

Xda II user guide

O2C1521N KGL 09/03



Get started

1. Insert your SIM card

- Remove the rear cover by pressing the button near the bottom of the Xda II and pulling the cover downwards
- Open the SIM reader by pushing the beige tab to the right
- Insert the SIM into the SIM reader door so that the gold contacts face down.
 Ensure that the SIM is inserted with the angled corner to the lower left hand side

Close the SIM reader door and lock it by sliding the tab to the left.

Please note

Do not force any of the SIM reader components, as this may cause damage. If the SIM is inserted correctly, little physical force will be required.



2. Insert the battery, fit the rear cover

- Carefully insert the battery correctly so that the gold contacts meet
- Lock the battery into place by sliding the red catch into place



• Replace the rear cover

3. Fully charge the battery

The battery must be fully charged before you use your Xda II for the first time.

- To charge the battery, insert the AC adaptor into the back of the cradle and connect to an external power source. Then place your Xda II in the cradle
- An amber light indicates charging and green light fully charged. Wait until your Xda II is fully charged. This will take approximately 3 hours
- A spare battery can also be charged in the cradle separately from your Xda II



Please note

- Remembering to charge your battery is extremely important as in the event that all power is lost all your data and any new programs you have installed will be erased*. Only the default programs installed when you bought the device will remain
- Using your Xda II whilst charging will significantly increase charging time

4. Turn on, first time setup

- Switch on your Xda II by pressing the power button
- You will be presented with a welcome screen which will prompt you to Tap the screen to setup your Pocket PC. Do this and follow the on-screen instructions
- You will be presented with a screen that allows you to choose from Personal or Corporate setup

Personal setup gives you the fully featured Xda II experience including the O₂ Active Menu, and access to the widest range of online services like Media Messaging. Do not choose Corporate unless you are an IT Manager or developer.



Next you can choose the connection settings to use in your Xda II.



Simply tap Finish to complete your setup. Please ensure that you choose the correct country, otherwise your Xda II will not work properly

*See Non-volatile memory on page 71.

O2 is not liable for any direct or indirect or consequential loss or damage that may arise out of the information in this manual.

5. Enter PIN

Once you have completed the setup process you will see the following screen:



 Enter your pre-set SIM PIN followed by Enter

Please note:

If you enter the wrong PIN three times, the SIM card will be blocked automatically. You will not be able to make or receive calls until it has been unblocked. To unblock your SIM card contact your service provider.

Irish customers should enter the PUK code supplied with your SIM card or call Customer Services on 1909.

6. ActiveSync setup on your PC

- Your PC needs to have Microsoft ActiveSync 3.7 installed before you can connect your Xda II to your PC
- Insert the CD provided into your PC and follow the on-screen instructions



- After installation of the software, insert your Xda II into its cradle, which should be connected to your PC
- Follow the on-screen instructions to complete the process, and choose your preferences for synchronisation

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Experience the Xda II

As one of the most powerful handhelds on the market, the Xda II gives you more control over the way you work and play.

Mobile phone

Use your Xda II like a normal Mobile Phone to always keep in contact. Make calls, send text messages, send email or media messages at home or abroad.

Video and pictures

With a built-in camera and an enhanced colour screen you can create and send unique messages by shooting pictures, and video with sound.

Internet and Messaging

With Pocket Outlook you can send and receive emails with attachments as well as keeping track of meetings and events by using the personal organiser and synching with your desktop.

You can simply compose and send media messages as well as texting and emailing your contacts wherever you are.

Using Pocket Internet Explorer you can have fast and reliable full colour Internet access on the move with no wires or add-ons.

Your Xda II

Your Xda II box contains



Xda II – your phone and handheld PC in one



Xda II battery – to power your Xda II



Xda II case – to protect your Xda II and connect to your belt clip

Stylus – to operate your

Xda II's touch sensitive

screen

and physically



AC power adaptor to connect your Xda II cradle to a power source







Xda II battery cover – to conceal the removable battery



Belt clip – for a convenient place to carry your Xda II



O₂ user guide (this booklet)

Please note:

O₂ may provide additional items with your Xda II as they become available.



Cradle – for charging your Xda II and battery, connecting to your PC



Microsoft Pocket PC Companion CD including ActiveSync for linking your Xda II and PC

Warranty card

22 PIN DC power connector – allows you to connect your AC adaptor to the Xda II without your cradle

Your Xda II – a tour



Top components

1 Bluetooth light

For further information please refer to your Pocket PC Phone User Manual.

2 Power button

Press to turn on/off your Xda II or press and hold to turn the backlight on/off.

3 SD / MMC card slot

Insert either MMC or SD cards in this slot. This slot supports SDIO – used for WLAN cards. Please refer to your Pocket PC Phone User Manual for further information.

4 Infrared port

Enables you to exchange file(s) or data with other devices without cables/wires.

5 Stylus slot and stylus

A neatly hidden slot for housing the stylus.

6 Power/Charge light

Amber when charging, green when fully charged, green flashing when phone is on.



Front components

1 Contacts button

Press for quick access to your contacts.

2 Speaker

3 Calendar button Press for quick access to your calendar.

4 Navigation bar

Displays the active program, signal strength and time. For a full list of all icons please refer to page 11.

5 O₂ icon

Tap here to return to the main O_2 menu at any time.

6 Start menu

Tap here to open the Start menu. See page 62.

7 O₂ Active menu

Takes you directly to all the commonly used mobile applications – the centre of your Xda II.

8 Touch screen display

For handwriting, drawing or to make a selection with the stylus.

9 Call key

Press to take a call or to take you to the phone key pad. Press and hold to activate/de-activate the speakerphone during a call.

10 Microphone

Speak here when making a call or voice recording.

