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1. About this Manual

1.1 Introduction

This manual lists the details of various reports that you can generate for all the modules of Oracle FLEXCUBE.

1.1.1 Audience

This manual is intended for the Customer Service Representatives (CSRs) and staff in charge of retrieving information for the various transactions processed in your bank.

1.1.2 Organization

This manual is organized into the following chapters:







Chapter 1	<i>About this Manual</i> gives information on the intended audience. It also lists the various chapters covered in this User Manual.
Chapter 2	<i>Retrieving Information in Oracle FLEXCUBE</i> explains how reports can be generated for different modules.
Chapter 3	<i>Reports Batch</i> explains the maintenance of reports pertaining to a particular branch.














Conventions Used in this Manual

Important information is preceded with the  symbol.

1.2 Glossary of Icons

This User Manual may refer to all or some of the following icons.

Icons	Function
	New
	Copy
	Save
	Delete
	Unlock
	Print

Icons	Function
	Close
	Re-open
	Reverse
	Template
	Roll-over
	Hold
	Authorize
	Liquidate
	Exit
	Sign-off
	Help
	Add
	Delete

Refer the Procedures User Manual for further details about the icons.

2. Retrieving Information in Oracle FLEXCUBE

2.1 Introduction

During the day, or at the end of the day, you may want to retrieve information on any of the several operations that were performed during the day in your bank. You can generate this information in the form of reports in Oracle FLEXCUBE.

For every module you can generate reports, which give you data about the various events in the life of a specific contract, or across contracts, at a specific point in time. You can have analysis reports, daily reports, exception reports (reports on events that ought to have taken place on the contract but have not, due to various reasons), history reports and so on. A set of report formats is pre-defined for every module.

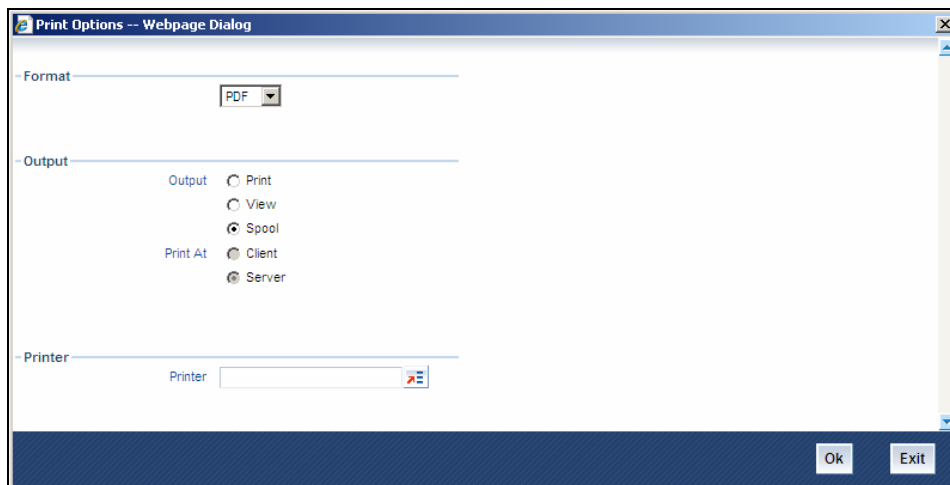
2.1.1 Generating reports

From the Application Browser, select the **Report** option. The system displays a list of all the modules to which you have access rights. Each module contains a list of all reports that you can access. Select the report that you want to generate. The system displays a screen where you can set the filters for the reports to be generated.

Set the filters and click 'OK' button to generate the report. To cancel the operation, click 'Exit' button.

2.1.2 Specifying the Output of a Report

You can set your preferences as to the output of a report. The Print Options screen.



In Oracle FLEXCUBE, you may generate a report in three formats:

- HTML
- RTF
- PDF
- Excel

Output

You can direct a report to one of the following destinations:

- The printer
- On-line
- Stored as spool files and printed later using the spool

The reports that have been spooled can be printed or viewed through the Reports Browser screen. The Reports Browser is detailed in the Common Procedures manual.

You can specify the destination of the report you want to generate. The options available are:

- Print - The report will be printed directly on to a printer of your choice.
- View - The details of the report will be displayed on the screen.
- Spool - The details of the report will be stored in a spool file and can be printed later.

Print At

If you choose the 'Print' option, indicate the location of printing by choosing one of the following values:

- Client
- Server

Printer

Specify the printer details.

Printer

From the option list, select the name of a printer defined in the Printer Maintenance table. The report will be printed on this printer.

