

**SYMBIOSIS LAW SCHOOL, NOIDA**  
Symbiosis International University

**LEGAL DATABASE USER MANUAL**

AN INITIATIVE OF LEARNING RESOURCE CENTRE

**EBSCO USER HELP GUIDE**



**SLS-NOIDA**  
SYMBIOSIS LAW SCHOOL, NOIDA  
Symbiosis International University



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**SLS-NOIDA**  
**SYMBIOSIS LAW SCHOOL, NOIDA**  
**Symbiosis International University**

# **EBSCOhost**

## **User Help Guide**

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**EBSCOhost**

# EBSCOhost User Guide—Searching

*Basic, Advanced & Visual Searching, Result List, Article Details, Additional Features*

***support.ebsco.com***

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## What is EBSCOhost®

EBSCOhost is a powerful online reference system accessible via the Internet or direct connection. It offers a variety of proprietary full text databases and popular databases from leading information providers. The comprehensive databases range from general reference collections to specially-designed, subject-specific databases for public, academic, school, medical, corporate, and government libraries.

## System Requirements

In order to effectively use all EBSCOhost features, the minimum browser requirements are Internet Explorer 7.0, Firefox 3.0, and Safari 3.0 (for Macintosh). You must also have Adobe® Reader® installed to view the PDF Full Text files. If you are using Visual Search, you must also install Adobe® Flash Player 8.0 or higher.

## Inside this User Guide

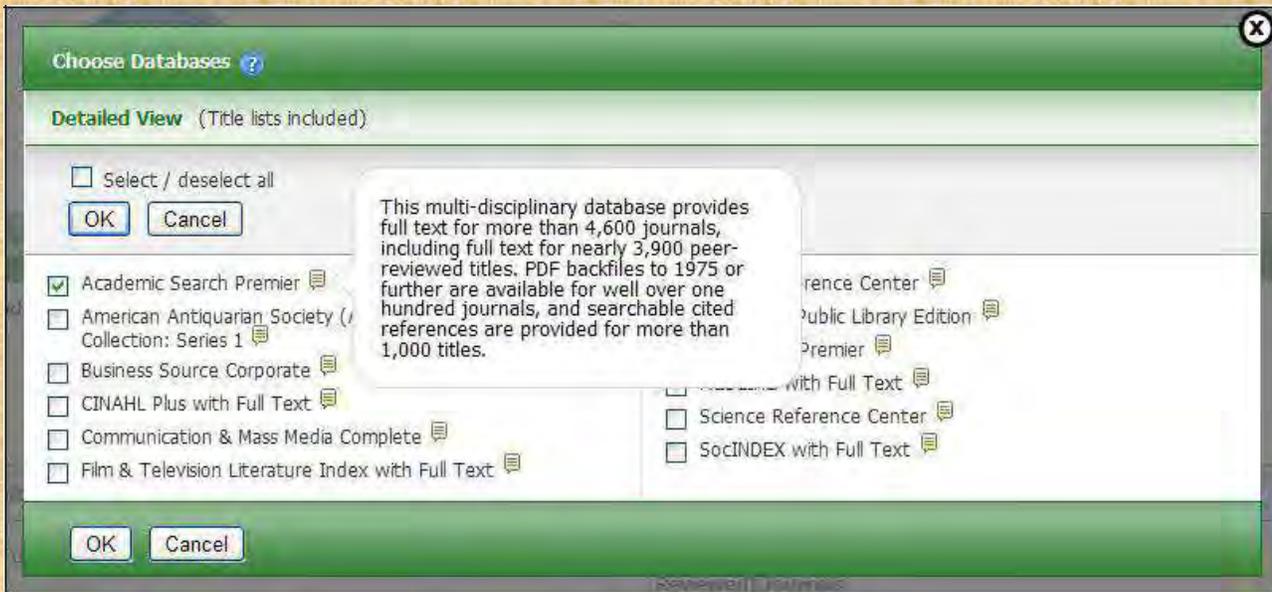
This guide is designed to cover the basics of searching and finding results. Additional user guides cover topics such as browsing, searches and alerts, and printing, e-mailing and saving. All user guides can be downloaded from the EBSCO Support Site: [support.ebsco.com](http://support.ebsco.com).

## Learning More about a Database

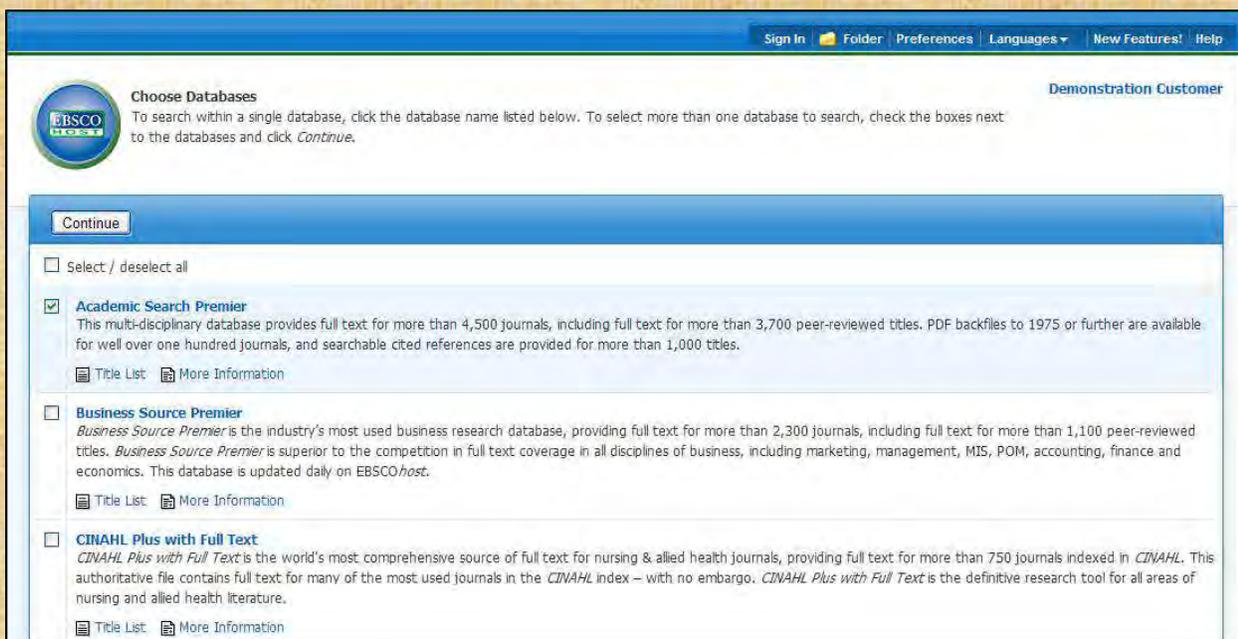
There are two versions of the Choose Database Screen—brief and detailed. The brief version of the Choose Database Screen is available from any search or browse screen, result list, or citation details.

### To learn more about a database:

1. Click the **Choose Databases** link.
2. Place your mouse over the Preview icon. A brief description of the database is displayed. To return to your previous screen, click **OK**.



3. To view descriptions of *all* the databases available to you, click the **Detailed View** link. The Choose Databases Screen displays.



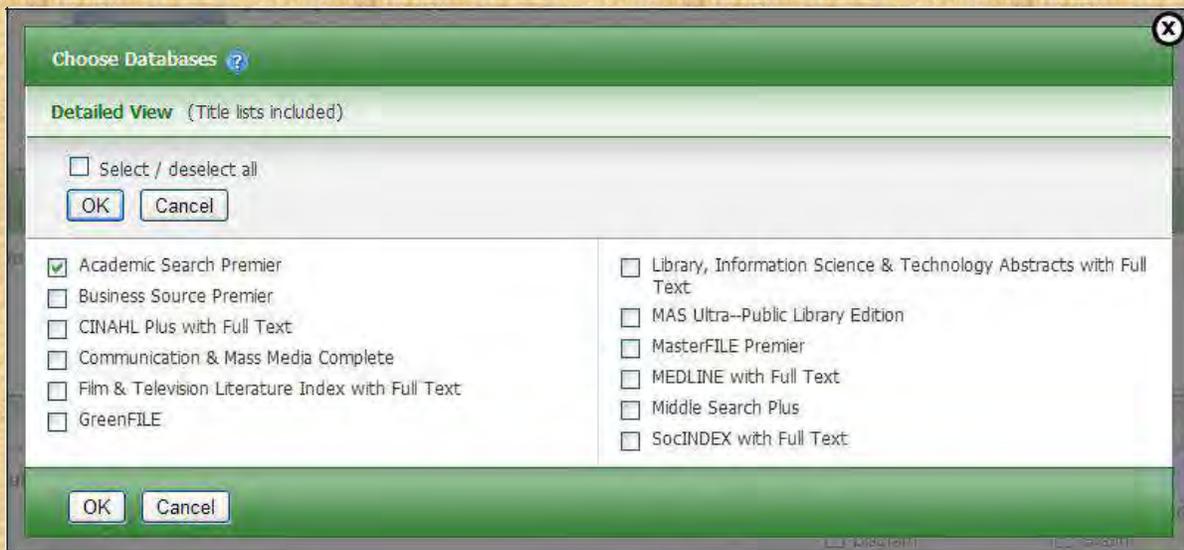
## Choosing Databases to Search

EBSCOhost offers the ability to select the databases you want to search by *database name* or by *subject area*. Your library administrator decides how databases will be selected.

### Selecting Databases by Database Name

To select a database:

1. Click the **Choose Databases** link. Select the database name, e.g., *Academic Search Complete*, *MasterFILE Premier*, etc. from the list of databases.
2. To search more than one database, mark the check boxes to the left of the *database names*. You can also use the **Select / deselect all** check box to make your selections



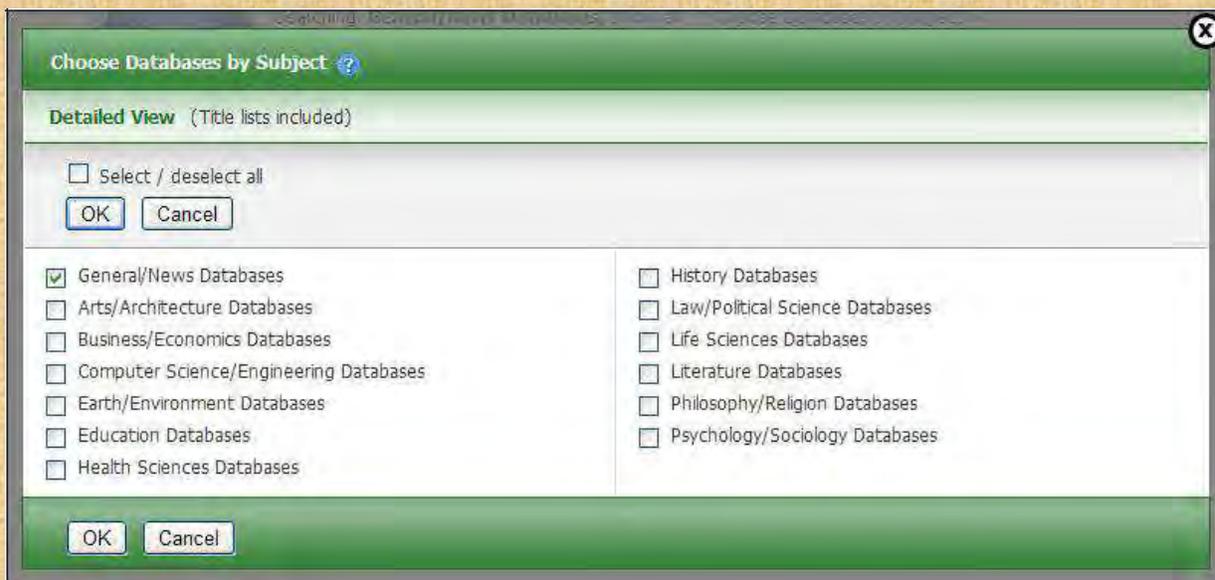
3. To save your selections, click **OK**; or click **Cancel** to discard your changes.

## Selecting Databases by Subject Area

If your library groups your databases by subject area, the two most recently selected database groups are listed above the **Find** field. If additional groups are available, click the hyperlinked ellipsis (...) to view them.

**To select databases by subject area:**

1. Click the **Choose Databases** link. Select the subject area, e.g., *Communications/Media Databases*, *General/News Databases*, etc.
2. To search more than one subject area, mark the check boxes to the left of the subject areas. (You can also use the **Select / deselect all** check box to make your selections.)



3. To save your selections, click **OK**; or click **Cancel** to discard your changes.

# Multilingual Options

## Changing the Language of the Interface

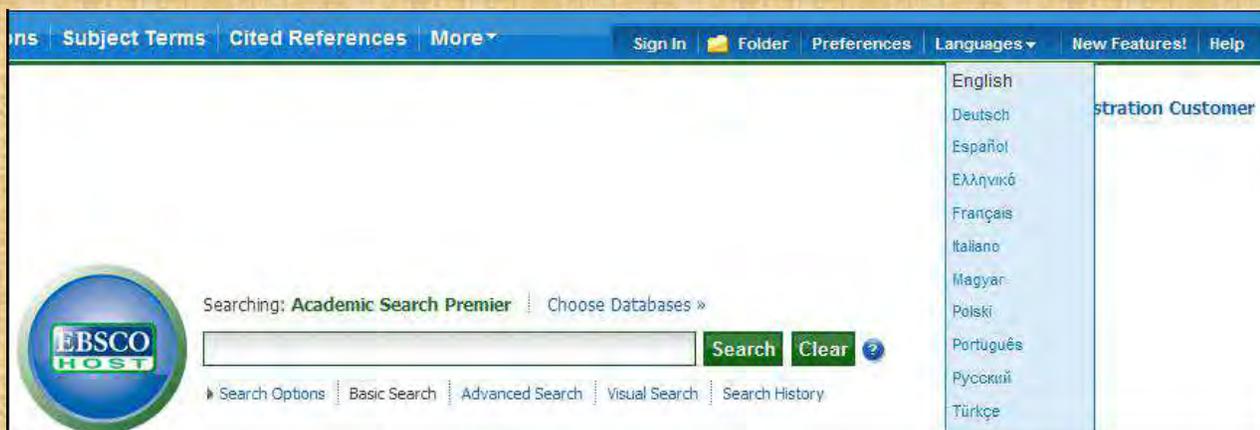
If enabled by the library administrator, you can change the interface text of EBSCOhost from English to:

Arabic	Greek	Russian
Bahasa Indonesian	Hebrew	Simplified Chinese
Brazilian Portuguese	Hungarian	Slovenian
Croatian	Italian	Spanish
Czech	Japanese	Thai
Dutch	Korean	Traditional Chinese
French	Polish	Turkish
German	Romanian	

The language selection feature is located on top toolbar and the Preferences Screen in EBSCOhost.

