



User Guide

ICQ for BlackBerry Smartphones BlackBerry smartphone with a trackball

Version: 2.1

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Basics

About ICQ for BlackBerry devices

You can use ICQ® for BlackBerry® devices to chat with other ICQ users from your BlackBerry device. To use ICQ for BlackBerry devices, you must have an ICQ number. To get an ICQ number, visit www.icq.com/register/. For more information about ICQ, visit www.icq.com.

You can send and receive email messages and use other applications on your device while ICQ for BlackBerry devices is running. When you receive a new instant message, an indicator appears in the device status section of the screen.

Connect to ICQ for BlackBerry devices

1. On the Home screen or in the application list, click the **ICQ** icon.
2. Type your ICQ® number and password.
3. Click **Connect**.

To disconnect from ICQ for BlackBerry devices, on the Contact list screen, press the **Menu** key. Click **Disconnect**.

Delete ICQ for BlackBerry devices

1. In the device options, click **Advanced Options**.
2. Click **Applications**.
3. Highlight the ICQ® for BlackBerry® devices application.
4. Press the **Menu** key.
5. Click **Delete**.

Contacts

About contacts

The contact list displays your list of individual contacts, or ICQ® users. ICQ® for BlackBerry® devices uses your existing contact list from your ICQ account.

Add a contact

1. On the Contact list screen, press the **Menu** key.
2. Click **Add User**.
3. In the **Group Name** drop-down list, click a group.
4. Perform one of the following actions:
 - To type an ICQ® number, leave the field set to **ICQ #**.
 - To type a user name, highlight **ICQ #**. Click the trackball. In the drop-down list, click **AOL Screen Name**.
 - To type a phone number, highlight **ICQ #**. Click the trackball. In the drop-down list, click **Phone Number**.
5. Perform one of the following actions:
 - Complete the field.
 - Type part of the name for a contact in the main contact list on your BlackBerry® device. Click a contact name.
6. Click **OK**.
7. To associate the contact with a contact in the main contact list on your BlackBerry device, perform one of the following actions:
 - If the contact is in your main contact list, click **Select Contact**. Highlight an email address. Click the trackball.
 - If the contact is not in your main contact list, click **New Contact**. Type the contact information. Click the trackball. Click **Save**.

View a contact's information

1. On the contact list screen, highlight a contact.
2. Press the **Menu** key.
3. Click **User Details**.

Associate a contact with contact in the main contact list on your BlackBerry device

You can associate a contact with a contact in your main contact list who has an email address, phone number, or both. You can then call or send an email message to the contact quickly during a conversation.

1. In the contact list, highlight a contact.
2. Press the **Menu** key.
3. Click **Link to BlackBerry Contact**.
4. Perform one of the following actions:
 - If the contact is in your main contact list, click **Select Contact**. Highlight an email address. Click the trackball.
 - If the contact is not in your main contact list, click **New Contact**. Type the contact information. Click the trackball. Click **Save**.

Delete a contact

1. On the contact list screen, highlight a contact.
2. Press the **Menu** key.
3. Click **Delete User**.

Block a contact

1. On the contact list screen, highlight a contact.
2. Press the **Menu** key.
3. Click **Block**.

To unblock a contact, click **Unblock**

View blocked contacts

1. On the Contact list screen, press the **Menu** key.
2. Click **Options**.
3. Change the **Show Blocked Users** field to **Yes**.
4. Press the **Menu** key.
5. Click **Save**.

To hide blocked contacts again, change the **Show Blocked Users** field to **No**.

Hide offline contacts

1. On the Contact list screen, press the **Menu** key.
2. Click **Options**.
3. Change the **Show Offline Users** field to **No**.
4. Press the **Menu** key.
5. Click **Save**.

To view offline contacts again, change the **Show Offline Users** field to **Group**.

A contact no longer appears in my contact list

Try performing the following actions:

- If you have set your client to hide offline contacts, organize offline contacts so that you can view offline contacts.
- If you have collapsed the group that the contact is in, expand the group. On the Contact list screen, highlight the group. Click the trackball.

Groups

Add a group

1. On the Contact list screen, press the **Menu** key.
2. Click **Add Group**.
3. Type a group name.
4. Click **OK**.

Rename a group

1. On the contact list screen, highlight a group.
2. Press the **Menu** key.
3. Click **Rename Group**.
4. Type a group name.
5. Click **OK**.

Delete a group

You must move all contacts from a group to a different group before you can delete a group.

1. On the contact list screen, highlight a group.
2. Press the **Menu** key.
3. Click **Delete Group**.

Conversations

Send a message

1. In the Contact list, highlight an online contact.
2. Click the trackball.
3. Type a message.
4. Press the **Enter** key.

