

MagTaan User Manual

Login Form:

Magtaan Login Form available for three types of Users.

1. Admin:

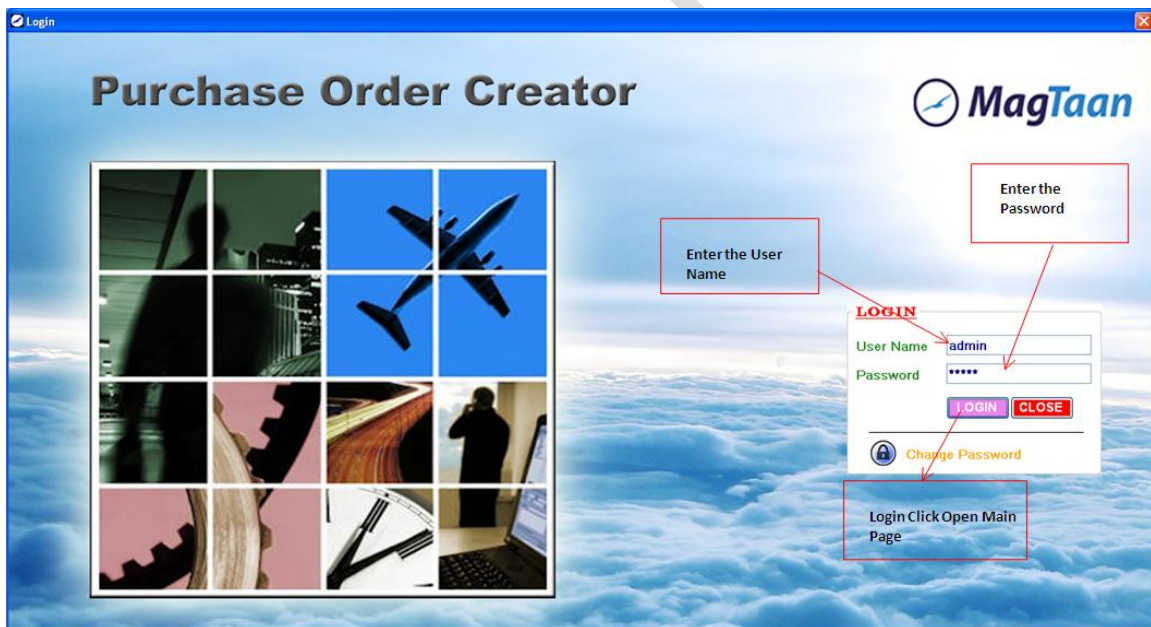
You can access all forms of MagTaan application.

2. Management:

You can access all forms of MagTaan application.

3. Employee:

You can access all forms of MagTaan application except Supplier Form, Service Form, And New User Form.



The click Login button open Main page and the close button the application Exits.



New User Form (Ctrl+N):

If you new user fill User Name, Password, Confirm Password, Enter the company E-MailID , company E-Mail password and select Role.

CREATE NEW USER

Mandatory Fields

User Name * ramesh
 Password * *****
 Confirm Password * *****
 E-MailID * ramesh@magtaan.com
 E-Mail Password * *****
 Role * Admin

