Premiere Team Member Website 2.0

Website User Manual

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Section I: Introduction

Welcome to the John Maxwell Team Member website. This new design offers you the flexibility to update your biography, picture, social media links, etc., anytime changes need to be made. You no longer have to wait for the John Maxwell Team to make these types of changes. The most exciting change is you can now display your own links, videos, audio files and other documents (such as Word docs, PDF files and pictures) privately or for all visitors to enjoy. We have also designated spaces for your personal PayPal buttons, allowing you to collect payments and donations from visitors. Below are detailed instructions for your use.

Team Member Website Admin System

The admin system is located at <u>http://admin.johncmaxwellgroup.com/</u>. This site allows users to customize and manage their team member website. Users are able to manage and update the content on their site, like their biography, social media links and picture. The system also allows users to manage a list of their own videos, audio calls, and other documents, as well as adding PayPal buttons to their website for all visitors to partake in (accessible on the website under the section My Content). The user can also set these items as private and manage a list of website users that will be granted access to them (these users can access the page on your website titled "My Exclusive Content").

In the admin system, you cannot edit your preferred email address. This address is associated with your John Maxwell Company affiliate link. To change this email, send your name, your original preferred email address and your updated email address to <u>websupport@johnmaxwellteam.com</u>. Please allow 5 business days for this change.

Team Member Website

Your team member website is an important tool for you to use in building your business. It provides your clients with exclusive content in the form of your own videos, calls and other important documents you would like to share with your clients. Each of your clients can have their own username and password, which you manage, to access the exclusive content. Visitors who are not exclusive members will have access to your bio, services, products, special offers & events, calendar, picture, link to your personal website, a way to contact you, and any content you set as "public".

Section II: Team Member Website Admin System

Logging into the admin site

You should receive your login information in your team member website and business card template delivery letter. Your username will be your preferred email address. If you have not received your login information, please send an email to websupport@johnmaxwellteam.com.



Sample User: <u>sample@gmail.com</u> examplepassword

Once you have your login information, visit the URL: http://admin.johncmaxwellgroup.com/

Here is what you will see the first time you visit the admin system:

(Login)	
Welcome to The John Maxwell Team website portall	

Use the link labeled "[Log In]", in the upper-right corner, to navigate to the login form. You will be brought to the form below where you need to enter in your username and password.

[Log_In]		
Log On		
Username Password	*	
Log On Forgot Password	*	

If you have any issues logging into the admin system please email <u>websupport@johnmaxwellteam.com</u>.

After you have successfully logged into the admin system you will be directed to the home page, seen below:

Welcome Jane D	oe! [Log Off]			
My Website	My Users	My Content	My Password	
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Changing your password

If you would like to change your password simply use the link labeled "My Account", this will take you the following page:

The JOHN MAXWELL
The JOHN MAXWELL LEARN

Once on the page above, just enter your new password. Passwords must be at least 6 characters long.

Manage My Website

To manage your **live** website content, click on the tab "My Website." You can edit your first name, last name, contact phone number, add a link to another website you own, edit social media links (including: Twitter, Facebook, LinkedIn, Pinterest, Instagram, Google+ and YouTube), add a Google analytics account to your website, embed a calendar, add an autoresponder opt-in form code, add or update your biography, chose to display the Google translator, and upload your headshot in the website form fields on this tab.

The headshot file size must be 500 KB or less and be either a JPG, PNG or GIF file type. The recommended width of the picture should be 200 pixels. Please be sure to upload a professional headshot as this is the gateway to your business.

Your biography should be between 200 to 300 words (1,500 characters) and written in first person (me, myself and I) on accomplishments, successes, and how you came to be associated with the John Maxwell Team using the first and ending paragraph below. Please make sure you biography is grammatically correct and there are no spelling errors. Remember these changes are live as soon as you click on the "Save Content" button.

You biography will begin with the following paragraph: "As a John Maxwell Certified Coach, Teacher and Speaker, I can offer you workshops, seminars, keynote speaking, and coaching, aiding your personal and professional growth through study and practical application of John's proven leadership methods. Working together, I will move you and/or your team or organization in the desired direction to reach your goals." **Do not repeat this paragraph by typing it in your text editor.**



You biography will end with the following paragraph: "Contact Me. I am looking forward to assisting you on your journey to becoming a successful leader." **Do not repeat this paragraph by typing it in your text editor.**

Please click on the "Save Content" button to save your changes.

