

TEST OF VARIABLES OF ATTENTION (T.O.V.A.®) ORDER FORM

SENDING OPTIONS: Mail: The TOVA Company
3321 Cerritos Ave
Los Alamitos, CA 90720

Fax: (800) 452-6919 or (562) 594-7770
For assistance, call: (800) 729-2886 or (562) 594-7700

Owner: _____ Ship To: _____ Attention: _____ Address: _____ _____ _____ Clinical Contact: _____ Clinical Email: _____ Clinical Phone: _____ Clinical Fax: _____	(If different from shipping) Bill To: _____ Attention: _____ Address: _____ _____ _____ Billing Contact: _____ Billing Email: _____ Billing Phone: _____ Billing Fax: _____
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T.O.V.A. VERSION: (please check one): CLINICAL Degree & License # _____
 SCREENING (Non-licensed clinicians) Degree _____

Type of Facility/Setting: _____

How did you hear about T.O.V.A.? Internet Colleague Patient Conference: _____ Workshop
 Mailer Email Other: _____

Please send: (please check items below)	Prices subject to change.	ADDITIONAL MATERIALS																				
<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Operating System(s):</td> <td style="width: 30%;">MAC _____</td> <td style="width: 40%;">Windows _____</td> </tr> <tr> <td><input type="checkbox"/> T.O.V.A. 8 Kit</td> <td colspan="2" style="text-align: right;">QTY: _____</td> </tr> <tr> <td colspan="3">T.O.V.A. USB Hardware User's Manual Install/Boot CD Five Test Credits^T</td> </tr> <tr> <td colspan="3" style="text-align: right;">\$695.00 each + Shipping*</td> </tr> <tr> <td><input type="checkbox"/> T.O.V.A. Research Laptop</td> <td colspan="2" style="text-align: right;">QTY: _____</td> </tr> <tr> <td colspan="3">The T.O.V.A. TRL is a dedicated, portable T.O.V.A. testing system for research that falls under regulations such as 21 CFR Part 11. The system is a laptop that has been tested and certified by The TOVA Company to collect T.O.V.A. data in highly regulated environments, such as clinical trials, pharmaceutical research, and forensic cases.</td> </tr> <tr> <td colspan="3" style="text-align: right;">\$3000.00 each + Shipping*</td> </tr> </table>	Operating System(s):	MAC _____	Windows _____	<input type="checkbox"/> T.O.V.A. 8 Kit	QTY: _____		T.O.V.A. USB Hardware User's Manual Install/Boot CD Five Test Credits ^T			\$695.00 each + Shipping*			<input type="checkbox"/> T.O.V.A. Research Laptop	QTY: _____		The T.O.V.A. TRL is a dedicated, portable T.O.V.A. testing system for research that falls under regulations such as 21 CFR Part 11. The system is a laptop that has been tested and certified by The TOVA Company to collect T.O.V.A. data in highly regulated environments, such as clinical trials, pharmaceutical research, and forensic cases.			\$3000.00 each + Shipping*			<p style="text-align: center;">(Optional, not included with kits)</p> <input type="checkbox"/> T.O.V.A. Sync Interface \$300.00** Allows users to precisely synchronize events in the T.O.V.A. test with other lab or clinical equipment. Four available events: if the test is being administered, if the stimulus is being displayed, if the stimulus is a target or nontarget, and if the microswitch is being pressed. Events are available as either four separate digital logical signals, or as a combined, multi-level analog signal on a single channel. <input type="checkbox"/> T.O.V.A. flash drive \$29.95** <input type="checkbox"/> External Speakers (Set) \$29.95**
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Total From Above: \$ _____	PAYMENT:
CA, MN, WA residents, please include Sales Tax: \$ _____	<input type="checkbox"/> CHECK OR MONEY ORDER, PAYABLE: The TOVA Company
Additional Test Credits ^T : \$15.00 each	<input type="checkbox"/> PURCHASE ORDER (P.O. # _____)
QTY: _____ x \$15.00 \$ _____	<input type="checkbox"/> PayPal: Account ID: _____
Shipping*: \$ _____	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover Card <input type="checkbox"/> American Express
Sub-Total: \$ _____	Card Holder Name: _____
	Cardholder Billing Address: <input type="checkbox"/> Same as above

Promo Code: _____

All Funds are US currency. **Total: \$** _____

Card #: _____

*Shipping \$34.95 Domestic US; \$80.00 Minimum for International. Expiration Date: MO _____ YR _____
 Final shipping depends on destination. Call TTC for quote or proforma invoice. Shipping does not include any duties, taxes, or fees that may occur with customs. Expedite add \$10.00
 **Add \$10 for additional weight. Card Verification Number (3/4 digits on front/back): _____
^TAdditional credits are purchased through The T.O.V.A. Company. Authorized Signature: _____
 Cost per test credit, after the initial five, is \$15 each.
 International discount, \$10 each. All US funds.

FOR TTC USE ONLY

SERIAL #:	Microswitch #:	Sale Rep/Source:
Tracking #:		

TEST OF VARIABLES OF ATTENTION (T.O.V.A.®)

Ordering Form and Process Information

T.O.V.A. Report Types:

Clinical Version: A graduate degree in medicine, psychology, counseling, or closely related field that includes advanced training in the administration and interpretation of tests and a license or certificate by a state agency.

