Alcatel **OmniPCX** *Office*

A L C A T E L

ARCHITECTS OF AN INTERNET WORLD

User guide

Thank you for choosing one of our Reflexes, range of telephones, and for your confidence in *Alcatel*
Your Alcatel Advanced Reflexes digital telephone offers you all the latest design features, so that it is very easy to use, while providing the most efficient means of communication
Your easy-to-use Alcatel Advanced Reflexes telephone offers you:

- a receiver that is pleasant to use: it fits nicely in the hand with a flexible grip section,

- communication is even more convenient using the audio keys (loudspeaker, hands free),

- using the convenient alphabetic keypad, you can call your correspondents by name,

- transparent magnifying keys for immediate reading of your of your programmed settings (direct calls, functions, etc.).

Your ultra-efficient Alcatel Advanced Reflexes telephone offers you:

- a screen, with keys and a navigator, that displays your correspondent's number or name, and allows easy transition between functions (call transfer, three-way conference),

- screen-displayed call icons (busy, free, on hold) to help you manage your calls (switching between correspondents),

- a complete range of connection interface units for data transmission, assisted telephone applications (CTI*) or easy connection of analogue (fax, answering machine) or ISDN terminals (PC with ISDN board, G4 fax).

  *CTI : Computer Telephone Integration

How to use this guide?

You have an Alcatel Advanced Reflexes digital telephone. The large display, navigator and alphabetic keypad will help you use your telephone easily and make optimum use of the many functions offered.

• Actions

	lift the receiver.
	hang up.
	Description of an action or context.

• Navigator

Move the navigation key up, down, to the left or to the right.

• Display and display keys

Smith John	Partial view of display.
	Display key.

• Programmable keys and icons

	line key.
	Icon corresponding to key.
	Key programmed by technician to access service.

• Keypad

	Numeric keypad.
	Alphabetic keypad.
2 ABC	Specific key on numeric keypad.

• Audio keys

OK	Loudspeaker.
	hands free.
	Adjustment "reduce".
	Adjustment "increase".

• Other fixed keys

	Fixed key.
i	MENU key.

• Other symbols used

OR AND/OR	Alternative to action sequence.
	Important information.

These symbols can be supplemented by small icons or text. All default or customized function codes are given in the table of codes in the appended sheet. The features described in this manual and indicated with an asterisk (*) can only be accessed with some software versions.

Contents

Contents

Contents

Contents

Getting to know your telephone

■ **Navigator**
Lets you browse through several pages of the display and select a line (the bottom line is implicitly active).

Top line

Previous page — Next page

Bottom line

■ **Guide key**
This key lets you:
• obtain information about the telephone
• program the keys

Light indicating messages received.

Mute key so that your correspondent can no longer hear you.

Hang-up key
To terminate a call or programming.

■ **Audio keys**
Loudspeaker:
to share a conversation

to reduce loudspeaker or receiver volume

to increase loudspeaker or receiver volume

Hands free:
to make or answer a call without lifting the receiver

■ **Alphabetic keypad**
Protected by a flap, used for call by name, message service and programming. You have a self-adhesive **'Memo'** label to stick inside the flap.

■ Display and display keys

Displays 2 lines and several pages giving information on your correspondent and the functions available through the keys associated with the lines of the display screen.

StoreN Call required number.

Divert Divert your calls to another number.

Lock Prohibit outside calls.

Read+ Display more information if required.

Appmnt Make an appointment.

Custo Customize your terminal.

PickUp Pick up a call to another number.

Operat Programme company data.

■ Programmable keys and icons

To make a call, activate a service or manage your calls.
Icons are associated with each of these keys:

Line icons:

Incoming call (flashing).

Call in progress.

Call on hold.

Call on common hold.

Function icons:

Function active.

Function requiring action.

Terminal or line busy.

Preprogrammed function keys:

Divert your calls to another terminal.

Access the various mail services.

Access your personal directory.

Transfer call to another terminal.

ISDN Make an ISDN call.

Installing the programmable key label

A printed label is supplied with the terminal. This should be installed beneath the programmable keys.
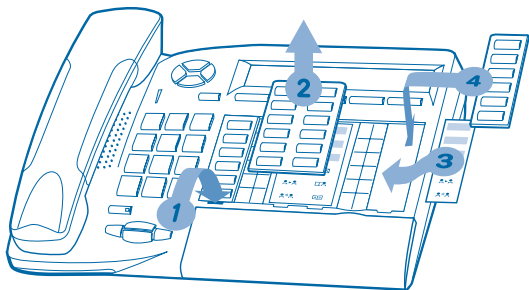
1.   Insert a flat " blade " into the slot (1 slot per key block).

