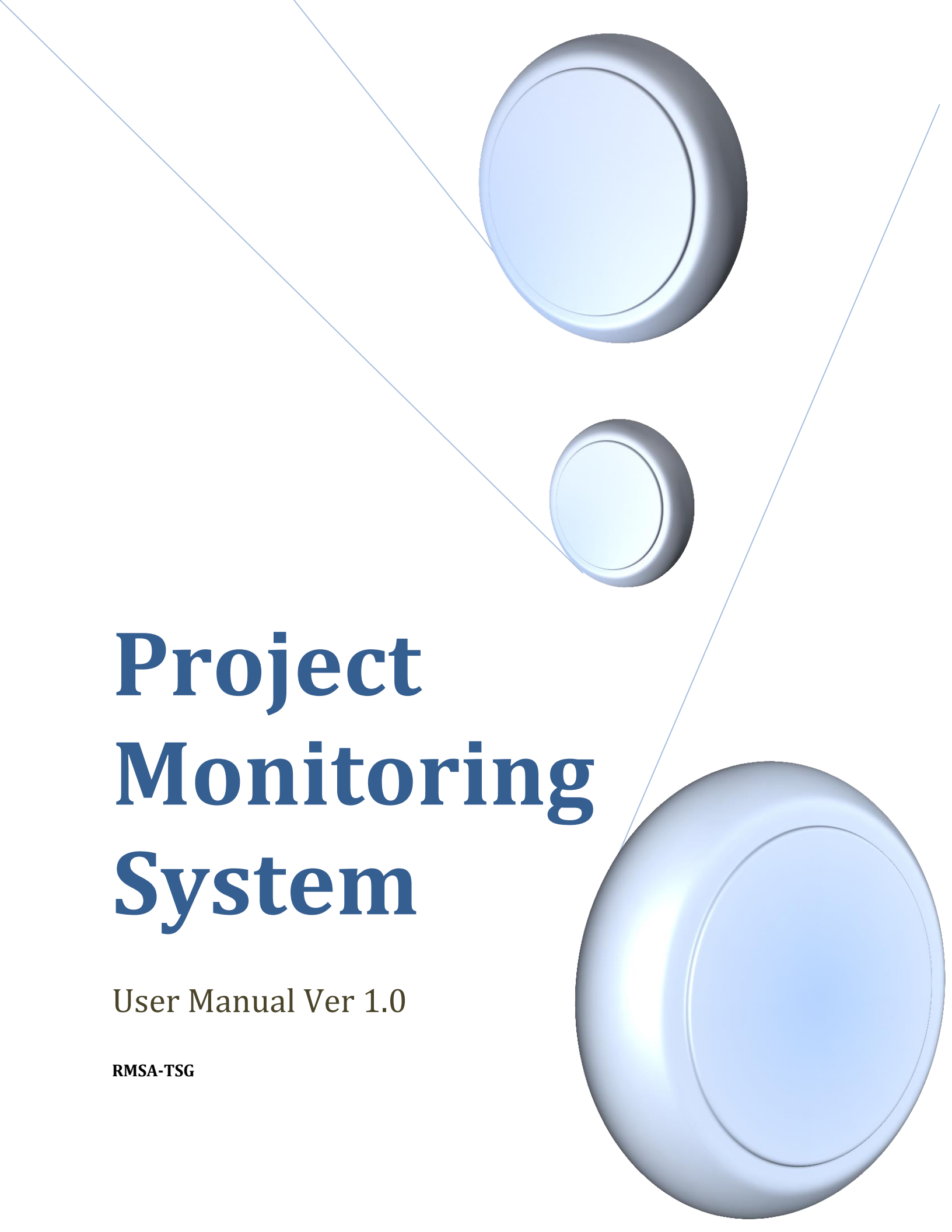


The background features three blue 3D spheres of varying sizes. One large sphere is at the top right, a medium one is in the center, and a large one is at the bottom right. Two thin blue diagonal lines cross the page, one from the top left to the center and another from the top right to the bottom right.

Project Monitoring System

User Manual Ver 1.0

RMSA-TSG

Content

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Project Monitoring System (PMS)

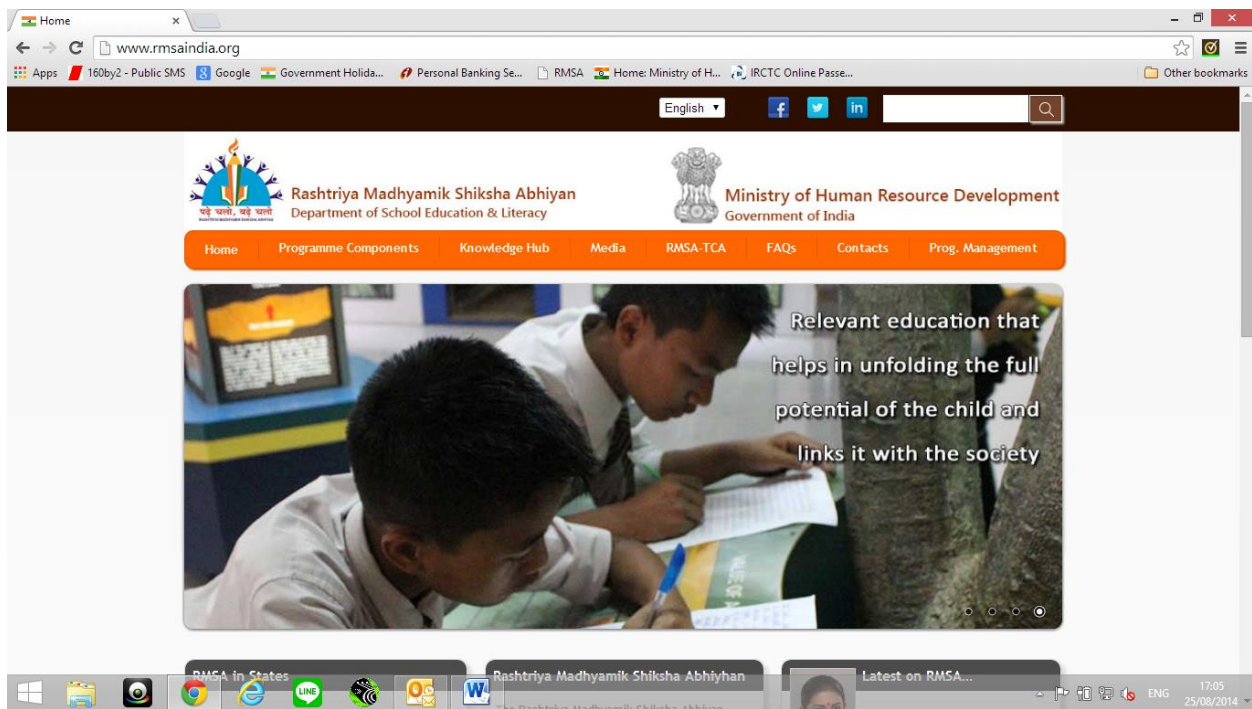
Project Monitoring System is a tool to monitor the physical and financial progress under Integrated RMSA, the system will capture the activity wise monthly progress at State level. State can also view the releases issued by the GOI under different schemes.

