-10-2013". The form contains the following fields:

- Institute Name: TESTING 05OCT
- Application No.: [Empty]
- Electrical Connection Issued in The Name of: Mr. Hiralal
- Electrical Connection Issuing Authority: BSES
- Date of Connection: 01/01/2005
- Whether Three Phase Connection: Three Phase
- K. No. of The Connection: 7861287
- Meter Sealing Record (Including Total Sanctioned Load): 10
- Power Supply Available in The Institute in KW: 28.00

At the bottom of the form, there are three buttons: "Back", "Save", and "Next". Two callout boxes provide instructions:

- "To go back to previous page click on 'Back' button" (pointing to the Back button)
- "To go to further process click on 'Next' button" (pointing to the Next button)

For any help: [Please click here for DGET manual](#)

While entering the power supply details users have to select connection type single phase/Three phase. After enter the all mandatory details including documents upload click on save button. After save the power supply details click on 'Next' button for further process.

Power Supply Details: Screen 22

ITIDGETQCI User: PDL12000528 Change Password Monday 07-10-2013

Power Supply Details

Institute Name: Application No.

New Trade(s) Details

Trade	Maximum No. of Units In One Shift	Power Supply Required As Per Norms In KW	Power Supply Available In KW
Carpenter	<input type="text" value="2"/>	4.00	<input type="text" value="8.00"/>
Computer Aided Embroidery and Needle Work	<input type="text" value="1"/>	5.00	<input type="text" value="5.00"/>
Corporate Housekeeping	<input type="text" value="1"/>	4.20	<input type="text" value="4.20"/>
Counselling Skills	<input type="text" value="1"/>	1.50	<input type="text" value="1.50"/>
Electrician	<input type="text" value="1"/>	2.60	<input type="text" value="5.20"/>

To go back to previous page click on 'Back' button

To go to further process click on 'Next' button, it will be enabled after save the details

Back Save Next

For any help: Please click here for DGET manual

In this page, trades and units list will be fetched from 'Affiliation sought for' application (see the screen 10). Power supply required as per Norms in KW data will be fetched from NABET standard conditions application. Users have to fill the Power supply Available in KW column only. After fill the all values trade wise click on save button. Without save the power supply details users cannot go for further process.

Actual power supply in the institute for each trade would automatic come by multiplying maximum no. of units in one shift column with power supply as per NCVT norms column.

In this application 'Total power supply available in the institute' should be greater than or equal to 'Total power supply required as per norms'. Otherwise users cannot submit their application.

Tools and Equipments Trade Wise: Screen 23

ITIDGETQCI User: PDL12000528 Change Password Tuesday 01-10-2013

Tools And Equipments Trade Wise

Institute Name: TESTING 05OCT Application No.:

Please Select Trade: Carpenter

S.No.	Trade Name	Equipment Name	As Per Norms	Units	Already Affiliated	Affiliation Sought For	Total	Tools Cost	Each Tool Cost
1	Carpenter	Adjustable saw sharpener	2	Nos		2	2	5000.00	2500.00
2	Carpenter	Adze 15 kg	8	Nos					
3	Carpenter	Ball pein hammer 600 grs	8	Nos					
4	Carpenter	Band saw machine with provision. of jointing the saw. (Narrow type)	2	Nos					
5	Carpenter	Bench grinder 200 mm wheel D. E. Pedestal	2	Nos					
6	Carpenter	Breast drill 6 mm capacity	4	Nos					
7	Carpenter	Cabinet scraper 100 mm.	8	Nos					
8	Carpenter	Card file (steel) wire brush for file	8	Nos					
9	Carpenter	Carpenter marking gauge	60	Nos					
10	Carpenter	Carpenter mortice gauge	60	Nos					
11	Carpenter	Carpenter Square 200mm	60	Nos					

Indicate that total tools of institute are less than tools as per norms

Save Upload To Excel Sheet Next

For any help: Please click here for DGET manual

To add Tools and Equipments details trade wise users have to select Trade from the list. Based on trade Equipments and its quantity will be fetched from NABET standard conditions master. In this users have to fill the 'Affiliation sought for' and 'Tools Cost'. Each tool cost will be auto calculated from 'Affiliation sought for' and 'Tools cost' after save the record. 'Affiliation sought for' should be greater than or equals to 'As per Norms' value. Otherwise users cannot submit their application. After enter the all details click on save.