2.   Raise the cover.

3.   Slide the printed label into position.

4.   Replace the cover.

1.1 Making or answering a call without lifting the receiver (hands free)

line key
(internal or
external)

number required

your correspondent's
name

→ **you are in hands free mode**

terminate
your call

During a conversation, you can lift the receiver without terminating the call.

during a conversation

1.2   **Making an outside call**

● **Making a call:**

"Outside line" key   OR   **9** WXYZ   **1** **2** ABC   ➜   0155667000

number required

tells you the status of your call

9 is the default code for an outside line.

1.3   **Making an internal call**

1 **2** ABC   OR   **0**   OR

internal number required   default code for **"Operator call"** function   line key

➜

name and number of person called

• **If the internal or outside number does not reply:**

```
□Intru
```
OR
```
□Cback
```
OR
```
Text
```

broadcast a message on the loudspeaker of the free terminal

request callback to a busy terminal

send a written message

OR

go to next screen

```
NbSave
```

store number to call again

Calling your correspondent by name (company directory)

first letters of your correspondent's name

➜

```
Smith John
```

proposes a name followed by a corresponding telephone number and sequence number in list

• **If name is OK**

```
Send
```

make the call

• **If name is not OK:**

FName		Rubout		Next
extend search in list	OR	erase last letter entered	OR	show next name

	Prev		Exit
OR	show previous name	OR	return to main menu
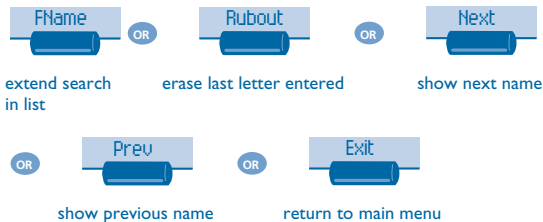
1.5 Calling from your personal directory

📇 → **shows first ten names already entered in directory***

Helen		◄ ▲ ► ▼
calling the selected correspondent	OR	access other correspondents

* To enter your numbers see 'Programming your personal directory'.

1.6 Calling from the common directory

Your terminal has access to a common directory of outside numbers.

[keypad]

directory
number

1.7   Receiving a call

| your telephone rings | → | Smith John | correspondent's name or number |

- **To answer:**

 OR **OR**

1.8   Filtering calls using the voice mailbox

This service lets you filter incoming calls to your voice mailbox. When your caller leaves his message you can choose to communicate with him.

- **Activating call screening :**

programmed key **'Voice mailbox screening'**   enter your personal code

• **When you receive a call :**

0155667000	you hear the message left by your caller	

name or number of the caller

hands free to take the call

OR **OR** **OR**

to stop listening only

same key to stop listening and deactivate the screening

1.9 Redialling*

Redial	Next	**OR**	Prev	Call

select the **"Redial"** function

select the No. in the last ten issued

call required number
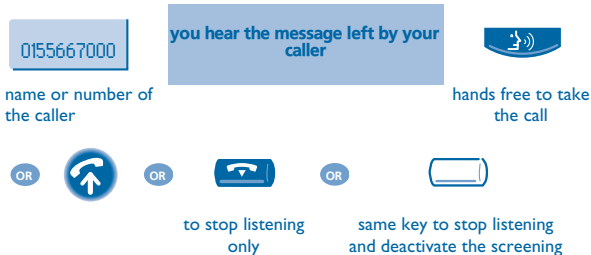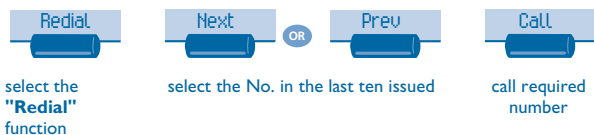
1.10 Temporarily storing a number to call again

the number called does not reply	NbSave

record number dialled

number remains stored until another number is recorded
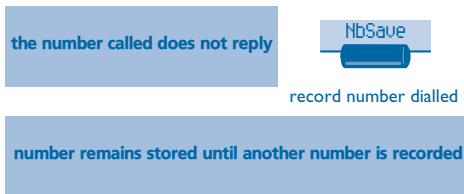
• **Redialling the stored number:**

StoreN → 0155667000

call

number stored

Using your telephone

1.11   Requesting automatic callback if internal number is busy

internal number busy

☐ Cback

→   callback request acknowledged

• Cancelling callback request:

■ Cback

1.12   Answering an internal call in intercom mode

You can answer without lifting the receiver. When you receive an internal call, your telephone rings and you are connected directly in hands free mode. The screen shows the caller's identity.