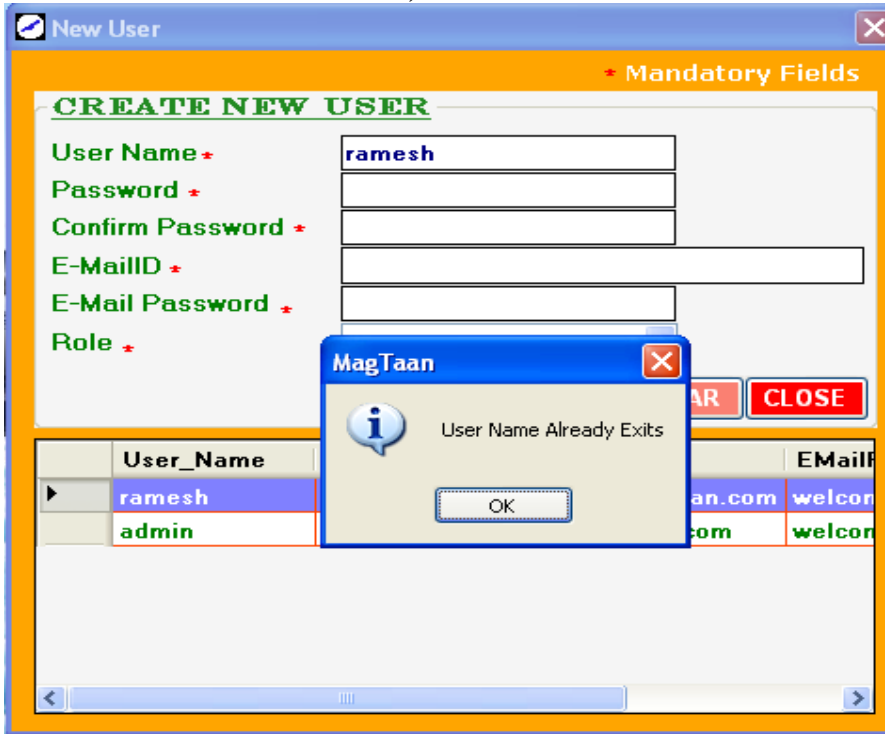
Buttons: CREATE, DELETE, CLEAR, CLOSE

User_Name	Password	E-MailID	E-MailPass
admin	admin	info@magtaan.com	welcome1

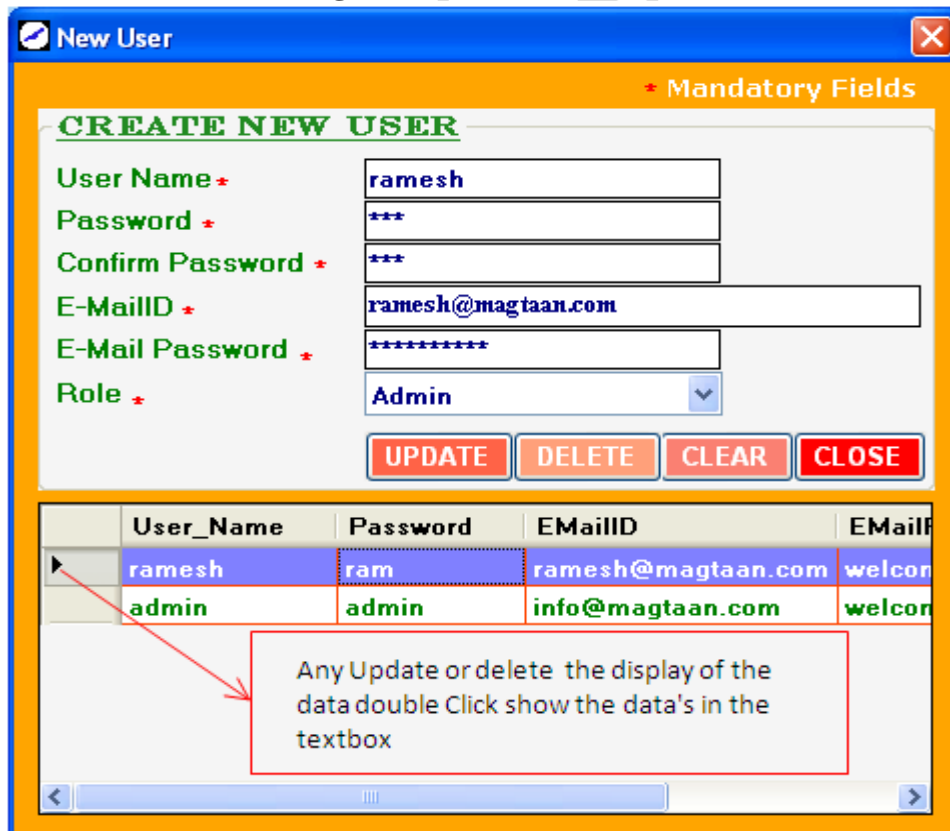
Annotations:

- Enter the Company Email ID (points to E-MailID field)
- Enter the Company Password (points to E-Mail Password field)
- Select Roles
 1.Employee
 2.Admin
 3.Management (points to Role dropdown)

