

Aprant Odia (Unicode)

User Manual

English Version

Introduction

Aprant Odia provides a Keyboard Manager to write Odia on different Text Editors like MS Word, Excel, Power Point, Word Pad, Note pad and Page Maker. It also provides features like Number to word converter, Spell check in Odia, Bi-directional Dictionary and Different Odia Date formats.

Features and Uniqueness of Aprant Odia

- The Enhanced version of Aprant Odia has added feature of Unicode Editing and Printing.
- No need of any DTP training or so. Simplicity of Phonetic Keyboard Notation compared to others (in addition to Inscript mode for expert DTP professionals). Its been developed keeping a layman's use in mind.
- Uniformity in shape and look & feel of all Odia alphabets. This is very important for Printing purpose. We bet on this.
- All Juktakshyara/Conjunction of Odia Language/Grammar has been covered.
- Our FREE & professional version will enable to create Font independent PDF files. This means you can send any one the PDF files without worrying for the viewer about the fonts.
- Fully compatible with Web Technology using all modern and many Old browsers including Internet Explorer , Firefox, Safari, Chrome and Opera.

Prerequisites

- Microsoft Windows XP, Vista or 7.
- Intel Pentium II, 200 MHz.
- 64 MB RAM.
- 50 MB free disk space.
- Recommended Monitor Resolution 800 X 600.
- CD ROM Drive

Installing and Uninstalling Aprant Odia

Installing Aprant Odia

We recommend the following steps before installing Aprant Odia:-

- Before you install the add-in make sure that all necessary requirements are present on your system.
- Close all running applications.

Installation Steps

- Start Windows
- Insert the Aprant Odia Installation CD in the CD- ROM drive
- Use the 'My Computer' icon on your desktop to navigate to the contents of the CD.
- Double click on the AP_KBDM setup file and run (Or double click on the exe file **AprantKBMSetup-1.0.exe**)
- Aprant Odia setup will get executed. Follow the instructions to install the application.

Setup Initiate:-

On executing the “setup.exe” the setup will gather all necessary information to install the Application. It has two buttons **Next** and **Cancel**



- **Next** Button is used to move forward to next screen.
- **Cancel** Button stops the setup process.

License Agreement Screen:-

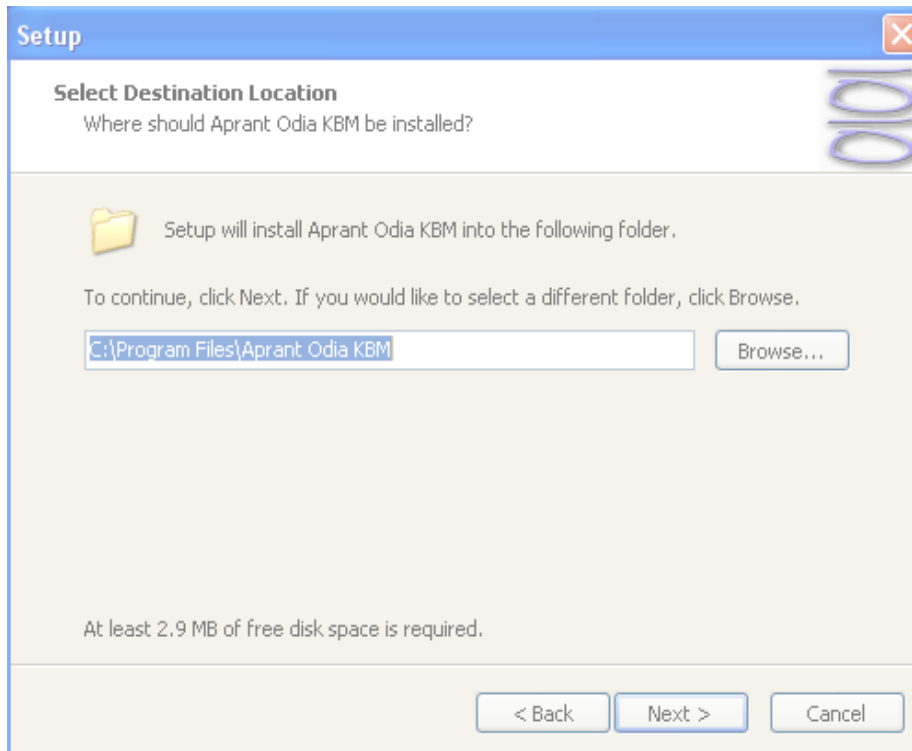
On clicking the Next Button in the above screen the following screen appears. It contains the License Agreement. After clicking on " **I accept the agreement**" option the **Next** button will be enabled. It has 3 buttons: **Back**, **Next** and **Cancel**.



- **Back** Button is used to traverse back to previous screen.
- **Next** Button signifies that the user had read the EULA and accepts the agreement and it moves forward to next screen.
- **Cancel** Button signifies that the user had read the EULA but does not accept the agreement. It stops the setup process.

