

OIL INDIA LIMITED  
( A Government of India Enterprise )  
P.O. Udayan Vihar -781171  
Guwahati, Assam(India)

OIL INDIA LIMITED invites Indigenous Competitive Bid under single stage composite bid system through its e-Procurement portal <https://etender.srm.oilindia.in/irj/portal> for the following item:

<b>e-Tender no. &amp; Bid Closing date</b>	<b>Material Description</b>
SGI5354P15 BC date: 22.01.2015	<b>Procurement of Aqueous Film Forming Foam (AFFF)</b>

Application showing full address/ e-mail address with tender fee (Non-refundable) of **Rs. 1000.00 only (Excepting PSUs and SSI units registered with NSIC) in favour of M/s. Oil India Limited and payable at Guwahati** is to be sent to **Chief Materials Manager (PL), Oil India Limited, P.O. Udayan Vihar , Assam-781171** only between **28.11.2014 and one week prior to Bid Closing Date**. The envelope containing the application for participation should clearly indicate “**Request for participation**” for easy identification and timely issue of authorization. No physical tender documents will be provided. On receipt of requisite tender fee **USER\_ID** and initial **PASSWORD** will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e-procurement portal. Bidders who are already having vendor code / user Id are advised to log in using user Id. & password and register against the respective e-tender and indicate the same while making application along with tender fee for participation. **Tender documents can also be purchased online by using Credit Card/Debit Card as well as net banking. Details of NIT can be viewed using “Guest Login” provided in the e-procurement portal.**



**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
PO : Udayan Vihar – 781171  
Guwahati, Assam (India)

TELEPHONE NO. (91-361)2643685/688  
FAX NO: (91-361) 2643686  
Email: [panchali@oilindia.in](mailto:panchali@oilindia.in) ; [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in)

**FORWARDING LETTER**

**Tender No & Date** : SGI5354P15 dated 12.11.2014  
**Tender Fee** : Rs 1,000.00  
**Bid Security Amount** : **Rs. 56, 000.00**  
**Bidding Type** : **SINGLE STAGE COMPOSITE BID SYSTEM**  
**Bid Closing on** : As mentioned in the Basic Data of e-portal  
**Bid Opening on** : -do-  
**Performance Guarantee** : **Applicable**  
**Integrity Pact** : **Not Applicable**

OIL invites Bids for Procurement of Aqueous Film Forming Foam (AFFF) through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**.

The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFx. The bidding document is available in the Technical RFx -> External Area -> Tender Documents

**Standard Notes:**

1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders.

2.0 This Bidding document consists of :  
Technical specifications and Quantity as per **Annexure – AAA**,  
Bid Rejection & Bid Rejection Criteria as per **Annexure-BBB**  
Technical bid check list as per **Annexure –EEE** ,  
Response sheet as per **Annexure -FFF** and  
Bank Details as per **Annexure-GGG**.

**Integrity Pact (Annexure-DDD), Vendor User Manual and LCB Doc Booklet (revised)** have been uploaded separately in the Technical RFx -> External Area -> Tender Documents

