SINGAPORE LAND AUTHORITY

Integrated Land Information Service (INLIS)

Property Title Information User Manual

1 **Property Title Information**

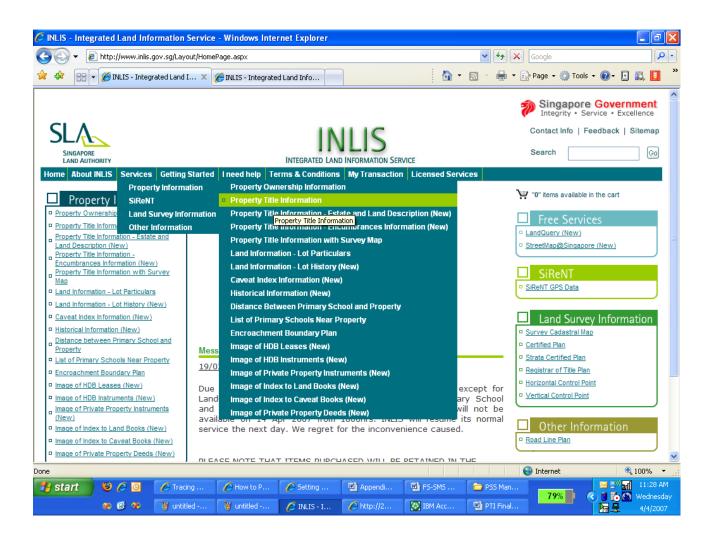
This provides basic information on land such as tenure, area, property address, ownership, encumbrances such as caveats and mortgages and state land encroachment information where available.

Information can be searched using the following search keys:-

- Property Address
- Building/Development Name
- Postal Code
- Land Lot Number
- Multiple Land Lot Numbers
- Strata Lot Number
- Multiple Strata Lot Numbers
- Title Document Number
- Registered Lease Number
- Subsidiary Strata Certificate of Title Document Numbers in Range

2 **Getting Started**

a) Click directly on the Product listed under Property Information on screen to search or click on Products to produce a drop-down menu display of other Products. Click on Property Title Information.



b) The system will bring you to the page as shown below. This page describes the functions of Property Title Information, provides FAQ and other useful hyperlinks.

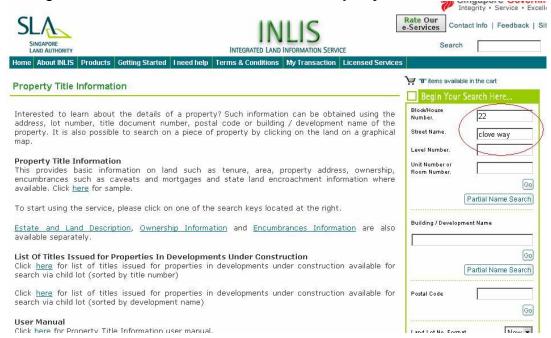


You can search for information using the following search keys under *Begin Your Search Here...* function.

- Property Address
- Building/Development Name
- Postal Code
- Land Lot Number
- Multiple Land Lot Numbers
- Strata Lot Number
- Multiple Strata Lot Numbers
- Title Document Number
- Registered Lease Number
- Subsidiary Strata Certificate of Title Document Numbers in Range

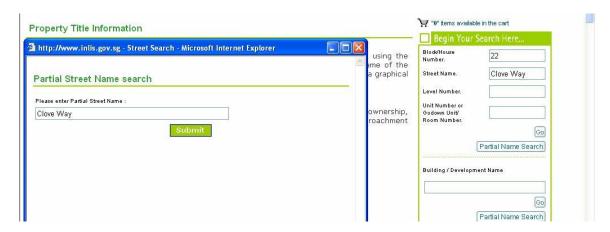
2.1 Search by Property Address

At Begin Your Search Here..., enter a valid Property Address and click Go.