### To change the language of the interface:

1. Hover your pointer over **Language** on the top toolbar on the interface. The drop-down menu of available languages appears.



2. Select by clicking on the desired language in the list.  
The interface is refreshed and translated into the selected language.

You can set your default language to any of the languages listed above, and the next time you sign in to My EBSCOhost, the screens will display in your selected language.

### To set a default language preference:

1. Sign in to My EBSCOhost.
2. From your search screen or Result List, click the **Preferences** link that appears below the **Find** field.
3. In the General Settings area, select your language from the drop-down list.  
Click **Save**.

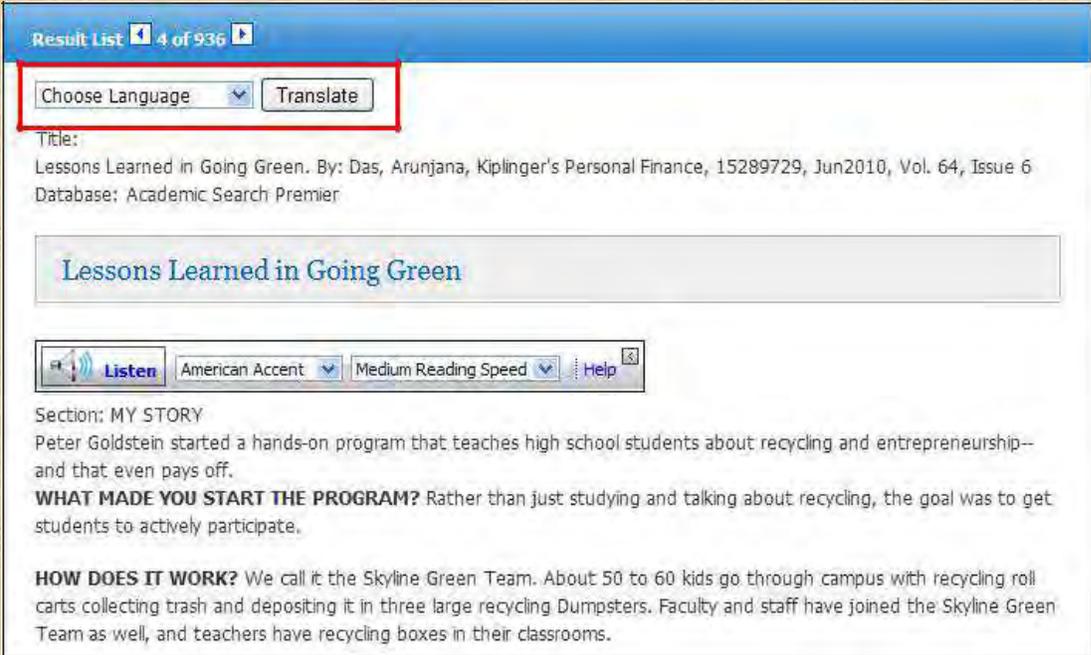
## Translating an Article

EBSCOhost screens are presented in English, by default. If provided by your library administrator, you may be able to translate a full text article from English into the following languages:

Arabic	Hausa	Polish
Bulgarian	Hebrew	Portuguese
Simplified Chinese	Hindi	Pashto
Traditional Chinese	Hungarian	Romanian
Czech	Indonesian	Russian
Danish	Italian	Spanish
Dutch	Japanese	Serbian
French	Korean	Swedish
German	Norwegian	Thai
Greek	Persian	Urdu

To translate the full text of an article:

1. From the article detail, select a language from the **Choose Language** drop-down list.
2. Click **Translate**. The full text of the article is presented in the language you selected.



The screenshot shows the EBSCOhost interface for translating an article. At the top, a blue bar displays "Result List 4 of 936". Below this, a red box highlights the "Choose Language" dropdown menu and the "Translate" button. The article title is "Lessons Learned in Going Green" by Das, Arunjana, from Kiplinger's Personal Finance, June 2010, Vol. 64, Issue 6. Below the title, there is a "Listen" button with a speaker icon, a dropdown for "American Accent", a dropdown for "Medium Reading Speed", and a "Help" button. The article content is displayed in English, starting with "Section: MY STORY" and "Peter Goldstein started a hands-on program that teaches high school students about recycling and entrepreneurship-- and that even pays off." The text includes sections for "WHAT MADE YOU START THE PROGRAM?" and "HOW DOES IT WORK?".

3. To Return to English Click **RETURN**

**Note:** If you print, e-mail or save the full text, it will be delivered in the language of the database. However, you can print the translated text using your browser's Print function.

# Search Screens

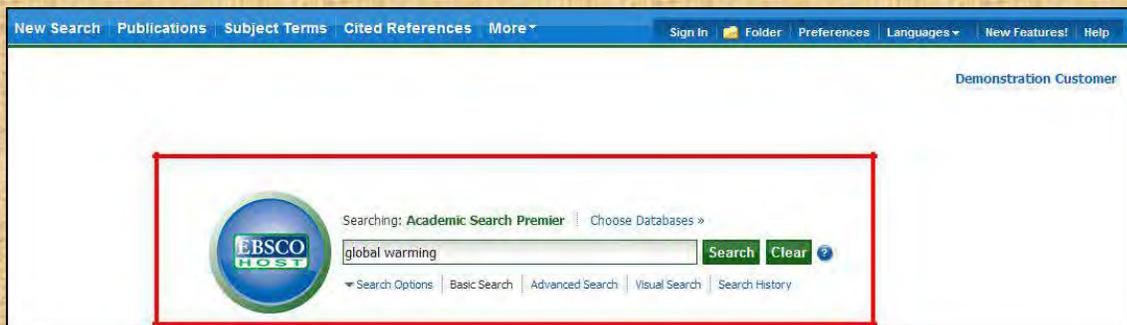
EBSCOhost offers a variety of search screens, which are described in this section.

## Basic Search

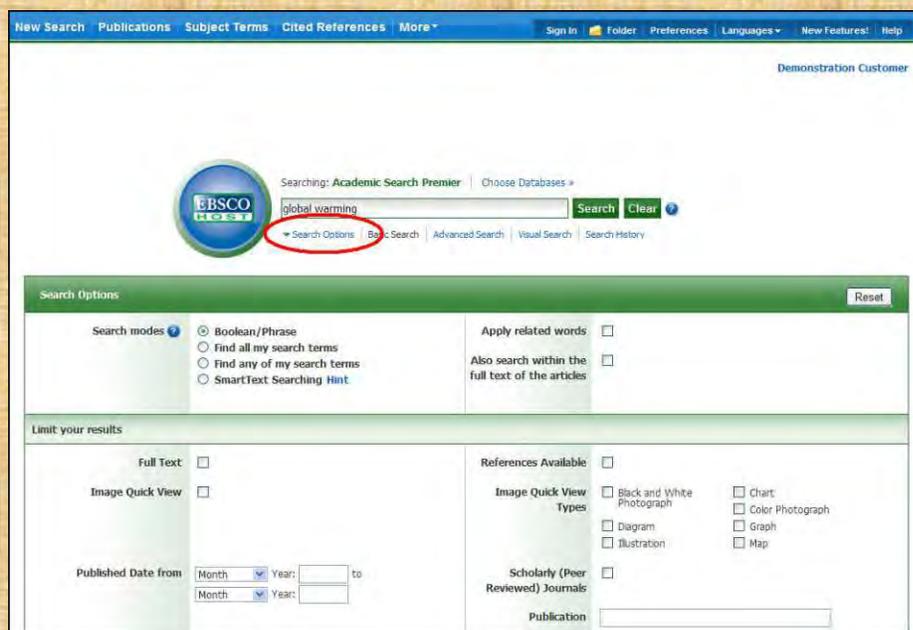
The Basic Search Screen lets you create a search with limiters, expanders, and Boolean operators.

### To use Basic Search:

1. On the Basic Search Screen, enter your search terms in the **Find** field



2. If you want to use any of the optional Limiters or Expanders, click the **Search Options** link.



You can use a specific **Search mode**, such as “Find all of my search terms,” or “SmartText Searching”; apply **Limiters** such as Full Text or Publication type; or use search options that expand your search, such as “Apply related words.”

3. To close the **Search Options**, click the link again.

4. Click the **Search** button. The Result List displays.

The screenshot shows the EBSCO Academic Search Premier interface. At the top, there are navigation tabs: "New Search", "Publications", "Subject Terms", "Cited References", and "More". On the right, there are links for "Sign In", "Folder", "Preferences", "Languages", "New Features", and "Help". The search bar contains the text "global warming" and has "Search" and "Clear" buttons. Below the search bar, there are options for "Basic Search", "Advanced Search", "Visual Search", and "Search History".

The main content area displays search results. On the left, there is a sidebar with "13568 Results for..." and "Boolean/Phrase: global warming". Under "Limiters", there is a "Full Text" option. The "Refine your results" section includes checkboxes for "Full Text", "References Available", and "Image Quick View". A "Publication Date" range is set from 1950 to 2010. A "Show More" link is circled in red. The "Source Types" section includes checkboxes for "All Results", "Academic Journals", and "Magazines".

The main results list shows two entries:

- 1. E.P. Yay.**  
By: Chait, Jonathan. *New Republic*, 7/8/2010, Vol. 241 Issue 11, p2-2, 1p; (AN 51455038)  
The article discusses how the U.S. Congress is unable to pass legislation regarding global warming. The author notes how Republican senator Lindsey Graham changed his position regarding climate c...  
Subjects: CLIMATIC changes; GOVERNMENT policy; EMISSIONS trading; UNITED States; UNITED States. Congress; UNITED States. Environmental Protection Agency; Legislative Bodies; Administration of Air and Water Resource and Solid Waste Management Programs; GRAHAM, Lindsey, 1955-  
Database: Academic Search Premier  
Add to folder  
HTML Full Text PDF Full Text (92KB)
- 2. Red Ink and Green Jobs.**  
By: Bailey, Ronald. *Reason*, Jul2010, Vol. 42 Issue 3, p48-49, 2p, 1 Color Photograph; (AN 51314252)  
The article discusses the issue on the implementation of the Global Warming Solutions Act, also known as, AB 32 in California. The founder of Strategic Energy, Environmental & Transportation Alte...  
Subjects: GLOBAL warming -- Law & legislation; ENVIRONMENTAL law; CALIFORNIA; Administration of Air and Water Resource and Solid Waste Management Programs; CALIFORNIA -- Environmental conditions; VERDUGO-Peralta, Cynthia  
Database: Academic Search Premier  
Add to folder

On the right side, there are sections for "Related Images", "Research Starters - Business", and "Insurance Operations".

The search field is displayed above the Result List. Your search terms, limiters and expanders are retained. To revise your search, you can apply the limiters under **Refine your results** on the left or click the **Show More** link to view all available limiters

## Advanced Search Screens

The library administrator can choose from three styles of Advanced Search: Single Find Field or Guided Style Fields.

### Advanced Search with Single Find Field

To use Advanced Search with Single Find Field:

1. Click the Advanced Search link below the **Find** field.
2. On the Advanced Search Screen, enter your search terms in the **Find** field.

The screenshot shows the EBSCO Academic Search Premier interface. At the top, there are navigation links: New Search, Publications, Subject Terms, Cited References, and More. On the right, there are links for Sign In, Folder, Preferences, Languages, New Features, and Help. The user is identified as a Demonstration Customer. The search term 'global warming' is entered in the Find field. Below the search field are buttons for Search, Clear, and a help icon. The Search Options section is expanded, showing search modes, related words, and various filters like Full Text, Image Quick View, and Publication Type.

3. Select from the available **Search Options**:

- **Search modes** – Use specific search modes, such as “Find all of my search terms,” or “SmartText Searching,” or use search options that expand your search such as “Apply related words.”
- **Limit your results** – such as Full Text or Publication type.
- **Special Limiters** – Apply limiters specific to a database. If you select a special limiter, it is applied only to the database under which it appears

4. Click the **Search** button. The Result List displays.

The screenshot shows the EBSCO Academic Search Premier interface. At the top, there are navigation tabs: "New Search", "Publications", "Subject Terms", "Cited References", and "More". On the right, there are links for "Sign In", "Folder", "Preferences", "Languages", "New Features!", and "Help". The search bar contains the text "global warming" and has "Search" and "Clear" buttons. Below the search bar, there are options for "Basic Search", "Advanced Search", "Visual Search", and "Search History".

The main content area displays search results. On the left, there is a sidebar with "13568 Results for..." and "Boolean/Phrase: global warming". Below this, there are "Limiters" (Full Text) and "Refine your results" options (Full Text, Image Quick View, References Available). A "Publication Date" range is set from 1950 to 2010. Under "Source Types", "All Results" is selected, along with "Academic Journals", "Magazines", "Newspapers", and "Books/Monographs".