Screening Version: At least a BA in Psychology, counseling, or a closely related field, and relevant training or coursework in the interpretation of tests and measurement at an accredited college or university; OR Verification of membership in a professional association recognized to require training and experience in the ethical and competent use of tests; OR Certified by an agency which does the same.

If a version is not checked or proper degree not listed in contact information a SCREENING version may be sent.

The T.O.V.A. 8 requires a computer that has:

- An x86 or x86-64 processor running at 1 GHz or better
- 512 MB or more of memory
- 100 MB or more of hard drive space
- One free USB port on the computer (not on an external USB hub)

The T.O.V.A. 8 requires a display that:

- is equal to or greater than 10 inches (measured diagonally)
- has a resolution of 1024 x 768 pixels or better

Operating System Requirements - The T.O.V.A. 8 can run on the following operating systems:

Windows

- Windows XP (32-bit, SP2 or better)
- Windows Vista (all versions)
- Windows 7 (all versions)

Mac

- Mac OS X 10.6.2 or newer
- MacBook Air users must have an external optical drive or order a T.O.V.A. flash drive to use the Precision Test Environment (PTE).
- iMac users must use a USB keyboard (not a wireless keyboard) in order to use the Precision Test Environment (PTE).

Linux

- Linux 2.6.13 or newer Note: Linux installations are only partially supported, please inquire for more information

External Audio/Video ("EAV") Setup

- EAV setups allow the user to administer the T.O.V.A. without rebooting.
- Requires an external monitor and speakers, as on a desktop computer.
- A VGA video port on the host PC is strongly recommended.

Precision Test Environment ("PTE") Setup

The PTE setup allows administering the T.O.V.A. test on a computer without an external monitor, such as a laptop. This requires rebooting the computer into the T.O.V.A. 8 PTE.

- Requires a graphics card that supports 1024 x 768 x 16-bit video mode.
- Bluetooth keyboards and mice are not supported. For example, this means that the wireless keyboard shipped with the Apple iMac will not work.
- Apple computers require the included T.O.V.A. boot CD or a T.O.V.A. flash drive to enter the PTE.

Note that:

- Most "netbook" and many "ultraportable" laptops do not meet the screen size and resolution requirements and thus will not work with the PTE.
- We don't recommend Toshiba Satellite or Satellite Pro laptops because of their often incompatible designs.

Additional Scoring Credits: Scoring credits are used by the T.O.V.A. program whenever a test has been given in order to receive results. T.O.V.A. kits come with 5 scoring credits ready to be used. Additional scoring credits are purchased through The TOVA Company. Cost per scoring credit, after the initial five, is \$15.00 each domestic and \$10.00 each international. All in US funds. T.O.V.A. test credits ordered during any one-month's time period will be billed the following month. There are Special Rate Programs available for selected Research, Training, Educational, & Government facilities, however, pre-approval is required and there is an application process. Please contact The TOVA Company for more information.

Shipping: T.O.V.A. kits cost is \$34.95 for domestic shipping. For optional or additional materials, please add \$10 for domestic US to shipping cost. International orders cost \$80.00 minimum US funds only. International shipments are shipped the fastest possible way. Contact The T.O.V.A. Company for an international shipping quote or if you have special service requests. The TOVA Company is not responsible for any duties, fees, or taxes that may occur with customs.

Schedule: Most orders placed before 11AM Friday are processed and shipped that week pending verification and inventory. Actual FedEx delivery time from our CA office can be another 1-6 business days, depending on the destination. Expedited requests will be shipped faster than standard.

Returns: The TOVA Company offers a 30-day money back guarantee. If you are not satisfied for any reason, simply return the complete kit within 30 days of purchase for complete refund (less shipping & any additional tests used). After 30, up to 90 days, we will accept returned kits, however, an additional 20% restocking fee will be deducted from the kit refund.

Payment: The T.O.V.A. Company accepts American Express, Visa, MasterCard and Discover credit, Paypal, checks, or money orders. See [Payment Terms](#) for more details. Please make checks or money orders payable to **THE TOVA COMPANY**. We accept U.S. dollars only. Do not send cash.

Purchase Order Customers: If a proforma invoice or quote is needed, please contact The T.O.V.A. Company, we will be happy to provide any information you require. Please send hard copy of purchase order with order.

Bank Check Or Wire Payments: Senders are responsible for any fees, deductions, or currency exchange shortages that may be removed from payments before they are received by The TOVA Company. Please specify to your bank or institution to state/write "**ALL CHARGES OURS**" or "**NO CHARGES FOR BENEFICIARY**" (written in English and YOUR language if different) in your sending instructions.

Bank Name:	CITIBANK
Banker Branch:	12800 Seal Beach Blvd., Suite E Seal Beach, CA 90740
Sort Code / IBAN No./ SWIFT CODE:	CITIUS33
Account Number:	Contact TTC for account.
ABA Routing Number:	Contact for TTC routing.

Verification: We verify all credit cards and addresses to protect the card holders. To avoid processing or shipping delays, please consider the following:

Billing information: Use the billing information for future billing.
For the telephone number, list the billing contact.

Credit Card Information: Use the **exact** info from the credit card statement.
For the telephone number, use what's on file with the card issuer.

Shipping Information: The shipping name, address and main phone number must be verifiable in an online telephone directory or Internet search. If not, the shipping address has to be listed with the credit card as either the billing or alternate shipping address.

End User Information: If the end user is not listed in billing or shipping contacts, please include them somewhere on the form so that we can provide effective service and support

Delivery: To complete a secure shopping experience, all deliveries may require a signature upon receipt.