



**Stellar**

**GroupWise to Exchange**

**Migrator 1.0 User Guide**



# Installation Procedure

Before installing the software, check that your system meets the minimum system requirements:

## Minimum System Requirements

- **Processor:** Pentium P4 or higher
- **Operating System:** Windows Server 2003 / Windows Server 2008
- **Memory:** Minimum 4 GB
- **Hard Disk:** 50 MB of Free Space
- **MS Exchange Server:** 2007 / 2010 must be installed.
- **MS Outlook:** 2003/2007/2010 (32 bit)
- **Novell GroupWise mail client** must be installed.

To install the software, follow these steps.

- Double-click **StellarGroupWiseToExchangeMigrator.exe** executable file to start installation. *Setup - Stellar GroupWise to Exchange Migrator* dialog box is displayed.
- Click **Next**. *License Agreement* dialog box is displayed.
- Choose **I accept the agreement** option. **Next** button will be enabled. Click **Next**. *Select Destination Location* dialog box is displayed.
- Click **Browse** to select the destination path where the setup files will be stored. Click **Next**. *Select Start Menu Folder* dialog box is displayed.
- Click **Browse** to provide path for program's shortcuts. Click **Next**. *Select Additional Tasks* dialog box is displayed.
- Choose the check boxes as per your choice. Click **Next**. *Ready to Install* dialog box is displayed.
- Review the entries. Click **Back** if you want to change them. Click **Install** to start installation. The Installing window shows the installation process.
- After completing the process, *Completing the Stellar GroupWise to Exchange Migrator Setup Wizard* window is displayed. Click **Finish**.

**Note:** Clear **Launch Stellar GroupWise to Exchange Migrator** check box to stop automatic launch of software.

# Ordering the Tool

The software can be purchased by making payments online. Please visit <http://www.stellarinfo.com/email-tools/groupwise-to-exchange-migration/buy-now.php> for more information and to place an order.

Alternatively, if demo version is installed on your system, then you can use any of the following two options to purchase the software:



- In the application toolbar, click .
- On the *Help* menu, click *Purchase Stellar GroupWise to Exchange Migrator* option. Order page is displayed. Click 'Buy Now' link.

Once the order is confirmed, a pre-paid serial # will be sent through e-mail, which would be required to activate the software.

## Registering the Tool

Demo version of **Stellar GroupWise to Exchange Migrator** can be downloaded from the our web site. This demo version is just for evaluation purpose and must be eventually registered to use the full functionality of the software. The Software can be registered after receiving activation key on purchase of the software.

**To register the demo version of the application, follow these steps:**

- Start demo version of the application.
- On the *Activation* menu, click *Activate Stellar GroupWise to Exchange Migrator* option. **Activate Stellar GroupWise to Exchange Migrator** dialog box is displayed.



- Enter user name and activation code, received by mail, after purchasing the software.
- Click **OK** button.
- A confirmation message is displayed if a valid key is entered.
- Click **OK**.

# Updating the Tool

There are periodical software updates for **Stellar GroupWise to Exchange Migrator**. Software updates should be done to keep the software up-to-date. Updates can be a newly added functionality, a new feature, a new service or any other information that can be important for improvement. Update option in the application is capable of checking for the latest updates. This will check for both latest minor and major version available online. You can easily download minor version through the update wizard. However, the major version, if available, has to be purchased. While updating the software, it's recommended to close all the running programs. Note that demo version can not be updated.

**To update the application, follow these steps:**



- Click on  button in application tool bar. Update Wizard opens.
- Click **Update** button. A busy timer shows that updates are being searched. If it finds any new version, a message indicates the availability. If a message is displayed that no updates are available, click **Cancel** to close the wizard.
- Click **Next**. The software will start downloading the update files from the server. When the process is complete, the software will upgrade to the latest version.

# Stellar Support

Our **Technical Support** professionals will give solutions for all your queries related to **Stellar** products.

