

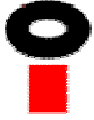
**OIL INDIA LIMITED**  
( A Govt. of India Enterprise )  
4, India Exchange Place,  
Kolkata – 700 001.

OIL INDIA LIMITED invites indigenous competitive bid through its e-procurement portal – [https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/!](https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/) for the following e-Tenders :-

Srl. No.	E-tender	Bid Closing Date	Materials Description
1	SKI1089P14	15-11-2013	Submersible Pump sets.
2	SKI1092P14	15-11-2013	Extended Exhaust Muffler with Scaffolding.
3	SKI1099P14	15-11-2013	Diesel Engine Driven Drenching Pump sets.
4	SKI1100P14	15-11-2013	Trailer Fire Pumps.
5	SKI1101P14	15-11-2013	Positive Displacement Screw Pump.
6	SKI1102P14	15-11-2013	Diesel Engine Driven Progressive Cavity Pumps.
7	SKI1103P14	15-11-2013	Progressive Cavity Screw Pumps.
8	SKI1106P14	15-11-2013	Potassium Urea Based Dry Chemical Powder.
9	CKI1097P14	08-11-2013	Transportation of Explosive Cargo by suitable Explosive Vans.
10	SKI1098P14	15-11-2013	Memento for Retiring Employees Silver Salver.
11	SKI1096P14	15-11-2013	Electronic Time Cycle Controller.

2.0 Application showing full address / e-mail address with Tender fee (non-refundable) of ₹ 1000.00 per tender except Srl. No. 9, Tender No. CKI1097P14 where tender fee is ₹ 2000.00 (excepting PSU and SSI units registered with NSIC) by Demand Draft in favour of M/s. Oil India Limited payable at Kolkata and to be sent to **Head-Calcutta Branch**, Oil India Limited, 4, India Exchange Place, Kolkata – 700 001 only. Application shall be accepted only upto one week prior to Bid Closing Date. The envelope containing the application for participation should clearly indicate **“REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E-TENDER NO.”** for easy identification and timely issue of authorisation. On receipt of requisite tender fee, USER\_ID and initial PASSWORD will be communicated to the bidder (through-e-mail) and will be allowed to participate in the tender through OIL’s e-Procurement portal. No physical tender documents will be provided. **Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal.** The link to e-Procurement portal has also been provided through OIL’s web site [www.oil-india.com](http://www.oil-india.com).





**OIL INDIA LIMITED**  
(A Government of India Enterprise)  
4, India Exchange Place, 4<sup>th</sup> floor,  
Kolkata 700001,  
West Bengal (India)

TELEPHONE NO. (033) 2230 1657 / 58 / 59

FAX NO: (91-033) 2230 2596

Email : [oilcalmn@oilindia.in](mailto:oilcalmn@oilindia.in)  
[oilcalmn@dataone.in](mailto:oilcalmn@dataone.in)

**ANNEXURE-II**

Tender No& Date : SKI1096P14

DATED 12.09.2013

**OIL INDIA LIMITED invites Indigenous tenders for items detailed below:**

**TECHNICAL SPECIFICATIONS WITH QUANTITY**

SLNO & MATERIAL CODE NO.	MATERIAL DESCRIPTION.	QUANTITY	UNIT
10 99074426	<b><u>ELECTRONIC TIME CYCLE CONTROLLER</u></b> <b><u>ELECTRONIC TIME CYCLE CONTROLLER FOR GAS LIFT OPERATION</u></b> <i>Detailed specification is given below</i>	85	NO.

**SPECIFICATION ELECTRONIC TIME CYCLE CONTROLLER FOR GAS LIFT OPERATION**

**ELECTRONIC TIME CYCLE CONTROLLER SYSTEM (ETCC)**

Programmable Electronic Time Cycle Controller, designed to control diaphragm operated motor valves in the gas line. The controller is intrinsically safe, suitable for use in Zone 1 & Zone 2 hazardous area.