11 Navigational pad

To scroll through drop down menus or programme instructions.

12 Cancel call key

Press to end a call or press and hold to turn on/off your Xda II's phone or GPRS data connection.



Side components

1 Record button

Press for quick access to the record function which allows you to make sound recordings. Hold to start recording and release to stop recording.

2 Volume Control Push up or down to change the volume.

3 Camera button Press to go directly to the camera.



Back panel components

1 Camera Allows you to take pictures and video clips.

2 Aerial Connector Remove the cover to use with the Xda II carkit.

3 Mirror Use when taking pictures of yourself.

4 Battery/SIM cover The cover is removable, and the battery and SIM are found beneath it.

5 Main battery unit

The main battery is found under the battery and SIM cover.

6 SIM reader

The SIM reader is located beneath the main battery.

7 Battery/SIM cover button

Depress to remove the battery cover.



Bottom edge components

1 Soft reset

Press into the hole with the end of your stylus to soft reset your device. This is the same as shutting down and restarting your PC.

2 Sync/Charge connector

This connector is used when synchronising/ transmitting data or recharging.

3 Earphone jack

Allows you to use the hands-free kit supplied with your Xda II.

Navigation bar

The navigation bar, located at the top of the screen, displays the name of the active program and current time. Below are some of the icons you may see.



Please note:

If there is not enough room to display all the icons that are needed, the notification icon, , can be seen in the navigation bar. Tap to view all icons.

Status icon	Meaning
O ₂	Tap here to go back to the O_2 Active Menu This icon turns blue when the device has a data connection open
Active	Displays the name of the current active Program e.g. Active
€	Tap here to control the PDA and phone volume
(Battery low
<u>-</u>	Battery very low
না	Data connection is active
শ্বা	Synchronisation is occurring
2	Notification that one or more instant messages were received
	Notification that one or more email/SMS messages were received
۲	Indicates the phone is on and the signal strength is strong
Ţ	Indicates the phone is on and the signal strength is weak
Y	The phone is searching for a network
۲ _×	Indicates the phone connection is switched off

O₂ Active menu

Baseline navigation bar

The baseline navigation bar, located at the bottom of the screen, displays the following icons to help you navigate around your Xda II.



Status icon	Meaning
New	Tap here to open a new Word or Excel file, write a note, send an email or text
Tools	Tap here to alter the appearance of the O_z Active menu
Help	Need Help on the O_2 Active menu? Tap here
E	Task Manager. Tap here to close applications running in the background – this can help your Xda II to run faster
-	Turn the sound on or off
0	Bluetooth. Tap here to turn Bluetooth on or off, or make your Xda II 'discoverable'
9	Turn the Bluetooth headset on and off

You can get quick and simple access to all the Xda II's main applications and services through this menu.



Messaging

You can manage your emails, text, and media messages within the messaging section. It also takes you to our Chat service, MSN Messenger, and features a simple Email Setup wizard. See page 14.

🖏 Phone

Takes you directly to the Xda II phone application, where you can easily make a call. See page 34.

Internet

Get online simply and quickly. Surf the full Internet, and use O_2 Active. See page 39.

🟓 Video

Explore the multimedia capabilities of Xda II by recording your own images and videos, or downloading and playing content from the Internet. See page 45.

💹 News

Access the latest UK and International headlines from the BBC, including business and technology news. See page 51.

🚱 Sports

Keep up to date with the latest sports scores and sports news, wherever you are. Review last nights games before you even read the paper! See page 53.

🕖 Info/Travel

Handy mobile services from Autotrader, and Lastminute.com. Search and find a car to buy, or find a holiday bargain and book right there and then! See page 55.

🕫 🖬 My Xda

Quickly access a number of very useful Xda applications – Backup and Restore data to your device, or change your device ringing profile. See page 56.



Your new Xda II features a number of different messaging capabilities, which are outlined in detail below. These services can be easily accessed from the O_2 Active menu.



Inbox

Takes you to your email inbox, which shows your ActiveSync emails. Please refer to page 15 for more help.

Email Setup/Accounts

Once you set up an email account, the name you give it will show here, e.g. O₂ Email. If you have setup multiple email accounts this will change to **Accounts**. See Email Setup below.

Media Messaging

Takes you to the MMS composer, where you can view or compose your media messages.

Text

Takes you to the text message inbox where you can view or compose your text messages. Please refer to page 25 for further information.

Voicemail

Dials your Voicemail service to check your voice messages.

MSN Messenger

Takes you to this application where you can login and chat online. Please refer to page 26 for further information.

WAP Chat

Takes you to the online WAP Chat service.

Email Setup

Allows simple setup of most popular UK POP3 email services. Please refer to page 28 for further information.

Inbox

Tap here to be taken directly to your Xda II Inbox.

You will see your ActiveSync emails, which have been synchronised with your PC. See page 61 for more detailed information on ActiveSync.

Detailed information on how to use your Inbox can be found in the Email/Accounts section on this page.



Email/Accounts

You can send live emails on your Xda II, to any email address you like. This section explains how to use the **Email** function on the O_2 Active menu.

Please note:

- It is also possible to use the Internet Browser on your Xda II to use email – see Internet Email for further information
- Near the end of the Messaging section on page 30, there is a section which discusses Corporate Messaging solutions available from O₂
- The Email icon will change name to the first email account setup
- The Email icon will change name to Accounts once you have used the Email Setup tool to create multiple email accounts

To send an email

 Tap Accounts to display the names of the email accounts that you have created.
 Simply tap on the email account you want to use and you will be taken directly to the Inbox for that account



The Inbox will show the emails that have been received and downloaded, and will allow you to compose and send new emails too.