You can either call us or go online to our support section at <http://stellarinfo.com/support/>

For product details, visit <http://www.stellarinfo.com/email-tools/groupwise-to-exchange-migration.php>

For price details and to place the order, click

<http://www.stellarinfo.com/email-tools/groupwise-to-exchange-migration/buy-now.php>

Chat Live with an **Online** technician at <http://stellarinfo.com/support/>

Search in our extensive **Knowledgebase** at <http://www.stellarinfo.com/support/kb/>

Submit enquiry at <http://www.stellarinfo.com/support/enquiry.php>

**E-mail to Stellar Support** at [support@stellarinfo.com](mailto:support@stellarinfo.com)

## Support Helpline Monday to Friday [ 24 Hrs. a day ]

<b>USA (Tollfree- Pre Sales Queries)</b>	+1-877-778-6087
<b>USA (Post Sales Queries)</b>	+1-732-584-2700
<b>UK (Europe)</b>	+44-203-026-5337
<b>Australia &amp; Asia Pacific</b>	+61-280-149-899
<b>Netherlands Pre &amp; Post Sales Support</b>	+31-208-111-188
<b>Worldwide</b>	+91-124-432-6777
<b>Skype Id</b>	stellarsupport
Email Orders	<a href="mailto:orders@stellarinfo.com">orders@stellarinfo.com</a>

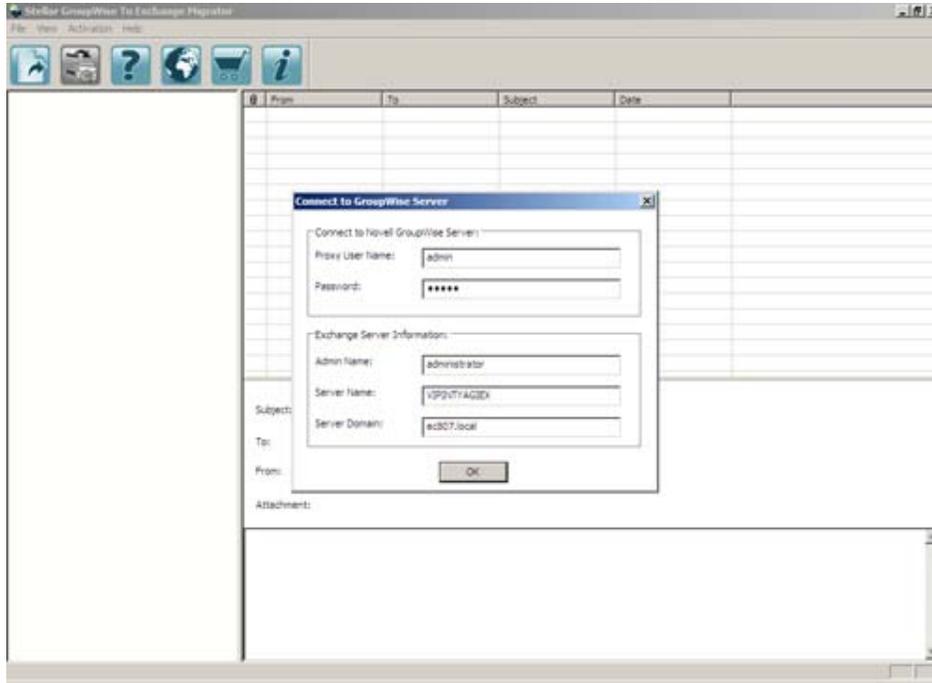
# Launching the Software

You can use any of the following methods to start **Stellar GroupWise to Exchange Migrator**:

- Click **Start -> Programs -> Stellar GroupWise to Exchange Migrator -> Stellar GroupWise to Exchange Migrator**.
- Double click **Stellar GroupWise to Exchange Migrator** icon on the Desktop.
- Click **Stellar GroupWise to Exchange Migrator** icon in Quick launch.

# Main User Interface

**Stellar GroupWise to Exchange Migrator** has a very easy to use Graphical User Interface. After launching the program, you will see the main user interface as shown below:



# Menus

## File

### Connect to GroupWise Server

Use this option to connect to a GroupWise server.

### Export

Use this option to migrate select mailbox(es).



## View

### Log Report

Use this option to view log report.



## Activation

### Activate Stellar GroupWise to Exchange Migrator

Use this option to register the application.



## Help

### Stellar GroupWise to Exchange Migrator Help

Use this option to view user help guide.

### Purchase Stellar GroupWise to Exchange Migrator

Use this option to [buy](#) Stellar GroupWise to Exchange Migrator.

### Contact Support

Use this option to contact [Stellar](#) support.

### View Knowledgebase Articles

Use this option to visit [knowledgebase articles](#) of [stellarinfo.com](#).

