LEARNER.ANT-TEACHER.MANUAL

Team 203 EXIT_SUCCESS LearnerAnt Project

3001ICT - I.T. Project Griffith University, 2009

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The Layout Features

Navigating the site

When navigating through the LearnerAnt environment the task bar will be your key tool for accessing your core areas. This Navigation bar is customized to user groups, so students cannot see admin areas for security reasons.



Home – Homepage that displays announcements relevant to user.
Admin – Admin are for updating Users, Subjects, Announcements.

Mailbox – Users can view messages from the system administrators or system.

Login – Login area for user to change accounts.

Dashboard – A User can update their information for their account.
Reports – Users can view their progress throughout their subjects.

Sub navigation functionality

This sub navigational area allows the users access to parts of the site relevant to them. Such as their personal information or mailbox, the sub navigation bar also includes a direct link to a user manual of how to use the sites features and a jump to top of page function.



Top of Page – Jumps page to the top of the web page.

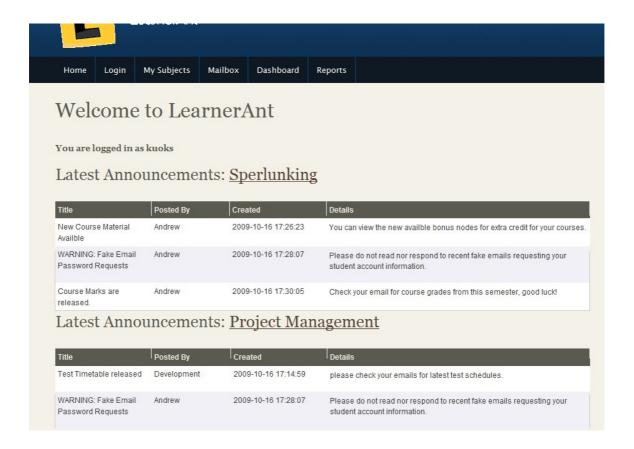
My Mailbox – Links a user to their mailbox.

My Dashboard – Allows the user to update their personal information.

Users Manual – Direct access to this PDF file for any assistance with LearnerAnt.

The Workspace

The work space allows users to either view or edit information of the section of the site they have navigated to. In here is where the unique information from different parts of the site is available for the user.



Working with Tables

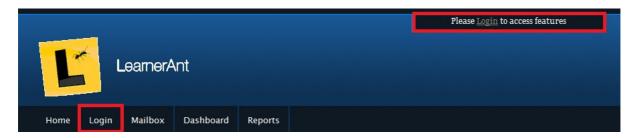
When working with tables within the workspace, users have the ability to sort its information by selecting the field name at top or bottom of the table. This in turn sorts the contained information depending on type by Chronological, Decreasing, Increasing, and Alphabetical Order.



Accessing the Site

Locating the login Area

The 2 main login links are located in the primary navigation bar which allows for quick access for users to login accessing their resources.



First Step is accessing the login area within the workspace, for this to happen you need to navigate to this page.

This can be done by either:

- a) Clicking on Login in the task bar.
- b) Clicking on login in the top right of banner.

Logging In

Once having the login area open within the workspace the user then can enter their login information to gain access to LearnerAnt. Although for this to be achieved, LearnerAnt requires valid login information from the user (username/password).



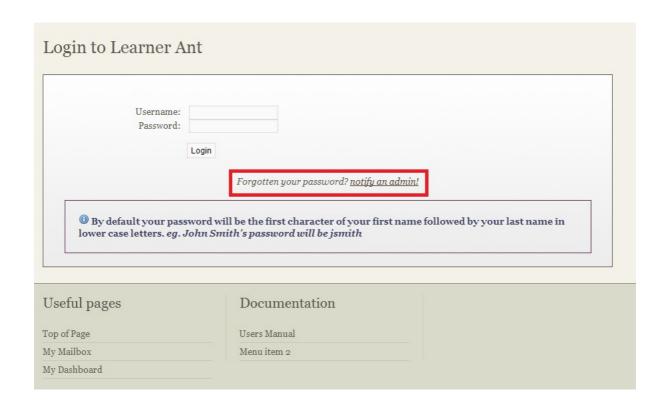
For a user to successfully Login:

- 1) Enter Valid Username in field "Username"
- 2) Enter Valid Password into field "Password".
- 3) Click Login button.

NOTE: Incorrect entry will prompt you above login area and ask for another attempt.