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• Tap New to compose a new email



- Either enter the email address in the To box, or tap the Contacts icon at the bottom of the screen to select your recipients
- Tap Subject to enter the subject
- Enter text in the main window below the subject box



- Tap Send to send the message to the Outbox
- Tap icon a or icon to send your email

To check messages in the outbox, and other POP3 Email folders simply tap on the folder in the main Email screen.

Please note:

Your email will not be sent unless you have set up your account to automatically send/receive at set time intervals. If you haven't, tap the Send/Receive Email icon , or the Connect icon to send/receive and stay online.

 By tapping Accounts you will be able to swap between the different inbox views – for example SMS and ActiveSync



 By tapping Inbox in the top left hand corner of the screen, you will be able to view and manage the other folders associated with your Account – just as you would on your PC



Media Messaging

Tap here to be taken to the MMS Inbox, where you can view and manage your media messages.

In business, when you waste time you waste money. Imagine how you could do business with pictures, sounds and texts in one message. No embarrassing mistakes. No wasted time. Just efficient service all the way.

A picture says a thousand words – a cliché, we admit. But have you ever tried describing a particular fitting, sample or product over the phone? It's a bit tricky and can sometimes result in expensive mistakes. With Media Messaging you can explain yourself with pictures, words and sounds.

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- Tap the blue square to add a new image
- This will open the My Pictures folder

Please note:

- The camera saves images in the My Pictures folder found in
- My Documents
- To access, tap Album from within the Video option in the O₂ Active Menu



 Tap on the image that you want to add to your media message, and then tap
 in the lower right hand corner of the screen

Please note:

To add multiple images, tap Edit then new slide, and repeat the steps above.



• Tap the highlighted words Insert text here to insert written text into your message. Then tap in your text message

Compose and send a Media Message



• To compose a new message tap New in the lower left hand corner of the screen



- If you would like to add an audio clip, tap the words Tap here to insert an audio clip, then select your sound file and tap
- To send the completed message, tap the envelope icon at the bottom of your screen

At this point, if the total size of the message is too large for it to be sent to other mobiles you will be given a warning.



You may need to remove an image or sound file to reduce the message size to within the limit. Then tap the envelope icon again to re-attempt to send.

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- Image and the second second
- Then tap Send to send your media message

 Tap on the word Phone and then select the contacts to who you would like to send the message



Conference Vi 45 255

Your message will then move to the Outbox. Your device then connects and sends your media message in the background. To check messages in the Outbox, as well as other Media Messaging folders, simply tap on the folder name below the O_2 icon in the main MMS composer screen.

Please note:

It is not normally possible to send very large images or videos, or to send many multiple high quality images, as most other devices will not be able to receive such large files. However, you can use email to send very large files, which is a great way to send high quality Xda II images and video. To learn how to do this, please see the Email and Camera sections.



Voicemail

O₂ provides you with Voicemail. A service that takes messages when your Xda II is switched off, engaged, you don't answer a call or you are out of signal range.

charged at the standard calling plan rate when you pick up your messages.

Activating Voicemail

• Tap 1750 followed by talk and follow the voice prompts to activate Voicemail

Use Voicemail

Voicemail is secure and simple to use:

- Tap 901, followed by talk, then follow the option menu you hear
 - Your Voicemail 901 PIN is pre-set to 8705. When you first access 901 you will be prompted to change your PIN

If you forget your Voicemail 901 PIN, contact your service provider.

- Tap 171, followed by talk, then follow the option menu you hear
 - Your Voicemail PIN is the same as your SIM PIN. To change your PIN, dial 173, then follow the prompts

If you forget your Voicemail PIN, contact O₂ IRL Customer Services on 1909.

Record a personal greeting

By recording your own personal greeting your contacts are more likely to leave a message because they will be sure that they are through to your messaging service.

Voicemail is free to setup – you are only **I** • Tap **172**, followed by talk, then follow the instructions to record or change your personal greeting

Text

The text messaging application can be opened from the menu by tapping Messaging then Text.



 Tap New to compose a new text message



• Either enter the phone number in the To box, or tap the Contacts icon 🛄 at the bottom of the screen to select your recipients. Then tap **Subject** to enter the subject, or the message itself

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For longer text messages you may enter text in the main window below the subject box.

• Then tap **Send** to send the message

Your message will then move to the Outbox. Your device then sends your text message in the background. To check messages in the Outbox, as well as other SMS folders, simply tap on the folder in the main SMS screen.

Please note:

Most mobiles can only receive text messages of 160 characters. The Xda II can send and receive messages much longer than this, however a charge will apply for each text message block of 160 characters. If you have a long message, you may choose to send an email instead.

MSN Messenger

MSN Messenger is an online instant messaging application from MSN.



WAP Chat*

Our anonymous chat service that allows you to speak to other people online.

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 To use the application tap Messaging from the O₂ Active menu, and then tap MSN Messenger

You will need an MSN passport to be able to login and use this service.

Once logged in you can see which of your 'buddies' are online, and then start chatting to them. You can also use the application by downloading it to your PC. Visit msn.com for more information.

Please note:

This application is subject to change by MSN, and the user experience may differ to that outlined above. Please visit www.msn.com for the latest version.



*Not available in Ireland

Email setup

You can easily set up an email account by tapping this menu option. Email setup takes the hard work out of setting up a POP3 email account, which allows you to read, send, and receive your emails using the Inbox on your Xda II.

For detailed information on how to manage your email, please see the Email section on page 15.

Most popular ISP email accounts can be set up in this way – e.g. O_2 Email, BT Internet, Yahoo, Tiscali etc.

