

Odds & Ends #30

5 Jul 13

GENERAL

- As most of you know, we remain in a time of budget uncertainty. At this point in time it is unclear whether or not we will receive any significant funding reductions for FY14. With that said be flexible in the development your unit spending plans. We will continue to monitor the situation and provide timely guidance as the situation develops.
- At the Brigade level, we now have a new Sergeant Major. SGM Darrin A. Kinder assumed the Brigade SGM position in June. Many of you had an opportunity to meet him during his visit to JCLC Jackson, Second Cycle. Additionally, as most of you already know, COL Hubert Bagley, Director, JROTC retired a few months ago. The Deputy Director will continue to perform the duties of both the Director and the Deputy for now.

➤ Key Dates.

• Cluster Training – Winston-Salem, NC	6 Aug 13
• Cluster Training – Charlotte, NC	7 Aug 13
• Cluster Training – Aynor, SC	8 Aug 13
• Cluster Training – Washington, DC	13 Aug 13
• SNI Raider Nationals Competition	2-3 Nov 13
• Brigade BOB Marksmanship Championship	7 Dec 13
• Essay Contest	8 Feb 13
• Brigade BOB Drill Championship	1 Mar 14
• Army National Drill Competition	5 Apr 14
• Brigade BOB Raider Championship	26 Apr 14
• SNI Drill Nationals Competition	2-4 May 14

Note: Additional competitive event dates and locations may be found on the 4th Brigade website at: www.ajrotc.us.

INSTRUCTOR MANAGEMENT

- **DD Form 2767.** The annual DD form 2767 for SY 2013-14 was due to 4th Brigade NLT 15 Apr 13. Please be aware that there have been changes made to the process for completing and submitting the form. The 2767 will be partially completed and mailed directly to the school. The instructor is responsible for ensuring the following blocks are completed (**blocks 2, 10a-b, 11a-e, and 12a-b**). Upon completion, the instructor will email or fax (**do not send through US Post**) the 2767 to Mr. Art James. Brigade is currently 98% complete. Those failing to complete ASAP may have delays in cost share reimbursement.
- **Hire Packets.** Don't forget, all hire packets must be submitted to the 4th Brigade, attention Mr. Art James. If hire packets are sent directly yo Cadet Command they will be destroyed without action.

➤ **Official Transcripts/Photos**

- Cadet Command is screening all instructor records (**Officers, WOs, and NCOs**) for degree verification and photos. Please prepare for the notification. If you do not have a copy of an official transcript on file, Cadet Command is reducing your education status to “high school” and your certification will be revoked if an official transcript is not received in a timely manner.
- Please submit a professional photo if you have not updated your photo in the past 5 years. You must wear the class A or ASU uniform with all authorized awards and insignia. The photo should be 4x6, color, with a professional background and the following information indicated on the backside (name, rank, last 4 SSN, school name, city & state, date of photo). Submit all documents to 4th BDE, attention, Mr. Art James.

AUTOMATION

➤ **JUMS 4.01.01**

The PART Report and Unit Report are currently due. Go to the 4th Brigade website for instructions to assist you in the submission of the PART report as well as school year setup instructions. Instructions for the Unit Report will be posted to our website at a later date. Additionally, the JUMS 4 underwent a data base upgrade to school year 13-14. You must complete the SY13-14 setup before any other procedural actions can processed. **The School Year Setup Guide is located on the 4th Brigade Website.** If you have questions, please go to the 4th Brigade website or give Mr Shay or Mr. Dawson a call. Other instructional information is listed below for the Unit Report submission.

- **Submitting the Unit Report and PART Report.** Instructors can now Submit the Unit Report and the PART Report. The PART Report is due by 15 June 2013. To Submit reports, Save the report and click Create Report then click the Submit button. Submitted reports are under Reports - Submitted History.
- **Unit Report Link under End of Year Items on the Home Page.** The Unit Report link under End of Year Items on the Home Page does not work. Go to Manage Unit - Upline Reporting Data - Unit Report to view this report.
- **Adding Events to the Unit Report.** Events are added to the Unit Report under Manage Unit - Manage Events. Click Add New under Event Instances. After saving the event, click the radio button to select it then scroll down to the bottom of the screen to add the cadets.
- **Cadet Challenge Information on the Unit Report under Manage Unit - Upline Reporting - Unit Report.** In the Cadet Challenge Information section click Yes to Include cadet challenge information on the report and enter test dates, number of active cadets, medically excused, and cadets that participated. This is a temporary fix.

