

CPCex Login/Additional Functions Manual

Information Infrastructure Group Corporate Technology Operations





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Manual Overview

Definition

This manual is CPCex (Collaborative product Commerce Exchange) user manual for SEC users that describe procedures to sign up and log into CPCex, and use additional functions.

Manual Layout

Chapter	Description
1. Overview	Introduces CPCex system.
2. Sign Up and Login	Describes how to sign up and log into CPCex system.
3. Additional Functions	Describes CPCex system's additional functions. Additional functions include Memo, Support, Notice, Environment Setup, User Search functions.

Notations

Notation	Example	Description
[Menu Name] → [Menu Name]	[PREFERENCE] → [Personal Information View]	The menu path or name on the system
[Screen Name]	[Personal Work] window, [Register Personal Work] screen	The screen or window name
66 66	"Registration complete." Press the "Register" button.	Messages or the button name displayed on the screen
٤ ٤	Select either 'Create' or 'Share' and then	Data displayed on the screen
Bold	Create Data	Emphasized letters

Note

Indicates items or issues to read carefully.

Caution

Indicates items or issues that require extra caution.

Revision History

Version	Date	Revision	Comments
V4.0	2007.03.05	Initial Version	
V4.1	2007.04.27	No modification	
V4.2	2007.07.27	Remote Design Review function added.	
V4.3	2007.10.26	Internal user automatic registration function added.	2.1 Sign Up
		View and Edit Personal Information function and UI changed.	3.2 Personal Information
		Environment Setting menu removed.	
V4.4	2007.12.21	Number of Lists field added.	3.2 Personal Information
		Help menu added.	3.8 Help
V4.5	2008.02.01	Helpdesk - Manual screen UI changed.	3.5.3 Manual
V4.6	2008.05.31	Remote Design Review function deleted.	



Version	Date	Revision	Comments		
V4.7	2008.08.02	No modification			
V4.8	2008.09.27	File upload method selection function added.	3.2 Personal Information		
V4.9	2008.11.29	No modification			
V4.10	2008.12.31	No modification			
V4.11	2009.05.29	Environment Setting menu deleted.			
		Main image of screen configuration changed.	3.1 Screen Layout		
V4.12	2009.11.06	No modification			
V4.13.2	2010.10.01	Screen UI changed.			
V5.0.0	2012.01.30	Screen UI changed.			
		Function of writing notice added.	3.2.1 Notice > Write		
		The 'Support' menu changed to the 'Help' menu/Menu moved.	3.3 Help		
V5.3.0	2012.04.30	No modification			
V5.3.3	2012.07.02	Login screen changed.	2 Sign Up and Login		

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1 CPCex Overview

1.1 CPCex System Overview

CPCex (Collaborative Product Commerce Exchange) is a system for supporting development information sharing and collaboration between Samsung Electronics and vendors.

- **Exchange:** Design Information Sharing (drawings, specifications, approval request sheets, BOMs, Engineering Change information, and software).
- **Development:** Outsourcing, Mock-Up Manufacture, Transmission of mold drawings and collaborations for PCB design and manufacturing, Manual Collaboration, Field Test
- Design: Design Service Outsourcing, Design Mock-Up
- Research: Research, Tech. Cooperation

Note

Only the CPCex menus, which are applied to GBM, are displayed.



2 Sign Up and Login

You have to sign up first to use the CPCex system.

2.1 Sign Up

In the CPCex Login screen, select "SEC/Subsidiary (mySingle)" and then click the "Join CPCex" button to start the sign up procedure.

1. A user who is not signed up or withdraws from CPCex or who does not have authority for the Using Group of CPCex corresponding to the user's department clicks the "Join CPCex" button.



- 2. Sign Up is progressed as follows depending on the affiliation of the user.
 - If the user's department is the one for which CPCex is not applied, if the user clicks the "Join CPCex" button, the [User Information] window appears. Select a Using Group and enter reason for sign up in the Reason To Apply field to sign up to CPCex.





CompanySAMSUNG SDSDepartmentPLM Developement GroupCompany TitlePartnerCompany Contact No.+82-031-200-8671Amage Sing CompanySing DMC Sing Croup **Sing Croup **Sing Croup ***********************************	Name	JAESUN HWANG	E-mail	aja.hwang@partner.samsung.com
Company Title Partner Company Contact No. +82-031-200-8671 Choose Using Group * Image: Company Contact No. +82-031-200-8671 Choose Using Group * Image: Company Contact No. +82-031-200-8671 Choose Using Group * Image: Company Contact No. +82-031-200-8671 Choose Using Group * Image: Company Contact No. +82-031-200-8671 Choose Using Group * Image: Company Contact No. +82-031-200-8671 Choose Using Group * Image: Company Contact No. +82-031-200-8671 Choose Using Group * Image: Company Contact No. +82-031-200-8671 Choose Using Group * Image: Company Contact No. +82-031-200-8671 Image: Company Contact No. Image: Company Contact No. +82-031-200-8671 Image: Company Contact No. Image: Company Contact No. +82-031-200-8671 Image: Company Contact No. Image: Company Contact No. +82-031-200-8671 Image: Company Contact No. Image: Company Contact No. +82-031-200-8671 Image: Company Contact No. Image: Company Contact No. +82-031-200-8671 Image: Company Contact No. Image: Company Contact No. +82-031-200-8671 Image: Company Contact No.	Company	SAMSUNG SDS	Department	PLM Developement Group
Choose Using Group *	Company Title	Partner	Company Contact No.	+82-031-200-8671
Reason To Apply *	Choose Using Group *	DMC Visual Display Div SIEL(VD) TTSEC(VD) TSEC(VD) SEIN(VD) SEN(VD) SEK(VD) SEK(VD) SEK(VD) SAMEX(VD) SAMEX(VD) SSDD(IT)	ision (Being in Use) on(Printer) (Being in Us	;e)
	Reason To Apply *			

Agree on Terms of Use and A guide to collecting and using personal information, and click the "Registration" button.

