erg	0	

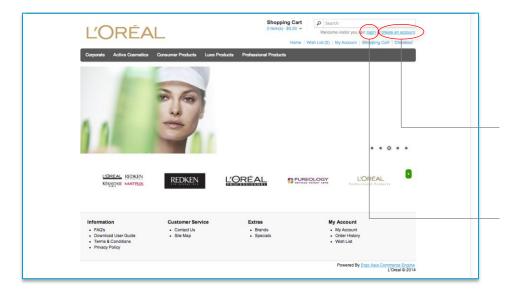
Document No:	001	Document Name:	L'Oreal Australia Online Store – User Guide
Geography:	Australia		
Release Date	28/04/14	Review Date:	28/04/15
Version No:	1.0	Approved By:	Amanda Winton



L'Oreal Online Store – User Guide

- Please direct any technical questions or enquiries to <u>lorealsupport@ergoasia.com</u>.
- Make a note of your order ID at all times, as you will need to quote it if you need to make an enquiry regarding an order.
- Users will be timed out of the Online Store after approximately 10 minutes when there is no activity. If you are working on a product, ensure you complete each step in full to avoid losing work.
- Preferred web browsers are Chrome and Firefox.

Accessing the Online Store and New User Registration



From your browser go to: http://lorealcommerce.ergoasia.com/lorealstore

Add this URL to MY LINKS on your home page.

NEW USER REGISTRATION ONLY

New users should click the **Create an Account** link on the login page

Existing users can log in to the system clicking the login link

NOTE: Your email address is your username

Oxponent Advive Oxementers Ornnumer Products Professional Products Home + Account + Bagister Account Register Account + Bagister Image: Account + Bagister Upur Arready hypers an account with us, please login at the login place - Account
* Telephone: Vour Address Company: * Address 1: Address 2: * Ony:

NEW USERS ONLY

Fill in the details and submit the form.

You will be set up in the system and notified via email of your details to log in.



L'Oreal Storefront

Once successfully logged in, you can access the storefront. Shopping Cart O Search L'ORÉAL The links to on the page will take you to their relevant locations You are logged in as L'Oreal (Logout) - Credit \$0.00 Wish List (0) My Account Shopping Cart Che Home inside the site. Corporate Active Cosmetics Consumer Products Luxe Products Professional Products Shopping Cart Organia Aulte Carrolia Quickly access your active shopping cart hopping Car Nation Control of the United Total by clicking the link. Marteni 10734 Gilijano 1173 Teni 11730 E L'ORÉAL REDKEN ĽORÉAL PUREOLOGY NOTE: This will appear empty if you have REDKEN L'ORÉAL -KERASTASE MATRIX no items in your cart. It is possible to log Ny Assess - Romanni - Doornamy out of the system with items in your cart and return at a later date to place the order against those items. All items will Information **Customer Service** Extras My Account My Account
 Order History remain in your cart until such time as you FAQ's Contact Us Brands Download User Guide · Site Map Specials decide to checkout. Terms & Conditions · Wish List Privacy Policy Powered By Ergo Asia Commerce Engine L'Oreal © 2014 Stepping East p L'ORFAL L'ORÉAL L'ORÉAL Create Add Descent Adva Descelar Create Autor Corre Organia Auber-Damaka By Assessed Ay Cream ergo Information - Fright - Restricted Interfactor - Network Control (1997) - toractor - toractor - bactor Erme - Burch - Roman Wy Account - Ry Hotel - Biological - Biological - Biological L'Oreal Online Store - User Guide

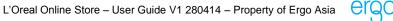
Category Links Click these links to access the products. User Manual Click this link to download a copy of this user Manual Frequently Asked Questions Opens the FAQ's. Please review this section carefully. If you are experiencing issues, any questions you may have should be answered here.

Order History

This is a quick link to your order history. Close the window to return to the landing page if required.