Select Destination Location:-

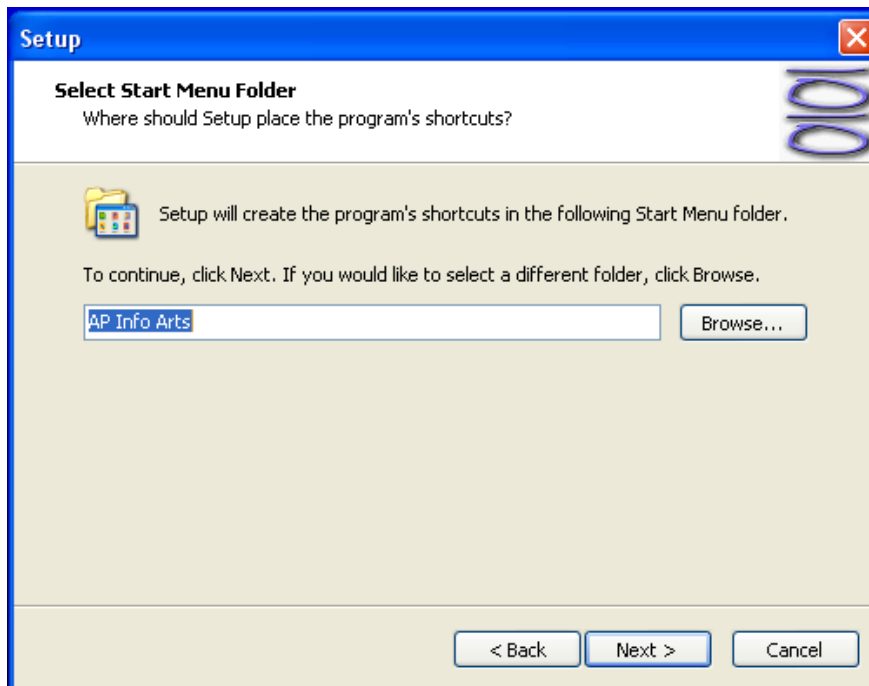
After accepting the agreement the following screen appears. It contains the destination folder of the application (AO). If you want to change the destination location you can change here by clicking Browse button. It has 3 buttons: **Back**, **Next** and **Cancel**



- **Back** Button is used to traverse back to previous screen.
- **Next** Button is used to move forward to next screen.
- **Cancel** Button stops the setup process.

Select Start Menu Folder:-

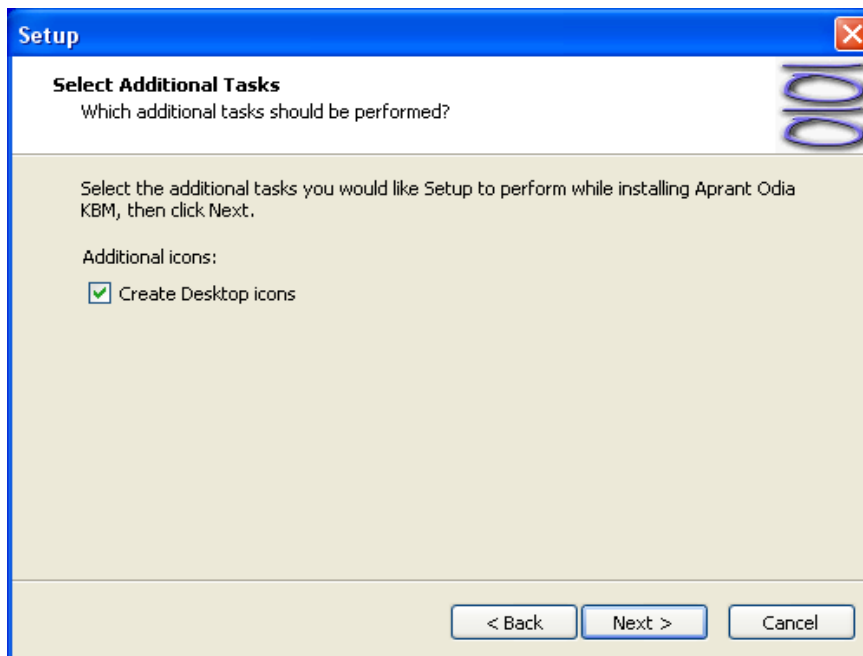
On clicking the Next Button in the above screen the following screen appears. It shows the place of the setup in the program's shortcuts. If you would like to change then click on Browse. It has 3 buttons: **Back**, **Next** and **Cancel**.



- **Back** Button is used to traverse back to previous screen.
- **Next** Button is used to move forward to next screen.
- **Cancel** Button stops the setup process.

