



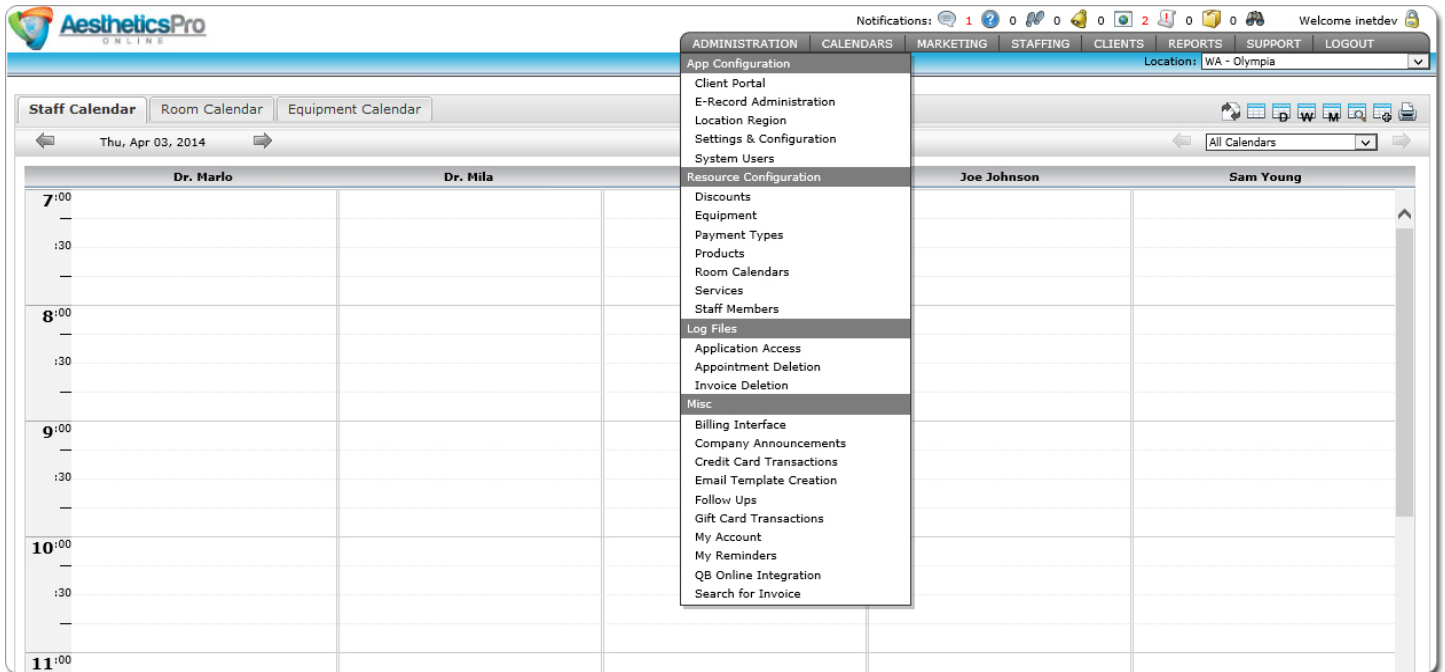
## ***Exciting updates from AestheticsPro Online!***

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2. **Group Permissions / System User Profile Enhancements.....Pg. 2-3**
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These (No Cost) upgrades will automatically be available to you upon logging-in to your software environment on **Monday, 4/7/14**. Please read and **share this news with other system users**. Current and previous Upgrade Newsletters can be viewed in the Support Menu of your software environment. Upgrade instructions are also included in the AestheticsPro Online Software User Manual.

