


ELL End of Year Student Count


DEPARTMENT OF EDUCATION

Tom Corbett, GovernorRon Tomalis, Secretary of Educationwww.education.state.pa.us

ELL End of Year Student Count/SES Provider


2011-2012 School Year

Presenters:
Linda Long
Tami Shaffer

Bureau of Teaching and Learning
Division of Curriculum

- I would like to thank everyone for attending today's webinar presentation covering the ELL End of Year Student Count PIMS snapshot.
- This is a new PIMS collection for the 2011-2012 SY. This collection will be used for accountability and federal reporting purposes and for data analysis concerning English Language Learners enrolled in elementary and secondary schools at any time during the school year, English Language Learners served at any time during the school year by a Title III language instruction educational program, and to collect the number of students who meet the definition of **immigrant** children and youth in ESEA Title III, Section 3301(6) and are enrolled in elementary and secondary schools.
- Also required to be reported during this snapshot is the SES agencies or providers that are to be entered in the Program Provider type code field (#23) of the Program Facts Template. Program Provider Type Codes are found in Appendix AC of the PIMS User Manual, Volume 2. This field is required to be reported only for students where a program code of 003 or 004 (students receiving SES tutoring services provided through the specified state funding source) is reported in the Programs Fact Template. Please refer to the PIMS User Manual, Volume 1, PIMS Program Facts Template Specifications, on page 102. This information is collected and maintained by the Division of Federal Programs. Questions concerning the reporting of SES agencies or providers to the June 18 snapshot should be directed to Donald McCrone, dmccrone@pa.gov.

ELL End of Year Student Count

 **pennsylvania**
DEPARTMENT OF EDUCATION

Tom Corbett, Governor

Ron Tomalis, Secretary of Education

www.education.state.pa.us

June 18 Snapshot Templates

- Student Template
- Student Snapshot Template
- School Enrollment Template
- Program Facts Template

Bureau of Teaching and Learning

Division of Curriculum

- Four templates are required to be uploaded during the June 18 ELL End of Year Student Count Snapshot...the Student Template, Student Snapshot Template, School Enrollment and the Program Facts Template.
- Each student snapshot template is used for a different purpose and the criteria for the students included may be different from other student snapshots.
- Any student record in a student snapshot template must be in the student template to successfully upload the student snapshot template.
- Our focus today is the June 18 ELL End of Year Student Count Snapshot.

Who Reports


- School Districts
- Charter Schools
- Career & Technical Centers
- Intermediate Units
- State Juvenile Correctional Institutions
- Approved Private Schools
- Private Residential Rehabilitation Institutions

Bureau of Teaching and Learning

Division of Curriculum

- This slide provides the entities who are required to submit during the June 18 ELL End of Year Student Count snapshot. These are the same entities required to provide enrollment counts during the October Snapshot.
- LEAs with no ELLs still need to upload the student template and student snapshot template during the June 18 ELL End of Year Student Count.

ELL End of Year Student Count



Tom Corbett, Governor

Ron Tomalis, Secretary of Education

www.education.state.pa.us

Window For This Collection

- ELL End of Year Student Count:
 - Snapshot Date – June 18, 2012
 - Collection Window – June 18, 2012 – July 27, 2012
- ELL End of Year Student Count Accuracy Certification Statement (ACS)
 - Accuracy Certification Statement Due - July 31, 2012

Bureau of Teaching and Learning

Division of Curriculum

- We are advising LEAs to submit early during this PIMS collection. The collection window for the PIMS ELL End of Year Student Count snapshot is 6 weeks to allow for a 2 week maintenance window for the annual upgrade of PIMS. **So, PIMS will be closed for maintenance and will not be available for uploads July 2-13.** Also, we have been advised that the upgrade could be extended a couple of days if needed. So again, we highly encourage LEAs not to wait until the end of the collection window to submit your ELL End of Year Student Count snapshot.
- When submitting your ACS, please ensure that the fields contained on the ACS follow the business rules established on the ACS. (Example: If you note that the number of current ELLs is lower than the number of students you are reporting as Title III served, the data reflected on the ACS is incorrect. Your current ELL population should be equal to or less than the Title III served students. This information and verification check is provided on the ACS as a check and balance to ensure your data is accurate.) Again, waiting until the end of the collection window might have implications on being able to correct data elements while the snapshot is open for corrections or deletion requests.
- As soon as you upload your ELL End of Year Student Count snapshot, it is important to pull your ACS to ensure it is accurate. Early submission of your ACS allows PDE Staff time to review and verify for accuracy.

ELL End of Year Student Count



Tom Corbett, Governor

Ron Tomalis, Secretary of Education

www.education.state.pa.us

Purpose of June 18 PIMS ELL End of Year Student Count

- To report the number of Limited English Proficient (LEP) students (K-12) enrolled in elementary and secondary schools at any time during the school year.
- To report the number of limited English proficient (LEP) students who received services in Title III language instruction educational programs (LIEP) during the school year.
- To collect the number of students who meet the definition of immigrant children and youth in ESEA Title III, Section 3301(6) and are enrolled in elementary and secondary schools.