From this application users can upload the all tools details to excel trade wise. For this they have to click on 'Upload to Excel Sheet'.

Click on 'Next' button for further process.

Tools, Equipments & Machineries Costing Above Rs. 10000: Screen 24

ITIDGETQCI

User: PDL12000528 Change Password Tuesday 01-10-2013

Tools, Equipments & Machineries-Costing Above Rs. 10,000

Institute Name: TESTING 05OCT Application No.:

Affiliation: NCVT Trade Name: Tools & Equipments

Make: Year of Manufacturing: YYYY Purchased From:

Bill No. Bill Date: DD/MM/YYYY Vat No.:

Tin No. Identification No. Punched:

Upload Bill * Browse... Upload View File Photograph With Principal * Browse... Upload View File

Back Save Next

For any help: [Please click here for DGET manual](#)

Click on 'Browse' then select file + click on upload button to upload the Tools/Equipments bill documents. To view upload documents click on 'View File' button

Click on 'Browse' then select file + click on upload button to upload the Tools/Equipments images with principals. To view upload documents click on 'View File' button

To go back to previous application click on 'Back' button

In this application users can enter purchase details of more than 10000 rupees cost of Tools/Equipments (See the screen 23 for reference).

Once user selects the trade then that trade related tools list will display in Tools & Equipments drop down. From this list users have to select Tool/Equipment and then enter the all mandatory fields. After enter the all mandatory fields users have to click on 'Save' button to add the purchase details. Users have to fill the all tools/equipments information from this application

After fill the all information click on 'Next' button for further process

Declaration Page: Screen 25

Click on this button to view QCI bank details (See the screen 26 for reference)

The screenshot shows the 'Declaration' page of the QCI application. The browser address bar displays 'http://dget.nabet.qci.org.in/ITI/Transaction%20forms/DeclarationPageofInstitutes.aspx'. The page header includes 'ITIDGETQCI', 'User: PDL12000528', 'Change Password', and the date 'Tuesday 01-10-2013'. A left sidebar lists navigation options: Trade Affiliation, General Information, Affiliation Sought For, Manpower Details, Technical Staff, Instructor Staff, Administrative Staff, Old Technical Staff, Old Instructor Staff, Old Admin Staff, Infra Details, Infrastructure Details, Tools Details, Tools and Equipments, Declaration, Application Details, Application Status, and Institute Feedback.

The main form area contains the following fields and text:

- Declaration**
- Please find enclosed the Demand Draft/ Cheque(Delhi only) No. * for Rs. * Dated *
- * In favour of Quality Council of India, payable at New Delhi towards the application fee.
- Fee For Online Application is: 11,236 Rupees including prevailing Service Tax and To View the Bank Details Please Click For Online Payments Details Button.
- [For QCI Bank Account Details, Please Click Here](#)
- In case of online Payment please Check ☐
- We have carefully read and understood all NABET Criteria for accreditation of Government and Private Industrial Training Institutes seeking NCVT Affiliation. The conformity with requirements of the accreditation criteria i.e. eligibility of staff, infrastructure, machine/s, tool/s, and equipment/s etc has been verified by us at our end. We confirm that the information provided in support of this application is correct to the best of our knowledge and belief.
- We authorize NABET to make any enquiry as deemed fit as part of the reviewing process. We understand that in case any information is found to be incorrect, it may result in rejection of this application and/or withdrawal of the application. We agree to provide the information as provided in this application for legal, research, training, sharing with DGET and pay the fee for the same and to use the information for any purpose as may be deemed fit by NABET.
- If accredited, we commit to notify NABET immediately of any change which may affect the consideration for accreditation of the Institute.
- Signature:
- Name: *
- Designation: *
- Institute Name:
- Date: *

Buttons at the bottom of the form include: [Print Declaration](#), [Upload/Show Declaration/DD/Check/Transaction Id Photo copy](#), [Submit](#), [Close](#), and [Show Report](#).