- **Enrollment Information on the Unit Report. Go to Manage Unit - Upline Reporting - Enrollment Report.** Pick Yes this is the Opening Enrollment Report, enter School Enrollment Numbers. Click Save, Create Report, and Submit. For Current Enrollment pick No. This is the Opening Enrollment Report. Save, Create Report, Submit.
- **Unit Report Help for Event Categories was removed from the Unit Report and is under Event Instances.** When adding new events after picking the Event Category click the down arrow for Unit Report Help. For saved events under Event Instances, click the Edit icon to view Unit Report Help.
- **Cadet Logins.** JUMS 4.01.01 changed cadet logins. You no longer have to create logins in Google. Instructors can create cadet login IDs and passwords under Manage Lists - Cadet Login List.
- **Resetting Cadet Passwords and Disabling and Enabling Logins.** Cadet Passwords can be reset by clicking the Gold Key icon under Action. Logins can be disabled and enabled by clicking the Edit pencil icon and uncheck Enabled or Disabled.
- **Brigade POC's:** Mr Robert Dawson, 910-396-4277 or Mr Erik Shay, 910-643-4346.

CURRICULUM

➤ Curriculum Manager (CM):

- Patch number 76 was released on Thursday, 6/20/2013. Instructors should download all updates to patch 76 as soon as they can. Listed below are patch some of the changes:
 - ✓ Moved Unit Common Core State Standards Crosswalk from Instructor Materials to State Standards
 - ✓ Added User Manual button to the startup of the JROTC developed games
 - LandNav Game
 - Citizens on Patrol
 - Government in Action
 - Game Show
 - The Races
 - Board Game
 - Liberty Quest
 - Hi Low
 - Hi Low Joint forces
 - What's My Rank
 - LET's Engage
 - SPI Express

- ✓ Updated JROTC developed games to generate reports
 - Game Show
 - The Races
 - Board Game
 - Liberty Quest
 - Hi Low
 - Hi Low Joint forces
 - What's My Rank
 - SPI Express
- ✓ Updated JROTC developed games to allow 2 to 4 players and have weighted scores
 - Game Show
 - The Races
 - Board Game
- ✓ Updated map in U5C1L4A5 Exercise 3 - Grid Practice
- ✓ Fixed save presentation to allow having multiple occurrences of the same restricted files such as Student Learning Plan, Learning Objectives, Key Words, and Apply Reflection slides
- ✓ Added "Logging in. Please Wait" dialog to CM logging screen
- ✓ Fixed basic presentations in lessons ACTC4MSL7.16 and U3C7L2
- ✓ Updated CM to record non-response clicker data
- ✓ Updated CM to backup database on exit
- ✓ Removed training old presentation. Lesson plan, and slides from U2C1L1 Lesson resources
- ✓ Updated graphics in lesson U5C1L5
- ✓ Split Applications under CM menu into four categories
- ✓ Updated CM updater to better handle garbage data
- ✓ Moved NASPE Standards Crosswalk and NHES Standards Crosswalk from Regulations to State Standards
- ✓ Added Unit Linked Core Abilities Crosswalk to State Standards
- All CM should be updated each week, using a computer connect to the internet.

- Login Resets: Use the following to reset the CM. User Name is **reset**; Password is **jrotc**.
- For help with your CM, please contact Robert Dawson, 910-396-4277.