Bureau of Teaching and Learning

Division of Curriculum

- **First Bullet:**

- For this data element, LEAs are required to upload the unduplicated number of LEP students that enrolled in an elementary or secondary school at any time during the school year for operational LEAs that have LEP students enrolled (SD, CS, IU, Career & Technical Centers, State Juvenile Correctional Institutions, Approved Private Schools, and Private Residential Rehabilitation Institutions). For the June 18 ELL End of Year Student Count snapshot, LEAs should report LEP student enrollment once where the LEP students were enrolled. In combination with the unduplicated number of LEP students, PDE reports LEP Student Count by Grade level and LEP Student Count by Home Language for federal reporting purposes. **Therefore, the first criteria for the June 18 PIMS ELL End of Year Student Count is to report the unduplicated number of LEP students enrolled in an elementary or secondary school at any time during the school year (Field 41, Student Template, valid value 01). Additionally, ensure accurate reporting of the LEP student's Grade (Field #10, Student Snapshot Template) and of the LEP student's Home Language (Field #123, Student Snapshot Template).**

- **Second Bullet:**

- For this data element, LEAs are required to upload the unduplicated number of LEP students served by an English language instruction educational program supported with Title III funds at any time during the school year for operational LEAs that have Title III language instruction educational programs (This reporting element applies to SD, CS, Comprehensive Career & Technical Centers). For the June 18 ELL End of Year Student Count Snapshot, LEAs with language instruction educational programs supported with Title III funds should report LEP students once where the student was served by a Title III language instruction educational program. In combination with the unduplicated number of LEP students supported with Title III funds, PDE reports Title III Student Count by Grade level. **Therefore, the second criteria for the June 18 PIMS ELL End of Year Student Count is to report the unduplicated number of LEP students served by an English language instruction educational program supported with Title III funds at any time during the school year (Programs Facts Template, Field 5, Program Code 019). Ensure accurate reporting of the student's grade level (Field #10, Student Snapshot Template).**

- **Third Bullet:**

- For this data element, LEAs are required to upload the unduplicated number of students who meet the definition of immigrant children and youth in Title III of ESEA, Section 3301(6) and who are enrolled in elementary and secondary schools at any time during the school year for operational LEAs that have immigrant students enrolled (SD, CS, IU, Career & Technical Centers, State Juvenile Correctional Institutions, Approved Private Schools, and Private Residential Rehabilitation Institutions). For the June 18 ELL End of Year Student Count Snapshot, LEAs should report Title III immigrant students at any LEA where the student is enrolled in an elementary or secondary school. In combination with the unduplicated number of students who meet the definition of immigrant children and youth in Title III of ESEA, Section 3301(6) and who are enrolled in elementary and secondary schools, PDE reports Title III immigrant s by LEP Status (LEP student/Non-LEP student) and Immigrant student count by Home Language for federal

reporting purposes. **Therefore, the third criteria for the June 18 PIMS ELL End of Year Student Count is to report the unduplicated number of students who meet the definition of immigrant children and youth in Title III of ESEA and who are enrolled in elementary and secondary schools at any time during the school year (Field #125 , Student Snapshot Template, valid values 1, 2 or 3). Ensure accurate reporting of LEP/ELL status (Field 41, Student Snapshot Template, valid value 01), and Home Language (Field #123, Student Snapshot Template).**

Footnote: Language instruction education program – A Title III language instruction educational program is an instruction course (A) in which a limited English proficient child is placed for the purpose of developing and attaining English proficiency, while meeting challenging State academic content and student academic achievement standards and (B) that may make instructional use of both English and a child's native language to enable the child to develop and attain English proficiency and may include the participation of English proficient children if such course is designed to enable all participating children to become proficient in English and a second language.

Who to Report

- Who is eligible to be counted as a Limited English Proficient (LEP) student?
- Who is eligible to be counted as a Title III served student?
- Who is eligible to be counted as an immigrant by meeting the Title III definition of immigrant children and youth?

Bureau of Teaching and Learning

Division of Curriculum

- **Bullet 1:**

LEP students are defined as follows:

In coordination with the state's definition based on Title 9 of ESEA, students:

(A) who are ages 3 through 21;

(B) who are enrolled or preparing to enroll in an elementary school or a secondary school;

(C) (who are i, ii, or iii)

(i) who were not born in the United States or whose native languages are languages other than English;

(ii) (who are I and II)

(I) who are a Native American or Alaska Native, or a native resident of the outlying areas; and

(II) who come from an environment where languages other than English have a significant impact on their level of language proficiency; or

(iii) who are migratory, whose native languages are languages other than English, and who come from an environment where languages other than English are dominant; and

(D) whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the individuals (who are denied i or ii or iii)

(i) the ability to meet the state's proficient level of achievement on state assessments described in section 1111(b)(3);

(ii) the ability to successfully achieve in classrooms where the language of instruction is English; or

(iii) the opportunity to participate fully in society. ²

To be classified as LEP, an individual must meet the criteria of A, B, C and D in the definition above. To meet the criteria for C, an individual can meet the criteria of any of i, ii or iii. If the criterion to meet C is ii, then the individual must meet the criteria of both I and II. To meet the criteria for D, an individual must be denied one of the three listed, i or ii or iii.

- **Bullet 2:**

Title III of No Child Left Behind Act of 2001 provides additional funding for LEAs to enhance existing core ESL and/or Bilingual education programs. If your LEA accepts Title III dollars or is part of a Title III consortium, you would report those LEP students who participate in your Title III program using Code 019 from Appendix F of the PIMS User Manual Volume 2 in the Program Facts Template (Field #5). For this particular program, only report those students who participate in a Title III program...if the LEA does not receive or accept Title III allocations, students should not be reported in this program. If an LEA accepts Title III funds or participates in a consortium for Title III, students should be reported in this program.