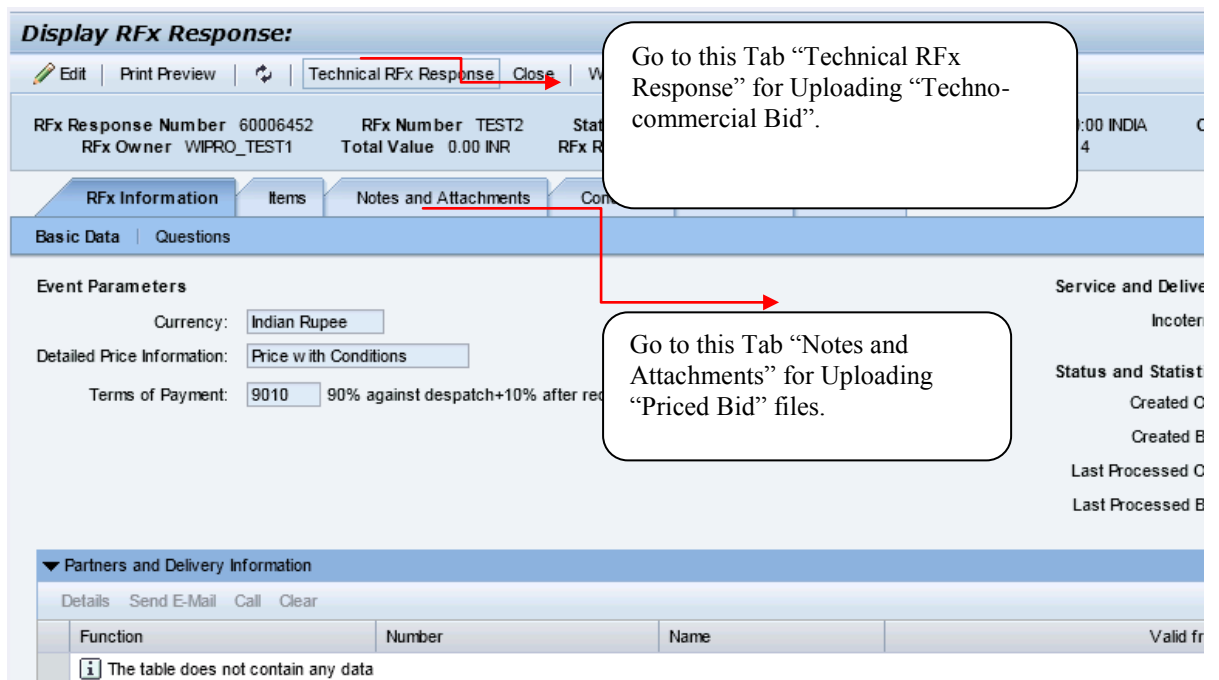
3.0 The tender shall also be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-BBB**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-BBB**) contradict the Clauses of the tender and / or “General Terms & Conditions” as per Booklet No. MM/LOCAL/E-01/2005 for E-procurement (LCB Tenders) elsewhere, those in the BEC / BRC shall prevail.

4.0 Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) , Response sheet (**Annexure FFF**) and Bank Details (**Annexure GGG**) given in the bidding document uploaded in Technical RFx -> External Area -> Tender Documents. The above filled up documents to be uploaded in the Technical RFx Response.

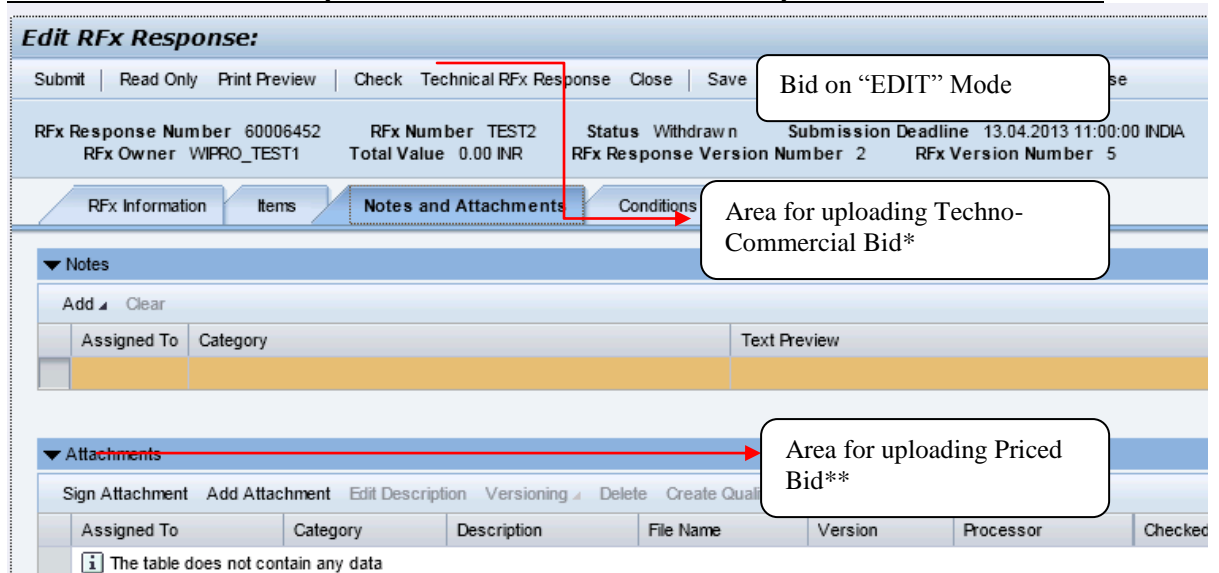
5.0 Please do refer the User Manual provided on the portal on the procedure ‘How to create Response’ for submitting offer.

