

Amsterdam
P.O. box 98
1000 AB Amsterdam

Date
23 September 2011
Your reference

Our reference
2011/618766
«reg#onderneming»
Handled by
Mamber, F.R.
Direct dialling
020-524 2410
Enclosure(s)

«naam_onderneming»
T.a.v. de Directie
«adres_onderneming»
«pcwoonplaats_onderneming»
«land_onderneming»

Re:
mandatory Benchmark Report on the year 2010

Dear Sir, Madam,

De Nederlandsche Bank (DNB) employs a direct reporting system to collect data for the Balance of Payments and the International Investment Position. Pursuant to Section 7 of the *Wet financiële betrekkingen buitenland 1994* or 'Wfbb' [External Financial Relations Act 1994] and Section 2 (1) of the *Rapportagevoorschriften Betalingsbalansrapportages 2003* or 'RV 2003' [Balance of Payments Reporting Instructions 2003], DNB appoints institutions which must submit monthly reports on their cross-border transactions. In addition, these institutions are required to report their balance sheet data to DNB on an annual basis. On being asked, the other institutions are (periodically) required to furnish information to DNB under Section 2 (2) of the RV 2003.

In pursuance of the said section 2 (2) of the RV 2003, we carry out periodic examinations of the balance sheets of all Special Financial Institutions (SFIs)*, by means of a mandatory benchmark report. We use the results to update the selection of designated (monthly/yearly) reporters and supplement the data collected to national totals. As your institution is registered with us as an SFI, under registration number «registratienummer», we request that you ensure that your SFI benchmark report (reporting profile: BEB) on the financial year 2010, regardless its final month, reaches DNB by **21 November 2011** at the latest.

Reporting method

Reporting to DNB is effected through our 'e-Line Betalingsbalans' Internet application. The application, and the relevant documentation, may be accessed at <https://www.dnb.nl> (click on 'English'). Installation guidance, user manuals and terms of use are also available on this website. Click on 'e-Line BB' under the 'Statistics' header, then select 'General user documentation'. For a copy in PDF format of the Benchmark reporting form and explanatory notes, select 'Reporting profiles', then 'BEB'.

* For a definition of the term SFI, we refer to the Balance of Payments Reporting Instructions 2003, available at <http://www.dnb.nl/en/publications/acts-and-regulations/index.jsp>. The Dutch text of the External Financial Relations Act 1994 (*Wet financiële betrekkingen buitenland 1994*) is also available, on www.dnb.nl, under 'Publicaties', 'Publicaties DNB'.

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By separate letter addressed to 'de Directie' we will be sending you the access code. You will need this, in combination with the registration number mentioned in this letter, to gain access to the secure area of the website. There, after creating your own password, you may use the e-Line Betalingsbalans application to complete and submit your report. For more information on the first-time log-on, see the User Manual under 'General user documentation' as indicated above. If you have any questions regarding the access code, please contact us at phone no. 020 524 3880.

Before you may use the 'Production module' of the e-Line application to submit reports, you will be shown the registration data for your firm as they are known to us. Please report any changes in these data to us. You can do so by clicking the button at the bottom of the register data screen. Next, in the 'status overview' of the e-Line Betalingsbalans application, you will see the Benchmark Report (BEB profile) on the year 2010. We request that you send this report to us by **21 November 2011** at the latest.

Statutory requirement

We point out to you that the obligation to furnish the requested data in time and truthfully is laid down in the aforesaid Wfbb 1994 and RV 2003. If this reporting requirement is not met, DNB is empowered to impose an administrative fine and/or a cease and desist order under penalty.

For questions regarding technical support, you may contact our service desk on weekdays from 08:00:00 to 18:00 hours CET, telephone number 020-5246111. For questions on the substance of the report, please apply to our BFI benchmark team, telephone number 020-524 2410.

We thank you in advance for your cooperation.

Yours sincerely,
De Nederlandsche Bank NV

Dr. M.P.H. de Vor
Acting Head of Department
Expert Centre on Statistical Systems