

OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Udayan Vihar -781171
Guwahati, Assam(India)

A. OIL INDIA LIMITED invites Indigenous Competitive Bid under single stage composite bid system through its e-Procurement portal <https://etender.srm.oilindia.in/irj/portal> for the following item:

e-Tender no. & Bid Closing date	Material Description
SGI5018P15 BC date: 20.11.2014	Procurement, Installation & Commissioning and Training of 5KVA UPS for Pump Station SCADA

Application showing full address/ e-mail address with tender fee (Non-refundable) of **Rs. 1000.00 only (Excepting PSUs and SSI units registered with NSIC) in favour of M/s. Oil India Limited and payable at Guwahati** is to be sent to **Chief Materials Manager (PL), Oil India Limited, P.O. Udayan Vihar , Assam-781171** only between 10.10.2014 **and one week prior to bid closing date**. The envelope containing the application for participation should clearly indicate **“Request for participation”** for easy identification and timely issue of authorization. No physical tender documents will be provided. On receipt of requisite tender fee **USER-ID** and initial **PASSWORD** will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e-procurement portal. Bidders who are already having vendor code / user Id are advised to log in using user Id. & password and register against the respective e-tender and indicate the same while making application along with tender fee for participation. **Details of bidding document can be viewed using “Guest Login” provided in the e-procurement portal**. The link to e-procurement portal has been provided through OIL’s website www.oil-india.com .

B. CORRIGENDUM

Bid Closing Date against E –tender no SGI4028P15 for procurement of stiff telescopic boom truck mounted hydraulic full slewing crane with hydraulically operated winch has been extended upto 13.11.2014 (upto 11.00 hrs). Application for issue of user id and password will be accepted upto 07.11.2014 (upto 15.30 hrs). Some changes have been made in the bidding document (details available in Amendment to tender document in OIL’s e-procurement portal). All other terms and conditions of the e-tender shall remain unchanged



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Udayan Vihar – 781171
Assam (India)

TELEPHONE NO. (91-361)2643685/688
FAX NO: (91-361) 2643686
Email: panchali@oilindia.in ; erp_mm@oilindia.in

FORWARDING LETTER

Tender No & Date : SGI5018P15 dated 30.09.2014

Tender Fee : Rs 1,000.00

Bid Security Amount : Rs. 26, 400.00

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : As mentioned in the Basic Data of e-portal

Bid Opening on : -do-

Performance Guarantee : Applicable

Integrity Pact : Applicable

OIL invites Bids for **Supply, Installation and Commissioning of 5KVA UPS for Pump Station SCADA** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**.

The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFX. The bidding document is available in the Technical RFx -> External Area - > Tender Documents

Standard Notes:

1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

2.0 This Bidding document consists of :

Technical specifications and Quantity as per **Annexure – AAA**,
Bid Rejection & Bid Rejection Criteria as per **Annexure-BBB**
Technical bid check list as per **Annexure –EEE** ,

Response sheet as per **Annexure -FFF** and
Bank Details as per **Annexure-GGG**.

Vendor User Manual and LCB Doc Booklet (revised) have been uploaded separately in the Technical RFx -> External Area -> Tender Documents

3.0 The tender shall also be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-BBB**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-BBB**) contradict the Clauses of the tender and / or “General Terms & Conditions” as per Booklet No. MM/LOCAL/E-01/2005 for E-procurement (LCB Tenders) elsewhere, those in the BEC / BRC shall prevail.

4.0 Bidder are advised to fill up the Technical bid check list (**Annexure EEE**), Response sheet (**Annexure FFF**) and Bank Details (**Annexure GGG**) given in the bidding document uploaded in Technical RFx -> External Area -> Tender Documents. The above filled up documents to be uploaded in the Technical RFX Response.

5.0 Please do refer the User Manual provided on the portal on the procedure ‘How to create Response’ for submitting offer.