In the PMS, the activity wise and year wise approved components i.e. RMSA, ICT, IEDSS, GH and VE under Non-recurring and Recurring heads are also available in the system.

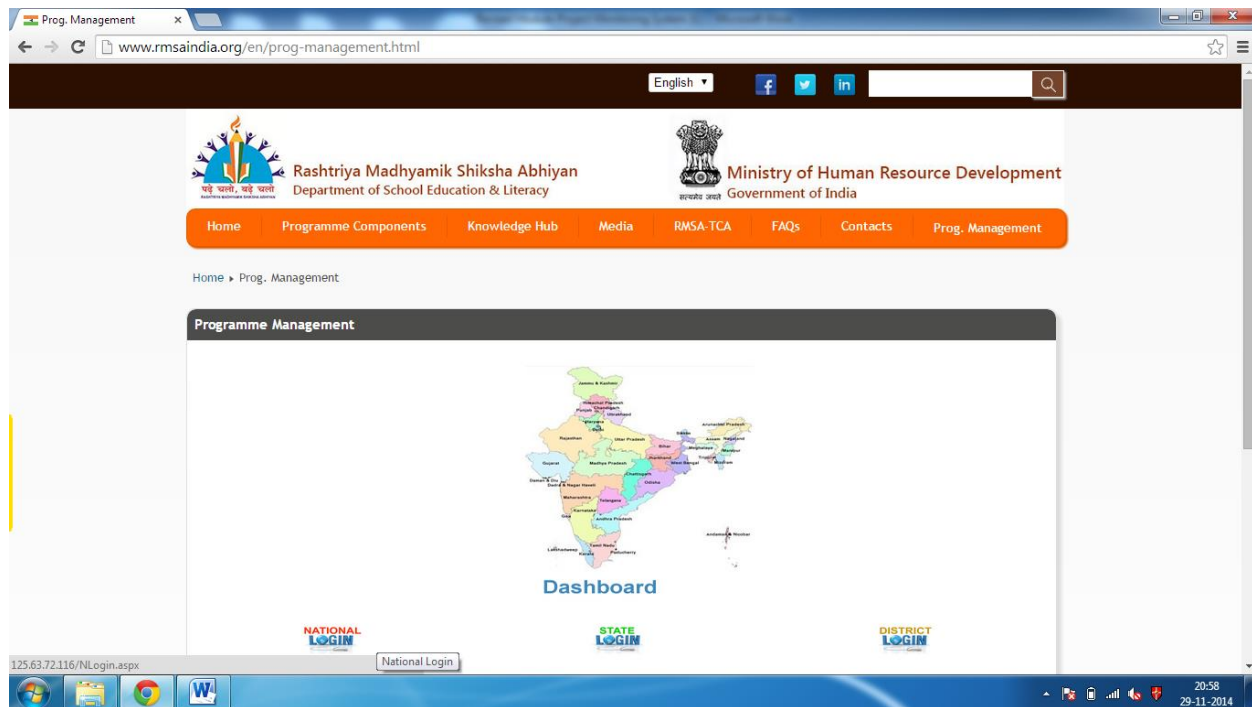
1. Open RMSA website by typing the following web address to the **Chrome Browser (for best results)**.

www.rmsaindia.org

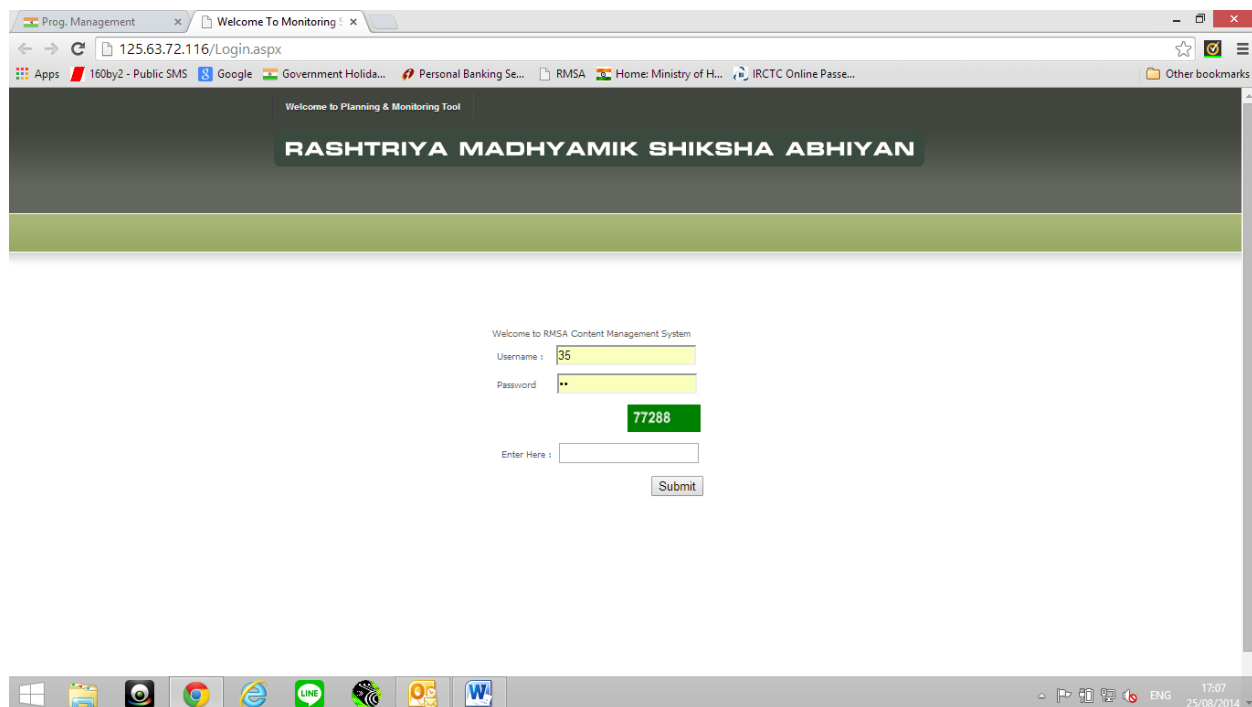
Following screen will appear:



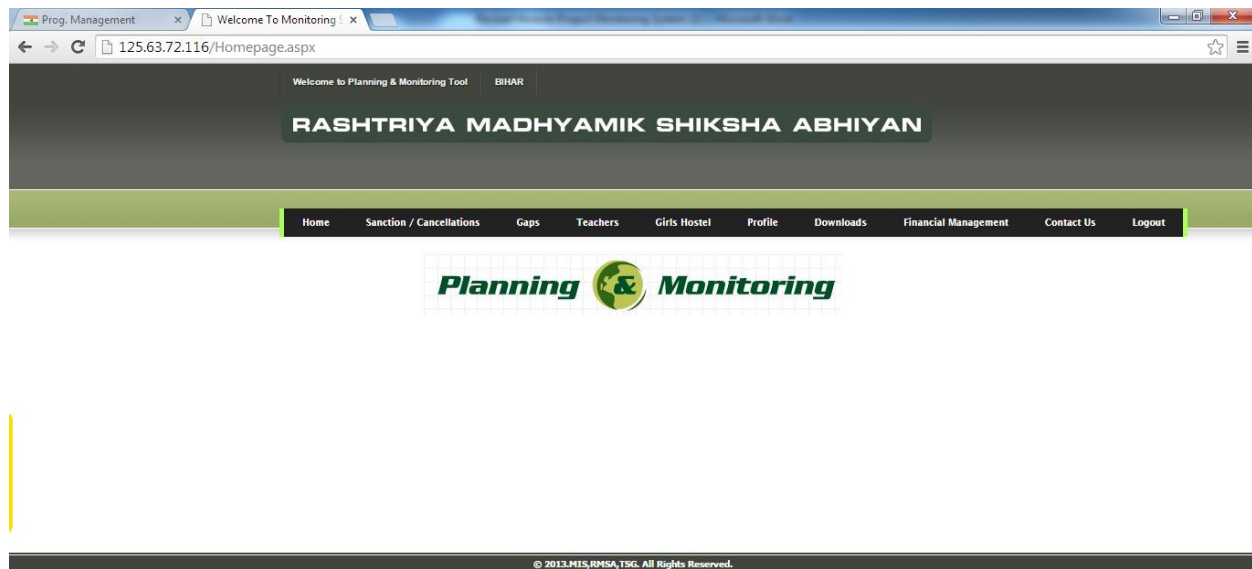
Click on **Prog. Management**, following screen will appear



Click on States Login, following screen will appear



The screen will ask the Username and Password. The **username** is the **UDISE State Code** and **password** has already been provided to the State officials and they have also used earlier in RMSA monitoring system. After entering the password and Captcha given in green box, following screen will appear



- Click on **Financial Management**.
- By clicking the Progress option , you will see three options **Expenditure, Financial Statement and Freeze** options as given below



Under Progress Menu, there are two steps for submitting monthly progress i.e submitting activity wise expenditure (1st Step) and Financial Statement (2nd Step)

Step-1: Activity wise Progress

a. Activity Wise Progress entry for Recurring Component under different Components of Integrated RMSA

- The physical and financial progress to be entered for particular month only.
- Click on **Progress → Expenditure**, following screen will appear

The screenshot displays a web browser window with the URL `125.63.72.116/PMS/rec_detail.aspx`. The page header includes the Indian flag, 'Welcome, BIHAR', and the title 'Rashtriya Madhyamik Shiksha Abhiyan'. A navigation bar contains links for 'Home', 'Progress', 'Reports', 'Download', and 'Logout'. The main section is titled 'Activity Wise Expenditure' and prompts the user to 'Please Select the Following Details.' It features two dropdown menus: 'State:' with 'BIHAR' selected, and 'Financial Year:' with '-Select-' selected. Below these are two buttons: 'Recurring' and 'Non-Recurring'. The footer contains copyright information for Rashtriya Madhyamik Shiksha Abhiyan (2014) and the developer RMSA-TSG. The Windows taskbar at the bottom shows the date as 29-11-2014 and the time as 21:12.

- Select the financial year , and then click the **Recurring button**, following screen will appear

Prog. Management x RMSA x

125.63.72.116/PMS/Add_Rec_Qtr_Prog.aspx?State=4rxuulhDGEA=&year=DfaVTelrq3g=

India Welcome BIHAR

Rashtriya Madhyamik Shiksha Abhiyan

Home Progress Reports Download Logout

Add State Recurring Monthly Progress Back

Please Select the Following Details.