- Display: LCD display in hours, minutes, & seconds.
- ON time: Adjustable between 1 second to 99 hours, 59 minutes, 59 seconds.
- OFF time: Adjustable between 1 second to 99 hours, 59 minutes, 59 seconds.
- The PCB is epoxy coated and usable in high humidity & corrosive environment.
- Pneumatic supply pressure to actuate the motor valve is 15-50 psig.
- Keys: ON TIME, OFF TIME, OPEN VALVE, CLOSE VALVE.
- Supply Input-Output piping: 1/4 inch NPT
- Power supply: 6V rechargeable battery, 12 AH
- Low battery indication shall be provided.
- Enclosure: The controller shall be intrinsically safe and housed in a metal enclosure which shall be weather proof to IP65
- Supply and output pressure gauges shall be provided.
- The controller is not bleed type: the supply pressure will not bleed off continuously in the controller when the motor valve is in closed position.
- Door safety lock for enclosure.
- Battery charger: 220VAC, 50Hz for 6V rechargeable battery.

#### DRIP CHAMBERS

Suitable size to arrest moisture and condensate from supply gas with 1500 psi working pressure, complete with inlet, outlet and drain connections, valves and requisite tubing 1/4 inch NPT connections.

The pressure regulation has to be done into two (2) stages:

#### HIGH PRESSURE REGULATOR

The high Pressure regulator ( Make: FISHER/SWAGelok/PARKER/KIMRAY only ) is required to reduce the high line pressure to 100 psig as stated below with requisite pressure gauge, drain connection, tubing and fittings up to low pressure regulator.

Maximum Inlet Pressure: 3000 PSIG  
Working Inlet Pressure: 1500 PSIG  
Outlet Pressure: 100 PSIG  
Inlet & Outlet connections: 1/4 inch NPT

#### LOW PRESSURE REGULATOR

The low Pressure regulator as stated below with requisite pressure gauge, drain connection, tubing and fittings up to Motor Valve.

Maximum Inlet Pressure: 150 PSIG  
Working Inlet Pressure: 100 PSIG  
Outlet Pressure: 15-40 PSIG  
Inlet & Outlet connections: 1/4 inch NPT

#### MOTOR VALVE

Diaphragm operated, to suit above items complete with 1/4 inch NPT threaded needle valve, 1500

psi working pressure.

Size: 2 inch nominal

Body: Straight

End connection: 2 inch API LP (F)

Working pressure: 2000 psi

Trim: 19 mm at SS

Actuating pressure: 30 psi (minimum)

Connection for diaphragm pressure: 1/4 inch NPT (F) from ETCC

Type: Normally closed (Pressure to open)

All the interconnection tubing, fitting, isolation and drain valves should be associated with one ETCC.

### **GENERAL NOTES:-**

1. Bidders must furnish product catalogues along with their offer and same to be submitted in **technical Rfx**.
2. All equipment are to be guaranteed against any manufacturing defects for a minimum period of 12 months from the date of commissioning or 18 months from the date of receipt.

### **Special terms and condition**

1. The bidder must submit valid DGMS approval for the offered electronic time cycle controller (ETCC) along with the supply. The DGMS approval should clearly indicate that the ETCC is intrinsically safe for use in zone 1 & zone 2 hazardous areas.
2. If the bidder has not obtained the DGMS approval for the equipment to be supplied, valid Field trial approval letter/certificate from DGMS for electronic time cycle controller (ETCC) which is to be used as an intrinsically safe instrument in zone 1 & zone 2 hazardous areas should be submitted along with the supply.
3. The party has to give a written assurance along with the bid that point no. 1 or 2 mentioned above will be complied with.
4. However, in the event of an order, clearance for despatch of material will be given only on submission of valid DGMS approval or field trial approval letter from DGMS.
5. All field trial approvals submitted should be supported with test certificate from CIMFR/ERTL or any other test laboratory recognised by DGMS, Dhanbad.
6. The CIMFR certificate no. and DGMS approval no. shall be affixed or embossed on each piece of equipment.
7. **Payment : Payment shall be made to the supplier as follows :**

- a. **Payment of the items shall be made against dispatch documents provided the DGMS approval copy for all field instruments are provided along with the dispatch documents. The DGMS approval copy has to be valid for a period of minimum six months from the date of dispatch of the respective item. If any item is dispatched with DGMS field trail permission copy then only 50% payment with respect to value of that item will be released on delivery of that item and the remaining amount will be paid only after providing the valid DGMS approval against that particular item. \***

8. The item shall be inspected by OIL's deputed engineers at manufacturers factory prior to dispatch. However, such inspection will not relieve the supplier of his responsibility to ensure that the equipment supplied conforms to the correct specifications and is free from manufacturing and all other defects.