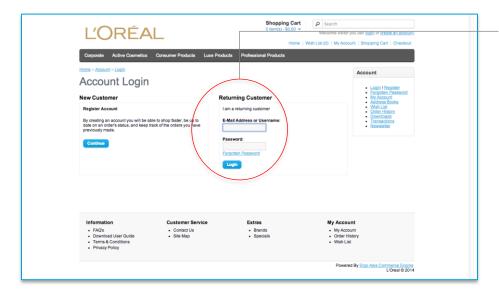
My Account

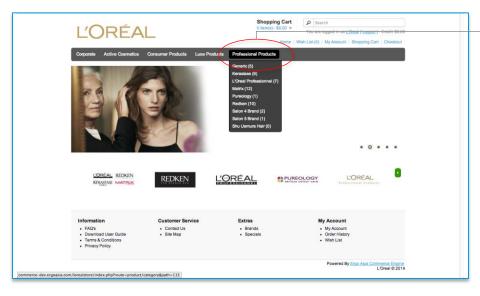
This is a quick link to your personal account details. Ensure your details are kept up-to-date as they will pre-populate the order page each time you place an order.





Creating a shopping cart order





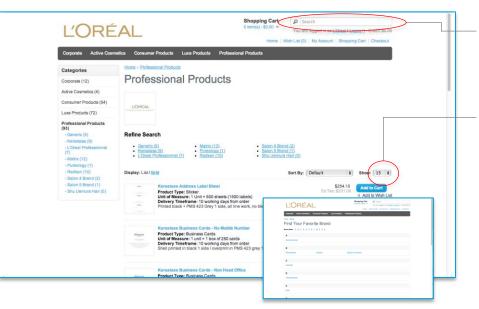
Existing users can log into the system by entering the appropriate details

Select the relevant product **category folder**, for example, Professional Products, from the next screen.

NOTE: The process is the same for all items.

Searching for products

Categories Professional Products Comparing (12) Home + Paroface Database Active Connector (40) Consumer Products (72) Professional Products (72) Professional Products (72) Professional Products (72) Extension (7) - Addres Connector (7) - Salado 4 Brand (2) - Addres Connector (7) - Salado 4 Brand (2) - Addres Connector (7) - Salado 4 Brand (2) - Addres Connector (7) - Salado 4 Brand (2) - Addres Connector (7) - Salado 4 Brand (2) - Addres Indexement (7) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2) - Salado 4 Brand (10) - Salado 4 Brand (2)				You are logged in as LOreal (Lo Wish List (D) My Account Shoppin	
Professional Products (N) - Canadic (S) - Canadi	Categories Corporate (12) Active Cosmetics (4) Consumer Products (54)				
Unit of Massure 1: Unit = 500 sheets (1500 abrels)	Professional Products (93) - Generic (5) - Kerastase (9) - L'Oreal Professionnel (7) - Matrix (12) - Pureology (1) - Reduen (10) - Salon 5 Brand (2) - Salon 5 Brand (2)	Generic (5) Korastele (9) L'Orasi Portessionnel (7) Bisplay: List / Ords Kerastase Address Lai	uneology (1) • Salon 5 Bri adken (10) • Shu Uemur	sort By: Default \$	Add to Cart
		Unit of Messure: 1 Unit Delivery Timeframe: (1 Prinaed black + PMS 423 Kerastase Business C Product Type: Business Unit of Messure: 1 unit Delivery Timeframe: (1	working days from order Grey 1 side, all line work, no bleed. Sheet: ards - No Mobile Number Cards = 1 box of 250 cards working days from order	alze 317mm d x 210mm wide, gange. \$74.34 Ex Tex: 367.58	Add to Cart



All the products inside that category will be listed on the page. **Locate** the product you would like to order.

NOTE: To switch the view between List and Grid, click the preferred view style

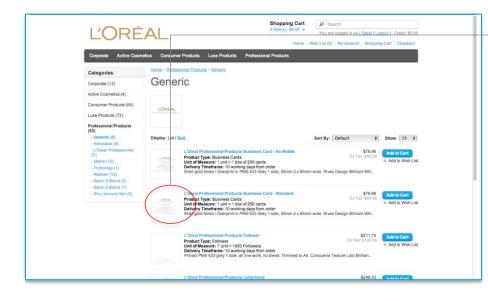
You can also find products using the search functionality within the Store. If you know the name of the product you are looking for, type the name into the **search field**. Click the magnifying glass to display the required product.