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- scoord and void like it buildings on your website anter asample: https://pixe.google.com/u/Vi~bonc/Haw/Wilfitam In Trace person (IA, Systel and I) and accomplianmental asample: https://pixe.google.com/u/Vi~bonc/Haw/Wilfitam In Trace person (IA, Systel and I) and accomplianmental asample: https://pixe.google.com/u/Vi~bonc/Haw/Wilfitam In Trace person (IA, Systel and I) and accomplianmental asample: https://pixe.google.com/u/Vi~bonc/Haw/Wilfitam In Trace person (IA, Systel and I) and accomplianmental asample: https://pixe.google.com/u/Vi~bonc/Haw/Wilfitam In Trace person (IA, Systel and I) and accomplianmental asample: https://pixe.google.com/u/Vi~bonc/Haw/Wilfitam In Trace person (IA, Systel and I) and accomplianmental asample: https://pixe.google.com/u/Vi~bonc/Haw/Wilfitam In Trace person (IA, Systel and I) and accomplianmental asample: https://pixe.google.com/u/Vi~bonc/Haw/Wilfitam In Trace person (IA, Systel and I) and accomplianmental asample: https://pixe.google.com/u/Vi~bonc/Haw/Wilfitam In Trace person (IA, Systel and I) and accomplianmental asample: https://pixe.google.com/u/Vi/Vi~bonc/Haw/Wilfitam In Trace person (IA, Systel and I) and accomplianmental asample: https://pixe.google.com/u/Vi/Vi/Vi/Vi/Vi/Vi/Vi/Vi/Vi/Vi/Vi/Vi/Vi/		assisting you on your journey to becoming a successful leader.
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nalytics Account and would to use it on your website enter bar hare, example: UA-45/46585-1		
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Browse		
The file should not exceed SDOKB, file types accepted are JMG, M/G, and GJF recommanded within its 2006, Fileade to use a professional headshot this is the gatemate.		The file should not exceed SOOKS, file types accepted are JPG, FMG, and GEF. The recommended width is 200px. Please be sure to use a professional headshot as
this is the gateway to your business.		

Manage My Content

You can see the list of your videos, audios and other document upload to Team Member website by using the link labeled "My Content". Below is a sample list of content.

Welcome Jane Doe! [Log	<u>1 Off</u>]						
My Website My Us	ers My Content	My Passwo	ord				
							The JOHN MAXWELL Team
🖛 Return to Home							
My Content							
Add Content							
Keyword Search							
曲			Search	Clear Search			
Title	Туре	Post Date	Status	Sort Order	Actions		
test006	Audio	Jan 15, 2014	Active	10	Edit	Delete	
Sample Audio Embed 001	Audio	Dec 11, 2013	Active	1	Z Edit	🔜 Delete	
Sample Video Embed 001	Video	Dec 11, 2013	Active	2	Edit	🔒 <u>Delete</u>	
Sample File 001	File Upload	Dec 11, 2013	Active	1	🛃 Edit	🔒 Delete	
Sample File 002	File Upload	Dec 11, 2013	Active	2	📓 Edit	Delete	
Sample Audio Embed 002	Audio	Dec 11, 2013	Active	1	Z Edit	Delete	
Sample Video Embed 002	Video	Dec 11, 2013	Active	2	📓 Edit	Delete	
Sample File 003	File Upload	Dec 11, 2013	Active	3	Edit	Delete	
Sample File 004	File Upload	Dec 11, 2013	Active	4	📓 Edit	Delete	
Viewing: 1 to 9 of 9							

Add a PayPal Button

Paypal allows users with existing PayPal accounts to create their own buttons to display on personal sites and profiles. Click <u>here</u> and follow the instructions for creating a Pay Now button and <u>here</u> to create a Donation button. Once you have generated the button embed code, copy it.

In the admin section, located at http://admin.johncmaxwellgroup.com, select the tab labeled "My

Content." In the top left hand corner, select the icon labeled "Add Content." Add Content. Enter the title of your button. Click on the arrow in the dropdown menu under "File Type" select "PayPal button." Paste the embed code of your button into the box titled "Paypal Button Embed Code", select whether you want the item to be private or public, and click on the button "Save Content." Items labeled Private will be accessible to users with the appropriate login information on the My Exclusive Content page of the live site. Items labeled Public can be viewed by any visitor to the site on the My Content page. At any time if you no longer want this button to be available to your clients, just uncheck the "Is Active" box. In the future you can make this button active again by just checking the box. Please see the image below for further help.