- **Bullet 3:**

As defined by Title III, immigrant children and youth means individuals who:

- ✓ are aged 3 through 21;
- ✓ were not born in any State; and
- ✓ have not been attending one or more schools in any one or more States for more than 3 full academic years.

For the definition above, "state" means the 50 states, the District of Columbia, and the Commonwealth of Puerto Rico.
Definition based on Section 3301(6) of ESEA.

ELL End of Year Student Count

 **pennsylvania**
DEPARTMENT OF EDUCATION

Tom Corbett, Governor

Ron Tomalis, Secretary of Education

www.education.state.pa.us


Important PIMS data elements for the June 18 PIMS collection

Bureau of Teaching and Learning

Division of Curriculum

- The following slides discuss the definitions, business rules, and valid values for certain fields contained in the PIMS student snapshot template and Program Facts Template specifications used by the ESL Program area for accountability and federal reporting purposes and for data analysis in connection with the June 18 PIMS snapshot.
- We are not reviewing all of the required fields contained in the student template and student snapshot template, only those data elements that directly affect AMAO accountability, federal reporting, and data analysis. Whether they are addressed here or not, LEAs need to include all required data elements contained in the student snapshot template during the June 18 PIMS snapshot.
- Again, I can't overemphasize the importance for LEAs to report accurate and valid data in the June 18 PIMS snapshot.

ELL End of Year Student Count

**pennsylvania**
DEPARTMENT OF EDUCATION

Tom Corbett, GovernorRon Tomalis, Secretary of Educationwww.education.state.pa.us


Format for Data Element Slides

- PIMS template specifications.
- PIMS data fields used for accountability and reporting purposes and for data analysis

Bureau of Teaching and LearningDivision of Curriculum

- The format for the following slides is as follows:
 - The left hand side of the screen indicates the PIMS definitions, business rules and valid values required for certain fields contained in the student template, student snapshot template, and program facts template.
 - The right hand side of the screen provides the important data elements the ESL Program area pulls from the fields for accountability and federal reporting purposes and for data analysis.
- Again, we are not reviewing all of the required data elements today, only those data elements that are relevant to the June 18 PIMS collection. LEAs are responsible to upload all required data elements contained in the student template and student snapshot template during the June 18 PIMS collection.

ELL End of Year Student Count



Tom Corbett, Governor
Ron Tomalis, Secretary of Education
www.education.state.pa.us

PAsecureID

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 4 – STUDENT ID
- PIMS required field
- PIMS validations indicate number is valid only...it does not indicate student name and PAsecureID match

HELPFUL HINTS:

- Unique ID assigned to student...Single ID follows student through grades & LEAs (PK – Postsecondary)
- NEVER create a new ID unless student is new to PA public school system
- Ask for PAsecureID on confidential transcripts for transfer students
- Don't assume K students do not have a PAsecureID. If a student attends a public Pre-K program the student could already have a PAsecureID.

Bureau of Teaching and Learning

Division of Curriculum

- The PAsecureID is the first essential data element that is extremely important for accountability and federal reporting purposes, as well as for data analysis. It is extremely important that LEAs ensure that the PAsecureID reported in the PIMS June 18 ELL End of Year Student Count Snapshot is valid and accurate for all students included in this collection. PaSecure ID is the key data element that links all data together and allows PDE to track students longitudinally.
- The PAsecureID must be a 10 digit unique number that is assigned to a student. Any PasureID that does not pass the check digit validation rules is invalidated and these students are not included for accountability and federal reporting purposes.
- Please note: PIMS validations indicate number is valid only...it does not indicate student name and PAsecureID match. So it is encumbant upon the LEA to ensure that the PasureID and student name match.
- PAsecureID is a unique...(Helpful Hints above.)

PAsecureID–Overview of Home Page

From the main page, users navigate to each of the 4 key functions

1. **Upload Batch File:** upload data for multiple students in a Student Batch File and assign IDs
2. **Enter Individual Student:** input data for one student to edit, update data, or assign an ID
3. **Student Search:** search for individual student records
4. **Extract & Download Batch:** extract and download different types of batch output files (not covered in this presentation)



Upload Date	Batch Info	Status	Record Count	Next Action
06/24/2008	91083	ID Assigned	1	Download State ID
06/24/2008	91087	ID Assigned	1	Download State ID
06/24/2008	91085	ID Assigned	1	Download State ID
06/24/2008	91084	ID Assigned	1	Download State ID
06/24/2008	91090	ID Assigned	10	Download State ID
06/24/2008	91079	ID Assigned	75	Download State ID
06/24/2008	91078	ID Assigned	1	Download State ID
06/24/2008	91077	ID Assigned	1	Download State ID

The main page also displays all batch submissions

Bureau of Teaching and Learning

Division of Curriculum

10

To find a student's PAsecureID:

- Go to www.education.state.pa.us
- Log into PDE Web Portal
- On Left hand side of page, in "My PDE", choose "Applications"
- Choose PAsecureID application
- In the PAsecureID application, you can do a student search using the simple search or the advanced search tab
- For additional assistance, contact PAsecureID HELP desk at 1-800-661-2423


PASecureID Home



PAsecureID



Pennsylvania Department of Education



PAsecureID Project Information

State ID Home

Current Login: cnpbach Location: 999999999-Pennsylvania Department of Education

From: To:

Find Batch:

