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USER MANUAL

Created by: Mobie Alert

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Mobie Alert

Installing & Opening the App

- Download the app from the Apple or Google Play Stores.
- Upon opening the app for the first time, you will be asked to allow access to your device's location base setting (GPS).
- You must click the "OK" button for the app to work correctly. (Figure 1)
- DO NOT push "Don't Allow." This will degrade the performance of the app and it will not provide essential information when the app is launched in an emergency. (Figure 1)

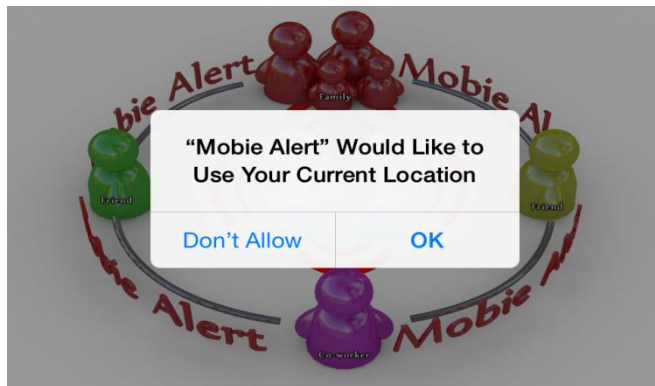


Figure 1

- You will be prompted to register a Mobie Alert Account on www.MobieAlert.com (Figure 2).

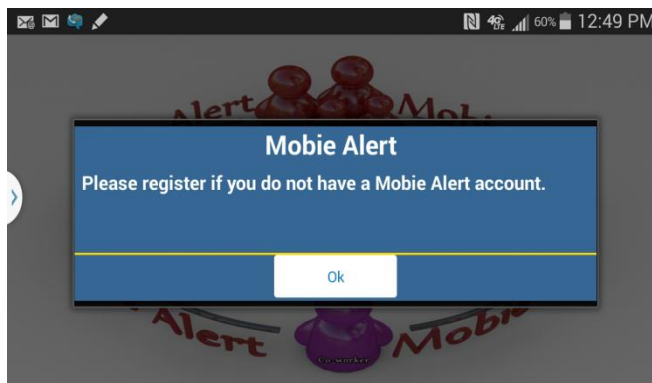


Figure 2

Mobie Alert

Register & Log In

- You must create an Individual Account with your personal information and real address by registering at www.mobiealert.com. Select Individual registration and subscribe to Mobie Alert's affordable services.
- Once you have created your User Name and Password, use this information to log in.
- Click on the Log In button. (Figure 3)



Figure 3

- Enter your User Name and Password into the Log in text fields. (Figure 4)

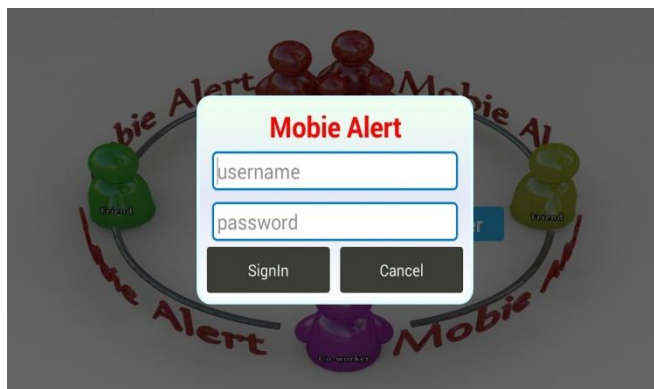


Figure 4

Mobie Alert

Register & Log In

- Once you successfully log in, the system will inform you of your activation and perform final setup. The system will then shut down and is armed for use. The next time you click on the icon, the system will launch an emergency alert to members within your alert circle. (Figure 5)