You can change the number of items displayed per page by clicking the **show** drop down

You may like to search by Brand. You can do this by clicking on the **Brand** link in the footer at the bottom of the page.

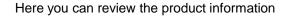


Customising Products



Locate the product you wish to order.

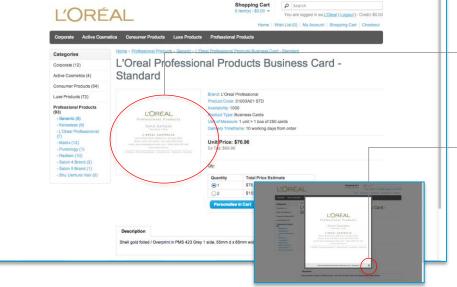
To ensure you are selecting the correct product, you can click on the product name or image to see more information about the product.



If the preview still is not large enough, or does not show enough information, click the image.

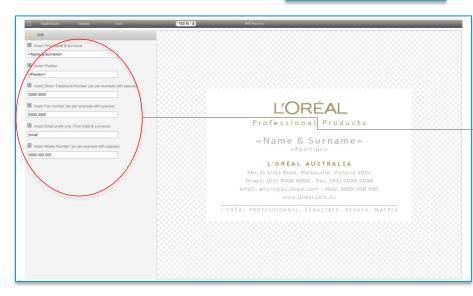
A pop up will open in your web browser. Click the close button to close the pop up and continue with your order.





Customised Products

Corgenies Consumer Products Develoanties / Endeational Choducts + General + LCharal Products Categories Laws Products / General + LCharal Products Business Catel - Standard Corporates (12) Laws Products (13) Laws Products (13) Laws Products (13) Commente (14) Consumer (15) Consumer (16) Consumer (16) - Products (12) Products Products (12) Professional Products (12) Products Products (12) - Restance (1) - Products (12) - Namelog (1) - Restance (1) - Balance Rise (1) <t< th=""></t<>
Comparise (2) L'Oreal Professional Products Business Card - Active Committer (2) Standard Comparise (3) Standard Comparise (1) Standard Comparise (1) <t< th=""></t<>
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Consume Products (54) Luce Products (54) Professional Products (54) Professional Products (54) Professional Product Coles: 31003A01 STD Availability: 1000 Product Coles: 31003A01 STD Availability: 1000 Professional COLEME Prof
Luxe Products (r2) Professional Products (r2) Professional Products (r2) Professional Products (r2) Professional Product (r2) Professional Product (r2) Professional Product (r2) Professional Product (r2) Professional Professional Product (r2) Professional Product (r2) Professional Product (r2) Professional Product (r2) Professional Professin
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Professional Products (%3) LOREAL Friendstein (%) Availability, 1000 - Generic (%) Friendstein (%) - Orden Professionnel (%) Sans Sans Sans Sans Sans (%) - March (%) Terrestein (%) - March (%) Sans Sans Sans Sans Sans (%)



Select the Quantity you require and click the **Personalise in Cart** button

NOTE: Ensure the Unit of Measure is checked before selecting your ordering quantity.

If you have searched for a product and located it through the Category / Product list, only an Add to Cart button will appear. By clicking the **Add to Cart** button, the product page will open (as per the image on the left) so that you are forced to customise the product before checking out your order.

Another window will open in your web browser.

NOTE: Only certain areas of products are customisable. These differ from product to product.

In the left hand side template edit pane, **enter your customisation** details.

NOTE: Be sure to scroll to the bottom of the customisation pane, to ensure no selection or manual entry fields are missed.



Click the **update** button.

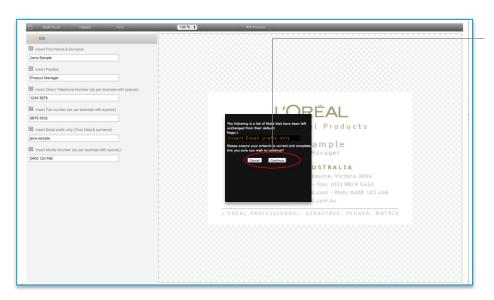
The information you entered will display on the template.

