Smart Phone

Quick Start Guide

Congratulations on the purchase of your **New** Windows® Powered Smartphone 2003 ! This information will help you set up your phone so you can begin using it.

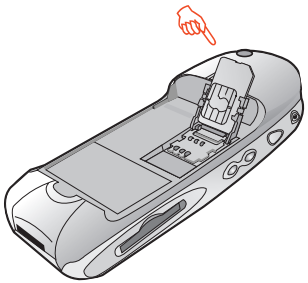
Warnings! Please Read Before Operating your Device	
	THE DEVICE IS NOT CHARGED WHEN YOU TAKE IT OUT OF THE BOX. (For information, see *Step 2: Charge the battery* below)
	DO NOT REMOVE THE BATTERY PACK WHEN THE DEVICE IS CHARGING.
	WHEN INSERTING YOUR SIM CARD, MAKE SURE THE DEVICE IS POWERED-OFF, THEN CLICKS IT INTO PLACE. (For more information, see *Step 1: Insert the* SIM *card* below)
	YOUR WARRANTY IS INVALIDATED IF YOU OPEN OR TAMPER WITH THE DEVICE's OUTER CASING. (For more information, see the enclosed warranty card)

1. To use your Smartphone, press and hold the Power button for 3 seconds to turn it on.
2. To turn off your Smartphone, press and hold the Power button until the phone screen is off.

- Setting Up
- The Basics
- Navigating
- Using for the First Time

Step 1 : Insert the SIM card

Follow the steps outlined below to set up your phone and get it ready to synchronize with your PC:



1 Lift up the **SIM** card case and insert the **SIM**. Push it forward and pull back to secure the **SIM**.

2 Replace the back panel by inserting the top first.

3 Clip it into place with the bottom.

DON'T FORGET TO SECURE THE **SIM** BEFORE PROCEEDING.

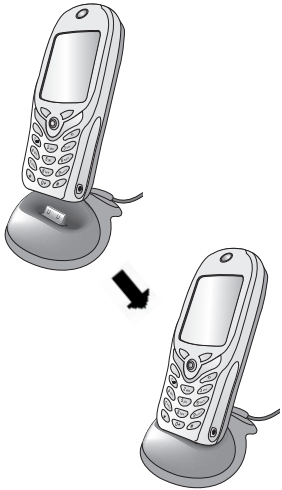
Step 2 : Charge the Battery

You can charge your Smartphone in the following ways:

Option 1

1 Insert the AC adapter into the back of the cradle, and then plug into the mains.

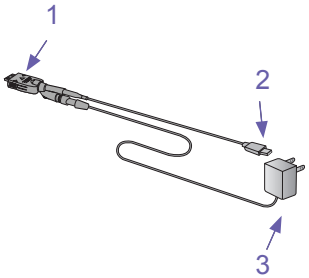
2 Dock your phone in its cradle and fully charge for 3 hours. A steady amber LED indicates charging; solid green fully charged.



Step 2 : Charge the Battery (Cont'd)

Option 2

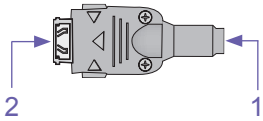
You can plug the AC adapter into the optional **USB**/Serial cable head and then connect your phone directly to an external power source.



1. To your Smartphone.
2. **USB** synchronization cable.
3. Plug the AC adapter into a socket.

Option 3

You can plug the AC adapter into the optional DC Converter and then connect your phone directly to an external power source.

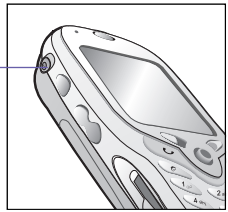


1. To AC adapter.
2. To your Smartphone.

Step 3 : Switching on and Entering your PIN

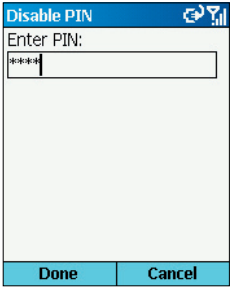
Once you have **Start**ed to charge your device, you can switch it on. First time, it is however recommended that you fully charge your device about 1 hour - before switching it on.