Callouts from the image:

- [Print Declaration](#): Click on this button to take print out of Declaration form.
- [Upload/Show Declaration/DD/Check/Transaction Id Photo copy](#): By clicking on this button users can upload files and they can down load the uploaded files to view
- [For QCI Bank Account Details, Please Click Here](#): By clicking on this button users can view all filled information in previous pages and the can take printout also(see the screen 27).

Footer text: For any help: Please click here for DGET manual

In this application users have to fill the all mandatory fields before submitting the application. Once they click on submit button if anything missed as per NCVT norms the application will check and display the applications list with the hyperlink of the same (See the screen 26 for reference). Once users click on the application hyperlink it will redirect to the application to fill the missing information. After all the applications issues solved then users have to click on submit button. After successful submission system will generate one application number. With this reference users can see their application process by online

Users have to fill the payments details before submit

QCI Bank Details: Screen 26

ITIDGETQCI User: PDL12000528 Change Password Tuesday 01-10-2013

Declaration

Please find enclosed the Demand Draft/ Cheque(Delhi only) No. 454874 for Rs. 11236 Dated 12/02/2012

QCI S.No. Details of Account Holder

1) Name of Account Holder Quality Council of India

a) Complete Contact Address 2nd Floor, Institution of Engineers Building Bahadur Shah Zafar Marg, New Delhi-110004 - India

b) Tele No. / Fax / E-mail 011-23379321, 23379621, info@qcin.org

2) Details of Accounts

a) Bank Name Axis Bank Ltd.

b) Branch Name With Complete Address 6/83 Padam Singh Road, W.E.A. Karol Bagh, New Delhi-110005, TelNo. 011- 45400735, Fax : 011- 45400734, Web : www.axisbank.com

c) Whether The Branch is Computerized? Yes

d) Is The Branch Also NEFT Yes

e) Type of Bank Account Savings Bank A/c

f) Complete Bank A/c No. 223010100053020

g) MICR Code of Bank 110211025

h) RTGS / IFS Code UTIB0000223

Signature Name Designation

Institute Name

Date 31/10/2012

Submit Close Show Report

For any help: Please click here for DGET manual

Institute details Report: Screen 27

http://dget.nabet.qci.org.in/ITI/ReportForms/ExistingInstituteDetailsreportNewVersion.aspx?Coll - Windows Internet Explorer

http://dget.nabet.qci.org.in/ITI/ReportForms/ExistingInstituteDetailsreportNewVersion.aspx?CollegeId=524&YearWiseCollegeId=405