Component Month Financial Year

(Rs. in Lakh)

Activity	Sub-Activity	Budget Approved		Progress(Till Previous Month)		Progress(Current Month)		Save	Reset
		Physical	Financial	Physical	Financial	Physical	Financial		
						0	0.00	Save	Reset

View/Delete

(Rs. in Lakh)

21:13 29-11-2014

- Select the component, month for which you want to enter the progress . ***Before selecting the month please ensure that progress of previous month has been frozen.***

(Please note that progress for recurring activities should be entered only for the progress done within that particular month)

- Choose the activity for which you want to enter the progress, following screen will appear

Prog. Management x RMSA x

125.63.72.116/PMS/Add_Rec_Qtr_Prog.aspx?State=4rxuulhDGEA=&year=DfaVTelrq3g=

India Welcome BIHAR

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Download Logout

Back

Component: Month: Financial Year: BIHAR

(Rs. in Lakh)

Budget Approved		Progress(Till Previous Month)		Progress(Current Month)		Save	Reset
Physical	Financial	Physical	Financial	Physical	Financial		
				0	0.00		

View/Delete

No Record Found!!

(Rs. in Lakh)

Choose the sub-activity / component , following screen will appear

Prog. Management x RMSA x

125.63.72.116/PMS/Add_Rec_Qtr_Prog.aspx?State=4rxuulhDGEA=&year=DfaVTelrq3g=

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Home Progress Reports Download Logout

Add State Recurring Monthly Progress Back

Please Select the Following Details.

Component: Month: Financial Year: BIHAR

(Rs. in Lakh)

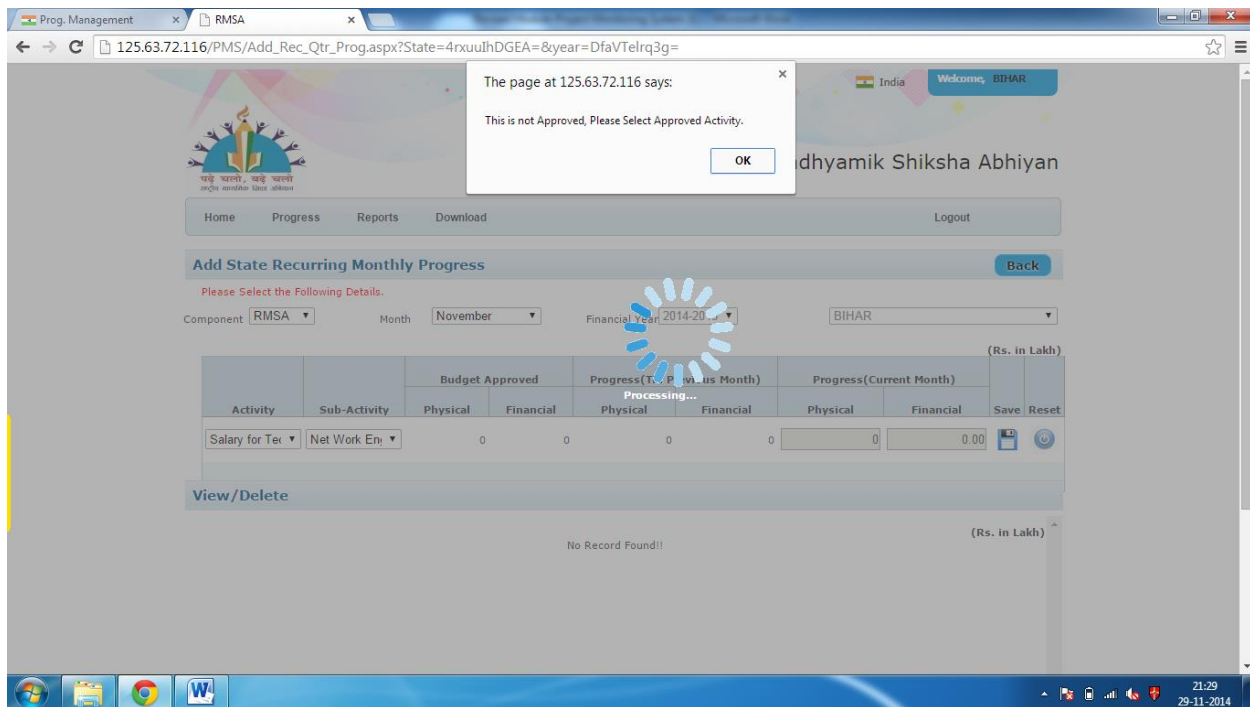
Activity	Sub-Activity	Budget Approved		Progress(Till Previous Month)		Progress(Current Month)		Save	Reset
		Physical	Financial	Physical	Financial	Physical	Financial		
Annual Grant	School Grant	4640	2320	0	0	0	0.00		