Power Button



1 Press the power button indicated as the right for about 3 seconds – wait for your operator and Microsoft screens to load.

2 Active your PIN as set out by your operator.



3 Enter your PIN and press the left soft key below Done.

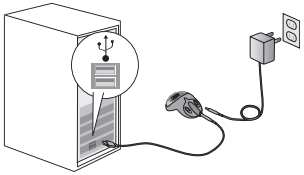
Step 4 : Installing ActiveSync

Using Microsoft® ActiveSync® you can synchronize information on your desktop computer with the information on your phone. ActiveSync compares the information on your phone with the information on your desktop computer and updates all locations, keeping you up-to-date with the most recent information.

Before you can begin synchronization with your desktop PC, you must install ActiveSync on your desktop computer from the Smartphone 2003 Companion CD. ActiveSync is already installed on your phone.

Hardware Connection

Dock your Smartphone in its cradle and plug the USB/Serial to your desktop PC for synchronizaton.



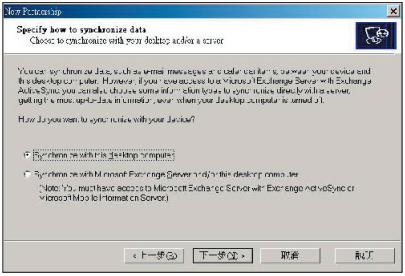
Software Installation

1. Insert the Smartphone 2003 Companion CD into the CD-ROM drive of your desktop computer.
2. Follow the directions on the screen when you PC **Start** to run the CD program.

To Create a Partnership

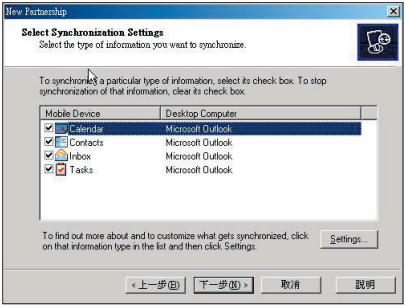
After the installation is completed, the **New** Partnership Wizard will helps you set up a partnership between your phone and your desktop computer so that you can **Start** synchronizing information and customizing your synchronization settings.

To prevent synchronization problems, it is important that you select Synchronise with this desktop in the **New** Partnership Wizard options.

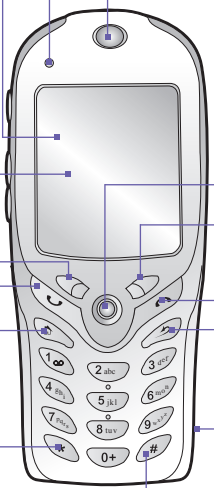


Synchronizing Information

Select the information you would like to snychrozine with you PC (optional items are Calendar, **Inbox**, Contacts, Tasks), then your first synchronization process will automatically begin when you **Finish** using the wizard. After the first synchronization, you will notice that your Outlook information now appears on your phone.



Front View



Display
The screen on your phone that displays information. The top of the display shows the title bar.

Programs screen
Displays the program list.

Left soft key
This button selects the command above, at the base of the screen.

Talk
Press once for the Dialer screen and to dial a number.

Home
Press to return to the **Home** screen. Press and hold for the disconnect GPRS, or Bluetooth headset menu..

Asterisk
Pressing and holding the asterisk key switches between text and numeric input modes.

Pound key
Pressing and holding the pound key displays a list of symbols

LED indicator

Speaker
Put your ear here to listen to a call

Navigation pad
Use to move left, right, up and down through on-screen information; press the center to select.

Right soft key
This button selects the command above, at the base of the screen.

End
Press once to end a call. Key lock. Press and hold to lock the key pad.