6.0 Bidders shall prepare and shall upload through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Bid” shall contain all technical and commercial details. **Details of prices as per price format in Appendix-I to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.**

6.1 A screen shot in this regard is given below.



**On “EDIT” Mode- The following screen will appear. Bidders are advised to Upload “Techno-Commercial Unpriced Bid” and “Priced Bid” in the places as indicated above:**



**7.0 General Qualification Criteria:**

In addition to the General BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**documentary evidence to be provided along with the bid in Technical RFx -> External Area -> Tender Documents**) as on the Bid Closing Date:

- i). **Successful execution of a single order of value not less than Rs. 16.80 Lakhs for supply of similar items during last 3 years .**
- ii). **Annual turnover of the firm in any of the last 3 financial years or current financial year should not be less than Rs. 56.00 Lakhs.**

8.0 Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Guwahati is to be sent to **Chief Material Manager , Oil India Limited (Pipeline Headquarter ) , P.O. Udayan Vihar, Guwahati -781171**. Application shall be accepted only upto one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ...” for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e- Procurement portal. **No physical tender documents will be provided.** Details of bidding document can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site [www.oil-india.com](http://www.oil-india.com).

**NOTE:** PSUs and SSI units are provided bidding documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of bidding document mentioned in the tender.

If the MSE is owned by SC/ST Entrepreneurs, the bidder shall furnish appropriate documentary evidence in this regard. The documents submitted by the bidder shall be duly certified by the Statutory Auditor of the bidder or a practicing Chartered Accountant (not being an employee or a Director or not having any interest in the bidder’s company/firm) where audited accounts are not mandatory as per law.

9.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **Chief Material Manager , Oil India Limited (Pipeline Headquarter ) , P.O. Udayan Vihar, Guwahati -781171** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

9.1 Tender Fee and Bid Security can also be paid through payment gateway in the e-tender portal. Please refer to Vendor User Manual updated in the e-tender portal as well for further details.

10.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bidding document or submission of offers not substantially responsive to the bidding document in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

11.0 Bidders must ensure that their bid is uploaded in the system before the Bid closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

12.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid

submitted in any other form will be rejected. All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be rejected.

13.0 Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

14.0 In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

15.0 Integrity Pact:

(a) OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.

**b) The name of the OIL’s Independent External Monitors at present are as under:**

**i) SHRI N. GOPLASWAMI, I.A.S. (Retd.),**

**Former Chief Election Commissioner of India**

**E-mail Id : [gopaldaswamin@gmail.com](mailto:gopaldaswamin@gmail.com)**

**ii) SHRI RAMESH CHANDRA AGARWAL, IPS (Retd.)**

**Former Director General of Police**

**E-mail Id : [rcagarwal@rediffmail.com](mailto:rcagarwal@rediffmail.com)**

**16.0** No press advt. will be published regarding amendment to Bidding Document or extension of BC Date. The same will be uploaded in OIL website and informed to all prospective bidders who have received the bidding documents.

Yours Faithfully

Sd-

(P.THAKURIA)

DEPUTY MANAGER MATERIALS (PL)

FOR CHIEF MANAGER MATERIALS (PL)

FOR : GENERAL MANAGER (PLS)