➤ **MOBI**

- New Download as of 1 June 12, 2013 (Download V9.2). WorkSpace for Windows® is a powerful teaching program for the digital classroom. When used together with DualBoard™, eInstruction® Touch Board, MobiView™, and Mobi™, WorkSpace v9.2 provides teachers open architecture, so they can work with materials in multiple formats from any source.
- Workspace Downloads V 9.0, V9.1 and V9.2 code: **ANDP-HRS-K51**

TRAINING

➤ **CLUSTER TRAINING**

- Cadet Command has coordinated FY13 Summer Regional Training Sessions for Army JROTC Instructors throughout the Command. **This is a volunteer, no cost training.** The purpose of the training is to train JROTC Instructors on critical skills they need to effectively teach the JROTC curriculum to their Cadets, maintain accreditation and licensure, and enhance proficiency in classroom teaching and management skills as well as use of teaching “help tools”. Army JROTC Directorate will provide Regional Training Teams consisting of contractor personnel who were already scheduled to travel to assist our brigade training workshops. The contractor teams consist of at least two (2) personnel who travel to a brigade’s “regional” area for the scheduled training, conduct training that day, and travel to another brigade training location or home station the following day. Some of the classes presented during the sessions include the following:
 - ✓ Set-up, Utilization, and Implementation of the Curriculum Manager (CM) while using the Classroom performance System (CPS)
 - ✓ Utilization of Computer-Related Troubleshooting Strategies and Fixes
 - ✓ Putting into operation and basic classroom use of the MOBI
- **4th Bde Cluster Training Locations/Dates/POC’s:**
 - ✓ **WINSTON SALEM, NC**
 Location: Education Bldg/Winston-Salem Forsyth County School
 Computer Lab- Instructional Resource Center (IRC)
 4801 Bethania Station Road
 Winston- Salem, NC 27105
 Date: 6 Aug 2013 Start Time: 0830
 POC: 1SG Joe Sumpter; jsumpter@wsfcs.k12.nc.us or MSG Mike Kiter;
makiter@wsfcs.k12.us.nc; (O) 336-703-4117

✓ **CHARLOTTE, NC**

Location: Military & Global Leadership Academy at Marie G. Davis
(Lower Campus -Multi-purpose Room)

3351 W. Griffith St.

Charlotte, NC 28203

Date: WED, 7 AUG 13 Start Time: 0830

POC: CSM Terry Watts

POC Telephone Contact: (704) 504-9854

POC Email: csmjrotc09@earthlink.net

ALT POC: COL Robert L. Clark IV

POC Telephone Contact: (704) 504-9854

ALT POC Email: cmsjrotc05@earthlink.net

✓ **HORRY COUNTY, SC**

Location: Aynor High School, 201 Jordanville Road,
Aynor, SC 20511

Date: 8 Aug 2013 Start Time: 0830 hours

POC: COL Robert George

POC Contact: (phone/email) 843-488-6888 rgeorge@horrycountyschools.net

✓ **WASHINGTON, DC**

Location: DC Armory - Computer Lab, First Floor
2001 East Capitol Street, S.E.

Washington, D.C. 20003

METRO: Blue and Orange Lines - Stadium/Armory Stop

Date: 13 August 2013 / Tuesday

Start Time: 0830 hours - Until Completed *Lunch and breakfast snacks provide at cost
TBD.

POCs: MAJ Lorenzo Catten; Lorenzo.catten@dc.gov; (O) 202-671-6233;
(BB) 202-595-4026

SFC Willie Chatman; willie.chatman@dc.gov; (O) 202-671-6235;
(BB) 202-595-4028

COL Compton; martin.compton@dc.gov; (O) 202-671-6231;
(BB) 202-373-8282

- **Volunteer training at no expense to the government.** See POC's above for scheduling attendance.

➤ **COMPETITIONS.** This coming SY13/14 we are projecting to have a competition budget to run our Brigade Best of the Best Competitions. We will again use a tiered process using Regional/State Competitions to select the competitors to advance to the Brigade Best of the Best. See attached 4th Brigade Best of the Best for a detailed plan for SY 13/14.

- **MARKSMANSHIP:** The 4th Brigade Best of the Best Marksmanship Championship is tentatively scheduled to be hosted by Lexington High School in Lexington, NC on 7 Dec 13.