→   corresponding LED lights up

When your caller hangs up, intercom mode remains active..

1.13   Sending DTMF signals

During a conversation you sometimes have to send DTMF signals, such as with a voice server, an automatic attendant or a remotely consulted answering machine.

during a conversation

□ DTMF
to activate

■ DTMF
to disable

💬 **The function is automatically cancelled when you hang up.**

1.14 Making an ISDN call

ISDN → **screen shows number dialled**

number called

Send **OR** Rubout **OR** Exit

send call · · · erase last character · · · return to initial screen

*

OR · · · access ISDN services · · · SubAdr **OR** add a subaddress · · · Secret **OR** keep your identity secret

OR · · · Text

send a written message
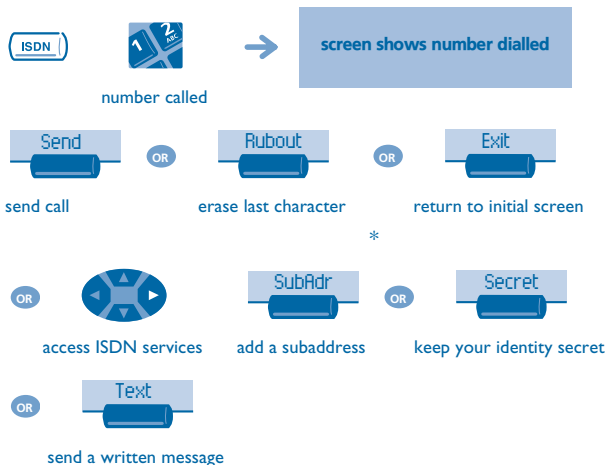
* Sending a subaddress

You may have to add a four-digit subaddress to the number called (to obtain a fax, PC or telephone, etc.).

SubAdr · · · OK · · · Send

enter subaddress on
keypad

1.15 Hiding your identity (ISDN call)

When you call an internal or an outside ISDN number, your number is automatically sent.
You can hide your identity before sending your call.

ISDN   [1 2ABC]   (navigation keys)   Secret

number called

→ **hidden identity status is shown**   Choice   OK

Send → **your identity remains hidden from your correspondent**

→ **function is disabled at end of call**
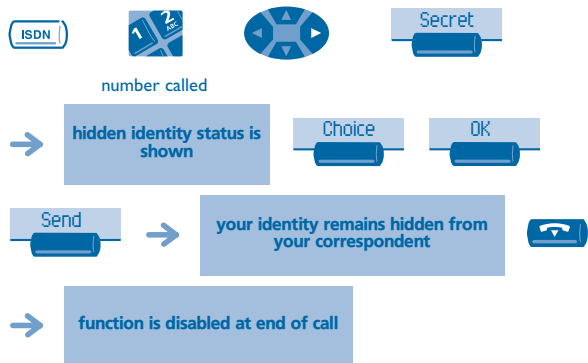
• **You can hide your identity for all calls:**

→ **hidden identity remains active while key icon is lit up**
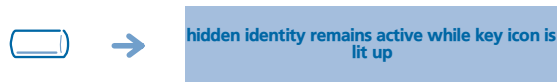
"Secret"
programmed key

• **To cancel hidden identity function:**

"Secret" programmed
key

1.16 **Identifying a malicious call (ISDN call)**

When you receive a call, you can ask the network operator to record informations about your communication (correspondents' numbers, date and time of call, subaddress, etc.).

during a conversation

Mcid

➔ | service request acknowledged |

Using this service requires to take out a subscription to the network operator.

1.17 **Activating the loudspeaker during a conversation (receiver lifted)**

during a conversation

activate loudspeaker

OR

adjust volume (7 levels)　　　deactivate loudspeaker

1.18 **Mute, so that your correspondent cannot hear you**

You can hear your correspondent but he/she cannot hear you:

during a conversation

disable microphone

→ **corresponding LED lights up**

resume the
conversation

2.1 Making a second call during a conversation

during a
conversation

number of second
correspondent

OR

name of second
correspondent

OR

line key

OR

Helen

→ **first call is placed on hold**

- **To cancel your second call and recover the first:**

line key for which
icon is flashing

If you make an error, hang up: your telephone will ring and you will recover your first call.