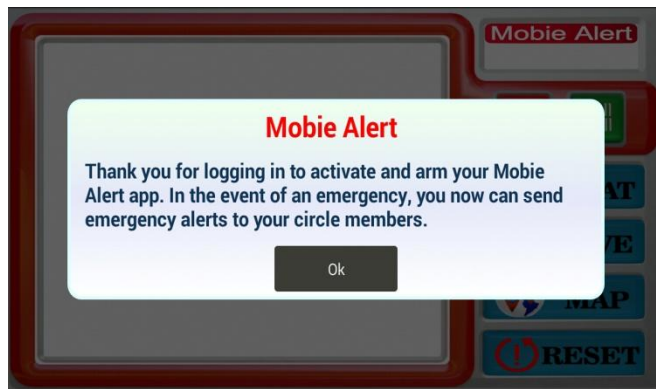


Figure 5

- This applies to Android devices only. Before the system closes the app, it will ask you to allow Mobie Alert to be activated as a Device Administrator. **You MUST click the "ACTIVATE" button to allow the system to run as an administrator.** Otherwise it will degrade the performance of the app. This will also prevent you from accidentally closing or shutting down the app in the task menu. (Figure 6)

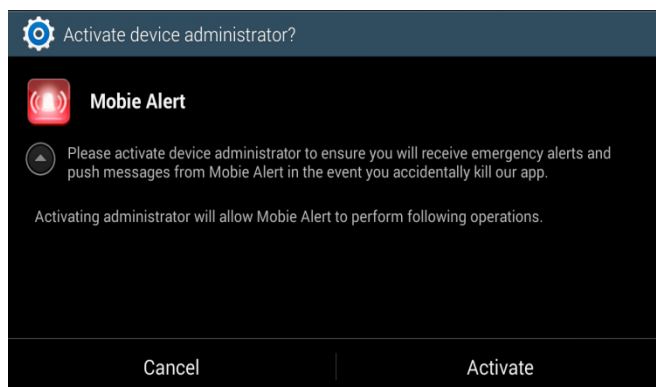


Figure 6

- Once you click the "Activate" button, the system will close the app and return you to the device's homepage. (Figure 6)

Mobie Alert

Launching Emergency Alert

School and Business Accounts have three different launching windows based on the members' designation within the alert circle. The member's designation is assigned by the School or Business Administrator. The types are:

- **Initiator** – Initiator is a person given the power to launch only emergency alerts. You can designate people like managers, key personnel or everyone.
- **Security** - Security is a person given the power to launch both emergency and notification alerts. You can designate key management and security personnel.
- **Notifier** - Notifier is a person you designate to only receive emergency and notification alerts. This person can only launch a security alert to Security personnel if he/she notices danger and/or is in need of assistance from Security. The alerts are only sent to security while the person is within the range of the school or business location.

In the event of an emergency, everyone can launch an emergency notification by clicking on the app icon on the homepage of their mobile device. (Figure 7)



Figure 7

If the member is an **Initiator**, someone given the power to launch only emergency alerts, then the following window opens if the alert is sent while within range of the school or business location. (Figure 8)

- Initiator Launch Options:
 - Code Red – Administrator preset customized emergency alert message. Highest priority.
 - Code Blue – Administrator preset customized emergency alert message. 2nd highest priority.
 - Code Yellow – Administrator preset customized emergency alert message. 3rd highest priority.
 - Security Alert – The sender notifies only Security personnel of a problem and/or requests help.
 - Abort – Cancellation button in the event the launch is accidental.
- All coded emergency alerts will be sent to members within the school or business alert circle via push messages and emails.



Figure 8

Launching Emergency Alert

If the person launching the alert is **Security**, a person given the power to launch both emergency and notification alerts, then the following window opens if the alert is sent while within range of the school or business location. (Figure 9)

- Security Launch Options:
 - Code Red – Administrator preset customized emergency alert message. Highest priority.
 - Code Blue – Administrator preset customized emergency alert message. 2nd highest priority.
 - Code Yellow – Administrator preset customized emergency alert message. 3rd highest priority.
 - Security Alert – The sender notifies only Security personnel of a problem and/or requests help.
 - Customized Notification Message #1 – Administrator preset customized notification message.
 - Customized Notification Message #2 – Administrator preset customized notification message.
 - Customized Notification Message #3 – Administrator preset customized notification message.
 - Customized Notification Message #4 – Administrator preset customized notification message.
 - Alert-On-The-Go – Allows Security to compose new notifications as events are unfolding.
 - Abort – Cancellation button in the event the launch is accidental.

All coded emergency alerts and Customized notification messages will be sent to members within the school or business alert circle via push messages and emails.



Figure 9

Figure 10

- ***Note not all options are shown in Figure 9. User can scroll up and down to access more launch options.