MENU

Upload Batch File

Enter Individual Student

Student Search

Extract & Download Batch

Exit Application

ADMIN MENU

Batch Manager

Change District

Refile An ID

Review All Batches

Review Duplicate ID

Review Shared ID

Search Input Record

Separate Shared IDs

View System Summary

Update Date	Batch Info	Status	Record Count	Next Action
06/24/2008	91086	ID Assigned	1	Download State ID
06/24/2008	91087	ID Assigned	1	Download State ID
06/24/2008	91086	ID Assigned	1	Download State ID
06/24/2008	91084	ID Assigned	1	Download State ID
06/24/2008	91080	IDs Assigned	10	Download State ID
06/24/2008	91079	IDs Assigned	75	Download State ID
06/24/2008	91078	ID Assigned	1	Download State ID
06/24/2008	91077	ID Assigned	1	Download State ID

Displaying 1 to 8 of 48445

Contact the PAsecureID help desk at: RA-PAsecureIDhelp@state.pa.us

Access "Student Search" to determine if a PASecureID already exists

Bureau of Teaching and Learning

Division of Curriculum

11

To determine if a PASecureID already exists for a student, under Menu Options select student search.

ELL End of Year Student Count

Tom Corbett, Governor
Ron Tomalis, Secretary of Education
www.education.state.pa.us

PAsecureID Home

using "Student Search" options (Simple Search, Advanced Search, and/or State ID Search)

Bureau of Teaching and Learning

Division of Curriculum

12

After you determine that a student has been previously educated in Pennsylvania, you want to search for the student's PAsecureID. This can be done using "Student Search" options:

- Simple Search
- Advanced Search
- State ID Search

ELL End of Year Student Count

Tom Corbett, Governor Ron Tomalis, Secretary of Education www.education.state.pa.us

Search Individual Student – “Simple”

“Simple Search” option using first and last names

It is not necessary to enter the complete names; a partial name entry will still yield an effective search. For example, Mickey Mouse could be searched as shown above.

Bureau of Teaching and Learning

Division of Curriculum

13


For a Simple Search, it is not necessary to enter the complete name; a partial name entry will still yield an effective search.

To find a match,

- Consider possible misspellings of the first and last name
- Consider hyphenations using the hyphen or using a space
- Consider the use of an apostrophe, sometimes entered as a space
- Consider variations of the names
 - William could be Will, Wills, Willie, Willy, Wm, Bill, Billy, W, or B

- Do NOT consider Birthdates reliable as ruling out a potential match. Please look further
- Remember, you are trying to confirm a match or eliminate all potential matches before deciding to create a PAsecureID, so be thorough.

ELL End of Year Student Count



Tom Corbett, Governor
Ron Tomalis, Secretary of Education
www.education.state.pa.us

Search Individual Student – “Advanced”

“Advanced Search” option using additional student data

Search Individual Student

Current Login: c-pbach Location: 999999999-Pennsylvania Department Of Education

State ID Home

Simple Search

Advanced Search

State ID Search

First Name:

Middle Name:

Last Name:

Suffix:

Gender:

Date Of Birth:

Ethnicity:

Sch. Code:

Res District:

Local Student ID:

Grade:


District:

Required Fields

Search

Clear

Contact the PAsecureID help desk at: RA-PAsecureIDhelp@state.pa.us



This search allows for a broader range of search criteria, which may yield more exact results


Bureau of Teaching and Learning

Division of Curriculum

14

Advanced Search allows for a broader range of search criteria, which may yield more exact results. So if you have more information on a student, this might be the preferred search for you to find a match.

ELL End of Year Student Count



Tom Corbett, Governor Ron Tomalis, Secretary of Education www.education.state.pa.us

Search Individual Student – “State ID”

Using the State ID option

Search Individual Student

Current Login: c-pbach Location: 999999999-Pennsylvania Department Of Education [State ID Home](#)

[Simple Search](#) [Advanced Search](#) **[State ID Search](#)**

State ID:

Search

Required Fields

Contact the PAsecureID help desk at: RA-PAsecureIDhelp@state.pa.us

This search allows user to search by a known ID; useful if ID is valid or has been retired, or if ID is being entered incorrectly


Bureau of Teaching and Learning

Division of Curriculum

15

State ID Search allows users to search by a known ID; useful if ID is valid or has been retired, or if ID is being entered incorrectly.

ELL End of Year Student Count


DEPARTMENT OF EDUCATION

Tom Corbett, Governor Ron Tomalis, Secretary of Education www.education.state.pa.us

PAsecureID Reference Materials

- PAsecureID Documents:
http://www.education.state.pa.us/portal/server.pt/community/pasecureid/8584/pasecureid_document_repository/526354
(From the PDE home page: www.education.state.pa.us, choose the following links on the left navigation bar: “Programs” > “Programs O-R” > “PAsecureID” > “PAsecureID Document Repository”
 - PAsecureID Webinars
 - PAsecureID Memos and Announcements
 - PAsecureID How To Guides and Training Documents

Bureau of Teaching and Learning

Division of Curriculum

•Here is the link to webinars, memos, announcements, and how to guides and training documents covering PAsecureID. If you have additional questions or need more guidance, please use this link to access these resources.

