# January 2011 Master Load and Update

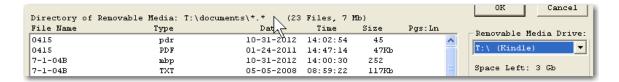
The following is a list of changes incorporated in this update. The changes are listed in reverse chronological order, so that the most recent changes are listed first.

# May 1, 2013

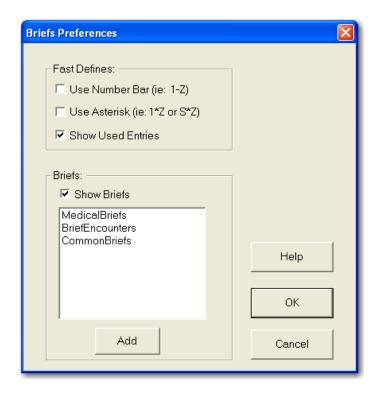
Real-time program – the real-time program can now send output to viewers via WiFi. Note that the viewer needs software that can receive testimony from the reporter via WiFi. It is possible to use some browsers on computers, cell phones, android devices to receive the testimony from reporters. WiFi is built into virtually all computers, smart phones, iPads and Android devices. The only other hardware required to send out your real-time output to viewers is a portable WiFi router.

# November 21, 2012

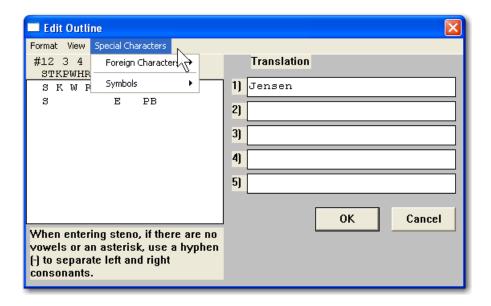
 File Management program – when you choose the Kindle as removable media, the File Management program will automatically choose the "documents" folder on the Kindle. If you copy a .TXT (ASCII) or .PDF file to the "documents" folder on the Kindle, you will be able to read, make bookmarks and notes of that file.



- Real-Time program You can now elect to have the real-program show steno briefs. If you choose this option, then when you write an outline that is three or more strokes, the real-time program will search your personal dictionary and any job dictionaries for that job to see if you have already defined a one stroke outline for that word. In addition you have the option of searching third party job dictionaries, such as Mark Kislingbury's dictionary, for briefs. To view the briefs:
  - 1. When you have the real-time program open, click on the View menu, then click View Briefs/Fast Defines (or you can press the F7 function key.
  - 2. Now click the Preferences icon on the toolbar. Then click the Briefs button. Now check the box "Show Briefs".



- 3. At this point you can also add job dictionaries to be searched for briefs. Note that the job dictionaries you add here are not used in the translation, they are just searched for briefs.
- 4. Click the Help button for more detailed information.
- 5. We have a job dictionary (CommonBriefs) containing briefs that you can download from our web site. If you download this job dictionary, you will need to save it in your user folder along with all of your other files. Here is a link to CommonBriefs.job:
  - http://www.aristocat.com/support/CommonBriefs.job
- Various Programs You can now insert foreign characters (señor, über) and other special characters such as trademark symbols (™), copyright symbols (©), etc. in your dictionary or in Edit. When you are making a define in Edit or editing a dictionary entry, you will see a menu at the top of that dialog box starting with "Format View Special Characters".



The Format menu allows you to insert bold, italic, underline and other symbols in the translation. The View menu allows you to get the definition of the word in the translation or look it up on the Internet (same as a right-click on a word in Edit). The Special Characters menu allows you to insert foreign characters and symbols in the translation.

# **September 13, 2012**

- Real-time program:
  - 1. You can now search for a previous answer or question. On the toolbar there are two icons, LastA and LastQ. You can click on either icon to search for the last answer or question that has scrolled off the real-time screen. You can also make a definition (RT-LASTA and RT-LASTQ) in your personal dictionary so that you can do the search using your writer. You can repeat the search by clicking on the icon again or using your writer. When you search for the last answer or question, you will be in the scroll mode. To exit the scroll mode press the ESCape key on your computer keyboard or just start writing on your writer.
  - 2. The RT-FASTDEFINE has been enhanced so that you can specify what steno is automatically assigned to the define. To set the steno options, click on the Preferences toolbar on the real-time screen and then click the Briefs Option button. See the chapter on real-time for detailed information on using RT-FASTDEFINE.
  - 3. A new RT command has been added. The RT-INTERRUPTP command works similar to the Interrupt command in Edit, except that it works backward. That is, when you write your steno for the command, it inserts dashes at the beginning of the current question, answer or colloquy speaker and then searches for the previous question, answer or colloquy speaker and inserts dashes at the end of that paragraph. For example let's look at the following:

- Q. When?
- A. Never.
- Q. Did you wear white after Labor Day?