### Submit Enquiry

Use this option to [submit enquiry](#) to [stellarinfo.com](#).

### About Stellar GroupWise to Exchange Migrator

Use this option to read information about Stellar GroupWise to Exchange Migrator.



# Buttons

The user interface contains buttons and options that help you access various features of the software with ease.



Use this button to read information about the software.



Use this button to purchase the software.



Use this button to view help manual of the software.



Use this button to export the GroupWise Server mail data.



Use this button to connect to GroupWise Mailbox Server.

# Connect to GroupWise Server

You need to connect to GroupWise server to access mailboxes using Stellar GroupWise to Exchange Migrator for migration.

**Note:** It is assumed that *Novell GroupWise Client* is installed on the system running *Stellar GroupWise to Exchange Migrator*.

## To migrate GroupWise data to Exchange Server

### 1. Run **Stellar GroupWise to Exchange Migrator**.

*Connect to GroupWise Server* dialog box is displayed, by default. You can click on **File ->Connect to**



**GroupWise Server** or click on to open the 'Connect' dialog. *Connect to GroupWise Server* dialog is displayed.

### 2. In *Connect to GroupWise Server* section:

- **Proxy User Name:** Type the required 'GroupWise administrator name'.
- **Password:** Type user password that is used by the GroupWise administrator user for login.

A screenshot of the 'Connect to GroupWise Server' dialog box. The dialog has a blue title bar with the text 'Connect to GroupWise Server' and a close button (X) in the top right corner. The main area is divided into two sections. The first section is titled 'Connect to Novell GroupWise Server:' and contains two text input fields: 'Proxy User Name:' and 'Password:'. The second section is titled 'Exchange Server Information:' and contains three text input fields: 'Admin Name:', 'Server Name:' (with the text 'Exchange/Exchange' visible), and 'Server Domain:' (with the text 'ZCv3' visible). At the bottom center of the dialog is an 'OK' button.

### 3. In *Exchange Server Information* section:

- **Admin Name:** Type the required 'Exchange administrator name'.
- **Server Name:** Server Name will be shown by default.
- **Server Domain:** Server Domain name will be shown by default.

### ***Mailboxes Connection Options Screen***

4. Click **OK** button to continue. Preview window showing the user mailboxes is displayed.

# Assign Rights for Accessing Disconnected Mailboxes

A possible scenario in which a user might not be able to migrate a Novell GroupWise mailbox is when the Admin (or Administrator) might not have rights to a user's mailbox. In such scenario, it is advised that you first assign the appropriate rights to the Admin and then attempt to migrate the mailboxes.

In Stellar GroupWise to Exchange Migrator, disconnected user/mailboxes are highlighted in red.



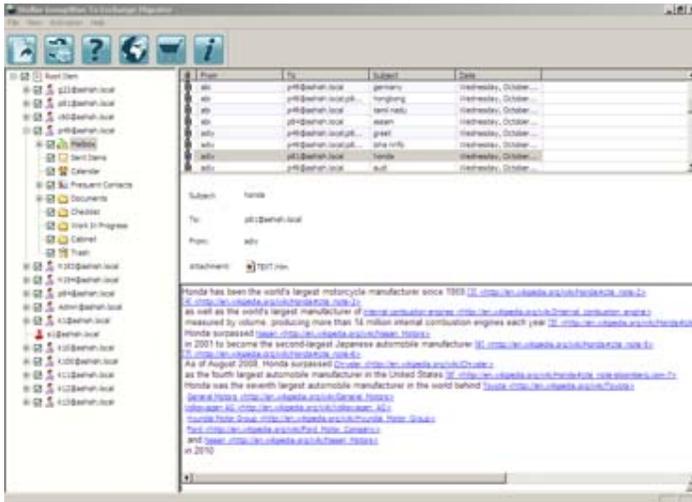
**A screenshot of accessible and disconnected users (in red)**

To grant rights of a user mailbox to Admin, follow the steps given below:

1. Login to **Novell GroupWise** email client.
2. In **Novell GroupWise** main screen, choose **Tools -> Options**.
3. Double-click **Security**, and then click the **Proxy Access** tab.
4. To view users list, click . Double-click on user **Admin** (or **Administrator**) and then click **Ok**.
5. In **Security Options** dialog box, select user **Admin** (or **Administrator**) from **Access List**.
6. Next, in the **Access Rights for Admin** screen area, select from the following checkboxes to assign the appropriate rights to **Admin**:
  - **Read**
  - **Write**
  - **Subscribe to my alarms**
  - **Subscribe to my notifications**
  - **Modify options/rules/folders**
  - **Read items marked private**
7. Click **Apply** and then click **Ok**.