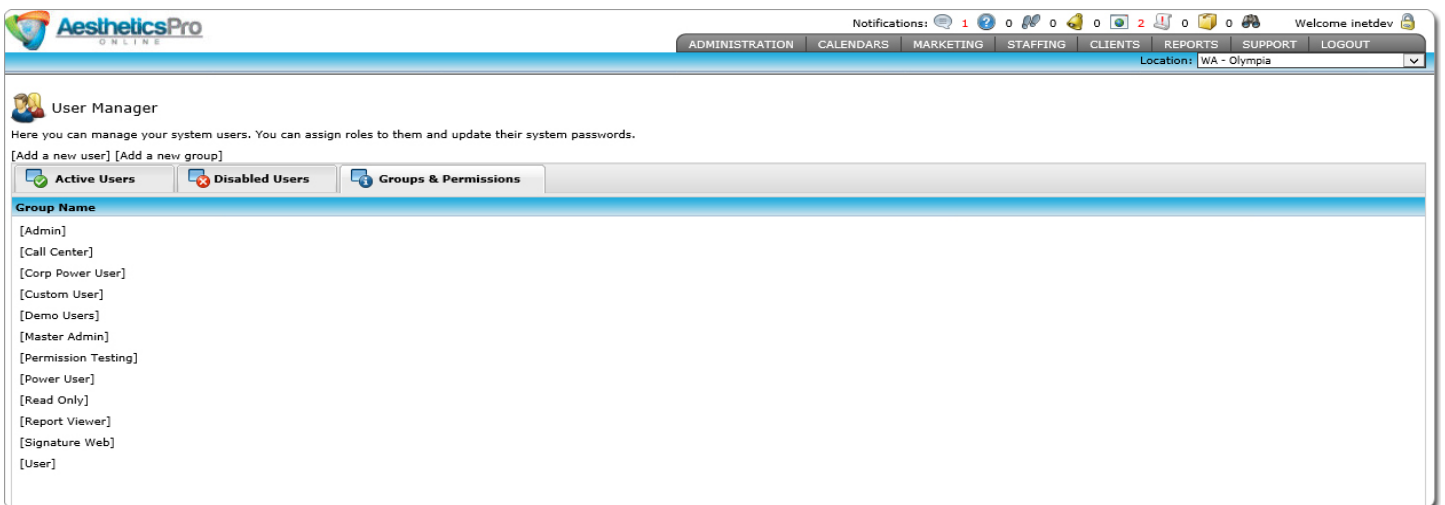
## 1. Software Upgrade #1 – The Menu Tabs are now alphabetized

You may notice the different **Menu Tabs** in your environment are rearranged. They are now sorted alphabetically in each category, to make it easier and more intuitive to navigate.



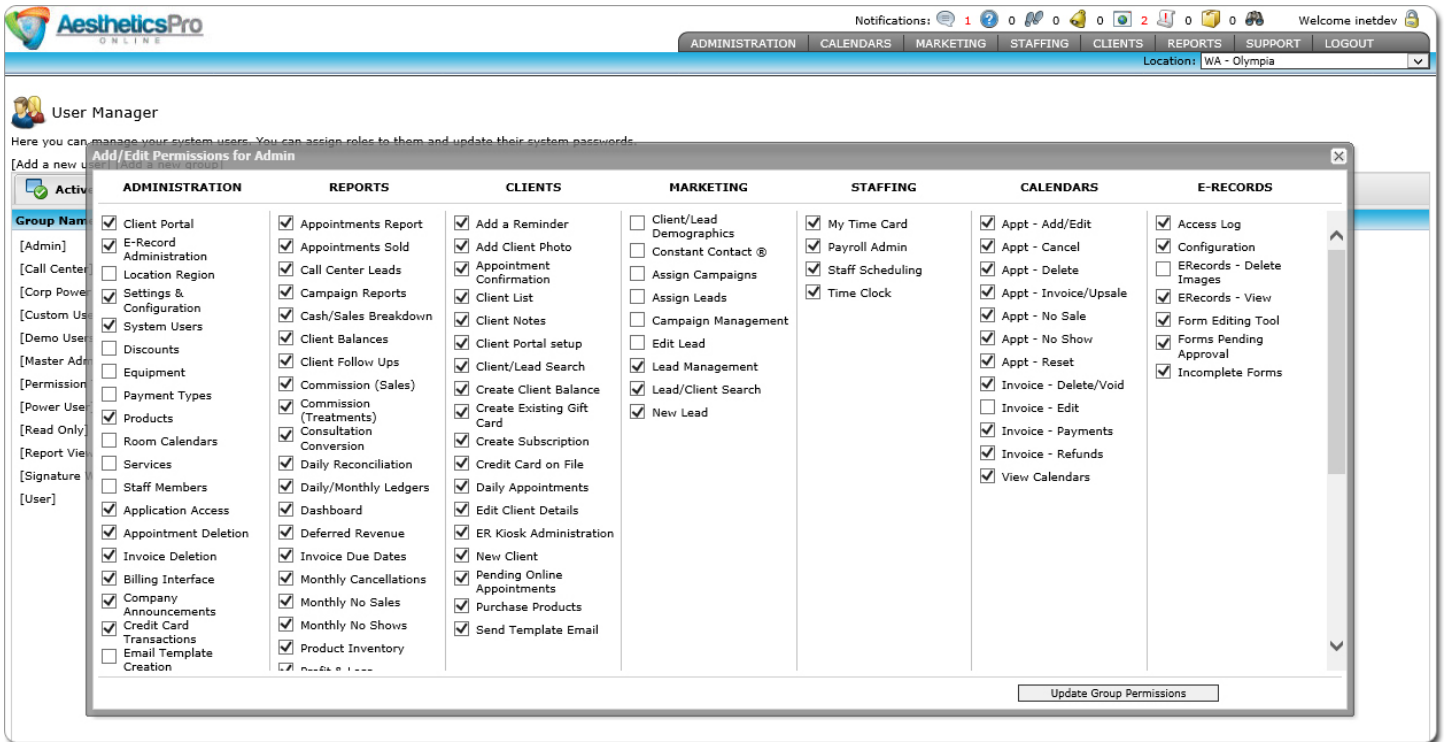
## 2. Software Upgrade #2 – Group Permissions & System User Upgrades