2. Once the username created, next time we can't create the same username.

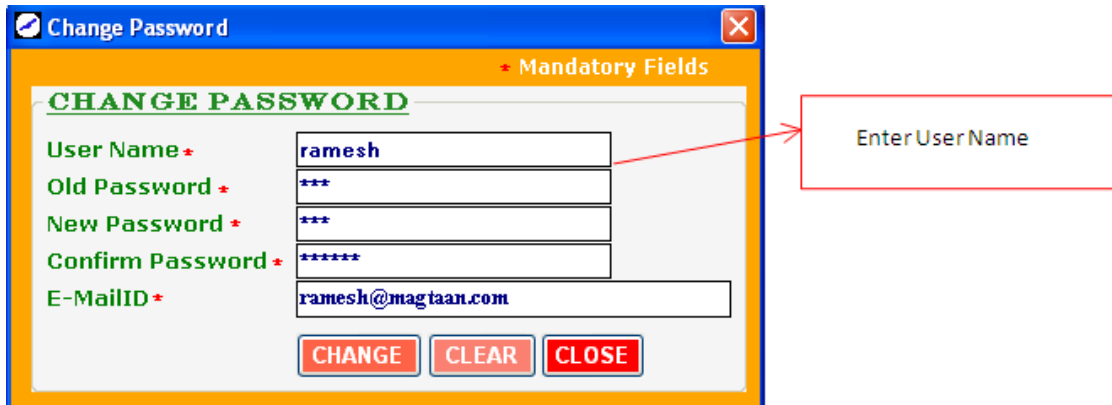


3. But we can update & delete the username details. If you update or delete user details, double click the grid table.

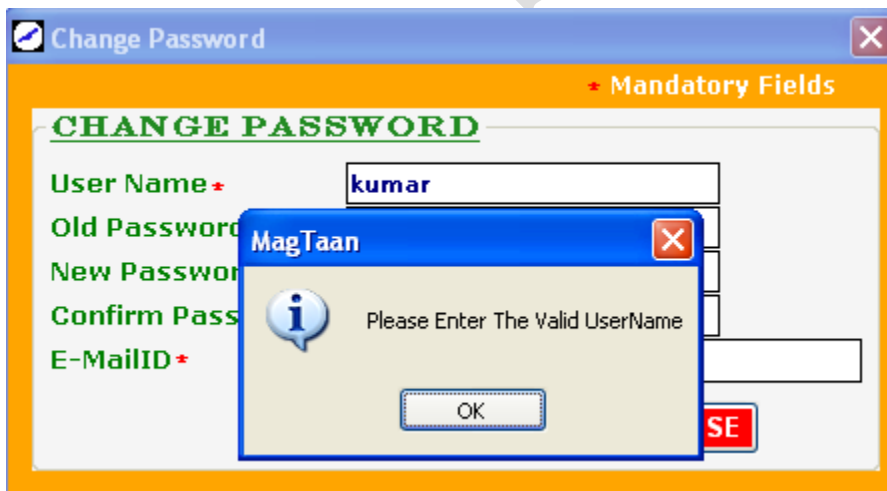


Change Password (Ctrl+h):

1. If u like to change your Password, Select change password Form



2. Enter valid username. The name that you enter is must be in new user, otherwise error must will occur.



Add Supplier (Ctrl+U):

1. If you are a new supplier, then enter these details. Please enter correct Email Id.

Add Supplier
✕

* Mandatory Fields

ADD SUPPLIER

Supplier Name *

Address *

Contact No. *

E-Mail ID To *

E-Mail ID Cc

ADD
DELETE
CLEAR
CLOSE

	Supplier Name	Address	Contact No	Email ID TO
▶	Ramesh	Chennai	9638527410	test@idealsolu
	Prem	Chennai	9787079202	prem@ymail.c
	Preetha	Chennai	8887079202	preetha@gma
	Ram	Trichy	8526819848	ram@gmail.co
	Ramya	Trichy	9095098510	cool.buddy@g
	Sheela	Trichy	9994047568	sheelaram80@

2. But we can update & delete the supplier details. If you update or delete supplier details double click the grid table.

Add Supplier [X] * Mandatory Fields

ADD SUPPLIER

Supplier Name *

Address *

Contact No. *

E-Mail ID To *

E-Mail ID Cc

	Supplier Name	Address	Contact No	Email ID TO
▶	Ramesh	Chennai	9638527410	test@idealsolu
	Prem	Chennai	9787079202	prem@ymail.c
	Preetha	Chennai	8887079202	preetha@gmai
	Ram	Trichy	8526819848	ram@gmail.co
	Ramya	Trichy	9095098510	cool.buddy@g
	Sheela	Trichy	9994047568	sheelaram80@

Any Update or delete the display of the data double Click show the data's in the textbox