# Preview Mailbox Items

Once the GroupWise server is connected, the preview window is populated with the mailbox items. Preview window is a three pane structure. Left pane shows the connected mailbox(es) and folders as a tree, Top-right pane shows the content of the selected folder as a list. When any item in this list is clicked, it is shown in the bottom-right pane.



## Preview Window with Connected mailboxes

### To preview a mail item

1. In the left pane, click on the required folder. All the items in the folder are displayed in the top-right pane.
2. Click the desired item in the top-right pane. Preview is shown in the bottom-right pane.
3. Scroll in the bottom-right pane to preview the mail item.

# Export GroupWise Mailboxes

After the GroupWise mailboxes are connected and shown in the application, you can migrate the mailboxes to Exchange Server, or as PST, MSG or EML files. Stellar GroupWise to Exchange Migrator gives four options for exporting mailboxes.

**Note:** More than 4 times the size of the GroupWise data is needed to migrate.

# Export to Exchange Server 2007

Stellar GroupWise to Exchange Migrator supports exporting GroupWise mailboxes to new Exchange storage group or existing storage group.

## To export Mailboxes to Exchange Server

1. After connecting to GroupWise server, mailbox items are shown in the preview window.
2. Check a mail item (mailbox(es), folder, or subfolder) in the left pane.



3. On the *File* menu, click **Export**. Or, click  on the toolbar.

4. In the *Export Options* window, choose *Export Data to Exchange Server* option.

5. Click **OK** button. **Storage Group** option dialog is displayed. Two options are provided:

- **Export to New Storage Group**
- **Export to Existing Storage Group**. This option further provides two more options for mailboxes.
  - Export to Existing Mailbox Database
  - Export to New Mailbox Database



GroupWise Server mailboxes are migrated to the newly created storage group of Exchange Server.

# Export to Existing Mailbox Database of Existing Storage Group

Stellar GroupWise to Exchange Migrator provides a feature that helps you to export GroupWise Server data to an existing mailbox database of an existing storage group of the Exchange Server.

1. Choose *Export to Existing Storage Group* option.



2. Check **Export to Existing Mailbox Database** to export the GroupWise Server data in an already existing mailbox of Exchange Server.



3. Click **Next** button. A dialog is displayed showing list of existing storage groups and the corresponding mailboxes.
4. Check a storage group in list of Storage Groups at left side.
5. Choose a mailbox shown in the list at right side. All the exported data will be stored in this mailbox.
6. Click **Next** button. 'Server user authentication' dialog is displayed.



7. Specify *Server Name*.

8. For User Password, check *Set User Default Password* and type a password (Password must be according to Exchange Server password policy ). This password will be set for all the users of the mailboxes in the 'created storage group'.

9. Click **Finish** button.

GroupWise Server mailboxes are migrated to the existing mailbox database of the existing storage group of Exchange Server.

# Export to New Mailbox Database of Existing Storage Group

Perform the steps given below for exporting to a new mailbox database of an existing storage group of Exchange Server:

1. Choose *Export to Existing Storage Group* option.



2. Check **Export to New Mailbox Database** to create a new mailbox database in an existing Storage group of Exchange Server and then export the GroupWise Server data. *New Mailbox Database Name* textbox is enabled.
3. Type a name for the new mailbox database .



4. Click **Next** button. A dialog is displayed showing list of existing storage groups.
5. Check a storage group in list of Storage Groups.
6. Click **Next** button. 'Server user authentication' dialog is displayed.



7. Specify *Server Name*.

8. For User Password, check *Set User Default Password* and type a password (Password must be according to Exchange Server password policy ). This password will be set for all the users of the mailboxes in the 'created storage group'.

9. Click **Finish** button.

GroupWise Server mailboxes are migrated to the new mailbox database of the existing storage group of Exchange Server.

# Export to Exchange Server 2010

Stellar GroupWise to Exchange Migrator supports exporting GroupWise mailboxes to new Exchange server.