9. The warranty period of the item should be for a minimum of 18 months from the date of dispatch / shipment or 12 months from the date of receipt.

## **BID EVALUATION CRITERIA/BID REJECTION CRITERIA**

### **BID REJECTION CRITERIA**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the "Bid Rejection Criteria" as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/CALCUTTA/E-01/2010 elsewhere, those in the BRC / BEC shall prevail.

### **A.TECHNICAL**

1. Bidder should provide documentary evidence of supplying minimum 10 nos. of ETCC system to PSUs & Govt. enterprises during the last five years as on this bid closing date failing which the offer will be rejected.
2. Supplier other than OEM must provide letter of authorisation from OEM along with the bid.

### **B:COMMERCIAL :**

- i). **Bid security of Rs. 94,000.00 ( Ninty Four Thousand) shall be submitted manually in sealed envelope superscribed with BID SECURITY AGAINST Tender no. And bid closing date to Head Calcutta Branch, Oil India Limited,4 , India Exchange Place , Kolkata-700001 only on or before the Bid Closing Date and Time mentioned in**

the Tender. **If bid security in ORIGINAL of above mentioned amount is not received within bid closing date , the bid submitted through electronic form will be rejected without any further consideration.** For exemption for submission of Bid Security, please refer relevant para of General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. **The Bid Security shall be valid for six month from the date of bid opening.**

- i). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- ii). Successful bidder will be required to furnish a **Performance Bank Guarantee @10%** of the order value. For exemption for submission of Performance Bank Guarantee, please refer relevant para of General Terms and Conditions vide MM/CALCUTTA/E-01/2010 for E-Procurement LCB Tenders. The Performance Bank Guarantee must be valid for one year from the date of successful commissioning of the equipment or 18 months from the date of despatch whichever is earlier. **Bidder must confirm the same in their bid. Offers not complying with this clause will be rejected.**
- iii). ***The Bank Guarantee should be allowed to be encashed at all branches within India.***
- iv). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- v). Validity of the bid shall be minimum 120 days from the Bid Closing Date. Bids with lesser validity will be rejected.
- vi). Bids containing incorrect statement will be rejected.
- vii). All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be rejected.

### **VIII. INTEGRITY PACT :**

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure V of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

The names of the OIL's Independent External Monitors at present are as under:

- i. SHRI N. GOPLASWAMI, I.A.S. (Retd.),  
Former Chief Election Commissioner of India

E-mail Id: gopaldaswamin@gmail.com

- ii. SHRI RAMESH CHANDRA AGARWAL, IPS (Retd.)  
Former Director General of Police  
E-mail Id: rcagarwal@rediffmail.com

**BID EVALUATION CRITERIA :**

**A. TECHNICAL:**

The bids conforming to the technical specifications, terms and conditions stipulated in the bidding document and considered to be responsive after subjecting to Bid Rejection Criteria (BRC) will be considered for further evaluation as per the Bid Evaluation Criteria given below.

- i) In the event of computational error between unit rate and total price, the unit rate as quoted by the bidder shall prevail.
- ii) Similarly in the event of discrepancy between words and quoted figure, words will prevail.

**B. COMMERCIAL:**

- i) To evaluate the inter-se-ranking of the offers, Assam entry tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.
- ii) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the dead line given by the company, failing which the offer will be summarily rejected.

