

WARNING! You Must Run an <u>Audio Check</u> Before using any new microphone

Adding a New Microphone to DragonDictate on Your Mac

When introducing a new microphone to your DragonDictate software, you have two choices – 1) Create a brand new profile based on the new microphone or 2) Add the microphone as a new audio source to an existing profile. We will briefly take you through both procedures.

Adding a New Audio Source to an Existing DragonDictate User Profile

- If your microphone is a USB microphone, insert it into any dedicated USB port and allow the drivers to be installed. If you are using a Bluetooth microphone, go through the procedure for pairing it to your Mac. Do not attempt to insert an analog microphone into the audio jack on your Mac. It will not work without a USB soundcard.
- 2. Open System Preferences and click on the Sound icon in the Hardware section.

12

3. Confirm that your microphone is present and select it. For this example we will use an Andrea NC 181VM USB microphone. Speak into your microphone and confirm activity in the area labeled Input Level

C	000	Sound				
	◄ ▷ Show All		Q			
		Sound Effects Output Input		-22		
b. 1	Select a device for sound	input:				
	Name	Type				
	Internal microphone	Built-in	1			
	Andrea PureAudio USB-SA	Headset: Microphone USB				
	Andrea PureAudio USB-SA	Headset: External Line USB				
	Andrea PureAudio USB-SA	Headset: External SPDI USB				
	Sattings for the selected of	avica:				
	Settings for the selected t	evice.				
	Input volun	ne: 🖳 🦳 🗌	- 4			
	Input lev	el:				
			(2		
			(
	Output volun	ne: ┥ 🦳 🗌	- 🛋 🔊 🗆 Mute			
				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
		Show volume in menu bar				
				- N		
				- 10 A		
4. O	pen DragonDictate					
				1.000		
				1 100.1		
				1.		
						A Destination of the second se
			All the second s		and the second s	R
		and the second s	Provide a statement of the	President and a first		

5. Open the Profiles window by selecting Profiles from the <u>Tools</u> menu. You will see the screen below. Note that any existing profiles are shown on the left and sound sources assigned to the selected profile are shown on the right:

JWW Remote Mic +	Microphone: Dragon Remote Microphone
DW Pro 🔥	Spelling: US Accent: American
	Audio Sources
T	Remote Mic
Profiles are shown here	VXI Xpressway TableMike XpresswayNew
Add new sound source to	+
selected profile by	Sound sources for selected
Add new profile	
by clicking here	

6. To add a new sound source to your existing profile click on the <u>+</u> sign under Audio Sources. You will need to select your sound source in the lower drop down menu and give it a name in the text entry box above. See below:

Name:	Andrea USB	microphone	
Microphone:	Andrea Pure	eAudio USB-S 💲	
	Cancel	Continue	

- 7. Click <u>Continue</u> to advance to the microphone set-up procedure for the microphone. You will then be prompted to read the usual training text. Follow all subsequent instructions.
- 8. If you have multiple profiles and multiple sound sources, when you open DragonDictate you will be brought to the Profiles screen where you will need to select the profile and audio source you wish to load.



- 1. Follow steps 1-5 shown above for adding a new audio source
- 2. Select the <u>+</u> sign on the left side of the Profiles screen to add a new profile. You will see the following screen in which you must choose a name for your profile and place to store it (click <u>OK</u> to keep the default location):

Save As:	My New Profile			
Where:	Documents		\$	
		Audio Sources		
		Cancel	Choose	

3. As shown below, the Profiles screen will now show your new profile. You must select your microphone from the dropdown in the Microphone area and then click <u>Continue</u>

	00	Profiles	
	My New Profile	Microphone Andrea PureAudio USB-SA Headset \$	
Ÿ	Jww		
<u>.</u>	Andrea USB Microphone 💠	Spelling: US	
	DW Pro 4	Accent: American	
6			
	?	Cancel Continue	

4. Follow all subsequent instructions as you set the level for the microphone and do the required training text for the microphone.

Adding a Bluetooth Microphone to a DragonDictate Profile

This procedure is very similar to what is shown above, with a couple of exceptions:

1. First, you must pair your microphone to your Mac by opening the System Preferences, going to the Internet & Wireless area and selecting Bluetooth

Internet &	& Wireless				
iCloud	@ Mail, Contacts & Calendars	MobileMe	Network	Bluetooth	Sharing

 Click on the <u>+</u> at the bottom of the Bluetooth screen to add the new microphone and follow subsequent instructions until the microphone has been successfully paired. At this point you should see the microphone in your sound device listing (as shown below for the VXI <u>BlueParrott Xpressway</u>):

Bluetooth Show All		Sound
Jon's MacBook Air" is the name Bluetooth devices use to connect t	o this computer.	Sound Effects Output Input
	Name	Type
VXI Xpressway Connected BT500	Internal microphone Sennheiser DECT BW000 HS	Built-in USB Bluetooth Headphones
Not Connected	VXi Xpressway	Bluetooth Headphones
JJ Not Connected	Settings for the selected de Input volume Input level	vice: a:
+ - *-	Output volume	e: 🛋 📊 📊 🖓 🗆 Mute
Chave Blustooth status in the many has Chaving Satur	Advanced (7)	Show volume in manu har

3. Once the Bluetooth microphone has been paired and chosen as shown above, you can open DragonDictate and go through the process of adding a new User Profile or new Audio Source based on this microphone, but with one important exception – DragonDictate only recognizes USB microphones and the internal microphone. So you must select Internal Microphone as noted below:

Name	Audio Source name requir	ed	
Microphone	✓ Andrea PureAudio USB-SA	Headset	
	Dragon Remote Micropho	ne	
Π	Internal microphone		

- 4. In addition to selecting Internal Microphone as the selected microphone, you must give it a name.
- 5. Follow all subsequent steps to add your new audio source as outlined at the top of this document.
- 6. Note that since your Bluetooth microphone is being recognized by DragonDictate as an internal microphone, it is essential that your Bluetooth microphone is paired with your Mac and chosen as select the preferred source as shown in step 2 above. Please also note that **we do not recommend** the use of Bluetooth microphones with DragonDictate. If you think you need Bluetooth (because you don't like working with a base that requires plugging into an AC outlet), consider substituting the Plantronics <u>Savi 440</u> which has a longer range, no syncing issues and isn't limited to 4 kHz bandwidth like Bluetooth microphones.

For more information, please refer to the DragonDictate User Manual available at Help > User Manual

Special thanks to Jon Wahrenberger of www.SpeechRecSolutions.com for giving us permission to use this guide

©Speech Recognition Solutions 2011