**ANNEXURE AAA**

Item srl no	Material Description	Quantity	Unit																												
10	<p><b><u>AQUEOUS FILM FORMING FOAM (AFFF)COMPOUND- UL Listed</u></b></p> <p>Aqueous Film Forming Foam Concentrate for fire fighting.</p> <p><b>1 TECHNICAL:</b></p> <p>1.1 Aqueous Film Forming Foam (AFFF) liquid concentrate to be used for fighting fires on hydrocarbon fuels.</p> <p>1.2 The foam concentrates shall be Type – 3: To be used as 3 parts of concentrate in 97 parts of water v/v.</p> <p>1.3 The AFFF concentrates shall be suitable for use in foam generating equipment with fresh water and sea water with no loss in its performance.</p> <p>1.4 In addition to being suitable for use at low expansion, the AFFF foam concentrate shall have film formation characteristics and allow it to be used through non-aspirating monitors.</p> <p>1.5 The produced foam shall essentially have a quick control time, good burn-back resistance, effective vapour sealing properties and low critical application rates.</p> <p>1.6 The AFFF concentrate shall conform to IS: 4989 latest revision &amp; marked with IS: 4989. Copy of IS certificate should be submitted along with offer.</p> <p>1.7 The AFFF foam concentrate shall be UL (underwriters Laboratories) listed conforming to UL-162.</p> <p>1.8 The bidder shall submit the UL Listing confirming that the offered AFFF foam should be compatibility approved with following UL Listed equipment:-</p> <p>1.8.1 Proportioners - Portable IN-Line Inductors</p> <p>1.8.2 Proportioners -Fixed IN-Line Inductors</p> <p>1.8.3 Nozzles</p> <p>1.8.4 Foam Monitors</p> <p>1.9 The material shall have no adverse effect on health of personnel when used for the intended purpose. It shall be biodegradable. Necessary supporting documents shall be submitted along with offer.</p> <p><b>2 AFFF CONCENTRATE CHARACTERISTICS:</b></p> <p>2.1 The concentrate shall conform to the physical properties, chemical properties &amp; performance requirements as per IS:4989 (latest revision) &amp; UL-162 as follows:</p> <p>2.1.1 Tests as per IS: 4989:</p> <p>Foam concentrate shall meet following physical properties, chemical properties &amp; performance tests conforming to IS: 4989(latest revision): Table – I</p> <table border="1" data-bbox="165 1626 954 2060"> <thead> <tr> <th data-bbox="165 1626 248 1749">Sl. No. (1)</th> <th data-bbox="248 1626 456 1749">Concentrate requirements (2)</th> <th data-bbox="456 1626 679 1749">Values (3)</th> <th data-bbox="679 1626 954 1749">Test Method as per IS:4989 latest amendment (4)</th> </tr> </thead> <tbody> <tr> <td data-bbox="165 1749 248 1783">i)</td> <td data-bbox="248 1749 456 1783">pH</td> <td data-bbox="456 1749 679 1783">6.5 - 8.5</td> <td data-bbox="679 1749 954 1783">Annex. A of IS:4989</td> </tr> <tr> <td data-bbox="165 1783 248 1816">ii)</td> <td data-bbox="248 1783 456 1816">Specific gravity</td> <td data-bbox="456 1783 679 1816">1.0 – 1.12</td> <td data-bbox="679 1783 954 1816">Annex. B of IS:4989</td> </tr> <tr> <td data-bbox="165 1816 248 1877">iii)</td> <td data-bbox="248 1816 456 1877">Miscibility with water</td> <td data-bbox="456 1816 679 1877">Miscible (shall pass the test)</td> <td data-bbox="679 1816 954 1877">Annex. C of IS:4989</td> </tr> <tr> <td data-bbox="165 1877 248 2000">iv)</td> <td data-bbox="248 1877 456 2000">Viscosity</td> <td data-bbox="456 1877 679 2000">10 cSt. Max</td> <td data-bbox="679 1877 954 2000">Using viscosity meter of size no. 3, as given in table 2 of IS 1206 (Part 3)</td> </tr> <tr> <td data-bbox="165 2000 248 2033">v)</td> <td data-bbox="248 2000 456 2033">Pour point</td> <td data-bbox="456 2000 679 2033">Zero</td> <td data-bbox="679 2000 954 2033">Annex. D of IS:4989</td> </tr> <tr> <td data-bbox="165 2033 248 2060">vi)</td> <td data-bbox="248 2033 456 2060">Sludge content</td> <td data-bbox="456 2033 679 2060">max. Original</td> <td data-bbox="679 2033 954 2060">Annex. E of IS:4989</td> </tr> </tbody> </table>	Sl. No. (1)	Concentrate requirements (2)	Values (3)	Test Method as per IS:4989 latest amendment (4)	i)	pH	6.5 - 8.5	Annex. A of IS:4989	ii)	Specific gravity	1.0 – 1.12	Annex. B of IS:4989	iii)	Miscibility with water	Miscible (shall pass the test)	Annex. C of IS:4989	iv)	Viscosity	10 cSt. Max	Using viscosity meter of size no. 3, as given in table 2 of IS 1206 (Part 3)	v)	Pour point	Zero	Annex. D of IS:4989	vi)	Sludge content	max. Original	Annex. E of IS:4989	35, 000	L
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vi)	Sludge content	max. Original	Annex. E of IS:4989																												