Forgot your password?

If a user forgets their password they can click "notify an admin" to send a request to the admin to reset their details and email them the new account details.

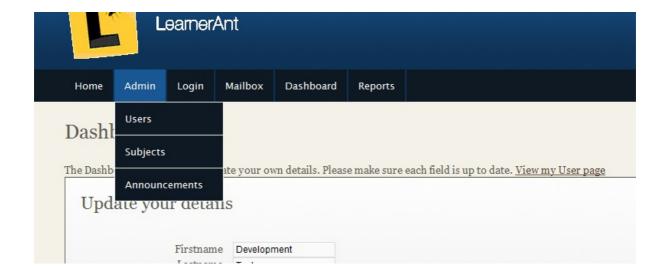


For a User to retrieve their password:

- 1) Click on "notify an admin".
- 2) Enter email address.
- 3) Click send.

Administration

The administration section of learnerAnt allows administrators of the website to regulate and control users and subjects within LearnerAnt.



Users – Manage Users of the LearnerAnt system, (Edit/Remove/Update)

Subjects – Manage Subjects and their corresponding learning paths.

Announcements – Update/Post/Remove Announcements for LearnerAnt subjects.

User Management

In this section the administrator is able to view all the users of learnerAnt and is able to update, add, delete and reset the password of users within the system.



To add a User:

- 1) Click "Add one or multiple Users".
- 2) Enter the valid parameters for user into fields.
- 3) Then click Go.

NOTE: When a new user is created their password will made of the first character of their first name added to their last name in lower case *eg. Jsmith*.

To view a User:

- 1) Click Magnifying glass in actions column.
- 2) You will be displayed all information about user in new workspace.

To remove a User:

- 3) Click Cross in actions column.
- 4) Click "OK" to confirm deletion.

To edit a User:

- 1) Click the pencil in actions column.
- 2) Update fields were required.
- 3) Click Edit User.

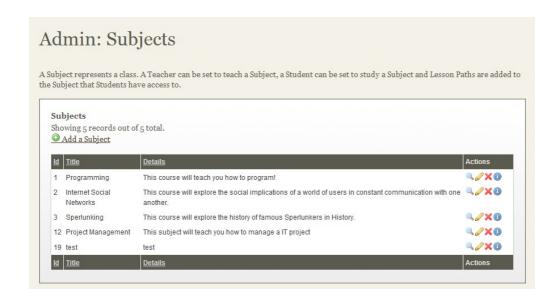
To reset a user's password:

- 1) Click "!" in actions column.
- 2) Password is reset to default password for account.

NOTE: When a user is reset their password will made of the first character of their first name added to their last name in lower case *eg. jsmith*

Subject Management

In this section the administrator is able to view all the subjects within learnerAnt and is able to update, add or delete these subjects within the system.



To Add Subject:

- 1) Click "Add a subject".
- 2) Enter the name of the subject, then description of the subject.
- 3) Then click Add Subject.

To View Subject:

- 1) Click Magnifying glass in actions column.
- 2) You will be displayed all information about user in new workspace.

To remove Subject:

- 1) Click Cross in actions column.
- 2) Click "OK" to confirm deletion.

To Edit Subject:

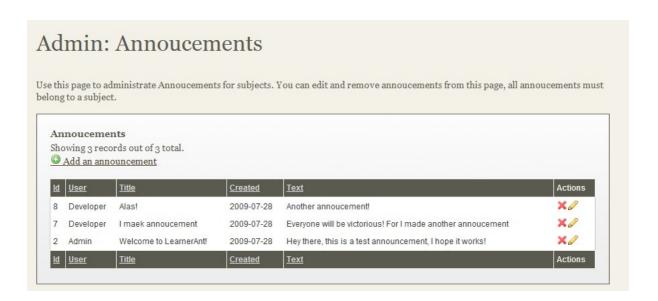
- 1) Click the pencil in actions column.
- 2) Update subject information were required.
- 3) Click Edit Subject.

To Edit Lesson Paths of a Subject:

- 1) Click the blue explanation mark in actions column.
- 2) Refer to Lesson Path Management Section.

Announcement Management

In this section the administrator is able to view all the accouchements and is able to update, add or delete these subjects within the system.



To Add Subject:

- 1) Click "Add an announcement".
- 2) Enter the valid parameters for announcement into fields.
- 3) Then click Add Announcement.