The main results list shows two items:

- 1. E.P. Yay.**  
By: Chait, Jonathan. New Republic, 7/8/2010, Vol. 241 Issue 11, p2-2, 1p; (AN 51455038)  
The article discusses how the U.S. Congress is unable to pass legislation regarding global warming. The author notes how Republican senator Lindsey Graham changed his position regarding climate c...  
Subjects: CLIMATIC changes; GOVERNMENT policy; EMISSIONS trading; UNITED States; UNITED States. Congress; UNITED States. Environmental Protection Agency; Legislative Bodies; Administration of Air and Water Resource and Solid Waste Management Programs; GRAHAM, Lindsey, 1955-  
Database: Academic Search Premier  
Options: Add to folder, HTML Full Text, PDF Full Text (92KB)
- 2. Red Ink and Green Jobs.**  
By: Bailey, Ronald. Reason, Jul2010, Vol. 42 Issue 3, p48-49, 2p, 1 Color Photograph; (AN 51314252)  
The article discusses the issue on the implementation of the Global Warming Solutions Act, also known as, AB 32 in California. The founder of Strategic Energy, Environmental & Transportation Alte...  
Subjects: GLOBAL warming -- Law & legislation; ENVIRONMENTAL law; CALIFORNIA; Administration of Air and Water Resource and Solid Waste Management Programs; CALIFORNIA -- Environmental conditions; VERDUGO-Peralta, Cynthia  
Database: Academic Search Premier  
Options: Add to folder, HTML Full Text

On the right side of the results list, there are sections for "Related Images" (with a "Find More" link) and "Research Starters - Business" (with links for "Insurance Operations", "Environmental & Natural R...", and "The Economics of Climate ...", each with a "Find More" link).

The search field is displayed above the Result List. Your search terms, limiters and expanders are retained. To revise your search, you can apply the limiters under **Refine your results** on the left. Click the **Show More** link to view all available limiters and expanders.

## Advanced Search with Guided Style Find Fields

### To use Advanced Search with Guided-Style Fields:

1. Click the **Advanced Search** link below the **Find** field.
2. On the Advanced Search Screen, enter your search terms in the first **Find** field.

The screenshot shows the EBSCO Academic Search Premier interface. At the top, there are navigation tabs: 'New Search', 'Publications', 'Subject Terms', 'Cited References', and 'More'. Below these are links for 'Sign In', 'Folder', 'Preferences', 'Languages', 'New Features!', and 'Help'. The main search area has a search bar with 'global warming' entered. To the right of the search bar are 'Search' and 'Clear' buttons. Below the search bar are three rows of search fields, each with a dropdown menu for 'Select a Field (optional)'. The first row is highlighted with a red box. Below the search fields is the 'Search Options' section, which includes search modes, limit your results, and publication type filters.

3. Choose the search field from the optional **Select a Field** drop-down list (for example, search in only the Subject Terms field of the citation).
4. Repeat steps 1 and 2 for the second set of **Find** fields.
5. Select a Boolean operator (AND, OR, NOT) to combine the two **Find** field entries.
6. You can enter another Boolean operator, keyword, and search field in the third set of fields.
7. If you need additional rows, click the **Add Row** link. Up to 12 rows can be displayed. To delete a row, click the **Remove Row** link.
8. Select from the available Search Options:
  - **Search modes** – Use specific search modes, such as “Find all of my search terms,” or “Smart Text Searching,” or use search options that expand your search such as “Apply related words.”
  - **Limit your results** – such as Full Text or Publication type.
  - **Special Limiters** – Apply limiters specific to a database. If you select a special limiter, it is applied only to the database under which it appears

9. Click the **Search** button. The Result List displays.

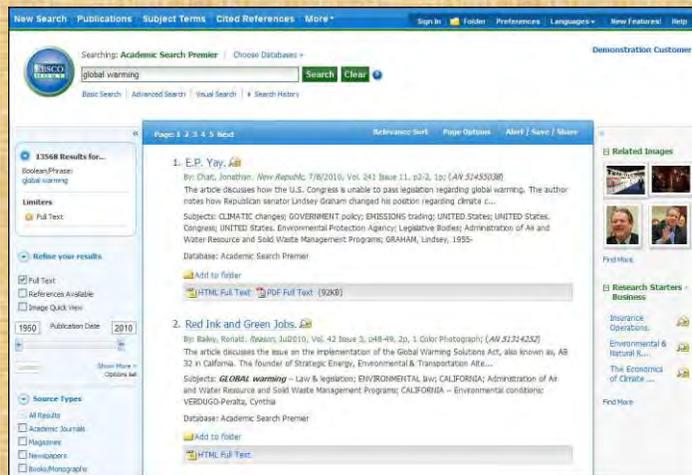
The screenshot shows the EBSCO Academic Search Premier interface. At the top, there are navigation tabs: New Search, Publications, Subject Terms, Cited References, and More. On the right, there are links for Sign In, Folder, Preferences, Languages, New Features!, and Help. The search bar contains the text "global warming" and has a Search button and a Clear button. Below the search bar, there are three rows for adding more search terms, each with an AND operator and a dropdown menu for selecting a field. The search results are displayed in a list format. The first result is "1. E.P. Yay." by Chait, Jonathan, from the New Republic, 7/8/2010, Vol. 241 Issue 11, p2-2, 1p; (AN 51455038). The second result is "2. Red Ink and Green Jobs." by Bailey, Ronald, Reason, Jul2010, Vol. 42 Issue 3, p48-49, 2p, 1 Color Photograph; (AN 51314252). On the left side, there is a sidebar with "13568 Results for..." and "Boolean/Phrase: global warming". Below this, there are "Limiters" and "Refine your results" sections. The "Refine your results" section includes checkboxes for Full Text, Image Quick View, and References Available, and a date range selector from 1950 to 2010. The "Source Types" section includes checkboxes for All Results, Academic Journals, and Magazines. On the right side, there is a "Related Images" section with several small image thumbnails and a "Find More" link.

The search field is displayed above the Result List. Your search terms, limiters and expanders are retained. To revise your search, you can apply the limiters under **Refine your results**. Click the **Show More** link to view all available limiters and expanders.

# Viewing Search Results

## Viewing the Result List

Search results can be citations, full text articles, document summaries or abstracts, and can include links to full text.



The Result List Screen has three columns:

- **Left - Limiters and Clustering**
- **Middle - Results Display**
- **Right - Related Information**

You can hide or show the different areas by clicking the control  arrows at the top of the left and right columns. Your library administrator decides whether the subject clusters in the left column are displayed.

### Left - Limiters and Clustering

The Left Column displays the Breadbox feature, Limiters, and Clusters

- **Breadbox** - Click the toggle arrow to open the Breadbox. The Breadbox keeps track of the numbers of results, your search terms, search options, and clusters applied to your search.
- **Limit your results** – Apply limiters right from the Result List. Select any of the limiters displayed and click **Update**. A revised Result List displays. (You can refine your search even more by clicking the **Show More** link under Limit your results.

- **Clustering** – You can narrow by source type, subject, journal, author, and more. This feature, also known as “clustering,” is helpful if you want to discover the major subject groups for your topic without having to browse multiple pages of results, or checking individual articles to see if they are relevant.
  - o To narrow your results, check the box for one or more subject terms in a section of your choice and click **Update**. A new Result List, limited to the chosen term or terms is displayed and the list of subject terms is refreshed.

## Middle - Results Display

**Results Display** – The articles that were found are displayed in the center of the Result List Screen. You can also access the **Result Sort**, **Page Options**, and **Alert/Save/Share** drop-down menus from the Results column.

- The **article title** link takes you to the citation information and/or the full text. Place your mouse over the **Preview** icon  to view the Abstract.
- The **HTML Full Text** link takes you directly to the full text of the article.
- The **PDF Full Text** link takes you to a PDF version of the full text. The PDF will open in the Adobe® Reader®.
- The  **Audio Summary** link prompts you to download or listen to audio summaries. (*Business Book Summaries* database only.)
- **Add to Folder** – To save an article to the Folder, click the **Add to Folder** link to the right of the Relevancy indicator, or inside the Article Preview that you hover over with your mouse.
- The **Relevancy** indicator  tells you how relevant the article based on your search terms.
- **Subjects** – Subject Terms that are assigned to each item are displayed in the result list.
- **Result List Sort** – Click this link to select one of the following result list sorting options: Date Descending, Date Ascending, Author, Source, or Relevance.
- **Page Options** – Click this link to view the page display options.
- **Alert/Save/Share** – Click this link to view alerting, linking and bookmarking options.

## Right - Related Information

When additional sources such as images, blogs, widgets, and Web news are available, they will be displayed in this column.

- **Folder** – If articles are stored in the folder, they will appear in this column under **Folder has items**. To view the items in your Folder, click the **Go to Folder View** link. To save them, sign in to your My EBSCOhost folder.
- **Related Images** – Place your mouse over an image—a full size view of the image displays.

**Additional Source Types** – You may be able to refine your results list by additional source types when the appropriate databases are being searched. These additional Source Types include:

Company Profiles  
Videos

- o Business Videos
- o Small Business Videos
- o Historical Images
- **Widgets** – If any additional resources have been added by your administrator using widgets, they will appear in this column.

**Notes:**

- The library administrator decides which features will be available, so your Result List may look slightly different.
- You can save the look of your Result List for future sessions by making changes in the **Preferences** area and signing in to your My EBSCO*host* folder.

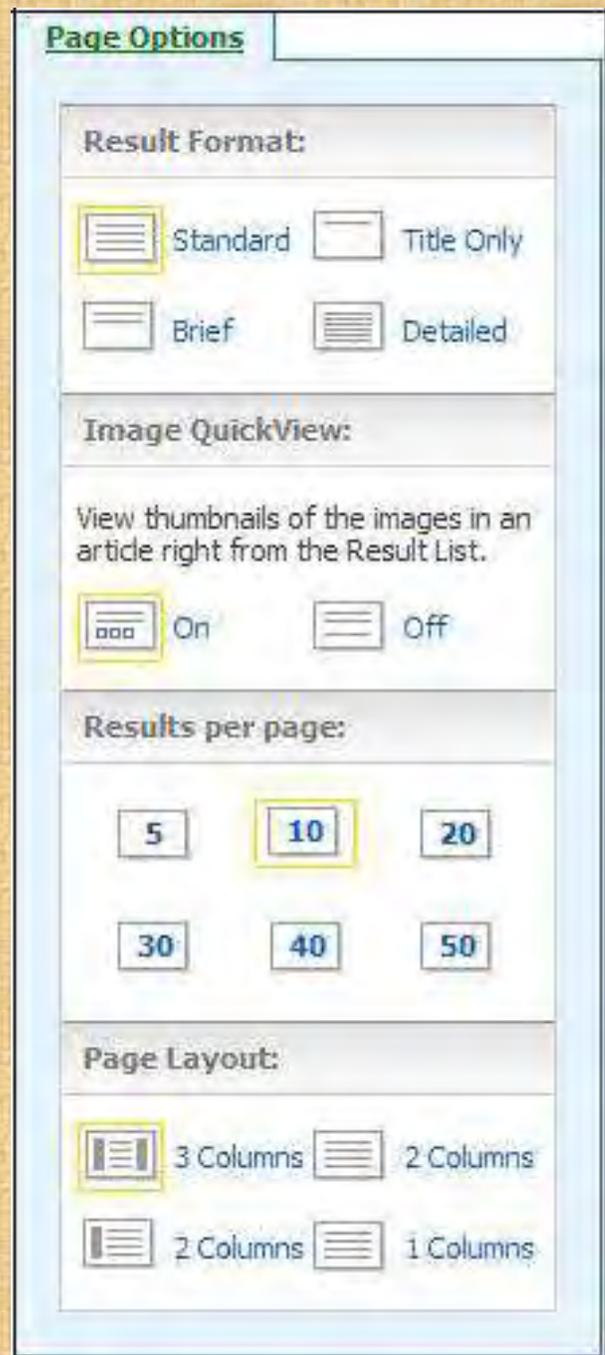
**Page Options**

Use this drop-down menu to customize how your result list page is displayed.

**Note:** The setting currently being used is highlighted with a yellow box.

**To set your Page Options:**

- **Result Format** - Click the select a result list format.
- **Image QuickView** - Select whether or not you would like thumbnails of images from your articles to display on the result list.
- **Results per page** - Select the number of results per page you would like displayed.
- **Page Layout** - Select your desired column layout for the Result List.



## Alert/Save/Share

To use the Alert/Save/Share menu:

- **Add to folder** - Add all displayed articles to the folder or add the search to the folder as a persistent link to a search.
- **Create an alert** - Create a search alert e-mail or an RSS feed right from the Result List, even if you are not signed in to My EBSCOhost.
- **Use Permalink** - Highlight the link text and copy using your browser's copy function. You can immediately paste the link into a web site, document or e-mail.

You can also store links to your EBSCOhost pages to social bookmarking sites such as dig, del.icio.us, Technorati, bloglines, etc.

- **Export Results** - If enabled by your administrator, click to email a link to download exported results.