3. Once the supplier name created, next time we can't create .Duplicate doesn't allow.

Add Supplier [X] * Mandatory Fields

ADD SUPPLIER

Supplier Name *

Address *

Contact No. *

E-Mail ID To *

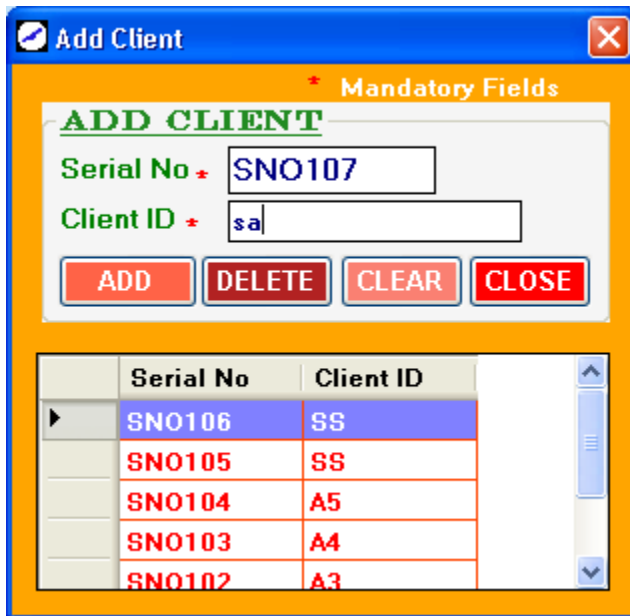
E-Mail ID Cc

Supplier Name Already Exits

	Supplier Name	Address	Contact No	Email ID TO
▶	Ramesh		410	test@idealsolu
	Prem		202	prem@ymail.c
	Preetha	Chennai	8887079202	preetha@gmai
	Ram	Trichy	8526819848	ram@gmail.co
	Ramya	Trichy	9095098510	cool.buddy@g
	Sheela	Trichy	9994047568	sheelaram80@

Add Client (Ctrl+L):