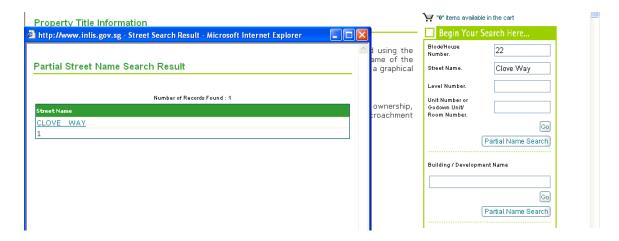


You can click on Partial Name search to ensure the spelling or existence of the Street Name entered.

Click on Submit to proceed.



If the Street Name entered is correct, the following screen will appear. Click on the Street Name to confirm and click on "Go".



You will come to a page that displays all the requested information pertaining to your search criteria. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If the result yields only one Title Document Number, it will be pre-checked.

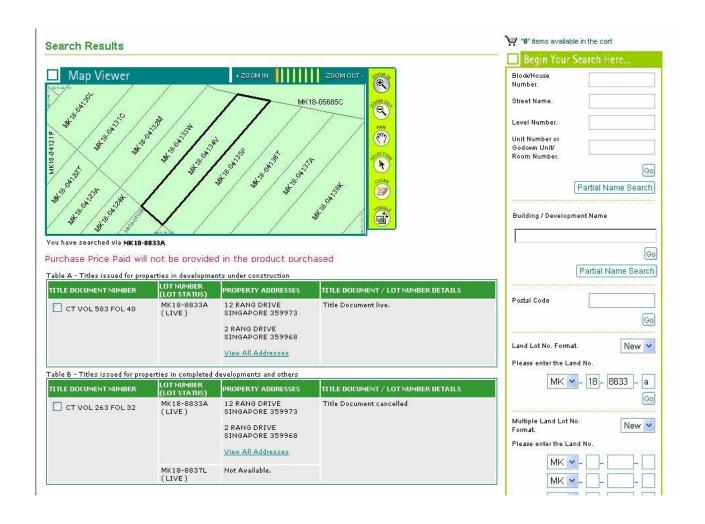
The Map Viewer will reflect the selected lot when there is only one land lot. If there is more than one land lot, the entire Singapore map will be shown.



For Search Results affecting Title Documents issued for properties in development under construction and for properties in completed developments, please refer to

2.1.1 Title Documents issued for properties in development under construction and for properties in completed developments

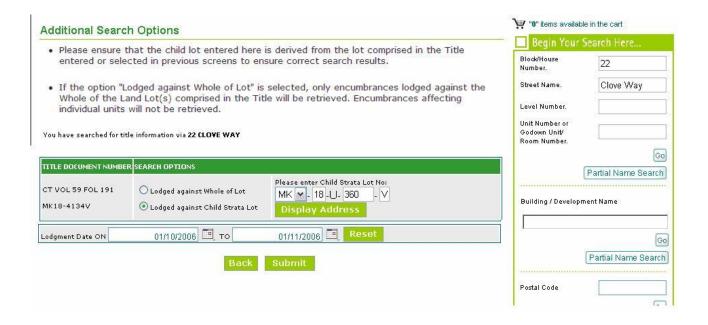
At the Search Results page, if the title documents are issued for properties in development under construction and for properties in completed developments, they will be displayed in Table A and Table B respectively. You will have to select the Title Document number either from Table A or Table B by clicking on the check boxes. If you wish to select Title Document Numbers from both Tables, you will have to perform each search separately.



2.1.2 Additional Search Options

If the Title Document Number selected is a title issued for properties in developments under construction, there will be an Additional Search Options page. You may select "Lodged against Whole of Lot" button or "Lodged against Child Strata Lot" button or "Lodged against Child Land Lot" button. If you select "Lodged against Child Strata Lot" button or "Lodged against Child Land Lot" button, you will have to enter the Child Strata Lot Number or Child Land Lot Number respectively. You may also click on "Display Address" button to retrieve the property address of the Child Strata Lot or Child Land Lot.