If you write your steno for RT-INTERRUPTP anywhere in the second question, the text will be changed to:

- Q. When\_--
- A. Never.
- Q. -- did you wear white after Labor Day?
- 4. There is now an option to have audio sync automatically start recording when the real-time program starts. To set this option, click on the Preferences toolbar on the real-time screen and then click the AVSync Options button.
- Special Characters Several programs have been changed to allow the use of special characters such as the foreign character set (è, ñ, ü), copyright (©), paragraph (¶) and other special characters. These characters can be globaled in Edit, put in your personal dictionary and include files. At the top of several dialog boxes in several programs there will be a menu that reads "Format View Special Characters". To insert a character click on the Special Characters menu, then click on the appropriate submenus until you find the character you want to insert.

# March 25, 2012

- Real-time program You are now able to have a scopist edit your real-time while you are writing. Go to the Real-time chapter in the User's manual for details on how to have a scopist edit your real-time.
- Real-time and Translation programs you can have the translation programs change an answer bank to a speaker (THE WITNESS, THE DEFENDANT, etc.) after a colloquy. There is a box you can check on the Translation and Real-time Options dialog box to have the answer bank changed to a speaker.
- Changes have been made to the Print program to allow you to:
  - 1. Specify the number of columns for the word index.
  - 2. Print the words in the word index in a different color.
  - 3. Print questions, answers in bold or in color.
  - 4. Print the time stamps in a different font or color.
  - 5. You can elect to print in color for PDF files only.
- You can now elect to print in color for PDF files in the Multipag program.
   To set the above options in Print and Multipag, open your information file, click on the Hdrs/Ftrs tab then click on the Print Font or Multipag button.
   Click on the Help button for detailed information on the above options.
- File Management program an enhancement has been made to the file
  management program that allows you to easily archive note file floppy
  diskettes to other removable media such as CDs/DVDs, USB thumb drives,
  USB hard drives, etc. While this feature was designed primarily to archive
  note files diskettes from SmartWriters, Stenturas, Miras and Fusions, it can
  also be used to copy diskettes used to archive .wrk files, etc. To use this new

feature, click on the Note Files menu, then click on the Archive Diskettes menu. Now you can click the Help button to get help on using the options. **Note**: This first version does not copy files to CDs with the Windows XP operating system. We are working on a solution to this.

#### October 3, 2011

- Stentura 8000 Conversion Program two enhancements have been made to the Stentura 8000 Dictionary Conversion Program:
  - 1. It now works with Windows 64-bit operating systems
  - 2. You now have the option of sending the converted dictionary to a drive other than the A: or B: drive. This allows customers who have replaced their floppy drive with a flippy drive to use the conversion program.
- Real-time program several enhancements have been made to the real-time program:
  - 1. Two options have been added to street types. Remember Street Names and Add to Job Dictionary. Using the example "423 northeast clay street", if you check the Remember Street Names box, then the real-time program will also cap northeast clay avenue, clay avenue and northeast clay. If you check the Add to Job Dictionary, then 423 Northeast Clay Avenue, Northeast Clay Avenue will be added to the job dictionary. If you do not check the Remember Street Names box, but you do check the Add to Job Dictionary box, then only 423 Northeast Clay Avenue will be added to the job dictionary.
  - 2. You can now create conflicts that will be automatically be resolved depending on what follows the conflict. For example, you can create the conflict {exhibit\Exhibit>#}, then if a number or a single letter follows the conflict, then the conflict will be resolved to Exhibit. If a number or single letter does not follow the conflict, then the conflict will be resolved to exhibit. So '{exhibit\Exhibit>#} 10' resolves to 'Exhibit 10', '{exhibit\Exhibit>#} b' resolves to 'Exhibit B' and '{exhibit\Exhibit>#} is' resolves to 'exhibit is'. Note that you have to have the '>#' as part of the conflict so that the real-time program knows which conflict to choose depending on what follows the conflict. In addition, there is the option of having a letter follow the # to format the number. Example: {volume\Volume>#R} where the R that follows the # will format the number as upper case Roman Numeral. Other formatting options are D for date, T for time, r for lower case Roman Numeral, O for ordinal, s for lower case spelled out (one), S for initial cap spelled out (One) and A for Arabic. Other conflict examples include {box\Box>#}, {suite\Suite>#}, {highway\Highway>#}, {apartment\Apartment>#}, {exhibit number\Exhibit Number>#}, etc. This conflict option works with both the real-time and regular translation programs. Hint: To try this out, pick just one example and put it in your personal dictionary.
  - 3. An AutoPause option for audio sync has been added. The AutoPause option will automatically pause the recording after a certain number of

seconds if you don't write on your writer. To set this option, when the real-time screen is open, click on the AVSync menu, then click AVSync Options. Then put the number of seconds you want the auto pause to start if you haven't written anything. If this value is 0 (zero), then it will not auto pause. If you have a non-zero value, then the recording will automatically restart when you start writing again. A non-zero value will cause the Automatic Un-Pause box to be checked. It is recommended that you don't set this value too low (less than 10 seconds?) until you have had used it for awhile to see how it works for you.

• A couple of minor glitches have been fixed.