If you have made a mistake, or want to change the information entered, re-enter the information in the template edit pane and click update to preview your item.

100 % 📀 🔻 Edit Insert First Name & Surname Jane Sample Insert Positie Product Manage 2 Insert Direct Tel 1234 5678 L'ORÉAL Insert Fax number (as per example with spaces) 9876 5432 Professional Products Insert Email prefix only (First initial & surname) jane.sample Jane Sample Insert Mobile Number (as per example with sp 0400 123 458 L'ORÉAL AUSTRALIA Direct: (03) 1234 5678 - Fax: (03) 9876 5432

When you are happy with the layout, click Save





Shopping Cart ₽ Search L'ORÉAL You are logged in as L'Oreal (Logout) - Credit \$0.00 ome | Wish List (0) | My Account | Shopping Cart | Checko Corporate Active Cosmetics Consumer Products Luxe Products Home > Shopping Carl Shopping Cart Product Name Total Image Model Unit Price 31003A01 STD \$76.96 \$76.96 L'Oreal Professiona - Job Template ID: 931 ional Products Business Card - Standard 1 : 🛟 🗶 % 🕐 🖪 Sub-Total: \$69.96 GST (10%): \$7.00 Total: \$76.96 Information **Customer Service** Extras My Account FAQ's Contact Us Brands My Account Download User Guide
 Terms & Conditions Order History
 Wish List Site Map Specials Privacy Policy Powered By Ergo Asia Commerce Engine L'Oreal © 2014 A prompt may appear asking you to ensure all fields are checked and filled out. You will not fill out all fields on each template, so double check that you have filled out the fields you want customised and then click **continue**.

You will be returned to the online store.

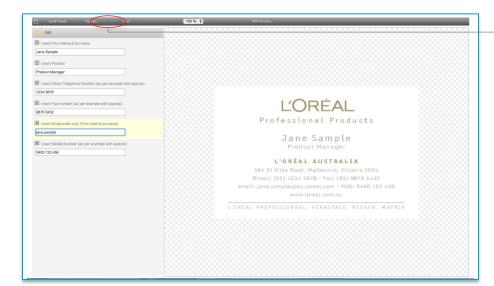
From here, navigate to find additional product to add to your cart. You can add multiple items to your cart.

NOTE: It is possible to log out of the system with items in your cart and return at a later date to place the order against those items. All items will remain in your cart until such time as you decide to checkout.



Checking customised products in the cart

Ľ	DRÉA		Shopping 2 item(s) - \$	151.30 - You me logs	red in as <u>Coreal (Lopout)</u> - (
Corporate	Active Cosmetics	Consumer Products Luxe Produc	ts Professional Product			
Home = Sho	pping Cart					
Shop	ping Cart					
Image	Product Name		Model	Quantity	Unit Price	Tota
-	L'Oreal Professional Pro - Job Template ID: 931	ducts Business Card - Standard	31003AD1 STD	1	\$76.96	\$76.9
100	Koraslaso Business Con - Job Template ID: 933	ds - Standard	31001P01 STD	1	\$74.34	\$74.34
					Sub-Tota	d: \$137.5
					GST (10% Tota): \$13.7 II: \$151.3
		Contin	ue Shopping			heckout
Informa	ition	Customer Service	Extras	My A	ecount	
	nload User Guide s & Conditions	Contact Us Site Map	Brands Specials	• Or	y Account rder History ish List	
				P	owered By Ergo Asia Comm	rce Engin



You may want to re-edit your customised product or check that it was customised correctly. To do this, **click the Pencil and Scissors** icon.

NOTE: Only complete this activity if you want to CHECK a customised template in your cart.