6.0 Bidders shall prepare and shall upload through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Bid” shall contain all technical and commercial details. **Details of prices as per price format in Appendix-I to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.**

6.1 A screen shot in this regard is given below.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

Display RFX Response:

Edit | Print Preview | Refresh | **Technical RFX Response** | Close

RFX Response Number 60006452 RFX Number TEST2 Status
RFX Owner WIPRO_TEST1 Total Value 0.00 INR RFX R

Basic Data | Questions

Event Parameters

Currency: Indian Rupee

Detailed Price Information: Price with Conditions

Terms of Payment: 9010 90% against despatch+10% after receipt

Service and Delivery
Incoterms
Status and Statistics
Created C
Created E
Last Processed C
Last Processed E

Partners and Delivery Information

Details Send E-Mail Call Clear

Function	Number	Name	Valid from
The table does not contain any data			

On “EDIT” Mode- The following screen will appear. Bidders are advised to Upload “Techno-Commercial Unpriced Bid” and “Priced Bid” in the places as indicated above:

Edit RFX Response:

Submit | Read Only | Print Preview | Check | Technical RFX Response | Close | Save

RFX Response Number 60006452 RFX Number TEST2 Status Withdrawn Submission Deadline 13.04.2013 11:00:00 INDIA
 RFX Owner WIPRO_TEST1 Total Value 0.00 INR RFX Response Version Number 2 RFX Version Number 5

RFX Information | Items | **Notes and Attachments** | Conditions

Area for uploading Techno-Commercial Bid*

▼ Notes

Add ▲ Clear

Assigned To	Category	Text Preview

▼ Attachments

Sign Attachment | Add Attachment | Edit Description | Versioning ▲ | Delete | Create Qual

Assigned To	Category	Description	File Name	Version	Processor	Checked
The table does not contain any data						

Area for uploading Priced Bid**

7.0 General Qualification Criteria:

In addition to the General BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**documentary evidence to be provided along with the bid in Technical RFX -> External Area -> Tender Documents**) as on the Bid Closing Date:

- i). **Successful execution of a single order of value not less than Rs. 7.92 Lakhs for supply of similar items during last 3 years .**
- ii). **Annual turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs. 26.40 Lakhs.**

8.0 Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Guwahati is to be sent to Chief Material Manager , Oil India Limited (Pipeline Headquarter) , P.O. Udayan Vihar, Guwahati -781171. Application shall be accepted only upto one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate "REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ... " for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e- Procurement portal. **No physical tender documents will be provided.** Details of bidding document can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com.

NOTE: PSUs and SSI units are provided bidding documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of bidding document mentioned in the tender.

9.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **Chief Material Manager , Oil India Limited (Pipeline Headquarter) , P.O. Udayan Vihar, Guwahati -781171** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

10.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bidding document or submission of offers not substantially responsive to the bidding document in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

11.0 Bidders must ensure that their bid is uploaded in the system before the Bid closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

12.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected. All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be rejected.

13.0 Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

14.0 In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

15.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

Yours Faithfully

Sd-
(P.THAKURIA)
DEPUTY MANAGER MATERIALS (PL)
FOR CHIEF MANAGER MATERIALS

(PL)

FOR : GENERAL MANAGER (PLS)