1. If you are a new client, Please enter Serial No, Client Id.



ADD CLIENT

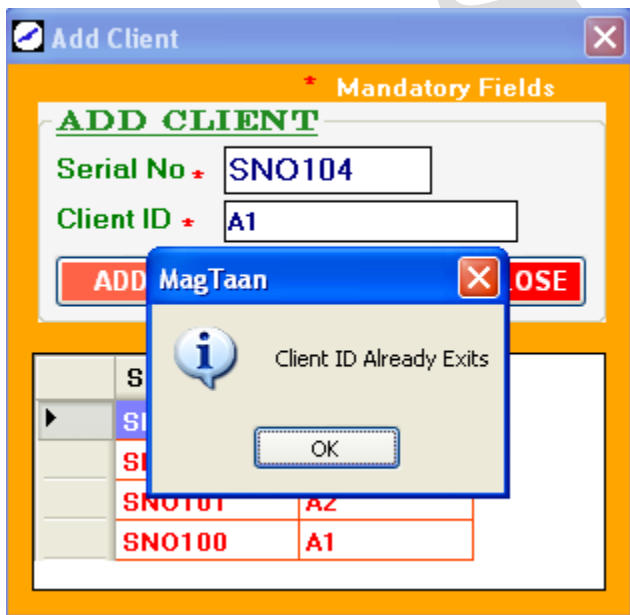
Serial No * SNO107

Client ID * sa

ADD DELETE CLEAR CLOSE

Serial No	Client ID
SNO106	SS
SNO105	SS
SNO104	A5
SNO103	A4
SNO102	A3

2. Once the client ID created, next time we can't create same id, doesn't allow duplicate values.



ADD CLIENT

Serial No * SNO104

Client ID * A1

ADD MagTaan OK CLOSE

Client ID Already Exits

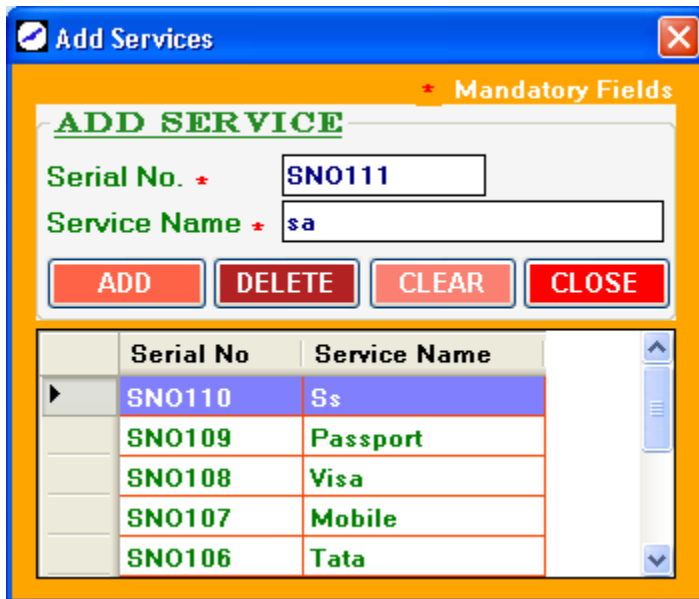
OK

Serial No	Client ID
SNO101	AZ
SNO100	A1

2. But we can update & delete the client details. If you update or delete client details, double click the grid table.

Add Service (Ctrl+I):

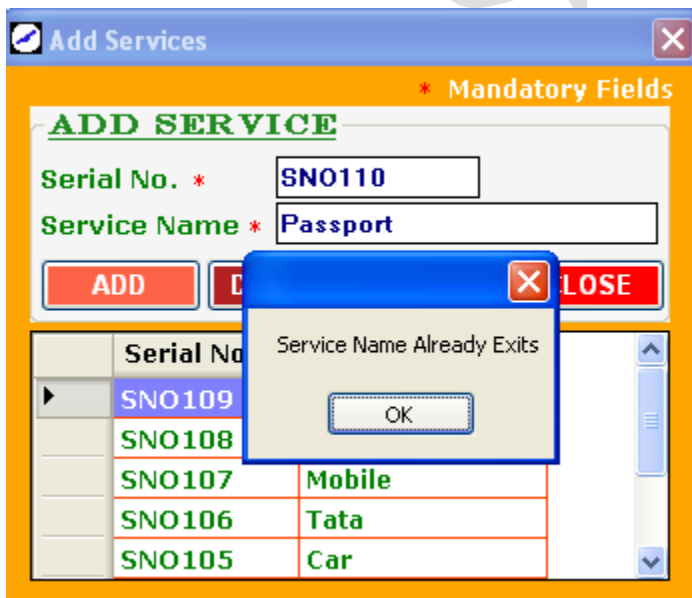
1. If you are enter a new service, Please enter Serial No, Service Name.



The screenshot shows the 'Add Services' window with the following data:

Serial No	Service Name
SNO110	Ss
SNO109	Passport
SNO108	Visa
SNO107	Mobile
SNO106	Tata

2. Once the service name created, next time we can't create same service name, doesn't allow duplicate values.



The screenshot shows the 'Add Services' window with a modal dialog box displaying the error message: "Service Name Already Exits". The dialog box has an "OK" button. The background window shows the following data:

Serial No	Service Name
SNO109	Passport
SNO108	Mobile
SNO106	Tata
SNO105	Car

3. But we can update & delete the service details. If you update or delete service details double click the grid table.

Serial No	Service Name
SNO109	Passport
SNO108	Visa
SNO107	Mobile
SNO106	Tata
SNO105	Car

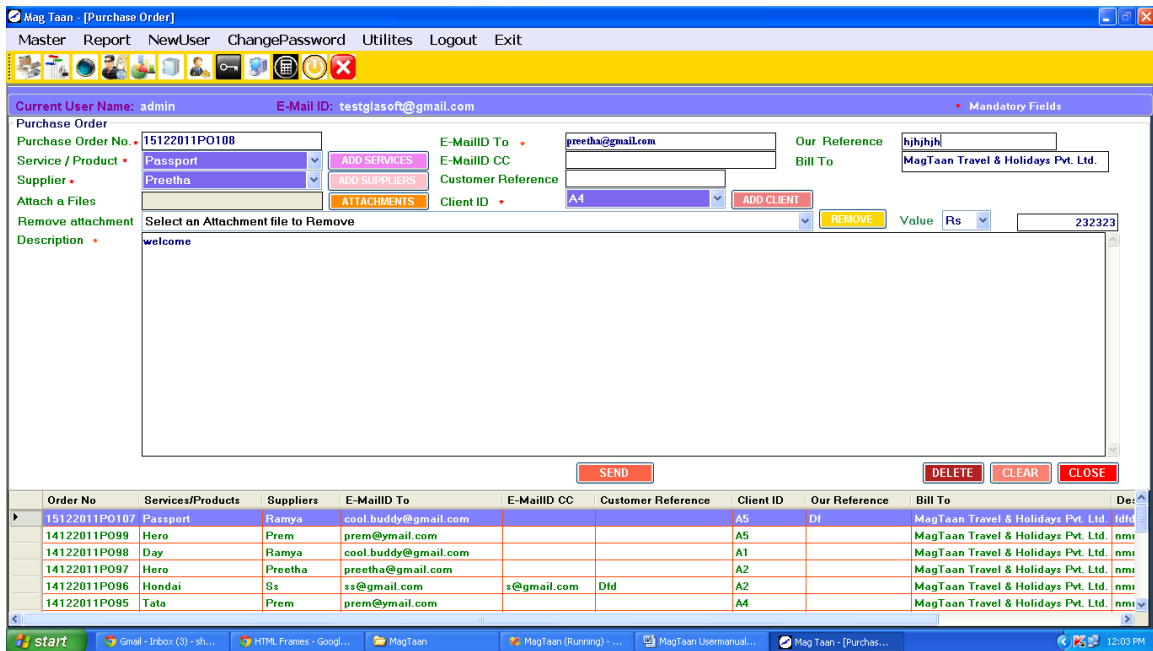
Any Update or delete the display of the data double Click show the data's in the textbox