Find... 1 of 16 100%

Main Report

Institute Details - Existing ITI

Institute Name : TESTING 05OCT

Establishment Date of The Institute : 10/01/2009 **ITI Type** Existing ITI

Institute Type : Private **Tel No.(with STD) :** 11-456231

Special Status : **Fax No.(with STD) :** 11-685245

Institute Location : Semi Urban **Postal Address :** nhghjghj

Special Location : **State :** Delhi

Principal Name : Rekha Kaul **District :** South Delhi

Mobile No. : 8887874554 **Tehsil/Mandal :** south west delhi

Email Address : rekha.nabet@qcin.org **Pincode :** 110049

Website : www.abc.com **Trust Registered :** Yes

Last Updated On : 10/09/2012 **Registration No. :** R7884

Institute Owned Trust: yes

Year of Registration : 0

Period Up To Which Registration of Trust/ Society is Valid : 25/02/2015

The Institute Running Center of Excellence Trade: No

Organization Details

Organization Name : ABC123 **Fax No.(with STD) :** 11-78784545

Authorized Person : ABC **Postal Address :** V.P.O. Baragaon Karnal

Mobile No. : 09255540495 **State :** Delhi

Email Address : raghava@gmail.com **District :** Central Delhi

Status of the Institute: Screen 28

The screenshot displays the 'Status of Institute' page in the ITIDGETQCI system. The left sidebar contains a navigation menu with the following items: Technical Staff, Instructor Staff, Administrative Staff, Old Technical Staff, Old Instructor Staff, Old Admin Staff, Infra Details, InfraStructure Details, Tools Details, Tools and Equipments, Declaration, Application Details, Application Status, Institute Feedback, NABET Remarks, Assessor NC of D.A., Assessor NC of S.V., and S.V. Payment. The 'Application Status' link is highlighted with a callout box that reads: 'By clicking on this link they can view their application status frequently on this button to take print out of Declaration form.'

The main content area shows a table with the following data:

App. No.	App. Date	App. Status	Institute Name	Principal Name	State	District
			TESTING 05OCT	Rekha Kaul	Delhi	South Delhi

Below the table, there is a progress bar with stages 1 through 9. Stage 1 is pink, Stage 2 is green, Stage 3 is yellow, Stage 4 is orange, Stage 5 is light green, Stage 6 is light blue, Stage 7 is blue, Stage 8 is red, and Stage 9 is orange. A 'Close' button is located below the progress bar.

For any help: [Please click here for DGET manual](#)

Institute Feedback: Screen 29

ITIDGETQCI

User: PDL12000528 Change Password Thursday 03-10-2013

Feedback/Complaints/Queries

Institute	Principal	Complaint No.	Complaint Date	Response Date	Complaint Status
TESTING 05OCT	Miss.Rekha Kaul	CMPPDL000001	06/11/2012 15:15	06/11/2012 15:17	Closed

By clicking on this link users can view their submitted application feedback/complaint

By clicking on this button users can send their feedback/complaints/queries to QCI. See the screen 30 for reference

[New Complaint](#)

For any help: Please click here for DGET manual

Feedback/Complaints/Queries: Screen 30

ITIDGETQCI

User: PDL12000528 Change Password Monday 07-10-2013

Feedback/Complaints/Queries

Institute: TESTING 05OCT

Principal: Miss.Rekha Kaul

Phone Number: 11-456231

Mobile Number: 8887874554

Email Id: rekha.nabet@qcin.org

Feedback / Complaints / Queries

Response From NABET

Feedback/Complaints/Queries Status: Pending

[New](#) [Save](#) [Close](#)

For any help: Please click here for DGET manual

In this users have to enter their comments. After enter the comments they can send the comments by the clicking on save button. From this page users can send more than one complaint/feedback/queries requests. After send one request if they want to send another request they have to click on 'New' button.

NABET Remarks: Screen 31

ITIDGETQCI

User: PDL12000528 Change Password Thursday 03-10-2013

Non-Conformity/ Observation/ OFI

Institute Name: TESTING 05OCT Institute Type: Private Institute Type of Institute: Existing Institute

Address: nhghjghj Principal Name: Rekha Kaul Date of Assessment: DD/MM/YYYY

Assessment Type: [Dropdown] * Type: [Dropdown] * Document Ref. No.: [Dropdown] * Topic/ Item: [Dropdown] *

Closed By NABET: [Dropdown] Closure Action Taken By NABET: [Text Box]

Finding By NABET: [Text Box]

Applicants Response: [Text Box]

In case of upload missing documents please upload here:-> Choose File No file chosen Upload Show

S.No.	Type	Document Ref. No.	Topic/ Item	Finding By NABET	Applicant Response	Closed	Closure Action
1	Non-Conformity	DG123	Infra Structure Page	You have not upload all your documents in Infrastructure page, please provide all the details		No	

Note For Institute User: To enter response relevant to remarks, please click on type link in above gridview

Clear All Save Close Display Report Upload Documents

For any help: Please click here for DGET manual

By clicking on this link users can view NABET remarks list.

By clicking on this link users can view NABET remarks.