## Clustering

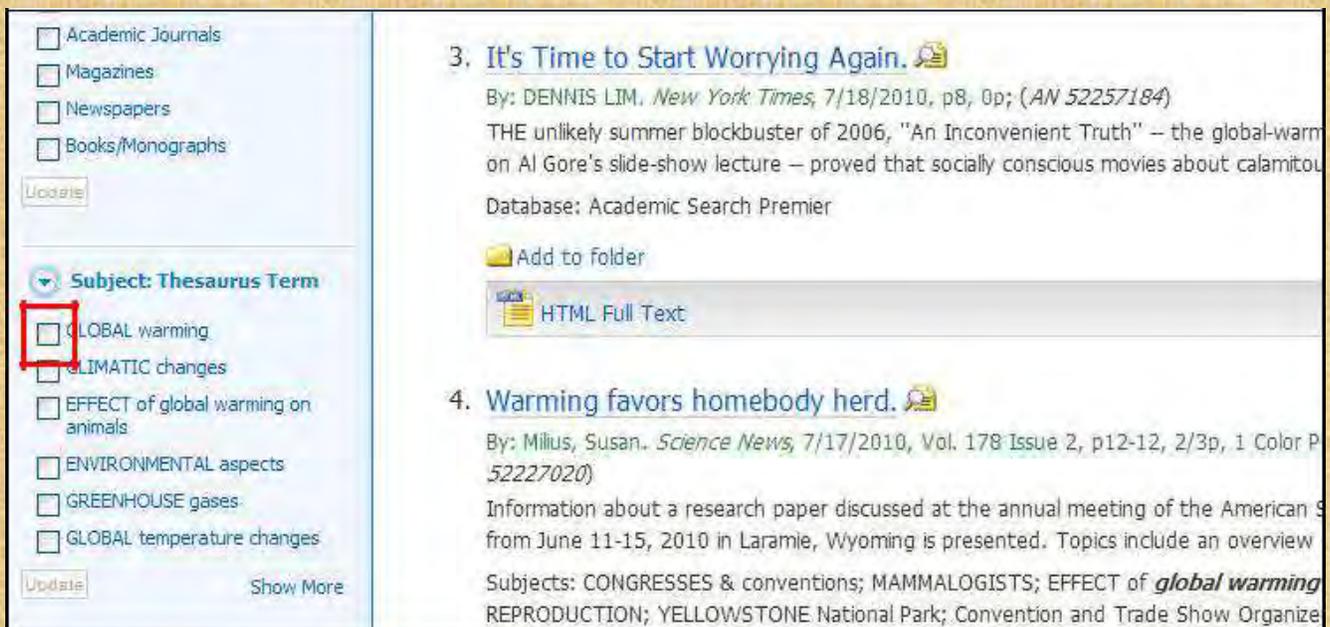
Your library administrator decides whether the subject clusters will display with your results. When subject clusters are available, they will appear in the column on the left side of the Result List.

Hide or show the different clusters by clicking the control arrows  near the top of each cluster. You can narrow by source type, subject, journal, author, and more. This feature is helpful if you want to discover the major subject groups for your topic without having to browse multiple pages of results, or checking individual articles to see if they are relevant.

### To use subject clusters:

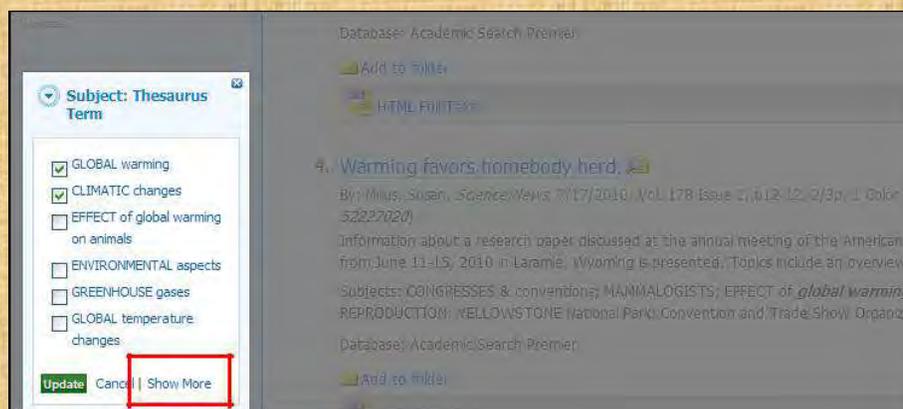
1. Select a term or multiple terms by selecting the checkboxes in a cluster.

**Note:** Terms can be selected in only one section at a time. The rest of the screen will be grayed out until you have finished making selections and click **Update**.



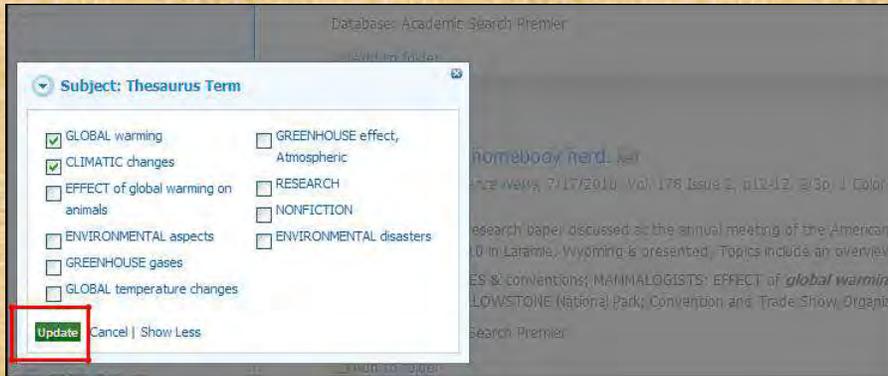
The screenshot shows a search results page with a left sidebar for subject clusters and a main area for search results. In the sidebar, under the 'Subject: Thesaurus Term' section, the 'GLOBAL warming' checkbox is highlighted with a red box. The main area displays two search results. The first result, titled '3. It's Time to Start Worrying Again.', includes the author 'DENNIS LIM', the source 'New York Times', and a brief description of a slide-show lecture. The second result, titled '4. Warming favors homebody herd.', includes the author 'Milius, Susan', the source 'Science News', and a description of a research paper. Both results include an 'Add to folder' button and an 'HTML Full Text' button.

2. Click the **Show More** link (if available) to view all available Subject Terms.



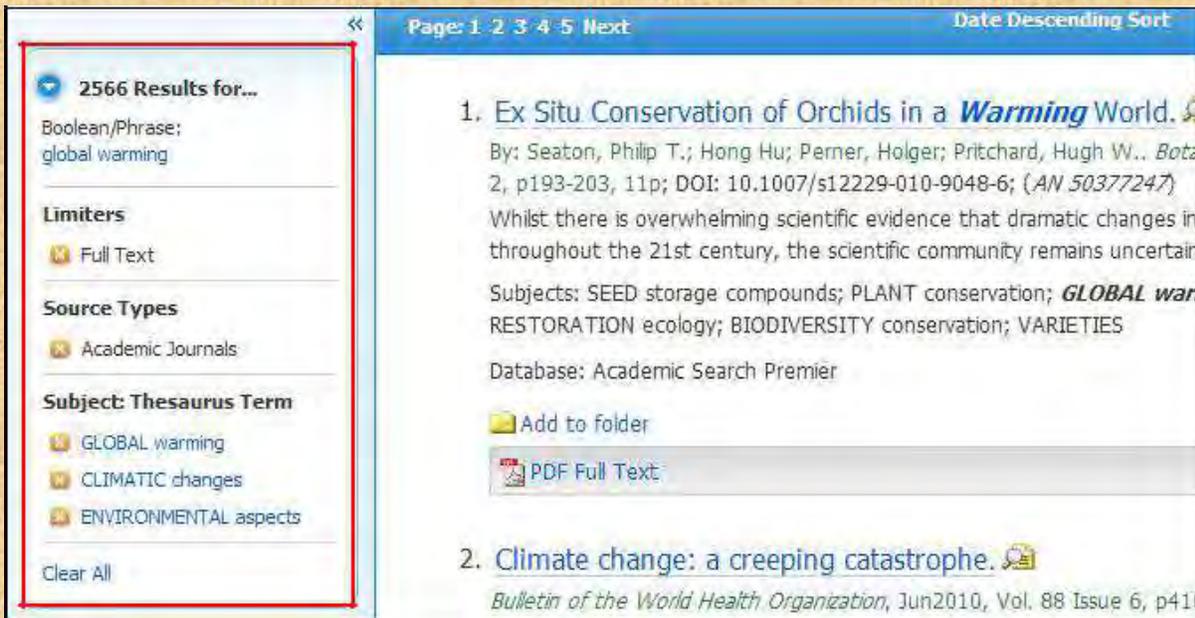
This screenshot shows a close-up of the subject cluster sidebar. The 'Subject: Thesaurus Term' section is expanded, showing a list of terms with checkboxes. The 'Show More' link at the bottom of the sidebar is highlighted with a red box. The main search results area is dimmed in the background.

3. Finish making your selections and Click **Update**.



A new Result List, limited to the chosen term or terms is displayed and the selected terms are added to the Breadbox.

## Using the Breadbox



The Breadbox is located at the top of the left column and keeps track of your entire search by displaying:

- The number of available results.
- Your search query.
- All applied limiters and expanders.
- Applied source types.
- Applied subject terms.

Each limiter, expander, source type, and/or subject term you selected is added to the Breadbox with an 'x' icon. Clicking on the icon will remove the corresponding term from the search and a new result list will be displayed.

Clicking on a hyperlinked breadcrumb item will execute a search for only that term.

## Reading an Article

When you click the title of an article, the "Best View" selected by your library administrator is displayed. To view a different format, click on the citation, HTML full text or PDF icon.

## Detailed Record

When the Detailed Record is displayed, it may also include a summary or an abstract. If activated by your library administrator, the full text of the article may appear below the Detailed Record. The **Image Quick View** feature provides the ability to view thumbnails of the images in an article right from the citation.



The screenshot displays a library database interface. At the top, a blue header bar shows "1 Result List | Refine Search | 3 of 13634". The main content area is titled "E.P. Yay." and contains the following information:

- Authors:** Chait, Jonathan
- Source:** New Republic; 7/8/2010, Vol. 241 Issue 11, p2-2, 1p
- Document Type:** Article
- Subject Terms:** \*CLIMATIC changes, \*GOVERNMENT policy, \*EMISSIONS trading
- Geographic Terms:** UNITED States
- Company/Entity:** UNITED States, Congress; UNITED States, Environmental Protection Agency
- NAICS/Industry:** 921120 Legislative Bodies
- Codes:** 924110 Administration of Air and Water Resource and Solid Waste Management Programs
- People:** GRAHAM, Lindsey, 1955-
- Abstract:** The article discusses how the U.S. Congress is unable to pass legislation regarding global warming. The author notes how Republican senator Lindsey Graham changed his position regarding climate change and comments on the potential effectiveness of legislation for emissions caps and trading. He suggests the U.S. Environmental Protection Agency (EPA) is better suited to establish regulations to prevent climate change due to the level of technical information and long-term planning required.
- Full Text Word Count:** 1056

On the left side, there are options for "Detailed Record", "HTML Full Text", and "PDF Full Text (92KB)", along with a "Find Similar Results" button. On the right side, a "Tools" menu includes options like "Add to folder", "Print", "E-mail", "Save", "Cite", "Export", "Create Note", "Permalink", "Bookmark", "Listen", and "Translate".

- The author and subject terms of the record can appear as links that let you perform a search of that particular field.
- When available, a **Find Similar Results** link will display on the citation. Click the link to perform a SmartText search for related articles. SmartText Searching will run the search using the citation's abstract and a new Result List will display. If no abstract is available, SmartText Searching will run the search on the article title. If SmartText Searching is not available in the database being searched, Find Similar Results searches the article's subject headings or descriptors.
- The source may display a link or journal logo that leads to a detailed view of the source or publication. Clicking on the journal logo links you to a detailed description of the journal. Clicking **Back** returns you to the full record of the article.

The source may also include a table of contents link that lets you perform a search on the same issue of the source or publication.

## HTML Full Text View

When the HTML full text view is displayed, you can also return to the Detailed Record, or any PDF or linked text by clicking on the available icons. The text is displayed formatted and ready for printing. A brief citation is always included at the end of the article.

The screenshot shows a web interface for viewing a document. On the left, there are navigation options: 'Detailed Record', 'HTML Full Text', 'PDF Full Text (92KB)', and 'Find Similar Results using SmartText Searching'. The main content area displays the following information:

- Language: Choose Language (dropdown) | Translate
- Title: E.P. Yay. By: Chat, Jonathan, New Republic, 00286583, 7/8/2010, Vol. 241, Issue 11
- Database: Academic Search Premier
- Author: E.P. Yay
- Audio controls: Listen, American Accent (dropdown), Medium Reading Speed (dropdown), Help
- Section: TRB From Washington
- Section Title: **Only bureaucrats can solve global warming.**
- Text: FIVE YEARS AGO, South Carolina Republican Senator Lindsey Graham joined a handful of senators traveling to the Yukon territory to view firsthand the effects of climate change. Witnessing melting ice caps and permafrost, and Inuit communities struggling to cope with a transforming environment, Graham was "moved." "Climate change is different when you come here, because you see the faces of people experiencing it," he said. In the following years, he asserted that "climate change is real" and promoted a cap-and-trade bill in the Senate.
- Text: Today, Graham is sprinting in the other direction. In April, he abandoned his climate bill when Democrats decided to focus on immigration reform first. He remained opposed even when they ultimately agreed to take it up. These days, he is refusing to acknowledge that carbon-dioxide emissions cause warmer temperatures. "I think they've been alarmist and the science is in question," he says. Graham no longer sounds especially moved by the plight of the Inuit, who may be facing a threat to their way of life but are not facing the threat of a right-wing primary challenge.
- Text: The canary in the coal mine is a classic metaphor for the science of climate change. For the politics of climate change, Graham is the canary. Once the sole Senate Republican supporting cap-and-trade, he's keeled over in his cage, his limp corpse a sign that Congress can't handle this issue. There's only one solution at hand: Let the Environmental Protection Agency (EPA) impose regulations to stop climate change.
- Text: Three years ago, the Supreme Court ruled that the Clean Air Act compelled the EPA to regulate carbon-dioxide

On the right side, there is a 'Tools' panel with the following options: Add to folder, Print, E-mail, Save, Cite, Export, Create Note, Permalink, and Bookmark.

- From either the Detailed Record or Full Text views, you can refine your search and return to the Result List.
- When available, a **Find Similar Results** link will display on the Detailed Record and HTML Full Text views. Click the link to perform a SmartText search for related articles. SmartText Searching will run the search using the citation's abstract and a new Result List will display. If no abstract is available, SmartText Searching will run the search on the article title. If SmartText Searching is not available in the database being searched, Find Similar Results searches the article's subject headings or descriptors.

## PDF Full Text Viewer

The PDF Full Text Viewer allows you to view PDF full text content using a variety of features.