2.1.3 Contents of the report

The contents of the report are discussed under the following heads:

Header

The Header section of the report carries the title of the Report, information on the User who generated the report, the branch code, the date and time and the page number of the report.

Body of the report

The actual contents of the report are displayed in this section. It is detailed for each report, in the subsequent sections of this document.

2.2 Maintaining Printer

In Oracle FLEXCUBE, you can maintain the printers for the reports using 'Printer Maintenance' screen. You can invoke this screen by typing 'RPDRNMNT' in the field at the top right corner of the Application tool bar and clicking on the adjoining arrow button.

Printer Maintenance -- Web Page Dialog

-Printer

Printer Id * 01

Printer Name * KYOCERA

Branch * CHO

Printer Roles

Role Identification *
ADMIN

Printer Users

User Id *
ABH1

Input By ELIZA3 Date Time Modification Number ☒ Open

Authorized By Date Time ☒ Authorized **Cancel**

Here, you need to specify the following details:

Printer ID

Specify a unique printer ID. This ID will be used to identify the printer.

Printer Name

Specify the name of the printer.

Branch

The system defaults the current branch code. However, you cannot modify this.

Printer Roles

Identify the user who can use the printer. You can add more rows to the list of roles using Add icon.. Select appropriate role from the option list.

Printer Users

Identify the users who can use the printer. You can add more rows to the list of roles using Add icon. Select the user from the option list.

Once you have captured the details, click Save icon to save the maintenance. The system makes the printer available for the selected roles, to the users maintained. Further, if you choose to print a report, the system will send the reports for print as per the options specified.

2.2.1 Maintaining Report Spool Path

You can maintain a location to spool the reports for a specific branch using 'Reporting System – Parameters' screen. You can invoke this screen by typing 'RPDPARAM' in the field at the top right corner of the Application tool bar and clicking on the adjoining arrow button.

Reporting System - Parameters -- Web Page Dialog

Branch CHO

Spool Path D:\spool\

Spool History Path /export/home/test

Time Out 60

Server Report Path /export/home/test

Input By: AMIT9 Date Time: 7/3/2000 12:41:40 Modification Number: 6

Authorized By: AMIT9 Date Time: 7/3/2000 12:41:40

☒ Open ☒ Authorized

Exit

Here, you need to specify the following details:

Branch

The system displays the branch for which you are maintaining the spool path. However, you cannot modify it.

Spool Path

Specify the location to which the reports should be spooled. The system stores the generated reports into this location, if you have selected 'Spool' in the 'Printing Preferences' screen.

Spool History Path

Specify the spool history path. This is the generation where the system saves the generated report. It is usually the same as the spool path.

Time Out

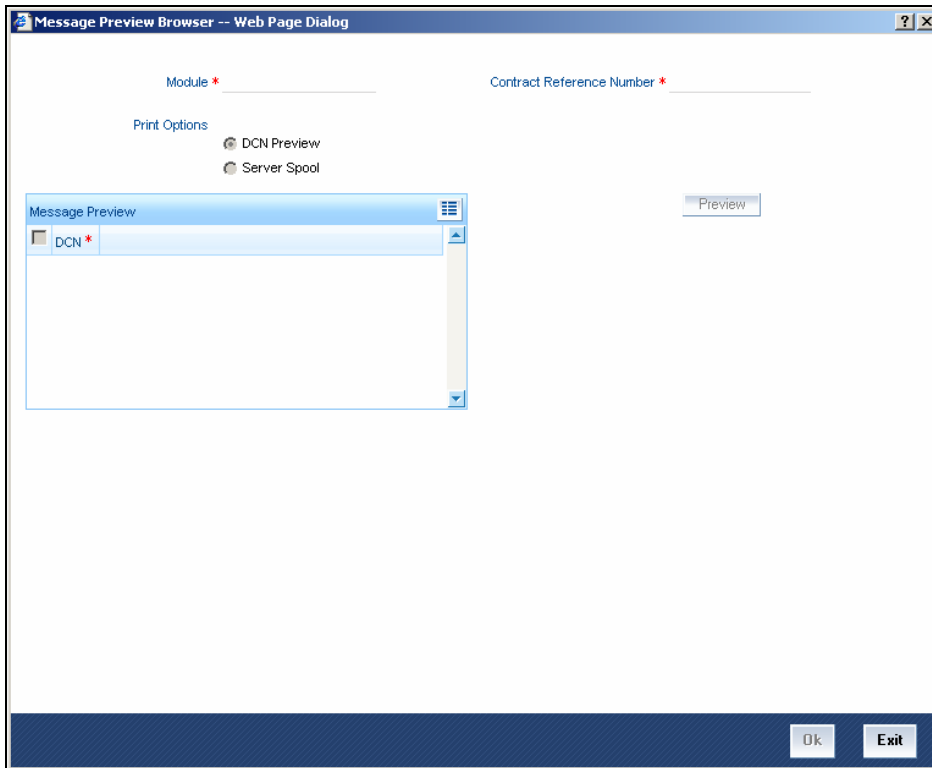
Specify the time span within which you wish to complete the process. The system reports if it takes longer time to generate it.

