

CONFIDENTIAL

De Nederlandsche Bank N.V.
Statistics and information
Expert centre for statistics
systems

P.O. box 98
1000 AB Amsterdam
+31 20 524 91 11
www.dnb.nl

Re:

Mandatory SFI Benchmark report on the 2014 financial year

Handelsregister 3300 3396

Dear Sir or Madam,

De Nederlandsche Bank (DNB) uses a direct reporting system to collect data for the balance of payments and the international investment position. Pursuant to Section 7 of the External Financial Relations Act 1994 (*Wet financiële betrekkingen buitenland 1994 - Wfb 1994*) and Section 2(2) of the Balance of Payments Reporting Instructions 2003 (*Rapportagevoorschriften Betalingsbalansrapportages 2003 - RV 2003*), DNB examines the balance sheet figures of all Special Financial Institutions (SFIs)¹ each year by means of a mandatory benchmark report.

As your institution is registered with us as an SFI, under registration number <regnr>, we should receive your SFI benchmark report (BEB reporting profile) on the 2014 financial year, regardless of its closing month **no later than 7 May 2015**.

If the final figures are not yet available by that time, you must submit preliminary figures based on careful estimates in order not to exceed the submission deadline. If the final figures turn out to differ significantly from the estimates submitted, you should report them to DNB without delay.

Reporting method

Institutions must submit their reports to DNB through our e-Line Balance of Payments internet application. You can access the application and the relevant documentation at <https://www.dnb.nl>. The installation guidelines, the user manual and the terms of use are also available on our website. Under the 'Statistics' header, click on 'e-Line BB', then select 'General user documentation'. For a PDF copy of the Benchmark reporting form, explanatory notes and Q&As, please select 'Reporting profiles', then 'BEB'.

For an unofficial English translation of the documents referred to above, please click 'English' on our website.

We will forward your access code by separate letter, addressed to the board of management. Together with the registration number included in this letter, this code will give you access to the secure section of our website. After creating your password you will be able to use the e-Line Balance of Payments application to prepare and submit your reports.

¹ For a definition of the term SFI, we refer to Sections 2(1) and 2(2) of the 2003 *Balance of Payments Reporting Instructions [Rapportagevoorschriften Betalingsbalansrapportages 2003 or RV 2003]*, available on our website www.dnb.nl. The 1994 *External Financial Relations Act [Wet financiële betrekkingen buitenland 1994 or Wfb 1994]* can be accessed at <http://www.toezicht.dnb.nl/4/6/50-204712.jsp>

Date

20 January 2015

Your reference

Our reference

2015/33036

Handled by

DNB

Enclosure(s)

For more information about logging in for the first time, see Section 3.1 of the user manual under 'General user documentation' on our website. If you have any questions regarding the access code, please contact us on +31 20 524 3880.

Date

20 January 2015

After logging in, you will be shown the registration details for your institution as they are known to us. Please inform us by email of any changes to these details via si.benchmark@dnb.nl. In the 'status overview' of the e-Line Balance of Payments application, you will then find the Benchmark Report (BEB reporting profile) for the 2014 financial year. We would ask you to submit this report to us by **7 May 2015** at the latest.

Our reference

2015/33036

Statutory requirement

Please note that the obligation to submit the requested data in good time and truthfully is laid down in the *Wfbb 1994* and *RV 2003*. If you fail to meet this reporting requirement, DNB will be authorised to impose an administrative fine and/or a cease and desist order under penalty.

For technical support, please contact our service desk on +31 20 524 6111 on weekdays from 8:00 a.m. to 6 p.m. CET. For content-specific questions, please contact the SFI Benchmark Team by telephone on +31 20 524 2410 or send an email to si.benchmark@dnb.nl.

We would like to thank you for your time and cooperation.

Yours faithfully,
De Nederlandsche Bank N.V.