The screenshot displays the PDF Full Text Viewer interface. At the top, there are navigation options: « Back, Refine Search, Download PDF, Sign In, Folder, Help. The main content area shows a PDF document titled "E.P. Yay" with the subtitle "Only bureaucrats can solve global warming" by JONATHAN CHAIT. The article text is visible, starting with "FIVE YEARS AGO, South Carolina Republican Senator Lindsey Graham joined a handful of senators traveling to the Yukon territory to view firsthand the effects of climate change." A table of contents is visible on the left side, listing various articles and their page numbers. The interface also includes a search bar, a toolbar with various icons, and a sidebar with navigation options.

### Left Column Options

Under the column on the left-hand side, you can:

- **Detailed Record** – Display title, author and subject information for the current article.
- **Full Text Contents** – Display article or chapter titles for the entire issue or individual monograph. Titles are hyperlinked for easy access to each article.
- **Illustrations** – Display links to illustrations found in the issue.
- **Choose Another Issue** – Choose another issue of the publication you are viewing by selecting a publication year and then selecting an issue you would like to view.
- **HTML Full Text** - Click the **HTML Full Text** link to view the article in HTML format. **Note:** The HTML Full Text version may not be available for the article you are viewing.

**Note:** You can collapse the left and right columns and top header to expand the viewport to fit the entire browser window by clicking the  arrows found at the top of the columns and above the PDF viewing area

## E-mail/Save/Print PDF Functions



You can also:

- **Return to the Result List** - Click the **Back** link to return to the result list.
- **Refine Your Search Results** - Click the **Refine Search** link to apply additional limiters and expanders to your search terms.
- **Download PDF** - Click the **Download PDF** link to open the PDF in Adobe Reader.
- **Add to Folder** - Click the **Folder** icon to add the article to the session folder. You can permanently save the article by signing into your personal My EBSCOhost folder.
- **E-mail Article** - Click the **E-mail** icon to e-mail the PDF to yourself.
- **Export Article** - Click the **Export** icon to export the article to your bibliographic management software.



From the Adobe Reader toolbar, you can:

- **Print the Article** - Click the **Printer** icon to print the article.
- **Save the Article** - Click the **Diskette** icon to save the PDF to your computer.

## Linked Full Text View

EBSCOhost links to full text articles from other EBSCOhost databases or from electronic journals subscribed to through EBSCO Subscription Services and Electronic Journals Service.

When the *linked full text* result is displayed, you can also return to the citation, full text, or linked text by clicking on the available icons. When you click on an available hyperlink and open full text, you can refine your search, return to the Result List, and print, e-mail or save the article.

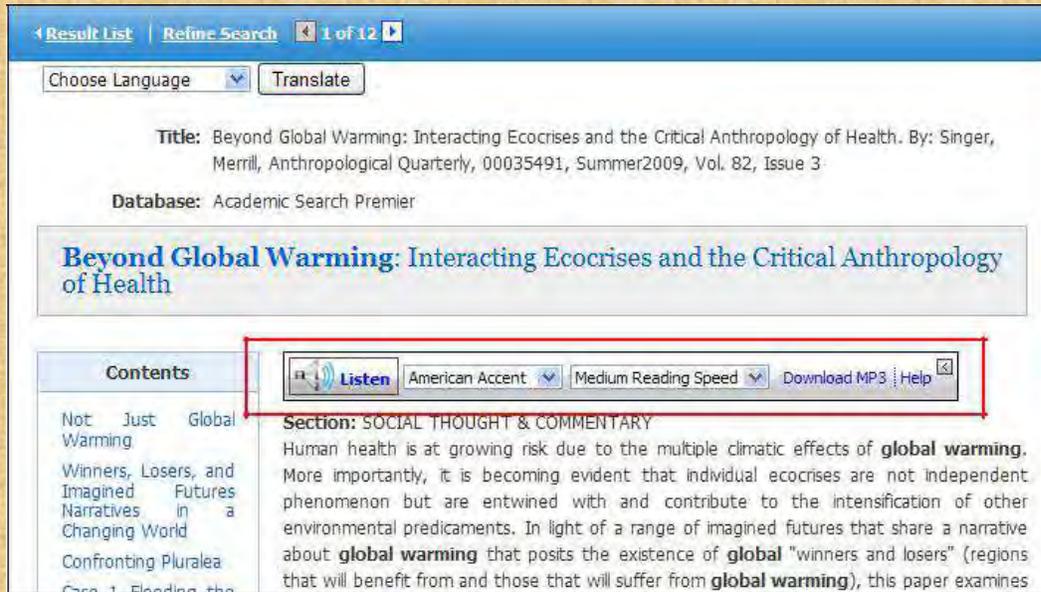
## Tools Menu

When viewing an article, there are several tools available to you on the right-hand side of the screen.

-  **Add to folder** - Add the article to the session folder or your personal My EBSCOhost folder.
-  **Print** - Print the article.
-  **E-mail** - E-mail the article to yourself or multiple e-mail addresses.
-  **Save** - Save the article to a destination on your computer.
-  **Cite** - Retrieve citation information for the article in several different formats.
-  **Export** - Export the article to your bibliographic management software.
-  **Create Note** - Save a note on the article to your My EBSCOhost folder.
-  **Permalink** - Copy and paste a persistent link to the article.
-  **Bookmark** - Bookmark the article to one of many to social bookmarking sites such as dig, del.icio.us, Technorati, bloglines, etc
-  **Listen** - Hear the HTML Full Text of an article read to you using Text-to-Speech. (If enabled by your administrator.)
-  **Translate** - Translate the HTML Full Text of the article to one of many available languages. (If enabled by your administrator.)

## Using Text-To-Speech

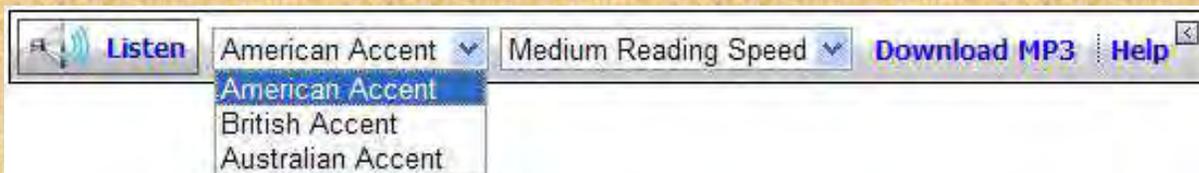
If enabled from the Try New Features area, EBSCOhost can read HTML articles aloud to you using the Text-To-Speech feature.



The screenshot shows a search result for the article "Beyond Global Warming: Interacting Ecocrises and the Critical Anthropology of Health". The interface includes a "Choose Language" dropdown and a "Translate" button. The article title is highlighted in blue. Below the title, there is a "Contents" section with a table of contents. A red box highlights the text-to-speech controls: a "Listen" button with a speaker icon, an "Accent" dropdown menu set to "American Accent", a "Reading Speed" dropdown menu set to "Medium Reading Speed", and a "Download MP3" link. The article text is visible below the controls.

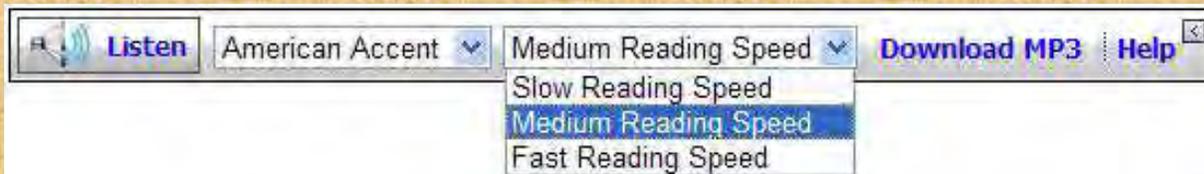
### To use Text-To-Speech:

1. Locate an EBSCOhost article in HTML format which you would like read to you.
2. From the **Accent** drop-down menu, select an accent in which you would like the article to be read.



This image shows a close-up of the "Accent" dropdown menu. The menu is open, showing three options: "American Accent" (which is highlighted in blue), "British Accent", and "Australian Accent".

3. From the **Reading Speed** drop-down menu, select a reading speed in which you would like the article to be read.



This image shows a close-up of the "Reading Speed" dropdown menu. The menu is open, showing three options: "Slow Reading Speed", "Medium Reading Speed" (which is highlighted in blue), and "Fast Reading Speed".

4. Click the **Listen** button to hear the article read aloud.

OR

Click the **Download MP3** link to download an MP3 file of the article being read to your computer.

5. Click the **Help** link to view instructions on using Text-To-Speech in your browser window.

## Use Text-To-Speech to Hear a Section of an Article

You may also choose to have only a section of an article read to you.

 **Listen** American Accent ▼ Medium Reading Speed ▼ [Download MP3](#) [Help](#) 

**Section:** SOCIAL THOUGHT & COMMENTARY

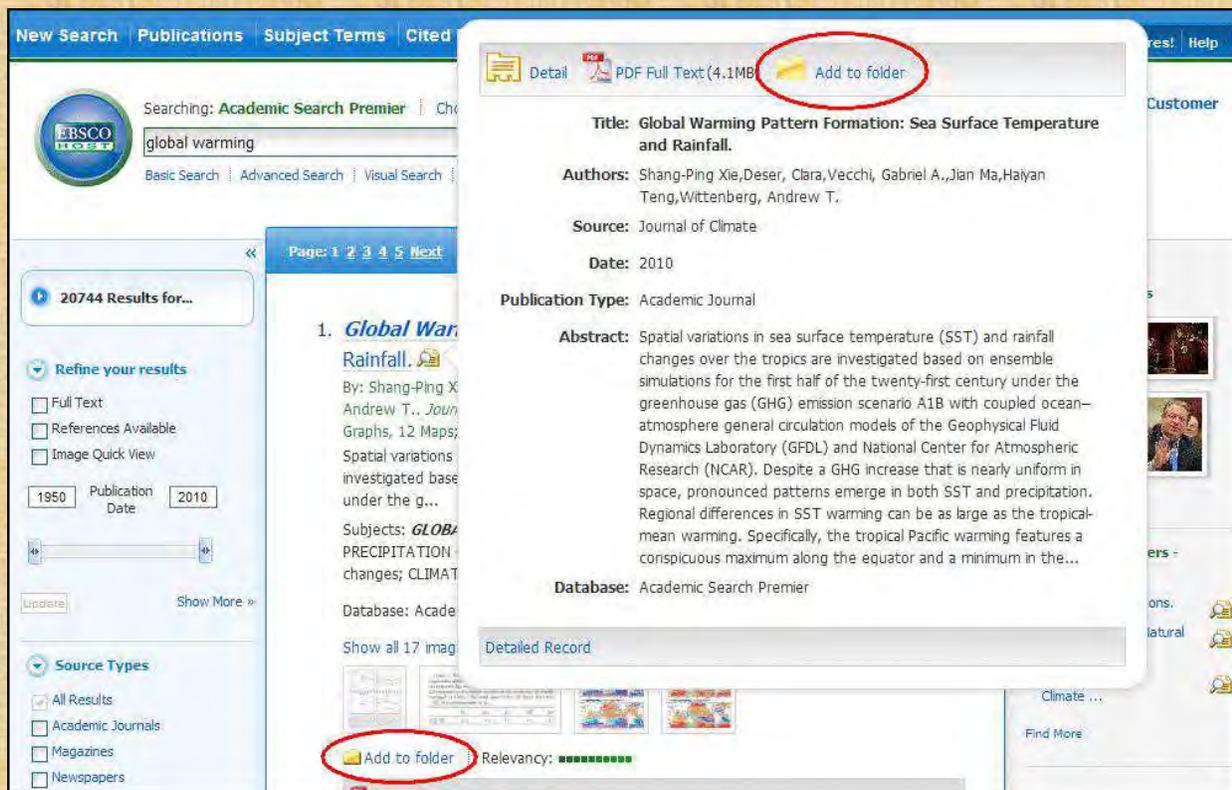
Human health is at growing risk due to the multiple climatic effects of *global warming*. More importantly, it is becoming evident that individual ecocrises are not independent phenomenon but are entwined with and contribute to the intensification of other environmental predicaments. In light of a range of imagined futures that share a narrative about *global warming* that posits the existence of *global* "winners and losers" (regions that will benefit from and those that will suffer from *global warming*), this paper examines two specific cases—Midwestern flooding during the summer of 2008 and the accelerating degradation of the Sacramento Delta. These examples, expressions of convergent ecocrises, here termed pluralea interactions, suggest that going beyond *global warming* reveals the folly of "winner and loser" thinking. The paper concludes with a discussion of the implications of the health impacts of intersecting ecocrises for directions in medical anthropology. [Keywords: *global warming*, anthropology of health, imagined futures, pluralea]

Highlight the passage of text you would like to be read aloud and click **Listen**.

# Saving Results to the Folder

You can save an article to the Folder from the article, or from the Result List.

Click the **Add to Folder** link or icon.



As you add the articles to the folder, you can click the **Folder** icon (or the Go to **Folder View** link) and review which items have been added.



You can then print, e-mail or save many results all at the same time. If you have signed in via *My EBSCOhost*, any search results that you collect in your folder will be automatically saved at the end of the session.

## Saving Articles to a Specific Folder

If you have custom folders created within your My EBSCOhost folder, you can specify which folder you would like your articles saved in, when you click the **Add to Folder** link.



The screenshot shows an article titled "1. Embarking on a great experiment." with a red box highlighting the "Add/Remove" link and a dropdown menu. The dropdown menu lists folders: "My Folder" (with a folder icon), "Global Warming", "Research Articles", and "Science Articles". The "My Folder" option is selected. Below the article, there is another article titled "2. A Climate Change Corrective." with a red box highlighting the "Add/Remove" link and the same dropdown menu.

The article is added to the folder you specify



The screenshot shows the same article page as above, but now the "Add/Remove" link is highlighted in blue. The dropdown menu is still open, showing the same folder options. The "My Folder" option is now highlighted in blue, indicating that the article has been added to that folder.

When you click the **Add/Remove** link, the name of the folder which contains the article displays a folder icon.

- To move the article to a different folder, click the name of the folder you would like to move the article to.
- To remove the article from the folder entirely, click the name of the folder that contains the article.

