

Quick Reference Card MARS2 Ship System

Monitor screen



Frequently used procedures

- Displaying/changing a graph:
 - Select the Graphqmonitor tab
 - Click the Settingsqbutton
 - Select the lines to be shown, scale (auto, or manually by specifying min/max) and number of minutes to display
 - Click OK to confirm
- Displaying/changing a map:
 - Select the Mapqmonitor tab
 - Click a grey-outlined rectangle on the map to zoom in
- Adding/editing a manual sounding:
 - Select the #rip actionsqmonitor tab and then #Manual soundingsq
 - Select #Addqor select a manual sounding and then click #Editq
 - (for Addq) Select the type of manual sounding and click Addq
 - Fill in the general sounding data (trip, hopper number, date, and (optionally) additional data)
 - o Enter the data for the first sounding and press Enterq
 - o Repeat the previous step for any additional soundings
 - Click Saveq

- Adding/editing a delay:
 - Select the ±rip actionsqmonitor tab and then Delaysq
 - Select ±Addqor select a delay and then click ±Editq
 - Enter the data and click

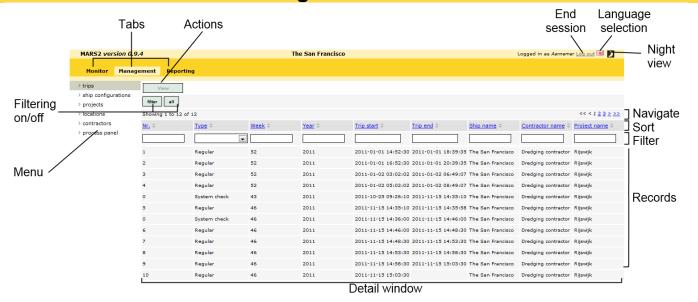
 Saveq
- Adding/editing a trip remark:
 - Select the #rip actionsqmonitor tab and then Remarks (miscellaneous)qor Remarks (weather)q
 - Select ±Addqor select a remark and then click ±ditq
- Performing a system check:
 - Select the System checksqmonitor tab and then click Perform water tripq Empty ship determinationq Ballast tank checkqor SHD checkq

 - For a detailed description of the various procedures, see the MARS2 Ship User's Manual.



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Management screen



Frequently used procedures

- Sorting a table by a column
 - Click the column once for ascending order and again for descending order
- Filtering a table:
 - \circ Type or select a value in one or more columns
 - Click the #Filterqbutton (below the table)
- Removing the filter:
 - Click the Allqbutton (below the table)
- Table navigation (with more than 20 items):
 - o <<: back to the first screen
 - o <: back one screen (20 items)
 - o <number>: jump directly to screen <number>
 - o >: go to the next screen (20 items)
 - >>: go to the last screen

- Viewing/activating a ship configuration:
 - Select Ship configurationsq select the desired configuration and click Viewqor Activateq
- Activating a parcel / parcel ship:
 - Select ₱rojectsq select the project and click ₺/iewq
 - Select a contract and click ±Viewq
 - o Select the parcel and click #Activateq
 - Click ±Viewq
 - Select a parcel ship and click ±Activateq
- Viewing a location:
 - Select ±ocationsq select the location and click ±/iewq
- Adding a user:
 - Select #Jsersqand click #Addq
- Enter the data and click OK

Reporting

Generating a report

- Select the Reportingqtab and select a report from the menu at the left.
- Type or select the desired data in the dialogue in the middle of the report screen.
- Confirm with OK. The report is now generated (this can take some time) and is then displayed on the screen.
- (Optional) Click one of the icons to export the report in a specific format, such as Microsoft Excel, Microsoft Word or PDF.
- (Optional) Click the first icon at the left (Report options) to change the previously entered data, then confirm with OK to generate the report again.