## To export Mailboxes to Exchange Server

1. After connecting to GroupWise server, mailbox items are shown in the preview window.
2. Check a mail item (mailbox(es), folder, or subfolder) in the left pane.



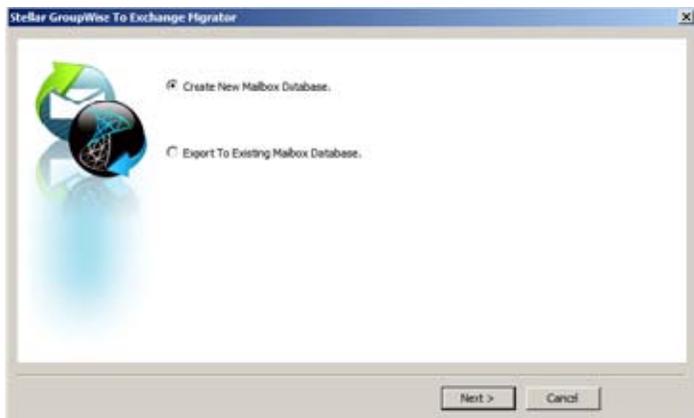
3. On the *File* menu, click **Export**. Or, click  on the toolbar.
4. In the *Export Options* window, choose *Export Data to Exchange Server* option.
5. Click **OK** button. *Storage Group* option dialog is displayed. Two options are provided:

- Create a New Mailbox Database
- Export to Existing Mailbox Database

# Export to New Mailbox Database

Choose for exporting to a new mailbox database in the Exchange Server.

1. Choose **Create New Mailbox Database** to create a new mailbox database in Exchange Server and then export the GroupWise Server data in it.



2. Click **Next** button. *Server Details* dialog is displayed.
3. In *New Mailbox Database Name:*, type a name for the new mailbox database.
4. In *New EDB File path:* the default location where the new database file will be created is given. Click **Browse** to change the default path. Similarly, in *Log Folder Path*, click **Browse** button and select a folder where the log file will be saved.



5. Click **Next** button. 'Server user authentication' dialog is displayed.



6. Specify *Server Name*.

7. For User Password, check *Set User Default Password* and type a password (Password must be according to Exchange Server password policy). This password will be set for all the users of the mailboxes.

8. Click **Finish** button.

GroupWise Server mailboxes are migrated to the new mailbox database of the Exchange Server.

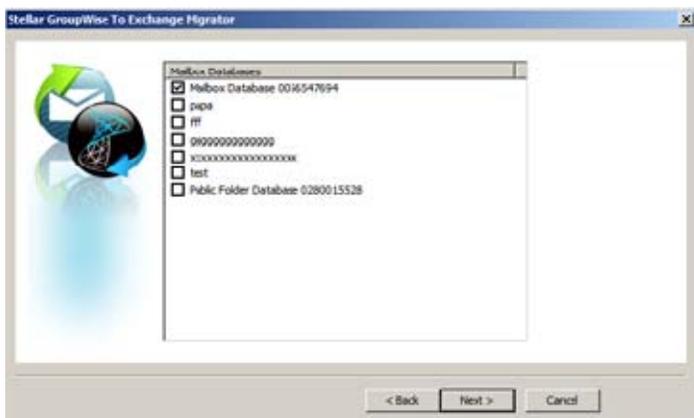
# Export to Existing Mailbox Database

Perform the following steps to export GroupWise Server data to an existing mailbox database of the Exchange Server:

1. Choose **Export to Existing Mailbox Database** to export the GroupWise Server data in existing mailbox database of Exchange Server.



2. Click **Next** button. A dialog is displayed showing list of existing database mailboxes.
3. Choose a mailbox database . All the exported data will be stored in this mailbox database .



4. Click **Next** button. 'Server user authentication' dialog is displayed.



5. Specify **Server Name**.
6. For User Password, check **Set User Default Password** and type a password (Password must be according to Exchange Server password policy). This password will be set for all the users of the mailboxes.
7. Click **Finish** button.

GroupWise Server mailboxes are migrated to the existing mailbox database of the Exchange Server.