I Terms of Use	
CHAPTER I GENERAL PROVISIONS	
Article 1. Purpose	
THE TERMS OF USE are for the purpose to regulate the rights, obligations and responsibilities of both Samsung Electronics Co., Lt d., (hereinafter 'Company') and its partners, with using the service provided by CPCex(cpc.sec.samsung.net) which supports devel opment information sharing and collaboration.	
I confirm and agree on the above terms of use.	
A guide to collecting and using personal information	
[Collected Items of Personal Information and How to Collect]	^
"CPCex" collects the personal information by the following way for providing a customer with various and convenient service such a s identification of a customer, Help Desk Operation and Career Management	
A. Collected Items of Personal Information - Required Items: User ID, Name, Employee Number (User at work), Rank (User at work), Business Code, Business Name, Depart ment Code, Department Name, Company Phone Number, Email, Collection Theme Report Resources and the second	
[Personal Information Collection and Purpose of Use]	Ĥ
 A. Collection and Purpose of Use Researching user's information for carrying on business Main agent for performing business such as registering members at workplace and appointing a business manager 	
B. Retention and Period of Use	
- Upon request to withdraw	-
[Retention, Period of Use and Destru ction of Personal Information]	
A. "CPCex" may destroy customer's personal information without delay, when the collection purpose has been achieved. Howeve r, a user ID, name, company name, company code or department information may be permanently saved for managing cooperatio n or transmission history.	
B. If there are the grounds of retention such as certifying the relation of rights or obligations for a certain period of time, it shall b e retained for a certain period of time, pursuant to relevant laws such as the Commercial Code or internal policies	
I confirm and agree on the notice of personal information collection and purpose of use.	
Registration Canc	el

3. When your registration to CPCex is approved, you are notified through an email to mySingle.





2.2 CPCex Login

1. To log into CPCex system, log into mySingle first, connect to CPCex (<u>http://cpc.sec.samsung.net</u>), select 'SEC/Subsidiary (mySingle)' and then click the "CPCex Login" button.



2. When you log into the CPCex system, the following main screen appears.

	🚫 0Item(s)			den	no1(cpcdemo1) Corporate Desi	gn Center Losour
Approval Expense Exc	hange Design	Admin.			User Search	۹ (
Sending Design Information ()	CPC	ex is			Notice	more 🕨
Send New Memo	a sys	stem that supports co-ownership of development information and collabo lors.	ation between the Samsung Elec	ctronics and	[New Function] Research Coll	aboration Fun
New Function View Detail	*	Transmission of design-information: transmission of drawing, specification hanne and S/W	is, approval document, BOM, En	gineering	[Notice] System off [Notice] 테스트	
The Data Recovery Functions are added	-1	Design-collaboration: Sharing Resources in Mock-Up Workspace, Approva utsourcing, Approval For Sharing Of Design Mock-Up, PCB design and sa	l For Sharing Of Design Service mple collaboration	S. Marca	[Notice] test	
Functions are added as follows: Request	and the second second				[Notice]	
to resotre file(s) backed up, Mail	Most Recent Post				[Notice] 공지사항	
nouncauon. go e	Section	Title	Sender	Receiving Date		
Support For Job		A system is searching the inbox.			FAQ	more 🖲
Helpdesk > CPCHelpdesk 82-31-200-4903					It is slow to upload a file. A "Http Gateway Exeception"	error occurs
Dept. Admin 🕫					Hunminjunghum file is not able	e to download.
We will promptly and					File Upload/Download problem	IS
kindly return your calls.					In case of want to change ma	x file transfer
0	My Collaboration List				<i>c</i>	
	Section	Title	Requestor	Last Modified	Support	
	Workspace	매뉴열 금칙금칙 베베	Hyun-Yeob Chae	04.19.2012 23:46		Anual Download
	Workspace	제목 *	demo 1	02.01.2012 15:03		
	Workspace	작업장 생성	demo 1	02.01.2012 15:02		
	Mock-Up Workspace	Mock-Up작업장 생성 2012/01/28 17:00	demo 1	01.28.2012 17:07		
	Mock-Up Workspace	Modk-Up작업장 생성	Yong Kuk Kim	11.22.2011 11:30	Download Install Files	
		- MAR MARK	dama t	10.05.0011.00.54		



3 Additional Functions

This chapter describes how to use CPCex system's additional functions.

3.1 Screen Layout

Additional functions are configured on the upper section of the main screen of the CPCex system.

CPCex II I ?	0Item(s)			dem	o1(cpcdemo1) Corporate Design Center
Approval Expense Ex	kchange Design	Admin.			User Search 🔍 😮
Sending Design Information Image: Comparison of the send new Memo Send New Memo Image: Comparison of the send new Memo New Function View Detail The Data Recovery Functions are added Image: Comparison of the send new Memo Functions are added as follows: Request	CPC a sys vend -1 0 0	IX IS tem that supports co-ownership of development information and c ors. Transmission of design-information: transmission of drawing, specif range and S/W Jesign-collaboration: Sharing Resources in Mock-Up Workspace, Aj Losourchig, Approval For Sharing Of Design Mock-Up, PCB design a	ollaboration between the Samsung Elec cations, approval document, BOM, Eng proval For Sharing Of Design Service nd sample collaboration	tronics and ineering	Notice more # [New Function] Research Colaboration Fun [Notice] System off [Notice] Ell 스트 [Notice] test [Notice] 27 미년한
to resotre file(s) backed up, Mail notification. go	Most Recent Post				
	Section	Title A system is searching the inhox.	Sender	Receiving Date	FAQ more •
Helpdesk CPOHelpdesk 82-31-200-4903 Dept. Admin [go x] We will promptly and kindly return your calls.	Mu Collaboration List				It is slow to upload a file. A "http Gateway Exeception" error occurs Hummijunghum file is not able to download. File Upload/Download problems In case of want to change max file transfer
	Section	Title	Requestor	Last Modified	Support
	Workspace	매뉴얼 금척금척 베베	Hyun-Yeob Chae	04.19.2012 23:46	Manual Download
	Workspace	제목 *	demo 1	02.01.2012 15:03	
	Workspace	작업장 생성	demo 1	02.01.2012 15:02	
	Mock-Up Workspace	Mock-Up작업장 생성 2012/01/28 17:00	demo 1	01.28.2012 17:07	
	Mock-Up Workspace	Mock-Up작업장 생성	Yong Kuk Kim	11.22.2011 11:30	Download Install Files
	Mock-Up Workspace	3D Mock-up 제작	demo 1	10.06.2011 08:54	
Copyright (1) since 2002 Samsung Electronics.	All rights reserved. HelpDesk :	82-31-200-4903	Registra	tion Request Q&A	User Agreement Privacy Policy Privacy Guidelines

In CPCex, you can use the following additional functions.

Menu	Function
Notice	You can read system notices.
Неlp	You can view the entire CPCex system help contents.
Мето	You can send and receive memo to and from other CPCex system user.
User Name Affiliation	When accessing the CPCex system, a login user name is displayed. Click the name to display the [Personal Info.] screen.
User Search	You can search for CPCex system users.





3.2 Notice

Click on the [Notice] menu at the top left of the screen.