Item no.	Material Description & Material code No.	Quantity	Unit
10	<p>Supply of material at Pump Station 1, Duliajan, Pin-786602) having the following material specification (Material code: 0C000627)</p> <p>Technical Specification of 5 KVA / 4.5 KW UPS System</p> <ol style="list-style-type: none"> 1. Capacity: Min 5 KVA / 4.5 KW @ 0.9 p.f. 2. Technology: True On-Line Double Conversion UPS with PWM-IGBT technology. UPS should have both IGBT based Rectifier and IGBT based Inverter. 3. Configuration: To operate in Parallel Redundant Load Sharing configuration. Also to be able to operate as /in stand alone mode / configuration. 4 Input: <ol style="list-style-type: none"> 4.1 Phase: Single Phase with Ground (L-N-G) 4.2 Voltage Range: 180 - 275 V AC, Single Phase 4.3 Frequency: 50 Hz \pm 10 % 4.4 Power Factor: 0.9 or higher 4.5 THDi (Input Current Distortion): <5 % with full load 5.0 Galvanic Isolation: Isolation Transformer for providing galvanic isolation between input & output. The isolation transformer should be inbuilt and placed within the UPS cabinet itself. External transformer shall not be considered. 6. Output: <ol style="list-style-type: none"> 6.1 Voltage: 230 V AC, Single phase 6.2 Frequency (Free Running Mode): Within 50 Hz \pm 0.25 Hz 6.3 Frequency (Synchronization Range): Up to 50 Hz \pm 5% 6.4 Voltage Regulation (Both Line and Load): Less than \pm 1% 6.5 Output waveform: Pure Sine wave 6.6 THDv (Total Harmonic Distortion): Less than 5% (non-linear load) 6.7 Crest Factor : 3:1 or better (higher) 6.8 Power Factor: 0.9 or higher. 6.9 Overload Rating: 110 % for 10 minutes (Both minimum) 7. Efficiency (AC-AC, Inverter and Converter): All Minimum 90% 8.1 Transient Voltage: Dip < 3%, Peak < 3% of output Voltage 8.2 Transient Recovery: Within 3 Cycles 9. Bypass Facility: Both Static & Manual Bypass 10. Protections: Advanced protections for device safety backed with MCB and fast acting fuses, high speed pulse blanking, over voltage and under voltage. 11 Load transfer: <ol style="list-style-type: none"> 11.1 Inverter to Bypass & Bypass to Inverter: 	1	NO.