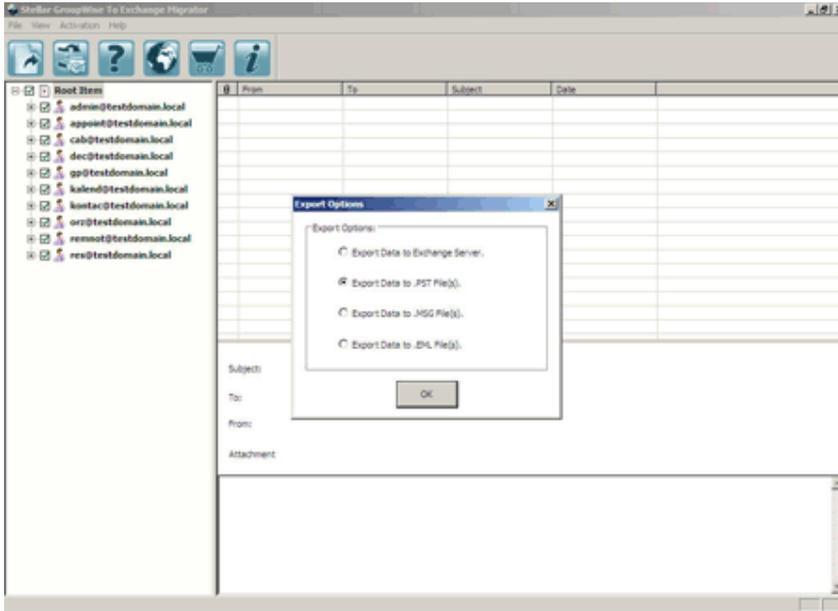
# Export to PST Files

## To export the GroupWise Mailbox(es) to PST files

1. After connecting to GroupWise server, mailbox items are shown in the preview window.
2. Check mail item(s) (mailbox, folder or subfolder) in the left pane.



3. On the *File* menu, click **Export**. Or, click  on the toolbar.



### **Export Options**

4. In the *Export Options* window, choose *Export Data to .PST File(s)* option.
5. Click **OK**. After the migration process is complete a confirmation dialog along with a link to the migrated file location is displayed.

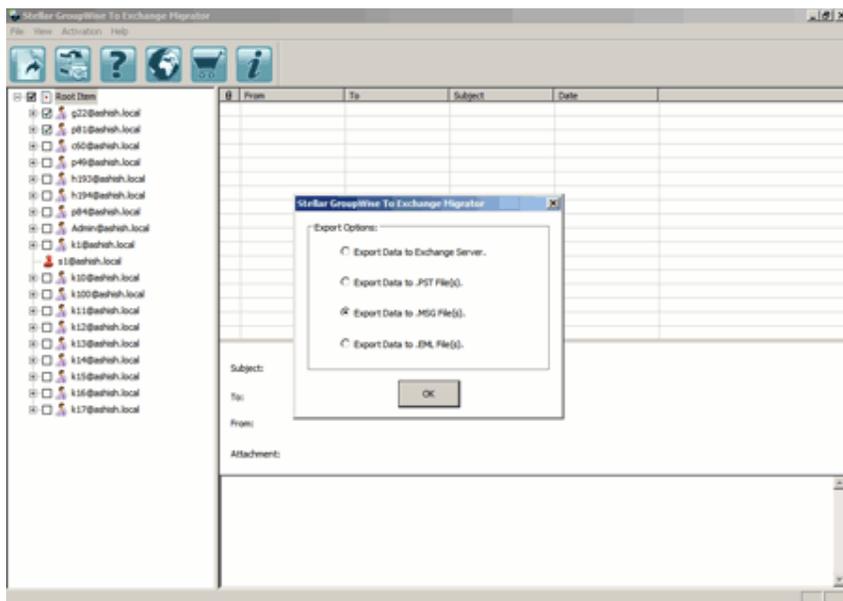
# Export to MSG Files

## To export the GroupWise Mailbox(es) to MSG files

1. After connecting to GroupWise server, mailbox items are shown in the preview window.
2. Check mail item(s) (mailbox, folder or subfolder) in the left pane.



3. On the *File* menu, click **Export**. Or, click  on the toolbar.



### **Export Options**

4. In the *Export Options* window, choose *Export Data to .MSG File(s)* option.
5. Click **OK**. After the migration process is complete a confirmation dialog along with a link to the migrated file location is displayed.