CPCex	ð	(2)	Image: Solution (s) JAESUN HWANG(aja.hwang) ECIMSI_K Losson					
Approval	Expense	e Exchai	nge Development Design Research	Use	Search	۹ 😗		
Notice	Sen o	O Notice	Notice Confidential					
Notice		Notice Type 🔽	All 🗸 🔶 Search		1/27 (Total	270 Count)		
New Function		Notice Type	tice Type Title Period of Notice Creator					
System Guide for CPCex ActiveX re-installation 07				07.24.2012~07.25.2012	Soon-Chul H	128		
	System Service limit for infrastructure work			07.11.2012~07.15.2012	MiHee Sim	122		
		System	Notice for CPCex service limitation due to regular patch work(Completed) 06.27.2012~07			156		
		System P Notice for limitation of search condition in CPCex 06.26.2012~07.03.2			Soon-Chul H	66		
		System	ystem 2 Service limitation due to B25 system work 06.18.2012~06.18.2012			101		
		System Di 🛞 Natice for CPCex service limitation due to regular patch work 05.29.2012~06.02.2012 Soon-Chr			Soon-Chul H	204		
		System Dotoe for CPCex service limitation due to regular PM work(Finished) 05.08.2012~05.12.2012 §			Soon-Chul H	245		
		Division	select 'a' from dual	05.04.2012~05.04.2012	Soon-Chul H	8		
		Internal	Notice for limitation of CPCex related service	04.28.2012~04.29.2012	Soon-Chul H	39		
		System	Notice for CPCex service limitation due to regular patch work	04.24.2012~04.28.2012	Soon-Chul H	173		
ĺ			<<					

Notice provides the following functions.

Menu	Function
Notice	You can view System Notice, GBM Notice, and SEC Notice. An administrator can post a notice.
New Function	You can view newly developed system modules and functions.

3.2.1 Notice

If you select the **[Notice]** menu, the **[Notice]** screen appears. Provided are System Notice, GBM Notice, and SEC Notice.

1. A notice appears in the Notice list during the corresponding Period of Notice only.

CPCex	1 🕐 । 😣	Oltem(s)	demo1(cpcdemo1) Corpo	rate Design Cent	LOGOUT
Approval Expense	e Exchar	nge Design Admin.	User	Search	۹ 😗
Notice	O Notice			Co	nfidential
Notice	Notice Type 💌	All 🔮 Search		1/14 (Total	131 Count)
New Function	Notice Type	Тібе	Period of Notice	Creator	Number of View
Shortcut 🔺	Common	☑ <u>테스트</u>	10.27.2009~10.27.2009	ROY AN	9
The	Common	<u>test</u>	03.25.2009~03.25.2009	ROY AN	7
Incie	Common	<u>공지사항</u>	11.28.2008~11.28.2008	ROY AN	12
	System	☑ WEb edit 작성	02.01.2008~02.01.2008	Min-Ho KO	25
Save Cancel	Internal	()) <u>Test 4.5</u>	01.24.2008~01.31.2008	Yong Kuk Kim	10
	Common	<u> </u>	01.23.2008~01.23.2008	JiYun Park	8
	Common	같	11.21.2007~11.23.2007	Yong Kuk Kim	19
	System	System temporary access limitation] Nov 16, 2007 21:00 ~ Nov 16, 2007 24:00(GMT+9)	11.13.2007~11.16.2007	Min-Ho KO	39
		≪ ∢ [1][2][3][4][5][6][7][8][9][10] ▶ ₩			

2. You can use filter to display notices by selecting a Notice Type from the Notice Type combo box.

O Notice		
Notice Type 💌	All 🗸	• Search
Notice Type		
Common		
System		
Division		
Internal		

- 3. You can view the contents of a notice marked with 🕑 symbol in front of the title on a pop-up window.
- 4. If you click the title of a notice, the [Notice Read] screen appears.



ONotice Read		Confidential
		List
Title (Korean)	시스템 패치로 인항 운영 중지	
Title (English)	System off	
Notice Type	Common	
Period of Notice	2009.11.05 ~ 2009.11.05	
Contents (Korean)	운영 중지입니다.	
Contents (English)	운영 중지입니다.	
File Attachment		
		List

Write

1. In the [Notice] section, click the "Write" button.

O Notice			Co	nfidential
			[Write
Notice Type 💙	All 🔮 🔶 Search		1/14 (Total	132 Count)
Notice Type	Title	Period of Notice	Creator	Number of View
Common	☑ <u>테스트</u>	10.27.2009~10.27.2009	ROY AN	9
Common	test	03.25.2009~03.25.2009	ROY AN	7
Common	<u>공지사항</u>	11.28.2008~11.28.2008	ROY AN	12
System	P WEb edit 작성	02.01.2008~02.01.2008	Min-Ho KO	25
Internal	(l) <u>Test 4.5</u>	01.24.2008~01.31.2008	Yong Kuk Kim	10
Common		01.23.2008~01.23.2008	JiYun Park	8
Common	같 ⓓ <u>운영 DB Import Test</u>	11.21.2007~11.23.2007	Yong Kuk Kim	19
System	[System temporary access limitation] Nov 16, 2007 21:00 ~ Nov 16, 2007 24:00(GMT+9)	11.13.2007~11.16.2007	Min-Ho KO	39
	(4] [1][2][3][4][5][6][7][8][9][10]			
				Write

2. Move to the [Notice Write] screen. Enter mandatory input items and click the "Confirm" button.

O Notice Write	Confidential
	Confirm Cancel
Title (Korean) *	
Title (English)	
Notice Type *	O Division (□ 2 Pop-up)
Period of Notice *	05.03.2012 📷 ~ 05.03.2012 📷
	(기본 글꼴)
Contents (Korean) *	
	(기본글꼴) ▼ 보통 ▼ 기본값 ▼ B I U A · M · ♥ 票 要 要 Ø @ 田 段 ❷ 註 任
Contents (English)	





3.2.2 New Function

Using this menu, you can view newly developed system modules and functions. Select [Notice] \rightarrow [New Function] menu.