Lodgment date is optional. You may enter the lodgment date to narrow down the search. If only ON lodgment date is entered, only subsisting encumbrances that were lodged on the date entered will be retrieved. If only TO lodgment date is entered, subsisting encumbrances lodged up to the date entered will be retrieved. If a range of lodgment dates is entered, all subsisting encumbrances lodged between these dates (inclusive) will be retrieved. However, if the lodgment date is not entered, all subsisting encumbrances on the title will be retrieved.





Proceed to Section 2.12 to View Shopping Items

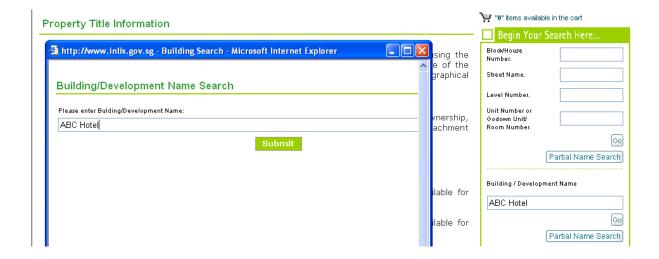
2.2 Search by Building/Development Name

At Begin Your Search Here..., enter a valid **Building/Development Name** and click **Go**.

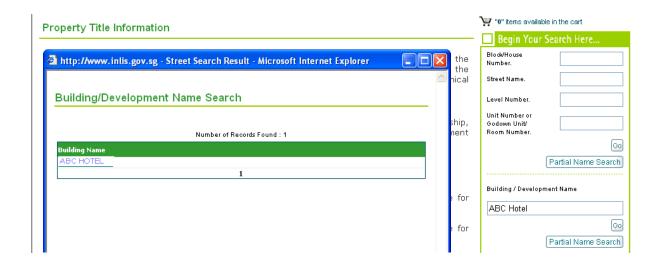


You can click on Partial Name Search to confirm the spelling or existence of the Building/Development Name entered.

Click on Submit to proceed.



If the Building/Development Name entered is correct, the following screen will appear. Click on the Building/Development Name to confirm and click on "Go".



You will come to a page that displays all the requested information pertaining to your search criteria. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

The Map Viewer will reflect the selected lot when there is only one land lot. If there is more than one land lot, the entire Singapore map will be shown.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.





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2.3 Search by Postal Code

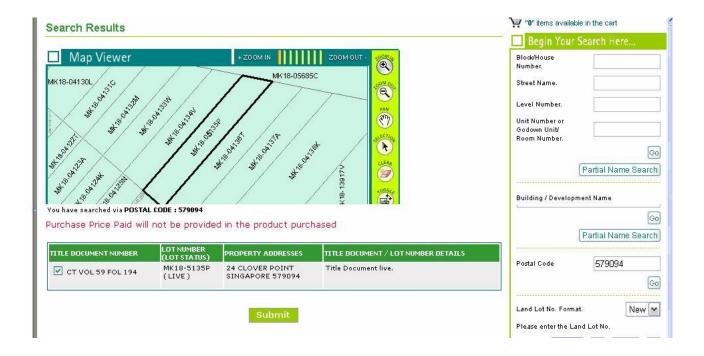
At Begin Your Search Here..., enter a valid Postal Code and click Go.



You will come to a page that displays all the requested information pertaining to your search criteria. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

The Map Viewer will reflect the selected lot when there is only one land lot. If there is more than one land lot, the entire Singapore map will be shown.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.





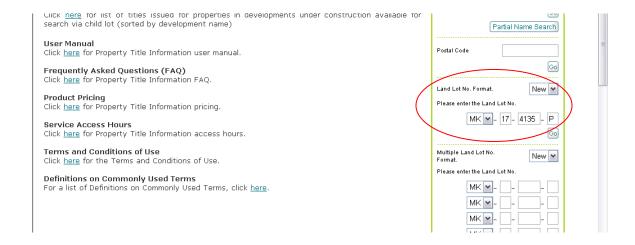
Proceed to Section 2.12 to View Shopping Items

2.4 Search by Land Lot Number

This search can be done using New Land Lot Number or Old Land Lot Number. You will have to change the "Land Lot No Format" respectively when using new or old land lot number.