Welcome Jane	My Users	My Content	My Password	Help	
					The JOHN MAXWELL TEAM
🖛 <u>Return to My</u>	Content				
New Conten	t				
Title					
My Button					
Post Date					
12/15/2014					
File Type					
PayPal Button					
Paypal Button En	bed Code				
<pre>(input type=") BuyNouBFibtn l Ginput type="; srg="https:// uynowCC LG git The safer, e (img alt=" bd srg="https://b agit" width="; </pre>	<pre>sidden" name="b uynowCC 16.gif mage" mw.paypalobjec " border="0" n saster way to p order="0" mw.paypalobjec " height="1"></pre>	:NonHostedGuest" ts.com/en_US/i/b ame="submit" alt	> t <u>n/btn_b</u> ="PayPal		
Make Private Is Active	Make Public				
IS ACTIVE					
SortOrder					
0					
Save Content					

Add Links

In the admin section, located at http://admin.johncmaxwellgroup.com, select the tab labeled "My

Content." In the top left hand corner, select the icon labeled "Add Content." Add Content. Enter the title of your link. Click on the arrow in the dropdown menu under "File Type" select "Link." Type the desired link url in the "Link URL" box, select whether the item is private or public, and click on the button "Save Content." Items labeled Private will be accessible to users with the appropriate login information on the My Exclusive Content page of the live site. Items labeled Public can be viewed by any visitor to the site on the My Content page.

Welcome Jane I	Doe! [Log Off]				<u>م</u>
My Website	My Users	My Content	My Password	Help	
					The JOHN MAXWELL Team 🥂
- Return to My	Content				
New Conten	t				
Title					
My Link					
Post Date					
12/15/2014					
File Type					
Link •					
Link URL					
http://www.cnn.c					
Make Private	Make Public				
Is Active					
2					
SortOrder 0					
0	_				
Save Content					



Add Videos

The John Maxwell Team does not allow the upload of video or audio files to our servers. To display videos on your team member website, please upload your video(s) to a video-sharing website such as YouTube, Vimeo or Dailymotion.

	phip A M	linute \\\/	th John I			• 🗆 :
POPULAR: Youth Leader			un John I	viaxwei		,256
Subscribe < 6,082					iii 31	P 0
📫 Like 🗭 📿./	About	Share	Add to	in the second se	վես	-
Share this video Embed	Email					

How to find a video embed code on YouTube

If you are using YouTube go to the video location, click on the "Share" link under the video. Next, click the "Embed" link and copy the code provided in the expanded box below. Please search Google for how to find an embed code for other video sharing websites.

In the admin section, located at <u>http://admin.johncmaxwellgroup.com</u>, select the tab labeled "My Content." In the top left hand corner, select the icon labeled "Add Content.

" 🔒 Add Content

" Add Content" Enter the title of your video. Click on the arrow in the dropdown menu under "File Type" select "video." Paste the embed code of your video into the box titled "Embed Code of Video File", select whether you want the item to be private or public, and select the button "Save Content." Items labeled Private will be accessible to users with the appropriate login information on the My Exclusive Content page of the live site. Items labeled Public can be viewed by any visitor to the site on the My Content page. At any time if you no longer want this



video to be available to your clients, just uncheck the "Is Active" box. In the future you can make this video active again by just checking the box. Please see the image below for further help.

Welcome Jane Doe! [Log (ff]		
My Website My User	5 My Content	My Password	
			The JOHN MAXWELL TEAM
Return to My Content			
New Content			
Title			
POPULAR: A Minute With Joh	n Maxwell, Free Coachin	g Video 🔳	
Post Date			
1/30/2014			
File Type			
Video			
🖲 Make Private 🔍 Make I	ublic		
Is Active			
SortOrder			
0			
Save Content			
Is Active			
SortOrder			
0			
Save Content			

Add Call

The John Maxwell Team does not allow the upload of video or audio files to our servers. To display audio calls on your team member website, please copy the URL location of the audio file.

If your call is located on Free Conferencing, log into your account and go to "Conference History & Recordings." Find the audio call you would like to play on your team member website. Click on the pad lock icon and the "Share Recorded Conference" box will open. Click on the "copy" button to copy the playback URL of your audio call.