2.2 Answering a second call during a conversation

• A second correspondent is trying to call you:

during a conversation

Smith John

caller's name or number
flashing for 3 seconds

line key for which icon
is flashing

→ first call is placed on hold

• To recover your first call:

line key corresponding to
icon

If you hang up without answering the second call, your telephone will ring.

During your communication

2.3   **Transferring a call**

• **To transfer your call to another number:**

during a conversation		first call is placed on hold

number required

• **If the number receiving the transfer answers:**

OR   Transf

OR | if allowed by system configuration |

You can also transfer your call immediately, without waiting for the number to answer, using either of the two methods described above.

Transfer between two outside calls is not generally possible (depends on country concerned and system configuration).

Switching between calls (Broker call)

During a conversation, a second call is on hold.
To recover the second call:

 → **your first call is placed on hold**

line key
corresponding to
icon

Three-way conference with internal and/or external correspondents (conference)

During a conversation, another call is on hold:

   □Conf   ■Conf

3-way conference   cancel conference and return
                       to first correspondent

hang up on all
correspondents

After the conference, to leave your two correspondents talking together:

□Conf   Transf

During your communication

2.6 Placing a call on hold (hold)

• Exclusive hold:

During a conversation, you wish to place the call on hold and recover it later, on the same telephone.

 ➔ **your call is placed on hold**

line key

• Recover the call on hold:

line key corresponding to icon

• Common hold:

To recover your call on any telephone in your system.

 ➔ **your call is placed on hold**

• Recover the call on hold from any telephone:

line key corresponding to icon

2.7 Placing an outside call on hold (parking)

You can place an outside call on hold and recover the call on another telephone:

| during a conversation | Park | OR | **"Parking"** function code |

• To recover the parked call:

PickUp   RetPrk   number of telephone from which call was parked

OR   **"Retrieve parked call"** function code   number of telephone from which call was parked

> If the parked call is not recovered within a preset time (default value 1 min 30), it is transferred to the operator.

2.8   **Getting information about camped-on calls**

• **Another call is received:**

during a conversation, you hear a beep

beep

➔   the call is automatically placed on hold

Smith John

identity shown briefly

• **Check identity of callers on hold:**

Queue

last call received

Next

OR

Prev

check other calls

Answer

answer call displayed

Intrusion into an internal conversation

Your correspondent's line is busy. If the number is not "protected" and if authorised, you can intrude into the call:

　　　

same key to deactivate

● **Protection against intrusion:**

 OR 　　　

"Protect a call"
programmed key or function
code

your correspondent's
number

Protection is cancelled when you hang up.

2.10 **Store a number***

To store the displayed number in the personal directory while a communication is in progress:

　　　　　　　

select a record in the
directory

enter the name of
your correspondent

apply
(twice)

3.1 Receiving supervised call ringing

To receive the special ringing for calls to another number:

"Supervised call ringing" programmed key

same key to cancel

3.2 Answering a general bell

When the operator is absent, outside calls to the operator are indicated by a general bell. To answer:

PickUp

GenBel

OR

OR

"Answer general bell" programmed key or function code

Filtering calls for 'manager/secretary' groups

System configuration allows "manager/secretary" groups to be formed, so that the manager's calls can be directed to one or more secretaries.

• **From the manager's or secretary's telephone:**

⟶ incoming calls are filtered by a chosen person (secretary, etc.)

"Filter" programmed key

same key to cancel

> Filtering is indicated on the manager's telephone by the icon corresponding to the "filtering" programmed key.

3.4 Call pick-up

You hear a telephone ringing in an office where no-one can answer. If authorised, you can answer the call on your own telephone.

● **If the telephone ringing is in your own pick-up group:**

   OR

"Group call pick-up" programmed key or function code

● **If the telephone ringing is not in your pick-up group:**

PickUp   IndPic

number of telephone ringing

OR   **OR**
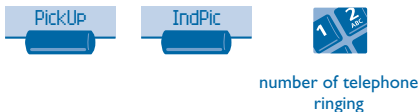
"Terminal call pick-up" programmed key or function code   number of telephone ringing

The system can be configured to prevent call pick-up on certain telephones.