	(% w/w)	0.25 Conditioned 0.5	
vii)	Spreading co-efficient	+4.5 Minimum(using both fresh & sea water)	Annex. F of IS:4989(Minimum value shall be min. + 4.5 conforming to OISD-115 instead of +3.0 as given in IS:4989)
viii)	Film Formation	Yes	Annex. H of IS:4989
ix)	Expansion at 27 ± 5oC	8 to 12	Annex. J of IS:4989
x)	25% Drainage time at 27 ± 5oC,	(min.) 1 min, 30 Sec	Annex. J of IS:4989
xi)	Fire control(s)	60 Sec.	Annex. K of IS:4989
xii)	Fire extinction(s)	90 Sec.	Annex. K of IS:4989
xiii)	Burn back,	Min. 8 Mints.	Annex. K of IS:4989
xiv)	Sealability	To pass the test	Annex. K of IS:4989

2.1.2 Tests as per UL-162:

Foam concentrate shall meet following performance tests conforming to UL-162:

Table –II:

S.No.	Test	UL-162 Clause
i)	Film Forming Test	Clause No. 6
ii)	Foam Quality Tests	Clause No. 8
iii)	Class B Fire Tests Sprinklers and Spray Nozzles	Clause No. 9
iv)	Class B Fire Tests – Topside Discharge Devices	Clause No. 10
v)	Induction Rate Tests	Clause No. 12
vi)	Minimum Storage Temperature Test	Clause No. 13

2.1.3 In addition to tests as given in the table –II, Foam concentrate shall meet following special fire equipment tests as per UL-162:

Table –III:

S.No.	Test	UL-162 Clause
i)	Drainage time with non-aspirating type monitors of minimum 500 GPM capacity.	Clause No. 8.1.1(a)
ii)	Foam Expansion with non-aspirating type monitors of minimum 500 GPM capacity.	Clause No. 8.1.1(b)

2.1.4 Non-metallic Storage container for foam concentrate shall meet following tests Conforming to UL-162:

Table –IV:

S.No.	Test	UL-162 Clause
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i)	Drop Test	Clause No. 21
ii)	Non-metallic Container Tests (OIL shall review the test documents)	Clause No. 22

**3 PACKAGING:**

- 3.1 The AFFF Compound shall be supplied in UV protected HDPE containers of capacity preferably 30/200 liters.
- 3.2 25% AFFF Compound should be supplied in 30 Litres Jerry cans and Remaining 75% in 200 Litres HDPE Drum.
- 3.3 The container shall bear UL (UL-162) & BIS (IS: 7959) marking. The bidder shall provide UL & IS certificate for the container along with the offer.
- 3.4 Each container shall be legibly and indelibly marked with the following information along with other marking as per UL & IS:
- a) UL marking for AFFF and BIS certification marking.
  - b) Manufacturer's name or trade mark, if any
  - c) Type
  - d) Foam compatible with : Fresh Water & Sea Water
  - e) Quantity in liters
  - f) Month and year of manufacture and production batch no
  - g) Net and gross weight in kg
- 3.5 Opening spanners (Min. 2) for opening the HDPE containers both type i.e. Jerry cans & HDPE Drums (Each type) shall be supplied along with the supply.

**4 UNDERTAKING:**

- 4.1 The offered AFFF shall have a shelf life of minimum 15 years.

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**Bid Rejection Criteria (BRC) & Bid Evaluation Criteria (BEC)**

**1.0 BID REJECTION CRITERIA (BRC)**

The bid shall conform generally to the specifications and terms and conditions given in this bidding document. Bids shall be rejected in case the goods/materials offered do not conform to required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC must be uploaded alongwith the Technical Bid.