	<p>Both < 5 ms</p> <p>12 Display & Indication : The UPS should have a graphical LCD with backlight. It should provide useful information about the UPS itself with the following display and indication nominally.</p> <p>12.1 Measurement: Input voltage, Input current, Input Frequency, Battery voltage & Level in %, Output voltage, Output current, Battery Charging / Discharging current, Output Frequency, Load Level in %, Internal DC Bus voltage, Internal Temperature etc.</p> <p>12.2 UPS status: Operating Mode/ Warning / Fault / Codes (Faults & Warnings), Normal Mode/ Load on Bypass mode etc.</p> <p>12.3 UPS Setting: Output Voltage / Frequency/ Bypass Enable / Disable etc.</p> <p>13. Audible Alarm: Mains Failure alarm / Low Battery alarm, UPS Warning, Overload, Fault & Bypass mode etc.</p> <p>14.1 Enclosure IP and material: IP21 or higher. Material of enclosure is to be steel.</p> <p>14.2 Enclosure size: Size should nominally be smaller than the existing UPS which is 660 (H) X 360 (W) X 1030 (D) in mm.</p> <p>15. Communication : Network Connectivity: Should have SNMP hardware and software connectivity facility for remote monitoring, administration and management of UPS systems.</p> <p>16. Battery brand: The battery should be a reputed brand having ISO9001:2008 & ISO 14001 : 2004 Certifications for quality & environment.</p> <p>16.1 Battery Type & Capacity: 12 V VRLA Sealed Maintenance Free Batteries of requisite capacity to provide back up time of minimum 30 min at full load. Capacity calculation for 30 min back up time should be shown in details.</p> <p>16.2 Batteries Warranty: 2 Years minimum.</p> <p>16.3 Battery Rack: Rack of proper size and material is to be provided. Size of rack which will be suitable for the individual site should be confirmed from customer before supply of the same.</p> <p>17. Cold Start Feature: Should allow UPS to start on Batteries without utility input.</p> <p>18. Environment:</p> <p>18.1 Ambient Operating Temperature : 0 to 40 deg C</p> <p>18.2 Relative Humidity : 5% - 90% RH</p> <p>18.3 Audible Noise : <65 dB @ 1 Meter</p> <p>19. Quality:ISO 9001</p> <p>20. Compliances to Standards:</p> <p>20.1 General & safety requirements for UPS used in operator access areas: Ensure safety for the operator, layman & service persons that may come into contact with the equipment. Compliance to IEC 62040-1-1 or its equivalent.</p> <p>20.2 UPS EMC requirements: Ensure satisfactory functioning in its environment without introducing intolerable electromagnetic disturbances to other electronic devices in that environment . Compliance to IEC 62040-2 or its equivalence.</p> <p>20.3 RoHS and WEEE: Compliance to RoHS</p>		
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	and WEEE. 21. 100 meter of high quality armoured insulated copper cable of suitable capacity for connecting the two battery banks at each location at a distance of about 25 meter from the UPS, is to be supplied along with the UPS. 22. Supplier to buyback the existing UPS (VINITEC make 3KVA UPS with 10 nos. of SMF 26 AH batteries in each UPS) along with the batteries and should submit their offer with buyback option.		
20	Material Specification same as that in item no 10 above without the cable for battery mentioned in specification sl. No. 21. (For Parallel Redundant Load Sharing Configuration with that of Item No. 10 above) for PUMP STATION 1, DULIAJAN,PIN-786602)	1	No.
30	Supply of material at Pump Station 2, MORAN, PIN-785669 having material specification same as that in item No. 10.	1	No.
40	Material Specification same as that for item No. 10 without the cable for battery mentioned in specification sl. No. 21. (For Parallel Redundant Load Sharing Configuration with that of Item No. 30 above) for PUMP STATION 2, MORAN, PIN-785669	1	No.
50	Supply of material at Pump Station 3, JORHAT, PIN-785010 having material specification same as that in item No. 10.	1	No.
60	Material Specification same as that in item No. 10 without the cable for battery mentioned in specification sl. No. 21.(For Parallel Redundant Load Sharing Configuration with that of Item No. 50 above) for PUMP STATION 3, JORHAT, PIN-785010.	1	No.
70	Supply of material at Pump Station 4, SEKONI, PIN-782136 having material specification same as that in item No. 10.	1	No.
80	Material Specification same as that in item No. 10 without the cable for battery mentioned in specification sl. No. 21.(For Parallel Redundant Load Sharing Configuration with that of Item No. 70 above) PUMP STATION 4, SEKONI, PIN-782136.	1	No.
90	Supply of material at Pump Station 5, GUWAHATI, PIN-781171 having material specification same as that in item No. 10.	1	No.
100	Material Specification same as that in item No. 10 without the cable for battery mentioned in specification sl. No. 21.(For Parallel Redundant Load Sharing Configuration with that of Item No. 90 above) for PUMP STATION 5, GUWAHATI, PIN-781171.	1	No.
110	Supply of material at Pump Station 6, BONGAIGAON, PIN-783380 having material specification same as that in item No. 10.	1	No.
120	Material Specification same as that in item No. 10 without the cable for battery mentioned in specification sl. No. 21.(For Parallel Redundant Load Sharing Configuration with that of Item No. 110 above) for PUMP STATION 6, BONGAIGAON, PIN-783380	1	No.
130	Supply of material at Pump Station 7, MADARIHAT, WEST BENGAL, PIN-735220 having material specification same as that in item No. 10.	1	No.
140	Material Specification same as that in item No. 10 without the cable for battery mentioned in specification sl. No. 21.(For Parallel Redundant Load Sharing Configuration with that of Item No. 130 above) for PUMP STATION 7, MADARIHAT, WEST BENGAL,	1	No.