Purchase Order (Ctrl+P):

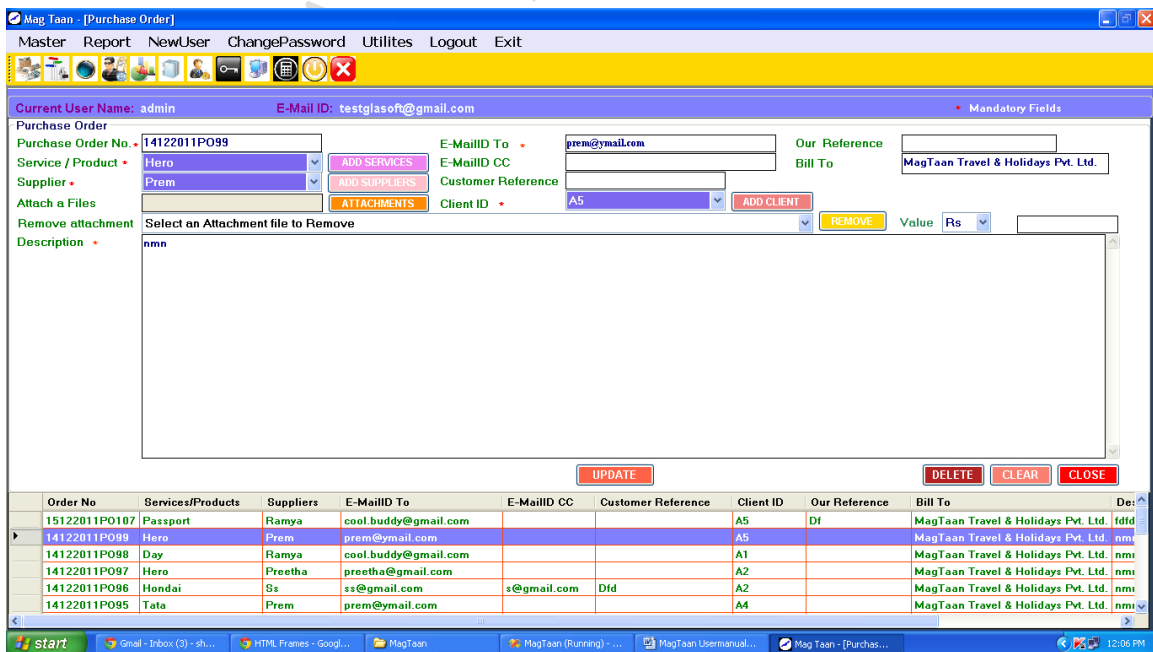
1. Select service/product & supplier field using Add supplier & Add service form.
2. Service/Product, Supplier, ClientID, Description fields are must enter.