**(A) Technical**

The Bidder must meet the following requirements:-

1. The Bidder shall be an Original Manufacturer / authorized dealer/distributor of Original Manufacturer.

1.1 In case the Bidder is an Original Manufacturer the following criteria shall be met by the Bidder:-

1.1.1. The copy of "Certificate of Incorporation/ NSIC Certificate" of the firm shall be furnished along with the bid.

1.1.2. The Bidder shall be in the business of manufacturing of Foam Compound continuously for last 3 (Three) years preceding to the Bid Closing date of this Tender. Necessary document [i.e. Copy of Audited Balance sheet for last 3 (Three) years] should be submitted along with bid.

1.1.3. The bidder should have the experience of successful execution of supply of at least 12,000 ltrs. AFFF/ FFFP/ Fluoro Protein Foam in the last 05 (Five) years preceding to the Bid Closing date of this Tender. Necessary documents i.e. Copy of purchase Orders alongwith order completion certificate should be submitted along with bid.

1.2. In case the Bidder is an authorized dealer/distributor of "Original Manufacturer":-

1.2.1. Bidder shall enclose a Certificate in original in support of authorization of dealership/ distributorship with back up Warranty & Guarantee from the "Original Manufacturer" to quote for this tender.

1.2.2. The Bidder shall confirm experience criteria stipulated under clauses 1.1.2 & 1.1.3 above from Original Manufacturer. Necessary documents as mentioned above shall be submitted along with bid.

2. A copy of certificate of registration under UL-162 to be submitted along with the bid.

**(B) COMMERCIAL :**

i) The Bidder shall furnish requisite Bid Security by way of a Bank Guarantee/Bank Draft in the manner and as specified in Section 'Bid Security' which shall be furnished alongwith the Bid. Any bid not accompanied by a proper bid security will be rejected.

ii) Validity of the bid shall be minimum 120 days from the Bid Closing Date, otherwise the bid shall be rejected.

iii) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

iv) Bids received after the bid closing date and time will be rejected.

v) All the Bids must be Digitally Signed using #Class 3# digital certificate (e-commerce application) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than #Class 3# digital certificate, will be rejected.

vi) The User ID & Password are not transferable. Bids submitted by parties to whom the User ID & Password was not issued by the Company will be rejected.

vii) Conditional offers will be rejected.

viii) Bids received in any form or media other than through OIL's e-Procurement portal will not be accepted.

ix) Bid documents uploaded in the e-Procurement Portal shall be typed/written and scanned clearly and contain no inter lineation, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections must be initialed by the person(s) signing the bid. Any bid not meeting this requirement shall be rejected.

x) Bidder must accept and comply with the following clauses as given in the Bidding document in toto, failing which offer will be rejected:

- a. Performance Bank Guarantee clause
- b. Force Majeure Clause
- c. Tax Liabilities clause
- d. Arbitration clause
- e. Liquidated damage clause

xi). Integrity Pact:

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

C. GENERAL:

- i) In case bidder takes exception to any clause of Bidding Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.
- ii) In case any of the clauses in the BRC contradict with other clauses of Bidding Document elsewhere, then the clauses in the BRC will prevail.
- iii) Any exceptions/deviations to the Bidding Document and applicable statutory duties and levies must be spelt out by bidder in their bid only.
- iv) The originals of such documents (furnished by bidder(s)) shall have to be produced by bidder(s) to OIL as and when asked for.

2.0 BID EVALUATION CRITERIA (BEC):

- i) The bids confirming to the technical specifications, term and conditions stipulated in the bidding documents and considered to be responsive after subjecting to Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.
- ii) To evaluate the inter-se-ranking of the offers, Assam entry tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.
- iii) Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the Bidding document or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.
- iv) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as per price format given in Appendix-I.