View/Delete

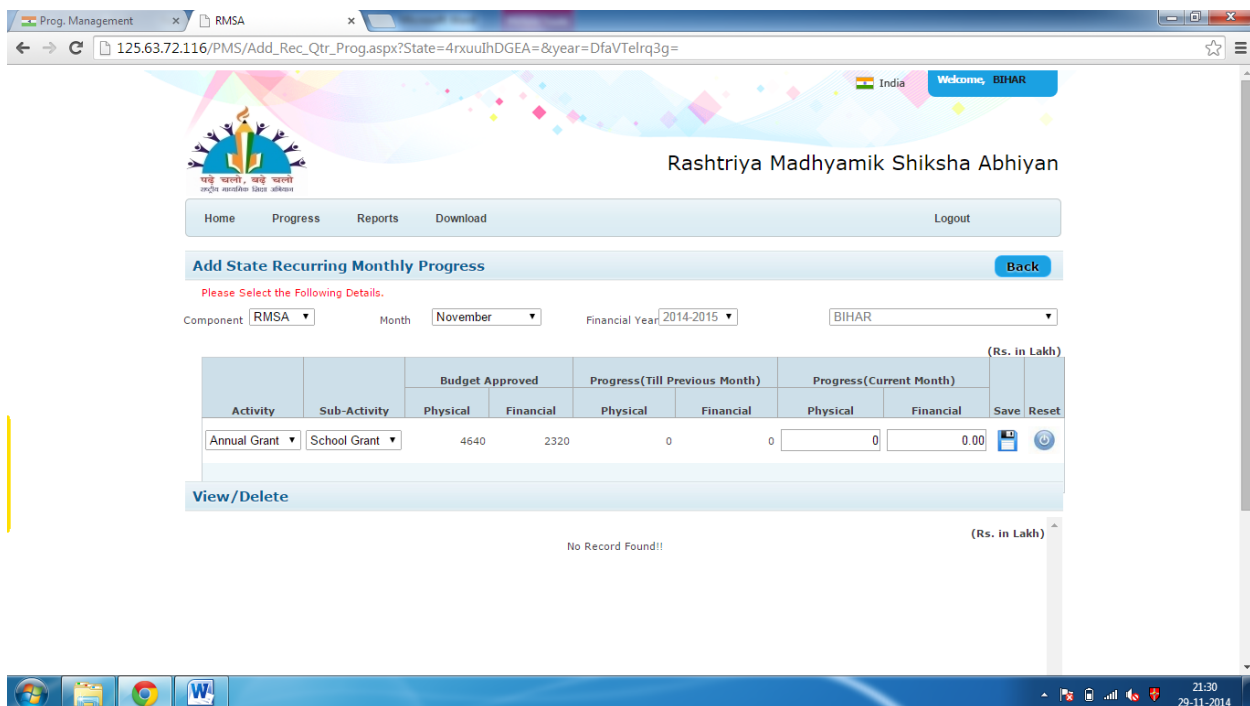
No Record Found!!

(Rs. in Lakh)

If the selected sub-activity was not approved under RMSA Annual Work Plan & Budget 2014-15 the message will be pop-up, as shown in the figure



Select the sub-activity which have been approved under the RMSA AWP&B 2014-15, If activity is approved then the physical & financial approvals can be seen under budget approved (Entry Screen) as shown in the figure



In the above example, under Annual Grants → School Grants, grant for 4640 schools has been approved with 2320 lacs. The PMS system will allow you to enter the progress within this limit only.

After entering the progress, click on  **Blue Floppy (to SAVE), or**  **Power Button (to RESET).** After saving the entry, the entry will display in the **View/Delete** grid given below.

If you want modify the entry for the particular quarter, then first go and delete the entry under **View/Delete** using  **Red Cross (to delete)**

b. Activity Wise Progress entry for Non-Recurring Component under different Schemes

1. The progress should be entered on cumulative basis as shown in the screen .
2. Click on **Progress → Expenditure**, following screen will appear

The screenshot displays the RMSA web portal interface. At the top, there is a navigation bar with links for Home, Progress, Reports, Download, and Logout. Below this, the 'Activity Wise Expenditure' section is visible. It contains a form with the following fields:

- State:** A dropdown menu with 'BIHAR' selected.
- Financial Year:** A dropdown menu with '-Select-' selected.
- Buttons:** Two buttons labeled 'Recurring' and 'Non-Recurring'.

The footer of the page includes copyright information: 'Copyright © Rashtriya Madhyamik Shiksha Abhiyan, All right reserved 2014' and 'Designed and Developed by RMSA-TSG'. The system clock shows the date as 29-11-2014 and the time as 21:34.

- Select the financial year , and then click the **Non-Recurring button**, following screen will appear

Select the Component, activity, month for which you want to enter the progress

(please note that the cumulative progress since inception to be entered under Physical & Financial)

After choosing the activity for which you want to enter the progress, following screen will appear

Prog. Management x RMSA x

125.63.72.116/PMS/Non_Rec_Qtr_Prog.aspx?State=4rxuulhDGEA=&year=DfaVTelrq3g=

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Home Progress Reports Download Logout

Add State Non-Recurring Monthly Progress Back

Please Select the Following Details.

Component RMSA Activity New Schools Month November Year 2014-2015 BIHAR

(Rs. in Lacs)

Sub-Activity	Cumulative Budget Approved		Cumulative Progress (Till Previous Month)			Cumulative Progress (Till Current Month)		
	Physical	Financial	Physical Completed	Physical Inprogress	Financial	Physical Completed	Physical Inprogress	Financial
2 Section School	1153	71307.73	234	297	18322.79	234	297	18322.79

View/Delete

(Rs. in Lakh)

No Record Found!!

Select the activity which have been approved under the RMSA AWP&B 2014-15, If activity is approved then the physical & financial approvals can be seen under budget approved and cumulative progress till previous month will be shown (Entry Screen) as in the above.

In the above example, under New School → Section School, 1153 Schools have been approved with an amount of Rs 71307.73 lacs. The PMS system will allow you to enter the progress within this limit only.

It can also be noted that the cumulative progress (physical and financial) till previous month will automatically show in the column of current month progress. If the progress is same as in the previous months, State can save as it is otherwise to be updated. It should also be noticed that Cumulative progress of nonrecurring activities will always be equal or more than the previous months' progress.

After entering the progress, click on  **Blue Floppy (to SAVE)**, or  **Power Button (to RESET)**. After saving the entry, the entry will display in the **View/Delete** grid given below.

If you want modify the entry for the particular quarter, then first go and delete the entry under **View/Delete** using  **Red Cross (to delete)**

Step2 -Financial Statement

- To submit the financial Statement, Click on **Progress** → **Financial Statement**, following screen will appear



- By clicking on Financial Statement, following Screen will appear.

Prog. Management x RMSA x

125.63.72.116/PMS/Qtrwise_FinancialStatement.aspx

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Month-wise Financial Statement

Please Select the Following Details.

State:* BIHAR

Financial Year:* 2014-2015

Monthly Financial Statement

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22:15 29-11-2014

- Select the Financial year and click on **Monthly financial Statement** button. Following screen will appear.

Prog. Management x RMSA x

125.63.72.116/PMS/Finance_Statement.aspx?State=4rxuulhDGEA=&year=DfaVTelrq3g=

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Home Progress Reports Download Logout

Month-wise Financial Statement Back

Please Select the Following Details.