- **RAIDER:** The 4th Brigade Best of the Best Raider Championship is tentatively scheduled to be hosted by UNC-Charlotte, NC on 26 Apr 14. Invitations will be sent directly to the selected teams. Teams need to make sure they are using the latest Raider SOP dated 27 Aug 12. We are again planning to update the SOP later this summer.
- **DRILL:** The Brigade Best of the Best Drill Championship is scheduled to be held 1 Mar 14 for invited teams. A location has not been confirmed. Ensure you are using the Drill SOP dated 28 Aug 12. Look for an update later this summer. You can find these SOPs on the 4th Brigade website under Regs, Pubs, and MOIs.
- **JLAB:** Congratulations to the following 4th Brigade 1st place teams. The 1st place teams competed in the finals at GMU 21-25 Jun 13. Watch for the upcoming registration this fall for next SY rounds. For more information go to the <http://cofcontests.com/>.

2013 Army JROTC Academic JLAB 1st Place

Barnwell High School (Barnwell, SC)
 Greenwood High School (Greenwood, SC)
 Hanahan High School (Hanahan, SC)
 Phillip O. Berry Academy (Charlotte, NC)
 West Brunswick High School (Shallotte, NC)

2013 Army JROTC Leadership JLAB 1st Place

A.C. Flora High School (Columbia, SC)
 Forbush High School (East Bend, NC)
 Mount Tabor High School (Winston-Salem, NC)
 Parkdale High School (Riverdale, MD)
 Paul M. Dorman High School (Roebuck, SC)
 Randleman High School (Randleman, NC)
 Union County High School (Union, SC)
 West Johnston High School (Benson, NC)

- **RAPPEL TRAINING:** Effective in March of 2013 schools can only use the specified rappel equipment listed on the attached rappel SOP for any rappel training. **No other equipment is authorized.** The specified equipment has been standardized at all JCLC camps. All rappel training must be conducted in accordance with Bde Rappel SOP dated 30 Nov 2012 (can be found on the 4th Bde Website). Any questions contact Steve Anderson (910) 396-0136, or email steven.n.anderson.civ@mail.mil

JCLC

➤ **JCLC Update.** As a whole JCLC 13 was outstanding. We accomplished our goal of providing challenging, exciting, and safe camps for all cadets. All cadre and cadets are to be commended for their dedication to excellence. We appreciate the outstanding support we received from all National Guard and active duty units. Also commended are the Commandants and their support personnel at each encampment, who worked so hard “behind the scene” planning, organizing and “making it happen” so that we produced a “first class” JCLC operation each and every year. Of course there are some things we need to concentrate a little harder, some of those comments/issues are noted:

- Medical Waivers – cadets taking any type of medicine must have a doctor note recommending them for camp. Cadre should send a request for medical waiver with attached note to brigade for approval. Cadets failing to comply with JCLC MOI will be sent home from camp at parent’s expense.
- Fitness – Cadets must score in the 30 percentile in all events on the MAPFT in order to qualify for JCLC.
- Cadre Attendance – All cadres must be prepared to attend JCLC unless excused by the Brigade Commander.

➤ **JCLC Transportation:** Units that failed to submit JCLC transportation requests prior to JCLC will not be reimbursed for transportation costs. IAW Army Regulation after the fact contracts are not authorized. If you made transportation arrangements prior to JCLC, remember it isn't completed until you submit you're services rendered statement and final invoice. Additionally, you will need to submit a new 112 along with your services rendered statement and invoice if the cost increases by 10% or more.

- We will not be able unable make payments to the vendors until you do this. Please see the travel MOI for further assistance or contact Mrs. Greene, sylvia.t.greene.civ@mail.mil or Mrs. Davis marilyn.d.davis2.civ@mail.mil.
- Only training approved by the Brigade Commander can be conducted IAW TRADOC safety regulations and guidelines.
- Safety – Top priority. Do the hard training upfront, remember the 10 ft “hook in’ policy, and rehearse, practice the medical response, weather and heat injury plans.

LOGISTICS

➤ **Excess Equipment:** All excess equipment listed below must be turned in, no exceptions. Suspense to turn in all excess equipment is listed below:

Item Suspense

- Daisy 853 air rifles (LIN: W45852 10 days after receipt of CMP turn-in tag)
- Tool Kit, Small Arms (LIN: W51910)
- Brigade POC is Mr. Anthony Ross, 910-396-6085; email: anthony.b.ross12.civ@mail.mil
- Report completed turn-ins and exceptions to Mr. Ross.