Mobie Alert

Launching Emergency Alert

In the case of a **Notifier**, a member the administrator designates to only receive emergency and notification alerts within the school or business alert circle, this person can only launch an emergency alert to SECURITY while within range of the school or business location OR send a PERSONAL ALERT to his/her own alert circle. Notifiers cannot launch emergency alerts to all members within the school or business alert circle—only Initiators and Security can do so.

This feature allows School or Business organizations to control launch power, flow of accurate information, ensure authorized personnel are communicating unimpeded with each other to resolve the situation, and prevent confusion during an emergency.

In the event of an emergency, and a Notifier needs assistance or wants to warn the school or business of a danger he/she has noticed, the person can click on the Mobie Alert icon app (Figure 10) OR click on the HELP button (Figure 11), if the app is already opened during a school or business emergency.



Figure 10



Figure 11

The app will open with the Emergency Alert Options window listing three options. (Figure 12)

- Personal Alert – An emergency alert is sent to the Notifier’s personal alert circle, such as family and friends.
- Security Alert – The sender notifies only Security personnel of a problem and/or requests help.
- Abort – Cancellation button in the event the launch is accidental.

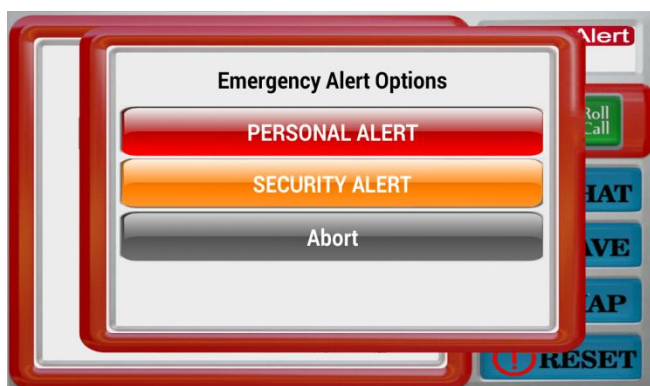


Figure 12

Mobie Alert

Launching Emergency Alert

- Once the Initiator, Security or Notifier (using Security Alert or Personal Alert) has selected their choice, a pop up message will confirm the emergency alert was successfully sent to all members within the school or business alert circle OR, in the case of the Notifier, to Security or their personal alert circle. (Figure 13)

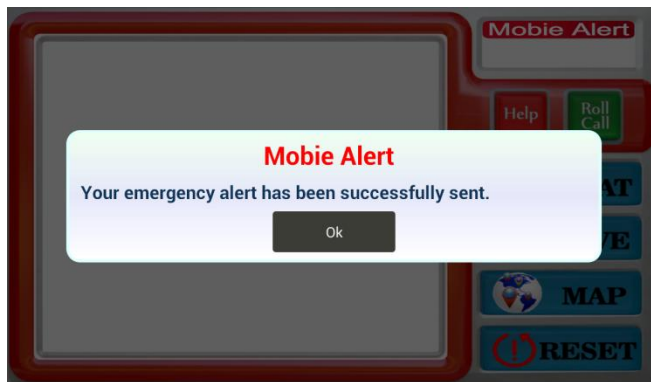


Figure 13

- After the emergency alert has been sent, a pop up message appears to ask if you want to contact 911. If you choose "Yes," the system will automatically call 911. (Figure 14)

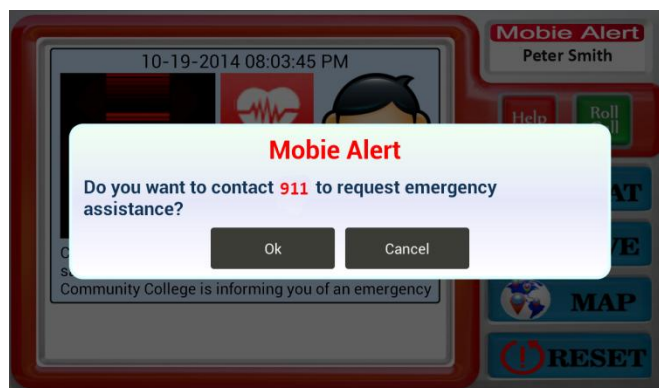


Figure 14

Mobie Alert

Launching Emergency Alert

- **Circle Members' receiving devices:** Each circle member will receive an incoming alert notifying them of an emergency from the Initiator (sender). The system will ask each member to enter their four digit security code to open the alert on the app. Also, the system will note each member once he/she has checked in with their security code. (Figure A).