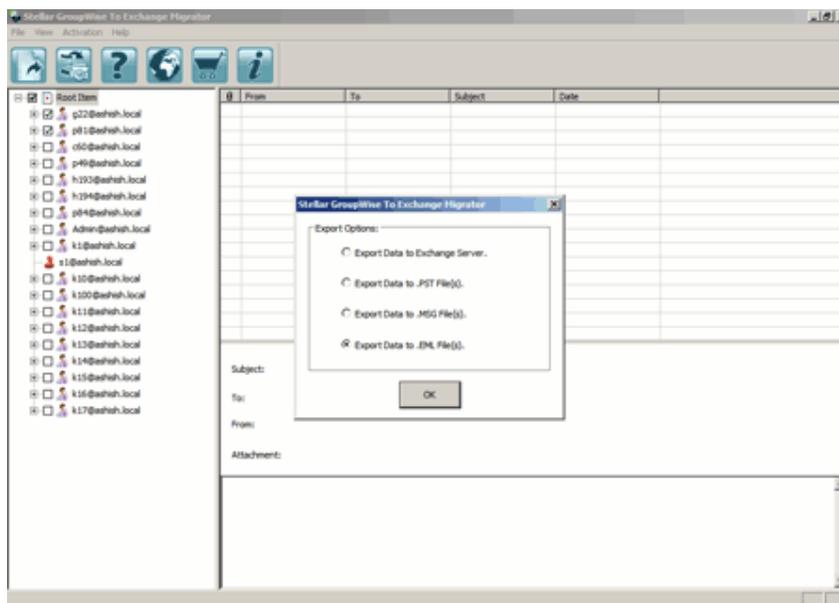
# Export to EML File

## To export the GroupWise Mailbox(es) to EML files

1. After connecting to GroupWise server, mailbox items are shown in the preview window.
2. Check mail item(s) (mailbox, folder or subfolder) in the left pane.



3. On the *File* menu, click **Export**. Or, click  on the toolbar.



*Export Options*

4. In the *Export Options* window, choose *Export Data to .EML File(s)* option.
5. Click **OK**. After the migration process is complete a confirmation dialog along with a link to the migrated file location is displayed.

# View Log Report

You can view, clear and save log report of activities performed in Stellar GroupWise to Exchange Migrator.

## To view log report

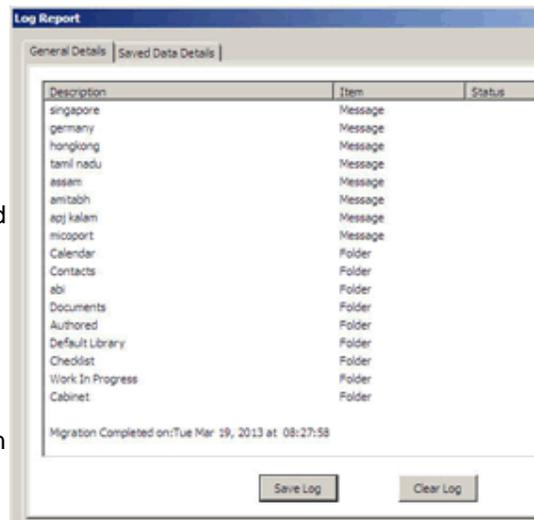
- On the *View* menu, click **Log Report** option.
- In the *Log Report* window,
- Click **General Details** tab to view general report.
- Click **Saved Data Details** tab to view log of the saved mailboxes.

## To save log report

- In the *Log Report* window, click **Save Log** button.
- In the *Browse For Folder* dialog box, specify the destination folder to save log file. Click **OK**.

## To clear log report

- In the *Log Report* window, click **Clear Log** button.



# View Saved Data Details

You can view, clear and store 'Saved data details report' using Stellar GroupWise to Exchange Migrator.

## To view log report

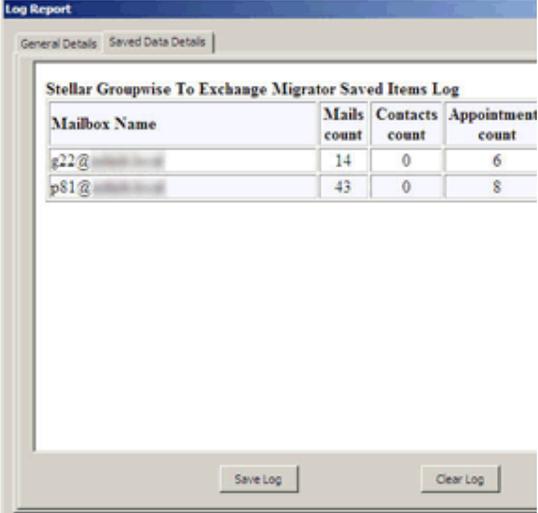
- On the *View* menu, click **Log Report** option.
- In the *Log Report* window, click *Saved Data Details* tab.  
All the migrated mailboxes are shown as a list.