However, not all email accounts can be set up in this way, the exceptions are:

- AOL does not allow POP3 access.
 Please see Internet Email on page 29
- Hotmail see Pocket MSN in the Programs section on page 68
- Corporate email see Corporate Messaging on page 30

Setup an email account

• To set up an email account, tap Email Setup, then:

Step 1 – Enter your name



Step 2 – Enter your full email address, then enter it again to confirm



Step 3 – This step is not required for most popular accounts. If you see this screen you must get your POP3 server address from your ISP or IT manager before proceeding



Step 4 – Enter your password, then enter it again to confirm



• Then tap finish

Your email account will now be created, and accessible from the Email or Accounts option covered above.

Internet Email

For ISPs that do not allow POP3 email through your Inbox, you can send live emails on your Xda II, using the Internet browser.

To open an Internet session:

- Tap Internet on the O₂ Active menu, then tap Internet again to open the web browser
- Enter your ISP's website url in the address box and tap the go icon #
- Once the web page comes up, simply login and use your email as usual.
 This will look similar to what you see on your PC screen normally, however you will need to use the scroll bars to move around and see the whole screen



Corporate Messaging

Most corporate email cannot be easily accessed and managed using the Inbox, or by using Internet email due to corporate security policies.

 O_2 has a number of solutions that can be used to access and manage your corporate email on your Xda II, whilst still satisfying corporate security policies. The options are outlined below, and as IT policies differ you should talk to your IT manager about which would suit you best.

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xmail

xmail gives you access to your business email, calendar and contacts on the Xda II. xmail should require no assistance from your IT manager to setup and you can be up and running within ten minutes.

What can you access with xmail?

- Work email read, reply, forward and delete
- Company directory and contacts
- Work calendar view and edit your diary so colleagues can check your availability
- Attachments to your emails

How to setup xmail?

- In the Programs folder (see page 64) you will find an xmail from O₂ Installer application
- Open the application

You can read more about xmail by tapping learn more, then choose to download and install the application over the air by tapping install now.

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After downloading (which will take a few minutes), you will be told that your device will be restarted.

- Tap OK to continue. The device will re-start with the following screen displayed
- Choose what kind of user you are, then tap OK to continue



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• Follow the on-screen instructions to register for xmail from O₂

Once you are setup and registered, leave your PC connected to your network and you'll be able to access your work information on your Xda II while out of the office. Your data remains secure and is viewed in real-time without any need to synchronise.

For further information on xmail please visit www.o2.co.uk/xmail

xmail is currently only available in the UK. For details on Corporate Messaging products in Ireland please visit www.o2.ie/business

Microsoft Mobile Information Service (MMIS)

You can use Xda II to get mobile access to Microsoft Exchange based corporate email. O_2 and its systems integration partners can help IT departments quickly and securely deploy the mobile functionality built into Exchange 2000 and 2003.

For further information on MMIS please visit www.o2.co.uk/mmis

For details of Corporate Messaging products in Ireland, please visit www.o2.ie/business

Extended Office

Extended Office is a completely managed solution from O_2 so you get all the benefits of a complete mobile solution from one supplier. O_2 provide end-to-end support and implementation on Extended Office and offer a complete service from training to rollout, implementation and support. O_2 can do it all for you or leave you to choose whether you want to do yourself.

For further information on Extended Office please visit www.o2.co.uk/extendedoffice

For details of Corporate Messaging products in Ireland, please visit www.o2.ie/business





💪 Phone

Your Xda II is a fully functional mobile phone.



The phone function can be accessed by either tapping **Phone** in the O_2 Active menu, or by pressing the green **Call** key located at the lower left hand corner of the front of your Xda II.

You can use the phone function by holding the Xda II to your ear, using the hands-free headset (supplied), or by using the built in speakerphone.



Managing your contacts

Your Xda II is designed to make it easy to locate all your contacts' information. This information is synchronised with your PC (see page 61), and you should download all your SIM contacts on to your Xda II too. Use SIM Manager to download and manage your SIM contacts. To open this application see page 35 for more information.

Transfer contacts from your SIM

- Ensure that the phone is switched on
- Tap Start followed by Programs, then select SIM Manager and wait a few seconds for the SIM contents to load
- Select Tools, followed by Select All
- Select Tools again and then Save to Contacts

Make a call

- Choose the Phone option from the Start menu and a phone key pad will appear or press the green answer key to go straight to the phone key pad
- Tap out a number on the touch sensitive screen. As you tap the keys, the number appears in the white area above the dial pad. Alternatively you can make a call direct from your contact list (please see below)
- When you are ready to start the call, tap the Talk button
- As soon as dialing starts, the Talk button changes into the End button. To end a call, tap the End button

Alternatively, you can use the red and green buttons at the bottom of the Xda II.

Speakerphone

The speakerphone function can be used by pressing and holding the green button at the bottom of the Xda II.

Make a call from your contact list

- Press the contacts button^{*} on your Xda II or alternatively select
 Contacts I from the Start menu
- Tap the contact you wish to call. Their contact details will appear. Then simply tap on their phone number to call them

Receive a call



You can answer an incoming call on your Xda II by pressing \checkmark , or by tapping the Answer box which appears on the pop-up screen.

*Figure 1 on the front panel components key shown on page 7

Voicemail

For information on O_2 's Voicemail service please see page 24.

Phone settings

With your Xda II you can customise your ring tones, and change the ring type, PIN code and call settings.

- Tap on Phone from the O₂ Active menu
- Tap on Tools in the command bar, then tap on Options

Use the on-screen drop down menus to:

- Choose your ring type, and ring tone
- Change your PIN code
- Activate and change call settings such as forwarding and waiting
- Set and select prefered networks useful when roaming

For detailed information please refer to the Microsoft Pocket PC user manual supplied with your Xda II.





Internet

Tap here to get online, either using full Internet or WAP.



Your Xda II provides you with high-speed, full Internet access. You can view any web site. You can download information. And you can do all of this wherever you are. There are two options under Internet:

Internet

This is full web based Internet, similar to your PC.