•For additional assistance, contact PAsecureID HELP desk at 1-800-661-2423

English Language Learner Status

- | | |
|---|--|
| <ul style="list-style-type: none"> • PIMS June 18 ELL End of Year Student Count Snapshot • Field # 41 – LEP/ELL STATUS • PIMS required field • PIMS Valid Values= <ul style="list-style-type: none"> • 01 – Current ELL • 03 – Former ELL, exited, and in 1st year of monitoring • 04 – Former ELL, exited, and in 2nd year of monitoring • 05 – Former ELL, exited, & no longer monitored • 99 – Never ELL | <p>Used for AMAO Accountability, federal reporting, and data analysis:</p> <ul style="list-style-type: none"> • Valid Value = 01
(Current ELL) <p>Used for federal reporting purposes and data analysis:</p> <ul style="list-style-type: none"> • Valid Value = 03
(Former ELL, exited, and in 1st year of monitoring) • Valid Value = 04
(Former ELL, exited, and in 2nd year of monitoring) |
|---|--|

Bureau of Teaching and Learning


Division of Curriculum

- The second critical data element that is essential for the PIMS June 18 ELL End of Year Student Count Snapshot is Field #41, LEP/ELL Status.
- LEAs are **required** to report their ELL population in PIMS Field #41, LEP/ELL Status. For this collection, you are reporting the LEP/ELL status for the 2011-2012 school year.
- The PIMS valid values for reporting your LEP/ELL students are:
 - 01 Current ELL. That is any student enrolled in your LEA and receiving instruction in your LEA's ESL and/or Bilingual Educational Program during the 2011-2012 school year.
 - 03 Former ELL, exited, and in first year of monitoring. That is any student who was exited from your LEA's ESL/Bilingual Program and was monitored during the 2011-2012 school year. (A requirement of NCLB is to monitor transitioned (exited) students' academic achievement and progress for a period of two years after exit from an ESL/Bilingual education program.) To determine who should be counted in 1st year of monitoring, LEAs would include in this category students who met the State's required exit criteria for Pennsylvania's English Language Instructional Programs for English Language Learners, were exited and no longer received instruction in an ESL and/or Bilingual Educational Program during the 2011-2012 school year.
 - 04 Former ELL, exited, and in second year of monitoring. That is any student who was exited from your LEA's ESL/Bilingual Program and monitored for 1 year during the 2011-2011 school year and continued to be monitored for a 2nd year during the 2011-2012 school year. To determine who should be counted in 2nd year of monitoring, LEAs would include in this category students who have been monitored for academic achievement and progress for the second year during the 2011-2012 school year as required by NCLB.
 - 05 Former ELL, exited and no longer monitored. To determine who should be counted as a former ELL, a student who met the State's exit criteria, exited the program, met the 1st and 2nd year monitoring provisions prior to the 2011-2012 school year.
 - REMINDER: When a student's status changes from 01 (current ELL) to 03 (Former ELL, exited, and in first year of monitoring), the Program Facts Template should be updated to remove the ESL program code designation for a student that exits the ESL program (Field 5, Code 031). If the student was receiving Title III supplemental funding, field 019 should be updated to remove this program code for a student who exits an ESL or Bilingual Education Program.
- 99 Never ELL. Student who, based on the Home Language Survey and multiple criteria, did not require ESL instruction.
- PDE uses the PIMS June 18 ELL End of Year Student Count Snapshot, valid value 01, current ELLs, for AMAO accountability, federal reporting, and data analysis
- If your LEA does not properly code a current ELL as valid value "01" in the PIMS June 18 ELL End of Year Student Count Snapshot, the student will not be included for AMAO accountability, federal reporting, and data analysis. It is imperative that the PIMS Coordinator work with an ESL Coordinator/Teacher to ensure that all ELL students at your LEA are properly coded prior to uploading to the PIMS June 18 ELL End of Year Student Count Snapshot.
- PDE also uses field 41 of the student snapshot template, valid values "03" and "04" to report to the federal government the number of students who were formerly Title III limited English proficient students, referred to as monitored former LEP students. Valid values "03" and "04" capture students in grades K-12 who have transitioned out of a language instructional educational program. Once this occurs those students (former

ELL, exited, and in 1st or 2nd year of monitoring) no longer receive services under Title III. We will be discussing the Title III data element on the next slide.

ELL End of Year Student Count

Tom Corbett, Governor Ron Tomalis, Secretary of Education www.education.state.pa.us



Student is Title III

- PIMS Program Facts Template (cumulative template)
- Field 5 – Programs Code 019 Title III (Supplemental LEP)
- PIMS June 18 ELL End of Year Student Count Snapshot

Valid Values:

- Student Snapshot Template Field 41—LEP/ELL Status
Valid Value: 01
(Current ELL)

AND


- Program Facts Template Field 5—Programs Code
Valid Value: 019
Title III (Supplemental LEP)