Order No	Services/Products	Suppliers	E-MailID To	E-MailID CC	Customer Reference	Client ID	Our Reference	Bill To	De
15122011PO107	Passport	Ramya	cool.buddy@gmail.com			A5	Df	MagTaan Travel & Holidays Pvt. Ltd.	Idf
14122011PO98	Hero	Prem	prem@ymail.com			A5		MagTaan Travel & Holidays Pvt. Ltd.	nmi
14122011PO88	Day	Ramya	cool.buddy@gmail.com			A1		MagTaan Travel & Holidays Pvt. Ltd.	nmi
14122011PO97	Hero	Preetha	preetha@gmail.com			A2		MagTaan Travel & Holidays Pvt. Ltd.	nmi
14122011PO96	Hondai	Ss	ss@gmail.com	s@gmail.com	Dfd	A2		MagTaan Travel & Holidays Pvt. Ltd.	nmi
14122011PO95	Tata	Prem	prem@ymail.com			A4		MagTaan Travel & Holidays Pvt. Ltd.	nmi

3. If you select Passport or visa in service form must enter the reference. Otherwise no need. Customer reference, value, EmailID Cc is optional.

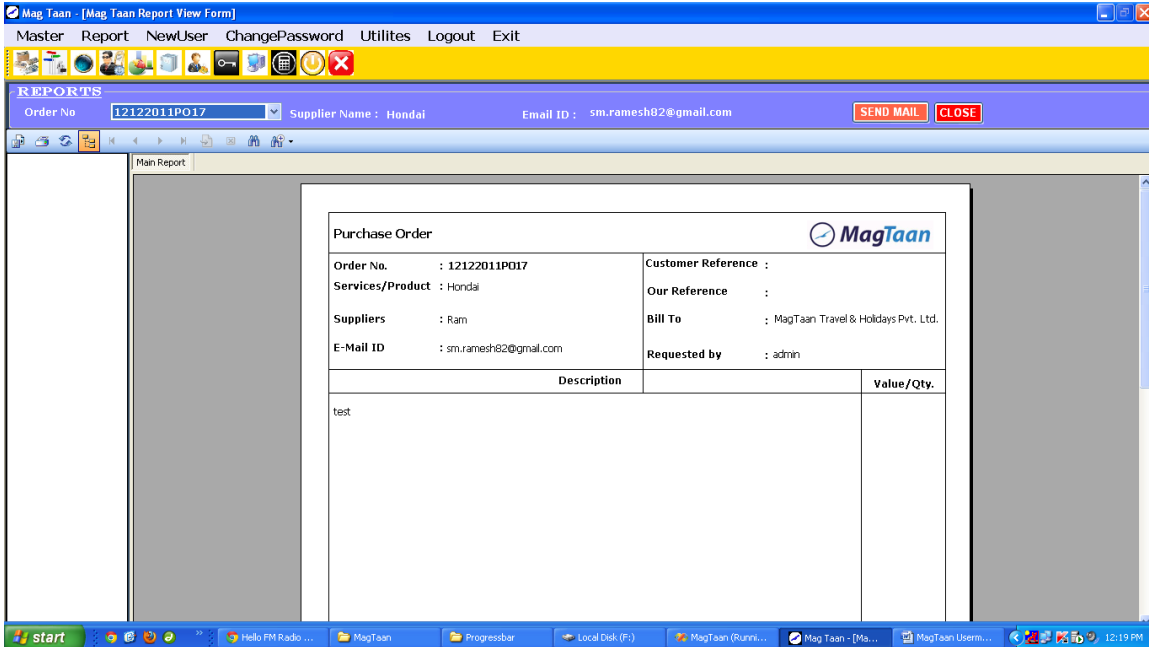


4. If you select supplier, the corresponding supplier Emailed displayed.
5. Attach, what file you like to send example Passport scan copy and visa.
6. If u attach a wrong file, remove button is used to remove the unwanted files.
7. If you enter all details, then click the send button the attached file sends to the corresponding Email id.
8. We can update & delete the Purchase Order details. If you update or delete Purchase Order details double click the gridtable.



View Purchase Report (Ctrl+R):

1. Select one Order No, the corresponding login person name will be displayed, and then the MailID will be displayed, who you have to send.
2. Click send button the mail will send.




