

# **USER MANUAL**

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# Welcome

This section is more or less a philosophical overview of the ImageMixer Label Maker. If you're leaning forward in your chair right now, pupils dilated, mouse in a deathgrip, all because of something you haven't been able to figure out how to do – see the . If you're reclining peacefully, with a comforting beverage beside you and perhaps one hand thoughtfully stroking your chin – read on.

# **Our Goals**

The ImageMixer LabelMaker's mission is to be fun, quality, easy to use software. We want to be a program that never makes you want to swear at your computer or throw your monitor out the window. We want to help you get your labels made quickly and enjoy doing it. And we want to help you bring out your creative side, even if you don't think you have one.

One of the first things we realized is that if you want to be able to get where you need to go and try all the things you want to try, you need to have your tools handy. You don't want to have to weed through menus and nested subdialogs and hieroglyphic-laden, randomly arranged toolbars to get at the image or tool you're looking for. When you were four years old and you set out to color a picture, you set your paper in front of you and dumped all your crayons out beside it. Everything you needed was in easy reach. You didn't put all your red crayons in one of the kitchen drawers, your blue crayons in a box in the attic, and your green crayons under the bed at your friend's house across town. That would have been stupid. That would have been the sort of thing – and I blush to say so, because I belong to this category – that a programmer would do. We've tried to avoid the programmer's way and, instead, keep all your tools just a click away so the program doesn't get in the way when you're in a creative trance (you're in those all the time, right?). For more details on our approach to tools and general program layout, see Getting Around in the CD Label Maker.

# **Our Process**

"The best way to have a good idea is to have lots of ideas."

--Linus Pauling

My colleagues loved it when I brought in a new version of the program with some important new feature. They seemed to think it was one of those carnival booths where you throw darts at the rows of balloons until you pop the one with the prize behind it. "I don't think this is clear," one of them might say. (Pop!) "It's too hard to find this button," might say another. (Pop!) "You need to be a techie to figure this out," a third might add. (Pop! Pop! Pop!) Eventually, having reduced the program to rubble, we'd agree on what seemed to be the clearest, simplest way to access whatever feature we were adding, and I'd head back to my code editor. I soon figured that I could shorten this process by making us all argue over how to add a feature before I wrote a version to try. This would be like having my Acousticohorts help set up the booth, so that they knew beforehand which balloon hid the prize. Surely this would reduce the carnage. But you know what? It didn't change a thing. The same people who swore oaths over the best way to arrange the tabs in the print dialog would violently disagree as soon as they saw it in action. Some things, it would seem, like program interfaces and living room paint colors, just have to be tried out before you know what works.

And so, at least partly because of this, it's taken more than a year to bring this program to you. Not that I'm complaining. The painstaking process we've gone through has helped us create a program that, I think, makes it easier, quicker, and more fun than it's ever been for you to create labels you like. Without the feedback and ideas I received throughout the process, the program would be nowhere near what it is today. So thanks, Joseph, Ronnie, Lois, Brian, Donda, and the beta team. Please ask your nearest neighbor to pat you on the back.

# So It's All Done Now?

Think back to all the bestselling novels you've written. Once they hit the bookshelves, you were done with them. Perhaps you received fan mail that said, "I just adored your book. I'd mow your lawn with tweezers if I could only have a tithe of your talent. And by the way, if Kermit the Pirate had a peg leg in chapter three, shouldn't he have succumbed to the pack of rabid unicycle beavers in chapter eleven?" And you'd think, "Hey, that's right!" But there was nothing you could do about it now. It was out of your hands.

We don't have that problem. We can keep releasing new versions as long as enough of our users register the software that we can afford to keep doing so. If one of our users – you, for instance – find a bug or have a great idea, we can improve the program. As long as you tell us, that is. If you notice a way to make the program simpler, or there's a feature you really, really, really want, let us know. Your suggestion might find its way into the program. That sort of thing doesn't happen in many places. No matter how many touching letters you write to William Shakespeare, he won't change Romeo & Juliet to let the poor kids wake up in time and get married after all. No matter how much you threaten Leonardo Da Vinci, he won't add a moustache to the Mona Lisa. With us, you have a chance. We make no guarantees, but we do listen to our users, and we like to hear from them. Without them, after all, we wouldn't be here.

Enjoy the program; we hope it helps you find your inner CD label making artist.

155 Cary

Russ Cary

# **Frequently Asked Questions**

# Can I print a label directly onto a CD? Where can I get label paper?

There are a few printers available that can print directly onto a CD. Imagemixer LabelMaker currently supports the Epson Stylus Photo 900, the Epson Stylus Photo 960, and the Primera Signature series. For direct-to-CD printing, you can't use regular CDs; you need to buy printable CDs instead. These are usually labeled as printable CDs and have a white surface.

Several companies make CD label paper; you can find it at most large electronics stores and some large discount stores. If you're just starting out printing CD labels, we also recommend you buy a CD label applicator. It's a little plastic device, usually selling for a few dollars, that makes it much easier for you to get your labels aligned correctly on your CD.

If you don't want to print jewel case labels on plain paper, you can buy premade jewel case label stock at the same places you find CD label paper. It's usually perforated and is thicker than typical printer paper.

# How can I import my own graphics and put them on labels?

Imagemixer LabelMaker provides two ways to find images on your computer that you can add to your labels:

- 1. Click on the "Art Search" tab, enter some text that's in the file or folder names of the art you're looking for, and click the "Search" button. Thumbnails of all supported image files matching your search terms will appear in the window underneath the search button. We support jpg, bmp, png, and pcx graphics types.
- 2. Click on the "Art Explore" tab, and parse through the explorer tree to see thumbnails of all the supported image files in a particular folder.

If you've found an image you want to make your background, you can do it one of these ways:

1. Double-left-click on the image's thumbnail to make it the background

or

2. Ctrl + double-click the thumbnail to make it a tiled background

or

3. Right-click on the image's thumbnail and select one of the "Set as background" options.

If the image you've selected doesn't have the same aspect ratio as the label you're putting it on, it may appear stretched or squished. It that's the case, you can left-click the image's thumbnail, drag it onto the label and release the mouse button, then click on the sizing bars to make it big enough to overlap the label without altering its aspect ratio, and click on its title bar or the image itself to position it where you want it.

If you've found an image you want to add to your label as a piece of clip art (rather than as the label background), just left-click on its thumbnail, drag it onto your label, and release the mouse button. The program will place the image where you dropped it. As soon as you drop it, it should be in "selected" mode, with sizing bars and a toolbar. You can click on the image's sizing bars to resize the image; you can click on the image's title bar or the image itself to move it. You can also right-click on the image to pop up a menu with a variety of editing options.

You can also drag image files from Windows Explorer and drop them onto your label.

# *I imported my own graphic for a label background and the art looks squished (or stretched).*

Your background graphic may look squished or stretched if it has a dramatically different aspect ratio from the label you're putting it on. When you insert a picture as a label background, it will get either stretched or compressed to fit the dimensions of the label you're putting it on. If your image is twice as wide as it is high, for instance, and you try to make it the background for the jewel case front, which is square, your image may appear squished.

To avoid this, you can either use images that are roughly the same shape (and aspect ratio) as the labels you want to put them on, or you can add them to the label as regular clip art rather than as backgrounds, so you can resize them however you like. You can do this by just clicking on the image's thumbnail and dragging it onto the label. You can then move & resize it so that it covers the entire label. It will keep its original aspect ratio unless you right-click on it and uncheck the "maintain aspect ratio" option. You can click the "send to back" button on its toolbar to make sure it appears behind everything else.

# I printed and nothing happened.

If nothing came out of the printer, it's likely that you selected a different printer than the one you expected to print on. Click the "Print" toolbar button to launch the Print dialog, then check to see what printer is listed at the top of the dialog in the "name" field. Is this the printer you meant to print on? If not, set it to the correct one.

If you got a blank page from the printer, you probably either tried to print a blank label – one you hadn't added any images, shapes, or text to – or your hard disk is nearly full. If your hard disk doesn't have at least 200 megabytes of free space, your printer driver is likely to have trouble creating the temporary files it needs to print with.

# How can I import the song titles from the CD I burned so I don't have to type them all in?

If you burned an audio CD, the Imagemixer Label Maker can usually import your song information from the playlist file you created with your CD Burner program. When you burned the CD, your CD burning software should have created a file storing the names of all the song files that you were burning onto the CD. If you didn't save this list, please do so from now on -- it will save you lots of typing.

If you click the "Tracks" button on the Imagemixer Label Maker's toolbar to launch the CD Contents dialog and then click the "Import" button on that dialog, the Label Maker will pop up a dialog that lets you find & select the playlist file you used to create your CD. Once you select the file, the Label Maker will scan the playlist file, load your song information from it, and display it in the CD Contents dialog.

# Getting Around in ImageMixer Label Maker

We've split the program's main window into two pieces: on the left, tools or ingredients; on the right, your actual labels (or, if you like the ingredients metaphor, "stew"). It's set up this way because it's hard to concentrate when the tools you need aren't handy. When we want to try out a new background on my label, we don't want to launch a file-open dialog, search for the right directory, select an image, and close the dialog. That's way too much work to repeat for every single background we might want to look at. We want our backgrounds and clip art and so forth available all the time, so we can try out new ones without having to organize a search party.



Consequently, there's a row of tabs along the top-left side of the program, labeled, respectively, "layouts", "backgrounds", "art search", and "art explore". Clicking on one of the tabs brings up one of the categories of stuff you can add to your label. Clicking on "backgrounds," for instance, brings up a list of little thumbnailed images of all the built-in backgrounds you can add to your currently selected label. Click on a background, and it becomes your label's background. Click on another one (or use the arrow keys to select another one), and now it becomes your label's new background. We think that's pretty straightforward.

# Hiding the Tools Window

Of course, you may be the type who can't abide distractions. "How can I concentrate on perfecting the elements I've already chosen for my label," you may say, "if I've got all these other backgrounds and clip arts tempting me?" I know I tend to be this way in chocolate shops.

So if you want the tools window to go away altogether, you can click on the left arrow button at the bottom of the window. This will make the labels window take up the entire screen. Once you do this, the left arrow button will turn into a right arrow button; clicking on it will bring the tools window back again.

# Making the Tools Window Bigger or Smaller

Perhaps you want, like me, to have your tools window visible, but you find the cosmic balance between the yin of tools and the yang of labels (or vice versa) is a little off, and you'd like a little more or less of the tools window. This is easily solved. When you want your tools window to be bigger or smaller, you can click on the border between the tools and labels windows and drag it to size things however you want them. The mouse cursor will change into a little horizontal resizing arrow whenever it's over the border.

### The Label Tabs



If you've ever wondered, "How do I edit all the different labels that a CD has?" or "What's that row of tabs along the upper right hand side of the window for?", then you've come to the right paragraph. The row of tabs above the labels window corresponds to the different label faces you can design. Clicking on a tab will bring its respective label to the foreground so you can play with it. Clicking on a label tab will also change the tools/ingredients windows to display the available backgrounds and layouts for the new foreground label.