The **new** Groups & Permissions upgrade makes it easy to create and manage the group permissions and security levels for your system users.



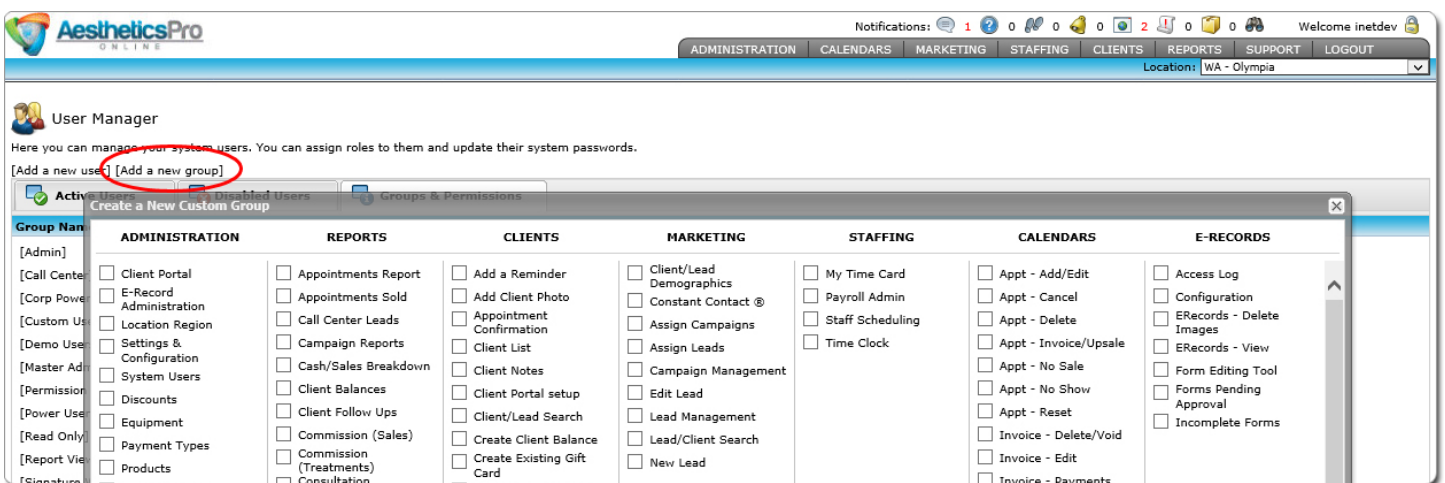
**2.1 Edit Group Permissions** – Open the **System Users** option under the Administration panel. Click on the **Groups & Permissions** tab to manage or create new Groups.

Click on any Group in **[Brackets]** to easily select which areas of the application the Group will have access to.