By clicking on this button users can view all NC's and ITI user responses in report format.

After submission of any application by the users those applications will be reviewed by NABET. If there is any discrepancies related any application they will inform by online with the proper remarks. Those remarks can be viewed by ITI user and they can give proper response by online for NABET Non-Conformity/Observations.

Assessor Non-Conformity/ Observation for Desktop Assessment: Screen 32

ITIDGETQCI

User: PDL1200528 Change Password Thursday 03-10-2013

Non-Conformity/ Observation/ OFI For Desktop Assessment

Institute Name	TESTING 05OCT	Institute Type	Private Institute	Type of Institute	Existing Institute
Address	nhghjghj	Principal	Rekha Kaul	Date of Assessment	DD/MM/YYYY
Assessor 1		Assessment Type		Type	
Document Ref. No.		Topic/ Item		Closure By Assessor	

Closure Action

Finding By Assessor

Applicant Response

In case of upload missing documents please upload here :-> [Choose File](#) No file chosen [Upload](#) [View](#)

Note For Institute User: To enter response relevant to remarks, please click on type link in above gridview

[Clear Data](#) [Save](#) [Close](#) [Display Report](#) [Upload Documents](#)

For any help: [Please click here for DGET manual](#)

By clicking on this link users can view Non-Conformity /Observations for Desktop Assessment

By clicking on this button users can view in report format of all NC's and ITI users response.

Click on this button to upload ay documents

Assessor Non-Conformity/ Observation for Site Assessment: Screen 33

ITIDGETQCI

User: PDL12000528 Change Password Thursday 03-10-2013

Findings of Assessment

Type (NC/ Obs./ OFI) Document Reference No.

Topic/ Item Closure By Assessor

Closure Action

Finding By Assessor

Applicants Response

In case of upload missing documents please upload here > Choose File No file chosen Upload View

By clicking on this button users can view assessor's remarks/queries on physical visit to institute

Assessor NC of S.V. NC's/ Observation of First Site Visit NC's/ Observation of Second Site Visit NC's/ Observation of Third Site Visit

Note For Institute User: To enter response relevant to remarks, please click on type link in above gridview

Save Upload Documents

For any help: Please click here for DGET manual

In this application users can view site visit assessor remarks/queries. Once assessor click on save button after enter the remarks the mail will goes to ITI user's mail id. ITI users can enter their response. Once click on save button after enter the response the mail will goes to assessor. If the assessor is satisfied with user's response they will close all their NC's and assign the application for next phase.

Institute Payment Details: Screen 34

ITIDGETQCI

User: PUK13005558 Change Password Thursday 09-01-2014

Payment Details For Site Visit

Payment Details For Site Visit

DD/ Cheque No.	Amount	Date
<input type="text"/>	<input type="text"/>	<input type="text" value="DD/MM/YYYY"/>

OR

Transaction Id	Transaction Date	Upload Payment Details
<input type="text"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="button" value="Upload Payment Details"/>

Payment Details For Re-Site Visit

DD/ Cheque No.	Amount	Date
<input type="text"/>	<input type="text"/>	<input type="text" value="DD/MM/YYYY"/>

OR

Transaction Id	Transaction Date	Upload Payment Details
<input type="text"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="button" value="Upload Payment Details"/>

Payment Details For Final Site Visit

DD/ Cheque No.	Amount	Date
<input type="text"/>	<input type="text"/>	<input type="text" value="DD/MM/YYYY"/>

OR

Transaction Id	Transaction Date	Upload Payment Details
<input type="text"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="button" value="Upload Payment Details"/>

When the user click on this link 'Payment Details for Site Visit' application will open, in this users can enter their payment details

In this application users have to choose their 'payment for' option. They have to enter the payment paid/paying details. If users have paying the payments through DD then they have to enter in the relevant fields. If they are paying the payments through online then they have to enter transaction id and date of transaction. Once users enter the details and save the details will be displayed to NABET administrator, after verified the payment details they will assign the application for assessment