O₂ Active

This is mobile friendly content which is WAP based.

Internet

Internet

To start a full Internet session,

- Ensure that the phone feature on your Xda II is switched on
- Tap Internet in the O₂ Active menu, then tap Internet to open the web browser and connect
- You will be taken to the O₂ Internet portal for Xda users



You can also enter a url in the address bar at the top of the screen to go to any web address you choose – for example Yahoo.

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Online content in Ireland may vary

Visit the O₂ Internet portal to browse exciting content formatted for your Xda II. Get the latest news, share price information, entertainment gossip, or even buy additional applications.

Here's a taste of what is on offer. We've got...

News

• Access the latest UK headlines from the BBC, including business and technology

Sports

• Keep up-to-date with the latest scores and news, even when on the move

Info/Travel

 Get mobile services that come in handy when mobile. For instance, use the new PDA site from Autotrader to compare prices when buying a car or bike

Downloads

 Buy and download applications wirelessly for your Xda II. Whether you're working, gaming or travelling, there's sure to be something for you.



For further help on browsing please refer to Handy tips for browsing on page 43.

O₂ Active

Get creative. Express yourself. Discover the freedom and excitement of O_2 Active. Forget black and white. Be the first to explore the brilliant new world of mobile colour. A world where the latest games and the hottest music spring to life. Amaze your friends with vibrant colour pictures, download the latest ring tones and even record your own sounds! And with all the entertainment, news, and gossip available with O_2 Active, you'll be ahead of the game every time. Live life in colour.

To start an O₂ Active session:

- Tap Internet in the O₂ Active menu
- Then tap O2 Active WAP to open the browser and connect
- You will be taken to the O₂ Active service, where you can use the following:



What's New:

Find out what's new on O₂ Active every



week, from exciting new services to competitions with great prizes to be won. Visit regularly to make sure you don't miss out.

Messaging:

Here's where you find our O_2 online gallery full of colour images, graphics and photos. Set up Media Alerts for horoscopes, entertainment and soon sport as well as sending emails direct to your mates.

Games Arcade:

Time to kill? Mobile gaming has never been so good. Preview and download a massive range of full colour, funky games.

Please note:

Java based games for the Xda II will be made available at some time in the future, for more information on games please visit www.o2.co.uk/xda

Chat:*

Our anonymous chat service is the place to meet friends, or even have a little flirt on our special speed dating service.

Internet

Downloads:

Personalise your mobile by downloading the latest polyphonic ring tones, logos and screensavers.

trainment:

Planning the perfect night out or need some entertainment on a night in? Use the following:

- Films and Gig guide
- Time Out Eating Guide, Clubs and Bars
- Celebrity News and Gossip
- Time Out Stars
- Cartoons
- TV guide

Sport:

Get the latest scores, news headlines and sports speculation. Whether you're a footie fan, cricket nut, rugby mad, tennis buff or F1 fanatic, you'll get all the latest updates here. You can also sign up for sport Text Alerts and full colour Media Alerts direct to your mobile.

News:

Here's where you will get all the latest news headlines from the BBC. Get all the



breaking news from the UK and around the world, business and technology news, weather in colour, sports coverage, BBC TV and radio listings, as well as updates from the city and all the latest gossip in the entertainment world.

Music:

Get music news, reviews and details on the top 10 singles and albums direct



also use the following great music services:

- Shazam
- Musicmail

Info Services:

A whole host of information here:

- Train times
- Time Out City Guides
- Lastminute.com
- Fast Find
- Walking Maps



lastminute.com

Handy hints for browsing

The Internet browser works in a very similar one to the one on your PC, here are some handy hints to help you get the most out of it:

To go back one page

• Tap 💠 at the bottom of the display

To go forward one page

- Tap View
- Tap Forward

To refresh the current page

• Tap 🔛 at the bottom of the display

To go to the homepage

• Tap 🗳 at the bottom of the display

This is the homepage stored in Internet Explorer.

To set the homepage to the present page

- Tap Tools
- Tap Options
- Tap Use Current

Your Pocket PC will still connect to the O₂ homepage. This will change the homepage of your Internet Explorer.

To add or delete a favourites page

- Go to the page you want to add to favourites
- Tap 🛨 at the bottom of the display
- Select the Add/Delete tab, then Add
- To delete a page simply tap **Delete**

To go to a favourites page

- Tap 🐈 at the bottom of the display
- Select the page you wish to visit

To send the current page link to an email address

- Tap Tools
- Tap Send link via email
- Enter the appropriate email address
- Tap Send

To copy text from a page

- Highlight the text you wish to copy (by dragging the stylus over the relevant text)
- Tap Tools
- Select Copy

This text can now be pasted into another application.

Online content in Ireland may vary



Turn images on/off

If you are looking at very large web pages with very high graphic content, and you only want to read the words, graphics are something you can probably do without. To speed up this process, your Xda always requests a page's text content before it uploads images. In addition you have the option to turn off all image uploads or select only the ones you want.

- To do this tap ¹/₂ in the command bar at the bottom of the screen
- To selectively view an image, tap and hold on its placeholder and choose Show Picture from the command bar

To fit the current PDA formatted page to your PDA screen

- Tap View
- Tap Fit to Screen

Mideo 📂

Tap here to access the photo and video capabilities of Xda II.



Camera

Take a photo or start recording you own videos with sound.

Media Player

Takes you to the onboard Windows Media Player, where you can play MP3 or Windows Media files. Please refer to page 49 for further information.

Album

Takes you the folder where your captured video and picture files are stored.

Video Downloads

You can stream live video content from O_2 's new Video Service over the air. Please refer to page 50 for further information.