Back
Press to go back to the previous screen.

Earphone jack
When you want to listen to music or talk hands-free insert the earphone jack here.

Back, Side and Base View

Power On/Off
Press and hold for 3 seconds to turn on/off your phone.

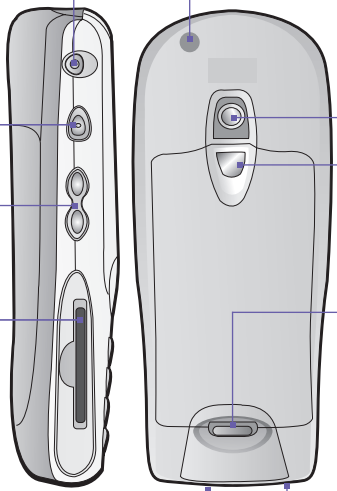
Quick List
Press once for a list of commonly used settings and programs.

Camera
Press to launch the camera

Volume
Press to turn up or down the volume.

SD/MMC
Card Slot. Slot SD cards here to increase memory.

Universal Connector
Attach the **USB**/Serial synchronization cable here.



Car Antenna Connector
If your car supports, you can attach your phone to its antenna and utilize its superior reception quality.

Camera Lens

Preview Mirror

Fixing Lock
Push to release the back cover

Microphone.
Sound enters the device here when making a call or recording.

Function Keys on Your Device

Talk button/Speakerphone

- Dials a phone number you entered using the keypad.
- Dials a phone number you selected from the Call **History** list.
- Answers an incoming call.
- Places a call on hold to answer a second incoming call (call waiting).
- Switches between an active call and a call that is on hold.
- Press and hold to active/deactivate the speakerphone.

End button/Key Lock

- Ends active voice/data calls at any time.
- Ends a call when one party is on the line, and ends the active call when multiple parties are connected.
- Press and hold to lock the keyboard.

Home button

- Displays the **Home** screen.
- Ensure that you have exited any programs and are in the **Home** screen, you can do this by simply pressing **Home** button.
- Press and hold to enter a quicklist where you can disconnect/reconnect GPRS and enable/disable the bluetooth headset.

Back button

- Back to the previous screen.
- Backspaces over characters when you are entering a text message or dialing numbers.

Navigation Pad

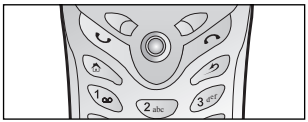
- Use the navigation pad to move the selection focus up, down, left, or right. In a text field, use the navigation pad to move the cursor right or left, character by character.

Action key

Press the **Action** key to open a selected item, or to select or clear a check box. The **Action** key works much like the **ENTER** key on a keyboard, and is sometimes referred to as the **Do It** key.

The Soft Keys

There are two soft keys on your phone, located directly below the display screen. Each soft key performs the command displayed immediately above it on the screen, making it easy to navigate around your phone and to perform common commands.



Power key

- When the Smartphone is turned off, press the Power key to turn on the Smartphone.
- When the Smartphone is on:

  1. Press the Power key to display the Quick List of common commands.
  2. Press and hold the Power key to turn off the Smartphone.

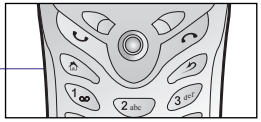
To ensure you don't lose valuable data on your device, always power down as described above.

Display

The top of the display shows the **title bar**, where you can see status indicators about the current mode of your phone, or the name of the current activity or active program.

Title bar with various indicators.

The five programs that you have most recently used



Press any time to returen to **Home** screen.