To remove Subject:

- 1) Click Cross in actions column.
- 2) Click "OK" to confirm deletion.

To Edit Subject:

- 1) Click the pencil in actions column.
- 2) Update fields were required.
- 3) Click Edit Announcement.

Lesson Path Management

To access the Lesson Path Management area of a subject, click on the blue exclamation mark in the action column within the admin subjects table.



Lesson Path Management

Within this section a teacher or administrator of LearnerAnt can manage learning paths of a subject.



To add a Lesson Path:

- 1) Click "Add a lesson Path to [SUBJECT]".
- 2) Enter the name of lesson path, and a description of the lesson path.
- 3) Then click Submit.

To view a Lesson Path:

- 1) Click Magnifying glass in actions column.
- 2) The User will be redirected to the lesson path first step.

To remove a Lesson Path:

- 1) Click Cross in actions column.
- 2) Click "OK" to confirm deletion.

To edit a Lesson Path:

- 1) Click the pencil in actions column.
- 2) Update Lesson Path information were required.
- 3) Click Edit Lesson Path.

To edit Lesson Path nodes:

- 1) Click "!" in actions column.
- 2) A table of the lesson nodes of the lesson path and the order in which are ordered. Refer to Lesson Path Node management.

Lesson Path Node Management

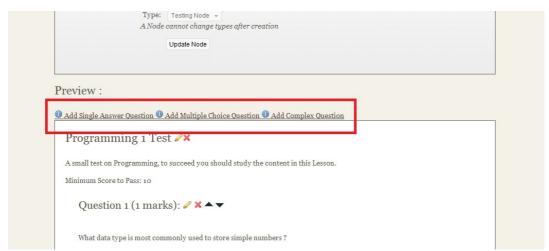
This section allows Teachers or Administrators to manage lesson nodes that make up a lesson path.



Note: You can move lesson node positions in path using arrows in the action column.

To add a Lesson Node:

- 1) Click "Add a Node".
- 2) Enter Label of the Node, and what type of node it is.
- 3) (LEARNING) Click Add Textual (Enter text into provided field) OR Image Content (Browse for picture on local PC and click submit) (TESTING) Click Add Single Answer (Enter Question into field provided) OR Multiple Answer (Enter Question, and answers into provided fields) OR Complex Answer (Enter Question into field provided)



NOTE: The Learning Node Buttons are located same area.

4) Then click Submit.

To view a Lesson Node:

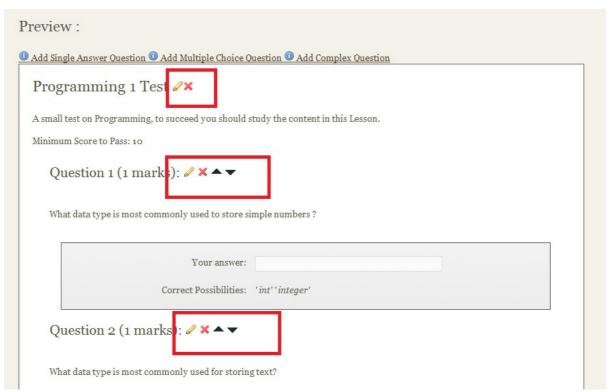
- 1) Click Magnifying glass in actions column.
- 2) The User will be redirected to the lesson node which was selected.

To remove a Lesson Node:

- 3) Click Cross in actions column.
- 4) Click "OK" to confirm deletion.

To edit a Lesson Node:

- 5) Click the pencil in actions column.
- 6) Select Field to Edit or Remove or use functionality described in adding a node.



NOTE: You can move questions up and down using arrow buttons.

7) Click Edit Lesson Node.

Marking the Test Results

Accessing the Student Answers

To access the results from students, a teacher can access the submitted tests via the homepage after login. By Clicking this link teachers will be directed to the student test submission page.



Once inside the student test area, a teacher can view the different tests which students from their subjects have submitted. And select tests to review and mark for the students.



Marking the Student Answers

Once accessing a test, a teacher has to assign marks to students for their complex questions and short answer responses.



Note: multi choice questions do not require a teacher to assign marks as it knows which is/are the correct choice/s.

Mailbox

This is a page that lets you see messages that you have received regarding your use of the system and progress in lesson nodes.



To view Mail:

- 1) Click Magnifying glass in actions column.
- 2) You will be displayed all information about user in new workspace.

To remove Mail:

3) Click Cross in actions column.