Component -Select- Month -Select- Year 2014-2015 BIHAR

Please Enter the Following Details, (*) Fields are Mandatory.

	Previous(Non-Recurring)	Previous(Recurring)	Non-Recurring	Recurring	Total	Date Of Release
Opening Balance :			0	0	0	
GOI Releases :			0	0	0	
GOI Transefer to SIS : *			0	0	0	DD/MM/YYYY
State Releases :*			0	0	0	DD/MM/YYYY
Interest :*				0	0	
Other Receipts :*			0	0	0	
Total Fund with SIS:			0	0	0	
Expenditure:			0	0	0	
Closing Balance :			0	0	0	

(Rs. in Lakh)

DD/MM/YYYY

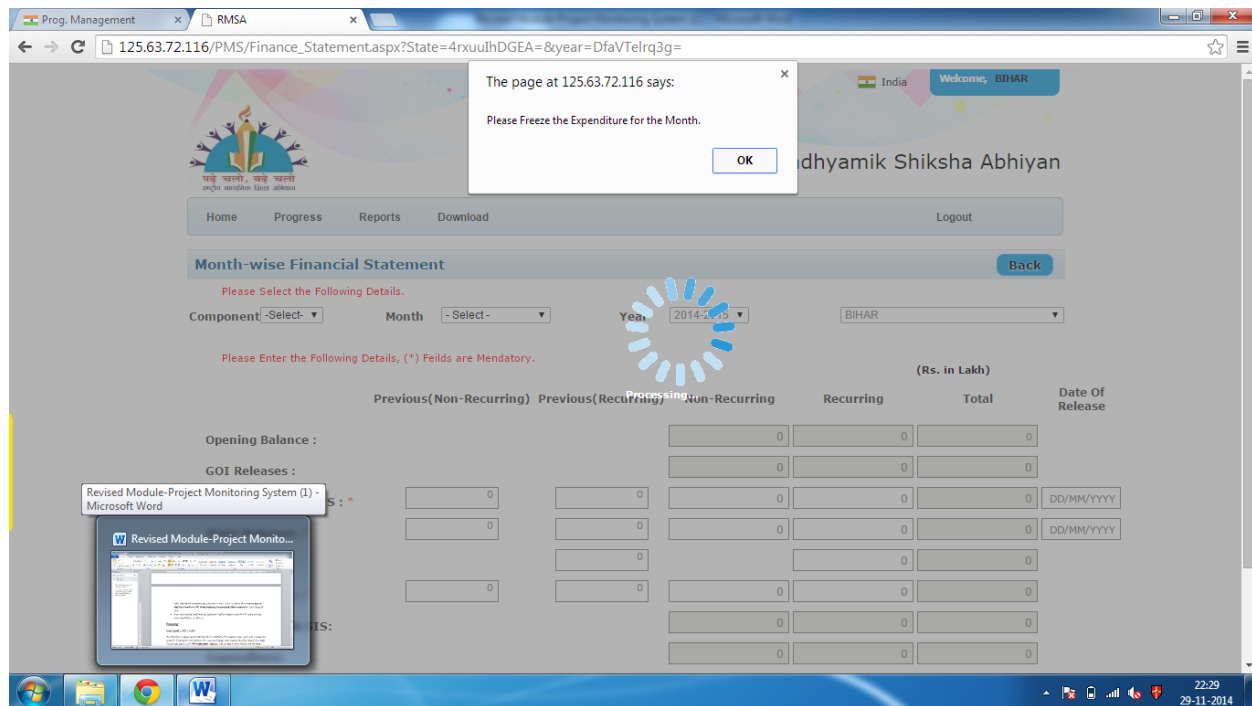
DD/MM/YYYY

22:19 29-11-2014

- State to select Component, month to submit financial Statement. As shown in the above screen, cells shown against Opening balance, GoI releases, Total Fund available with SIS, Expenditure and Closing balance are not activated and shown as

grey colour. In the grey cells, figures will automatically calculate. Hence, State to submit the progress against **GoI fund transfer to SIS, State Releases, Interest and Other receipts** for such financial year.

- It is to be noticed that financial Statement will be entered only after freezing activity wise expenditure i.e. Step-1. Other wise message will pop up as shown below.