Home Screen

- The **Home** screen is your **Start**ing place for most tasks. You can gain access to all of the Smartphone features and programs from the **Home** screen.
- The top of the **Home** screen displays icons for the five programs that you have most recently used. The center of the **Home** screen displays your **Next** appointment, the number of messages in **Inbox**, and your current profile. When you scroll to one of these items and press the **Action** key, the associated program opens.
- On the bottom left side of the **Home** screen is the **Start Menu**. Pressing the soft key for this **Menu** takes you to the list of installed programs. You can scroll to a program in the list and press the **Action** key to open it. To the right of the **Start Menu** is a variable **Menu**. Pressing this soft key opens the associated program.
- The **Home** screen displays automatically when you turn on the Smartphone or leave the Smartphone idle when it is on, but you can go to it at any time by pressing the **Home** key.

Navigation Options

- Select a recently-used program at the top of the screen, and then press the **Action** button to open the program.
- Select an item in the center of the **Home** screen, such as your **Next** appointment, your **E-mail** information, or your profile type, and then press the **Action** button to open the program or access the settings as sociated with the item selected.
- Press the Programs soft key to display the list of programs available on your phone, select the program you want, and then press the **Action** button.
- Press the Contacts soft key to display the Contacts list, select the contact you want to open, and then press the **Action** button.

Push right or left to the navigation button to select a program and then press.

Menus

On many screens, the right soft key is labeled **Menu**. The **Menu** soft key displays a list of **Menu** options that are relevant to the screen you are viewing. Selecting a **Menu** option will either perform the command or take you to another part of the user interface where you can perform the command.

Navigation Options (Cont'd)

Using the Programs List

Your phone comes pre-installed with many programs that you can **Start** using. To install additional programs on your phone, refer to the *Smartphone 2003 Companion CD* that came with your phone. If your phone provides a **SIM** toolkit to access programs on your **SIM** card, the toolkit is added to Programs.

To Navigate to a Program

1. On the **Home** screen, press the **Start** soft key.
2. Select the program you want, and press the **Action** button.

Using Numbers

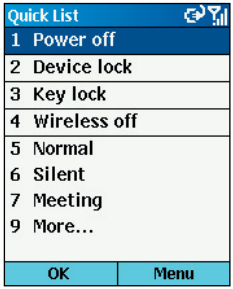
You can also use numbers to quickly navigate to programs and settings on your phone. Just press the number on the keypad that corresponds to the number shown **Next** to the program or setting you want.

For example, in **Start**, press 3 on the keypad to open Calendar.

For lists where numbers are not visible, such as a **Menu** list, you can still press the number that corresponds to the item in top-down order. For example, if you want to select Filter in the list of Contacts **Menu** options, you can press 4 on the keypad because the Filter option is fourth in the list.

Using the Quick List

The Quick List displays a list of commands, such as locking your phone, locking the keypad of your phone, and turning off the radio, as well as the list of available profile types.



To Access the Quick List

Press the **Power** button once.

Programs Menu

The main features of the programs **Menu** are listed below. To access them simply press the **Start** soft key in the **Home** screen. To access an item scroll to it, and then press the **Action** key.

Inbox

Opens the Messaging feature in the **Inbox**, where you can read text messages or emails, and compose **New** ones.

Contacts

Opens your contacts list alphabetically.

Calendar

Record your important events, and setup alarms to remind you when important events mature.

MSN Messenger

Keep in touch with your friends in real time by subscribing to this free service.

Settings

Personalize your phone to suit the way you use it.

Shortcuts

View a summary of the contacts you have set up speed dials for.

Internet Explorer

Browse the Internet or visit your favorite WAP sites straight from your phone, even while on the move.

ActiveSync

Keep your contacts, tasks, emails and calendar events up-to-date be-tween your computer and phone by synchro-nizing regularly.

Call History

Find out who has called you and when, then return the call or save their details to your contacts list.

Tasks

Keep track of what you need to do, when, and even have your phone alert you of an important dead-line in advance.

Voice Notes

Record your thoughts and save them to play back later.

Windows Media Player

Play music and watch video clips while on the move.