CPCex		🕐 🚫 OItem	(s) demo1(cpcdemo1)	Corporate Design Center
Approval	Expense	e Exchange	Design Admin.	User Search 🔍 😮
Notice	Singe	O New Function		Confidential
Notice				Total 25Items
New Function		Classification	Title	Period of Notice
Charlent A		IDX	Design Info. PR(For Samsung user)	12.18.2006~01.19.2007
Shortcut **		COM, IDX	Assign Substitute Approver and Send Selected Added	12.08.2007~12.21.2007
Title		PostBox	<u>My List' -> 'InBox/Drafts'</u>	12.01.2004~12.03.2004
URL		Mold, PCB(i-PCB Hub.)	Remote Design Review Function Added	11.15.2007~12.07.2007
Sa	we Cancel	COM	Default Approval Line Function Added	10.31.2008~11.07.2008
		GDX	CDX Module Open	10.29.2004~11.05.2004
		MCS	Mold Mod Request/Mold Schedule Function Added	10.13.2005~10.17.2005
		SDC	SDC Fuction Added	10.04.2005~10.06.2005
		IDX	Technical Data backup and Delete Rule Will be Changed	10.01.2007~10.15.2007
		Research Collaborati	Research Collaboration Functions are added	09.28.2010~10.10.2010
		COM	V3.13 release(For Samsung user)	09.21.2006~10.13.2006
		MCS	New Mold Request Menu Added	07.12.2006~07.14.2006

If you click a title in the **[New Function]** screen, the description of the function is displayed in a pop-up window.

C	NOTICE - Window	s Internet Explorer	
	Technical Data, E	BOM and Engineering Change modules are integrated Design Information module.	I with
		Scheduled for FEB 07	
	1. What is the	Design Information?	
	 The Desi BOM and to vendo 	gn Information enables users to send technical data, Engineering Change Information all at the same time rs as an attachment on a single screen	
	Design Info.	A Merg Davidi Apprel Apprel	
	Index Drafts	See Deat Cancel	
	Savit © Greate • Greate Homovalign • Technical Data (hip) - DOM	Connext	
	- Engineering (Free Change (Free K Address Book Aproval Path	Security Level - C Tap Securit IP Condental IP General (d) Security Level - C Tap Security Condents IP General (d) Security Level - D Condents IP Genera	
		O Relation Outs (More)	
		Bit Machemit (March Lood) (March Lood 0) 0 BOM Gebrorde Pauri IPCIE PCIE PCIE PCIE PCIE PCIE PCIE. (Addr.) Bit Pauri Cole March Cole (Addr.) Click Ald Dates & Search OM Click Ald Dates & Search OM	
		Explorenting Charge Explorenting Charge ECVECO No. ECVECO Tele Costem Result Traveler Cost Cost Add/Deven's Select ECO	
		See] See Det] Cauce	
	2 The main fi	inctions of the Design information	
			Close



3.3 Help

The Help menu at the top left of the CPCex screen. [Contact Use] is selected by default from [Helpdesk].

CPCex		3 11tem(s)			
Approval	Exchange	Development	Design	Researc	h
Help	0	CPCex Helpdesk			
Help		(Call) 82-31-200-490	3		
• Helpdesk		Vendor((주)진영기전) /	Administrator		
About CPCex		Name	ID)	Office P

The Help menu provides the following functions.

Menu	Description
Help	Displays all info. on Help of each screen of the CPCex system.
Helpdesk	Provides FAQ, Q&A, manual download, program installation, and Contact Us.
About CPCex	Displays the version history and the system requirements info. of the CPCex system.

3.3.1 Help

Select the [Help] menu at the top left of the screen to view the entire CPCex system help contents by screen.

Contents Search Sharing Design Information The Sharing Design Information system enables sending Technical Documents, BOMs, and Engineerin vendors at the same time,	Powered By RoboHelp®
Image: Sharing Design Information Image: Design Information Design Information System enables sending Technical Documents, BOMs, and Engineering vendors at the same time,	<u>a</u>
 Sharing Design Information Sharing Design Information Sharing Design Information Sharing Design Information Design Information Notify Design Information Request Engineering Change View Request Engineering C Search Design Information Progress States 	Approve * Receive
Search Request Engineering State Description Backup and Delete a Techn Approving The state of the request after the transmission and waiting for approval Delivered The state when the request has been approved and has arrived in the InBox of the Rejected The state when the request rejected by the approver has arrived in the InBox of the Waiting for The state when the Integrated Design Information includes a document for which ar Transmission Cancel The state when the author cancels the transmission after transmitting a document.	e recipient, e author, an Engineering Change is 'Not ;



3.3.2 Helpdesk

CPCex	ð	🕐 🔀 OItem(s)		
Approval	Expense	e Exchange	Design	Admin.	
Help	en o	O CPCex Helpde	sk		
🖻 Help		(Call) 82-31-200	-4903		
Helpdesk		Administrator in (Charge of De	partment	
⊎ FAQ			Busine	ess Unit	
⊡ QaA				VD	Dukjin Kang
Program Tostall				SIEL(VD)	sunghoe goo
⊡ Frogram Instair				TTSEC(VD)	yanxia gao
El contact os				TSE(VD)	DONGJIN LE
About CPCex				TSEC(VD)	Dukjin Kang
Shortcut ^				SEIN(VD)	GISOO IM
				TSDR(VD)	xinghua xie
l itie				SEH(VD)	Tamas Majo
				SESK(VD)	INBAE KIM
Sav	/e Cancel			SEHZ(AV)	tian chun hu
<u></u>				IT Solution Division(Printer)	Kun Ko

If you click Helpdesk on the left menu, its sub menus are displayed.

Note

The sub menus of Helpdesk offer the shortcut links in the main screen of the CPCex system.