3.5   **Answering briefly in place of the operator**

Outside calls to the operator will ring on your telephone and you can answer the call:

⬜ → | your telephone will ring at the same time as the switchboard | ⬜

"Operator help"
programmed key

same key to
cancel

• **Calls to the switchboard:**

| calls to the switchboard will ring on your telephone | 🔄 | ⬜

"Operator help"
programmed key

3.6   **Monitoring calls to other terminals**

Calls to other numbers can be directed to any telephone (max. 8 numbers per programmed key):

⬜ → | your telephone will ring at the same time as the others | ⬜

"Monitoring"
programmed key

same key to
cancel

3.7 Hunting groups

- **Hunting group call:**

Certain numbers can form a hunting group and can be called by dialling the group number.

- **Temporary exit from your hunting group:**

  OR

"Hunting group out' programmed key   your group number
or function code

- **Return into your group:**

  OR

"Hunting group in' programmed key   your group number
or function code

> **Belonging to a group does not affect the management of direct calls. A specific telephone within a group can always be called by using its own number.**

3.8 **Calling an internal correspondent on his/her pager**

The number called does not answer and you know that the person called has a pager:

number called   **"Paging"** programmed key or function code

➜   **paging in progress is displayed**

> 💬 **Your correspondent can answer from any telephone in the system.**

3.9 **Calling a correspondent on his/her loudspeaker**

Your internal correspondent does not answer. If authorised, you can remotely activate your correspondent's phone:

□Intru

➜   **you are connected to the loudspeaker on your correspondent's phone (if he/she has the hands free function)**

Sending a written message to an internal correspondent

[envelope icon] Text

number called   **OR**   enter the first letters of the name

➜ 01/27 Rapp.

first message in list (27)

Next

next message

OR GoTo

enter number of message required

OR Create

create a temporary personal message (alphabetic keypad)

OR Lang

change language of message

OK

apply your choice

[phone icon]

exit from mail service

• **The 27 standard messages are shown below:**

1	Call me back	15	Meeting on ___ (*)
2	Call me back tomorrow	16	Meeting on ___ at _:_ (*)
3	Call me back at _:_ (*)	17	Out for a while
4	Call back _____ (*)	18	Absent for the rest of the day
5	Call the attendant	19	Absent, back at _:_ (*)
6	Call the secretary	20	Absent, back on ___ at _:_ (*)
7	I will call back at _:_ (*)	21	On vacation, back on ___ (*)
8	Use paging	22	External meeting
9	Please fetch your fax	23	External meeting, back on ___ (*)
10	Please fetch your mail	24	I am in room nr __ (*)
11	Please cancel your forwarding	25	In a meeting - do not disturb
12	Visitors are waiting	26	At lunch
13	You are expected at reception	27	Indisposed
14	Meeting at _:_ (*)	(*)	Messages to be completed using numeric keypad

3.11 Sending a written message to an ISDN correspondent

ISDN → number called → [arrows] → **Text**

| proceed as for an internal correspondent | **OK** |

You can do this during a conversation.

3.12 Send a voice message copy

[envelope] → **Voice** → personal code

→ | display number of new and old messages | **Msg** |

Next OR **Prev** [arrows] **Copy**

select message to copy by consecutive presses

number called OR correspondent's name **OK**

Send

OR

Record

send message   record a comment *

* To record a comment :

Ready to record   **Record**   →   **Recording ...**

start recording the comment   recording

Stop   **OK**   OR   **Listen**

end of recording   send message   replay comment

OR   **Record**   **OK**

re-record a comment

Sharing

Sending a recorded message to a number / a distribution list

Voice

Send

personal code

OR

OK

correspondent's
no. or list no.

correspondent's name or
list name

➜ Ready to record

Record

start message recording

➜ Recording ...

Stop

OK

recording

end of recording

apply

OR Listen

OR Record

OK

replay message

re-record a message

3.14 Broadcasting a message on the loudspeakers of a station group

A message not requiring an answer can be broadcast on the loudspeakers within your broadcast group:

number of
broadcast group
→ **speak, you have 20 seconds**

The message will only be broadcast on terminals not in use and which have a loudspeaker.

3.15 Answering a call on your pager

A call on your pager can be answered from any telephone within the system.

your pager beeps

"Answer paging"
function code

your extension
number

3.16 **Allocating an outside line**

If authorised, you can transfer an outside line to another terminal, thus enabling that person to make an outside call.

during an internal conversation

"Allocate outside"
programmed key

→ your internal correspondent now has an outside line and can dial

To know the cost of the call, press the **"Allocate & charge"** programmed key instead of the **"Allocate outside"** key, to allocate the line (see **"Managing your charges"**).

4.1 **Selecting calls to be diverted**

When a diversion is applied, you can select the types of call to be diverted: outside, internal, all.