	PIN-735220		
150	Supply of material at Pump Station 8, SONAPUR, WEST BENGAL, PIN-733202 having material specification same as that in item No. 10.	1	No.
160	Material Specification same as that in item No. 10 without the cable for battery mentioned in specification sl. No. 21.(For Parallel Redundant Load Sharing Configuration with that of Item No. 150 above for PUMP STATION 8, SONAPUR, WEST BENGAL, PIN-733202	1	No.
170	Supply of material at Pump Station 9, DUMAR, BIHAR, PIN-854104 having material specification same as that in item No. 10.	1	No.
180	Material Specification same as that in item No. 10 without the cable for battery mentioned in specification sl. No. 21.(For Parallel Redundant Load Sharing Configuration with that of Item No. 170 above for PUMP STATION 9 , DUMAR, BIHAR, PIN-854104.	1	No.
190	Supply of material at Pump Station 10 , BARAUNI, BIHAR, PIN-851114 having material specification same as that in item No. 10.	1	No.
200	Material Specification same as that in item No. 10 without the cable for battery mentioned in specification sl. No. 21.(For Parallel Redundant Load Sharing Configuration with that of Item No. 190 above for PUMP STATION 10 , BARAUNI, BIHAR, PIN-851114.	1	No.
210	Installation and Commissioning at PS-1, DULIAJAN, ASSAM, PIN-786602 and dismantling of old UPS and batteries from site.	1	AU
220	Installation and Commissioning at PS-2, MORAN, ASSAM, PIN-785669 and dismantling of old UPS and batteries from site.	1	AU
230	Installation and Commissioning at PS-3, JORHAT, ASSAM, PIN-785010 and dismantling of old UPS and batteries from site.	1	AU
240	Installation and Commissioning at PS-4, SEKONI, ASSAM, PIN-782136 and dismantling of old UPS and batteries from site.	1	AU
250	Installation and Commissioning at PS-5, GUWAHATI, ASSAM, PIN-781171 and dismantling of old UPS and batteries from site.	1	AU
260	Installation and Commissioning at PS-6, BONGAIGAON and OIL's Terminal at BRPL ASSAM and dismantling of old UPS and batteries from site.	1	AU
270	Installation and Commissioning at PS-7, MADARIHAT, WEST BENGAL, PIN-735220 and dismantling of old UPS and batteries from site.	1	AU
280	Installation and Commissioning at PS-8, SONAPUR, WEST BENGAL, PIN-733202 and dismantling of old UPS and batteries from site.	1	AU
290	Installation and Commissioning at PS-9, DUMAR, BIHAR, PIN-854104 and dismantling of old UPS and batteries from site.	1	AU
300	Installation and Commissioning at PS-10, BARAUNI, BIHAR, PIN-851114 and dismantling of old UPS and batteries from site.	1	AU
310	Material specification same as that for Item No. 10 except buyback as mentioned in serial no. 22 and except that battery Capacity should be for a back up time of 4 (Four) hours each and warranty for the supplied batteries should be 3 (three years). The two units are for Parallel Redundant Load Sharing Configuration. (Tengakhat Pump Station, Dibrugarh district, Assam,	2	No.

	PIN-786103)		
320	Installation and Commissioning at Tengakhat Pump Station, Dibrugarh district, Assam, PIN-786103.	1	AU

NOTE:

1. **Installation and commissioning:** Supplier has to install and commission the UPS and batteries at all the required places namely PS1 (Duliajan, Assam), PS2 (Moran, Assam), PS3 (Jorhat, Assam), PS4 (Sekoni, Assam), PS5 (Guwahati, Assam), PS6 (Bongaigoan, Assam), PS7 (Madarihat, West Bengal), PS8 (Sonapur, West Bengal), PS9 (Dumar, Bihar), PS10 (Barauni, Bihar) and Tengakhat, Assam. All materials required for installation of UPS and batteries to be provided by the supplier including proper armoured cable for batteries which may have to be installed at an average of 25 meters away from the UPS units.

2. **Test Certificates** from government recognised testing agency should be submitted for the quoted product confirming the technical specification parameters.

3. **Pre- Despatch Inspection and Testing:** Supplier will provide facility for inspection & testing of UPS and batteries by OIL personnel before dispatch and inform at least two weeks in advance.

4. **Training :** Supplier has to give training as detailed below.

(i) During installation at each site, minimum half day training to the OIL personnel of the site (Pump Station) on Operation and Maintenance of the UPS to be supplied.