Sending Design Information	(11) CP					
Send New Memo		Cexis			Notice	more
View Detail	a s	ystem that supports co-ownership of development information and col	aboration between the Samsung Elec	tronics and	[New Function] Research Co	ollaboration Fun
View Dotail	ver ver	idors.			[Notice] System off	
New Function View Detail	5 🐲	 Transmission of design-information: transmission of drawing, specific Change and S/W 	ations, approval document, BOM, Eng	gineering	[Notice] 테스트	
The Data Recovery Functions are		- Design-collaboration: Sharing Resources in Mock-Up Workspace, App Outgoing Approval For Sharing Of Design Mack-Up, BCR design ap	roval For Sharing Of Design Service		[Notice] test	
Juucu	and the second second	outsourcing, Approvair or Snaning Or Design Houk-op, PCD design an	a sample collaboration		[Notice]	
Functions are added as follows: Request	0.00-00-00-00-00-00-00-00-00-00-00-00-00				[Notice] 공지사항	
notification. go	Section	Titla	Sandar	Receiving Date		
	3ecdon	A system is searching the inhov	Seruel	Receiving Date	FAQ	more
Support For Job		A system is accircling the moon			It is dow to upload a file	
Helpdesk					It is slow to upload a file.	
CPCMelpdesk 82-31-200-4903	1				A "Http Cateway Eveception	error occure
					A "Http Gateway Exeception	n" error occurs
Dept. Admin 🕫					A "Http Gateway Exeception Hunminjunghum file is not ab	n" error occurs ble to download.
Dept. Admin goe					A "Http Gateway Exeception Hunminjunghum file is not ab File Upload/Download proble	n" error occurs ble to download. ems
Dept. Admin 💿 🖲 We will promptly and kindly return your calls.					A "Http Gateway Exeception Hunminjunghum file is not ab File Upload/Download proble In case of want to change m	n" error occurs ble to download. ems nax file transfer
Dept. Admin 908 We will promptly and kindly return your calls.	0 My Collaboration List				A "Http Gateway Exception Hunminjunghum file is not ab File Upload/Download proble In case of want to change m	n" error occurs ble to download. ems max file transfer
Dept. Admin 908 We will promptly and kindly return your calls.	My Collaboration List Section	Тійе	Requestor	Last Modified	A "Http Gateway Exception Hunminjunghum file is not at File Upload/Download proble In case of want to change m Support	n" error occurs ble to download. ems max file transfer
Dept. Admin (90)	My Collaboration List Section Workspace	Title 대뉴일 금칙금칙 베베	Requestor Hyun-Yeob Chae	Last Modified 04. 19.2012 23:46	A 'Http Gateway Exeception Humminjunghum file is not all File Upload/Download proble In case of want to change m Support	n" error occurs ble to download. ems max file transfer Manual Downloan
Dept. Admin (90%) We will promptly and endly return your calls.	My Collaboration List Section Workspace Workspace	Title 매뉴얼 금척금칙 배베 제목 *	Requestor Hyun-Yeob Chae demo 1	Last Modified 04. 19.2012 23:46 02.01.2012 15:03	A 'Http Gateway Exceeptor Hummjunghum file is not at File Upload/Download proble In case of want to change m Support	n° error occurs ble to download. ems max file transfer . Manual Downloa
Dept. Admin (90%) We will promptly and andly return your calls.	My Collaboration List Section Workspace Workspace	Title 매뉴얼 금칙금칙 배배 제목 * 작업장 생성	Requestor Hyun-Yeob Chae demo 1 demo 1	Last Modified 04. 19.2012 23:46 02.01.2012 15:03 02.01.2012 15:02	A 'Http Gateway Execeptor Hummjunghum file is not at File Upload/Download proble In case of want to change m Support	n° error occurs ble to download. ems max file transfer . Manual Downloa
Dept. Admin (90 R) We will promptly and andly return your calls.	Hy Collaboration List Section Workspace Workspace Mock-Up Workspace	Title 매뉴얼 금칙금칙 배베 제목 = 작업장 생성 Mode-Up 작업장 생성 2012/01/28 17:00	Requestor Hyun-Yeob Chae demo 1 demo 1 demo 1	Last Modified 04. 19.2012 23:46 02.01.2012 15:03 02.01.2012 15:02 01.28.2012 17:07	A "Http Gateway Execeptor Hummjungtum file is not at File Upload/Download proble In case of want to change m Support	n° error occurs ble to download. ems max file transfer . Manual Downloa
Dept. Admin (90 9) We will promptly and kindly return your calls.	Hy Collaboration List Section Workspace Workspace Workspace Modk-Up Workspace	Tibe 매뉴얼 금칙금칙 배베 제목 = 작업장 생성 Mode-Up작업장 생성 2012/01/28 17:00 Mode-Up작업장 생성	Requestor Hyun-Yeob Chae demo 1 demo 1 demo 1 Yong Kuk Kim	Last Modified 04.19.2012 23:46 02.01.2012 15:03 02.01.2012 15:02 01.28.2012 17:07 11.22.2011 11:30	A 'Http Gateway Execeptor Hummjunghum file is not al File Upload/Download proble In case of want to change m Support Download Install Files	n° error occurs ble to download. ems max file transfer Manual Downloar



FAQ

Select [Helpdesk] \rightarrow [FAQ] to display the questions frequently asked by users. Click a question to view its answer.

Help	• Frequently Asked Questions	Confidential
■ Help	The following are frequently asked questions,	
Helpdesk	Troubleshooting Login Errors	
Manual	Q 1, When log in the CPCex, message of "Please set up login environment" is appeared repeatedly	
 Program Install Contact Us 	 1. Tools of Internet Explorer >> Internet Options,. >> General >> Click on [Delete Cookies] button, 2. In the Internet of Security tab, value of the Security level for this zone set Default Level 	
About CPCex	 Value of the Settings set the Default, in the Privacy tab Click on [Advancded.] button, check the Override automatic cookie handling 	
Shortcut 🔺	5, After close to all Internet Explorer, re-connect to the CPCex 6. For Samsung Electronics/subsidiary company (mySingle) users	
Title	 If 12 hours have been passed after logging into mySingle, 	
Save Cancel	you nave to log into mysingle again to log to CPCex for security purposes. Related Message: "Please log into mySingle again,"	
	Q 2, When log in the CPCex, log out immediately in the main picture	
	Related Program Installation / User Environment Settings	
	Q 1. When clicking on a file whose name is in Korean, the HTTP Gateway Exception error message appears,	
	Q 2, I cannot download a Hunminjungeum file,	

Q&A

Select [Helpdesk] \rightarrow [Q&A] to display [Q&A List]. Using this menu, users can register questions and receive answers. If a user receives an answer, the state of the corresponding question is changed to 'Completed.'

Нер	O 08A List				Confidential
🖪 Help					Inquire
Helpdesk	Whole States 🖌 All	Search		1/1	33 (Total 1327 Count)
⊡ FAQ	Dept/Company Name	Title	State	Inquirer	Inquired Date
⊡ Q&A	PLM Developement G	<u>문의합니다. 0112</u>	Inquiry	JAESUN HWANG	01.12.2012 10:05
Manual	PLM	1	Inquiry	demo2	11.21.2011 10:59
Program Install	PLM Developement G	2	Completed	Hyun-Yeob Chae	10.20.2011 15:05
Contact Us	PLM Developement G	<u>제목*</u>	Inquiry	JaeMin Lee	09.27.2011 10:34
About CPCex	PLM Developement G	222	Inquiry	Hyun-Yeob Chae	03.07.2011 16:48
	PLM	승인 요청 창에서 파일 첨부 시 더블클릭하면	Completed	demo2	02.08.2011 09:37
Shortcut 🔺	S/W Technology	PRMS-CPCEX연동에 관한건.	Inquiry	JuHyoung Lee	08.14.2009 20:32
Title	Development Infra G	승인 요청 창에서 파일 첨부 시 더블클릭하면	Inquiry	deokhoon kim	06.30.2009 10:43
LIRI	Development Infra G	금형작업장 리스트에서 "상신대상"표시는 무엇인가요?	Inquiry	deokhoon kim	06.30.2009 10:40
Sava Cancel	PLM	<script alert("xx");	Inquiry	demo 1	04.08.2009 14:53
Save Cancel		(. [1][2][3][4][5][6][7][8][9][10]			Inquire

Manual

You can download manuals for CPCex modules by selecting [Helpdesk] \rightarrow [Manual] menu.