Conference View Conference Habory & Recording Preference Image: Control of C			Get On The C	an .		_	-
Display Caller Information: No Allow Download: No Secure Your Recording with a Password: Numeric Password: Numeric Password: (6 digits maximum) Copy the provided URL address below and email to your selected participants: Juptaback URL: Intps://www.freeconferencing.com/playback_ow.html?n=/storage/sgetFC/Qqnjj/lfMVI copy Save Cancel	Conference View Confer	ence History & Recordings	Preferences Help	Contact Us Hy Acc	count		LOGO
Display Caller Information: No Allow Download: No Secure Your Recording with a Password: Numeric Password: (6 digits maximum) Copy the provided URL address below and email to your selected participants: Playback URL: https://www.freeconferending.com/playback_ow.html?n=/storage/sgetFC/Qqnij/ifMVI copy Save Cancel	Start Date: 01/01/2014 📰 Er	Share Recorded Confere	nce		×		
Playback URL: Image: Comparison of the comparison of t	Details Description	Allow Do	with a Password:	(6 digits maximum)		Delete
Save Cancel			address below and email to	your selected participal		4	
		https://www.freeconferen	cing.com/playback_ow.html?n=/s	torage/sgetFC/Oqnjj/ifMVI			
01/24/2014 03:16:48 PM 01/24/2014 03:17:16 PM 28s 1		Save			Cancel		
		01/24/2014 03:16:48 PM	01/24/2014 03:17:16 PM	28s	1		

In the admin section, located at <u>http://admin.johncmaxwellgroup.com</u>, select the tab labeled "My Content." In the top left hand corner, select the icon labeled "Add Content."

Add Content

Enter the title of your audio file. Click on the arrow in the dropdown menu under "File Type" select "link." Paste the playback URL code of your audio file into the box titled "Link URL", select whether the item is going to be private or public, and select the button "Save Content." Items labeled Private will be accessible to users with the appropriate login information on the My Exclusive Content page of the live site. Items labeled Public can be viewed by any visitor to the site on the My Content page. At any time if you no longer want this audio call to be available to your clients, just uncheck the "Is Active" box. In the future you can make this audio file active again by just checking the box. Please see the image below for further help.

🖲 Make Private 🔍 Make Public
Is Active
×
SortOrder
0
Save Content

Welcome Jan	e Doe! [Log Off]			
My Website	My Users	My Content	My Password	
				The JOHN MAXWELL Tean
e Return to	ly Content			
New Cont	ent			
Title				
			A	
Post Date				
1/30/2014				
File Type				
Audio •				
URL Location	of Audio File			
Is Active				
SortOrder				
0				
Save Cont	ent			

Add Other Document such as Word Files, PDF files and Pictures

In the admin section, located at http://admin.johncmaxwellgroup.com, select the tab labeled "My

Content." In the top left hand corner, select the icon labeled "Add Content." Add Content Enter the title of your document file. Click on the arrow in the dropdown menu under "File Type" select "Other File." Click on the button "Choose File", select the file from your computer hard drive, select whether the item is private or public, and click on the button "Save Content." Items labeled Private will be accessible to users with the appropriate login information on the My Exclusive Content page of the live site. Items labeled Public can be viewed by any visitor to the site on the My Content page. **The document upload file is 500 MB.** Any file larger than this size will not upload.

Manage my website users

Each team member website owner can add multiple users who will have access to the content that you have added to your website. This content includes the videos, audio calls, other documents.

User list

In order to see your list of website users use the link labeled "My Users". You will see a screen like the one below:

Welcome Jane	Doe! [Log Off]		A
My Website	My Users	My Content	My Password	
				The JOHN MAXWELL Team
🖛 <u>Return to Hor</u>	ne			
My Website	Users			
add Website	User			
Keyword Search				
8 8			Sea	Search Clear Search
Name	Email		Status	us Actions
tester tester	larry@	jupitertechs.com	Active	ve 🔊 Edit
Viewing: 1 to 1 o	f 1			

Actions on this page are "Add Website User" and "Edit".

Add Website User

To add a new user use the "Add Website User" link which will take you to a page with a form like this:

Welcome Jane	Doe! [Log Off	1		
My Website	My Users	My Content	My Password	
				The JOHN MAXWELL Team
🖛 <u>Return to Us</u>	ers			
New Websi	te User			
Email			A state	
Password			8	
			P	
First Name				
Last Name				
Is Active				
Save Websi	te User			

All these fields are required. The Email must be unique; this becomes the user's login.