Divert	ExtLoc	→	**type of call diverted is displayed**

Choice	OK	☎
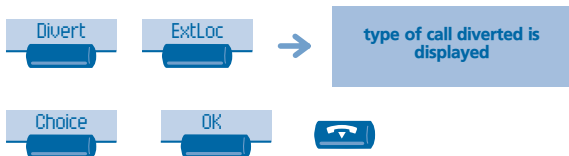
change type of call

4.2 **Diverting calls to another number (immediate diversion)**

The number can be your home, portable or car phone, voice message or an internal extension (operator, etc.).

☎	1 2	OK

destination number

→ **diversion is acknowledged** ☎ **OR** ⌛
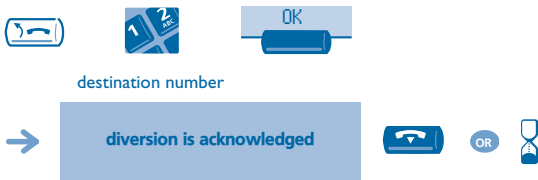
💬 **You can make calls, but only the destination number can call you.**

4.3 **Diverting your calls to your voice message service**

Divert

type of diversion

4.4 **Activate/disable the personal assistant**

Custo   Assist   →   Perso Assist:OFF

ON/OFF   Choice   →   Perso Assist:ON   OK

apply
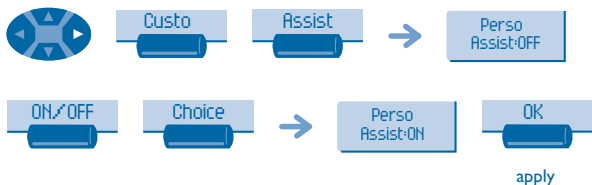
4.5 **Personal assistant : reaching you with one number only**

Custo   Assist   Menu

select type of diversion

IntNum   AND/OR   ExtNum

dial number of a
colleague or your
secretary

dial an outside line number

AND/OR   Mobile   AND/OR   Operat

dial number of your mobile or
DECT

activate/ deactivate transfer to
operator
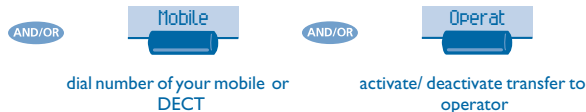
4.6 Diverting calls to your pager

Callers will thus be able to contact you while you are moving around the company:

| Divert | Page» | ☎ | OR | ⧗ |

| OR | ▭ | OR | 1²ABC | ☎ | OR | ⧗ |
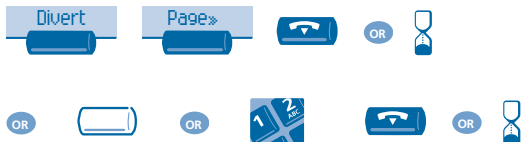
"Divert to paging" programmed key
or function code

4.7 **Forwarding your calls from the receiving terminal ("Follow me")**

You wish to receive your calls in your present location:
Use the "Follow me" function.

Divert

Follo»

your extension
number

OR

OR   OR

"Follow me" programmed key or
function code

your extension
number

OR

To cancel forwarding, see section 'Cancelling all diversions'.

4.8   **Applying a selective diversion**

You can selectively divert calls, according to the caller's identity:

   OR

"Selective diversion" programmed
key or function code

● **To cancel this diversion:**

Divert   Cancl»

4.9   **Diverting all group calls**

You can divert all your group calls to another internal number:

   OR

"Divert group calls"
programmed key or function code   number receiving
diversion

➜   **diversion is acknowledged**   **OR**

4.10   **Cancelling all diversions**

OR

"Cancel all diversions" programmed key
or function code

OR   programme another type of diversion

4.11   **Cancelling a specific diversion**

programmed key corresponding to type of diversion
(group or selective)

4.12 Diverting calls when your line is busy (divert if busy)

Callers will thus be able to contact you while you are moving around the company:

Divert   **Busy»**

number receiving
diversion

➔   diversion is acknowledged

OR   ___   **OR**

"Divert if busy"
programmed key or function
code

number receiving
diversion
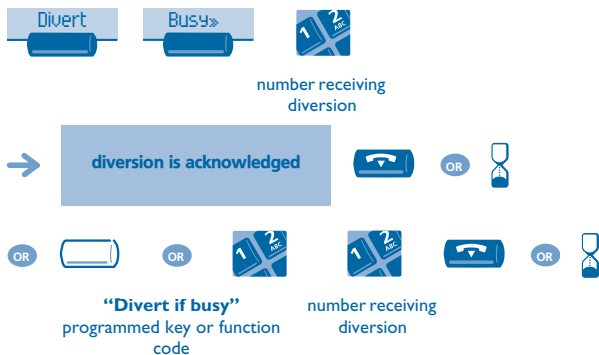
4.13 Do not disturb

You can make your terminal temporarily unavailable for all calls.