Bureau of Teaching and Learning

Division of Curriculum

- The third critical data element required to be submitted during the PIMS June 18 ELL End of Year Student Count Snapshot is the student's Title III status. Again, PDE uses this data element for AMAO accountability, federal reporting and data analysis.
- To determine who is to be reported as a Title III student in the Program Facts Template at your LEA you need to first find out if your LEA accepts Title III dollars or is a part of a Title III consortium. If you determine that your LEA does receive Title III dollars, you would then need to determine which students reported in Field 41, valid value 01, of the student snapshot template are participating and being provided services in a Title III program. These are the students your LEA reports in the Program Facts Template, Field 5, with a valid value of 019. If your LEA does not receive Title III dollars, does not accept Title III allocations, or if the parent opts out of a Title III program, then Title III is not reported in the Program Facts Template in Field 5, using valid value 019.
- Since the Title III indicator is important for accurate reporting of our 1st and 2nd year monitored students, we wanted to make you aware again how important it is to keep your SIS up-to-date for data accuracy. The Program Facts Template, Field 5, valid value 019, is needed to determine which of our former 1st or 2nd year monitoring students participated in a Title III program prior to transitioning out of a language instructional education program. It is important to remember that when a **Title III** student exits the ESL program and their status is changed to 1st year monitoring in Field 41 of the student template and student snapshot template, the Title III indicator "019" in the Program Facts Template Field 5 must be ended, the student must no longer be reported as being in a Title III program, and the student must no longer receive services in your LEA's Title III program.
- Again, accurate data is essential. Inaccurate data may have a negative impact on Title III allocations, AMAO accountability determinations, federal reporting, and ACCESS for ELLs results.
- PIMS Coordinators and ESL Coordinators/Teachers should work together to ensure that your LEAs ELL and Title III data is accurate in connection with your ELL population.

ELL End of Year Student Count



pennsylvania
DEPARTMENT OF EDUCATION

Tom Corbett, Governor
Ron Tomalis, Secretary of Education
www.education.state.pa.us

Title III Immigrant Status

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field #125 – Years in US Schools
- PIMS Conditionally Required Field
- PIMS Valid Values: 1, 2 or 3 as defined in the business rules.

- Valid Values:**
 - An integer value (1, 2, or 3) that indicates the years that a student meets the Title III immigrant definition for federal reporting purposes.
 - If student has been in US schools:
 - ✓ 0 – 12 months = 1 year
 - ✓ 13 – 24 months = 2 years
 - ✓ 25 – 36 months = 3 years
 - In the case of re-entry into US schools, the calculation for Years in US schools starts over.

Bureau of Teaching and Learning
Division of Curriculum

Title III Immigrant Status is reported in PIMS as Years in U.S. Schools (which is reported in the Student Snapshot Template and Student Template, Field #125)

Here we are looking for an integer value (1, 2 or 3) that indicates the number of years that a student meets the Title III immigrant definition for federal funding purposes. The Title III definition of immigrant is as follows: Students who

1)are aged 3-21; and 2)were not born in any State; and 3)have not been attending one or more schools in any one or more States for more than 3 full academic years. (For the definition above, "state" means the 50 states, the District of Columbia, and the Commonwealth of Puerto Rico. Students from Guam and the Virgin Islands, like students from Puerto Rico, would not be considered immigrants for Title III purposes because they are not arriving from a foreign country.

Keep in mind that immigrant students are not necessarily limited English proficient (LEP) students. Immigrant students can also be from such countries as England or Australia.

Please remember that for Field 125, we are not determining US citizenship when designating whether or not a student would qualify to be counted as a Title III immigrant Student. We are making a determination as to whether or not the student meets the definition of immigrant children and youth in ESEA Title III, Section 3301(6). The intent is for schools to be eligible for funding that would support programs to allow kids who are just coming to a US school to become comfortable in the schooling system.

To report eligible Title III immigrant students, follow the business rules in the PIMS Manual Volume 1:

That is, if a student has been in U.S. Schools:

0-12 months=1 year (Report student as valid value 1)

13-24 months=2 years (Report student as valid value 2)


25-36 months=3 years (Report student as valid value 3)

In the case of re-entry into U.S. schools, the calculation for years in US schools starts over. Use best information available.

AGAIN, verify this data with your LEAs ESL Coordinator/Director so you report the most accurate ELL

data.

ELL End of Year Student Count


pennsylvania
DEPARTMENT OF EDUCATION

Tom Corbett, Governor
Ron Tomalis, Secretary of Education
www.education.state.pa.us


Student Last Name

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 133 – LAST NAME LONG
- PIMS required field
- Legal last name (surname) of the student
- Used for accountability, federal reporting purposes, and for data analysis.

Bureau of Teaching and Learning
Division of Curriculum

- The next data element is Student Last Name.
- The student last name can include alpha (A-Z letters), digits, hyphen, and embedded blanks. Apostrophes, accents (é), or other special characters should not be used in the PIMS June 18 ELL End of Year Student Count Snapshot.
- When a student has a hyphenated last name, the student and his/her family should be permitted to choose whether one or both of the last names will be used on enrollment and PIMS information. PDE requests that when enrolling a student as a transfer to your district, you determine the name that was used in previous district and make every effort to remain consistent.

ELL End of Year Student Count

 **pennsylvania**
DEPARTMENT OF EDUCATION

Tom Corbett, Governor Ron Tomalis, Secretary of Education www.education.state.pa.us


Student First Name

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 134 – FIRST NAME LONG
- PIMS required field
- Full legal first name of the student
- No nicknames or initials
- Used for accountability, federal reporting purposes, and for data analysis.

Bureau of Teaching and Learning **Division of Curriculum**

- Similarly,
- The student first name can include alpha (A-Z letters), digits, hyphen, and embedded blanks. Apostrophes, accents (é), or other special characters should not be used in the PIMS June 18 ELL End of Year Student Count Snapshot.

ELL End of Year Student Count

 **pennsylvania**
DEPARTMENT OF EDUCATION

Tom Corbett, Governor Ron Tomalis, Secretary of Education www.education.state.pa.us


Student Middle Name

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 142 – MIDDLE NAME
- PIMS optional field
- Middle name strongly recommended
- May enter middle initial

Bureau of Teaching and Learning **Division of Curriculum**

- The same rules are applicable to Student Middle Name:
- Middle names must be alpha (A-Z) or blank.
- Whenever possible, this is to be the full middle name, not just the middle initial of the student.