Select Additional Tasks:-

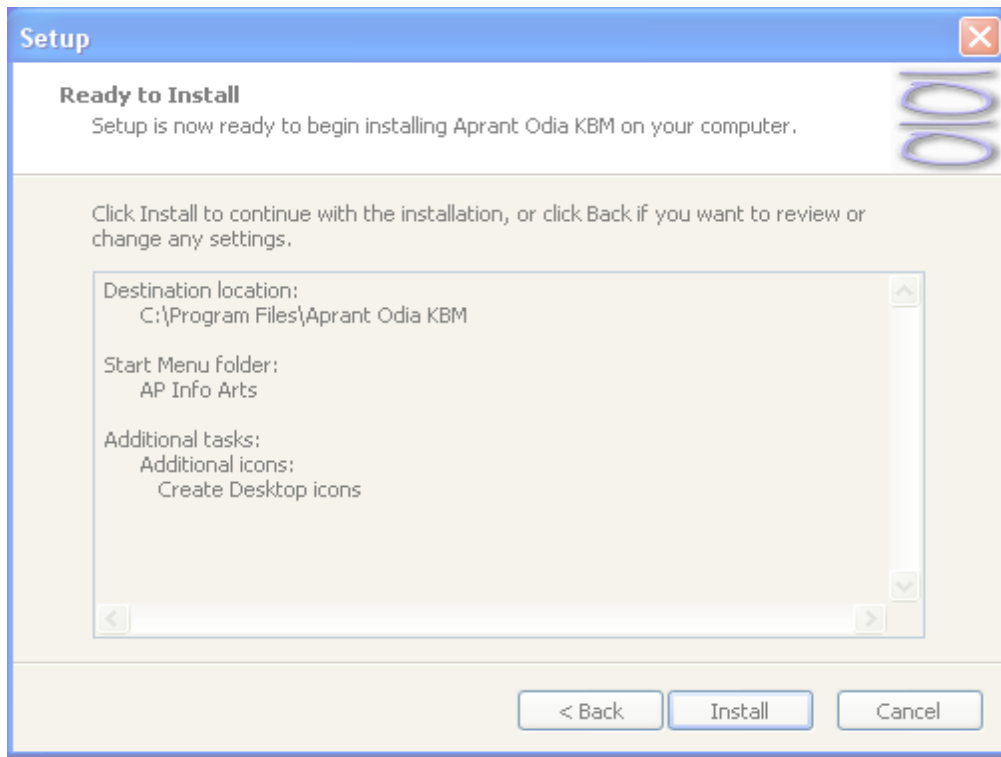
This Additional tasks screen facilitates the user to create a desktop Icon for this application on the desktop. It has 3 buttons: **Back**, **Next** and **Cancel**.



- Click the **Next** button to install the program.
- **Cancel** Button stops the setup process.

Ready to Install Aprant Odia:-

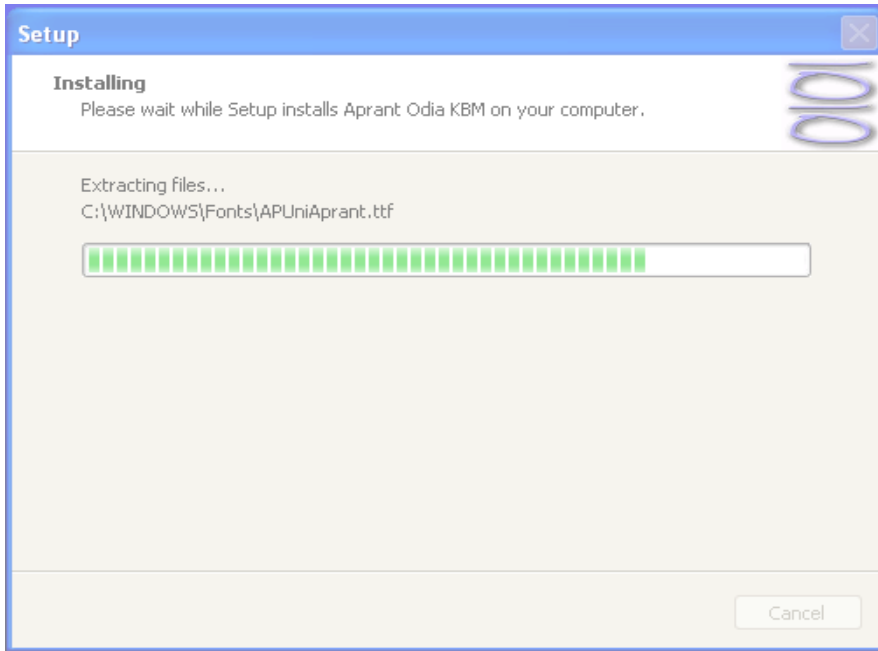
On clicking the Next Button in the above Screen, the following screen appears. It specifies that the setup have enough information to start the installation process. If satisfied, with the configuration, the setup is ready to install Aprant Odia. It has 3 buttons: Back, Install and Cancel.



- Back Button is used to traverse back to previous screen.
- Install Button is used to Install the Application.
- Cancel Button stops the setup process.