2.4.1 Search by New Land Lot Number

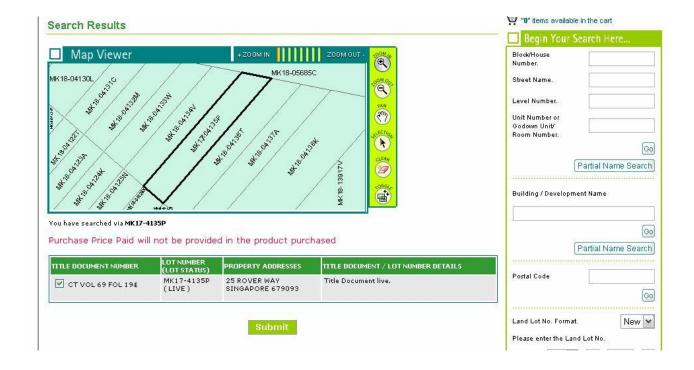
At Begin Your Search Here..., enter a valid New Land Lot Number and click Go.



You will come to a page that displays all the requested information pertaining to your search criteria. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

The Map Viewer will reflect the selected lot. If the map for the lot is not available, the entire Singapore map will be shown.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.



On the Confirmation page, the selected Title Document Number will be displayed in the table. If you have entered any data in the Additional Search Options page, you will see a statement that shows the additional search criteria. Once you have confirmed to buy the product, click on "Add to Cart" button.



After adding the product to cart the system may prompt a popup window when encroachment details are available for the enquired property, as shown below. Click on "OK" to add the Encroachment Boundary Plan to cart or click on "Cancel".



Proceed to Section 2.12 to View Shopping Items

2.4.2 Search by Old Land Lot Number

At Begin Your Search Here..., enter a valid Old Land Lot Number and click Go.



You will come to a page that displays all the requested information pertaining to your search criteria. The new land lot format will be shown. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

The Map Viewer will reflect the selected lot. If the map for the lot is not available, the entire Singapore map will be shown.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.

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Proceed to Section 2.12 to View Shopping Items

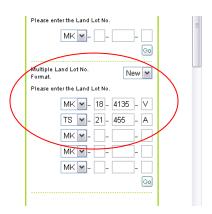
2.5 Search by Multiple Land Lot Numbers

This search can be done using Multiple New Land Lot Numbers or Multiple Old Land Lot Numbers. You will have to change the "Multiple Land Lot No Format" respectively when using multiple new or old land lot numbers.

2.5.1 Search by Multiple New Land Lot Numbers

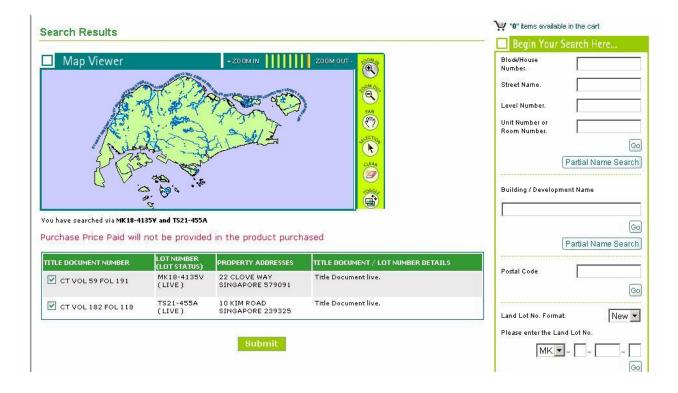
At Begin Your Search Here..., enter the valid **Multiple New Land Lot Numbers** and click **Go**.





You will come to a page that displays all the requested information pertaining to your search criteria. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.