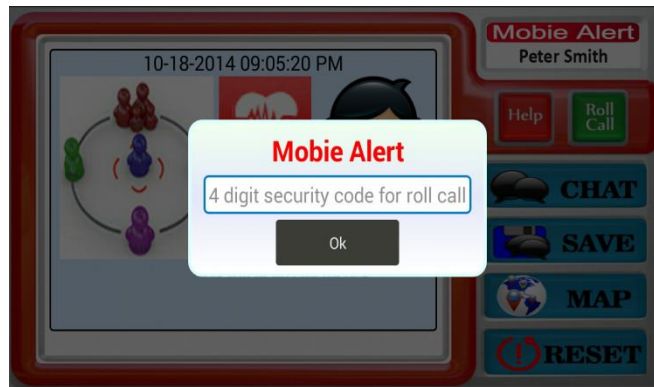


Figure A

- You will then be taken to Mobie Alert's Emergency Forum Main Interface (Figure 15).

Mobie Alert

Emergency Forum Main Interface

Mobie Alert's Emergency Forum Main Interface. (Figure 15)



Figure 15

- ① Communication Panel
- ② Initiator Panel
- ③ Help Button
- ④ Roll Call Button
- ⑤ CHAT Button
- ⑥ SAVE Button
- ⑦ MAP Button
- ⑧ RESET Button

Mobie Alert

Communication Panel

The Communication Panel shows the Initiator's name, location of the alert, and other information about the emergency. Circle members post their questions, comments, and images onto the forum board by using "Chat". The screen will always show the newest message first and you can scroll up or down on the board to read messages from other members depending on when you signed in. (Figure 16)



Figure 16

1 Time and Date Status

- Shows the current date and time stamp of messages posted by members.

2 Media Panel

- Click on this panel to access Images, Voice Recordings, and Videos made by other members. (Voice and Video are in enhanced version of Mobie Alert).

3 Health Status

- This panel shows the health data of all members within the alert circle.

4 Member Location Map

- Click on this icon to find where all members are located via GPS in the event you need to go and help them.

5 Profile Picture

- This image is of each members profile picture and name.

6 Text Panel

- Displays all posted messages from members. Can click on the text area to zoom in and access full information.

Mobile Alert

Communication Panel – Health Panel

Communication Panel (Figure 17)



Figure 17

1 Health Icon

- You can click on the Health icon to access the health data of all members within your circle. (Figure 17)
- Health Data List shows each member's name. (Figure 18)
- Click on a name and the system displays that member's emergency health data. (Figure 19)

Figure 18

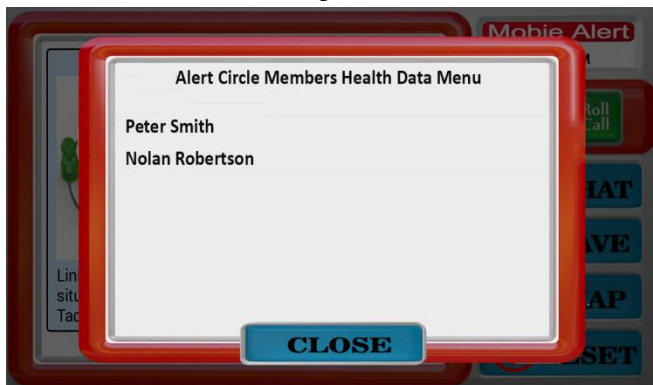
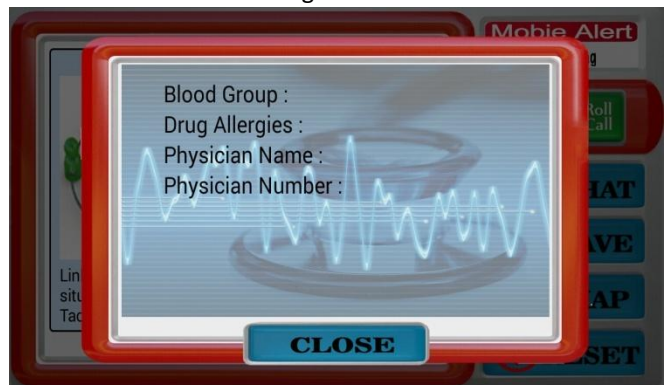