Setup Status Screen:-

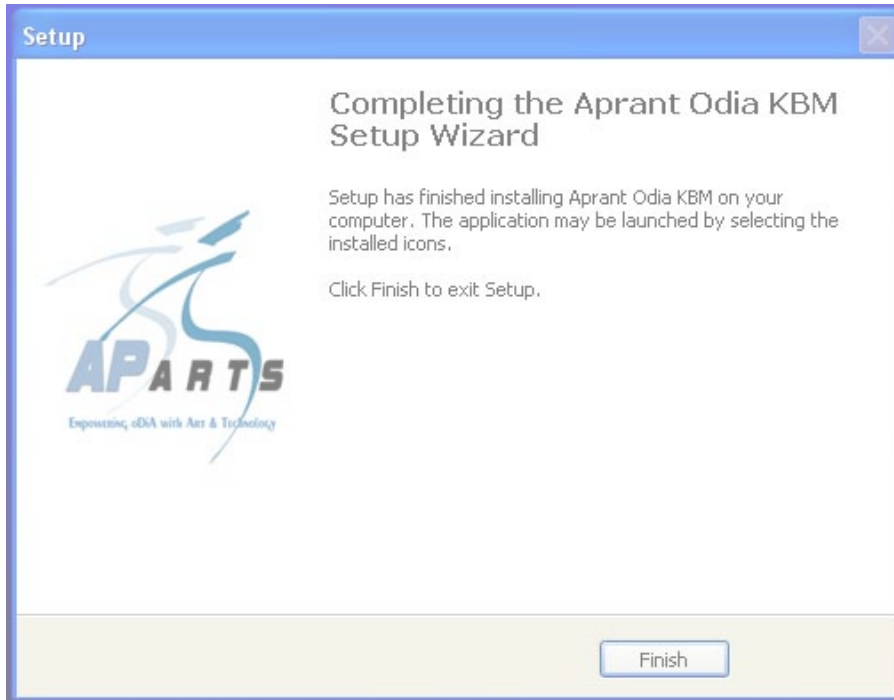
On clicking the **Next** Button in the Ready to Install Program screen, the following screen appears. It shows the status of the installation process. It has button: **Cancel**.



- **Cancel** Button stops the setup process.

Wizard Complete Screen:-

On successful completion of the installation, the following screen appears. It shows installation process of Aprant Odia is finished. It has button: Finish.



- Finish Button stops the setup process.

Installation Issues.

In case of any installation problems, first please check if the system matches the minimum system requirements specified for the software. If the system requirements are compatible, kindly contact the vendor from whom the software copy was obtained or get in touch with the 24 hour AP ARTS Customer Support over e-mail info@aparts.org.

Congratulations.

You have successfully installed Aprant Odia. Now you can use the powerful features of Aprant Odia to create Odia documents.

Uninstalling Aprant Odia

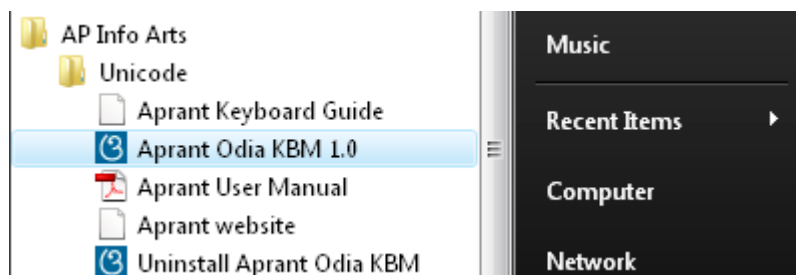
- Click on the 'Start' button on Microsoft Windows and go to 'Settings'.
- On 'Settings', go to the 'Control Panel' and click on it.

- A new Window will open. Click on 'Add/ Remove Programs'.
- A list of currently installed programs will appear in a new Window.
- Navigate to the APRANT ODIA Keyboard Manager program and click on the 'Change/ Remove' button.
- The system will request you to confirm the removal of Aprant Keyboard Manager. Click on 'Yes'.
- APRANT ODIA Keyboard Manager will be uninstalled from your system.

Getting Started.

If Aprant Odia has been installed, you should be able to see the **Ap Info Arts** item in the program list of the start button on Windows. To Start **AO Keyboard Manager** please follow this path.

Start => Programs => Ap Info Arts => Unicode => Aprnat Odia KBM 1.0



Alternatively click on the APRANT ODIA Keyboard Manager icon on your desktop. This is a desktop shortcut that will directly start the software.

User can select the options from the **APRANT ODIA** Keyboard Manager menu by left mouse button clicking on the system tray icon and choosing the settings of the **APRANT ODIA** Keyboard Manager.



Changing the Default Script:-

You can virtually type Odia on any MS Windows based application, wherever there is a Font Dropdown box available.

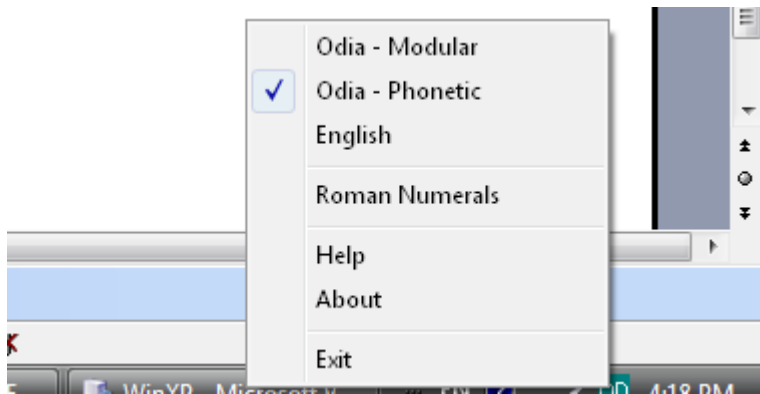
After you start Aprant KBM mentioned above , To enable Odia Keyboard , you must press the "F11" key. Similarly to disable (to type in English) you must press again "F11" Key.