**Appendix-I**

Bidders are required to submit the summary of the prices in their commercial bids as per bid format (Summary), given below :

**Priced Bid Format ( SUMMARY ):**

Item Srl No	Item Description	UOM	Qty Required	Unit Price	Total Price
10	Aqueous Film Forming Foam (AFFF)	L	35,000		

- (A) Total material value of Item no 10
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value ( A+B)
- (D) Excise Duty including Cess, (Please indicate applicable rate of Duty)
- (E) Total Ex-works value including Excise Duty & Cess (C+D)
- (F) Sales Tax, (Please indicate applicable rate of Tax)
- (G) Total FOR Despatching station value ( E+F)
- (H) Transportation charges to Guwahati
- (I) Insurance Charges
- (J) Assam Entry tax
- (K) Total FOR Guwahati value (G+H+I+J)
- (L) Total value in words :
- (M) Gross Weight :
- (N) Gross Volume :
- (O) Payment Terms:

Note: Packing & forwarding Charges, Excise duty, Sales Tax if not shown separately will be considered as inclusive while evaluating the offers.

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**Matrix for Technical & Commercial Evaluation**  
**Note :- Only Grey coloured boxes are to be filled by the bidder**

**Name of Bidder :**

		<b>Compliance by Bidder</b>	
<b>SL. NO.</b>	<b>BEC / TENDER REQUIREMENTS</b>	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of bid
1	Bidder to confirm that they have not taken any exception/deviations to the bidding document .		
2	Confirm that the product offered strictly conform to the technical specifications.		
3	Confirm that the Offer has been made with Bid Security along with the offer ?		
4	Confirm unconditional validity of the bid for 120 days from the date of opening of techno-commercial bid.		
5	Confirm that the prices offered are firm. Conditional offer will be liable for rejection?		
6	Confirm that all relevant fields in the on-line bidding format been filled in by the bidders for the items quoted by them.		
7	Confirm that the price bid is in conformity with OIL's online bidding format ?		
8	Confirm that the Bid comply with all the terms & conditions ?		
9	Confirm that the offers and all attached documents are digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000.		
10	CONFIRM THAT YOU SHALL SUBMIT PERFORMANCE BANK GUARANTEE AS PER bidding document IN THE EVENT OF PLACEMENT OF ORDER ON YOU		

**Bidders Response Sheet**

<b>Sl No.</b>	<b>Description</b>	<b>Remarks</b>
1	Name of Bidder	
2	Place of Despatch (Ex- Works)	
3	Whether Freight charges have been included in your quoted prices	
4	Whether Transit Insurance charges have been included in your quoted prices	
5	Make of quoted Product	
6	Offered Validity of Bid from Bid Closing Date	
7	Delivery Period in days/weeks/months from placement of order	
8	Complied to Standard Payment Terms of OIL or not. (Please refer to clause 23.2 of LCB Doc Booklet)	
9	Bid Security Submitted (if applicable) Details of Bid Security Submitted to OIL (if applicable) a) Bid Security Amount (In Rs): b) Bid Security Valid upto: c) Name and Full Address of Issuing Bank:	
10	Confirm that the Bid Security submitted (In case of Bank Guarantee) is in toto as per format provided in the bidding document.	
11	Bid Security if Not submitted, reasons thereof	
12	Whether you shall submit Performance Security in the event of placement of order on you.	
13	Whether submitted documents in support of General qualification criteria of bidding document.	
14	If bidder is Small scale unit whether you have quoted your own product.	
15	If bidder is Small scale unit , whether you are owned by SC/ST entrepreneur.	

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETER HEAD)  
(ALL FIELDS ARE MANDATORY)**

**Tender No.** :.....  
**Name of Beneficiary** :M/s.....  
**Vendor Code** :.....  
**Address** :.....  
.....  
**Phone No. (Land Line)** :.....  
**Mobile No.** :.....  
**E-mail address** :.....  
**Bank Account No. (Minimum  
Eleven Digit No.)** :.....  
**Bank Name** :.....  
**Branch** :.....  
**Complete Address of your  
Bank** :.....  
  
**IFSC Code of your Bank**  
    a) RTGS :.....  
    b) NEFT :.....  
**PAN** :.....  
**VAT Registration No.** :.....  
**CST Registration No.** :.....  
**Service Tax Registration No.** :.....  
**Provident Fund Registration** :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

.....

**Office Seal**

**Signature of Vendor**

**Counter Signed by Banker:**

**Seal of Bank:**

**Enclosure: Self attested photocopies of the following documents-**

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.