



a guide to

Turnitin within Moodle

Accessing a Turnitin Assignment within a Moodle Course

1. Click on the Turnitin assignment name within the Moodle course

3 Meeting minutes

4 Assignment 1 Essay ← Click here

Library resources

2. You will then see the Turnitin assignment summary screen, an example of which is shown below

Summary My Submissions

Turnitin Assignment Name Assignment 1 Essay

Summary Please upload your essay here.

You will be able to upload your work to Turnitin from Monday 7 November. The submission deadline is 4pm on Thursday 1 December.

You must upload your essay as either a MS Word document or a plain text file.

Assignment Part	Start Date	Due Date	Post Date	Max Marks
Part 1	7/11/11, 09:00	1/12/11, 16:00	2/12/11, 09:00	100

3. Please pay particular attention to the Start Date, Due Date and Post Date for the assignment. Turnitin assignments cannot accept student submissions until the assignment start date and time has passed. Assignments may also reject submissions after the due date and time set by the tutor.

Assignment Part	Start Date	Due Date	Post Date	Max Marks
Part 1	7/11/11, 09:00	1/12/11, 16:00	2/12/11, 09:00	100

Please Turn Over

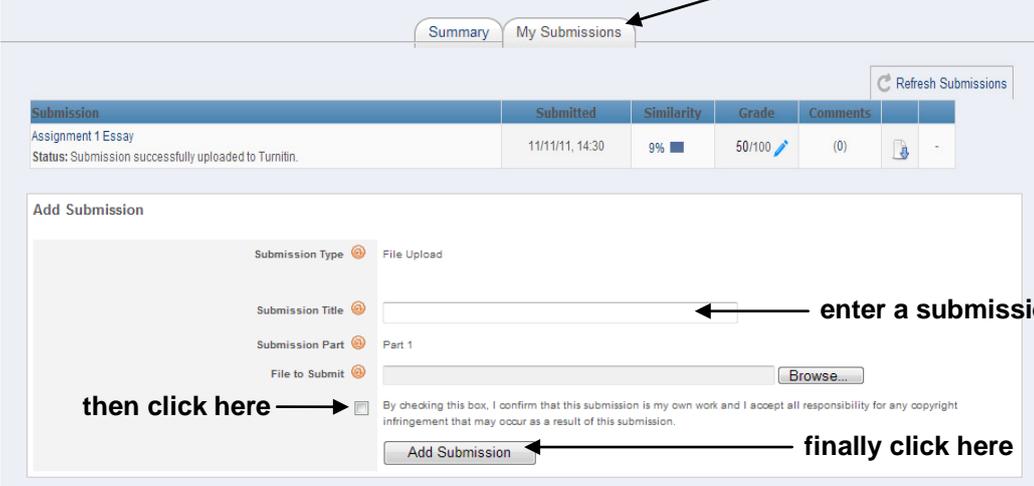
File Types and Size

Turnitin currently accepts the following file types for upload into an assignment:

- MS Word (DOC and DOCX)
- Corel WordPerfect®
- HTML
- Adobe PostScript®
- Plain text (TXT)
- Rich Text Format (RTF)
- PDF
- The file size may not exceed 20MB.

Uploading a Submission to Turnitin

1. Click on the **My Submissions** tab



The screenshot shows the Turnitin submission interface. At the top, there are two tabs: 'Summary' and 'My Submissions'. An arrow points to the 'My Submissions' tab with the text 'Click here'. Below the tabs is a table with columns: 'Submission', 'Submitted', 'Similarity', 'Grade', 'Comments', and a download icon. The first row shows 'Assignment 1 Essay' with a status of 'Submission successfully uploaded to Turnitin.', a submission date of '11/11/11, 14:30', a similarity of '9%', a grade of '50/100', and '(0)' comments. Below the table is the 'Add Submission' form. It has a 'Submission Type' dropdown set to 'File Upload'. The 'Submission Title' field is empty, with an arrow pointing to it and the text 'enter a submission title'. The 'Submission Part' dropdown is set to 'Part 1'. The 'File to Submit' field is empty, with a 'Browse...' button next to it. Below the 'File to Submit' field is a checkbox that is unchecked, with an arrow pointing to it and the text 'then click here'. To the right of the checkbox is a confirmation message: 'By checking this box, I confirm that this submission is my own work and I accept all responsibility for any copyright infringement that may occur as a result of this submission.' Below the checkbox is an 'Add Submission' button, with an arrow pointing to it and the text 'finally click here'. In the top right corner of the form area, there is a 'Refresh Submissions' button.

2. Enter a **Submission Title** then click the **Browse** button to select the file you would like to submit. Remember to click the check box under the 'File to submit' box to confirm that the work is your own.
3. Finally click on the **Add Submission** button.



- Make sure that the file type you are submitting can be accepted by Turnitin.
- Some tutors may not allow you to see the Originality Report for your work.
- Some tutors may not allow the late submission of work e.g. work posted after the Due Date but before the Post Date of the assignment.
- Some tutors may only allow you to submit your work once to the Turnitin assignment.
- **Please check with your tutor/s if in doubt or need further guidance.**

For further information please see the Turnitin Student User Manual

https://www.turnitin.com/static/resources/documentation/turnitin/training/Moodle_Native_Integration_Student_Manual.pdf