Figure 19



Mobile Alert

Communication Panel – Location Map

Communication Panel (Figure 20)



Figure 20

1 Location Map

- The Map icon shows the member's current GPS location for the latest posted message. (Figure 20)
- Click on the Red Emergency GSP marker to access the member's posted current location. (Figure 21)
- A map program will provide direction to the member's location via Turn by Turn GPS navigation. (Figure 22)

Figure 21

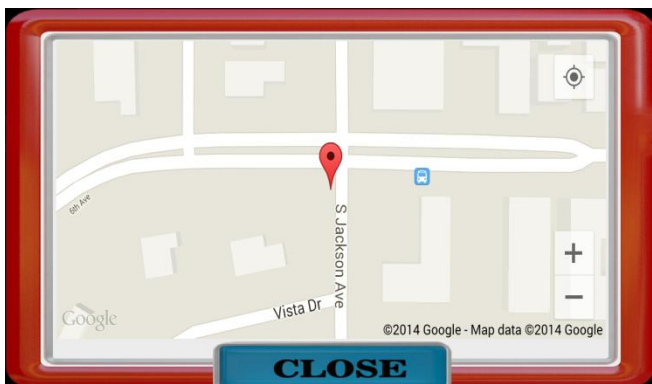
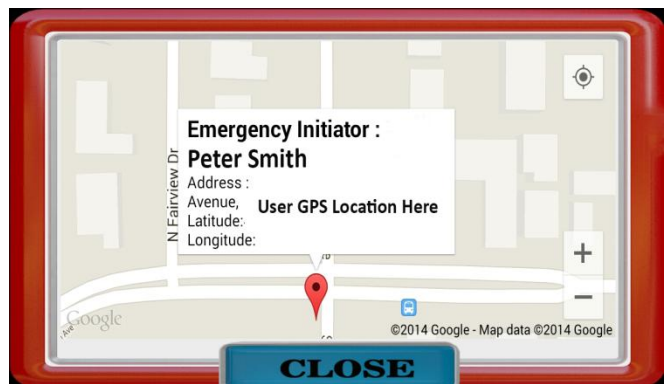


Figure 22



Mobie Alert

Initiator Panel

The Initiator panel lists all emergencies by their initiators. (Figure 23)



Figure 23

1 Initiator Panel

- The Initiator's Panel provides the name of the circle member who is either in need of assistance or providing information on a possible danger. (Figure 23).
- Mobie Alert is capable of handling multiple emergencies.
- During multiple emergency alerts, you can switch from one emergency forum to another by clicking on this panel. A list of emergencies launched by an Initiator appears. Select the member's name and you will be switched to the corresponding communication panel with information regarding that particular emergency. (Figure 24).

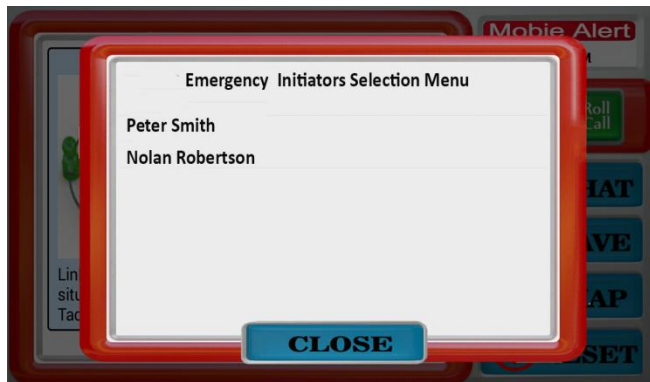


Figure 24

Mobie Alert

The Help Button

The Help button allows members to send an emergency alert when the app is already opened. (Figure 25)



Figure 25

1 Emergency Help Button

- When your app is opened during an emergency, the only way you can launch your own emergency alert is by using the “Help” button.
- By clicking on the Help button, you will launch an emergency alert the same way as if the app was closed.

Note: Please see the Launching Emergency Alert process for Initiator, Security and Notifier on pages 6-10.