Camera

• Tap Camera to open the camera application



1. Camera settings

This allows you to change the image size and ambience of the picture.

- The ambience allows you to take better shots in very bright or light conditions. It also allows you to select special effects
- Within the camera settings menu tap Tools, then Options to go into an advanced menu that allows the file type and image size to be changed

2. Album

This takes you directly to the Album which is where your captured photos and videos are stored. For further information please refer to page 50.

3. Capture mode

This enables you to switch between photo and video 🖼 mode.

Taking a photo or video

- To take a photo or video you must be in the correct capture mode
- Simply press the camera button (see page 8) on the side of your Xda II or press the navigation button (see page 7) found on the front of your Xda II below the screen
- To stop recording your video press either button once more
- Your video or photo will be saved in the My Documents folder

Please note:

You can use the digital zoom feature by pressing the navigation button left or right. This function does not operate in all photo and video screen sizes, or whilst recording video. The smaller the screen the more digital zoom will be available.

🔰 Video

Managing your photo or video

Once you have taken your photo or video you can do the following:



1. Return to camera

By tapping this icon you will be returned to the camera where you can take another photo or video.

2. To send your picture or video

• Tap here to send your photo by MMS or email



- Then select how you would like to send the file
- Then tap Send
- You will then be taken to the MMS composer (see page 18) or Inbox (see page 15) where you can add the recipient's details and send

Please note:

Video files can get very big, very quickly. Therefore it may not be possible to send large files using the O₂ Media Messaging service, as this is designed for small video files generated by normal mobiles.

The file format used is H.263 – this format cannot be played by all media players. To download a suitable player to your PC, visit **www.real.com** and download the free Realplayer application.

3. Delete

Tap here to delete your photo or video.

4. Save file

Tap here to change the file name and details before saving to the Album.

Media Player



Your Xda II includes Microsoft's Windows Media Player 9, which allows you to play video and audio tracks. You can playback MP3 files, and WMA files you download to your device, and you can even stream live video over the air (see Video Downloads).

To access the online content from **WindowsMedia.com**, simply tap the icon in the top left corner of the Windows Media Player. This will open the web browser to the content page, where you can stream content to your Xda II by tapping on one of the content links.



To play a file that you have stored on your Xda II,

 Tap on Playlist to view available content, or open File Explorer (see page 64) to locate and open the stored file that you want to play

To load MP3 or other Media files onto your Xda II from your PC, you will need to use ActiveSync. See page 61 for further details.

Under the **Tools** menu you can change the settings of the Windows Media player, including screen size, repeat, and shuffle functions.



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Album

Tapping here will take you directly to the folders where your images and videos are stored when you use the onboard camera.

This is the simplest way to access your files for playback, or to send them via MMS or email.



Under the Edit and Tools menus you will find a number of useful functions to send or manage your Album files.



Video Downloads

 $O_{2}\xspace$ provides you with a service that lets you stream live video to your Xda II.

Watch great video direct on your Xda II. You are just a click away from receiving video services like breaking news, comedy, and sport. To discover more click the video icon from your Xda II main menu. Access the latest UK headlines from the BBC, including business and technology.

 Tap News to automatically open an Internet session and you will be directed to the News section of the O₂ Internet portal

This content is updated daily, and comes from the UK's leading sources.



Sports 🕄

Keep up-to-date with the latest scores and news, even when on the move.

 Tap Sports to automatically open an Internet session and you will be directed to the Sports section of the O₂ Internet portal

This content is updated daily, and comes from the UK's leading sources.



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Info/Travel

Get mobile services that come in handy when mobile. For instance, use the new PDA site from Autotrader to compare prices when buying a car or bike.

 Tap Info / Travel to automatically open an Internet session and you will be directed to the Info / Travel section of the O₂ Active Internet portal

This content comes from the UK's leading sources, including Autotrader and Lastminute.com.



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🖬 🖬 My Xda

Gives you access to a number of useful applications.



Profiles

Change your device ringing profile quickly. Please refer to page 57 for further information.

Backup/Restore

To backup or restore your data to your Xda II. Please refer to page 57 for further information.

Photo Contacts

Lets you associate an image with a contact in your phonebook. Please refer to page 58 for further information.

Accessories

Takes you to the online accessories information on the Xda II web portal.

Email Setup

Allows simple setup of most popular UK POP3 email services. Please refer to page 60 for further information.

Connections

Allows you to refresh your connection settings, or change between GPRS and GSM mode.

Profiles



This application helps you to quickly change the ringing state of your Xda II from a number of simple options.

You can edit the profiles to suit your personal preferences by tapping on Edit.

Backup / Restore



This application allows you to make a backup of the information stored on your Xda II, for safe keeping in case the device is lost or the battery is completely exhausted and the memory wiped.

- The use the application, tap Backup / Restore
- You will need to choose whether to backup All Data, or Contacts and Appointments only

III My Xda

• Once you have done this you need to select where the backup will be stored, by tapping **Open**;



Storage – the devices internal non-volatile memory*

Storage card - SD or MMC card inserted into the card slot

- Then tap **Start** to complete the backup
- To restore your data, select Restore, then tap Start

Photo Contacts

This fun application allows you to

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- add a photo to
- Then tap Edit, then Assign Photo



• Select the image from the available files, then tap OK

associate a picture with each of your contacts, so that each time they call their picture appears.

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- Simply select the contact you want to



Please note:

You can create the photo file first using the Camera function under Video When the contact calls, you will see the image appear on screen.



Accessories

Tap this link to be taken to the accessories section of the O₂ Internet portal.

You will find the latest information on Xda II accessories, and you can simply tap on the screen to call the accessories order line to purchase.

Please ensure that you tell them you have a new Xda II.



*Non-volatile memory is not lost when the battery is completely exhausted. For further information please refer to page 71.