The “F11” key of your computer keyboard represents the switch to ON or OFF the Keyboard Manager.

Important Note : “F11” key represents activation and deactivation of Odia typing .So *F11 toggle between two scripts Odia and English.*

Controlling Aprant Odia

Although Aprant is installed in your system, you have the choice of switching off this option while working with English only documents. You can always switch on Aprant as per your convenience. The Odia-/English option can be used to switch between Odia and English mode.



(**Right-click view of the Icon located in System Tray**)

To Select Odia.

- Click on Odia-Modular or Odia-Phonetic in the Aprant menu. Once you select your choice of keyboard , it is set as default. So that next time you can switch between Odia and English by pressing "F11" function key only.
- By checking or un-checking **Roman Numerals** you can write Roman or Odia Numerals

To Select English.

- Click on English in the Aprant menu.
- Once you are in the selected mode, All available regional languages can be used.

Help:-

- It opens Aprant Odia KBM1.0 Help file or User Manual.

About:-

- It shows the information about the product Aprant Odia.

Exit:-

- Exit the Aprant Odia KBM Application

The Keyboard Layouts Typing Notations.

- **Phonetic Keyboard**

See document at

Start => Programs => Ap Info Arts => Unicode => Aprnat Keyboard Guide

- **Modular Keyboard**

See document at

Start => Programs => Ap Info Arts => Unicode => Aprnat Keyboard Guide

How to type Odia ? (Easy 6 step proceess)

step-1. Start Aprant Keyboard Manager (Make sure it is running on your PC)

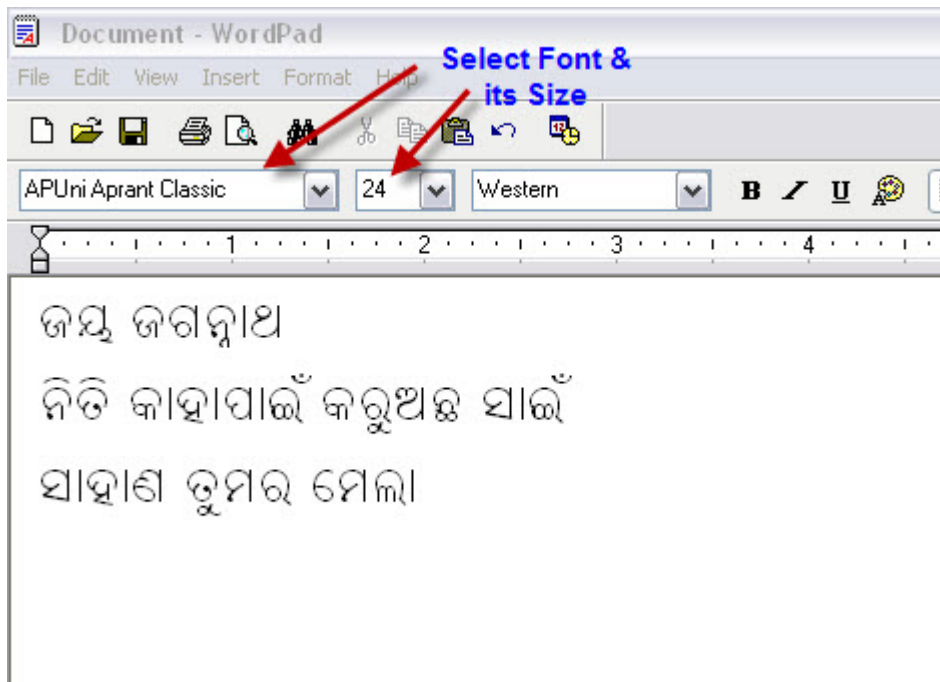
step-2. Open Wordpad or Notepad or any other text processors such as MS word, Excel etc.

step-3. Right click on the icon located in System Tray of your computer, choose your keyboard (Phonetic or Modular) . You will see the Icon is changed to "OD" . The keyboard you selected becomes the default setting. Hence you don't have to choose the keyboard again and again (instead you may choose between English and Odia usig "F11" function key) .

step-4. If required press the "F11" button to switch between English and Odia . Pressing "F11" function key will change the Icon from "EN" to "OD" and vice-versa . "EN" means English and "OD" means Odia mode.

step-5. Select "APUni Aprant" or other Unicode Font and font size to 20 or 24 whatever you like.

step-6. Start typing as per the Keyboard Layout or Guideline given in our document .