- Initiator Launching window (Figures 26)



Figure 26

Mobie Alert

The Help Button (cont'd)

- Security Emergency & Notification Launch window. (Figure 27)



Figure 27

- Notifier Emergency Launch window. (Figure 28)

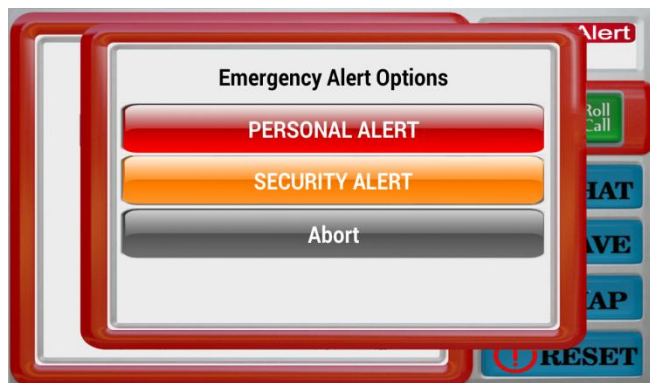


Figure 28

Mobile Alert

The Roll Call Button

The Roll Call button provides a list of circle members who have or have not checked in during emergencies. (Figure 29)



Figure 29

1 Roll Call Button:

- The Roll Call button allows members to see which circle members have responded to the emergency alerts. This feature allows organizations like schools and businesses to check on the safety of their students and employees.
- The Roll Call List displays the names of all circle members, including the Alert Initiator, and their status: Checked-In or Not Checked-In. It also gives the count for each group and the total. (Figure 30).

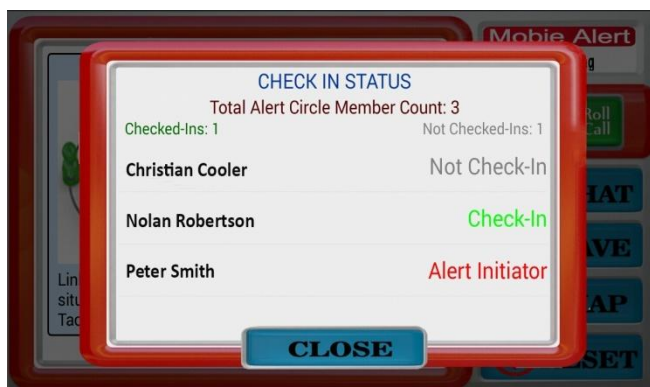


Figure 30

Mobie Alert

The CHAT Button

The CHAT button allows members to communicate on the emergency forum with texts and images. (Figure 31)



Figure 31

1 CHAT Button:

- To post messages to the emergency forum, click on the CHAT button to access the Chat panel to compose messages, take pictures, and post them for circle members to see. (Figure 31)

Mobile Alert

The Chat Panel

The CHAT button allows members to communicate on the emergency forum with texts and images. (Figure 32).