Edit Website Users

To edit an existing website user's information use the link labeled "Edit" next to the user's name in the list, as seen here:

This link will take you to the form below for editing the website user information.

Welcome Jane	Doe! [Log Off		
My Website	My Users	My Content	My Password
🖛 <u>Return to Use</u>	rs		
Edit Website	llear tasta	r tester	
Luit Website	o oor. leste	1 100101	
Created Date: 1	12/10/2013 5:28	PM	
Last Modified: 1	2/11/2013 9:30	AM	
Email larry@jupitertech	is com		
Password	0.0011		
tester			Ð
First Name			
tester			
Last Name			
Is Active			
[9]			
Save Websit	e User		
Contraction of the second second			

All these fields are required. The email must be unique and becomes the user's login.



Manage My Landing Pages

The My Landing Pages section allows users to create their own marketing landing pages that will be hosted by their Team Member Website.

A landing page consists of a personalized header, a video, a call to action message (Sign up now!/ Buy now!/Limited spots!) an email marketing form, and some content. The form and the call to action message are also repeated underneath the content.



http://www.johncmaxweligroup.com/kellydellasala/landing/GoFortt?preview=1 Wed Aug 19 2015 18:48:19 GMT-0400 (Eastern Daylight Time)

The list of existing landing pages can be accessed by clicking on the My Landing Pages tab.

My Website	My Users	My Content	My Landing Pages	My Passwo	rd	Help
= Return to Ho	me					
ly Landing	Pages					
Add LandingF	lage					
Name		Url	Status	Actions		
My First Landing	j Page	GoForIt	Active	View	Edit	Delete
This is for your	eyes only	mynewcoollandingpa	age Active	View	🛃 Edit	Delete
Sample Internal	Name	sampleone	Active	View	Edit	Delete

To create a new landing page, click on the "Add Landing Page" link. Then fill out the corresponding form:

Page Url: This is a nickname given to a page. It will appear in the address of the landing page.

Page Internal Name: An internal name given to a page. Will only appear in the list of pages.

Page Header: A message that will appear in the red header of the landing page. Short sentences work best.

Page Content: Text content of the landing page. Can be long and contain special formatting, like bolding, colors, or bullet points.

Video Content: Embed code for a video goes here.

Form call-to-action label: This is the message that will appear right above the form.

Form Content: A field for the side form embed code. Forms can be created with any mail marketing software that supports them, like Awebber of Mail Chimp, for example.

Bottom Form Content: A field for the embed code of the form at the bottom of the page. Can be the same as the Form Content.

Meta Description: A field for the Meta Description.

Meta Keywords: A field for the Meta Keywords.

Header Code: Header tracking code can be put in this field.

Footer Code: Footer tracking code can be put in this field.

Welcome Kelly D My Website		My Content	My Landing Pages	My Password	Help	The	ЈОНИ МАХ	WELL	èam	
e <u>Return to Ny L</u>						2150				
New Landing	Page									
Page Url										
*Page Internal Na	ime									
*Page Header										
*Page Content	· Insort ·	Mau + Format	 Table * Tools * 							
		° 🖬 🗄 • 8								
p										Words
*Video Content										
*Form Call-to-acti	ion Label		li li							
*Form Content										
Bottom Form Con	tent		h							
Socioni Form Con	war 6.									
Note Pressinting			h							
Meta Description										
			6							
Meta Keywords										
			li li							
Header Code										
			h							
Footer Code										
Not Active 🔻										
Save Landing	Page									



Once the Landing Page form is filled out, select whether to make it active or not and click on the Save Landing Page button. The page is now complete and can be viewed using the "view" link next to the page name.

Section III: Your Premiere Team Member Website

Each website has its own unique URL like the one below:

http://www.johnmaxwellgroup.com/janedoe

<u>Homepage</u>

Here is the home page of your website. It includes your picture with the JMT seal, your name, phone number, a description of your services, social links, the Google translator feature, John Maxwell's endorsement video, your autoresponder form for the free gift and special sliding pictures that highlight events and services on your site.



About Me

The "About Me" page displays your biography, name and picture with the JMT seal.