# The "Display Tracks" Button

#### Display Tracks

We presume that your CD or DVD has something on it. Not many people make labels for blank CDs – although if that's what you're doing, we certainly have no objections. And not many people want to type in their tracks list once to display on their disc label, and once again for the front of their jewel case, and once again for – well, you get the idea. We've created a special Tracks list so that you can just type in your tracks list once (or let the program import it for you, if you've got a playlist file), and then display it on whichever labels you like. If you click the Show Tracks button, the program will display your tracks list on the current label. If you click it again, the program will hide your tracks information. For more information, see the Displaying Text section.

# Backgrounds

Click on the Backgrounds tab along the top-left side of the program's main window, and you'll see thumbnails of all the pre-built background images that we ship with the program. Click on any one of the thumbnails, and it will become your label's background image.

If you want to edit your background image or, heaven forbid, remove it altogether, you'll need to escort your mouse over to the label window and right-click on the background image, which will popup a menu with various options for taking care of your background-editing needs. If you're not a right-clicker, you can, alternatively, select the Label option on the main menu.

# Editing Background Images

Selecting the Edit Background Image option from the Label menu will bring up a list of things you can do to your background image. Here's the lot:

- 90 degrees clockwise: Rotate the background image 90 degrees clockwise.
- **90 degrees counterclockwise**: Rotate the background image 90 degrees counterclockwise.
- **180 degrees**: Rotate the background 180 degrees.
- Flip vertical: Flip the image vertically.
- *Flip horizontal*: Flip the image horizontally (make a mirror image of it).
- Convert to black and white: Technically, we should describe this as "convert to grayscale."
- **Invert (make a negative)**: Reverse the color of every pixel in the background image (if this doesn't make sense to you, just try it).
- *Make brighter*: Make the background image a little bit brighter.
- *Make darker*: Make the background image a little bit darker.
- **Reload**: Reload the background image in its original form, discarding any of the editing options in the above list that you may have performed.
- Of course, if you try any of these edits and you don't like them, you can always click on the "Undo" button to get rid of them.

# More Backgrounds

We've got lots more background art than we could fit into our download file. Open the Help menu and click on the Check for new art option, and we'll launch your browser with the URL of our extra-art page. If there isn't any art there (which is the case at the time of writing this help file, because we haven't gotten around to making an install program for all our extra art yet), check back later.

# Layouts

The layouts feature is a way to take advantage of other people's creativity. We're not always in the mood to lay out each of our labels, and decide where we want to put the tracks listing, and how to arrange it, and whether we want a title on the label, or a dedication, or any number of other things. We want the program to do it for us. So we added layouts to the program. If you click on the Layouts tab (near the top left of the program's main window), you'll see thumbnails of pre-built layouts you can try. Just click on one, and the program will rearrange your label to match the layout you've selected. A layout can include text fields (including tracks arrangements), colored shapes, and/or images. If you don't like a layout you've selected, you can either click on another layout, click the "Undo" button, or click on the "roll your own" layout, which will remove all layout-specific elements from your current label.

# Creating Your Own Layouts

Creative genius that you are, you probably won't have played with the program for very long before you wind up inventing a label design of such majesty that you want to save it to reuse on future labels. When this happens, open the File menu, click on Advanced, and select the Save Current Label as Layout option. You can't miss it; it's currently the only entry on the File | Advanced menu.

Save as Layout		×
New Layout Name: squiggles & spots		OK Cancel Help
Labels this layout will work with: Disc CD Jewel Case Front CD Jewel Case Inside CD Jewel Case Back	Add to lay	yout all: objects es ed shapes

Selecting this option will bring up a dialog that lets you save the current label as a layout. You can save whichever elements you like: text fields, colored shapes, and/or images. You can also specify which label types you want to be able to use this new layout with. Once you've typed in a name for your new layout and clicked the OK button, your new layout will show up under the Layouts tab along with all the pre-built layouts that we supplied with the program. We hope your marvelous new layout won't mind slumming it with all our comparatively pedestrian pre-supplied ones.

# Adding your own images to labels

# Finding Images to Add to a Label

Imagemixer Label Maker provides two ways to find images on your computer that you can add to your labels:

- 1. Click on the "Art Search" tab, enter some text that's in the file or folder names of the art you're looking for, and click the "Search" button. Thumbnails of all supported image files matching your search terms will appear in the window underneath the search button. We support jpg, bmp, png, and pcx graphics types.
- 2. Click on the "Art Explore" tab, and parse through the explorer tree to see thumbnails of all the supported image files in a particular folder.

The "Art Search" and "Art Explore" tabs should be near the top left corner of your program window. They look like this:



If you're running at a low video resolution or you've resized your tools window to be very narrow, the clip art tabs might not be visible:



In this case, you'll need to click the right arrow to scroll the clip art tabs into view before you can select one of them and start adding your own clip art.

# Using an Image You've Found as a Label Background

Once you've found an image you want to make your background, you can either:

1. Double-left-click on the image's thumbnail to make it the background

or

2. Ctrl + double-click the thumbnail to make it a tiled background

or

3. Right-click on the image's thumbnail and select one of the "Set as background" options.

Note that if the image you've selected doesn't have the same aspect ratio as the label you're putting it on, it may appear stretched or squished. It that's the case, you can drag the image's thumbnail and drop it onto the label, then click on the sizing bars to make it big enough to overlap the label without altering its aspect ratio, and click on its title bar or the image itself to position it where you want it.

# Adding an Image You've Found as Clip Art

Once you've found an image you want to add to your label, just left-click on its thumbnail, drag it onto your label, and release the mouse button. The program will place the image where you dropped it. As soon as you drop it, it should be in "selected" mode, with sizing bars and a toolbar. You can click on the image's sizing bars to resize the image; you can click on the image itself to move it. You can also right-click on the image to pop up a menu with a variety of editing options.

You can also drag image files from Windows Explorer and drop them onto your label.

For more details on using your own images, see the Clip Art topic.

# **Clip Art**

# Clip Art Search

If you want to search for clip art images on your computer's hard drive(s), click on the *Art Search* tab near the top of the program's main window. Then follow these steps:

Type something to search for into the "Search for:" field. The search will find any file names containing the text string you've entered here. If a directory name contains the string you've typed in, the search will find any images in that directory and its subdirectories. If you leave the "Search for:" field blank, the search will find all images in all directories.

Choose the image types that you want to search through, in the "File types:" combo box. If you select "All", the search will find any image types that the program supports. Currently this includes file extension types .bmp, .dib, .jpg, .jpeg, .png, and .pcx.

Click the "Search" button. The button will change into a "Stop" button. Clicking on it again will stop the search. Once the search has finished, it will revert back to a "Search" button.

Any images that the search finds will show up in the thumbnails list. The search will only find files on your computer's fixed drives -- it will skip floppy drives, CD-ROM drives, Zip drives, etc. If you need to search on a removable drive, you'll have to click on the <u>Clip Art Explore</u> tab and use our explorer control to find the clip art you're looking for.

# Clip Art Explore

If you want to use the traditional Windows-Explorer style interface for finding clip art on your computer, click on the *Art Explore* tab near the top of the program's main window. This will bring up our explorer-tree clip art window. Instead of a list of file names, though, our explore tab displays thumbnails of all the images in whatever folder is currently selected. Call us crazy, but we think it's easier to find the pictures you want by looking at the actual pictures than by deciphering their file names.

The **Art Explore** tab pane contains two windows. The top window is a Windows Explorer tree. Use it to find the folders where your clip art resides. Click on the + sign beside a folder or drive you want to dive into, and the tree will expand to show the subdirectories that the folder or drive contains. Click on the name of a folder or drive, and the **Art Explore** pane's lower window will fill with the images that are in that folder (not including the images in any subdirectories it may have), should it have any.

#### Changing the Explorer Tree & Thumbnail Window Sizes

You can change the amount of space devoted to the explorer tree window vs. the thumbnails window by clicking on the border between them and dragging it up or down. The mouse cursor will change into a little vertical resizing arrow when it's over the resizing border.

#### About the Clip Art Cache

The program caches the thumbnails of any clip art images it finds. Or, translated into English: the first time the program displays the thumbnail of a clip art image, it will take longer to display than it will any time from then on. That's because the first time through, it has to create the thumbnail that gets displayed. But it saves the thumbnail in a special cache, so anytime the program displays that thumbnail from then on, it can retrieve the thumbnail from the cache instead of creating it, so it will be much faster.

Note: the program bases the thumbnail size on your current video resolution, so that thumbnails will occupy roughly the same amount of your available screen space no matter what resolution you're running in. If you change your screen's resolution (such as from 800 by 600 to 1,024 by 768), the absolute thumbnail sizes will change, so the program will have to create new thumbnails for any clip art that it displays.

# Stuff You Can Do with Clip Art

When you see a clip art image in this program, you will be looking either at a hopeful thumbnail under the *Art Search* or *Art Explore* tabs, or a proud, happy clip art image that you have added to one of your labels. The actions you can take differ depending on which of these two situations you're facing. We'll start with:

#### Stuff You Can Do with a Clip Art Thumbnail in the Art Search or Art Explore Tabs

You can drag your mouse cursor over it and just let it sit there. This will cause a tooltip to pop up and tell you the clip art image's name, folder location, size, and date and time when it was last modified.

You can left-click on it and drag it onto your label.

You can double-click it. This will make it your label's background image.

You can right-click it, which will pop up a menu with these options:

Set as Background: this will bring up a submenu with these options:

- 1. **Centered (overlap)**: make the selected clip art image your background image, and center it on the label. This will cover the entire label with the selected image while preserving the image's aspect ratio. If the image's aspect ratio differs from the label's aspect ratio, a portion of the image will get clipped.
- 2. **Centered (underlap):** Like the centered overlap option, except that if the image and label aspect ratios are different, the image will underlap the label instead of overlapping (cropping) it. This means that if the image & label aspect ratios aren't the same, a portion of the label won't be covered by the background image.
- 3. **Stretched:** make the selected clip art image your background image, and stretch it to cover the entire label. This will make the selected image cover the label exactly, but it could change the image's aspect ratio. If the image's aspect ratio is dramatically different from the label's aspect ratio, this option could make the image appear stretched or scrunched.
- 4. *Tiled:* make the selected clip art image your background image, but instead of stretching it, tile it to cover the label.

*Add to Label:* add a copy of the clip art image to your label's foreground. This has the same effect as clicking on a clip art thumbnail and dragging it onto a label.

**Show Full Size:** pop up a window that displays the selected clip art image at its actual size. You can't edit the image or take any other useful actions with this window. It's just there so you can take a closer look at it.

**Set as Wallpaper:** Lets you set the selected clip art image as your Windows desktop wallpaper. It has nothing to do with creating labels. It pops up a submenu with these four options:

- 1. *Tiled:* Sets the clip art image as tiled wallpaper.
- 2. *Centered:* Sets the clip art image as centered wallpaper.
- 3. *Stretched:* Sets the clip art image as stretched wallpaper.
- 4. **Stretched without Changing Aspect Ratio:** Sets the clip art image as stretched wallpaper without changing the image's aspect ratio. This means that the image won't get funhouse mirrorified if it's not the same aspect ratio as your Windows desktop, but it may leave a blank vertical or horizontal band on the desktop.

If you try to set as your Windows wallpaper an image of a type that Windows can't automatically set as wallpaper, or it needs to be stretched in some way that Windows can't handle automatically, the program will save the image in the correct size and format as a file called wallpaper.bmp in your computer's Windows directory, and tell Windows to set this new file as your wallpaper.