## Citation Matcher

If available for your selected database, you can access the Citation Matcher search screen to search for article citations for which you have incorrect or incomplete information.

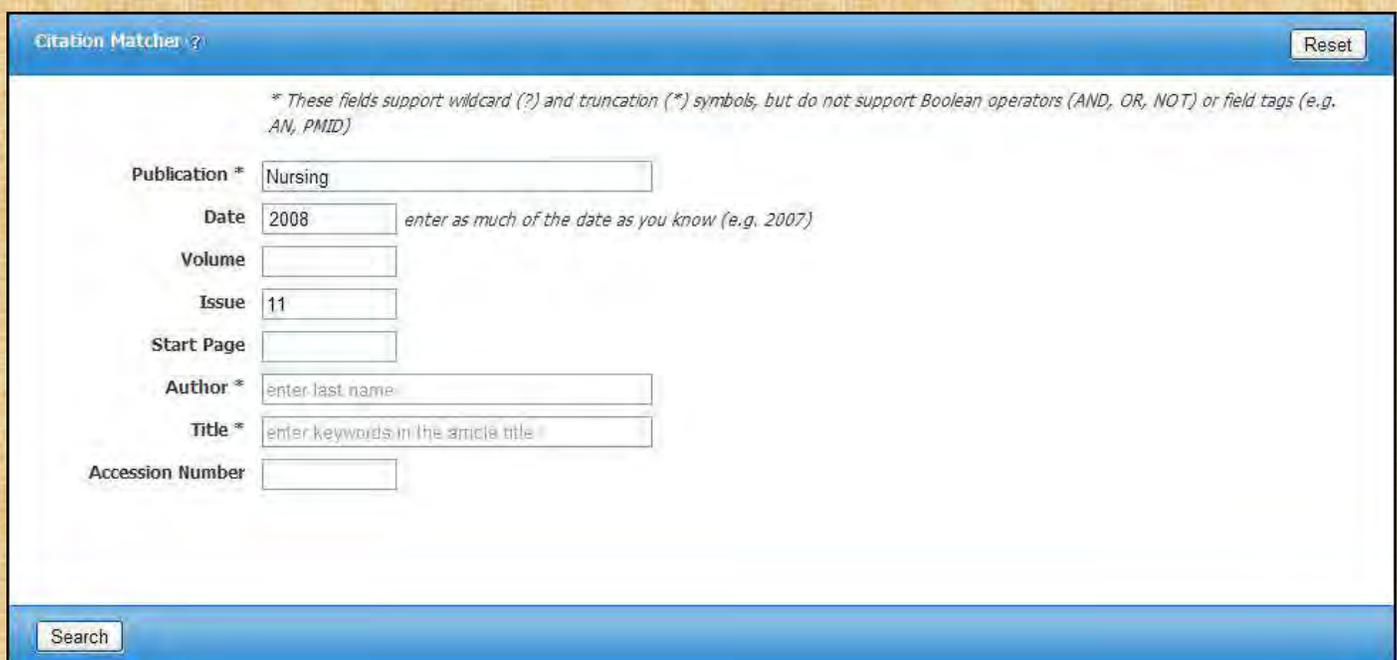
### To use the Citation Matcher search screen:

1. From any search screen, click on Citation Matcher in the top toolbar.

**Note:** Depending on the database being searched, this may also appear under **More** in the toolbar.



2. On the Citation Matcher search screen, enter as much information as you have into the fields provided (Publication, Volume, Author, Title, etc.) and click **Search**.

A screenshot of the Citation Matcher search screen. The page title is 'Citation Matcher ?' and there is a 'Reset' button in the top right corner. A note at the top states: '\* These fields support wildcard (?) and truncation (\*) symbols, but do not support Boolean operators (AND, OR, NOT) or field tags (e.g. AN, PMID)'. The form contains the following fields:

- Publication \*: Nursing
- Date: 2008 (with a note: 'enter as much of the date as you know (e.g. 2007)')
- Volume: (empty)
- Issue: 11
- Start Page: (empty)
- Author \*: enter last name
- Title \*: enter keywords in the article title
- Accession Number: (empty)

A 'Search' button is located at the bottom left of the form.

3. A result list will be displayed that matches the information you provided in the Citation Matcher fields. Browse the result list to locate the citation you are searching for.

The screenshot shows the EBSCO CINAHL database search results page. The top navigation bar includes 'New Search', 'Publications', 'CINAHL Headings', 'Cited References', and 'More'. The search bar contains 'CINAHL' and has 'Search' and 'Clear' buttons. The left sidebar shows '720 Results for...' and 'Refine your results' with filters for 'Publication Date' (2008) and 'Subject: Major Heading'. The main content area displays three search results:

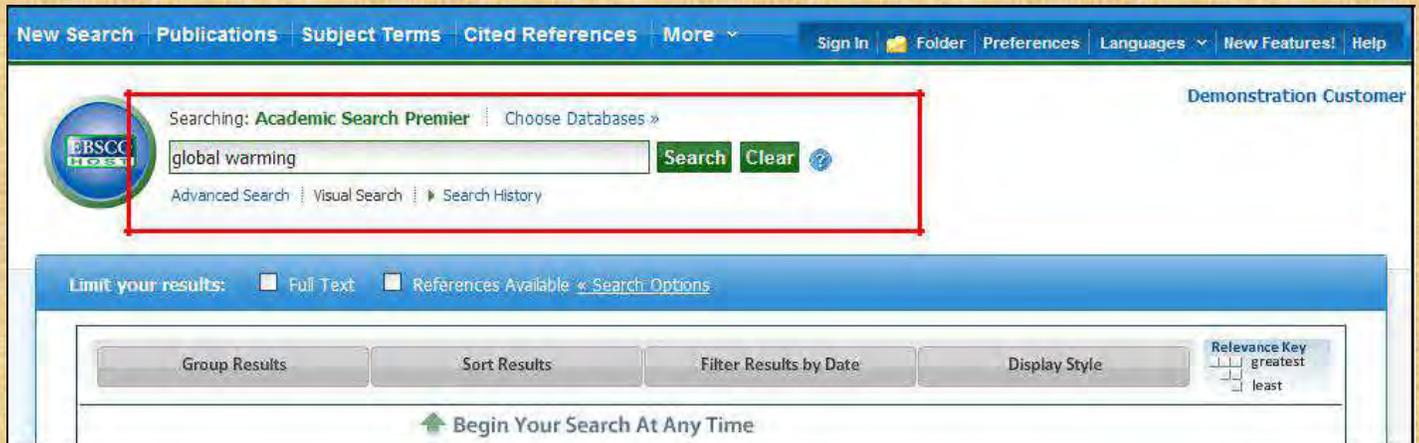
- 1. From the editor. A fitting end to 2008 and a fresh start in 2009.**  
Gwagwa T; *Nursing Update*, 2008 Dec-2009 Jan; 32 (11): 2 (journal article - editorial) CINAHL AN: 2010310263  
Subjects: Democratic Nursing Organisation of South Africa  
Database: CINAHL  
Add to folder  
PDF Full Text
- 2. Netcare Rand Hospital boosts radiotherapy facility.**  
*Nursing Update*, 2008 Dec-2009 Jan; 32 (11): 7 (journal article - pictorial) CINAHL AN: 2010310266  
Subjects: Hospitals  
Database: CINAHL  
Add to folder  
PDF Full Text
- 3. Improving patient response in rheumatoid arthritis.**  
*Nursing Update*, 2008 Dec-2009 Jan; 32 (11): 8 (journal article - pictorial) CINAHL AN: 2010310250  
Subjects: Antirheumatic Agents; Arthritis, Rheumatoid  
Database: CINAHL  
Add to folder | Cited References: (3)  
PDF Full Text

# Visual Search

Visual Search is a new and innovative way to search EBSCOhost. Your results are sorted by topic in an interactive, visual map. You can switch between Result List styles at any time by selecting either Block style or Column style from the Display Style menu. Adobe Flash Player 8.0 or higher is required when using Visual Search.

## To conduct a visual search:

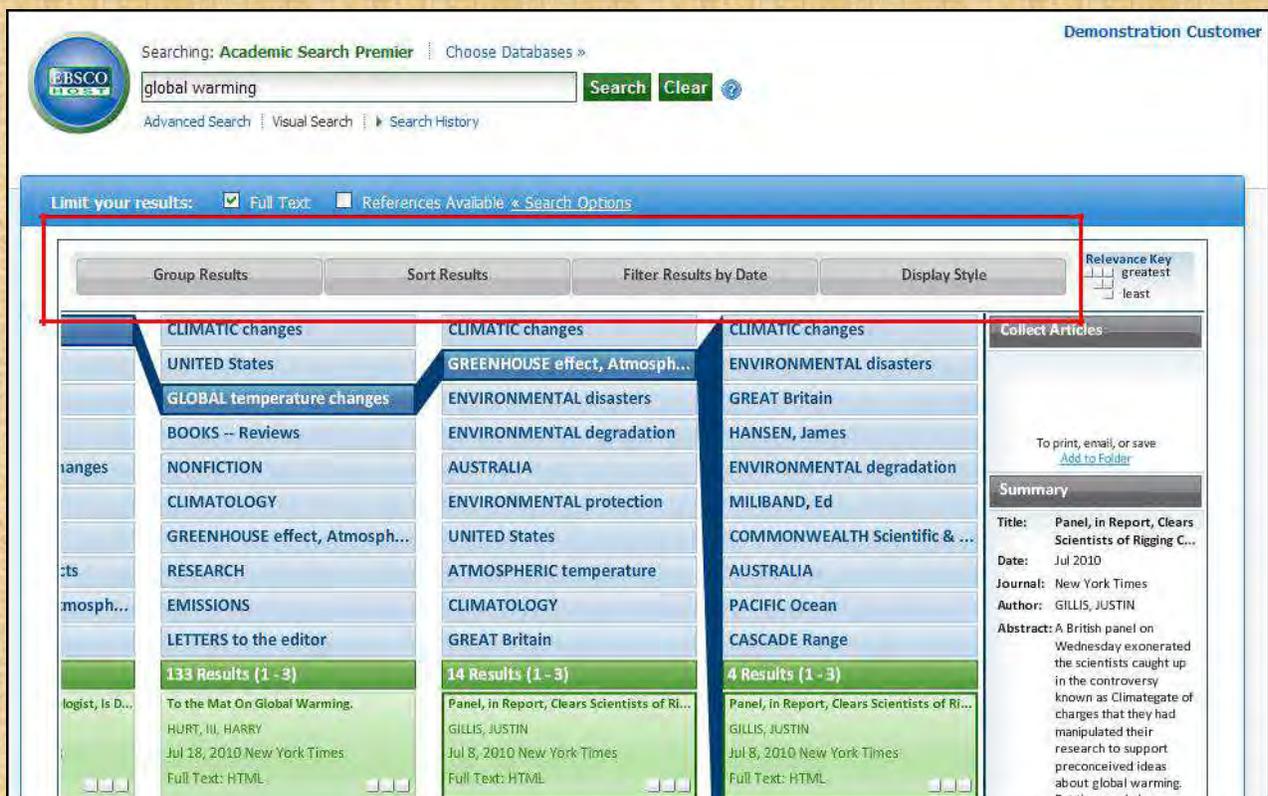
1. Click the **Visual Search** link, and then enter your search terms in the **Find** field.



2. If you want to use any of the optional Limiters or Expanders, click the **Search Options** link.

You can use a specific **search mode**, such as “Find all of my search terms,” or “SmartText Searching”; apply **Limiters** such as Full Text or Publication type; or use search options that expand your search, such as “Apply related words.”

3. To close the **Search Options**, click the link again.
4. Click **Search**. Your search results are displayed in columns. To follow a path, click on the subject (or publication) name. Your results are narrowed even further.



5. **Results Sorting Options** - To see different ways to group, sort, or filter your search, click any of the buttons above the Result List. You can select these options at any time – before you run your search, or after, when you are viewing your results.
- **Group Results** – You can group by Subject or by Publication Name.
  - **Sort Results** – You can sort the results by Date (newest to oldest), or by Relevance (articles with the greatest relevance at the top of the list; those with the least relevance at the bottom of the list).
  - **Filter Results by Date** – Move the Date Range slider to filter from the newest articles to the oldest.
  - **Display Style** – Switch between the Blocks or Columns style at any time.

**To preview an article:**

1. To view the citation, click the **article title** inside the result. The Summary window displays more information about the article, including Title, Author, Journal Name, and a brief abstract.

The screenshot shows a search results interface with three main columns. The left column contains a list of subject filters such as 'CLIMATIC changes', 'GREENHOUSE effect, Atmosph...', 'ENVIRONMENTAL disasters', 'ENVIRONMENTAL degradation', 'AUSTRALIA', 'ENVIRONMENTAL protection', 'UNITED States', 'ATMOSPHERIC temperature', 'CLIMATOLOGY', and 'GREAT Britain'. Below these filters is a section for '14 Results (1 - 3)' listing three articles. The middle column shows a list of related terms including 'ENVIRONMENTAL disasters', 'GREAT Britain', 'HANSEN, James', 'ENVIRONMENTAL degradation', 'MILIBAND, Ed', 'COMMONWEALTH Scientific & ...', 'AUSTRALIA', 'PACIFIC Ocean', and 'CASCADE Range'. Below these terms is a section for '4 Results (1 - 3)' listing four articles. The right column is titled 'Collect Articles' and contains a 'Summary' section for the selected article 'Global Cooling: Science and Myth'. The summary includes the title, date (Jul 2010), journal (Weatherwise), author (Vogel, Jason M.), and an abstract. The article title 'Global Cooling: Science and Myth' and its citation information in the middle column are highlighted with a red box.