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**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
4, India Exchange Place  
Kolkata -1

TELEPHONE NO. (033) 222301657

FAX NO: (033) 22302596

Email: oilcalmn@dataone.in;oilcalmn@oilindia.in

**FORWARDING LETTER**

<b>Tender No.</b>	<b>: SKI1096P14</b>	<b>dated 12.09.2013</b>
<b>Tender Fee</b>	<b>: Rs 1,000.00</b>	
<b>Bid Security Amount</b>	<b>: Rs 94,000.00</b>	
<b>Bidding Type</b>	<b>: SINGLE STAGE COMPOSITE BID SYSTEM</b>	
<b>Bid Closing on</b>	<b>: As mentioned in the e-portal</b>	
<b>Bid Opening on</b>	<b>: -do-</b>	
<b>Performance Security</b>	<b>: Applicable</b>	
<b>Integrity Pact</b>	<b>: Applicable</b>	
<b>Delivery</b>	<b>: Duliajan , Assam .</b>	

OIL invites Bids for the supply of **Electronic Time Cycle Controller** through its E-Procurement site. The bidding documents and other terms and conditions are available at Booklet No. MM/CALCUTTA/E-01/2010. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents .

The general details of tender can be viewed by opening the RFx [ Tender] under RFx and Auctions.. The details of items tendered can be **found in the Item Data and details uploaded under Technical RFX.**

**The tender will be governed by:**

- “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/CALCUTTA/E-01/2010 for E-procurement (LCB Tenders).
- Technical specifications and Qty. as per **ANNEXURE II** .
- The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.



- d) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.
- e) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- f) Bidder are advised to fill up the Technical bid CHECK LIST and RESPONSE SHEET given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical RFX** Response.

**g) Integrity Pact :**

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure V** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e. who is duly authorized to sign the bid. **Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway.** Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

**Special Note:**

**1.0 General Qualification Criteria:**

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**documentary evidence to be provided along with the bid in** Technical RFx -> External Area -> Tender Documents) as on the Bid Closing Date:

- a) Bidder should have experience of successfully executing similar order of **Rs. 28.22 Lakhs** during last 3 years.
- b) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than **Rs. 94.09 Lakhs**.

**2.0** Application showing full address / e-mail address with Tender fee (non-refundable) of ` 1000.00 per tender (excepting PSU and SSI units registered with NSIC) by Demand Draft in favour of M/s. Oil India Limited payable at Kolkata and

to be sent to Head-Calcutta Branch, Oil India Limited, 4, India Exchange Place, Kolkata – 700 001. Application shall be accepted only upto one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO.....” for easy identification and timely issue of authorisation. On receipt of requisite tender fee and subject to fulfilment of eligibility criteria, USER\_ID and initial PASSWORD will be communicated to the bidder (through-e-mail) and will be allowed to participate in the tender through OIL’s e-Procurement portal. No physical tender documents will be provided. USER\_ID AND INITIAL PASSWORD WILL BE ISSUED TILL ONE WEEK PRIOR TO THE BID CLOSING DATE.

**NOTE: PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.**

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **Head Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.

8.0 **a) The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed**

vide **Annexure-V** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

b) The name of the OIL's Independent External Monitors at present are as under:

- i) **SHRI N. GOPLASWAMI, I.A.S. (Retd.),**  
Former Chief Election Commissioner of India  
E-mail Id : [gopaldaswamin@gmail.com](mailto:gopaldaswamin@gmail.com)
- ii) **SHRI RAMESH CHANDRA AGARWAL, IPS (Retd.)**  
Former Director General of Police  
E-mail Id : [rcagarwal@rediffmail.com](mailto:rcagarwal@rediffmail.com)

9.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed Annexure-II. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/CALCUTTA/E-01/2010 for E procurement (LCB Tenders) to General Terms and Conditions for Indigenous E-Tender elsewhere, those in the BEC / BRC shall prevail.

10.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

11.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

12.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

**NOTE:**

**Bidders should submit their bids explicitly mentioning compliance / non compliance to all the NIT terms and conditions.**

**Yours Faithfully**

**Sd-**

**P.K.Bharasa**  
**Sr. Purchase Officer**  
**For Chief Manager Materials**  
**For Head Calcutta Branch**