(ii) Minimum one-day class room training at each of these Base Stations viz. **PS3 (Jorhat, Assam), PHQ (Guwahati, Assam) and PS8 (Sonapur, West Bengal) and at Pump Station PS1(Duliajan, Assam)** explaining full operation, logic, operating and maintenance procedures of the UPS to be supplied by competent personnel(s) of the supplier/ OEM at mutually agreeable dates. OIL will provide only the class room facility for this.

5. **Buyback of old UPS and batteries (for Pumpstation 1 to Pumpstation 10 (except Tengakhat Pump Station as mentioned in item no. 310 above):** Presently there are 20 nos. of VINITEC make 3KVA UPS with 10 nos. of SMF 26 AH batteries in each UPS. They are at different locations / Pump station from Duliajan in Assam to Barauni in Bihar. **Supplier to buyback the existing UPS from different locations along with the batteries and should submit their offer with buyback option.** Parties have to make their own arrangement of dismantling and collection of the old UPS and batteries from the respective locations after installation of the new one. Supplier to make their own arrangement for disposal of the old batteries following Pollution Control Board guidelines and Environment Protection Act 1986. Supplier should deposit proof of disposal done as per the guidelines and Act.

6. **Documentation:** Two sets of complete documentation including block diagram, detail description of UPS system, card level description, component level circuit diagram of UPS system and electronic cards, fault diagnosis procedure & rectification will be provided by the manufacturer for each unit.

7. **Maintenance spares:** Suppliers to quote for the minimum required maintenance spares optionally, which will not be considered for price comparison of the main UPS and purchase of which will be at OIL's discretion.

8. **Warranty:** Onsite warranty of minimum one year after installation and commissioning of UPS to be provided by the supplier.

9. **Annual Maintenance Contract:** Supplier to provide on-site Comprehensive AMC services of the UPS after expiry of the warranty for a period of minimum 5 (five) years. Charges of the comprehensive on-site Annual Maintenance Contract of the UPS is to be quoted by the supplier which **will be considered for price comparisons but for which a separate contract agreement will be entered into at the quoted rate after expiry of the warranty period.**

10. All materials supply, Installation and Commissioning charges to be made at sites as mentioned above. Supplier to quote freight charges, Installation and Commissioning charges accordingly.

Bid Rejection Criteria (BRC) & Bid Evaluation Criteria (BEC)

1.0 BID REJECTION CRITERIA (BRC)

The bid shall conform generally to the specifications and terms and conditions given in this bidding document. Bids shall be rejected in case the goods/materials offered do not conform to required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC must be uploaded along with the Technical Bid.

(A) Technical

The Bidder must meet the following requirements:-

1. Bidder should be Original Equipment Manufacturer (OEM) of the UPS system.

OR

Bidder should be an authorized dealer / service provider of the UPS system. Authorized dealer / service provider shall submit documentary evidence of authorization from the OEM, along with their bid.

2. Bidder should have a fully equipped service centre and office at Guwahati and should be able to provide maintenance service within 3 working days from the receipt of complain through email / fax etc in all the pump stations from PS1 (Duliajan) to PS10 (Barauni). Bidder must confirm this in their bid.

3. Bidder should have the experience of successfully supplying, commissioning and maintaining at least 5 nos. of UPS systems in a single order of at least 3KVA or above within the last seven years from Bid Closing Date of this bidding document.

4. Bidder must undertake and confirm from OEM that provisioning of spares and maintenance service should be available for at least next 7 years.

5. Manufacture of the UPS should be in accordance to international quality standard ISO 9000 series of standard, for which the manufacturer should be duly certified under ISO 9001 quality certification.

6. Test Certificates from government recognised testing agency should be submitted for the quoted product confirming the technical specification parameters.

(B) COMMERCIAL :

i) The Bidder shall furnish requisite Bid Security by way of a Bank Guarantee/Bank Draft in the manner and as specified in Section 'Bid Security' which shall be furnished along with the Bid. Any bid not accompanied by a proper bid security will be rejected.

ii) Validity of the bid shall be minimum 120 days from the Bid Closing Date, otherwise the bid shall be rejected.

iii) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

iv) Bids received after the bid closing date and time will be rejected.

v) All the Bids must be Digitally Signed using #Class 3# digital certificate (e-commerce application) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than #Class 3# digital certificate, will be rejected.