Divert   **DND**

OR   ___   **OR**

"Do not disturb" programmed key or
function code

Keep in touch
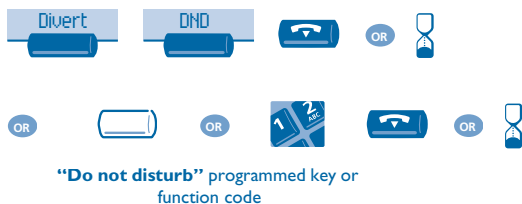
4.14 **When you return, consult recorded messages**

The light indicates that messages have been received.

[☉] | Voice | [1][2]

personal code

➜ **display number of new and old messages**

Msg ➜ **display name of sender, with date, time and ranking of message**

Prev **OR** Next **OR** Play

select message   listen to message

OR Clear **OR** ◀ ▲ ▶ ▼   Call

erase message   call sender of message

OR Copy

copy message

4.15 Leaving a recorded message for internal callers

You can leave a message on your terminal which will be displayed on the screen of the terminal calling you.

| | **OR** | Divert | Text» |

"Text"
programmed key

→ | 01/27 Rapp. | **follow instructions to select message** |

first of the 27 messages

> **Message is selected in the same way as in:**
> **Sending a written message to an internal correspondent.**

4.16 **Consulting written messages**

The light indicates that messages have been received.

📧 ➡ [ ] Text Read +

number of messages
received

➡ [ ] Read + Next

name of sender, date, time next message
and ranking of message

OR Prev **OR** Clear

previous message erase message

OR Call **OR** Back **OR** 📞

call back sender of return to previous terminate
message menu consultation
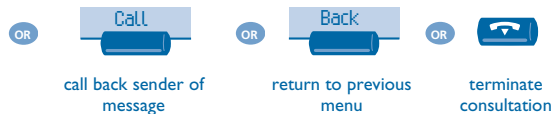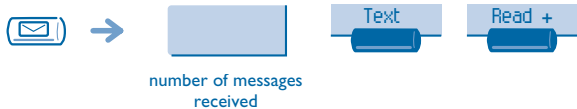
5.1 Charging your calls directly to business accounts

You can charge the cost of your outside calls to business account numbers.

"Business account code"
programmed key or function
code

number of business
account

• **Adding or changing a business code during a call:**

"Business account code during call" programmed key

5.2 **Finding out the cost of an outside call made for an internal user from your terminal**

| in conversation with the internal user |

 OR

programmed key
'Meter Total Recall'

code for function
'Meter Total Recall'

→ | the call is placed on hold |

outside number
called

Transf

transfer call to your
correspondent on hold

• **At the end of the call, you are called back and you can:**

1. Read information concerning call (cost, duration, number of units...).

MTR OK

→ | name of internal user and cost of call |

2. Print a charge ticket.   3.   Terminate consultation.

Print   MTR OK

5.3 **Charging the cost of an outside call to your company ***

If authorised, when travelling or from home, you can call a public network subscriber and charge the cost of the call to your company.

your company's
number

extension number and
check code

public network
number

*For greater detail, contact your system manager.

Your telephone fits your needs

6.1 Initializing your voice mailbox

| Light flashes | ✉ | enter your personal code then record your name according to voice guide instructions |

> **Your personal code is used to access your voice mailbox and to lock your telephone.**

6.2 Customising your voice greeting

You can replace the greeting message by a personal message.

◄ ▲ ► ▼   **Custo**   **MLBox**   **Custom**

➔ **Ready to record**   **Record** ➔ **Recording ...**

to strart recording   recording

Stop   **OK**   OR   **Dfault**   **Yes**

end of recording   apply   to return to the default message

Your telephone fits your needs

6.3 **Modifying your personal code**

Your personal code is used to access your voice mailbox and to lock your telephone.