Mag Taan - [Mag Taan Report View Form]

Master Report NewUser ChangePassword Utilites Logout Exit

REPORTS

Order No : 12122011PO17 Supplier Name : Honda Email ID : sm.ramesh82@gmail.com **SEND MAIL** **CLOSE**

Main Report

Purchase Order 

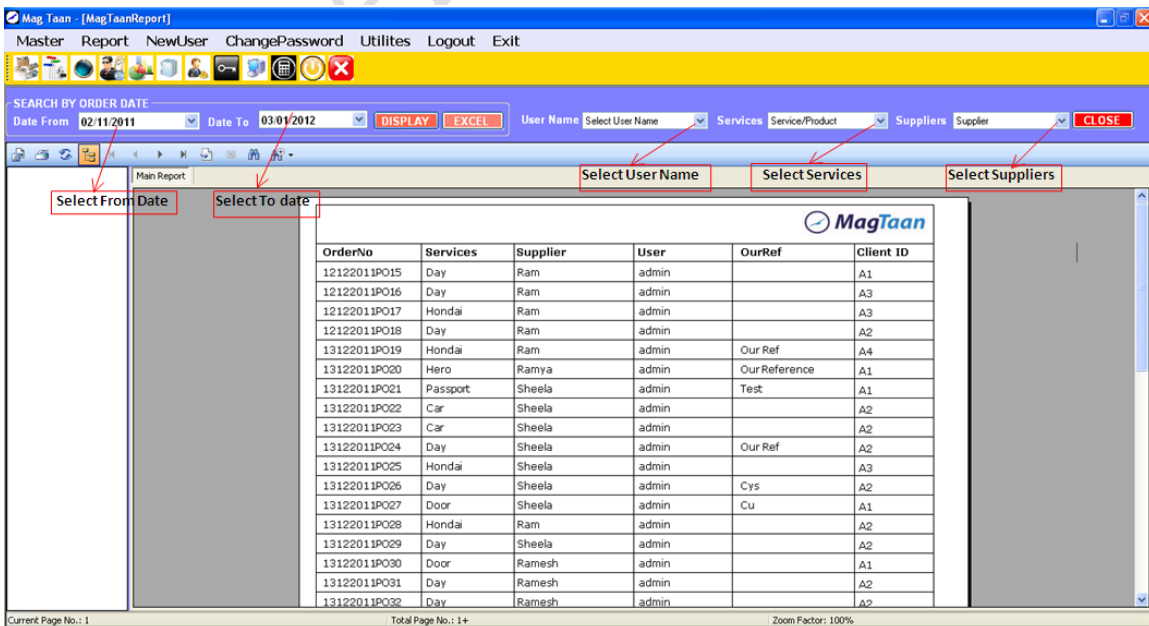
Order No. : 12122011PO17 Customer Reference :
 Services/Product : Honda Our Reference :
 Suppliers : Ram Bill To : MagTaan Travel & Holidays Pvt. Ltd.
 E-Mail ID : sm.ramesh82@gmail.com Requested by : admin

Description	Value/Qty.
test	

start Hello FM Radio ... MagTaan Progressbar Local Disk (F:) MagTaan (Runni... Mag Taan - [Ma... MagTaan Userm... 12:19 PM

View Purchase Report Date Wise (Ctrl+D):

1. Select from date and to date, then click display button. The details will be displayed between the from date & to date.
2. Select username or supplier or service the person order no only displayed.




Mag Taan - [MagTaanReport]

Master Report NewUser ChangePassword Utilites Logout Exit

SEARCH BY ORDER DATE

Date From 02/11/2011 Date To 03/01/2012 **DISPLAY** **EXCEL** User Name Select User Name Services Service/Product Suppliers Supplier **CLOSE**

Select From Date Select To date Select User Name Select Services Select Suppliers

Main Report 

OrderNo	Services	Supplier	User	OurRef	Client ID
12122011PO15	Day	Ram	admin		A1
12122011PO16	Day	Ram	admin		A3
12122011PO17	Hondai	Ram	admin		A3
12122011PO18	Day	Ram	admin		A2
13122011PO19	Hondai	Ram	admin	Our Ref	A4
13122011PO20	Hero	Ramya	admin	Our Reference	A1
13122011PO21	Passport	Sheela	admin	Test	A1
13122011PO22	Car	Sheela	admin		A2
13122011PO23	Car	Sheela	admin		A2
13122011PO24	Day	Sheela	admin	Our Ref	A2
13122011PO25	Hondai	Sheela	admin		A3
13122011PO26	Day	Sheela	admin	Cys	A2
13122011PO27	Door	Sheela	admin	Cu	A1
13122011PO28	Hondai	Ram	admin		A2
13122011PO29	Day	Sheela	admin		A2
13122011PO30	Door	Ramesh	admin		A1
13122011PO31	Day	Ramesh	admin		A2
13122011PO32	Day	Ramesh	admin		A2

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