#### September 7, 2011

The proofreading functionality has been implemented in the Edit program. This should eliminate the need to run the current proofread program to check for errors in the transcript. The main advantage of having it in the Edit program is that you can exit the proofread function at any time, make any necessary edit changes and then resume proofreading at the point where you left off.

Before you proofread for the first time, you should click on the Edit Preferences menu (or tool bar), then click on the Proofread button and set your proofread preferences. Click the Help button for information on the various proofread options.

Once you have set the proofread options, to start proofreading, click on the Tools menu then click Proofread or click the Proofread icon on the toolbar. The proof reading will start on the page and line where your cursor is. So you can save out of Edit and when you come back in, you can start proofreading where you left off. The proofreading process should work exactly like the old proofread program. It will use the update dictionary that you created in the old proofread program.

**Note**: This is a fairly major change to the Edit program. It is recommended that you save out of Edit after you have done a lot of editing and then come back in and start proofreading. You do not have to use the new proofread functionality. You can continue to use the old proofread program.

We do not plan on many any more changes to the old proofread program, but we welcome suggestions on any enhancements to the new proofread functionality that is now built into the Edit program.

# June 21, 2011

 A critical update to the Edit program. A problem that only seems to occur with Windows XP, Service Pack 3 causes the Edit program to abnormally

- terminate. It is highly recommended that you download and install this update regardless of what version of Windows you are using.
- A change was made to the real-time program to make it work better with CaseViewNet.
- Print and Multipag an option to change the appearance of quotes, apostrophes and dashes was made. If you check the box "Format: " · --", then straight quotes are changed to curly quotes, straight apostrophe to curly apostrophe and dashes to a solid line

# May 15, 2011

- Dictionary Management program when you do an English search while editing a job dictionary, your personal dictionary or batch file, there is a new option "Show All Occurrences". If you check this box, then a new window will open and all entries that match your English search will display in this new window. You can scroll through the entries and if you double click on an entry, it will take you to that entry in your job or personal dictionary or batch file. You can then edit that entry. To close out the "Show All" window, click on the X in the upper right corner or press the ESCape key.
- Real-time program a split file feature has been added. The split file feature allows you to dynamically split out portions of the real-time session while it is still active. The split out section can then be attached to an email or copied to an external drive. While it was designed to allow you to give portions of the real-time session to a scopist so they can be editing portions of the real-time while the reporter is still writing, you can also use the split file feature to back up the real-time files. For details on the split file feature, see the RT-SPLIT command in the User's Manual.

# May 2, 2011

- Dictionary Management program There is now a Preferences toolbar option in the Edit Personal Dictionary that allows you to have any changes you make to your personal dictionary to be updated when you exit the Edit Personal Dictionary. If you want to enable this feature, check the box "Update Edited Entries". By checking this box, any changes you make to your personal dictionary will be updated immediately. Note that there is a similar option on the Preferences toolbar in the Review Batch File Entries. Click the Help button for detailed instructions.
- Read program two changes have been made to the Read program:
  - 1. For those customers who are using the Diamante, élan Mira/Fusion with the Date/Time option or the ProCAT Stylus there is now a Change Month button which allows you to quickly advance to the next month to read your note files.

2. If you are using a newer writer which uses media such as an SD card, there is an option to quickly and temporarily change your writer type if you need to read an old job from a floppy.

Click on the Help button for detailed instructions on how to use these new features.

#### February 25, 2011

- View Notes program You can now export a note file to the RTF/CRE format. When you have a note file open in the View Notes program, click the File menu then click Export to RTF/CRE.
- Dictionary Management program When you update your personal dictionary, it will also update the RTF/CRE version of your personal dictionary. This will save you a step when you go to load your personal dictionary on your writer.
- Real-time program
  - 1. A toolbar has been added to the real-time program. You can turn off the toolbar by clicking on the View menu then click the Hide Toolbar menu. You can turn it back on by repeating the above step.
  - 2. Playback of the audio sync sound file has been enhanced. There is a Play button on the toolbar. When you click on the Play button it will start playing back the sound beginning at the top of the screen. To stop playing back the sound, click the Stop button. You can also play back the sound at a particular point by a single right-click on the line of text where you want to start playing back the sound. To stop the playback, you can right-click again or click the Stop button. While you are playing back the sound, the recording will automatically be paused and when you stop playing back the sound, the recording will automatically resume.

#### **February 7, 2011**

This is the first version of the January 2011 software. This first version is the same as the latest version of the September 2009 Master Load and Update. Note that we are using a newer version of the PDF conversion software that should allow us to enhance the word index in the Print and Multipag programs.

**Note**: After you install this master load and click the Finish button, the installation will then install a PDF printer driver (Amyuni Document Converter). A window will open and you will see the process of copying files and at the end of the installation of the PDF driver, you should see a message indicating the printer was successfully installed. When you call in for the install code, we can guide you through this process.

**Important Note**: You will need an install code to install a master load. You do not need an install code to install an update. Please call AristoCAT at 1-800-727-4786 when you are ready to install to get the install code.