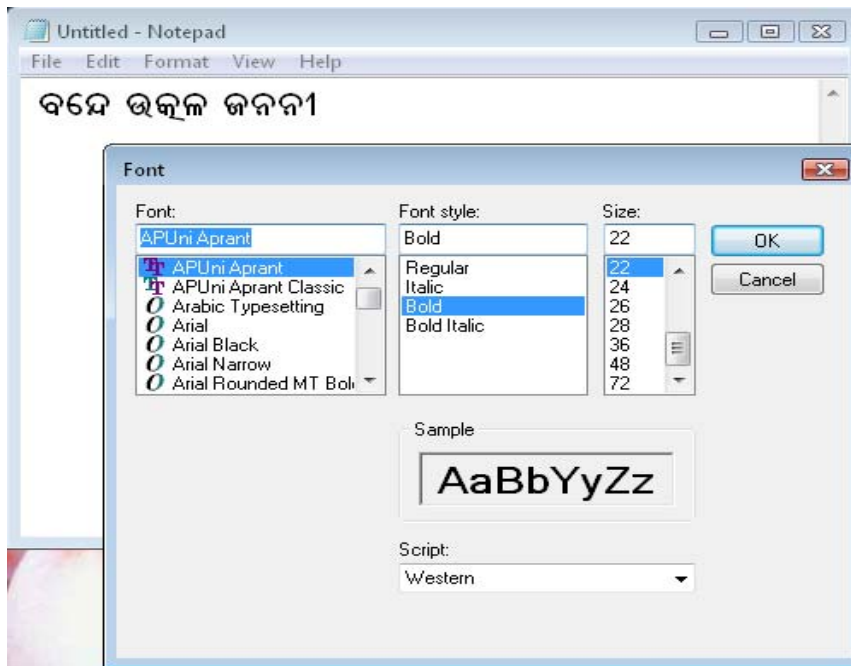


How to type Odia on MS-Word, PowerPoint, Excel etc ?

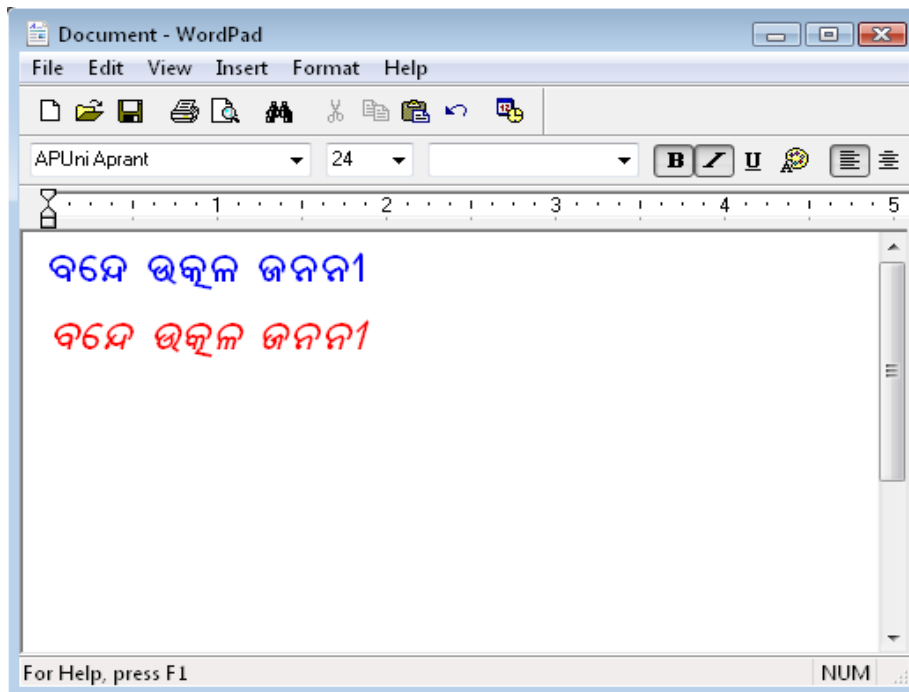
It is the same process that you follow to write Odia on Wordpad or Notead. Similar steps can be followed in case of MS Power Point , MS-Excel etc.

Note : Don't forget to press F11 to toggle the script.

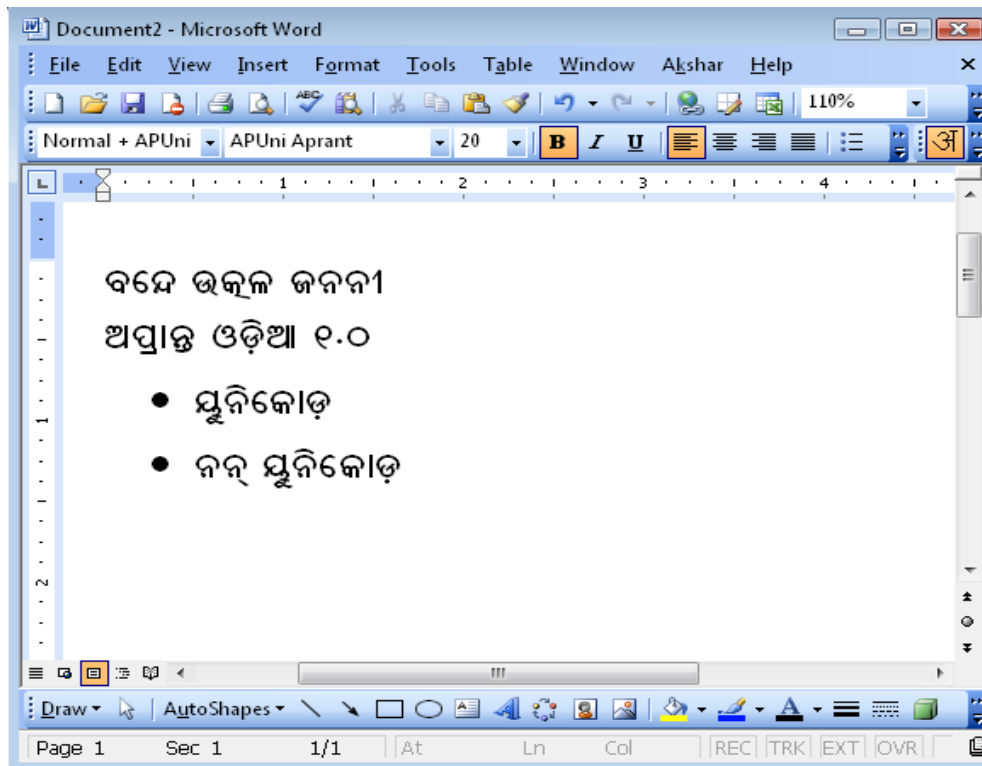
How to type Odia on Notepad ?