Proceed to Section 2.12 to View Shopping Items

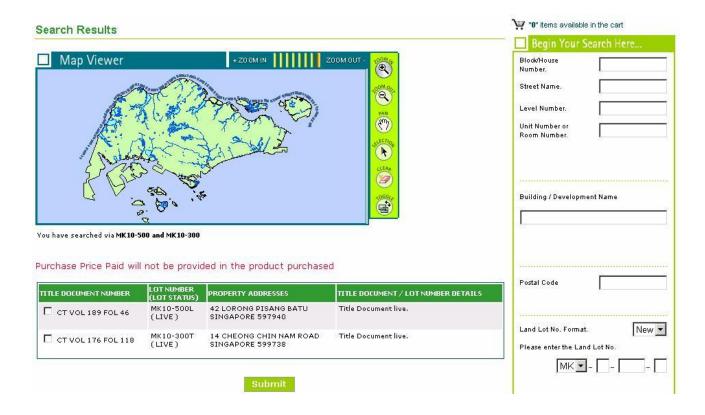
2.5.2 Search by Multiple Old Land Lot Numbers

At Begin Your Search Here..., enter the valid **Multiple Old Land Lot Numbers** and click **Go**.



You will come to a page that displays all the requested information pertaining to your search criteria. The new land lot format will be shown. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.





Proceed to Section 2.12 to View Shopping Items

2.6 Search by Strata Lot Number

This search can be done using New Strata Lot Number or Old Strata Lot Number. You will have to fill in the strata lot number in the respective blanks when using new or old strata lot number.

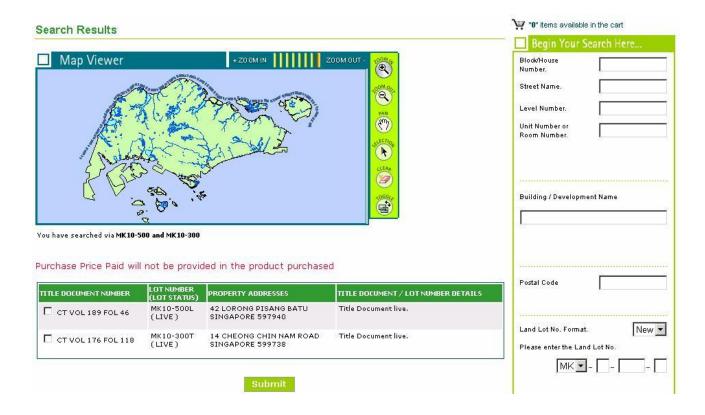
2.6.1 Search by New Strata Lot Number

At Begin Your Search Here..., enter a valid New Strata Lot Number and click Go.



You will come to a page that displays all the requested information pertaining to your search criteria. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

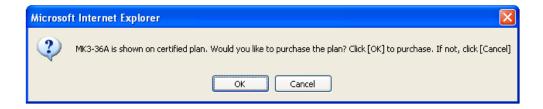
If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.



On the Confirmation page, the selected Title Document Number will be displayed in the table. If you have entered any data in the Additional Search Options page, you will see a statement that shows the additional search criteria. Once you have confirmed to buy the product, click on "Add to Cart" button.



After adding the product to cart the system may prompt a popup window when certified plan details are available for the enquired property, as shown below. Click on "OK" to add the Certified Plan to cart or click on "Cancel".



Proceed to Section 2.12 to View Shopping Items

2.6.2 Search by Old Strata Lot Number

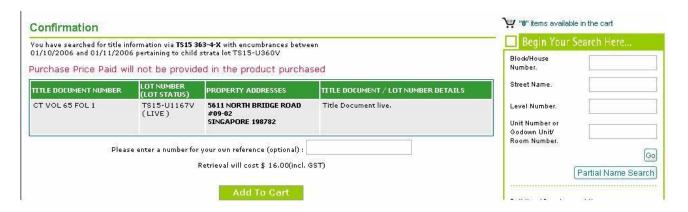
At Begin Your Search Here..., enter a valid **Old Strata Lot Number** and click **Go**.



You will come to a page that displays all the requested information pertaining to your search criteria. The new strata lot format will be shown. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.





Proceed to Section 2.12 to View Shopping Items

2.7 Search by Multiple Strata Lot Numbers

This search can be done using Multiple New Strata Lot Numbers or Multiple Old Strata Lot Numbers.