Help	O Manual							Confidentia
🗈 Help	Internal							
Helpdesk	Design Information		PCB Collaboration			Login & Additional Funct	ions	
⊡ Q&A	- Korean	Download 📃 Download	- Korean	Download	🏃 Download	- Korean	Download	Download
Manual Program Install	- English	Download 📃 Download				- English	W Download	Download
 Contact Us 	- Chinese	Download 🔀 Download				- Chinese	Download	Download
About CPCex	Outsourcing		PCB Administrator's			Administrator's		
Shortcut 🔺	- Korean	Download	- Korean	Download	Nownload	- Korean	Download	🔀 Download
Title	· English	Download				- English	Download	Download
Save Cancel						- Chinese	Download	Download
	Mock-Up Manufacture		Field Test			Tech. Cooperation		
	- Korean	Download	- Korean	Download	Nownload	- Korean	Download	
	- English	Download	- English	Download	Download			



Program Install

Using the menu, you can install programs necessary for CPCex. Select [Helpdesk] \rightarrow [Program Install] menu. To install a program, click the "Install Now" button.

Help	• Program Install	Confidential
🖸 Help	For Assistance, Please Visit CPCex Helpdesk.	
E Helpdesk	** Viewer Launch File (884K8)	all Now
한 Q&A 한 Manual	You should install Viewer Program to be linked with other viewers.	
Program Install Contact Us	** ProductViewer [29,166KB] Inst	all Now
About CPCex Shortcut	If you read an error message during the installation of View & Markup Program Product Viewer of Viewable file of I-DEAS Viewable file/Pro "E, you have to go to "Windows Update site" to update nec items. (<u>op to "Windows Update site"</u>)	cessary
Title	IRE(Java Run Time Environment) [7,7948] Inst	all Now
URL Save Cancel	If you read an error message during the installation of View & Markup Program Product Viewer of Viewable file of I-DEAS Viewable file/Pro "E, you have to go to "Windows Update site" to update nec items.	cessary
	'Output Security Printer Driver' [1,575KB]	all Now
	The following watermark will be applied on the printed documents according to the security standard for the technical documents of Samsung Electronics Co. Ltd. All vendor companies shall install the attached execution file and check if the watermark is sealed on the printouts. (Document, engineering drawing)	ne
	If a vendor did not install the watermark file after November 25th of 2002, that company will be classified as a company that failed to comply with the security standard and will be subject to seriou disadvantageous consequences. Please install the program immediately after this message is viewed.	is
	(<u>Manual (PDF)</u>)	
	CoChain CAE Viewer(SEC) [55.7M] Inst	all Now
	CAE Viewer for i-MFG Hub	
	(Manual (Doc))	

Contact Us

Using this menu you can view the contact information of Helpdesk and GBM CPCex administrators. Select [Helpdesk] \rightarrow [Contact Us] menu.

Help	O CPCex Helpdesk				Confidential				
🖸 Help	(Call) 82-31-200-4903								
Helpdesk	Administrator in Charge of Department								
⊡ FAQ	Business Unit		Administrator	Phone	E-Mail				
⊡ Q&A	VD		Dukjin Kang	031-277-2076	dukjin.kang@samsung.com				
Manual	SIEL(VD)		sunghoe goo	031-277-2232	sunghoe.goo@samsung.com				
Program Install	TTSEC(VD)		yanxia gao	23961234-6574	yanxia.gao@samsung.com				
El Contact Us	TSE(VD)		DONGJIN LEE	031-277-8991(#8991)	dj12.lee@samsung.com				
About CPCex	TSEC(VD)		Dukjin Kang	031-277-2076	dukjin.kang@samsung.com				
Shortcut A	SEIN(VD)		GISOO IM	62-(0)21-8983-7400	gs2k.im@samsung.com				
	TSDR(VD)		xinghua xie	23961234-6642	xinghua.xie@samsung.com				
Title	SEH(VD)		Tamas Majoros	+36-57-522-352	tom.majoros@samsung.com				
	SESK(VD)		INBAE KIM	+421-31-7882-710	inbae@samsung.com				
Save Cancel	SEHZ(AV)		tian chun hua	86-752-3166323	tianch.hua@samsung.com				
	IT Solution D	ivision(Printer)	Kun Ko	+82-31-277-5658	kun.ko@samsung.com				
	SSDP(IT)		yan li	86-631-5626868-3712	yan627.li@samsung.com				
	Digital Applia	nce Division	BongSub Jo	031-200-6671	bongsub.jo@samsung.com				
	TSE(DA)		BongSub Jo	031-200-6671	bongsub.jo@samsung.com				
	SSEC(DA)		zhangzhongyao	0512-62581234-3629	gabrel.zhang@samsung.com				
	Digital Applica	ation Division(DAS)	BongSub Jo	031-200-6671	bongsub.jo@samsung.com				
	TSE(DAS)		BongSub Jo	031-200-6671	bongsub.jo@samsung.com				
	SSEC(DAS)		zhangzhongyao	0512-62581234-3629	gabrel.zhang@samsung.com				
	SEDA(DAS)		Jongkil Sun	+55-92-4009-1152	jongkil.sun@samsung.com				
	Digital Applica	ation Division(Vacuum Clean	HOON BAE	82-062-950-0847	hun.bae@samsung.com				
	DMC R&D Ce	enter	Jong Tae Kang	+82-31-279-9908	jt.kang26@samsung.com				
	Samsung Bar	ngladesh R & D Center(Sam	Jong Tae Kang	+82-31-279-9908	jt.kang26@samsung.com				
	Samsung Lat	in America R & D Center	Hyunchool Chung	55-19-3344-4613	hc.chung@samsung.com				
	Sameung Tel	ecommunication Research I	Daron Alani	+972-77-9026230	doron aloni@eameung.com				



3.3.3 About CPCex

Click the [About CPCex] menu on the left to display its sub menus.

Нер	OCPCex Helpdesk		
■ Help	(Call) 82-31-200-4903		
• Helpdesk	Administrator in Charge of De	partment	
About CPCex	Busine	ess Unit	
Version History		VD	
System Requirements		SIEL(VD)	

Version History

The latest version info. and the description of each version are offered.