- vi) The User ID & Password are not transferable. Bids submitted by parties to whom the User ID & Password was not issued by the Company will be rejected.
- vii) Conditional offers will be rejected.
- viii) Bids received in any form or media other than through OIL's e-Procurement portal will not be accepted.
- ix) Bid documents uploaded in the e-Procurement Portal shall be typed/written and scanned clearly and contain no inter lineation, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections must be initiated by the person(s) signing the bid. Any bid not meeting this requirement shall be rejected.
- x) Bidder must accept and comply with the following clauses as given in the Bidding document in toto, failing which offer will be rejected:
 - a. Performance Bank Guarantee clause
 - b. Force Majeure Clause
 - c. Tax Liabilities clause
 - d. Arbitration clause
 - e. Liquidated damage clause

C. GENERAL:

- i) In case bidder takes exception to any clause of Bidding Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.
- ii) In case any of the clauses in the BRC contradict with other clauses of Bidding Document elsewhere, then the clauses in the BRC will prevail.
- iii) Any exceptions/deviations to the Bidding Document and applicable statutory duties and levies must be spelt out by bidder in their bid only.
- iv) The originals of such documents (furnished by bidder(s)) shall have to be produced by bidder(s) to OIL as and when asked for.

2.0 BID EVALUATION CRITERIA (BEC):

- i) The bids conforming to the technical specifications, terms and conditions stipulated in the bidding documents and considered to be responsive after subjecting to Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.
- ii) To evaluate the inter-se-ranking of the offers, Assam entry tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.
- iii) Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the Bidding document or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.
- iv) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as per price format given in Appendix-I.

Bidders are required to submit the summary of the prices in their commercial bids as per bid format (Summary), given below :

Priced Bid Format (SUMMARY):

Sl. No.	Material Description & Material code No.	Qty.	Unit	Unit Price	Total Price
1	Cost of 5 KVA / 4.5 KW UPS System without the cable for battery mentioned in specification sl. No. 21. (Details as in technical specification of item no. 10 in Annexure AAA)	20	Nos.		
2	Cost of 5 KVA / 4.5 KW UPS System without the cable for battery mentioned in specification sl. No. 21. (Details as in technical specification Item no. 310 in Annexure AAA)	02	Nos.		
3	100 meter of high quality armoured insulated copper cable of suitable capacity for connecting the two battery banks at each location at a distance of about 25 meter from the UPS, is to be supplied along with the UPS.	12 (1 no. of 100 meters)	No.		
4	Installation and Commissioning charges including dismantling and collection of the old UPS and batteries from the respective locations as mentioned in Item nos. 210 to 300 of Annexure AAAabove.	10	AU		
5	Installation and Commissioning charges as mentioned in Item no. 320 in Annexure AAA above	1	AU		

- (A) Total material value (as in Serial no. 1, 2 and 3 above)
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value (A+B)
- (D) Excise Duty including Cess, (Please indicate applicable rate of Duty)
- (E) Total Ex-works value including Excise Duty & Cess (C+D)
- (F) Sales Tax, (Please indicate applicable rate of Tax)
- (G) Total FOR Despatching station value (E+F)
- (H) Transportation charges to sites (Lumpsum)
- (I) Transit Insurance Charges
- (J) Inter State Entry tax
- (K) Total FOR Destination value (G+H+I+J)
- (L) Pre-despatch inspection and testing Charges (Lumpsum)
- (M) Total Installation and Commissioning charges (Lumpsum)
(item nos. 210 to 300 and 320 of Annexure AAA)
- (N) Service tax on Commissioning charges, if any
(please indicate the percentage)
- (O) Training Charges (Lumpsum)
- (P) Service tax on Training charges, if any
(please indicate the percentage)
- (Q) Buy Back Price of old Batteries inclusive of taxes, (Presently there are 20 nos. of VINITEC make 3KVA UPS with 10 nos. of SMF 26 AH batteries in each UPS)
- (R) AMC charges (Lumpsum)
- (S) Service Tax on AMC Charges:
(please indicate the percentage)
- (T) Total Value for evaluation of offer (K+L+M+N+O+P +R+S-Q)