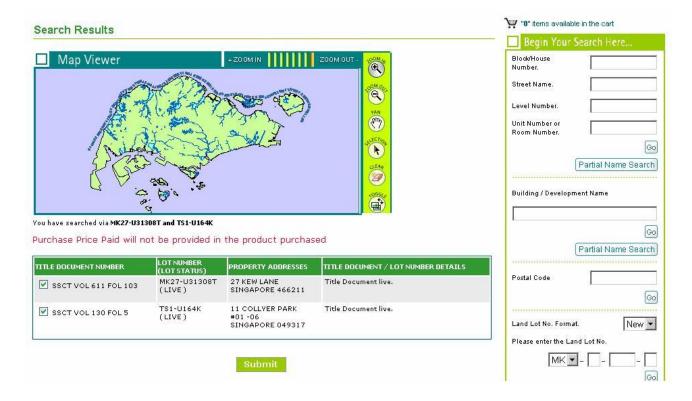
2.7.1 Search by Multiple New Strata Lot Numbers

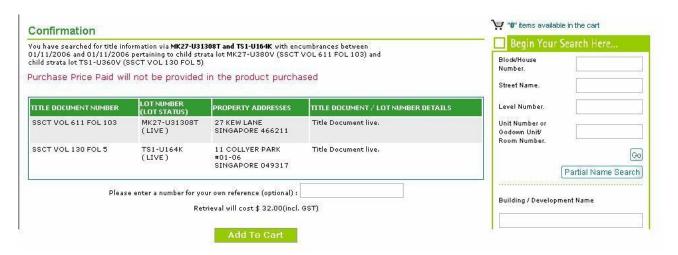
At *Begin Your Search Here...*, enter the valid **Multiple New Strata Lot Numbers** and click **Go**.



You will come to a page that displays all the requested information pertaining to your search criteria. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.

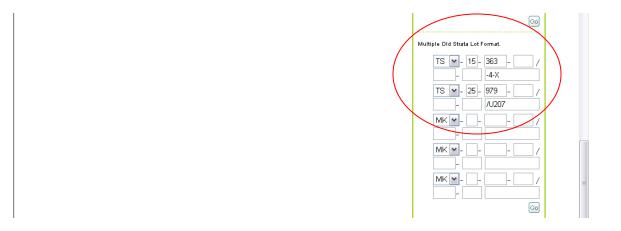




Proceed to Section 2.12 to View Shopping Items

2.7.2 Search by Multiple Old Strata Lot Numbers

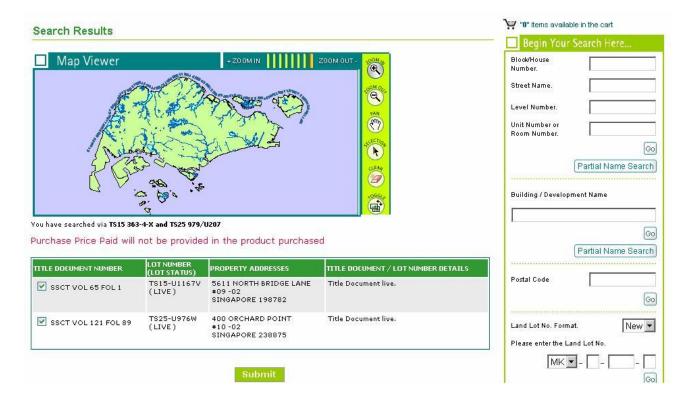
At Begin Your Search Here..., enter the valid **Multiple Old Strata Lot Numbers** and click **Go**.



You will come to a page that displays all the requested information pertaining to your search criteria. The new strata lot format will be shown. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.

To proceed, click "Submit" button.





Proceed to Section 2.12 to View Shopping Items

2.8 Search by Title Document Number

At Begin Your Search Here..., enter a valid **Title Document Number** and click **Go**.