*Remove from list:* Removes the selected clip art image from the thumbnails list. It doesn't delete or modify the actual clip art image's file in any way.

**Rename file:** Lets you change the clip art image's file name. This will affect any other programs that expect to find the image under its old file name.

Delete file: Deletes the actual clip art image file. Use this option with caution!

#### Stuff You Can Do to a Clip Art Image That You've Added to a Label:

(We're assuming you didn't add your clip art image to a label as the label background. If that's what you've done, check out *Editing Background Images* in the <u>Backgrounds</u> section instead.)

*You can click on it.* This will "select" it, so that you can move or resize it. Once you've selected a clip art image, you can:

*Move it*. Do this by left-clicking on the image or its title bar, dragging it to where you want it, and releasing the mouse button.

*Resize it.* Do this by clicking on one of the red resize squares located around the image's border, dragging to whatever size you want, and releasing the mouse button.



*Click on one of its toolbar buttons:* When you click on a clip art image and select it, a toolbar will appear underneath it. (You can hide or show the toolbar by clicking the little "T" button on the image's title bar.) The toolbar has buttons that let you move the image to the front or back of all the other objects you've put on your label, or rotate it 90 degrees clockwise or counterclockwise.

*Right-click it:* This will pop up a menu with these options:

Bring to Front: Display the image on top of all other objects you've added to your label.

Send to Back: Display the image behind all other objects you've added to your label except the background image.

*Rotate/Flip Image:* Pops up a submenu with these five options:

- 1. 90 degrees clockwise: Rotate the image 90 degrees clockwise.
- 2. 90 degrees counterclockwise: Rotate the image 90 degrees counterclockwise.
- 3. 180 degrees: Rotate the image 180 degrees.
- 4. *Flip Vertical:* Flip the image vertically.
- 5. *Flip Horizontal:* Flip the image horizontally (make a mirror image of it).

*Edit Image:* Pops up a submenu with these four options:

- 1. **Convert to Black & White:** Technically, we should describe this as "convert to grayscale."
- 2. *Invert (make a negative):* Reverse the color of every pixel in the background image (if this doesn't make sense to you, just try it).
- 3. *Make Brighter:* Make the image a little bit brighter.
- 4. *Make Darker:* Make the image a little bit darker.

**Reload:** Reloads the image from its original file, discarding any edits you may have done to it.

**Top-left pixel is transparent color:** If you've checked this option, the program will treat the color in the image's top left pixel as the "transparent" color. Any pixels in the image with this color will be transparent. Lots of clip art images are designed to be displayed with a transparent background; this option lets you do so. Note: this setting usually has little effect on JPEG files, because the JPEG compression algorithm will change background pixels to colors that are similar to, but not quite the same as, the designated transparent color.

*Remove:* Removes the image from the label.

*Cut Image:* Removes the image from the label, but puts it on the clipboard, so you can paste it back onto the label, or onto any other label, if you wish.

Copy Image: Copies the image to the clipboard without removing it from the label.

*Maintain aspect ratio:* If you've checked this option, you can resize the image without getting the dreaded funhouse mirror effect. If you uncheck it, you can streeeetch or scrunch the image as much as you like.

*Hide/Show Toolbar:* Hides or shows the little image toolbar that normally displays just underneath the image whenever you select the image.

Any of these changes that you make to a clip art image will change the way the Label Maker displays the image, but will *not* affect the clip art image's original file in any way.

If you apply any of these changes to an image and decide you don't like them, you can click the "Undo" button to retract them.

# Text

# **Displaying Text**

To display text on a label, create a text object. You can do this by clicking the "new text" button on the toolbar or selecting the "Create a new text object" item from the *Text* menu.

One of the biggest quandaries we faced when we were designing the text object control was how to tell whether you clicked on the text control because you wanted to edit the text or because you wanted to move the whole blooming object somewhere. It's a sticky issue. We didn't want to make you go through a series of contortions to switch between object-moving and text-editing modes. We wanted text editing and object moving and resizing to be available at the same time. Here's how we dealt with it:

When you left-click on an unselected text object, it will select the object. The object will grow a title bar, a frame, and a set of resizing bars. If you only wanted to move the object, don't release the mouse button – you can drag the object anywhere you like until you release the mouse button. Once you release the mouse button, the program will insert a text editing caret next to the text you clicked on.

Once a text object is selected (it's got the title bar and resize bars), clicking on the text will no longer let you move the object; instead, it will place the text-editing caret next to the text you clicked on. If you want to move the object once it's selected, you can do so by clicking on the text object's title bar and dragging it around.

Clicking on a text object's title bar will not just let you move it; it will also cause the object to go into "object mode." The editing caret will disappear, and any keystrokes you make will apply to the object itself instead of the text inside it. If you press the **Delete** key while you're in object mode, the entire text object will disappear. If you press **Ctrl-x** or **Ctrl-c**, the object will get cut or copied, respectively. Pressing the arrow keys will move the object. Clicking anywhere inside the text object will take you out of object mode and back into the normal text-editing mode.

Regardless of what mode a text object's in, once it's selected, you can resize it by clicking on any of the little red resize bars scattered around its border and then dragging them.

#### The Text Object Toolbar

When you click on a text object, a toolbar should appear directly underneath it. If it doesn't, click on the "T" button on the object's toolbar. The buttons on the toolbar serve these functions, from left to right:

- Setting the typeface
- Setting the font size
- Setting the text color
- Toggling the **bold** text effect on and off.
- Toggling the *italics* text effect on and off.
- Launching the <u>text properties dialog</u>, which lets you edit a veritable encyclopedia's worth of text properties.
- Editing the object's text (only shows up on the toolbars of text objects with text angles other than 0 degrees).

Except for the last two buttons, which launch dialogs, all these buttons apply to whatever text you've currently got selected. If you don't have any text selected, changes you make with these buttons will apply to **all** the text in the text object. This is a different behavior from the majority of text editing programs, which assume that if you don't have any text selected, changes you make don't apply to any text at all – a behavior that, quite frankly, baffles us. If you put a CD into the stereo and press the **play** button without selecting a particular track to play, your CD player doesn't ignore you – it starts at the beginning and plays the whole CD. If you walk into a bar and ask for a beer, the bartender won't pretend he didn't hear you just because you didn't tell him how full you wanted the glass. And if you click the bold button without any text selected, we're pretty sure you don't mean, "act as if I don't exist." You mean to change text to bold. And that's what we do for you.

#### Special Stuff You Can Do With Tracks/Contents Text Objects

Track lists (lists of the track names, artist names, etc. on your CD) are a special type of text object. You don't need to create new text objects to display them. Instead, either select a layout that has a tracks list, or open the tracks dialog (by clicking the "tracks" button on the toolbar) and check the "Display tracks on current label" button.

When you edit the text in a tracks list object, the changes will get relayed to all the other label faces in your current file. So if you've got tracks list text objects on all your labels, editing the disc label to change the title of song 1 from "Let the Good Times Ambulate" to "Let the Good Times Roll" will cause the title to change on the front, inside, and back labels as well. Changes you make to the text by editing it in the <u>Tracks Window</u> will also get sent to all the labels.

Formatting changes – fonts, italics, etc. – will **not** get sent to other labels. Only changes to the actual text will get passed on to the other labels. In addition, changes to the track number field won't get sent to the other labels. If you make a mistake and mess up one or more of the track number fields, hiding and showing the tracks objects field (which you can do from the <u>Tracks</u> <u>Window</u>) will cause the tracks to get renumbered.

#### The Tracks List Header Bar

When you select a tracks text object, you should see, in addition to the traditional title bar, sizing frame, resize bars, and toolbar, a columns header bar. The header bar has these functions:

Left-clicking on a header bar column will select all the text in that column, so that you can apply whatever column-wide effects strike your fancy.

Left-clicking on the border between columns and dragging it will allow you to resize columns (in fixed-width columns mode) or the space between columns (if you're in variable-width columns mode).

Right-clicking on the header bar will pop up a menu that lets you hide and show individual columns and toggle between fixed-width columns and variable-width columns modes.

#### Fixed Width vs. Variable Width Fields

In fixed-width mode, all rows of a field will be the same width. If you set the "track name" field to be 2.5 centimeters wide, every track will have a 2.5-centimeter-wide track name. All rows will line up exactly underneath each other, like the rows in a spreadsheet or a table in a word processor.

If variable-width mode, each column of each row will be exactly as wide as required to display the amount of text. The title for "You've Certainly Got a Lovely Bunch of Coconuts" will be wider than the title for "Louie Louie." The rows in the text object will **not** line up directly underneath each other, unless all their text fields happen to be exactly the same length.

However, in variable-width columns mode, there *will* be a fixed amount of space *between* columns. If you specify 1.2 centimeters after the track number column, every row will have 1.2 centimeters of blank space between its track number and the field that follows it, no matter how wide individual track numbers may be. When you're in variable-width columns mode and you drag the column borders in the header bar, you're actually editing the width between the columns rather than the widths of the columns themselves.

Fixed width columns work well for left-justified text or cases where you've got more than two columns visible. The variable width columns setting can have a nice effect on centered or right-justified tracks listings.

If the header bar has a blank section before the first column, it's nothing to worry about. It just means that you've got the text object in centered or right-justified mode.

The	Text	<b>Properties</b>	Dialog
-----	------	-------------------	--------

Text Properties		×
Font - Text Angle - Text Color Size & Position - Margins Background - Color/Transparence Justification - Word Wrapping Columns - Word Wrapping Columns - Number - Song Title - Artist - Length	Basic Colors:	
🔽 Apply changes as s	oon as I make them	
ОК	Cancel Apply Help	J

You can do a surprising number of things to the text in a text object, and, aside from editing the text itself, you can do them all from the text properties dialog. You can access the text properties dialog by right-clicking on a text object and selecting *Properties* or by clicking the properties button (the one with the three little dots on it) on a text object's toolbar.

This dialog consists of a series of pages for editing different aspects of a text object. Clicking on different lines in the list on the left side of the dialog will select different pages.

If you check the "Apply changes as soon as I make them" checkbox, any changes you make will be reflected in the text object as soon as you make them. This is not completely conventional behavior for dialog windows, which normally require you to press the "OK" button before showing you your changes. But we hate the blundering around we have to do when we make changes in a dialog but we can't really tell what we've done until we close the dialog – and then we have to relaunch the dialog if it turns out it wasn't what we wanted. It's like flying an airplane by instruments alone: it takes a lot of expertise to do it well, and most people, including us, don't have that kind of expertise. So we added the *Apply changes* checkbox. We think you'll like it.

If you don't have the "Apply changes as soon as I make them" checkbox checked, changes you make won't take effect until you click the *OK* or *Apply* buttons.

Clicking the *Cancel* button will close the dialog and reverse any changes you've made, unless you've clicked the *Apply* button; in that case, clicking the *Cancel* button will still close the dialog, but it will only reverse changes you've made since the last time you clicked the *Apply* button.

The *Apply* button will be disabled if you've got the "Apply changes as soon as etc." box checked, because your changes will already be getting "applied" as soon as you make them.

<b>U</b>			
Text Properties			×
Font - Text Angle - Text Color Size & Position - Margins Background - Color/Transparency Justification - Word Wrapping	Font Font Comic Sans MS Bold Italic Underline Strikeout	Size	
Apply changes as :	soon as I make them		
ОК	Cancel	Apply Help	

# The "Font" Page

This page lets you change the fonts used for displaying the text in your text object. Bring this page up by clicking on the "Font" line in the listbox on the left side of the text properties dialog.