Filter	Related Term	Article Title	Author	Date	Journal	Abstract
CLIMATIC changes	ENVIRONMENTAL disasters	Panel, in Report, Clears Scientists of Ri...	GILLIS, JUSTIN	Jul 8, 2010	New York Times	
GREENHOUSE effect, Atmosph...	GREAT Britain	Global Cooling: Science and Myth.	Vogel, Jason M.	Jul 1, 2010	Weatherwise	The article focuses on the skepticism regarding the facts on global warming and climate change. It recalls the development of the theory of the global warming through the report of scientist James Hansen, and outlines the different debate of climate change skeptics due to its complications and uncertainties of the facts. It points out that despite scientific doubt...
ENVIRONMENTAL disasters	HANSEN, James	FALSE PRECISION IN CLIMATE PREDICTI...	Baldry, Jonathan			
ENVIRONMENTAL degradation	ENVIRONMENTAL degradation					
AUSTRALIA	MILIBAND, Ed					
ENVIRONMENTAL protection	COMMONWEALTH Scientific & ...					
UNITED States	AUSTRALIA					
ATMOSPHERIC temperature	PACIFIC Ocean					
CLIMATOLOGY	CASCADE Range					
GREAT Britain						

2. To view the full text of the article (if available), click the **More** link at the bottom of the citation. The Summary window will expand to display the full article.

### To collect articles:

Use the Collect Articles area to "drag-and-drop" articles that you are interested in. Items that you "collect" will remain there for the current session, unless you remove them. You will need to collect the items that you want to save to your folder.

### To save items to your folder:

1. With your Result List displayed, drag the articles to the **Collect Articles** area.

The screenshot shows the EBSCOhost search results interface. At the top, there are buttons for 'results', 'Filter Results by Date', and 'Display Style'. A 'Relevance Key' is also visible, with 'greatest' and 'least' options. The main area is divided into two columns of search results. The left column includes terms like 'CLIMATIC changes', 'GREENHOUSE effect, Atmosph...', 'ENVIRONMENTAL disasters', 'ENVIRONMENTAL degradation', 'AUSTRALIA', 'ENVIRONMENTAL protection', 'UNITED States', 'ATMOSPHERIC temperature', 'CLIMATOLOGY', and 'GREAT Britain'. The right column includes 'ENVIRONMENTAL disasters', 'GREAT Britain', 'HANSEN, James', 'ENVIRONMENTAL degradation', 'MILIBAND, Ed', 'COMMONWEALTH Scientific & ...', 'AUSTRALIA', 'PACIFIC Ocean', and 'CASCADE Range'. Below these columns, there are summary statistics: '14 Results (1 - 3)' and '4 Results (All)'. On the right side, there is a 'Collect Articles' section with two green boxes and a link labeled 'Add to Folder'. Below this is a 'Summary' section for an article titled 'Global Cooling: Science and Myth.' by Jason M. Vogel, published in 'Weatherwise' in July 2010. The abstract mentions skepticism regarding global warming and climate change.

2. Click the **Add to Folder** link. The items are immediately added to your "session" folder.
3. If you want to save the items for use in a future session, be sure to sign into your My EBSCOhost account.

## Block Style Result List

If you select a Display Style of Blocks, the "block-style" Result List will display.

The screenshot displays a search interface with the following elements:

- Search Options:** "Limit your results:" with checkboxes for "Full Text" (checked) and "References Available". A "Search Options" link is also present.
- Navigation:** Buttons for "Group Results", "Sort Results", "Filter Results by Date", and "Display Style". A "Relevance Key" shows a grid with "greatest" at the top and "least" at the bottom.
- Filters:** "Remove Subject Filters" and active filters for "GLOBAL warming" and "GLOBAL temperature changes".
- Result Grid:** A grid of result blocks. The first block, "GLOBAL temperature changes", is highlighted with a red circle. Each block contains a title, a snippet, and a date. The second block is highlighted in green.
- Summary Panel:** A panel on the right titled "Collect Articles" with a "Summary" section. It includes fields for Title, Date, Journal, Author, and Abstract. The abstract text is: "The article focuses on the skepticism regarding the facts on global warming and climate change. It recalls the development of the theory of the global warming through the r...". It also indicates "Full Text: PDF" and "Database: Academic Search Premier".
- Results Map:** A "Results Map" in the bottom right corner, highlighted with a red rectangle, showing a grid of colored blocks representing the search results.

The Block Style Result List has two additional features - the **control arrows**, and the **Results Map**. To follow a path, use the control arrows on the left-hand side of the screen. Or, click in a new block within the Results Map to move to a different area of the Result List.

**Note:** Your library administrator decides whether Visual Search will be available, and which style (blocks or columns) will be the default.

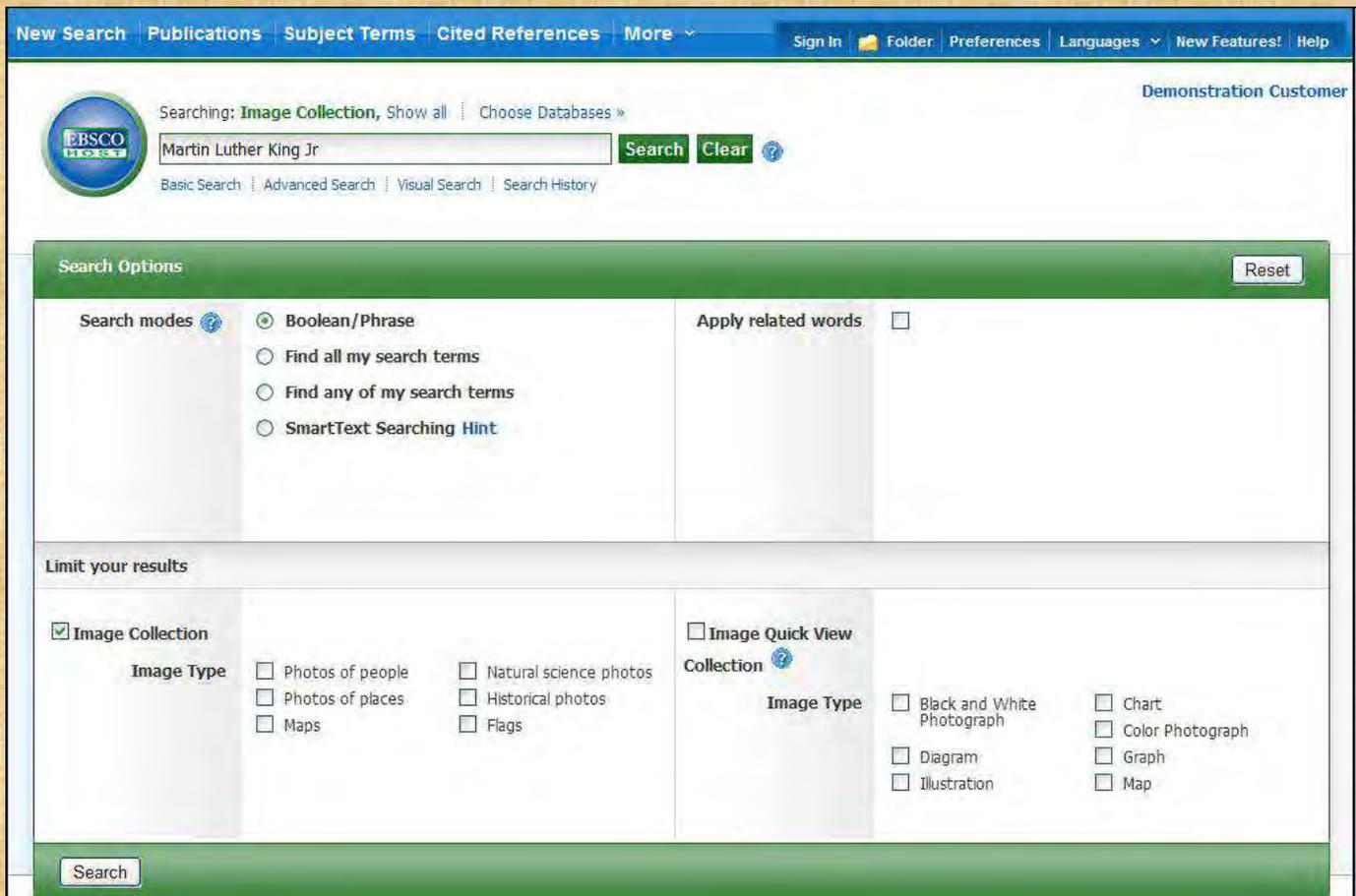
## Searching for Images/Video

The Image Collection provides you with instant access to more than 180,000 images relating to people, natural science, places, history, and flags.

Focus your image search by using the categories available: Photos of People, Natural Science Photos, Photos of Places, Historical Photos, Maps, and Flags.

### To search for an image:

1. Click the **Images** (or **Images/Video**) link. The Image Collection Search Screen displays.



The screenshot shows the EBSCO Image Collection search interface. At the top, there is a navigation bar with links for 'New Search', 'Publications', 'Subject Terms', 'Cited References', and 'More'. On the right, there are links for 'Sign In', 'Folder', 'Preferences', 'Languages', 'New Features!', and 'Help'. The main search area features the EBSCO logo, a search bar containing 'Martin Luther King Jr', and buttons for 'Search' and 'Clear'. Below the search bar, there are links for 'Basic Search', 'Advanced Search', 'Visual Search', and 'Search History'. The 'Search Options' section is highlighted in green and includes a 'Reset' button. Under 'Search modes', 'Boolean/Phrase' is selected. The 'Limit your results' section is divided into two columns. The left column has 'Image Collection' checked and lists image types: 'Photos of people', 'Photos of places', 'Maps', 'Natural science photos', 'Historical photos', and 'Flags'. The right column has 'Image Quick View Collection' unchecked and lists image types: 'Black and White Photograph', 'Diagram', 'Illustration', 'Chart', 'Color Photograph', 'Graph', and 'Map'. A 'Search' button is located at the bottom left of the interface.

2. Enter your search terms in the **Find** field, for example: **Martin Luther King**.

Your search terms must exactly match a word in the title or caption of an image; the search term **Roosevelt** does not yield the same results as the search terms **Eleanor Roosevelt**. You can use Boolean terms to broaden your search, for example: **Eleanor AND Roosevelt**.

3. Under **Limit your results**, you can limit your search to either the **Image Collection** or **Image Quick View Collection** or search both. Select from the available categories to narrow the focus of your search. If you make no selections, all categories are searched.

- Click **Search**. A Result List consisting of thumbnail images with brief descriptions appears. (Click on a thumbnail image—a full size view of the image displays.) For Image Quick View Collection results, you will also see a link to the article that the image appears in. Click the link to view the full article details.

194 Results for...

Page: 1 2 3 4 5 Next      Relevance Sort      Page Options      Add (1-10)

- 

CON99060704 - 7 JUNE 1999 - CONCORD, NEW HAMPSHIRE, USA: New Hampshire Governor Jeanne Shaheen, left, applauds Martin Luther King III, son of slain civil rights leader Martin Luther King Jr., after he gave a brief speech about New Hampshire signing into law the Martin Luther King Jr. holiday that is already law in all other states in the United States. King was at the ceremony at the statehouse in Concord representing the King family. wy/lkm/Lee K. Marriner UPI  
Location: CONCORD State: NEW HAMPSHIRE USA © UPI  
Database: Image Collection  
Add to folder      Relevancy: ██████████
- 

CON99060705 - 7 JUNE 1999 - CONCORD, NEW HAMPSHIRE, USA: Martin Luther King III, son of slain civil rights leader Martin Luther King Jr., listens to New Hampshire Governor Jeanne Shaheen give an address before signing into law a bill giving New Hampshire a Martin Luther King Jr. holiday in Concord Monday, June 7. New Hampshire was the only state in the United States not to celebrate the King holiday. wy/lkm/Lee K. Marriner UPI  
Location: CONCORD State: NEW HAMPSHIRE USA © UPI  
Database: Image Collection  
Add to folder      Relevancy: ██████████
- 

CON99060707 - 7 JUNE 1999 - CONCORD, NEW HAMPSHIRE, USA: New Hampshire Governor Jeanne Shaheen, left, and Martin Luther King III, son of slain civil rights leader Martin Luther King Jr., celebrate after Governor Shaheen signed the Martin Luther King Jr. holiday into law for the State of

**Refine your results**

1899      Publication Date      2008

Update      Show More >

**Database**

Image Collection

Update      Show More

- Apply limiters right from the Result List. Select any of the limiters displayed and click the **Update** button. A revised Result List displays.
  - To print the image, click on the thumbnail image and click **Print**. The Print Manager Screen is displayed. Click the **Print** icon.
  - To save the image, click on the thumbnail image and click **Save to Disk**. The Save Manager Screen is displayed. Click the **Save** icon, and then save from your browser window.

**Note:** Your library administrator decides whether image searching will be available. If enabled by the library administrator, you may also be able to search for video content. The Images/Video link would display, and additional limiters would be available. You can filter your Result List to display only images, or only videos.

# Searching for Company Information

To search for company information:

1. Click the **Company Profiles** link at the top of the EBSCOhost screen. The Company Profiles List Screen appears with the beginning of the list displayed. You can use the **Next | Previous** and **A - Z** links to page through the Company Profiles List.

Company Name	PDF Complete Report	Location	Industry
<a href="#">01 Communique Laboratory Inc.</a>	 Datamonitor Report (121K)	Canada	TECHNOLOGY
<a href="#">012 Smile.Communications Ltd.</a>	 Datamonitor Report (131K)	Israel	TELECOMS
<a href="#">1-800 FLOWERS.COM, Inc</a>	 Datamonitor Report (181K)	United States	RETAIL
<a href="#">Image Software, Inc.</a>	 Datamonitor Report (112K)	United States	TECHNOLOGY
<a href="#">1st Colonial Bancorp, Inc.</a>	 Datamonitor Report (141K)	United States	FINANCE

2. Enter your search terms in the **Browse for** field. You can enter all or part of a company name. (For example, you could enter GE, or General, or Gen.)
3. Select a search type. Click one:
  - **Alphabetical** - Finds companies beginning with the letters you entered. Results are displayed in alphabetical order.
  - **Match Any Words** - Finds companies with one or more of your terms in the company name. Results are displayed in order of relevance to your search terms.
4. Click **Browse** to view a Result List of companies that match your search terms. Use the **Next | Previous** links to page through the list of results. To print, e-mail or save several search results, open the detail view for each item and add to the folder.