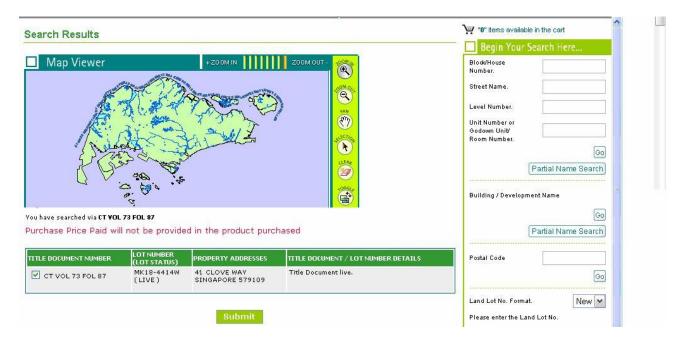


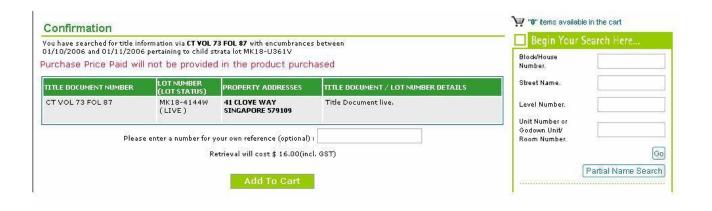
You will come to a page that displays all the requested information pertaining to your search criteria. At this Search Results page, you can select the Title Document Number from the table by clicking on the check boxes. If there is only one Title Document, it will be pre-checked.

The Map Viewer will reflect the selected lot when there is only one land lot. If there is more than one land lot, the entire Singapore map will be shown.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.

To proceed, click "Submit" button.

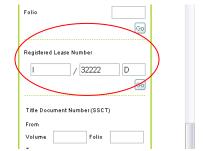




Proceed to Section 2.12 to View Shopping Items

2.9 Search by Registered Lease Number

At Begin Your Search Here..., enter a valid Registered Lease Number and click Go.

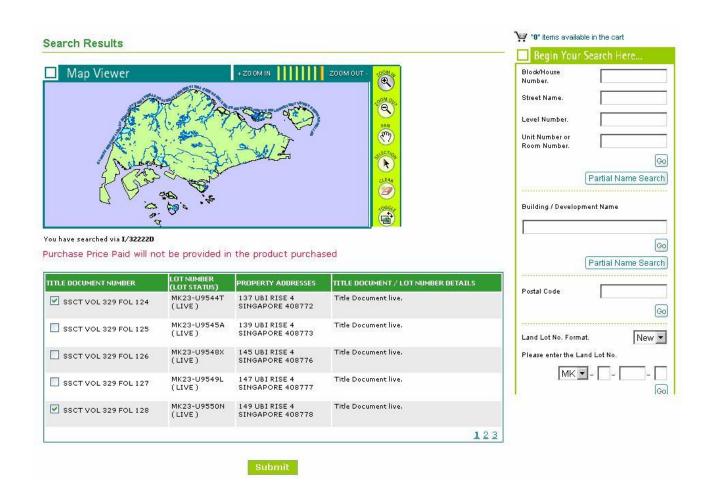


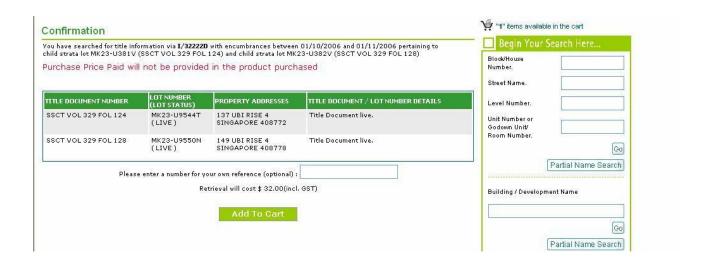
You will come to a page that displays all the requested information pertaining to your search criteria. At this Search Results page, you can select the Title Document from the table by clicking on the check boxes. If the result yields numerous Title Document Numbers, please click on the page number at the bottom of the table for more Title Documents Numbers to be displayed for selection. You can select a maximum of 25 Title Document Numbers only. If the result yields only one Title Document Number, it will be pre-selected. To proceed, click "Submit"

The Map Viewer will reflect the selected lot when there is only one land lot. If there is more than one land lot, the entire Singapore map will be shown.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.