Make Your First Call

There are many ways to make a call, covered in more details in the User Manual. The most common are described below:

1. Press **Home** to enter the **Home** screen.
2. Dial the number you want to call using the keypad.
3. If the number or name is already in your contacts list, enter the name or number of the person you want to call.
4. When it appears in the list → scroll to it → and press the Talk key.

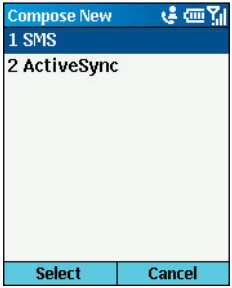
Write Your First SMS

1. In the **Home** screen → press **Start** → **Inbox** → and the **Action** key.
2. Select **New** by the below soft key and then scroll up the **Action** button for **SMS** message.

   → In the **To:** line either enter the number that you want to send the message to, or press the **Action** key to open your phonebook where you can select a contact by scrolling to it and pressing the **Action** key. You can only send text messages to contacts whose phone number is saved as a mobile number.

In the **To:** line, you can insert a semicolon (;) between multiple addresses.

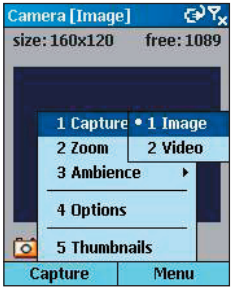
3. Scroll down the body of the screen, where you can enter your **New** message using predictive text input. This means that your phone predicts the word as you enter it, so you need only press each key once. For example, to get the word Hello, you would press 4 3 5 5 and 6 once only each.
4. When you have **Finish**ed entering your message, **SIM**ply press the soft key under the word Send.



Take Your First Photo

1 To go to Camera you have the following options:

- Press the **hardware button** on the side of the device.

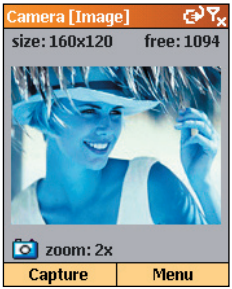


By default, the first time you go to Camera it will be in Image mode. To change to **Video** → press the **Menu** → **Capture Mode** → then **2 Video**.

- On the **Home** screen, if in the list of recently used programs, press :
- On the **Home Screen**, press **Start** →, **More** → then **Video Recorder** or **Camera**.

2 Press **Capture**, the camera hardware button or **Action**.

3 If you opted for video, when finished → press **Stop**.



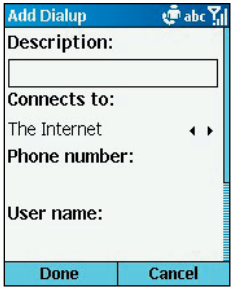
The file is saved immediately in the JPEG file format, to the storage media, filename convention, output quality, and Capture Size that you have specified in **Options**. For Options details see the user manual, chapter 3.

Connect to the Internet

Setting up your phone for using the Internet, email and WAP is one of the most important things you will have to do. However, once done, you will be able to access a world of information anywhere, all at the touch of a few keys.

1. In the **Home** screen → press **Start** → and scroll down to select **Settings** → and press the **Action** key.
2. Scroll to **Data Connections** → and press the **Action** key.
3. Scroll to Internet connection, and then scroll left or right to see the available options. Select the service recommended by your operator.
4. Now scroll to WAP connection. Scroll right or left to select the service recommended by your operator.
5. When you have **Finish**ed press Done.

You have now set up your connection to the Internet, but you still have to insert the details of your email accounts for receiving or sending **E-mail**s.



Using Pocket Internet Explorer

1. From the **Home** screen → press **Start** → **Internet Explorer** → and then **Action**.

2. Scroll to an item on the list of **Favorites** and press **Action**.

3. Alternatively, press **Menu**, and then **Address Bar**. In the box at the top of the page enter an email address, and press **Action**.