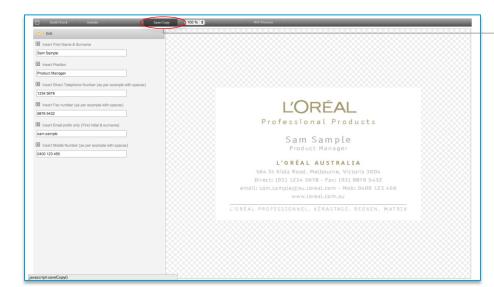
- If changes are required: The template that you customised can be checked. If any changes are required to be made, enter the details in the template edit pane, then update. When happy with the layout click save
- 2. If no changes are required: Click the Save button

You will be returned to your shopping cart.



Creating alternate versions of customised products in the cart

Ľ	DRÉA		2 item(s) - 5	You are logged in a Home Wish List (0) My Accou	s <u>L'Oreal (Logoul) - Credit 30</u> nt Shopping Cart Checko
Corporate	e Active Cosmetics	Consumer Products Luxe Product	ts Professional Product	5	
Home = Sho	opping Cart				
Shop	ping Cart				
Image	Product Name		Model	Quantity	Unit Price Tot
	L'Oreal Professional Pro - Job Template ID: 931	oducts Business Card - Standard	31003A01 STD	1: 1 × 6 1	\$76.96 \$76.9
App.	Korastaso Business Car - Job Template ID: 933	rds - Standard	31001P01 STD	1: 0 × % 0 0	\$74.34 \$74.3
					Sub-Total: \$137.5
					GST (10%): \$13. Total: \$151.
		Continu	e Shopping		Checkout
Informa	ation	Customer Service	Extras	My Accourt	nt
• Term	s nload User Guide is & Conditions icy Policy	Contact Us Site Map	Brands Specials	My Accou Order His Wish List	tory
				Democratic	By Ergo Asia Commerce Engli



You may want to create another customised template off the template you have already in your cart. To do this, **click the Blue pages (copy)** icon

NOTE: Only complete this activity if you want to CREATE ANOTHER VERSION OF THE PRODUCT WITH DIFFERENT CUSTOMISATION . If you simply want more items, increase the quantity next to the original item.

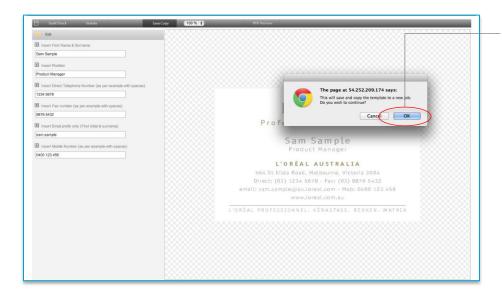
Your template will open with the previous customisations already on it.

Make the changes you require and click **update**. Once happy with the layout, click the **Save cop**y button

You will be returned to your shopping cart.



Creating alternate versions of customised products in the cart



Click ok to continue with your copied product

Corporate	Active Cosmetics	Consumer Products	Luxe Products	Professional Product	8			
Shop	oing Cart							_
Image	Product Name			Model	Quantity		Unit Price	Total
	L'Oreal Professional Pro - Job Template ID: 931	ducts Business Card - S	andard	31003A01 STD	1.	0 🕷 🇯 🛞 🗓	\$76.96	\$76.96
P	Kerastase Business Car - Job Template ID: 933	ds - Standard		31001P01 STD	[1];	C) 🗶 % 🛞 🗭	\$74.34	\$74.34
	L'Oreal Professional Pro - Job Template ID: 034	ducts Business Card - S	landard	31003A01 STD	1.	0 🛪 🐐 🗇 日	\$76.96	\$76.96
							Sub-Total: GST (10%):	
			Continue S	hopping				\$228.25
Informati		Customer Ser	rice	Extras		My Account		

Your product will appear as a copy in your cart.