If you had a section of text selected when you launched the text properties dialog, changes on this page will only affect the text you've got selected. If there's no text selected, your font changes will apply to all the text in the text object.

You've probably seen controls resembling all the ones on this page before. The "Font" dropdown list lets you choose a different typeface. The "Size" dropdown list lets you choose your font size. The Bold, Italic, Underline, and Strikeout checkboxes let you apply (or not) these effects.

### Text Properties "Text Angle" Page



This page lets you change the angle at which your text displays. Bring this page up by clicking on the "Text Angle" line of the listbox on the left side of the text properties dialog.

If you click the *0 degrees (normal)* checkbox, your text will display in normal, right-side-up fashion, just like you're used to seeing it.

If you click the **90 degrees (straight up)** checkbox, your text will climb straight up the label.

If you click the **270 degrees (straight down)** checkbox, your text will climb straight down the label.

If you click the **180 degrees (upside down) checkbox**, your text will display upside down, starting at the bottom of your text object.

If you're having a hard time picturing any of this, check the "Apply changes as soon as I make them" box, and then start checking the different boxes described above. You'll catch on in no time.

If you set your text to any angle other than 0 degrees (normal, right-side-up text), you won't be able to edit the text by just clicking on the text object. Instead, its toolbar will grow a new button

that opens a text editing window. For more information, see <u>The "Edit Text" Window for</u> <u>Angled Text</u>.

### The Text Color" Page

Text Properties		×
Font • Text Angle • Text Color Size & Position • Margins Background • Color/Transparency Justification • Word Wrapping	Text Color	
🔽 Apply changes as so	oon as I make them	
ОК	Cancel Apply Help	

This page lets you change the color in which your text is displayed. If you had a section of text selected when you launched the Text Properties dialog, changes you make here will only affect the color of the text you've got selected. If you didn't have any text selected, your changes will affect the color of all text in the text object.

The program displays selected text in the standard Windows selection colors so, if you change the text color of a text selection, you won't actually be able to see the color change until you close the dialog and unselect the text.

In the current incarnation of Imagemixer Label Maker, you can't create new custom colors from this page. This ability will be arriving in a not-too-far-off future version. In the meantime, you can create new custom colors by clicking on the color button on a text object's toolbar. Although you can't yet create new custom colors in this page, you *can* use existing custom colors you created elsewhere in the program.

Aside from these caveats, using this page is pretty simple. Click on a color, and your text will become that color.

#### Text Size & Position Page

Text Properties		×
Font - Text Angle - Text Color Size & Position - Margins Background - Color/Transparency Justification - Word Wrapping Columns - Number - Song Title - Artist - Length	Size and Position Distance from label top: 0.00 cm • Distance from label left: 0.00 cm • Width: 12.00 cm • Height: 12.02 cm •	
🔽 Apply changes as	soon as I make them	
OK	Cancel Apply Help	

This page lets you change the size and position of your text object. This is probably easier to do outside the text properties dialog, simply by clicking on a text object's title bar and dragging it to move the object, or by dragging one of the text object's red resize bars to resize it.

However, if you're the punctilious sort, or you believe that the dimensions of all elements in your labels must be factors of the Fibonacci sequence, or of the lotto numbers that made you a millionaire, then this page will be just your pace. In that case, you can just type your favored location and width and height into the provided fields.

Note: "distance from label top" and "distance from label left" refer to distance from the top and left of your label's bounding rectangle. So if you're editing the position of a text object on a CD label, which you have probably noticed is circular, the left and top distances measure from the spot you would get if you made an imaginary rectangle completely enclosing the label.

#### The "Margins" Page

Text Properties		×
Font - Text Angle - Text Color Size & Position - Margins Background - Color/Transparency Justification - Word Wrapping Columns - Number - Song Title - Artist - Length	Margins         Left:       0.00       cm ▼         Right:       0.00       cm ▼         Top:       0.30       cm ▼         Bottom:       0.30       cm ▼	
Apply changes as	soon as I make them	
ОК	Cancel Apply Help	

This page lets you change your text object's horizontal and vertical margins. Setting these fields lets you increase or decrease the amount of space between your text object's borders and where the text will be allowed to print. Setting a left margin of 1 centimeter, for instance, means that text will start printing 1 centimeter to the right of the *text object's* left border, *not* 1 centimeter to the right of the *label's* border.

#### The "Curving" Page

This page lets you make your text curved (or not), and lets you set various properties for how curved text should behave.

#### **Text Curving:**

*Straight:* With this setting, your text will display in a straight line. Since most of the other options on this page all relate to curved text, they'll be disabled if you've selected the straight-text setting.

*Curved:* With this setting, your text will display in a circle (or an ellipse, to be more exact).

Spiral: With this setting, you text will display in a spiral.

*Fit Curve to Label:* If you check this box, the ellipse that your curve follows will automatically be centered on the label and will have the same aspect ratio as the label. It's the default option. Check this box if you want your text to curve around the edges of the label. If you uncheck this box, your text will fit itself to the bounding rectangle of your text object, and you can resize the text object to change the dimensions of the ellipse that your text follows.

#### **Curve Direction:**

*Clockwise:* Curved text will circle your label in a clockwise direction.

Anti-Clockwise: Curved text will circle your label in an anti-clockwise direction.

**Auto Choose:** Curved text will circle in a clockwise direction if it's primarily on the top half of the label, and anti-clockwise if it's primarily on the bottom half. For spiral text, it will always go clockwise. If you have the **Fit Curve to Label** option checked, your text object will be centered on the label, so it will usually go clockwise.

#### **Starting Angle:**

**Use Horizontal Orientation:** The software will use your horizontal-orientation setting to determine where the text should start. If you've chosen left orientation, the text will start at the leftmost edge of your text object. If you've chosen right orientation, it will end at the rightmost edge of your text object. If you've chosen centered orientation, the text should both start and finish an equal distance from the center of your text object. Note that if your text is in spiral mode and it fills more than one complete revolution, the text will be treated as if it's left justified, regardless of your horizontal orientation setting.

*Fixed Angle:* The text will begin at the angle you choose. 0 degrees is directly to the right (3 o'clock). The angle increases in a counterclockwise direction, so 12 o'clock is 90 degrees, 9 o'clock is 180 degrees, and 6 o'clock is 270 degrees. If you've got the *Fixed Angle* setting checked, you can click on the circle to the right of the "Fixed Angle" radio button to choose a start angle, or you can use the spin control on the edit box underneath the "Fixed Angle" radio button to adjust your start angle by one degree at a time.

#### The "Background" Page

Text Properties		×
Font - Text Angle - Text Color Size & Position - Margins Background - Color/Transparency Justification - Word Wrapping Columns - Number - Song Title - Artist - Length	Background Shape Rectangle Ellipse Speech Balloon? Speech Balloon Thought Balloon None	Balloon Tail Location - O Left O Right O Top O Bottom
🔽 Apply changes as	soon as I make them	
ОК	Cancel Apply	Help

This page lets you choose the shape of your text object. You can select from these categories:

#### Shape: Rectangle or Round

Choose *rectangle*, and your text object will have a rectangular background. Choose *round*, and its background will be roundish (to be precise, it will be an ellipse).

#### Speech Balloon

This feature lets you make your text object into a speech or thought balloon, such as you have probably seen thousands of times in the newspaper comics pages, or in comic books, or on billboards, or, perhaps, in an imaginative moment, in the clouds. Select **Speech Balloon**, and your text object will have a triangular tail that you can drag around and resize until it points wherever you wish. Select **Thought Balloon**, and your text object will trail a series of little thought balloonlets, which you can likewise drag and resize. Select **None** for a traditional, balloon-free text object.

You can't resize or move your thought or chat balloons from inside the <u>Text Properties</u> dialog. To resize or move your chat/thought balloons, you need to exit the dialog and click on your text object's chat tail or one of its little thought balloonlets. This will cause three size markers to appear. You can drag these about to move or resize your text object's chat or thought tail. If you want to move the chat or thought tail to another side of your text object altogether, direct your attention to:

#### **Balloon Tail Location**

This group of radio buttons will be enabled if you've chosen the "Speech Balloon" or "Thought Balloon" options on this page. These buttons let you select the side of your text object on which you want to display your chat or thought balloon tail.

#### **Text Properties** Background Color & Transparency Font - Text Angle Basic Colors: - Text Color Size & Position - Margins Background Color/Transparency Justification - Word Wrapping Columns - Number - Song Title Custom Colors: - Artist - Length Transparent Apply changes as soon as I make them OK. Cancel Help

### The "Color/Transparency" Page

This page lets you choose your text object's background color. It's quite simple: click on a color, and your text object's background will become that color. Or, if you'd prefer your text object to have a transparent background, you can check the "Transparent" box.

### The "Justification" Page

Text Properties		×
Font - Text Angle - Text Color Size & Position - Margins Background - Color/Transparency Justification - Word Wrapping Columns - Number - Song Title - Artist - Length	Justification Horizontal C Left Center Right	Vertical O Top O Center O Bottom
Apply changes as	soon as I make them	
ОК	Cancel	pply Help

This page lets you choose your text's horizontal and vertical justification. It works as follows: **Horizontal** 

Left: Text will be left-justified within the text object's boundaries.

*Center:* Text will be centered horizontally within the text object's boundaries.

*Right:* Text will be right-justified within the text object's boundaries.

#### Vertical

*Top:* Text will be top-justified within the text object's boundaries.

*Center:* Text will be centered vertically within the text object's boundaries.

Bottom: Text will be bottom-justified within the text object's boundaries.

### The "Word Wrapping" Page

Text Properties		×
Font - Text Angle - Text Color Size & Position - Margins Background - Color/Transparency Justification - Word Wrapping Columns - Number - Song Title - Artist - Length	Word Wrapping Hole Handling Ignore holes Wrap on left side Wrap on right side Wrap on widest side Skip to bottom of hole	<ul> <li>Ignore label edges</li> <li>Line Breaks</li> <li>Best fit</li> <li>Break on spaces only</li> </ul>
Apply changes as	soon as I make them	
ОК	Cancel App	ly Help

This page contains some esoteric stuff that affects how your text will word-wrap.

**Ignore Label Edges:** If you check this box, you can drag a text object partially off a label, and it won't affect how the text object word-wraps. The result will be that some of the text in the text object won't be visible, because it will be off the label. If you uncheck this box, dragging a text object partially off a label will cause the text to word-wrap when it reaches the label boundary instead of waiting until it reaches the text object's margin.

**Line Breaks:** If you select **Best fit**, text will try to word-wrap on spaces. If this isn't possible, it will try to word-wrap at punctuation marks, such as dashes and semicolons. If this isn't possible, the text will word-wrap wherever it can. **Best fit** is the default and is best for most situations.

If you select **Break on spaces only**, text will **only** word-wrap at spaces. The drawback of this approach is that if there are no spaces in a line, the text can't word-wrap, so the text won't display at all. However, this setting can be useful when you're displaying text near the circular border of a CD label, and you don't want the text to get wrapped in the middle of a word.

**Hole Handling:** These options let you choose how you want your text to word-wrap when it encounters the hole in the middle of a CD label. Your choices are:

*Ignore Holes:* The default. Pretends the hole isn't even there. If you select this option, text that crosses the hole will be invisible, because the text object won't try to wrap around it at all.