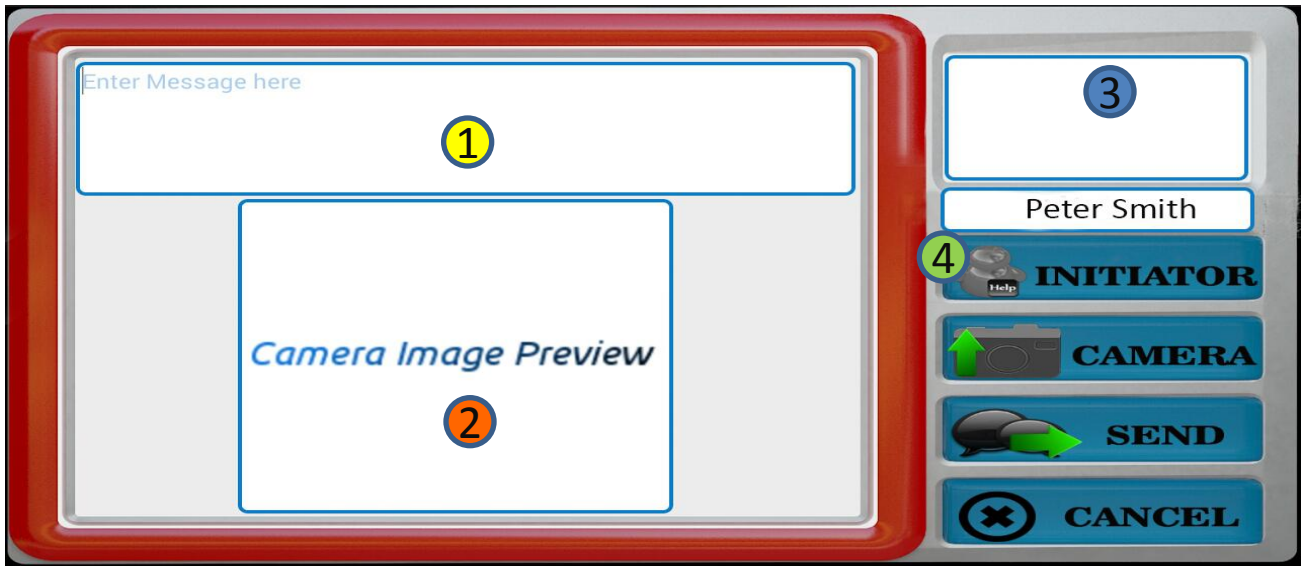


Figure 32

1 Text Panel

- Compose your text messages here, then click on "Send" to post to the emergency forum.

2 Media Preview Panel

- To take a picture, click Camera button to activate the camera function. Take your picture and upload. Then click on Send to post to the emergency forum. (Enhanced functions include voice messages and video recordings.)

3 Initiator Panel

- Displays the name and profile picture of the Initiator of the emergency alert.

4 Initiator Button

- When multiple emergencies are opened, you can click on this button to access the Initiators' List to switch between each emergency as you respond to them.

5 Initiator Chat Panel

- Select the emergency alert by the Initiator's name to send messages to that forum. (Figure 33)



Figure 33

Mobile Alert

The CHAT Panel

The CHAT button allows members to communicate on the emergency forum with texts and images. (Figure 34)



Figure 34

6 Camera Button

- This feature allows you to take pictures and post them to the emergency forum.

7 SEND Button

- To post texts and pictures to the emergency forum, click on the "Send" button.

8 Cancel Button

- To exit the Chat panel, click on "Cancel" button.

Mobie Alert

The SAVE Button

SAVE is a feature that allows you to save all posted messages and images of each emergency for your records. (Figure 35)



Figure 35

1 SAVE Button

- If you wish to save all data generated during an emergency situation, click on Save.
- A pop up message will appear requesting confirmation to save all the posted messages and images. (Figure 36)
- A second pop up message will confirm the data was successfully sent to your email addresses. (Figure 37)

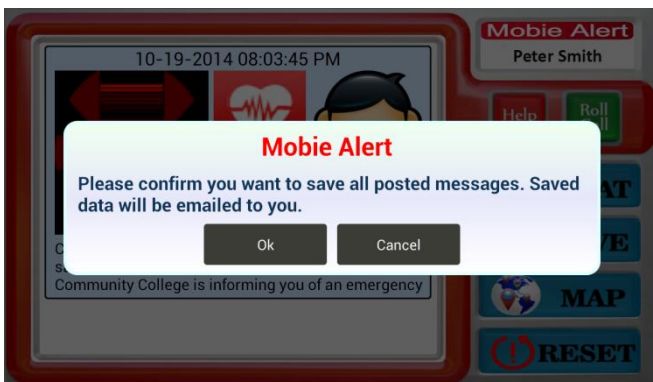


Figure 36

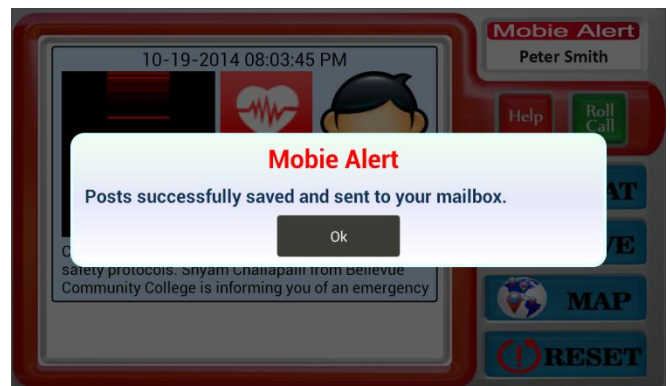


Figure 37

Mobile Alert

The MAP Button

Communication Panel (Figure 38)



Figure 38

1 MAP Button

- Map is an integrated Google Map feature that allows members to see the location of all checked-in members.
- It can be used to provide turn-by-turn driving directions via GPS.
- The world map will show the current location of all members within any alert circle. (Figure 39)
- You can click on the Red GPS marker for navigation to the emergency location or to any member's location. (Figure 40)