Нер	O Version History				
Help		• Version v4.15.0.101228			
E Helpdesk		Description CPC Exchange Release V4. 15.0. 101228			
About CPCex		Release Date 2010.12.28			
Version History			1/5 (Total 46 Count)		
System Requirements	Version Name	Version Description	Release Date		
Shortcut A	<u>V4.15.0.101228</u>	CPC Exchange Release V4. 15.0. 101228	2010.12.28		
	<u>V4.3.0.071027</u>	CPC Exchange Release V4.3.0.071027	2007.10.27		
Title	V4.2.3.070907	CPC Exchange Patch V4.2.3.070907	2007.09.07		
URL	<u>V4.2.2.070830</u>	CPC Exchange Patch V4.2.2.070830	2007.08.30		
Save Cancel	<u>V4.2.1.070808</u>	CPC Exchange Patch V4.2.1.070808	2007.08.08		
	<u>V4.2.0.070728</u>	CPC Exchange Release V4.2.0.070728	2007.07.28		
	<u>V4.1.1.070529</u>	CPC Exchange Patch V4. 1. 1.070529	2007.05.29		
	<u>V4.1.0.070426</u>	CPC Exchange Release V4.1.0.070426	2007.04.26		
	<u>V4.0.1.070316</u>	CPC Exchange Patch V4.0.1.070316	2007.03.16		
	<u>V4.0.0.070305</u>	CPC Exchange Release V4.0.0.070305	2007.03.05		
		K ([1][2][3][4][5] > D			

System Requirements

Minimum requirements for normal use of the CPCex system are offered.

Help	O System Requirements				
🖬 Help	CPCex is Internet Explorer-based Web application. The following are minimum requirements to gun CPCex.				
Helpdesk		Internet Explorer 6.0 or higher			
About CPCex Version History Suctors Description	Browser	Internet Explorer High Encryption Pack (128-bit encryption) needs to be installed. # Do not support other browsers like Firefox, Safari, etc. on CPCex # Not available to access by a mobile phone			
Baysteni Requirements	CPU	Pentium 3 processor or higher			
Shortcut 🔺	M/M	64MB or higher			
Title	OS	Windows 98, NT4 & 2000, Windows Me, Windows XP, Windows VISTA, Windows 7 If you are using NT 4.0, you need to install service pack 6a or higher.			
Save Cancel	Screen Size	1280 * 768 or above			



3.4 Memo

CPCex users can send and receive messages without attachment using memo function. Up to 500 Korean or 1000 alphanumeric characters are supported for a message. A memo is automatically deleted in 30 days if it is not saved by user.

The Memo menu provides the following functions.

Menu	Function
Memo Inbox	You can read the contents of received memo.
Send New Memo	You can write a memo and send it to another user.
Memo OutBox	You can save a sent memo.

1. The Memo menu is displayed as "Item(s)" on the upper section and the "Send New Memo" menu.

Approval Expense Ex	xchange Design Admin.
Sending Design Information () Send New Memo ()	CPCex is a system that supports co-ownership vendors.
New Function View Detail The Data Recovery Functions are added	- Transmission of design-informat Change and S/W - Design-collaboration: Sharing Re Outsourcing, Approval For Sharin
Functions are added as follows: Request to resotre file(s) backed up, Mail notification. [90 8]	Most Recent Post (Design Information: 9 / Not Approved Section

Note

When a memo arrives, the number of received memos is displayed between the parenthesis as shown by the following figure:

2. If you click on the Memo menu, the [Memo Box] screen appears. The Memo Inbox tab shows received memos.

🏉 CPCex	CPCex - Windows Internet Explorer							
O Memo Box Confidential								
Memo	InBox	Memo OutBox						
Title	*	Φ	Search		Delete	Save 1/1 (Total 2 Count)		
		Title		Creator		Receiving Date		
Send New Memo Title * JAESUN HWANG 2012.05.03 12:53				.03 12:53				
Send New Memo Title * demo1 2012.05.0				.02 16:35				
			et e [1					
≫ Memo(s)	that not s	aved will be automatical	y deleted 30 days la	ater.	Send N	vew Memo Close		



3. You can search for a memo from the memo list in the Memo InBox tab.

🔾 Memo B	Box		Confidential				
Memo InBo	Memo OutBox						
Title 💌	• Search	C	elete Save 1/1 (Total 2 Count)				
Title Contents	Title	Creator	Receiving Date				
Creator	d New Memo Title *	JAESUN HWANG	2012.05.03 12:53				
Sen:	d New Memo Title *	demo1	2012.05.02 16:35				
	≪ < [1] > >>						

4. To delete a memo, select a memo and click the "Delete" button.

O Memo Box		Confidential
Memo InBox Memo OutBox		
Title 💙 🔸	Search	Delete Save 1/1 (Total 2 Count)
✓ Title	Creator	Receiving Date
Send New Memo Title *	JAESUN HWANG	2012.05.03 12:53
Send New Memo Title *	demo1	2012.05.02 16:35
	≪ < [1] > >>	

5. To save a memo permanently, select a memo and click the **"Save"** button. Unsaved memos are automatically deleted in 30 days.

O Memo Box		Confidential
Memo InBox Memo OutBox		
Title 🗸 🕚 Search	D	elete Save 1/1 (Total 1 Count)
Title	Creator	Receiving Date
Send New Memo Title *	JAESUN HWANG	2012.05.03 12:53
ط د [1]		



3.4.1 Memo Inbox

If a memo arrives, you will receive a notification email to mySingle (for SEC users) or to your email address registered when you sign up (for vendor users).

mySingle 🖂 🖉 🕓		Search Employee	٩	🌞 Seoul, (GMT+9) 🗛 Quick Write 🖣 Help	SUN HW OFF Support Option 💌
Home myPage Open	Place Message PIMS Blog				
myDesk + Add P	age				
🔶 Mail <	Inbox		Send	ier 🔹 🔍	Details
Compose + POP	Reply Forward Related E-mail Unre	ad Send • Print • Report Spam • × Dele	te		All +
	Subject-		Sender - Date -	Type Deleted D	Size 🔳
Markov 24	CPCex:MEMO] Memo test		demo1/cp(May 03, 2012 13:0	1 Recipient D-14	16K 📥
Outbox	🗹 🏠 [CPCex:MEMO] Memo test		demo1/cpc May 03, 2012 13:0	1 Recipient D-14	16K
Drafts	CPCex:MEMO] Memo test		데모1/cpcc May 03, 2012 13:0	.1 Recipient D-14	17K
Recycle Bin Empty Spam Box Empty	Subject 🔅 [CPCex:MEMO] Memo test Send demo1 cpcdemo1@naver.co Recipient JAESUN HWANG <u>View a</u>	om ill »		Date :	Option ▼ ▲ ▲ : May 03, 2012 13:01 :k Reply Add Event
Address Book					~
A Personal List SET >	CPCex		CPCex is a system and colla	t that supports co-ownership of develop aboration between the Samsung Electron It is automatically deparated from the	ment information nics and vendors.
G My Schedule			HelpDes	k : 82-31-200-4903, cpchelpdesk@	samsung.com
🔹 Settings	Dear, JAESUN HWANG.				
	You've got a memo.				
	Title	Memo test			
	Creator	demo1 (reate Date	2012.05.03 13:01	
	Content	Send New Memo			
		∺For More Detail Informa	tion, Sign in Cpcex.		
		Move to CP	Cex		

1. Click on a title of a received memo from the list in the Memo Inbox tab of the [Memo Box] screen to view the contents of the memo in the [Memo Inbox] screen.