Reviewing a lo res preview of your artwork

6	ORÉA	_		Home Wish List (0) My Account	Shopping Cart Chec	kout
Corporat	e Active Cosmetics	Consumer Products Luxe Produ	cts Professional Products	5		
Home > Sha						
Shop	oping Cart					
Image	Product Name		Model	Quantity	Unit Price 1	fotal
	L'Oreal Professional Pro - Job Template ID: 931	ducts Business Card - Standard	31003A01 STD	(1) 🕈 🗱 🎇 🖄 🗂 🖪	\$76.96 \$7	6.96
	Kerastase Business Car - Job Template ID: 933	tis - Standard	31001P01 STD	1 : 🕻 🗶 % 🕐 🖪	\$74.34 \$7	4.34
-	L'Oreal Professional Pro - Job Template ID: 934	ducts Business Card - Standard	31003A01 STD	1 + () × % () ()	\$76.96 \$7	6.96
					Sub-Total: \$20	
					GST (10%): \$2 Total: \$22	
		Contin	nue Shopping		Checko	xt
Inform	ation	Customer Service	Extras	My Account		
• FAQ	's nload User Guide	Contact Us Site Map	Brands Specials	My Account Order History		

Shopping Cart ₽ Search L'ORÉA orate Active Cosmetic Home > Shopping Carl Shopping Cart Product Name Total it Price mage \$76.95 \$76.96 - Job Template ID: 931 onal Products Business Card - Standard 31003A01 STD 1 : 0 % % 🕅 🖸 Kerastase Business Cards - Standard - Job Template ID: 933 \$74.34 \$74.34 31001P01 STD 1 : () 🗶 🇯 🕥 🖽 \$76.96 \$76.96 L'Oreal Professional Products Business Card - Standard - Job Template ID: 034 31003A01 STD 1 : 0 🗶 🍓 🕥 🔀 Sub-Total: \$207.50 GST (10%): \$20.75 Total: \$228.25 Checkout LOREAL Information **Customer Service** Extras FAQ's Brands
Specials Contact Us Download User Guide
 Terms & Conditions . Site Map Privacy Policy

You may want to preview your artwork before proceeding.

To do this, click the Download lo res preview button

Click download to continue

You can review your artwork.

NOTE: All downloaded artwork has a 'Draft' watermark built in to prevent downloading of files and printing. This cannot be removed.

Then proceed to checkout.

NOTE: Each order is delivered to a **single** delivery point. If you require items to be sent to multiple delivery points, each of those items must be added to a separate order.

Checkout

ĽORÉAL	Shopping Cart 3 Item(s)=528.25 v V Search You are logged in as LOcat (Logout) - Chedit 50.00 Home Wah List (c) My Account Shopping Cart Cheditout
Corporate Active Cosmetics Consumer Products Home + Streeging Carl + Checkout Checkout Checkout Step 1: Checkout Options Step 2: Billing Details Step 2: Billing Details	Luxe Products Products
First Name: Last Name: Complexy: Address 1: Address 2: Gn: On: Page Code:	
Count: Australia Region / Spite: Please Select Step 3: Dellivery Details	

ĽORÉAL	Shopping Cart 3 item(s) - \$228.25 * Home With List (0) My Account Shopping Cart Checkour	
Corporate Active Cosmetjos Consumer Producis Luxe Prod	ucis Professional Producia	
Home > Shopping Garl > Checkost Checkout		
Step 1: Checkout Options		
Step 2: Billing Details	Modify x	
Step 3: Delivery Details		
I want to use an existing address Iner Sample, 364 5 Kilds Road, Melbourne , Victoria, Australia I want to use a new address Istep 4: Delivery Method Step 5: Payment Method Step 6: Confirm Order	Centres	

You will arrive at the Billing details on the Checkout page. If you have not yet provided a billing address you will need to enter one.

NOTE: After you enter an address the first time it is retained in the system for ongoing use. If you have previously entered a billing address, you will need to **select** the address that is displayed before proceeding or select **I want to use a new address**

Click continue

You will arrive at the Delivery details on the Checkout page.

If you have not yet provided a delivery address you will need to enter one by clicking **I want to use a new address**. If you have previously entered a billing address, you will need to **select** the address that is displayed before proceeding.