Custo   Option   Passwd

old code   new code
(4 digits).   (4 digits)

OK

> **As long as your voice mailbox has not been initialized, personal code is 1515.**

6.4 **Selecting ringer tune and adjusting volume**

Custo   Set   Melody

Melody   **OR**   Level+   OK

consecutive presses   consecutive presses to
to obtain tune (8)   adjust volume (7)

6.5 Adjusting screen brightness

| Custo | Set | Cntrst |

| Screen | **OR** | Icon | **select the required level by consecutive presses** |

| OK |

Levels of brightness are scaled from 4 to 16.

6.6 Selecting language

| Custo | Option | Lang |

| French | Choice | OK |

current language   consecutive presses   to apply

You can choose between 2 predetermined languages.

Your telephone fits your needs

Programming direct call keys

press
programmed key

present value of selected
key

`0_ . . . . . .`

OK

enter the number

6.8 **Programming your personal directory**

press a display key   enter the name of
your correspondent

correspondent's   apply
number to be
programmed

• **The following screen keys can also be used:**

Rubout   Clear   Split

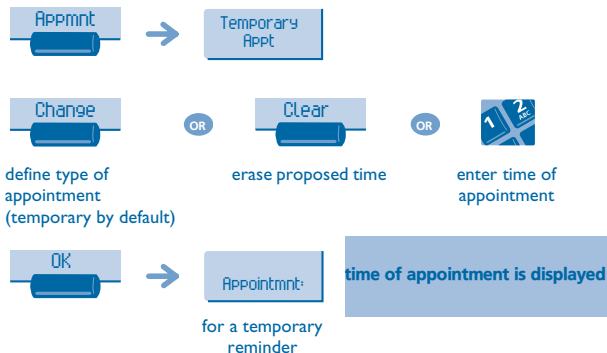erase last character   erase number   enter pause in number
entered

ForcMF

send rest of number in
DTMF

6.9 **Programming an appointment reminder**

You can define the time of a temporary reminder (one in 24 hours) or a permanent reminder (every day at the same time).

| Appmnt | → | Temporary Appt |

| Change | OR | Clear | OR | keypad 1 2 |

define type of
appointment
(temporary by default)

erase proposed time

enter time of
appointment

| OK | → | Appointmnt: | **time of appointment is displayed** |

for a temporary
reminder

• **At the programmed time, your telephone rings:**

| App OK | OR | ☎ | ☎ |

→ **to acknowledge**

If you are in conversation, the display flashes and an audio tone is generated. After three calls without reply, a temporary request is cancelled but a permanent request remains in memory.

If your calls are diverted to another terminal, the diversion is not applied to the reminder call.

6

• **To cancel your reminder request:**

Appmnt   Change   Clear   OK

6.10   Identify the terminal you are on

Press this key twice.

6.11   Broadcasting background music on your loudspeaker

You can broadcast background music on the loudspeaker of your telephone (depending on configuration):

→ when telephone is not in use, background music is played

same key to cancel

The music stops when a call is made or received and starts again when you hang up.

6.12   Locking your terminal

This service enables you to prevent any outside calls from being made and prevent any changes to the programming of your terminal:

Lock   OR

personal code (4 digits, 1515 by default)

Independently of the legal warranty that covers this appliance, it is guaranteed for 1 year, parts and labour, counting from the date indicated on your invoice. Nevertheless, if the legal warranty in effect in your country exceeds 1 year, then the legal warranty is the sole warranty applicable.

The invoice will be demanded if making a claim under the warranty. The warranty does not however apply in the following cases: in the event of use that does not comply with the instructions given in this user's manual, faults or damage caused by natural wear, damage resulting from a cause external to the appliance (e.g. impact, fall, exposure to dampness, etc.), noncompliant installation or modifications or repairs carried out by people who are not approved by the manufacturer or retailer.

Declaration of compliance

We, Alcatel Business Systems, hereby declare that we assume the Alcatel Advanced Reflexes product to be compliant with the essential requirements of Directive

1999/5/CE of the European Parliament and Council.

Any unauthorised modification to the product shall render this declaration of compliance null and void. A copy of the original of this declaration of compliance can be obtained by post from :

Alcatel Business Systems - Technical Services - Customer Care
1, route du Dr. Albert Schweitzer - F 67408 Illkirch Cedex - France

The CE marking indicates that this product complies with the following EC directives:

$C\epsilon$ - 89/336/CEE (electromagnetic compatibility)
     - 73/23/CEE (low voltage)
     - 1999/5/CE (R&TTE)

Some of your telephone's functions require a software key or are only accessible once programmed by your installation technician.

Alcatel Business Systems, in keeping with its policy of constant product improvement for the customer, reserves the right to modify product specifications without prior notice.

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