- (U) Total value in words :
- (V) Gross Weight :
- (W) Gross Volume :

- 1.0 Pre-despatch Inspection charges and testing charges, Installation & Commissioning charge and Training Charges must be quoted separately (not to include in materials cost) which shall be considered for evaluation of the offers. These charges should include amongst others to and fro fares, boarding/lodging, local transport and other expenses of supplier's commissioning personnel during their stay at the site. In case, Installation & commissioning charge is different for different sites, to quote site wise separately.
- 2.0 Bidders must categorically indicate the Pre-despatch Inspection charges , testing charges Installation & Commissioning charges & Training charges in their offers as mentioned in Price format in Appendix I above and must confirm about providing the same in their bids. In case Pre-despatch Inspection charges, testing charges, Installation & Commissioning charges and training charges are NIL/inclusive, bidder must categorically mention the same in their offer. Please note that if these charges are not quoted separately, it will be considered as inclusive. In case, you mention that these charges are extra and donot quote these charges separately, your offer will be considered as incomplete and will be rejected.
- 3.0 All materials, pre-despatch inspection, testing, Installation & Commissioning and Training to be procured from same source.

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Tender No.

SGI5018 P15 dated 30.09.2014

Annexure EEE**Matrix for Technical & Commercial Evaluation****Note :- Only Grey coloured boxes are to be filled by the bidder****Name of Bidder :**

SL. NO.	BEC / TENDER REQUIREMENTS	Compliance by Bidder	
		Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of bid
1	Bidder to confirm that they have not taken any exception/deviations to the bidding document .		
2	Confirm that the product offered strictly conform to the technical specifications.		
3	Confirm that the Offer has been made with Bid Security along with the offer ?		
4	Confirm unconditional validity of the bid for 120 days from the date of opening of techno-commercial bid.		
5	Confirm that the prices offered are firm. Conditional offer will be liable for rejection?		
6	Confirm that all relevant fields in the on-line bidding format been filled in by the bidders for the items quoted by them.		
7	Confirm that the price bid is in conformity with OIL's online bidding format ?		
8	Confirm that the Bid comply with all the terms & conditions ?		
9	Confirm that the offers and all attached documents are digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000.		
10	CONFIRM THAT YOU HAVE SHALL SUBMIT PERFORMANCE BANK GUARANTEE AS PER bidding document IN THE EVENT OF PLACEMENT OF ORDER ON YOU		

Annexure FFF**Bidders Response Sheet**

Sl No.	Description	Remarks
1	Name of Bidder	
2	Place of Despatch (Ex- Works)	
3	Whether Freight charges have been included in your quoted prices	
4	Whether Transit Insurance charges have been included in your quoted prices	
5	Make of quoted Product	
6	Offered Validity of Bid from Bid Closing Date	
7	Delivery Period in days/weeks/months from placement of order	
8	Complied to Standard Payment Terms of OIL or not. (Please refer to clause 23.2 of LCB Doc Booklet)	
9	Bid Security Submitted (if applicable) Details of Bid Security Submitted to OIL (if applicable) a) Bid Security Amount (In Rs): b) Bid Security Valid upto: c) Name and Full Address of Issuing Bank:	
10	Confirm that the Bid Security submitted (In case of Bank Guarantee) is in toto as per format provided in the bidding document.	
11	Bid Security if Not submitted, reasons thereof	
12	Whether you shall submit Performance Security in the event of placement of order on you.	
13	Whether submitted documents in support of General qualification criteria of bidding document.	
14	If bidder is Small scale unit whether you have quoted your own product.	
15	If bidder is Small scale unit , whether you are owned by SC/ST entrepreneur.	

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....

IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

.....

Office Seal

Signature of Vendor

Counter Signed by Banker:

Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.