*Wrap on left side:* Wrap text to the left side of the hole. If your text object lies entirely to the right side of the hole, this setting may produce unhappy results.

*Wrap on right side:* Wrap text to the right side of the hole. If your text object lies entirely to the left side of the hole, this setting may produce unhappy results.

*Wrap on widest side:* Wrap text on whichever side of the hole has the most room within the text object's boundaries.

*Wrap on both sides:* Wrap on both sides of the hole. Print as much text as will fit on the left side of the hole, then skip over to the right side of it and print text there as well.

*Skip to bottom of hole:* Go around the hole entirely, and don't resume printing until you've gotten to the bottom of it.

Text Properties	
Font • Text Angle • Text Color Size & Position • Margins Background • Color/Transparency Justification • Word Wrapping Columns • Number • Song Title • Artist • Length	
Apply changes as soon as I make them     OK Cancel Apply Help	
This page, which only appears on the properties dialogs of tracks text objects, gives you option to display your CD tracks in multiple newspaper-style columns. <b>How Many:</b> This control lets you specify how many columns you want.	the
<b>Style:</b> This control lets you specify how you want your text split between columns. In bal mode, each column will contain an equal number of tracks (or as close to equal as poss front-loaded mode, the first column will hold as many tracks as will fit, then the second c will hold as many of the remaining tracks as it can fit, etc.	ance ble) olum

### The Columns Page

Margin between columns (cm): This control lets you specify a margin that will appear between each column, in centimeters.

The other controls on this page apply to particular columns. They'll be disabled unless you've set the how-many-columns control to be 2 or more.

*Column Number:* specifies which column the *Horizontal Orientation* and *Hole Wrapping* controls apply to.

*Horizontal Orientation:* specifes the horizontal orientation for text in the currently selected column.

*Hole Wrapping:* specifies the hole wrapping mode (what to do when the text encounters the CD hole) for the currently selected column.

### The "Paragraph" Page

*Line Spacing:* This control lets you set line spacing for a text object. 1.0 means single-spaced text; 2.0 means double-spaced text, etc.

*Extra Indentation:* These controls let you specify extra text indentation on a per-paragraph level. If your text is left-justified, the extra indentation will be on the left; if your text is right-justified, the extra justification will be on the right; if your text is centered, extra indentation doesn't apply and these controls will be disabled.

1st Line (cm): Lets you specify, in centimeters, extra indentation for the first line of every paragraph.

Other Lines (cm): Lets you specify, in centimeters, extra indentation for all non-first lines of paragraphs.

Text Properties		×
Font - Text Angle - Text Color Size & Position - Margins Background - Color/Transparency Justification - Word Wrapping Columns - Number - Song Title - Artist - Length	Column Type © Fixed Column Widths © Variable Column Widths	
Apply changes as	soon as I make them	
ОК	Cancel Apply Help	

# The Fields Page

This page, which only appears on the properties dialogs of tracks text objects, lets you choose between fixed and variable field widths.

In fixed-width mode, all rows of a field will be the same width. If you set the "track name" field to be 2.5 centimeters wide, every track will have a 2.5-centimeter-wide track name. All rows will line up exactly underneath each other, like the rows in a spreadsheet or a table in a word processor.

In variable-width mode, each field of each row will be exactly as wide as required to display the amount of text. The title field for "You've Certainly Got a Lovely Bunch of Coconuts" will be wider than the title field for "Louie Louie." The rows in the text object will *not* line up directly underneath each other, unless all their text fields happen to be exactly the same length.

In variable-width fields mode, there *will* be a fixed amount of space *between* fields. If you specify 1.2 centimeters after the track number field, every row will have 1.2 centimeters of blank space between its row number and the field that follows it, no matter how wide individual track numbers may be. When you're in variable-width fields mode and you drag the field borders in the header bar, you're actually editing the width between the fields rather than the widths of the fields themselves.

Fixed width fields work well for left-justified text or cases where you've got more than two fields visible. The variable width fields setting can have a nice effect on centered or right-justified tracks listings.

*Line Break After Each Row:* If this box is checked, each track listing will start on a new line. If it's unchecked, multiple tracks will appear on each line, space permitting.

**Space After Each Row (cm):** If there's not a line break after each track, this control specifies how much space should appear between tracks that display on the same line. This control will be disabled if the *Line Break After Each Row* control is checked.

#### The "Individual Field" Pages

Text Properties		×
Font - Text Angle - Text Color Size & Position - Margins Background - Color/Transparency Justification - Word Wrapping Columns - Number - Song Title - Artist - Length	Song Title" Column Properties         Image: Column is visible         Width         Column width (for fixed-width columns):         3.20         Cm         Space after column (for variable-width columns):         0.10         Cm	
🔽 Apply changes as soo	n as I make them	
OK Ca	Apply Help	

When you launch the text properties dialog for a tracks text object, you'll see one of these pages for each field in the text object. For an audio CD, they'll be labeled **Number**, **Song Title**, **Artist**, and **Length**, respectively. This page lets you edit properties of whichever tracks field you've selected.

If you check the *Field is visible* checkbox, the field will be displayed on the label. Uncheck it to hide the field.

The *Field width* edit control lets you decide how wide you want the field to be, provided you've got the text object in fixed-width fields mode (you can set this on the <u>fields</u> page). If you're not a numbers-oriented sort of person, you can also do this outside the text properties dialog by clicking on the text object to select it and then dragging the field boundaries in the header bar to resize them.

The **Space after** field lets you decide how much blank space you want between this field and the next one, provided you've got the text object in variable-width fields mode (you can set this on the <u>fields</u> page). You can also do this outside the text properties dialog by clicking on the text object to select it and then dragging the column boundaries in the header bar to resize the spaces between them.

For an explanation of fixed vs. variable width fields modes, check out the <u>fields</u> page.

The Text Properties Dialog

### The "Edit Text" Window for Angled Text

When you set a text object to an <u>angle</u> that's sideways or upside down, you won't be able to edit it by just clicking on the text object, the way you normally do. While I was writing the program, I tried editing text sideways and upside down, but I had a roaring headache within a minute. I don't wish to cause pain to any of our users, so I added a right-side-up editing window to use when your text isn't upright. When you set your text to be sideways or upside down, the text object's toolbar will grow a new button, away off to the right side:

Times New Roman	· 10	•	BI		I
-----------------	------	---	----	--	---

Click on the {bmct edit text button.bmp} button and the program will launch a window like this one:

💆 Edit Text	×
HI MOM!	
Jazz Poster ICG	

You can edit your text in this window. Any changes you make will show up back on your label as soon as you close the window. (You can close the window by clicking on the X in the upper right hand side of the window's title bar.)

# **Working with CD Tracks**

# The Tracks Window

N.,	Song Title	Artist	Length .	-	
1	Amabhongo	Mahotella Queens	2:07		Add How
2	Sekusile	Dark City Sisters	2:31		Remove
3	La Guyanaise	Sylviane Cedia	4:07		Tieniove
4	Zulu Seliyaduma	Juba	5:26		Edit
5	Turn Me Loose	Mohammed Malc	7:08		
6	Voodoo Child	Angelique Kidjo	3:49		
7	Femmes d'Afrique	Bell, Muana, Diab	4:29		Maria U.a.
8	Pole Mama	Somo Somo	7:04		Move Up
9	Hapo Zamani	Dorothy Masuka	4:50		
10	Lamara	M'bilia Bel	6:52		Move Down
11	Mon Coeur Balan	Daouda	5:28		
12	Babalao	Angelique Kidjo	4:31	ΞI.	
12 	Babalao 	Angelique Kidjo 	4:31	•	

This dialog lets you type in and edit your tracks listing – either your song list, for an audio CD, or your chapter list, for a DVD. If you're editing an audio CD, you can also import your tracks from a playlist and save yourself all that tedious typing.

To type in the contents for a field in the contents list – "Song Title", "Artist", "Chapter", etc. – click on the field and start typing. Once the contents list has the keyboard focus, you can also move from field to field by using the arrow keys or the tab key. There are several other ways to get a field into edit mode. Here's the lot:

- press the Enter key: selects the text in the field and puts the caret at the end of the text
- press F2: selects the text in the field and puts the caret at the end of the text
- click the *Edit* button: selects the text in the field and puts the caret at the end of the text
- double-click the text field: selects the text in the field and puts the caret at the end of the text
- just start typing: replaces the existing contents of the field with whatever you're typing

If the contents of a field are too wide to fit in the available space in the tracks list, you'll see a row of periods, like so: ... at the end of the field. If you drag the mouse cursor over the field and let it sit there, a tooltip will pop up that displays the unabbreviated contents of the field.

You can adjust the widths of the different columns in the tracks list by clicking on the borders between the columns and dragging them. This doesn't affect how wide the columns will be on any actual labels.

Like many another dialog, this one has a bunch of buttons. Here's what they all mean:

- Add Row: adds a new row to the end of the list.
- *Remove:* removes the currently selected row.
- *Edit:* lets you edit the text of the currently selected item.
- *Move Up:* moves the currently selected row one row up.
- *Move Down:* moves the currently selected row one row down.
- *Import:* this button will only be visible if you're working on an audio CD label. It lets you import tracks from a playlist file. When you burn a CD, you usually create a playlist file that lists the songs you burned to the CD. Imagemixer Label Maker can read most types of playlist files and will automatically create a song list for you.
- **Read CD:** this button will only be visible if you're working on an audio CD label and you have a CD drive attached to your computer. It will attempt to get tracks information from a CD in your CD drive. If your CD has an entry in cdplayer.ini or cdburner.ini, the program will use it; if not, it will try to look up a tracks listing for your CD over the Internet.
- **Done:** closes the window.
- **Display tracks on current label:** If you check this box, your tracks will be displayed on whichever label you've got currently visible. If you uncheck it, they'll be hidden.

# Tracks Formatting Dialog

The Tracks Formatting dialog lets you quickly set the formatting, including visibility, font, color, and layout, for your various tracks fields. It also lets you save your favorite combinations as presets that you can access later with just a click or two. Changes you make in this dialog apply only to the current foreground label, so you can edit the formatting of your disc label without affecting the jewel case inserts, etc.

Here's what all the controls on this dialog do:

• **Presets:** This combo box contains all the system presets (the ones that ship with the software) and user presets (presets you saved yourself) for quick access. Selecting a preset will cause the software to format your tracks text with all the font properties (and optionally, the layout information from the "Arrangement" combo box) stored in that preset.

To create presets of your own, click the "save" button. It's directly adjacent to the Presets combo box and has a little picture of a disk on it. This will launch a file-save dialog in which you can choose a name for your preset and decide whether you want your preset to store just font information or both font and layout information. (If you choose to save layout information, the preset will save the layout information from the "Arrangement" option you currently have selected.)

Changed your mind about a preset you've created? To delete it, select it, then click on the Delete button. This one is next to the Save button & has a picture of a pair of scissors on it. (It will be disabled unless you've selected a user-created preset.) Before deleting your preset, the software will prompt you so it can make sure you didn't click the Delete button by accident.