Click continue



Checkout

Corporate Addree Costametica Constantee Producti Luse Producti Hondescient Producti Extent Constantee Step 1: Checkoott Options Step 2: Billing Details Constantee Step 3: Delivery Details Verofity - Please select the preferred shipping method to use on this order. Pros Shipping Of the Shipping Add Comments About Your Order Control	ĽORÉAL	Shopping Cart 3 iten(s)-5228.25 V Home Web Lite(0) My Account Shopping Cart Cendout
Step 1: Checkout Options worky • Step 2: Billing Details worky • Step 4: Delivery Details worky • Step 4: Delivery Method worky • Prease select he preferred shipping method to use on his order. Press Shipping Image: The Shipping Stop Add Comments About Your Order Note Your Order	Corporate Active Cosmetics Consumer Products Luxe Product	ts Professional Products
Step 2: Billing Details Monthly > Step 3: Delivery Details Monthly > Step 4: Delivery Method Image: Control of the preferred shipping method to use on this order. Free Shipping So of the preferred shipping Midd Comments About Your Order So of the preferred shipping		
Step 3: Delivery Details Monthly > Step 4: Delivery Method Image: Control of the preferred shipping method to use on this order. Free Shipping Image: Control of the preferred shipping Image: Control of the preferred shipping Image: Control of the preferred shipping Add Comments About Your Order Image: Control of the preferred shipping	Step 1: Checkout Options	
Step 4: Delivery Method Image: Step 2: S	Step 2: Billing Details	Modify »
Please select the preferred shipping method to use on this order. Free Shipping Add Comments About Your Order Store	Step 3: Delivery Details	Modily »
Free Shipping S0.00 Add Comments About Your Order	Step 4: Delivery Method	
Free Shipping Add Comments About Your Order	Please select the preferred shipping method to use on this order.	
Contract	Free Shipping	\$0.00
Control		
		Controls

The Delivery method is defaulted to Free Shipping on the Checkout page. Click **continue**.

Corporate Active Cosmetics Consumer Products Luxe Products Profession	I Products	
Home = Shopping Cart = Checkout		
Checkout		
Step 1: Checkout Options		
Step 2: Billing Details	Nodity »	
Step 3: Delivery Details	Nodiły »	
Step 4: Delivery Method	Nodify »	
Step 5: Payment Method		
Purchase Order Tors commit have a bital of \$0.00 of credits in your account If you would like to limit the amount used toward the transaction, enter the new credit amount to use Add Comments Aboot Your Order	have 0	

The Payment method is defaulted to Purchase Order on the Checkout page.

IMPORTANT: A valid L'Oreal PO needs to be raised. The PO number is required to be entered at the next step, to allow your order to proceed to the supplier.



Corporate Active Cosmetics Consumer Products Luxe Product	cts Professional Products			
Home > Shopping Cart > Checkout				
Checkout				
Step 1: Checkout Options				
Step 2: Billing Details				Modify »
Step 3: Delivery Details				Modify »
Step 4: Delivery Method				Modify »
Step 5: Payment Method				Modify »
Step 6: Confirm Order				
Product Name	Model	Quantity	Price	Total
L'Oreal Professional Profucts Business Card - Standard	31003A01 STD	1	\$76.96	\$76.96
Kerastase Business Cards - Standard	31001P01 STD	1	\$74.34	\$74.34
L'Oreal Professional Products Business Card - Standard	31003A01 STD	1	\$76.96	\$76.96
			Sub-Total:	\$207.50
			GST (10%):	\$20.75
			Total:	\$228.25
* Purchase Order Number:				
Continue				

The order details will appear. If you are happy with your order, **enter the Purchase Order number**. Then click **Continue**.

NOTE: If you need to review any part of the checkout process, click the modify button against the item you need to review.

	ĽORÉAL		Shopping Cart 0 item(s) - \$0.00 -		<u>'Oreal (Logout)</u> - Credit \$0	
You can be an accessfully processed You can be a be accessfully group and accessfully group and be accessfully group and be accessfully group and accessfully group a	Corporate Active Cosmetics Consur	ner Products Luxe Products Profe	ssional Products			
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An order confirmation appears on screen, and you will receive an email containing your order details.

Make a note of your **order number** to use as a reference for any enquiries.



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Please direct any questions you have	to the store owner.		
Thanks for shopping with us online!			
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Click the **Logout** button to exit the Online Store.

Reviewing Your Orders

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Click **My Account** in the store front to access all your order history.