To proceed, click "Submit"

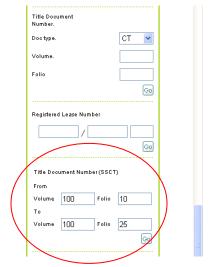




Proceed to Section 2.12 to View Shopping Items

2.10 <u>Search by Subsidiary Strata Certificate of Title Document Numbers in Range</u>

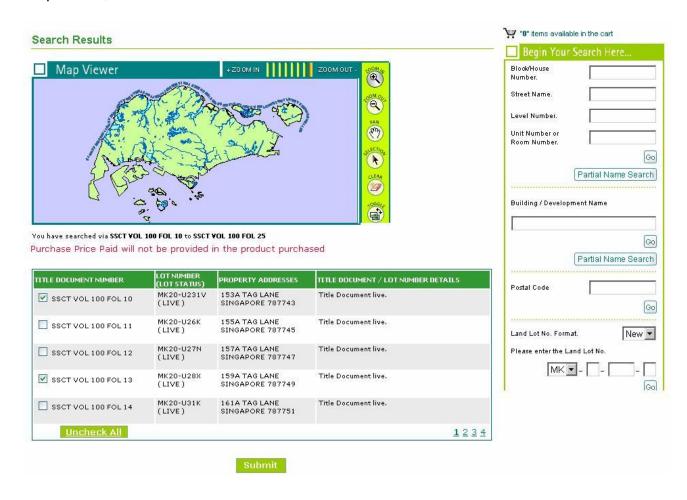
At *Begin Your Search Here...*, enter the valid **Subsidiary Strata Certificate of Title Document Numbers** in Range which should NOT exceed the range of 25 and click **Go**.

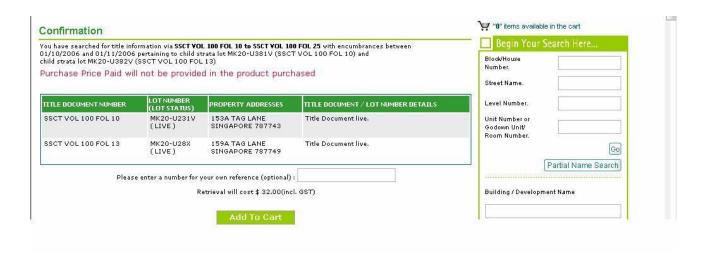


You will come to a page that displays all the requested information pertaining to your search criteria. At this Search Results page, the Subsidiary Strata Certificate of Title Document Numbers within the range will be pre-checked. Click "Uncheck All" button to uncheck all the pre-checked titles. Please click on the page number at the bottom of the table for more Subsidiary Strata Certificate of Title Document Numbers to be displayed. You can select a maximum of 25 Subsidiary Strata Certificate of Title Document Numbers only.

If the Title Document Number selected is a title issued for properties in a development under construction, please refer to Sections 2.1.1 and 2.1.2.

To proceed, click "Submit"





Proceed to Section 2.12 to View Shopping Items

2.11 View All Addresses

To view all addresses related to the given lot number, you will have to click on the hyperlink "View All Addresses"



2.12 View Shopping Items

The system will bring you to 'View Shopping Items' page where you can view the selected items. If you wish to purchase other item, click on 'Continue Shopping' and the system will go back to the homepage.

If you decide not to purchase the selected item, click 'Clear Cart' and the product in the cart would be deleted.

If you are done with selecting products and wish to pay, click on 'Check Out'. You have two options to get the product.

- a) Download and print (in PDF format)
- b) Get it posted to you. If you need this, please refer to **Check Out** user manual Section 2 Requesting for Postal Services.

Please refer to **Check Out** user manual for payment flow.