**2.2 Create a Custom Group** – Open the **System Users** option under the Administration panel.

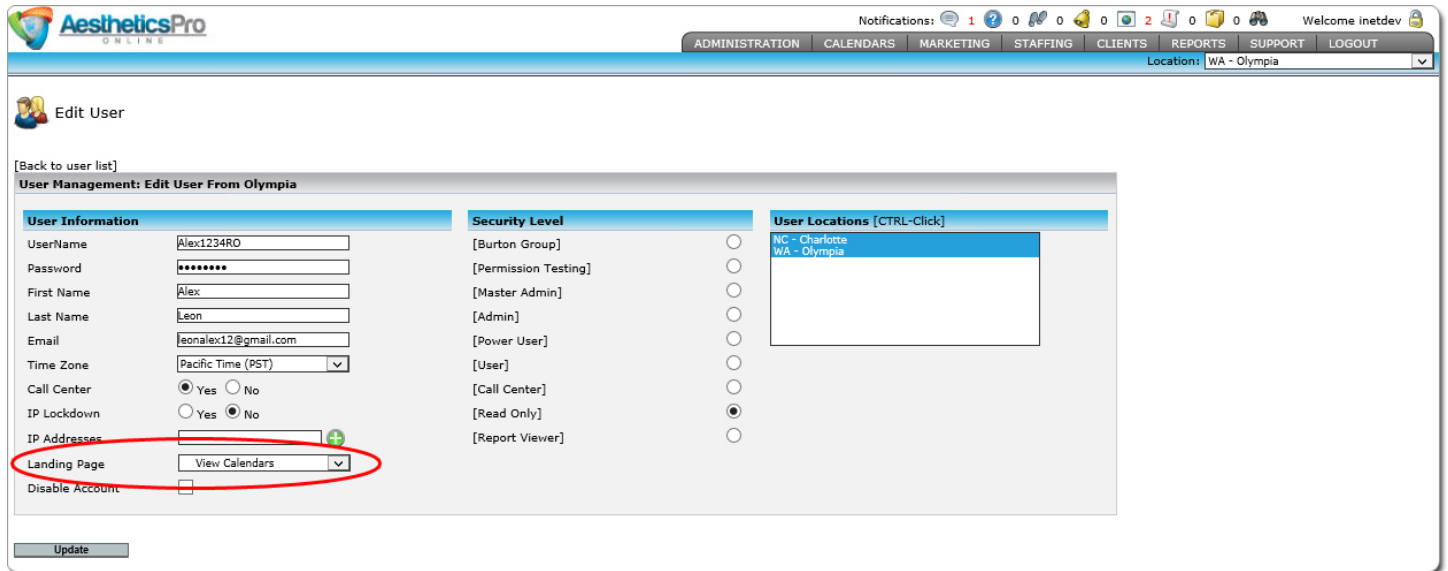
Click on the **[Add a New Group]** button to create a new Group and select the software permissions and controls that the new Group will have access to. Enter a name for the new Group and click the **Insert New Group** button to save your changes.



### 3. Software Upgrade #3 – Default Landing Page for System Users

You can now select a default **Landing Page** for each System User. The Landing Page is the default page you will see after logging-in to the software environment. Depending on the Security Level Permissions you have established, there may be some areas of the software that are not accessible to all System Users.

Click on any **[User]** from the list and you can now select a default **Landing Page** for that User from the drop-down menu. You can also change their **Security Level** from the different Group Permissions available.



### A word from AestheticsPro Online Software ...

- I. **Custom Environment Upgrades.** If you are a client with a custom software environment, you will *NOT* automatically receive the software application upgrades outlined in this newsletter. The reason being, it is possible these upgrades may interfere with your custom development. If you are interested in receiving these upgrades, please contact an Aesthetics Pro Online Account Manager at [accounts@myaestheticspro.com](mailto:accounts@myaestheticspro.com). *Upgrade fees may apply.*
- II. **Do you have a software development suggestion?** AestheticsPro Online Software is dedicated to meeting your specific software needs and growing our software application. If you have a software upgrade or development suggestion, please issue a ticket through your support ticketing system and select **“Development Request.”** These requests are reviewed on an ongoing basis, and you just might see your request in the next upgrade. *We value your suggestions!*
- III. **Software Upgrade Support.** Please issue any support questions regarding your new software upgrades through the support ticketing system within your software environment. Any non-support related comments can be e-mailed to [info1@myaestheticspro.com](mailto:info1@myaestheticspro.com). This feature upgrade newsletter can also be viewed as a PDF from your software environment, within the Support Tab. Upgrade instructions are also included the AestheticsPro Online Software User Manual.
- IV. **Has your business had a change of contact information?** Please let your AestheticsPro Online Software Account Manager know if you have any change in your business contact information, this includes:

E-mail addresses, phone numbers, business name, business owner or master administrator, so we can update your account. [accounts@myaestheticspro.com](mailto:accounts@myaestheticspro.com).

Thank you for being our valued clients and providing great feedback and suggestions to enhance our software. We hope you enjoy your new upgrades!

Sincerely,

*The AestheticsPro Online Software Team*

## [AestheticsPro Online Software Contact Information](#)

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