ELL End of Year Student Count

**pennsylvania**
DEPARTMENT OF EDUCATION

Tom Corbett, Governor Ron Tomalis, Secretary of Education www.edna.ed.pa.gov


District Code

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 1- DISTRICT CODE
- PIMS required field
- The unique 9-digit numeric AUN assigned by PDE
- Educating district
- LEA submitting data
- Used for accountability, federal reporting purposes, and for data analysis.

Bureau of Teaching and Learning **Division of Curriculum**

- All LEA codes (AUN numbers) can be found at <http://edna.ed.pa.gov>.
- Important data element used for accountability, federal reporting purposes, and for data analysis.

ELL End of Year Student Count

**pennsylvania**
DEPARTMENT OF EDUCATION

Tom Corbett, Governor Ron Tomalis, Secretary of Education www.edna.ed.pa.gov


School (Location) Code

- PIMS June 18 ELL End of Year Student Count Snapshot
- Used for accountability, federal reporting purposes, and for data analysis.
- Field # 2 – LOCATION CODE
- PIMS required field
- The PDE-defined, 4-digit code identifying the school.

Bureau of Teaching and Learning**Division of Curriculum**

- All school codes can be found at <http://edna.ed.pa.gov>.
- All public schools have a 4-digit school code that is other than “0000” or “9999.”

ELL End of Year Student Count



Tom Corbett, Governor
Ron Tomalis, Secretary of Education
www.education.state.pa.us

Native Language


- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 123 – HOME LANGUAGE CODE
- The NCES code for the specific language or dialect used to communicate in the student's home.
- This is a PIMS conditionally required field. Required if language is not US English.
- Language codes are located in PIMS User Manual, Volume 2, Appendix J.
- Used for federal reporting purposes and data analysis.
- This data element is one of the required categories PDE includes in its reports to the federal government concerning LEP enrolled students and Title III immigrant students.
- Very important to correctly identify a student's native language code. In the event that a student has a home language that is not included in the list of language codes available, try to determine the language family for that language using the Ethnologue web site (www.ethnologue.com).
- If field #123 is blank, US English is assumed.

Bureau of Teaching and Learning

Division of Curriculum

- It is important to accurately identify the native language for our ELL students so we can accurately report languages to the federal government.
- Often a particular language can have multiple names depending on local dialect that is spoken. The NCES Codes contained in PIMS USER Manual Volume 2, Appendix J, are the standard language names, not any local variants. If you are unable to find a particular language in Appendix J, please use the ethnologue website (<http://www.ethnologue.com>) to see if variants of its name exist, which will help you to identify the appropriate language code.

ELL End of Year Student Count



Tom Corbett, Governor
Ron Tomalis, Secretary of Education
www.education.state.pa.us

Race/Ethnicity

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 27 – RACE OR ETHNICITY CODE
- PIMS required field
- A single code identifying the race and ethnicity of a student.

Reporting Valid Values:

- 1 – American Indian/ Alaskan Native (not Hispanic)
- 3 – Black or African American (not Hispanic)
- 4 – Hispanic (any race)
- 5 – White (not Hispanic)
- 6 – Multi-Racial/Two or more races (not Hispanic)
- 9 – Asian (not Hispanic)
- 10 – Native Hawaiian or other Pacific Islander (not Hispanic)

Bureau of Teaching and Learning
Division of Curriculum

- Guidance for collecting and reporting “Race/Ethnicity” can be found in PIMS Manual Volume 1 (Page 152).
- Individuals (or students’ parents) are asked to self-identify themselves. Observer identification is required if individuals decline to choose a race/ethnicity.

Birth Date

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 14 – BIRTH DATE
- All dates must be entered in ISO format (YYYY-MM-DD)
- PIMS required field
- Used for accountability, federal reporting purposes, and for data analysis.
- Birth dates must be 8-digit numeric and is reported in a MMDDYYYY format and:
 - Must be valid month (01 – 12)
 - Must be valid date (01 – 31)
 - Must be valid year (Example: 1990 – 2005)

Bureau of Teaching and Learning

Division of Curriculum


Grade

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 10 – CURRENT GRADE LEVEL
- PIMS required field
- Valid Values = PKA, PKP, PKF, K4A, K4P, K4F, K5A, K5P, K5F, 001, 002, 003, 004, 005, 006, EUG, 007, 008, 009, 010, 011, 012, SUG
- Valid Values= K5A, K5P, K5F, 001, 002, 003, 004, 005, 006, EUG, 007, 008, 009, 010, 011, 012, SUG
- Used for accountability, federal reporting purposes, and for data analysis.
- All current ELLs (EUG, SUG, K-12)

Bureau of Teaching and Learning

Division of Curriculum

ELL End of Year Student Count



Tom Corbett, Governor
Ron Tomalis, Secretary of Education
www.education.state.pa.us

Date First Enrolled in an ELL/Bilingual Education Program (CORE)

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 68 – DATE FIRST ENROLLED IN AN ELL/BILINGUAL EDUCATION PROGRAM (CORE)
- Conditionally required for ELL students
- ISO Format (YYYY-MM-DD)
- Date the student was first enrolled in an ELL/Bilingual Education/LEP program since first enrollment in a US school. Use best information available on prior enrollments
- Indication of length of time in LEP/ELL program
- PDE converts the date format to number of years in program.