Server Report Path

This is the location where the system stores the report, if you have selected the option 'View' in the 'Printing Preferences' screen.

2.3 Viewing Messages for Unauthorized Contracts

You can view all messages to be generated for *unauthorized* contracts. You can invoke this screen by typing 'MSDMPREV' on the field at the top right corner of the Application tool bar and click on the adjoining arrow button.



First of all, specify the Module from which you would like to view messages. You can opt to view messages for one or several unauthorized contracts. To view messages for an unauthorized contract, specify the Contract Reference Number.

3. Reports Batch

3.1 Report Batch Maintenance

In Oracle FLEXCUBE, you can maintain a list of reports in a branch for batch execution. The report function IDs maintained here can be retrieved and executed at a later stage.

You can invoke this screen by typing 'BASREPFN' on the field at the top right corner of the Application tool bar and click on the adjoining arrow button.

Function ID *	Function Description
<input checked="" type="checkbox"/> ACRUNCOL	Uncollected Funds Print
<input checked="" type="checkbox"/> BCROBEFR	List of Bills Eligible for Rediscounting
<input type="checkbox"/> BCRODAPP	Under Reserve Report
<input type="checkbox"/> CYRTCURR	Currency Rates

Here, you can maintain the following details:

Branch Code and Description

Specify the code to identify the branch for which you are maintaining the report batch. The option list displays all valid branch codes maintained in the system. Select the appropriate one.

The system displays the branch description based on the branch code selected.

Function ID and Description

You have to specify the function IDs to be maintained. You can select one or more function IDs for execution at a time. The system displays the description based on the function ID selected.

To add more rows to the list of function IDs, click Add icon. Select the function ID from the option list. You can remove the unwanted rows using Delete icon..

Use the check box adjacent to each function ID to indicate that it has to be maintained. Once you have specified all the details, save the maintenance.

3.2 Report Batch Execution

In Oracle FLEXCUBE, you can execute a batch for a set of reports maintained for a branch.

You can invoke this screen by typing 'BAREODFN' on the field at the top right corner of the Application tool bar and click on the adjoining arrow button.

Using this screen, you can view, print or spool the reports maintained for each branch. You need to specify the branch code to initiate the process.

Branch Code and Description

Specify the code that identifies the branch. The option list displays all valid branch codes maintained in the system. Based on the branch code selected, the system displays the description.

3.2.1 Viewing Reports

On this screen, you can view the reports function IDs and description maintained for the selected branch. Once you have specified the branch code, click 'View' button. The system displays a list of reports maintained for the branch.

Function ID *	Function Description
<input checked="" type="checkbox"/> BCROBEFR	List of Bills Eligible for Rediscounting
<input checked="" type="checkbox"/> ACRUNCOL	Uncollected Funds Print
<input checked="" type="checkbox"/> BCROBUDS	Report - Bills in User Defined Statuses
<input checked="" type="checkbox"/> BCRODAPP	Under Reserve Report
<input checked="" type="checkbox"/> CARPCKDT	CASA Cheque Details Report - Options

Report Function ID

This is the list of report function IDs that you have maintained in the 'Report Batch Maintenance' screen. Use the checkbox adjacent to each function ID to select the same for execution.

3.2.2 Printing / Spooling the Reports

In the list of report function IDs, use the checkbox adjacent to each ID to select the reports that you want to print or spool. Before you print, set the following preferences:

Format

Select the format of the output. The system allows you to print the reports in any of the following formats:

- HTML
- RTF
- PDF

Output

Indicate whether you need to print or spool the reports. Use the radio button adjacent to each option to indicate your preference.

Printer

Select the printer using which you need to print the reports. Select the appropriate printer from the option list.

Once you have set your preferences, click 'Ok' button. The system prints the reports as per the preferences you have set.



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