ActiveSync

Email Setup

You will be taken to the Email Setup application. Please see Email setup on page 28.



Connections

You can quickly reset your Xda II's connections setup by entering this menu. Ensure that you have selected the right country, then choose between Pre-pay and Postpay. The last option is to choose between GSM or GPRS settings. You should always use GPRS, it is a much faster network, and you will get vastly superior download speeds. If however you travel to a network that does not have a GPRS roaming agreement with O₂, then you can reset your Xda II connections to GSM mode by entering this menu. Don't forget to repeat the process and go back to GPRS mode when you come home!



In order to use ActiveSync you will first need to install it on your PC using the CD provided with your Xda II. Alternatively visit **www.pocketpc.com** and search for ActiveSync 3.7.



Using ActiveSync allows you to synchronise your Xda II Inbox, Calendar and Tasks with your PC.

You can draft emails on your Xda II whilst you are on the move and save them in your Xda II's outbox. When you get back to your PC you can synchronise your Xda II with your PC and your emails will be transferred to Microsoft[®] Exchange or Outlook[®] on your PC and then sent.

At the same time, during synchronisation emails are copied from the Inbox folder of Microsoft® Exchange or Outlook® on your PC and downloaded to the Inbox on your Xda II*. So you can read emails later whilst on the move and draft a response.

Emails between your Xda II and PC are linked when you synchronise. If you delete an email on your Xda II, it is deleted from your PC the next time you synchronise.

For detailed information regarding ActiveSync[™] and how to set up a connection, please refer to your Pocket PC Phone User Manual.

*By default you will receive messages from the last three days only, the first 100 lines of each new message, and file attachments of less than 100KB in size. To amend the default setting please refer to your Pocket PC Phone User Manual.

Start Menu

The Start Menu is your shortcut to the most useful programs on the Xda II.

To access this menu, simply tap **Active** on the navigation bar at the top of the screen.

Recently used programs have icons at the very top of the start menu, simply tap one of the icons to open the program.

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Today

Takes you to the main screen of the Xda II – showing a summary of your appointments and emails for today.

ActiveSync

Using ActiveSync allows you to synchronise your Xda II Inbox, Calendar and Tasks with your PC.

Calendar

Keep track of your diary, and set up appointments on the move.

Contacts

Takes you directly to Contacts.

Inbox

Takes you to the Inbox. See Inbox on page 15.

Internet Explorer

Opens the web browser.

Notes

You can use this to write and review notes.

Phone

Tap here to enter your Xda II's phone application.

Tasks

Takes you directly to Tasks.

Windows Media

Takes you to Windows Media Player. See page 49 for more information.

Programs

Opens the Programs folder. See page 64 for more information.

Settings

For advanced users to configure your Xda II device.

Find

Search for files and documents using this tool.

Help

Need help? Tap here.

Programs

The **Programs** folder contains a number of very useful and powerful applications. This is similar to your PC programs folder.

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To access the Programs folder:

- Open the Start menu
- Tap Programs

Games

Take time out to play one of the games on your Xda II. For further information on the games available please refer to page 67.

Album

By opening Album you can view all of your pictures and video files.

Calculator

Also includes a handy currency converter.

Calendar

Keep track of your diary, and set up appointments on the move.

Camera

For further information please refer to page 47.

ClearVue PDF

This application allows you to open PDF documents that are stored on the device – great if you receive an email with a PDF attachment and need to view it.

ClearVue Presentation

This application allows you to open Microsoft PowerPoint documents that are stored on the device – great if you receive an email with a PowerPoint attachment and need to view it.

File Explorer

Lets you browse through your files as you would on your PC.

Microsoft Reader

Lets you read documents saved in Microsoft Reader format. Visit www.microsoft.com/reader to find out more, or purchase books to download.

MMS Composer For further information please refer to MMS on page 18.

MSN Messenger For further information please refer to MMS on page 18.

Phone

Opens the phone application.

Photo Contacts For more information please see page 58.

Pictures

A handy application that displays all the images stored on your Xda II.

Pocket Excel

A version of Microsoft Excel designed for your Xda II.

Pocket MSN

This opens a web page taking you to the MSN online world for Pocket PC. For further information please refer to page 68.

Pocket Word

A version of Microsoft Word designed for your Xda II.

SIM Manager

To download and manage your SIM contacts open this application.

SIM Tool Kit

For advanced users, please consult the Pocket PC user guide.

Terminal Services Client

For advanced users, please consult the Pocket PC user guide.

Wireless Modem

For advanced users, please refer to page 70.

xBackup

For further information please refer to page 57.

xmail from O₂ Please refer to xmail on page 30.

Programs

Games

To check out the range of games that your Xda II has open the Games folder.

You will then be able to play one of the following:

- Solitaire card game for one player
- Jaw Breaker join up coloured balls and delete to get points
- Rayman Demo outstanding sound and graphics in this demo version game

The Rayman Demo is not installed on all Xda II devices. To get your copy visit



Please note:

www.o2.co.uk/xda

Rayman Demo

• Tap Start to begin the game, then press the Calendar button to enter the first round



You control Rayman by using the main directional key at the bottom of your Xda II. The jump and grab functions are controlled using screen taps.

This game is a demo version, to purchase the full version please visit http://pda.handango.com/xda/rayman





Pocket MSN

Pocket MSN is the new premier mobile service from MSN, created specifically for your Pocket PC.



You can gain access to a number of popular MSN applications including:

- MSN Messenger
- MSN Hotmail
- Alerts about the weather, traffic, news, sports and more
- MSN content at your fingertips

Other useful information

Signal

It's important that the Xda II is in an area with sufficient signal strength so it can connect properly. You can check the signal strength and ensure that the phone is turned on by checking the **I** For further information dial 1909 icon displayed in the navigation bar.