Setting Up Your Email Accounts

By connecting to a **POP3** or **IMAP4** e-mail server to send and receive Internet e-mail messages. You may set up an Internet e-mail account as follows:

1. Prepare your email account details.
2. From the **Home** screen → press **Start** → scroll to **Inbox** → and then **Action**.
3. Press **Menu** → scroll to **Options** → press **Action** → and then enter **Account Setup** → **Menu** → **New** .
   - → In **Your name**, enter your display name for e-mail messages.
   - → In **E-mail address**, enter the e-mail address for this account.
   - → In **Server type**, scroll to select the type of e-mail server that hosts your mailbox-**IMAP4** or **POP3**-and select **Next**.
   - → In **User name**, enter your user name. This is usually the first part of your e-mail address, which appears before the "at" sign (@).
   - → In **Password**, enter your password.
   - → In **Domain**, enter the domain name, if required.

→ To save your password, so that you do not need to enter it each time you connect to your e-mail server, select **Save password**. Select **Next**.

→ In **Account name**, enter a name for this account. You must use a different name for each account that you set up.

→ In **Network**, scroll to the type of network that your e-mail server runs on and select **Next**.

→ Enter information about your e-mail servers and select **Next**. If you are not sure what to enter, ask your network administrator.

→ Select message download options and select **Next**.

→ Select a connection option, select **Next**, and then select **Finish**.

If you save your password and then lose your Smartphone, someone finding your Smartphone might be able to gain access to your e-mail.

When you have **Finish**ed, you will see the Set-up Complete screen. Press **Finish** to save the account. You can repeat the process for as many accounts as you wish to setup.

Send Your First Email

1. On the **Home** screen, select **Start** and then **Inbox**.
2. Select **New** and then select the account to use :

   → In **To**, enter recipient e-mail addresses → Insert a semicolon (;) between multiple addresses.

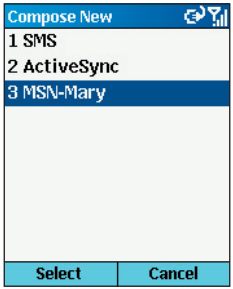
You can only enter **SMS** numbers in an **SMS** message, and e-mail addresses in an e-mail message.

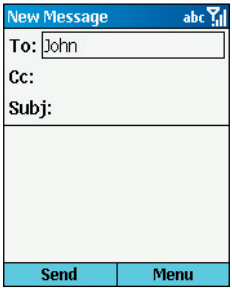
   → In **Cc**, enter the e-mail addresses of persons to receive a copy. This field does not appear for **SMS** messages.

   → In **Subj**, enter a subject. This field does not appear for **SMS** messages.

3. Enter a message and select **Send**. E-mail messages are stored in **Outbox** and sent to recipients the next time you synchronize or connect to your e-mail server and send and receive mail. (**SMS** messages are sent immediately.)

To insert punctuation such as the "at" sign (@), a period (.), or a semicolon (;), repeatedly press the 1 key in Multipress mode until the punctuation appears. To cancel a message, select **Menu** and then **Cancel Compose**.





Information Guide

The following table is a guide to finding information to help you use your phone.

Information about	Source
Making a phone call	Smartphone 2003 User's Guide: Chapter 3, Phone Calls
Sending MMS, **E-mail** and **SMS** messages	Smartphone 2003 User's Guide: Chapter 5, Messaging Features
Taking a photograph	Smartphone 2003 User's Guide: Chapter 8, Additional Application"
Programs on the phone	Smartphone 2003 User's Guide
Additional programs that can be installed on the phone	Smartphone 2003 Companion CD
Connecting to and synchronizing with a desktop computer	Smartphone 2003 Quick **Start** Card or Active-Sync Help on your desktop computer
Text entry	Smartphone 2003 User's Guide or Smart-phone 2003 Quick Reference Card
Last-minute updates and detailed technical information	Readme files, located in the Microsoft Active-Sync folder on the desktop computer.
Up-to-date information on your Smartphone 2002	http://www.microsoft.com/mobile

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