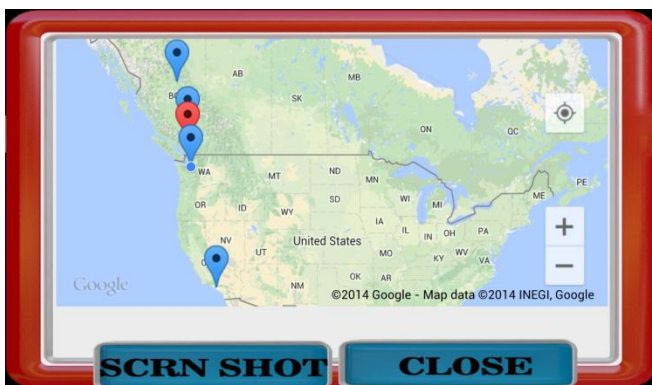


Figure 39

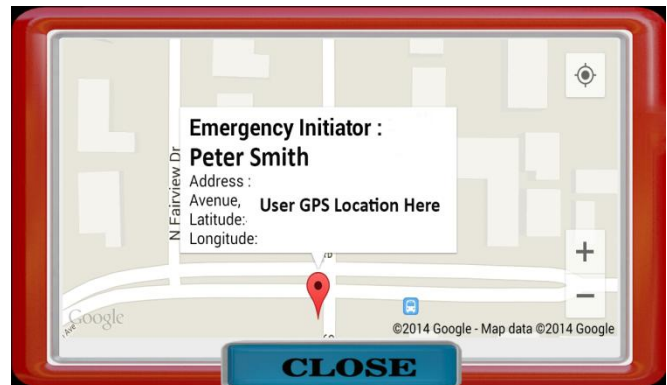


Figure 40

Mobie Alert

The RESET Button

RESET allows the Initiator of the emergency alert to close the emergency and reset the system. (Figure 41)



Figure 41

1 RESET Button

- When circle members decide an emergency situation is over, they need to close out the emergency forum, clear all data, and rearm the system. The Reset button performs this function.
- This process must be completed by the Initiator of the emergency alert. If there has been no activity on the emergency forum within 48 hours of the emergency alert 's launch, the system will automatically reset all members' apps.
- When Reset is pressed, a pop up message will appear to inform you of the reset activity. (Figure 42)
- A second pop up message will confirm the process was successfully completed and the system is ready for use in the next emergency situation. (Figure 43)

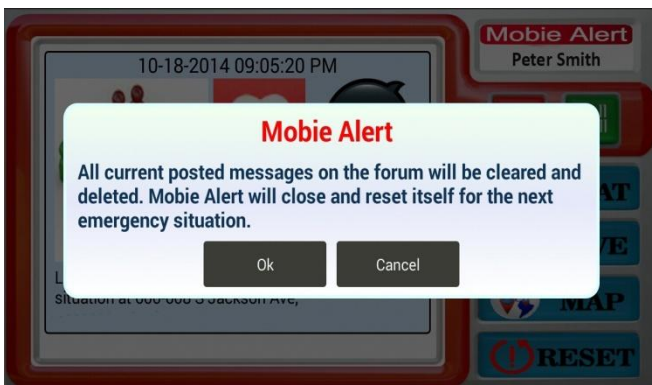


Figure 42

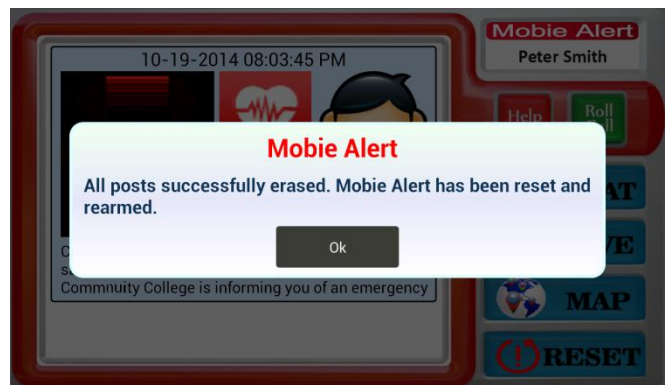


Figure 43

Mobile Alert