How to type Odia on Wordpad ?



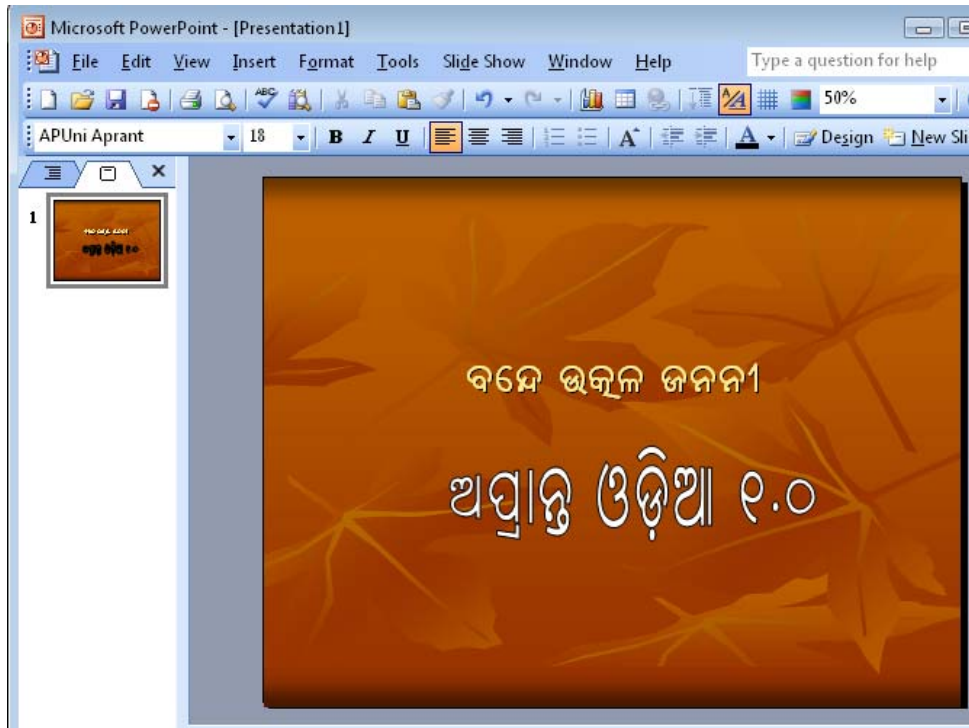
How to type Odia on MSWord ?



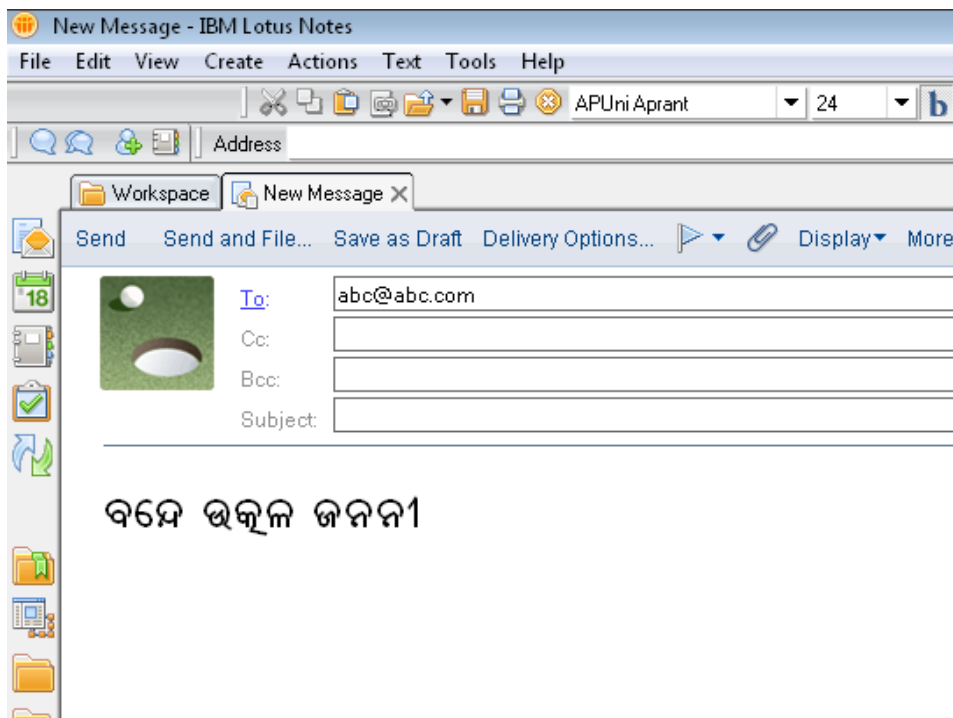
How to type Odia on MS Excel ?