Freezing

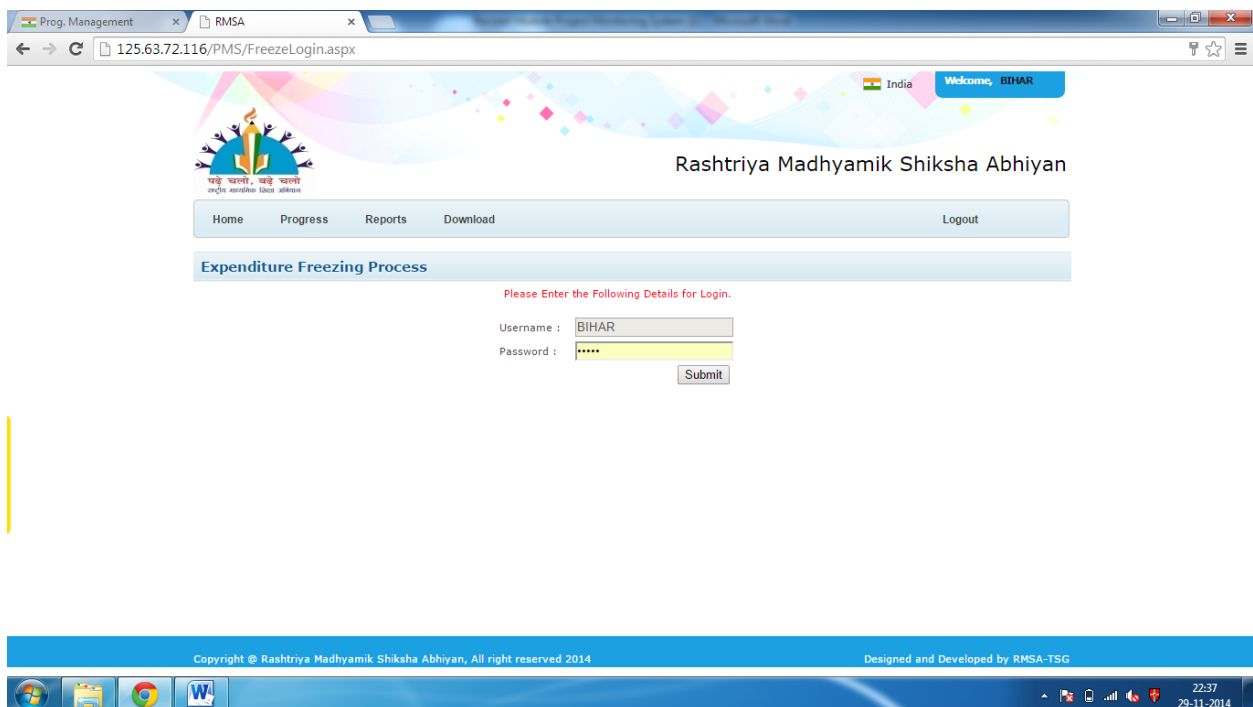
User Level : SPD / ASPD

The Monthly progress should be frozen by SPD/ASPD. The separate user name and password is given for freezing the expenditure and financial Statement. The user can change their password at the time of first login. The default password is **SPD<statecode>**. (for e.g. if your state code is 09 than the freezing password will be **SPD09**) Please follow the procedure:

- Select **Progress → Freeze**, as shown in the figure. Following screen will appear
- There are two options under Freeze menu, these are Expenditure and Financial Statement.



- Enter your state password , following screen will appear



- Please change your password; the password can only change by SPD / ASPD.
- After entering the password following screen will appear :

Prog. Management x RMSA x

125.63.72.116/PMS/Freez_rec_exp.aspx

India Welcome, BIHAR

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Home Progress Reports Download Logout

Month-wise Expenditure Freezing

Please Select the Following Details.

State:*

Financial Year:*

Month:*

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22:38 29-11-2014

- Select the **Financial Year and Month** for which Expenditure to be frozen. (*Note : The expenditure once frozen, cannot be modify/delete*)
- Following screen will appear with **Expenditure details and FREEZE** button:

Prog. Management x RMSA x

125.63.72.116/PMS/FreezeNonRecurring.aspx?State=rZh5exyXfHM=&year=u392N54zf37CBoLXA/poww==&Qtr=s0RXa7ejWIU=

Apps 160by2 - Public SMS Google Government Holid... Personal Banking Se... RMSA Home: Ministry of H... IRCTC Online Passe... Other bookmarks

S. No	Component	Activity	Sub-Activity	Budget Approved		Cumulative Progress (Till Previous Quarter)			Cumulative Progress (Till Current Quarter)		
				Physical	Financial	Physical Completed	Physical Inprogress	Financial	Physical Completed	Physical Inprogress	Financial
1	RMSA	New Schools / Upgraded Schools	2 Section School	1247	72475.64	0	0	0	357	664	53921.99
2	RMSA	Strengthening of Existing Schools	Additional Classroom	937	5275.31	0	0	0	97	786	4971.30
3	RMSA	Strengthening of Existing Schools	Science Lab	103	628.30	0	0	0	12	69	494.10
4	RMSA	Strengthening of Existing Schools	Lab Equipment (Sci Lab)	103	103	0	0	0	12	69	81
5	RMSA	Strengthening of Existing Schools	Computer Room	143	715	0	0	0	21	117	690
6	RMSA	Strengthening of Existing Schools	Art/Craft Room	355	1775	0	0	0	42	292	1670
7	RMSA	Strengthening of Existing Schools	Toilet Block	134	134	0	0	0	95	20	100

Total Expenditure in Current Quarter : 636 2017 61928.39

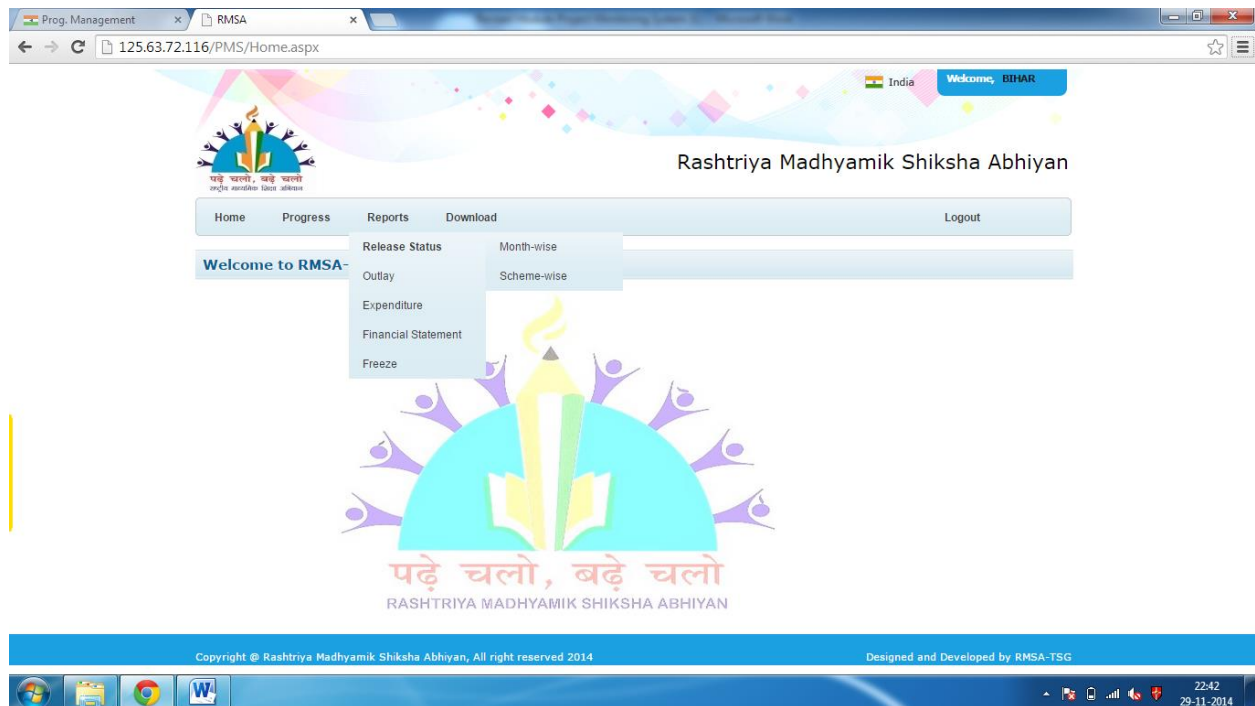
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- Same process can be used for freezing Financial Statement