Services

The "Services" page has links to "coaching," "speaking," "mastermind groups" and "leadership assessment." There are links on the home page to these services also. Below is a picture of each of the services pages.

Coaching





Speaking, Workshops, and Seminars



Masterminding

Jane Doe 561-755-2986	The JOHN MAXWELL Team
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	Hold yourself responsible for a higher standard than anghody else expects of pou." - Henry Ward Beecher Contact me for more information.
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Leadership Assessment - part of the affiliate program



Products

The Leadership Assessment tool and the "Products" page are both part of the John Maxwell Company affiliate program. You will receive commissions on products that are purchased using the links on your team member website. For more information, please visit the Frequently Asked Questions on the Online University located at http://www.johnmaxwellgroup.com/faq/#affiliate.

Special Offers & Events

The 15 Invaluable Laws of Growth

Your clients can learn directly from John C. Maxwell on this live recorded call. John teaches on how to apply the time-tested and proven Laws of Growth to unleash your abilities and realize your dreams. He also encourages the listener to join your paid Mastermind Group.

This call will help your clients focus on growing with a purpose, identifying the best environment to support their growth, stretching their abilities and pursuing their lifelong dreams. You can also supplement this call with the information and materials on the Online University.

The Leadership Assessment

The Maxwell Leadership Assessment Tool will help you provide unique and personal feedback to your clients in key areas of leadership behavior. So as you build an environment of trust, actively listen to and focus on the most critical aspects of the conversation of the person you are coaching or working with. This new tool will also help create a plan of action to transform your client into a dynamic leader, not only for themselves but for those they wish to impact and inspire!

A Day About Books

Has your client ever thought about writing a book? In this video series book writing lecture and workshop with John C. Maxwell, Michael Hyatt and Charlie Wetzel, they share their secrets and what they have learned about the secrets of book writing, publishing and promotion.

The "A Day About Books Seminar" is a special bonus for you to give to your clients as a thank you for signing up for your Mastermind Group. This bonus is valued at \$99.00 per person and you are giving it to them for FREE. Get started today using this exciting opportunity to grow your business!

This seminar should **only** be given as a bonus to a client who joins your mastermind group, signs up for a new coaching package, or some other service that is **EXCLUSIVELY** related to your John Maxwell Team business. You cannot sell this seminar as a stand-alone product.

The "A Day About Books Seminar" (ADAB) is protected. To allow your guest to view the ADAB seminar, set them up as a user in your admin panel by clicking on "My Users," see page 9 for detailed instructions. Once completed, you will need to email your visitor their user name and password with the following instructions:

- Go to my website located at <u>http://JohnMaxwellGroup.com/JaneDoe</u>
- Click on the top menu item labeled "My Content"
- Log On using the USERNAME and PASSWORD provided above
- After logging in you will be automatically taken to the "My Contents" page
- To view the "A Day About Books" seminar, click on "Special Offers & Events" in the top menu
- Scroll down to the bottom of the page and click on the "A Day About Books" picture to enjoy the seminar



My Content

When a visitor navigates to your "My Content" page, they will be able to see and use any content you have uploaded and labeled as "Public" in the "My Content" section of the admin. There is no login required for this page and anybody visiting the page has access to the contents on it.

My Exclusive Content

When a visitor navigates to your "My Exclusive Content" page (a sub-page found when hovering over the "My Content" menu item), they will be required to log in to see the contents of the page and the "A Day About Books" (ADAB) seminar. If you have not added them to the "My Users" page in the admin panel, the visitor will not be able to see this page or the ADAB seminar. The "My Content" page contains the videos, audios and other document you have upload to your Team Member website.

After logging in, when a client clicks on "watch" or "listen" beneath the title of your video or audio file the player will automatically open for viewing or listening. The other documents will be available for downloading.





Calendar

You have the option of embedding your calendar so that potential clients can see where you will be speaking or teaching next. If you choose this option, please provide the embed code to your calendar.

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Contact Me Form

This form allows your website visitors to contact you for more information on the products and services you offer.

If you chose, you can display the link to any other website you own. The link can be added in the admin section on the "My Website" tab from field "External Link."

The	JOHN	MAXWELL	Team

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Home About Me Services	Products Special Offers & Events My Content Calendar Contact Me
Jane Doe	
561-755-2986	The JOHN MAXWELL Team
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If you have any questions please send an email to <u>websupport@johnmaxwellteam.com</u>.