- **Arrangement:** This combo box contains a list of quick-layout options for the current label. (It contains the same options as the auto-format combo box that appears on the tracks object's toolbar after you select it.) Selecting an option from the Arrangement combo box will cause the software to format the layout of your tracks text to match the option you've selected.
- *Fields:* This list box contains a list of all your tracks fields. To edit the font formatting, visiblity, and text color for a particular field, select it in this list box, and the dialog will update itself to display the current font/color/visiblity settings for that field.

You can use the up and down buttons next to the Fields list box to change the order in which fields display. If you want the Artist field to display before the Song Title field, for instance, select the Artist field, then click the Up button.

- Field is Visible: Check or uncheck this box to hide or show the currently selected field.
- *Font:* The font/typeface combo box lists the font in which the currently selected field will display.
- **Size:** Use this combo box to change the font size in which the currently selected field will display.
- **Bold:** Check or uncheck this box to make the currently selected field display with either bold or normal weighting.
- *Italic:* Check or uncheck this box to toggle the currently selected field between italicized and non-italicized display.
- **Underline:** Check or uncheck this box to turn underlining on and off for the currently selected field.
- **Text Color:** This pair of controls lets you control the color in which the text for the currently selected field gets drawn. The text color button displays the current text color. Click on it to change the color.

The which-tracks combo box lets you set the text color for all tracks or just for odd- or evennumbered tracks. If you select the "even-numbered tracks" option and then click on the text color button, for instance, the text color you choose will apply only to the current field in evennumbered tracks.

If you've chosen different colors for odd- and even-numbered tracks and you select the "All Tracks" option, the text color button will display the odd-tracks color on the left side of the button and the even-tracks color on the right side. (Selecting a color when the "All Tracks" option is chosen will set the color for both odd- and even-numbered tracks.)

Using different colors for odd- and even-numbered tracks can make the tracks listing easier to read when it contains a large number of tracks. Make sure that both colors show up well against your chosen background art, though.

# Choose a CD Drive

The Imagemixer Label Maker wants to know which of your many CD drives holds the CD that you're trying to read track information from. Your job is to tell it. Just click on the drive letter of the drive that holds your CD and then, once it's selected, click the "OK" button. If you're energy-conscious and you're trying to conserve mouse mileage, you can double-click on the drive letter instead.

If you don't remember which drive holds the CD (but you're sure one of them does), you won't do any terrible damage by picking the wrong drive. The program will either import tracks for the wrong CD or display an error message indicating that there's no CD in the drive you picked. In either case, you can just click the "Import" button on the Tracks dialog again to rerun the process and select the right drive this time.

# "Choose a Disc ID" Dialog

If FreeDB finds multiple potential matches for your CD, they'll all be displayed here. Choose the one that looks right to you. If it turns out to be wrong, click the "Import" button on the Tracks Dialog again and repeat the process and choose another one.

When FreeDB finds multiple matches, they're usually multiple copies of nearly identical playlists, with slight variations in genre, year, or other fields that Imagemixer Label Maker doesn't really care about. As long as the artist and album names are correct, you probably won't go wrong.

# **Playlist Search Dialog**

If you've got a playlist file that you want to import song names from, but you can't remember where the file is, then this dialog is for you. It will automatically search your hard drive and display a list of all the files it finds that appear to be playlists. You can just scroll through, click on the one you want, and click "OK", and the label maker will automatically import that playlist for you.

Here's what all the buttons on this dialog mean:

- OK: close the dialog and import tracks from the playlist file you've selected
- Cancel: close the dialog without importing any tracks
- *Help:* Given your presence here, we suspect you already know what this button does.
- **Stop:** tells the program to stop searching for playlist files. Once the search is complete, this button will become disabled.
- **Replace Existing Files:** If you check this box before importing a playlist file from this dialog, the tracks that get imported from that playlist will replace any existing track information. If this box isn't checked, tracks you import here will get appended to the end of your existing track information.

# **Colored Shapes**

In case clip art, background images, and text objects aren't enough to satisfy your creative needs, we offer a small assortment of colored shapes that you can plaster all over your labels. Click on the "Shapes" button on the main toolbar, and a dialog will pop up that will let you add a rectangle, ellipse (a round thingy), or diamond to your label. You can move and resize these shapes just like any other objects: move them by clicking on their title bars or the shapes themselves and then dragging them; resize them by clicking on and dragging any of the little red resize bars scattered around the shape's borders. (These borders, I should add, are only visible when the shape is in a "selected" state, meaning that you've clicked on it and haven't clicked on anything else in the meantime.)

Once you click on a shape that you've added to a label, you should see a little shape-editing toolbar appear beneath it. If there's no toolbar, click on the little "T" button in the shape's titlebar. These buttons, taken from left to right, let you:

- change its shape
- change the shape's background color
- move the shape in front of all other objects on the label
- move the shape behind everything else on the label (except the background image, if any)



One of our favorite ways to waste time with shape objects is to drag them around the screen a little bit at a time, as if we were creating slow motion pong games or sunsets, and then play them back like movies by holding down the Ctrl-Z (undo) key until everything comes to a stop, then playing them back in the other direction by holding down the Ctrl-Y (redo) key. This accomplishes absolutely nothing, and will not help you create labels. But you might enjoy that sort of thing.

# Printing

When you're ready to print your label, click the *Print* button on the main toolbar or select the *Print* item from the *File* menu. This will launch the Print dialog, unless you've used up all your free labels. If that's the case, <u>register</u> and then come back.

# The Print Dialog

The Print dialog consists of printer-specific information, at the top of the dialog, and labelspecific information, at the bottom of the dialog.

Print		×
Printer Name: hp deskjet 940c series Paper Bin: Auto	▼ Copie	es: Properties   Alignment
<ul> <li>disc front/inside back</li> <li>Paper Type:</li> <li>Avery 5931 or 8931 CD/DVD </li> <li>Print a border around label</li> <li>Print Fold Lines</li> </ul>	Click on labels to use	<ul> <li>Print disc</li> <li>Print front/inside</li> <li>Print back</li> </ul>
	Sheets Required: 1	ancel Help

#### The "Printer" Section:

- *Name:* Gives you a list of all the printers attached to your computer. Choose the one you want to use.
- **Paper Bin:** Lets you choose which bin you want the printer to grab paper from, should your chosen printer have multiple paper bins.
- **Print to File:** If checked, printing won't go to the printer; instead, it will go to a file in a format that your chosen printer can recognize, so that you can, in theory, print it later although you could always just run the Label Maker again, instead.
- Copies: Lets you choose how many copies of each label you want to print.

- **Properties:** Launches a dialog that lets you set options print quality, for instance -- specific to the printer you've chosen. Since your printer manufacturer supplies this dialog, we can't predict precisely what will be on it or give you detailed help with it.
- **Alignment:** Launches the <u>Printer Alignment Dialog</u>, which lets you set printer offsets and label stretch amounts in case your printer, like most printers, doesn't print at precisely the locations it's supposed to.

#### The Labels Section:

- **The row of tabs:** Clicking on these lets you bring up a tab for choosing paper type and sundry other options for particular labels. If you've chosen to print a label, it will have a little printer icon in its tab.
- **Paper Type:** Lets you choose the type of paper you want to print on. Whenever you choose a different paper type from this list, the thumbnail underneath the **Click on labels to use** heading will display the layout of the paper you've chosen.
- **Print a border around label:** If you check this box, the program will print a thin black border around the label. This can be handy if you're printing on plain paper and your background has lots of white in it.
- **Print fold lines:** If you check this box, the program will print fold lines to help you fold your labels. You don't need to check this box unless you're printing on plain paper; most stock paper forms have folds built into the paper. If you check this box for the jewel case back, the program will print lines indicating where to fold the two spines. If you check this box for the jewel case front/inside, the program will print a line indicating where to fold the front/inside label if you're not printing on a paper type that prints both the front and inside labels on the same side of the paper.) This checkbox will always be disabled for the CD disc label.

You can set a variety of options for fold lines in the <u>Preferences Dialog</u>. You can decide whether you want your fold lines to be solid or dashed lines, whether you want them to be inside or outside the label, and what color you want them to be.

- **Click on labels to use:** If you've chosen a paper type that can print more than one label of the type you're printing, you can click on the the labels on the thumbnail to choose which of the paper's labels you want to print on.
- **Sheets required:** Tells you how many sheets you'll need of the paper you've selected, based on how many copies you're printing and how many of your selected paper type's labels you've chosen to use.
- **That black arrow pointing leftwards:** Indicates which edge of the paper displayed in the thumbnail image you should feed into the printer first.
- **Print Disc / Print Front/Inside / Print Back:** These checkboxes let you choose which labels you want to print. If you check the box for a label, it will print. If not, it won't.

Once you've selected what you want to print and what you want to print it on, click the *Print* button to proceed. The next thing you see will be:

# The Insert-Paper Dialog:



This dialog will prompt you to insert one or more sheets of the paper types you've chosen for the labels you've chosen to print. The buttons on the dialog will behave as follows:

- **Print:** print the label(s)
- **Cancel:** cancel the entire printing operation.
- **Skip:** don't print this label; if you've selected more than one label to print, the dialog will advance to the next label.
- *Help:* launch this help page.

If you're printing more than one of your labels, the dialog will appear multiple times. If you're printing, say, a CD disc and a jewel case back, the dialog will appear twice, once to prompt you to insert your CD disc label paper, and again to tell you to insert the jewel case back paper.

If you're printing the jewel case front/inside on a paper type that has a single face instead of a book arrangement, you'll get prompted to insert the paper for it, and then you'll be asked to reinsert the paper upside-down so the program can print the jewel case inside on the back of the paper. Make sure the fronts have finished printing and you've reinserted the labels before you click the "Print" button on the "reinsert upside-down" dialog.

# Printing for the First Time:

If you're printing with a new type of label stock for the first time, we recommend that you feed plain paper into the printer instead, even though the insert-paper dialog has told you to insert sheets of your label stock. This way you can check your printer's alignment **before** using up any of your relatively expensive label stock. Once it's printed on plain paper, you should be able to see if it's aligned correctly by putting a sheet of your label stock on top of your freshly printed sheet of plain paper, making sure they line up exactly on top of each other, and then holding the two sheets in front of a light so that the printed label on the plain paper underneath is visible. This should help prevent you from wasting custom paper stock tracking down your printer's alignment problems.

The Printer	Alignment	Dialog
-------------	-----------	--------

Printer Alignment		×
Stretch Labels	to bur	OK
2.0 millimeters	- -	Help
Printer Offsets (HP OfficeJet R S	Series)	
Move labels by: 0.0 millimeters	Move lab	els by: millimeters
<ul> <li>To the left</li> <li>To the right</li> </ul>	⊙ Up ⊙ Down	

Printers are imprecise beasts. You can tell them to print something exactly 1.2 inches from the top of the paper, but chances are, it'll end up being more like 1.1 or 1.28 inches from the top. The older your printer gets, the more likely this is to occur, as all the little mechanical bits that escort paper into and out of the printer get worn out. You're not likely to notice this flaw when you're printing, say, a resumé. And if your interviewer is measuring the margins on your resumé, you may be happier elsewhere anyway. But when you're printing a CD label on a pre-cut form, every millimeter matters. (That's why millimeters would rather be on a CD label than a plain sheet of paper – they like to feel important.) If your printer is a millimeter awry on a CD label, you'll get a millimeter of white, unprinted space on your label. It won't look good.