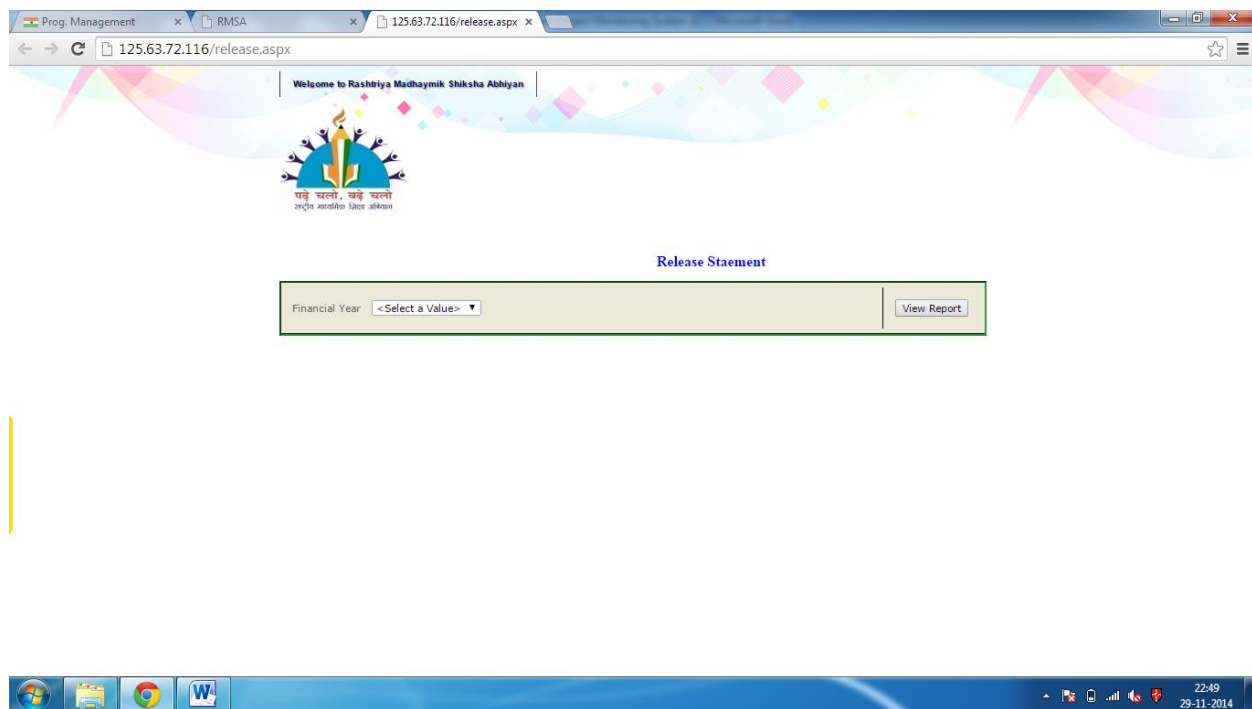
Reports

Under the Project Monitoring System, reports have been generated so that state can view the release Status (GoI), approved outlay, expenditure progress, financial Statement under Recurring and Non-recurring components and freeze statements. Reports can be generated for all components i.e. RMSA, ICT, GH, IEDSS and VE. Click on Reports, following screen will appear:



Release Status : If state need to see the funds release by Govt. of India as Central Share for Non-Recurring and Recurring component under RMSA Schemes (RMSA, IEDSS, VE, ICT & GH)

Click on **Reports → Release Status**. There will be two options for generating status of release these are month wise and scheme wise. Following screen will appear :



Select the financial year for which you want to see the release of Central Share, click on **View report**. Following report will appear :

Month	Release Date	Letter No.	Scheme	Non-Recurring	Recurring	Total(Rs. in lacs)
May	29-05-2014	F.No. 5-3/2014-RMSA-IV	RMSA		186.38	186.38
June	30-06-2014	F.No. 8-2/2014-RMSA-IV	IEDSS RMSA		685.08	685.08
				200.47		200.47
					157.67	157.67
				66.99	66.99	
Total For GOI Release				200.47	1096.12	1296.59

The same procedure can apply for other reports:

Outlay:

Approved Outlay: If states need to see what are the components which have been approved under Integrated RMSA scheme (Physical & Financial) in different financial year

Scheme Wise Outlay: If states need to see what are the components which have been approved under different RMSA Components i.e. RMSA, ICT, GH, IEDSS and VE (Physical & Financial) in different financial year **(Scheme Wise)**

Expenditure

Recurring Expenditure: If states need to see the Monthly Progress for Recurring Component *(the report will show the progress which have been entered under Progress option by the state for that month)*

Non-Recurring Expenditure: If state need to see the Monthly Progress for Non-Recurring Component *(the report will show the progress which have been entered under Progress option by the state for that month)*

Financial Statement

Component Wise: If states need to see the Monthly component wise financial Statement

Integrated RMSA: If states need to see the Monthly financial Statement for Integrated RMSA.

Freeze

Expenditure: If states need to see the freezing status of expenditure.

Financial Statement: If states need to see the freezing status of financial Statement

In addition, there is another menu called **Download**. Under such menu, State can download, sanction orders for that state, Formats for AW&B etc.

For any Assistance / Help contact

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