**To view the company details:**

1. Click a **linked company name**. The Detailed Record is displayed. You can print, e-mail or save the result.

**Company Profiles**  
Back Previous Record | Next Record

Search Periodicals and Other Sources for: 1-800 FLOWERS.COM, Inc

## 1-800 FLOWERS.COM, Inc

**Address:** One Old Country Road  
Suite 500  
Carle Place  
New York 11514

**Country:** United States

**Abstract:** 1-800 Flowers.com (1-800 Flowers or "the company") offers gift products, including flowers, plants, gourmet foods, candies, gift baskets, confections, and other gift items. The company operates in the US. It is headquartered in Carle Place, New York and employs about 2,300 people. The company recorded revenues of \$714 million during the financial year ended June 2009 (FY2009), a decrease of 3.4% compared to 2008. The decline in revenues was attributed to continued weakness in the retail economy causing a decline in both customer orders as well as overall average order values as consumers traded down to lower price point products. The operating loss of the company was \$72.5 million in FY2009, compared to an operating profit of \$39.3 million in 2008. The net loss was \$98.4 million in FY2009, compared to a net profit of \$21.1 million in 2008.

2. To view the complete report, click the **Datamonitor Report** link. The report opens in Adobe Reader. To return to the Result List, click the **Company List** link.

Company List Download PDF

1-800 FLOWERS.COM, Inc

**DATAMONITOR**

## 1-800 FLOWERS.COM, Inc

Company Profile

Publication Date: 20 Apr 2010

**Bookmarks**

- Company Overview
- Key Facts
- Business Description
- History
- Key Employees
- Key Employee Biographies
- Major Products and Services
- Revenue Analysis
- SWOT Analysis
- Top Competitors
- Company View
- Locations and Subsidiaries

3. To search the database for results related to the company you are viewing, to the right of: **Search Periodicals and Other Sources for**, click the **linked company name** (on Detailed Record). A Result List is displayed.

# Preferences

Setting Preferences allows you to control the look and feel of the EBSCOhost 2.0 Result List. The selections you make on the Preferences Screen can now be saved to your personal account (My EBSCOhost) and retrieved for use at any time. Once you sign in to My EBSCOhost, your personal preferences are applied. And, if you make changes to your preferences, those changes are saved for future use.

## Setting Preferences

1. From the search screen or the Result List, click the **Preferences** link below the **Find** field. (The Preferences feature is also available from the Folder Screen.)

**Preferences** ?

Sign in to save preferences for a future session.

**General Settings**

Language: English

Autocomplete search suggestions:  On  Off

Run Smarttext Search when query returns no results:  On  Off

**Result List Display**

Format:  Standard  Title Only  Brief  Detailed

Page layout:  Three Columns  Two Columns  Two Columns  One Column

Image QuickView:  On  Off Hint

Sort by:  Relevance  Database Default

Results per page: 10

**Print, E-mail, Save Export**

Default format:  Standard Field Format: Detailed Citation and Abstract  Citation Format: AMA (American Medical Assoc.)  Customized Field Format

E-mail to:

E-mail format:  Rich Text  Plain Text

Export settings: Save citations to a file formatted for: Direct Export to EndNote, ProCite, CITA

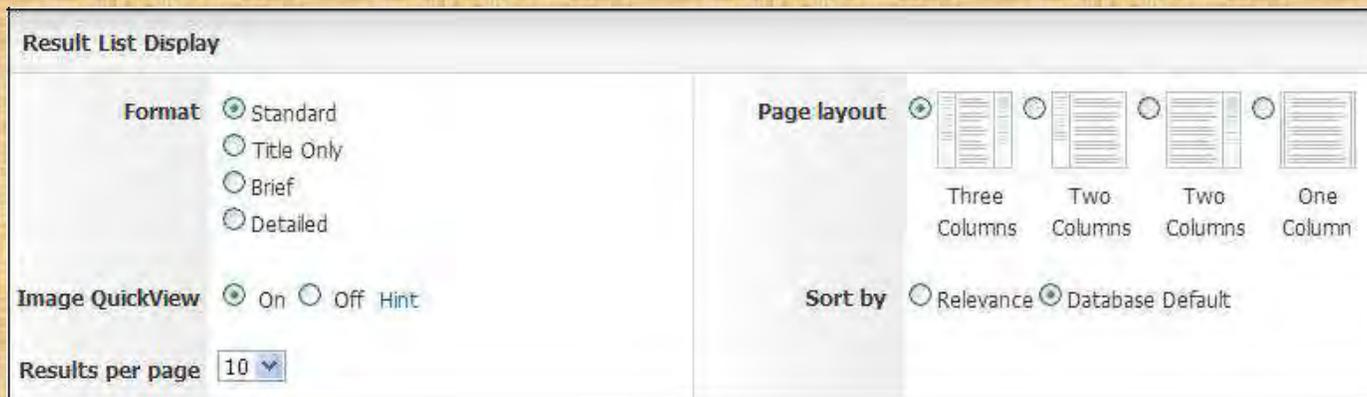
E-mail a file with citations in: EndNote, ProCite, or Reference Manage

Save Cancel

2. **General Settings** – Choose language and keyword suggestion settings.

- **Language** – Select the language in which you want to display the interface: Spanish, French, German, Italian, Portuguese, Russian, Korean, Japanese, Simplified Chinese, Traditional Chinese, Turkish, Greek, Polish, Arabic and Thai. (Your library administrator decides whether this feature will be available.)
- **Autocomplete search suggestions** – As you begin to enter a search term in the **Find** field, keyword suggestions are automatically displayed. (Set to On or Off.)
- **Run SmartText Search when query returns no results** – If enabled by your administrator, set to automatically run your search using the SmartText Searching search mode when your initial query returns no results.

**3. Result List Display** – Choose the look and feel of your Result List.



**Result List Display**

**Format**  Standard  
 Title Only  
 Brief  
 Detailed

**Image QuickView**  On  Off Hint

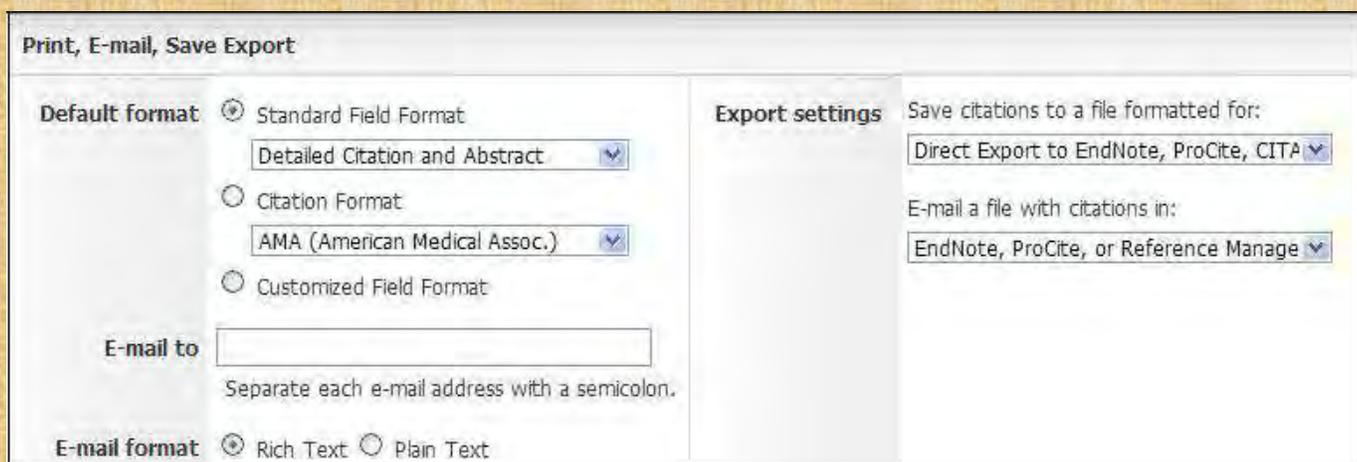
**Results per page** 10

**Page layout**          
 Three Columns Two Columns Two Columns One Column

**Sort by**  Relevance  Database Default

- **Format** – Select the level of detail for each result: Standard, Title Only, Brief or Detailed.
- **Image Quick View** – Turn on or off the display of image thumbnails on the Result List, Citation, and Folder. (Availability varies by database.)
- **Results per page** – Specify how many results (or records) are displayed per page (for example: 5, 10, 20, 30, 40 or 50). (Will be applied to both the Result List and the Folder.)
- **Sort by** – You can set how you would like your results sorted. All sort options for the database you are using are available. (For example, date, author, source, etc.) If you select “Database Default,” the results are sorted using the database defaults. (Will be applied to only the Result List.)
- **Page layout** – Control which columns display on the Result List.

**4. Print, E-mail, Save, Export** – Set your defaults for Print, E-mail, Save and Exporting of your results. You can still change these settings when you print, e-mail, save or export your results.



**Print, E-mail, Save Export**

**Default format**  Standard Field Format  
 Citation Format  
 Customized Field Format

**E-mail to**   
 Separate each e-mail address with a semicolon.

**E-mail format**  Rich Text  Plain Text

**Export settings** Save citations to a file formatted for:  
  
 E-mail a file with citations in:

- **Default Format** – Decide how much information you want to include with your results.
    - o **Standard Field Format** – Defaults to "Detailed Citation and Abstract." You can also select from the drop-down list:
      - Brief Citation** – Indicates that only a brief citation should be printed.
      - Brief Citation and Abstract** – Indicates that a brief citation and an abstract should be printed.
      - Detailed Citation and Abstract** – Indicates that a detailed citation and an abstract should be printed.
    - o **Citation Format** – If you would like to default your citations to a specific format, select one from the drop-down list:
      - AMA - American Medical Association
      - APA - American Psychological Association
      - Chicago/Turabian Author - Date
      - Chicago/Turabian Humanities
      - MLA - Modern Language Association
      - Vancouver/ICMJE
    - o **Customized Field Format** – A list of all fields available for the databases you are searching will display. The fields shared by all the databases you are searching appear in the Fields in Common area at the top of the screen. Mark the check boxes to the left of the fields you want to include.
  - **E-mail From** – The "From" address on the e-mail you send defaults to *ephost@epnet.com*. If you would like to change that address, enter the information in this field. (For example, you could enter your own e-mail address, or a library e-mail address.) This will automatically fill in the "From" field on the e-mail that is sent.
  - **E-mail To** – The "To" address on the E-mail Manager defaults to a blank field. If you would like to automatically fill in the E-mail Address field with a specific e-mail address, enter the information in this field. (For example, you could enter your own e-mail address, or list of e-mail addresses for the students in class or a group of colleagues.)
  - **E-mail Format** – Select whether you want to default your e-mails to Rich Text or Plain Text format
  - **Export Settings** – You may be able to export your results into a format compatible with your bibliographic management software. (For example, RefWorks, EndNote, ProCite, etc.) Your library administrator decides whether the Export feature is available.
    - **Save citations to a file formatted for** – Select the default bibliographic management format to save a file.
    - **E-mail a file with citations in** – Select the default bibliographic management format to e-mail a file.
5. Click **Save**. If you were previously at the Result List, it is updated according to your selections. If you were previously at the Search Screen, you must first perform a search before viewing the customized Result List.

## Trying New Features

“Try New Features” is an innovative way to learn about the features and functionality available on EBSCOhost. When the library administrator activates “New Features,” the **New Features** link will display in the top toolbar on EBSCOhost. You can visit the New Features Screen, try out selected features for your session, learn about additional features that are already active, and read about features that will be coming soon.

EBSCO Publishing decides which features can be tried and which features will display on the New Features Screen. The library administrator decides whether to show or hide these features, and sets profile level defaults for any “try able” features. (**Note:** Sample features shown below.)

The screenshot shows the EBSCOhost 'New Features' interface. At the top left is the EBSCO logo and a 'New Features' link with a question mark icon. Below it is a 'Back' button. The main content area is titled 'What's New' and contains three items, each with a description and a thumbnail image:

- PDF Viewer:** Enhanced PDF Viewer adds context to PDFs, allowing navigation to other articles in issue, or other chapters in book.
- Subjects on Results List:** Subject headings applied by specialists are now included on the results list as a research aid.
- EBSCO Discovery Service:** EBSCO *Discovery Service* provides fast, simple, unified access to all of the library's full-text content (electronic and print) including the catalog, journals, books, magazines, and special collections as well as searchable metadata for tens of thousands of journals & magazines and millions of books, videos and music CDs. Learn more on the Support Site.

To the right of the 'What's New' section is a 'Coming Soon' section, which is highlighted with a yellow border. It lists several features that are not yet available:

- Result List Enhancements:** Select multiple search facets with checkboxes. Limiters and date slider will be moving to the left column.
- Real-time News:** Improved display of real-time news results.
- Medical Searching Enhancements:** Improved subject searching usability enhancements for medical databases.
- iPhone application:** Free application available from the iTunes App Store will provide an optimized EBSCOhost search experience for iPhone users.
- Newsletter Publisher:** Use EBSCOhost content to create and publish attractive HTML newsletters, reading lists and syllabi.
- Folder Enhancements:** The EBSCOhost Folder will be redesigned to provide a more intuitive interface allowing users to easily search, store, share, and deliver their folder items.

### What's New Area

You can turn on any of the features above the dotted line, and they are applied for the entire EBSCOhost session, unless you choose to turn them back off. Once you mark the **Try It!** check box, the **Feature Enabled** indicator displays. The feature is now active for the length of your session.

Features that are displayed below the dotted line are active, newly-released features, but the **Try It!** feature is not available. You can read a description of the feature, and when displayed, can click the thumbnail image and view a sample screen. Your library administrator decides whether to enable these features.

### Coming Soon Area

The Coming Soon area previews features that will be available in future releases.

To know more about to click below link...

<http://support.ebsco.com/help/>