Bureau of Teaching and Learning

Division of Curriculum

•This data element reports the date of the student’s initial enrollment in an ESL or Bilingual Program in any US school.

•PDE converts this date into a number which indicates how many years a student has been enrolled in an ESL or Bilingual Program.

ELL End of Year Student Count



Tom Corbett, Governor

Ron Tomalis, Secretary of Education

www.education.state.pa.us

ESL or Bilingual Education Program (Core)

Programs Fact Template

- PIMS June 18 ELL End of Year Student Count Snapshot
- PIMS Program Facts Template (cumulative template)
- Field 5—Program Code 031 ESL or Bilingual Education Program

- Valid Values=**
- Program Facts Template: Field 5, Programs Code Valid Value 031, ESL or Bilingual Education Program (Core)

AND

- Student Snapshot Template: Field 41, LEP/ELL Status Valid Value 01 (Current ELL)

Bureau of Teaching and Learning

Division of Curriculum

•If a student is identified in field 41 of the Student Snapshot Template with a valid value of 01, current ELL, then the Programs Fact Template field 5 must be coded with 031 to indicate participation in an ESL or Bilingual Program.

•Please Note: the number of current ELLs reported (field 41, value 01 Student Snapshot Template) and number of ELLs participating in an ESL or Bilingual Program (field 5, value 031 Programs Fact Template) should be consistent.


Gender

- PIMS June 18 ELL End of Year Student Count Snapshot
- Field # 15 – GENDER CODE
- PIMS required field
- Valid Values = M or F

Bureau of Teaching and Learning

Division of Curriculum

ELL End of Year Student Count



Tom Corbett, Governor

Ron Tomalis, Secretary of Education

www.education.state.pa.us

PIMS Validation Reports

- Production
 - Public Folders > escholar Framework for Cognos > Production > LEP Reports > ELL End of Year Reporting Collection
 - ☐ LEA Immigrant Profile Detail Report
 - ☐ Program Facts Template Error Report
 - ☐ LEP and Immigrant Students – CY-PY – All Institution Types


- Verify
 - Public Folders > escholar Framework for Cognos > Verify > Validation Reports > Template Verification
 - ☐ Student Snapshot Template Details (Excel)
 - ☐ Choose June 18, 2012 Snapshot Date
 - ☐ Program Fact Template Details
 - ☐ Choose June 18, 2012 Snapshot Date

Bureau of Teaching and Learning

Division of Curriculum

- This screen provides PIMS Cognos Validation Reports available to LEAs to verify the data uploaded to the PIMS June 18 ELL End of Year Student Count Snapshot.
- On the left side of the screen are reports you can access in Cognos through Production. The path is provided for your ready reference and the types of reports available are listed on the screen.
- On the right side of the screen are the reports you can access through Verify. Again the path is provided and the types of reports you can pull are listed on the screen. When pulling the Program Fact Template Details report, all of the programs are listed alphabetically. You can pull all and then filter in excel by program, or you can just select the program you want to verify. So for the PIMS June 18 ELL End of Year Student Count Snapshot, you could just pull those students that are participating in your Title III (Supplemental LEP) program using the Program Fact Template Details report. Same applies to students that are participating in your ESL or Bilingual Education Program (Core). When pulling the Student Snapshot Template Detail report, we want to caution you that it is not in the same format of the template you upload into PIMS so you want to make sure when verifying data that you are looking in the appropriate column.

ELL End of Year Student Count



Tom Corbett, Governor
Ron Tomalis, Secretary of Education
www.education.state.pa.us

Accuracy Certification Statements

- ELL End of Year Student Count Snapshot
 - Print Accuracy Certification Statement
 - ☐ Production > LEP Reports > ELL End of Year Reporting Collection
 - ELL End of Year ACS (June 18 Snapshot Date)
 - ☐ Due Date for ACS: July 31, 2012
 - ☐ Submit signed ACS
 - Via Fax: 717-787-3148 **OR**
 - Via Mail: Tami Shaffer, Education Administration Associate, Department of Education, Bureau of Teaching & Learning, 333 Market Street, 8th Floor, Harrisburg, PA 17126.

Bureau of Teaching and Learning

Division of Curriculum

- Be sure that all data is accurate before submitting the ACS. Pull PIMS validation reports discussed on the previous slide to verify accuracy.
- If you submit your ACS and then realize you need to change your data in the PIMS June 18 ELL End of Year Snapshot, you need to submit an updated signed ACS.
- Make sure the data contact information contained on the ACS is clear and includes a phone number and email contact information in case we need to contact your LEA for clarification purposes.

PIMS Resources

- PIMS website:
 - o Go to www.education.state.pa.us
 - o Click on the “Programs” link on the left side of the website.
 - o In the “Featured Programs” section, choose the “Pennsylvania Information Management System (PIMS)” link.
- PIMS Help Desk:
 - Technical questions should be directed through the PIMS Help at 1 (800) 661-2423.

Contact Information

Technical Issues:

PIMS Help Desk
– 1 (800) 661-2423

Program Questions:

- Linda Long
– lilong@pa.gov
- Tami Shaffer
– tshaffer@pa.gov

SES Provider Questions:

Donald McCrone
– dmccrone@pa.gov

Bureau of Teaching and Learning

Division of Curriculum