If your printer is **consistently** wrong, which is often the case, you can use the **Printer Offsets** section of this dialog to correct it. If the printer always prints a millimeter to the right of where it's supposed to, you can use this section to tell the program to always print labels one millimeter to the left of where they'd normally go, which will cancel out the printer's imprecision and make things print just where they ought to be.

#### "Printer Offsets" controls:

- When printing on: Lets you select the printer for which you want to set offsets.
- **Move labels by:** There's one of these sections each for horizontal and vertical paper alignment. Enter the amount of space, in millimeters, by which you need to move labels horizontally and vertically, respectively, for the printer you've chosen.
- **To the left/To the right:** Lets you select the direction in which to correct your printer's horizontal printing errors. If your printer always prints stuff too far to the right, check the "To the left" box. If it always prints too far to the left, check the "To the right" box.

• **Up/Down:** Lets you select the direction in which to correct your printer's vertical printing errors. If your printer always prints stuff too far down the page, check the "Up" box. If if prints too high, check the "Down" box.

### The "Stretch Labels" section:

If your printer doesn't align correctly, but isn't consistent about it, you can correct it by using the brute force method of stretching all the labels by a millimeter or two, which will result in the label being slightly larger in every direction. So even if your printer prints too high one pass, and too low the next, or likes to feint left and print right, you'll be set.

We generally recommend setting the *stretch labels* amount at one to two millimeters. We also recommend that you don't put important stuff, such as text, within a millimeter or so of your label borders or the CD hole unless you have a fabulously reliable printer, because otherwise it stands a good chance of getting chopped off when you print it.

But don't stretch plain-paper labels: This checkbox lets you specify whether or not you want to apply your stretch settings to labels you print on plain paper. By default, this box will be checked, which is our recommendation. The stretch labels settings are designed to overcome problems with your printer's alignment so that you can fit labels onto premade forms. But since plain paper doesn't have any pre-perforated labels that you need to line your labels up with, stretching isn't necessary, and in fact will only make your labels bigger than they need to be.

# The Your-Label's-Too-Darn-Big Dialog

If you're printing a label on plain paper and it's so big that it overlaps your printer's unprintable area or even the edges of the paper itself, you'll get to spend some time with this dialog.

You can't print your label full size in all its glory, but the Label Maker will help you make the best of things. Here are your options:

- Scale the entire label down to fit: This will make the entire label smaller so that it will fit on your paper. If you've got a DVD movie box label that's 10 millimeters too wide, this option will shrink the entire label to make it 10 millimeters narrower. The advantage is that everything you put on your label will still print, if at a slightly smaller size. The disadvantages are that the label will get shrunk both horizontally and vertically, even though the paper was too small in only one of those directions, and because the label is getting rescaled, any fold lines that get printed might be slightly off. This option is probably the best available, though.
- **Chop some millimeters off each side:** If your label is 10 millimeters too wide, the program will chop 5 millimeters off each side. This is good because your label will still be symmetrical, and it will only get chopped in one direction (i.e., horizontal or vertical, but not both). But it's bad because it chops off some of the label you worked so hard to create. It's a good option if you don't have any interesting content near your label edges.
- **Ignore the overlap:** You can always pretend the overlap doesn't exist. If your label is 10 millimeters too wide and you choose this option, the rightmost 10 millimeters will get chopped off. We don't think this is your best choice, but you may have your reasons. We won't pry.
- If you check the "Always print this way; don't ask me again" box before clicking the "OK" button, the program will use your choice to handle printer overlap from now on without asking you, so you'll never see this dialog box again.

- **OK:** click this button when you've made your choice and you're ready to move on.
- **Cancel:** click this button if you've decided you don't want to print this label after all.
- **Help:** we suspect you've already got some experience with this button. But if you enjoy this help page, feel free to click it whenever you want.

*What else?* If you've got more than one printer, try 'em all. You might find that another of your printers has a small enough unprintable margin that the entire label will print on it without being shrunk.

# **The Instant-Label Wizard**

Create a new label	×
	Welcome to the "I need to make a label but I'm in a big hurry" wizard. This wizard will guide you through the express-lane process for creating a new label. Press the "Next" button to continue.
< <u>B</u> eck	Next > Cancel Help

If you're in a label-making race, or you don't trust your label design skills, or you just can't be bothered to plunge in up to your elbows among the muck of backgrounds and text and clip art, then the wizard is for you. We've done all we can to remove as many choices as possible, so that all you have to do is make a few mouse clicks and proceed to the printing. We couldn't remove **all** the choices, owing to the difficulty of licensing mind-reading technology, but the ones that remain aren't too hard. Those of us who've had some experience with the wizard have been known to get through it in under fifteen seconds.

Every page of the wizard contains a series of buttons that let you navigate through the wizard. They are:

- < Back: go to the previous page
- Next >: go to the next page
- Cancel: exit the wizard, discarding everything you've done in it
- *Help:* launch this help page or a related one. The evidence would indicate that you already know about this one.
- *Finish:* only shows up on the last page. Closes the wizard and retains all the choices you've made.

You can launch the wizard by choosing the *Instant-Label Wizard* option from the *File* menu. If you want the wizard to launch every time you run the Label Maker program, you can specify as much from the <u>Auto-Run Page</u> of <u>the Preferences Dialog</u>.

# The "Choose Label Type" Page

Choose whether you want to make your labels for an audio CD or a DVD. The only difference between them is that an audio CD's contents consist of tracks, each containing a track name, artist name, and length, while a DVD's contents consist of chapters, each containing a chapter name and length.

Once you've chosen your label type, click the *Next* button to go to the <u>Choose a Theme</u> page.

The Instant-Label Wizard

#### Help Contents

### The "Choose Theme" Page

Just by clicking on a theme in this list, you'll choose the background image, text fields, fonts, tracks format, and general all-around layout of all the labels for your CD or DVD. We think that, for efficiency and far-reaching power, this mouse click ranks right up there with the "self-destruct this entire vast underground complex" buttons that the villains are always pressing in James Bond movies.

Each of the themes in the list on this page displays three pictures representing approximately what your labels will look like if you choose that particular theme. The first picture, starting from the left, will be your disc label; the second will be your jewel case front booklet; and the third will be your jewel case back.

Once you've chosen your theme, click the *Next* button to go to the <u>Label Contents</u> page.

### The "Tracks" Page

If you've gotten this far, you're rapidly getting the hang of this "wizard" business. This page lets you type in your tracks listing – either your song list, for an audio CD, or your chapter list, for a DVD. If you're running the audio CD wizard, you can also import your tracks from a playlist, if you have one, which will save you all that tedious typing.

To type in the contents for a field in the contents list -i.e., "Song Title", "Artist", "Chapter", etc. - click on the field and just start typing. Once the contents list has the keyboard focus, you can also move from field to field by using the arrow keys or the tab key. There are several other ways to get a field into edit mode. Here's the lot:

- press the Enter key: selects the text in the field and puts the caret at the end of the text
- press F2: selects the text in the field and puts the caret at the end of the text
- click the *Edit* button: selects the text in the field and puts the caret at the end of the text
- double-click the text field: selects the text in the field and puts the caret at the end of the text
- just start typing: replaces the contents of the field with whatever you're typing

You can't edit the contents of the "number" field. We couldn't see the value of identifying song 3 as "7" or "12" or "bx", but if you think you can convince us otherwise, send us an e-mail. If you want to change a track's position in the list, you can click the "Move Up" or "Move Down" buttons or just click on the song and drag it up or down.

This page has several buttons along the right side of the window:

• Add Row: adds a new row to the end of the list.

- *Remove:* remove the currently selected row.
- *Edit:* lets you edit the text of the currently selected item.
- *Move Up:* moves the currently selected row one row up.
- *Move Down:* moves the currently selected row one row down.
- *Import:* this button will only be visible if you're working on an audio CD label. It lets you import tracks from a playlist file. When you burn a CD, you usually create a playlist file that lists the songs you burned to the CD. Imagemixer Label Maker can read most types of playlist files and automatically create a song list for you.
- **Read CD:** this button will only be visible if you're working on an audio CD label and you have a CD drive attached to your computer. It will attempt to get tracks information from a CD in your CD drive. If your CD has an entry in cdplayer.ini or cdburner.ini, the program will use it; if not, it will try to look up a tracks listing for your CD over the Internet.

Once you've got all your tracks info just the way you want it, click the *Next* button to go to the <u>Additional Text Fields</u> page.

# The "Additional Text Fields" Page

Depending on which theme you chose in the <u>Choose a Theme</u> page, your CD or DVD label set may display text for titles, dedications, artist names, etc. This page lets you type in the text you want for each of these fields.

One you're satisfied with all your text fields, click the *Next* button to advance to the last page of the wizard.

### The "Finish" Page

Once you get to this page, your wizard is done. All you need to decide is whether you want to keep it or not.

If you like what you've done, click the *Finish* button. This will close the wizard and keep all the label décor you picked out in the wizard.

If you're having second thoughts, click the *Cancel* button. This will close the wizard and discard all the wizard decisions you're apparently starting to regret.

# **The Preferences Dialog**

Main Toolbar Auto-Run Options Printer Alignment - Stretch Labels Printing Fold Lines Miscellaneous	Options for Printing Fold  Color:	Lines bel Only Change Color
ОК	Cancel	Help

This dialog collects a bunch of program settings that generally don't nicely fit into other categories and lets you edit them. You can launch the Preferences dialog by selecting the *Preferences* option from the *File* menu.

The dialog contains several pages. Select which page you want to view and edit by clicking on the page names in the listbox on the left side of the dialog.

- <u>Main Toolbar</u>
- <u>Auto-Run Options</u>
- Printer Alignment
- <u>Stretch Labels</u>
- Printing Fold Lines

## The "Miscellaneous" Page

Main Toolbar Auto-Run Options Printer Alignment - Stretch Labels Printing Fold Lines Miscellaneous	Miscellaneous options	
ОК	Cancel	Help

This page lets you set miscellaneous options. The label maker isn't very miscellaneous yet; there's only one option on this page:

*Create a log file:* If you check this box, the program will log various events to a special text file. This will slow down the label maker, so we don't recommend using it except under special circumstances. You should only need to check this box if something freakish is occurring with the program and someone in our technical support department has asked you to turn logging on

and send us the file so we can try to figure out what's going on. In all other circumstances, leave this box unchecked.

# The "Main Toolbar" Page

Main Toolbar Auto-Run Options Printer Alignment - Stretch Labels Printing Fold Lines Miscellaneous	Main Toolbar Appearance Big icons with text Big icons, no text Small icons with text Small icons, no text No toolbar	
ОК	Cancel	Help

This page lets you choose how you want the program's main toolbar (which runs across the top of the program's main window) to look.

These are your options:

- **Big icons with text:** each toolbar button will have a 32 by 32 icon, plus text describing what the button does.
- Big icons, no text: each toolbar button will have just the 32 by 32 icon.
- **Small icons with text:** each toolbar button will have a 16 by 16 icon, plus text describing what the button does.
- Small icons, no text: each toolbar button will have just the 16 by 16 icon.
- **No toolbar:** the toolbar will not be visible at all. If you use this setting, please don't tell our artist.