## To save log report

- In the *Log Report* window, click **Save Log** button.
- In the *Browse For Folder* dialog box, specify the destination folder to save log file.
- In the *Save as Type* option, specify a type (.txt, .CSV, or .html).
- Click **OK**.

## To clear log report

- In the *Log Report* window, click **Clear Log** button.



Mailbox Name	Mails count	Contacts count	Appointment count
g22@...	14	0	6
p81@...	43	0	8

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Stellar GroupWise to Exchange Migrator

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# FAQs

## 1. What does demo version of the software do?

Demo version of the software shows the preview of the data but after migration of mailboxes, when you open the migrated mail items:

- **If you open a e-mail:**
  - In the 'Sender information', To:, cc:, and bcc: is not shown.
  - In 'attachment', attachment name will be displayed but will show as blank when opened.
  - 'Subject' of the mail will be shown.
  - 'Mail body' will be shown.
- **If you open the Calender:** *Location* information will be shown as demo; Current date will be shown for *Start date* and *End date*.
- **In the Task:** Owner will be demo; Current date will be shown for *Start date* and *End date*.
- **In the Contacts:** Name of the contact will be shown; e-mail Id will not be shown; in place of address 'demo' will be shown.

You can migrate all the data in the registered version. To migrate all the mailbox data, you need to purchase and register the software.

## 2. Can I migrate address book and group contacts from GroupWise?

Yes.

## 3. How much time will the software take to export GroupWise mailbox to Exchange Server?

The time taken in exporting mailbox items is dependent on the amount of the items.

## 4. Does Stellar GroupWise to Exchange Migrator makes any change to my mailbox while migration?

No. It only exports the mailboxes to Exchange Server or creates a .PST, .MSG or .EML file as selected by the user. Original GroupWise mailboxes are kept as it is.

## 5. Can I migrate from any version of GroupWise to any version of Exchange?

No, we only support GroupWise version 2012 and earlier and MS Exchange Server 2007 / 2010.

## 6. Why shall I migrate from GroupWise to Exchange Server?

Due to a change in organizational policy or infrastructure, sometimes it becomes necessary to migrate from Novell GroupWise based mailing and messaging to Exchange Server. Maybe the business requirements have changed, or some software used in your company does not support GroupWise but supports Exchange Server. Moreover, Exchange Server provides far more extra features than GroupWise.

## 7. Does Stellar GroupWise to Exchange Migrator migrates more than one mailbox at a time?

Yes, you can migrate more than one mailbox at a time.

# About Stellar

Stellar Information Systems Ltd. is a trusted name in the field of Data Recovery and Data Protection Software for more than a decade.

We provide the widest range of Data Recovery Products. Our range includes Data Recovery Software for almost all Operating Systems and File Systems.

## Product line:

### Data Recovery

A widest range of data recovery software that helps you recover your valued data lost after accidental format, virus problems, software malfunction, file/directory deletion, or even sabotage!. [More Info >>](#)

### File Recovery

The most comprehensive range of file undelete and unerase software for Windows and MS office repair tools. [More Info >>](#)

### E-mail Recovery

A wide range of mail recovery, mail repair and mail conversion applications for MS Outlook, MS Outlook Express and MS Exchange useful in instances of data loss due to damages and corruption of E-mail. [More Info >>](#)

### Data Protection

A wide range of Prevent Data Loss, Data backup and Hard Drive Monitoring Applications to ensure complete data protection against hard drive crash. [More Info >>](#)

### Data Sanitization

Data cleanup and file eraser utility can delete selected folders, groups of files, entire logical drives, System Traces & Internet traces. Once the data have been removed using Stellar Wipe - Data File eraser utility, it is beyond recovery limits of any Data Recovery Software or utility. [More Info >>](#)

For more information about us, please visit [www.stellarinfo.com](http://www.stellarinfo.com)