Using the Internet abroad

Not all overseas networks support GPRS, therefore you may find that you need to change your settings to GSM whilst you are overseas.

To do this:

- Tap My Xda, then Connections in the O₂ Active menu
- Select your country
- Tap on GSM, then finish



- K For further information contact your service provider or call your customer services team

Other useful information

Wireless Modem

You can connect your Xda II to your PC to use it as a modem. This will allow you to get access to the Internet whilst mobile by using O_2 's GPRS network and your Xda II as the way to connect.

This is an advanced user feature, and further information can be found by visiting www.o2.co.uk/xda

Java on your Xda II

It is possible to run Java based applications on your Xda II, however to do this you will need to add a JVM first.

Some Xda II devices may already have a Java client installed, however initial shipments may not.

To check for the latest software downloads from O₂, please visit www.o2.co.uk/xda

DocRocket

DocRocket is an application which creates high quality documents and images at a fraction of their original size. Documents and images converted into DocRocket format can be accessed quickly and cost effectively by mobile workers using the features provided within the DocRocket Pocket PC viewing environment.

For example below is a full map of Central London which can easily be stored, and viewed by zooming in and out on your Xda II.



More information is available from www.o2.co.uk/docrocket

Bluetooth

You can connect your Xda II to your PC and other devices such as hands-free headsets using Bluetooth.

By using your Xda II as a modem and O_2 's GPRS network you can gain access to the Internet whilst mobile.

You could also use Bluetooth to synchronise your Xda II with your PC using ActiveSync.

This is an advanced user feature, and further information can be found by visiting www.o2.co.uk/xda

Wireless LAN

You can connect your Xda II using a Wireless LAN service. This will allow you to get access to the Internet or your LAN when you are mobile, or in a Wireless LAN zone.

You will need to purchase a separate Wireless LAN accessory to do this.

This is an advanced user feature, and further information can be found by visiting www.o2.co.uk/xda

Non-volatile memory

Non-volatile memory is permanent memory that is not lost if the Xda II battery is fully exhausted. The non-volatile memory is in a folder called **Storage** under the **Windows** folder in the **File explorer** application.

You can save applications here that you do not want to lose, or use the **Backup/Restore** function to back data up to this non-volatile memory for safe keeping.

Hard reset

It is possible to completely delete all data loaded onto your Xda II by holding the power key, and simultaneously pressing the soft reset button.

Please note:

This will delete absolutely all the data and applications that you have loaded on your Xda II.



Help and trouble shooting

Help online

If you need technical assistance with your Xda II send us an email to:

- **ﷺ** o2datasupport@o2.com
- support@o2.ie

Responses will be provided within 24 hours.

Talk to us

You can call your Service Provider to answer your Xda II questions. Your Service Provider's number is printed on your monthly bill. It is likely for more technical Xda II queries you will be transferred to O₂'s specialist Xda support service.

If you are a corporate customer we suggest that you contact your internal help desk for advice on your company's Xda II support process.

Frequently Asked Questions

How can I prevent my Xda II buttons being pressed while the device is in my bag? Xda II supports a feature called Key Lock, which will disable all button presses except for the power button. To enable Key Lock, select Start – Settings – System – Key Lock, then select Lock all buttons except Power button. This will disable all button presses when the device screen is off. When you press the power button (or receive an incoming call), all buttons will work again.

Can I receive phone calls while downloading content on the Xda II?

You will not be able to make or receive phone calls while actively downloading web pages or email from the Internet. Your incoming call will be forwarded as per your phone settings (under services). While the connection is idle (ie. no data is being transferred), you can make and receive phone calls.

How do I turn off the phone and go into PDA mode?

Tap the antenna icon next to the speaker symbol at the top of the screen and select Turn Wireless off.

When I'm abroad, I see a white triangle sign at the top of the screen.

The white triangle means that you are roaming on a foreign network (such as SFR in France and Omnitel in Italy).

Is it possible to create long audio recordings?

Yes – you can save the recording onto an inserted SD memory card. This way you can record until the card is full. With a 128 MB SD card you can record approximately 90 minutes of voice conversation. Adjust the storage location for the recordings under Start > Notes > Tools > Options > Save to with the entry: Storage card (if available).

Is it possible to activate the loudspeaker on my Xda II before choosing a telephone number? Is it possible to permanently turn the loudspeaker on loud, so I do not have to press the green button? Dial a number and let it ring a couple of times without answering. End the call from Xda II (by pressing Disconnect or tapping End, and immediately tap the signal icon (at the top of your device) and tap Turn Wireless Off. Immediately, press and hold the green call button (insert button) until the speakerphone symbol appears. Your Xda II will be now use speakerphone mode for every call. To switch speakerphone mode off, soft reset your Xda II.

You will need to go through the sequence above again if your Xda II main and backup battery are completely drained.

How can I use conference facilities with Xda II?

Using O₂ Group Conferencing, you can have a conversation with up to 19 other people. Call 2244 from your Xda II and select Option 4 to speak to an operator, who will set up the facility for you, and visit www.o2.co.uk/conferencing for more details.

For information on Group Conferencing in Ireland, please visit www.o2.ie/business

What are the supported maximum speeds of GPRS?

Xda II supports up to maximum download speeds of 53Kbps, and maximum upload speeds to 26 Kbps.

Can I take my Xda II with me while skiing?

Of course, but you must distinguish between taking it along or using it: the display functions poorly or not at all in very cold environments. The fluid crystals in the Liquid Crystal display can suffer irreparable damage if they freeze (in temperatures less than ten degrees Celsius).

In addition when a device switches between cold and warm temperatures, condensation forms in the device, which can affect the electronics in the device.



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