Send a message to a user that is not in your contact list

1. On the Contact list screen, press the **Menu** key.
2. Click **Send Message to**.
3. Perform one of the following actions:
 - To type an ICQ number, complete the **ICQ #** field.
 - To type a user name, highlight **ICQ #** and click the trackball. In the drop-down list, highlight **AOL Screen Name**. Click the trackball. Type a user name.
 - To type a phone number, highlight **ICQ #** and click the trackball. In the drop-down list, highlight **Phone Number**. Click the trackball. Type a phone number.
4. Click **OK**.

Open a conversation

Conversations appear in the Conversations list and, by default, in the main message list on your BlackBerry® device.

1. In the Conversations list, highlight a contact.
2. Click the trackball.

Add an emoticon

1. When you are composing a message, press the **Symbol** key two to three times.
2. Click an emoticon.

Prevent conversations from appearing in the main message list

1. On the contact list screen, press the **Menu** key.
2. Click **Options**.
3. Change the **Show Conversations in Message List** field to **No**.
4. Press the **Menu** key.
5. Click **Save**.

Switch conversations

1. During a conversation, press the **Menu** key.
2. Click **Switch Conversation**.
3. Click a contact.

Call or send an email message to a contact quickly during a conversation

To perform this task, the contact must be associated with a contact in the main contact list on your BlackBerry® device.

During a conversation, perform any of the following actions:

- Press the **Menu** key. Click **Call <Contact Name>**.
- Press the **Menu** key. Click **Email <Contact Name>**.

Send a conversation as an email message

1. During a conversation, press the **Menu** key.
2. Click **Email Conversation**.

Copy a conversation

1. During a conversation, press the **Menu** key.
2. Click **Copy Conversation**.

Clear a conversation

1. During a conversation, press the **Menu** key.
2. Click **Clear Conversation**.

End a conversation

1. During a conversation, press the **Menu** key.
2. Click **End Conversation**.

Stop grouping messages in conversations

In a conversation, by default, consecutive messages that you send or receive are grouped together.

1. On the Contact list screen, press the **Menu** key.
2. Click **Options**.
3. In the **Group Messages in Conversation** drop-down list, click **No**.
4. Press the **Menu** key.

5. Click **Save**.

I am not receiving notification of incoming messages

Try performing any of the following actions:

- In the profile list, click the active notification profile. Change the notification option for ICQ® New Message item to **Tone**, **Vibrate**, or **Vibrate+Tone**.
- In the profile list, for the active notification profile, verify that the **Volume** fields in the ICQ New Message item are not set to **Mute**.

Text sometimes changes after I type it

If AutoText recognizes specific text, it is designed to replace the text that you type with the AutoText entry automatically.

1. To view or change AutoText entries, during a conversation, press the **Menu** key.
2. Click **Edit AutoText**.

For more information about AutoText, click **Help** on your BlackBerry® device.

Conversation history

View the conversation history for a contact

To perform this task, on the Options screen, the Save Message History field must be set to save conversations on your BlackBerry® device or on a media card.

1. On the Contact list screen, highlight a contact.
2. Press the **Menu** key.
3. Click **View History**.
4. Click a conversation history.

Delete a conversation history

1. On the Contact list screen, highlight a contact.
2. Press the **Menu** key.
3. Click **View History**.
4. Press the **Menu** key.
5. Perform one of the following actions:
 - To delete the conversation history for an individual contact, click **Delete Contact's History**.
 - To delete the conversation history for all contacts, click **Delete Complete History**.

Availability

About the availability status

Your availability status is made up of a status message and an availability indicator. You can create a custom availability status by typing your own status message and choosing an availability indicator. By default, the availability indicator appears as available.

Change your availability status

1. At the top of the Contact list screen, click your user name.
2. Click an availability status.

Note: If you change your availability status to invisible, you appear as offline to your contacts and they cannot send you instant messages.

Create a custom availability status

1. At the top of the Contact list screen, click your user name.
2. Click **Personal Status**.
3. Type a status message.
4. To add the custom availability status to the status list, select the **Add to personal status list** check box.
5. Click **OK**.

Delete custom availability statuses

1. At the top of the Contact list screen, click your user name.
2. Click **Clear All Personal Statuses**.

Receive notification when a contact becomes available

1. In the contact list, highlight an offline contact.
2. Press the **Menu** key.
3. Click **Set Alert**.

About notification profiles

You can set notification options such as vibrate or tone in the profile list. The notification option specifies how you are notified when a contact that you have set an availability alert for becomes available. The New Message notification specifies how you are notified of incoming messages.

In the profile list, you can change notification options such as vibrate or tone for ICQ® for BlackBerry® devices messages. The ICQ Alert notification profile specifies how you are notified when a contact becomes available. The ICQ New Message notification profile specifies how you are notified of incoming ICQ messages.

Change a notification profile

1. In the profile list, click **Advanced**.
2. Highlight a notification profile.
3. Press the **Menu** key.
4. Click **Edit**.
5. Change the notification profile.
6. Press the **Menu** key.
7. Click **Save**.

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