➤ **Hand Receipts**

• All automation equipment (Laptops, desk top CPU's, Printers, Camera) and ETC.... must be placed on an installation HR maintained by your support installation PBO IAW AR 735-5. If you have automation equipment that is not recorded on a HR please complete a DD Form 250 with correct serial numbers and forward one copy to 4th Bde JROTC, Attn: Log and another copy to your support installation PBO. If you do not know who the POC is for your support installation PBO please contact Mrs. Davis or Mr. Ross.

Enclosure 1. 4Th Bde Best of Best Plan SY 2013/14

Below is the plan for the Brigade Best of Best (BOB) Drill and Raider competitions for this school Yr 2013/14. In order to compete in the BDE Best of the Best you must attend one of the brigade sanctioned state/regional meets (see below). All meets must follow the Brigade SOP dated 28 Aug 2012 for Drill and Raider. You can find the updated Drill/Raider SOP on the 4th BDE web site under MOI's. (See next page for Marksmanship)

Each State will host one or two Bde sanctioned state/regional meets depending on the number of schools or distances in their specific areas. The top winners of each state/regional competition will be invited to the Bde championship (BOB) which is scheduled for 1 Mar 2014 for Drill and 26 Apr 2014 for Raider. The number of invites to the Brigade championship meet (BOB) is based on the number of attendees at that specific state/regional meet (the more teams that participate the more allocation that's will be allotted).

Below is the list of locations and dates of all the Bde sanctioned State/Regional Meets for this school year. Each state/regional meet will send out a separate LOI prior to their meet with all the specifics for that meet but will refer to the Bde MOI for rules and scoring. Teams can attend any meet they desire:

BEST OF THE BEST STATE/REGIONAL DRILL MEETS

- DC Meet: Dunbar High School (William H Rumsey Drill Meet) = 14 Dec 2013
- NC State/Regional East Meet: Overhills High School = 15 Feb 2014
- NC State/Regional West Meet: Freedom High School = 26 Oct 2013
- MD/DE State/Regional Drill Meet: Fairmont High School = 15 Feb 2014
- MD State/Regional Meet: Forestville Military Academy = TBD
- SC State Meet: Airport High School = TBD
- VA State/Regional North Meet: TC Williams = 9 Nov 2013
- WV State Meet: Lincoln High School = 18 Jan 2014

BEST OF THE BEST STATE/REGIONAL RAIDER MEETS

- SC State Meet: Blythewood High School = 1 Feb 2014
- NC State/Regional West Meet: Fred T. Foard High School = 9 Nov 2013
- NC State/Regional East Meet: Lee County High School = 1 Mar 2014
- VA State Meet: Richmond DAI (Pocahontas State Park): 2 Nov 2013
- VA State/Regional West Meet: Magna Vista High School = 8 Mar 2014
- WV State Meet: Spring Valley High School = 23 Mar 2014

-DC/MD/DE Regional Meet: Fredrick Douglass High School = TBD

BEST OF THE BEST STATE/REGIONAL MARKSMANSHIP MEETS

The Brigade Best of the Best (BOB) Shoulder to Shoulder Marksmanship championship meet is scheduled for 7 Dec 2013 at Lexington High school. The concept is different than Drill and Raider. Any CMP sanctioned match within the brigade foot print will become a Best of the Best (BOB) qualifier (CMP will track scores). Additionally, all schools must at a minimum participate in the CMP postal to qualify (Registration starts in Oct - go to <http://www.odcmp.com/3P/JROTC.htm> to register). The allocations to the Brigade Best of the Best will be given out from the CMP consolidated master spreadsheet to the highest shooting teams.

-DC Meet: Any CMP Sanctioned Match

-MD State Meet: Any CMP Sanctioned Match

-DE State Meet: Any CMP Sanctioned Match

-VA State Meet: Any CMP Sanctioned Match

-WV State Meet: Any CMP Sanctioned Match

-NC State Meets: Any CMP Sanctioned Match

-SC State Meet: Any CMP Sanctioned Match