	A	B	C	D	E
1	ନାମ	ଠିକଣା	ବୟସ		
2	ସତ୍ୟଜିତ୍	କଟକ	୨୭		
3	ମାନସ	ପୁରୀ	୨୫		
4	ଶିବ	ଭଦ୍ରକ	୨୮		
5	ସଂଗ୍ରାମ	ଭୁବନେଶ୍ୱର	୩୦		
6					
7					

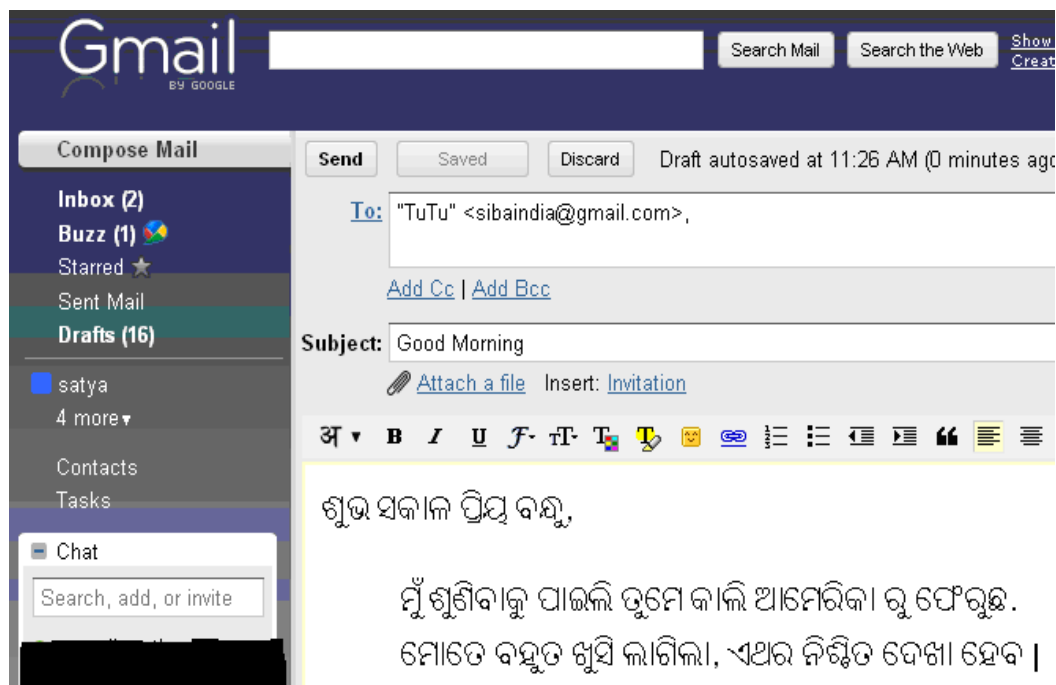
How to type Odia on MS Power Point ?



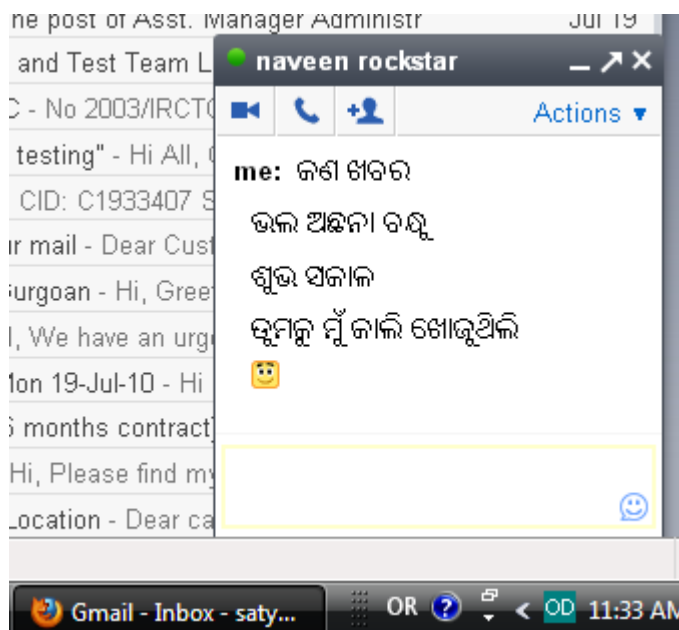
How to type Odia on IBM Lotus Notes ?



How to type Odia on Gmail ?



How to type Odia on Gmail Chat Box?



How to type Odia on Yahoo Mail ?