_ Then click **Order History** in the My Orders section of the page

Alternatively, you can access both your account and your Order History from both the bottom of the page menu and the side menu

Corporate	Active Cosmetics Consumer Products	0 ltem(s)	Home Wish List (0) My Account	L'Oreal (Logout) - Credit: \$0.00 t Shopping Cart Checkout	
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The date of your order, your Order ID and the status of your order are displayed along with the total value Order Date, Order ID and Number of items

Status

- Processing Order has been sent to the supplier and is in the process of being produced, packed and delivered
- Completed Order has been sent



ĽORÉA	L	Shopping C 0 ltem(s) - \$0.00 Ho		L <u>Ormal (Logout) - Credit \$0.00</u> ht Shopping Cart Checkout
Corporate Addive Costmetica Home + Account + Onter History Order D: #749 Date Added: 2804/2014 Products: 3	Consumer Products Luxe Product		Status: Processing Showing 1 to 1 of 1 (1 Pages) Continue	Account add Account add Account Praework Address Add
Information • FAQ's • Download User Guide • Terms & Conditions • Privacy Policy	Customer Service Contact Us Site Map	Extras • Brands • Specials	My Accoun My Accour Order Hist Wish List Powered	nt

If you would like to view old order details, click the **magnifying glass** icon next to the order you wish to review.

Order details are displayed.

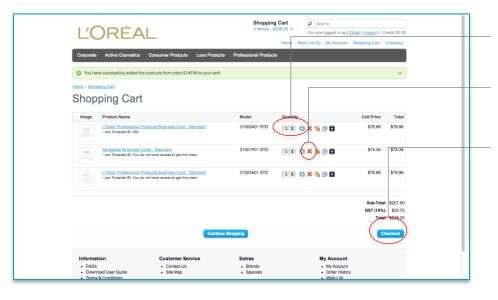
Click **continue** to return the order history list.

Order Details							Password Address Books Wish List	
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Payment Address			Shipping Address				Newsletter Logout	
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Product Name			Model	Quantity	Price	Total		
L'Oreal Professional Produ	cts Business Card - Sta	indard	31003A01 STD	1	\$76.96	\$76.96		
Kerastase Business Cards	- Standard		31001P01 STD	1	\$74.34	\$74.34		
L'Oreal Professional Produ	cts Business Card - Sta	indard	31003A01 STD	1	\$76.96	\$76.95		
					Sub-Total:	\$207.50		
					GST (10%):	\$20.75		
					Total:	\$228.25		
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Repeat Orders

LOOREAL Corporate Addres Addre	reumer Products Luxe Products Gustomer: LOreal Demo Total: \$228.35	Professional Products	
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You can use the **Reorder** button to organise a duplicate order or a re-order of some items in an original order

Click the **reorder** button next to the order you wish to reorder items from.

Update quantities of the reordered products by entering the new quantity and clicking the **blue arrows**.

Delete any products not required by clicking the X button

Once happy with your order items, click Checkout

NOTE: If you wish to add additional items to your order, click **Continue Shopping** and find the products you wish to add, and add them to the cart before checking out.



Step 1: Checkout Options				
Step 2: Billing Details				Modify »
Step 3: Delivery Details				Modify »
Step 4: Delivery Method				Modify »
Step 5: Payment Method				Modify »
Step 6: Confirm Order				
Product Name	Model	Quantity	Price	Total
L'Oreal Professional Products Business Card - Standard	31003A01 STD	1	\$76.96	\$76.96
L'Oreal Professional Products Business Card - Standard	31003A01 STD	1	\$76.96	\$76.96
		Su	b-Total:	\$139.92
		GS	(10%):	\$13.99
			Total:	\$153.91
* Purchase Order Number:				

Follow the regular checkout process. The order will proceed as normal.

Change Your Personal Details

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Click **My Account** in the store front to access all your order history.

Then click **Edit your Account Information** in the My Orders section of the page

Alternatively, you can access both your account and your Order History from both the bottom of the page menu and the side menu

Update any missing or changed details.

Click Continue when done to ensure your changes are saved.

			Account	_
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Shopping Cart

P Search