### The "Auto-Run Options" Page

Main Toolbar Auto-Run Options Printer Alignment - Stretch Labels Printing Fold Lines Miscellaneous	Auto-run options Always run the instant-label wizard at program startup Remember last-used project type at program startup When converting a text object to a round background: Always center the text Never center the text Always ask me
ОК	Cancel Help

This page lets you decide whether or not to launch the <u>the new-label wizard</u> every time you start the program, and whether or not the program should automatically change the text justification when you switch a text object to a round background.

#### The Always run the new-label wizard at program startup checkbox:

If you check the "Always run the new-label wizard at program startup" box, the wizard will automatically run whenever you start the program. If you uncheck the box, the wizard will never run unless you explicitly tell it to by choosing the *Instant-Label Wizard* option from the *File* menu.

Of course, there's an exception. If you launch the program by double-clicking on a label file in Windows Explorer or by dragging a label file onto the Label Maker's program icon, the wizard won't run at startup even if you have the always-run checkbox checked. Our logic was that the wizard is used for creating a brand-new label, and if you're launching the program by double-clicking a label file, you don't want a new label, you want to edit the one you just double-clicked. We hope we have not erred in this assumption.

#### The Remember last-used project type at program startup checkbox:

By default, the software creates a blank CD project when it starts. If you check this box, it will remember the project type (CD, DVD, or mini-CD) you were working on the last time you used the software and create a blank project of that type when you start the program. So if you were working on a DVD project the last time you ran the software, the next time it launches it will create a blank DVD project for you to work on.

#### The When changing a text object's shape to round buttons:

Lots of people think that if you display text within a round shape, the text will look goofy unless it's centered. Others say that non-centered text within a round shape can add dash and spice to an ordinary design, and can rouse people to rethink their placid assumptions about the natural order of things, much like Stravinsky's *Rites of Spring* or the shower scene in *Psycho*. For our part, we've tried to remain agnostic about this. To accommodate all sides of this raging debate, we've added this set of buttons:

- **Always center the text:** when you change a text object to have a round shape, the program will automatically convert the text to centered justification.
- **Never center the text:** when you change a text object to have a round shape, we'll just pretend it never happened, at least from a text justification point of view.
- **Always ask me**: when you change a text object to have a round shape, we'll ask you whether or not you want us to center the text for you.

# The "Printer Alignment" Page

Main Toolbar	Printer Alignment	
Auto-Run Options Printer Alignment - Stretch Labels Printing Fold Lines	When printing on:	hp deskjet 940c 💌
Miscellaneous	Move labels by:	Move labels by:
	0.0 • millimeters	1.1 imilimeters
	C To the left	C Up
	To the right	Own
OK Cancel Help		

Printers are imprecise beasts. You can tell them to print something exactly 1.2 inches from the top of the paper, but chances are, it'll end up being more like 1.1 or 1.28 inches from the top. The older your printer gets, the more likely this is to occur, as all the little mechanical bits that escort paper into and out of the printer get worn out. You're not likely to notice this flaw when you're printing, say, a resumé. And if your interviewer is measuring the margins on your resumé, you may be happier elsewhere anyway. But when you're printing a CD label on a pre-cut form, every millimeter matters. (That's why millimeters would rather be on a CD label than a plain sheet of paper – they like to feel important.) If your printer is a millimeter awry on a CD label, you'll get a millimeter of white, unprinted space on your label. It won't look good.

However, if your printer is **consistently** wrong, which is often the case, you can use this dialog to correct it. If the printer always prints a millimeter to the right of where it's supposed to, you can use this dialog to tell the program to always print labels one millimeter to the left of where they'd normally go, which will cancel out the printer's imprecision and make things print just where they ought to be.

Here's a summary of the controls on this page:

- When printing on: Lets you select the printer for which you want to set offsets.
- **Move labels by:** There's one of these sections each for horizontal and vertical paper alignment. Enter the amount of space, in millimeters, by which you need to move labels horizontally and vertically, respectively, for the printer you've chosen.
- **To the left/To the right:** Lets you select the direction in which to correct your printer's horizontal printing errors. If your printer always prints stuff too far to the right, check the "To the left" box. If it always prints too far to the left, check the "To the right" box.
- Up/Down: Lets you select the direction in which to correct your printer's vertical printing errors. If your printer always prints stuff too far down the page, check the "Up" box. If if prints too high, check the "Down" box.

If your printer doesn't align correctly, but isn't consistent about it, you can correct it by telling the program to stretch labels when it prints them. You can set the stretch amount on the <u>Stretch</u> <u>Labels</u> page.

# The "Stretch Labels" Page

Main Toolbar	Stretch Labels When Printing
Auto-Run Options	
Printer Alignment	
Printing Fold Lines	When printing, increase label heights and widths by:
Miscellaneous	2.0 millimeters
	But don't stretch plain-paper labels
ОК	Cancel Help

This dialog lets you account for printer alignment errors by stretching all your labels when they print. If your printer doesn't print precisely where it's supposed to, but it's always off in exactly the same way, you can use the <u>printer alignment dialog</u> to fix it. If it's not wrong consistently enough, however, you'll need to use the brute force method of stretching all the labels by a millimeter or two, which will result in the label being slightly larger in every direction. So even if your printer prints too high one pass, and too low the next, or likes to feint left and print right, you'll be set.

We generally recommend setting the *stretch labels* amount at one to two millimeters. We also recommend that you don't put important stuff, such as text, within a millimeter or so of your label borders or the CD hole unless you have a fabulously reliable printer, because otherwise it stands a good chance of getting chopped off when you print it.

**But don't stretch plain-paper labels**: This checkbox lets you specify whether or not you want to apply your stretch settings to labels you print on plain paper. By default, this box will be checked, which is our recommendation. The stretch labels settings are designed to overcome problems with your printer's alignment so that you can fit labels onto premade forms. But since plain paper doesn't have any pre-perforated labels that you need to line your labels up with, stretching isn't necessary, and in fact will only make your labels bigger than they need to be.

# The "Printing Fold Lines" Page



This page lets you set options for printing fold lines on your labels. You can turn fold line printing on and off from the <u>Print Dialog</u>. If you turn them on, the program will print lines on your labels to help you fold them correctly. You don't need to check this box unless you're printing on plain

paper; most stock paper forms have folds already built into the paper. If you check this box for the jewel case back, the program will print lines indicating where to fold the two spines. If you check this box for the jewel case front/inside, the program will print a line indicating where to fold the front/inside booklet in half. (The box will be disabled for the front/inside label if you're not printing on a paper type that prints both the front and inside labels on the same side of the paper.) You won't be able to check this box for the CD disc label, because there's nothing to fold on a disc label.

The Fold Line Options:

- Solid Lines: If you check this radio button, the program will print solid fold lines.
- **Dashed Lines:** If you you check this radio button, the program will print dashed fold lines.
- **Print lines outside the label only:** If you don't check this box, the program will print fold lines **on** your labels to indicate where you need to fold them. If you check this box, the program won't print fold lines on your labels; it will print short lines just outside your label boundaries to indicate where you should fold your labels. If you use this option, there won't be lines on your label, but you'll have to eyeball things a bit to get your fold lines right.
- **Color:** This option lets you choose what color you want your fold lines to be. The colored rectangle to the right of the "color" text will display your currently chosen fold line color. You can click on this rectangle or the "Change Color" button to choose a new color.

# **Other Useful Dialogs**

# Save as Theme

This dialog lets you save your current project as a theme that will show up in the Instant-Label Wizard.

*New Theme Name:* Enter a name for your new theme here. It will appear under this name in the Instant-Label Wizard after you've saved it.

# Stuff to Save:

*Text Objects:* If you check this box, any text objects on the labels in your project will get saved in the theme.

*Images:* If you check this box, any images in your project, both foreground and background, will get saved in your theme.

*Colored Shapes:* If you check this box, any shapes you've added to your project will get saved in your theme.

**Background Color:** If you check this box, the background colors you've selected for the labels in your project will get saved in your theme.

# Tiled Background Settings

This dialog lets you set an image from your computer as a tiled label background and control a variety of settings for how the image gets tiled. Here's what all the controls do:

**Real-Time Preview:** If you check this box, any changes you make will display on the label immediately, so you can see how well they work. If you uncheck it, you won't be able to see your changes until you click the OK button to exit the dialog.

**150 DPI:** This option will tile the image at 150 dots per inch. It's the default option for bitmapbased images. (For vector-based images, such as WMF files, dots per inch effectively has no meaning, so you'll have to set custom rows and columns.) If you tile at resolutions lower than 150 DPI, there's a good chance the image could begin to look grainy or distorted when you print it.

300 DPI: This option will tile the image at 300 dots per inch.

Custom DPI: This option will let you tile the image at the dots-per-inch resolution of your choice.

*Custom Rows/Columns:* This option will let you choose your tiling resolution in rows & columns instead of dots per inch.

*Keep Aspect Ratio:* This option only applies to the Custom Rows/Columns tiling mode. If it's checked, the image will always maintain its original aspect ratio, so if you change the number of rows, the number of columns will automatically change to keep the aspect ratio constant, and vice versa. If you uncheck this option, you can set both rows and columns precisely, but if you change the aspect ratio, the image could appear stretched or squished.

*Cropping Controls:* The cropping options let you crop the image so that portions of it don't get displayed. The cropping amounts you specify in these controls are measured in pixels. The default is 0 pixels (no cropping at all).

*Justification:* These options let you control horizontal and vertical justification for your image. You can align your image to the left or right edges of your label, or center it. You can align it vertically to the top of bottom edge of the label, or make it centered vertically on the label.

**Blend Edges:** This option will blend the edges of the image together so that there's not a visible seam between the tiles. This option generally works best on images that don't have sharply defined contours or objects on them – a photograph of clouds, for instance, would be a good candidate for the blend-edges effect. If you're not sure whether or not it will work for your image, go ahead and check the box and see. It takes almost no effort, after all – you'll consume less than half a calorie, in our judgment – to uncheck the box again if it doesn't look good.

#### New File

Create a New Label	×
Label type: Audio CD DVD	Cancel Help

This dialog lets you start fresh with a brand new, blank set of labels. All you have to do is decide what sort of new label you want: an audio CD or a DVD. The only difference between them is that an audio CD's contents consist of tracks, each containing a track name, artist name, and length, while a DVD's contents consist of chapters, each containing a chapter name and length.

# **Registration, Purchase, & Support**

With the trial version of Imagemixer Label Maker, the program will be fully functional until your trial expires. Once your trial expires, you won't be allowed to print labels again until you register your software.

# Why Register?

- you can print as many labels as you want
- tech support
- free art! If you're registered you get access to more than 700 free backgrounds and 100 themes, all designed exclusively for Imagemixer Label Maker.
- with your support, we can afford to add new features and make more high-quality, easyto-use software
- it's easy

### Purchase

You can buy a registration code now over the Internet and receive the code via e-mail within minutes. Just click the "Buy" button on the Label Maker's main toolbar or select the "Buy now and register" item from the Label Maker's *Help* menu.

If you're not running Imagemixer Label Maker right now, you can go directly to our website and purchase a code. Just click on this link:

#### BUY NOW!

And thanks for registering! We'll be proud to have you as a customer.

# Support

If you need additional support for the CD Label Maker, please visit our support Web site.

See the <u>FAQ page</u> on our Web site for answers to other frequently asked questions.

# Credits

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Featuring art by Rich Powell, Tim Ibbotson, Ramona Clarke, & Ronnie Nijmeh.

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# Website:

www.pixela-1.com About Imagemixer Label Maker