Memo InBox				(Confidential
		Reply	Save	Delete	Close
Title	Memo test				
Sender	demo 1/PLM (2012.05.03)				
		Reply	Save	Delete	Close

2. Read a memo and click the "Reply" button in the [Memo Inbox] screen. The following message appears.





3. If you click the "OK" button, the [Reply] screen appears with the original message so that you can write your reply over the original received memo contents.

O Reply		onfidential
Title *	re: Memo test	
Recipient *	demo 1 / Engineer / PLM / CPC Part	Delete 🕜
Original Message From : demo1 Sent : 2012.05.03 Subject : Memo test Send New Memo	-	
Email Notification.	Current 0/Maximum 1000 Byte (Korean 500Character, English 100	0Character)
	Send	Cancel

4. When you finish writing your reply, if you select the 'Email Notification' option, the memo transmission is notified through an email to mySingle. If you click the "Send" button, the memo is sent to the specified recipient.

O Reply	Confidential
Title *	re: Memo test
	Select Recipient Delete 😮
Recipient *	demo1 / Engineer / PLM / CPC Part
ok!!!	
Original Message From : demo1 Sent : 2012.05.03 Subject : Memo test	
Send New Memo	
Email Notification.	Current 109/Maximum 1000 Byte (Korean 500Character, English 1000Character
	Send Cancel

5. If you click the "Save" button in the [Memo InBox] screen, the memo is saved.

O Memo InBox	Confidential
	Reply Save Delete Close
Title	Memo test
Sender	demo1/PLM (2012.05.03)
Send New Memo	



6. A saved memo title is marked as shown by the figure below.

O Memo Box		Confidential
Memo InBox Memo OutBox		
Title 💙 🕚 Search	D	elete Save 1/1 (Total 2 Count)
Title	Creator	Receiving Date 💙
Memo test	demo 1	2012.05.03 13:01
확인부탁합니다.	demo 1	2012.01.18 10:00
د د [1))>)	
$\times {\rm Memo}(s)$ that not saved will be automatically deleted 30 days la	iter.	Send New Memo Close

7. If you click the "Delete" button in the [Memo InBox] screen, the memo is deleted permanently.

Confidential
Delete Save 1/1 (Total 2 Count)
Creator Receiving Date 💙
2012.05.03 13:01
2012.01.18 10:00



3.4.2 Writing a New Memo

1. To write a new memo, click the "Send New Memo" button in the [Memo Box] screen.

Memo Box					Confidentia
Memo InBox	Memo OutBox				
Title 🔽		• Search	(Delete Sav	ve 0/0 (Total 0 Coun
	Title		Creator	R	eceiving Date
Sorry, No Results fo	ound.				

2. If the [Send New Memo] screen appears, enter title and recipient.

O Send New Memo		Confidential
Title *		
	Select Recipient	Delete 🕜
Recipient *		
Email Notification.	Current 0/Maximum 1000 Byte (Korean 500Character, English	1000Character)
	Send	Cancel



3. You can search for and select a recipient by clicking the "Select Recipient" button. In the [Select Recipient] screen, you can search for a user with Name, Company Name or Address Book in each tab.

_	Company Name	Address Book						
	~	4						
Na	ame	ID	Company	Dep Title	Office Phone	Mobile	User Categor	ry
lease e	nter a search conditio	on.						-
								Ŧ
								-
			3	Select all Select				
	d Member					Create	Address Book [Delet
electe								

4. In the User tab, you can search for a CPCex SEC user or vendor user with user name. Select a user to be added as a recipient, click the "Select" button and click the "Confirm" button.

All 🔽 demo 🖨								
ll Jame	Name	ID	Company	Title	Office Phone	Mobile	User Category	
D MAIL	o ten K	vman10	(주)진영기전		031-200-0002	011-201-0009	VENDOR	
	KWANGHO LEE	demon.lee	Samsung Electronics	Engineer	+82-31-277-3245	017-218-4210	SAMSUNG	
	Kyoung-Soo Kim	demon 17.kim	Samsung Electronics		82-31-200-9766	016-600-9338	SAMSUNG	
	demo 1	cpcdemo 1	CPC Part	Engineer			SAMSUNG_CPC	
	demo 108	cpcdemo 108	CPC Part	Engineer			SAMSUNG_CPC	
	demo 11	cpcdemo 11	CPC Part	Engineer			SAMSUNG_CPC	
	demo 12	cpcdemo 12	CPC Part	Engineer			SAMSUNG_CPC	
	demo 13	cpcdemo 13	CPC Part	Engineer			SAMSUNG_CPC	
	demo 14	cpcdemo 14	CPC Part	Engineer			SAMSUNG_CPC	
	demo 15	cpcdemo 15	CPC Part	Engineer			SAMSUNG_CPC	
	demo 16	cpcdemo 16	CPC Part	Engineer			SAMSUNG_CPC	
-				1		1		
_			Select all	Select				
elec	sted Member					Create Ad	ddress Book Del	
mo 1/	PLM/CPC Part							



5. In the Company Name tab, you can search for a user with Vendor Name or Vendor Code.



6. After searching a vendor name, select the name. Then, registered users of the vendor will be listed. Select a user to be added as a recipient, click the **"Select"** button and click the **"Confirm"** button.

• Select Recipient				Co	nfidential
User Company Name Address Bo	ok				
Vendor Name 🖌 cpc 🔸 🖨	I V	endor Name:CPC Vendor			
Vendor Name Vendor Code		Name	ID	Mobile	
CPC Vendor CPC000020		CPCexDEV B2B outer2	vman-o2		A
<u>CPC</u> CPC001136		CPCexDEV B2B outer3	vman-o3		
ALTECPCS CO.,LID DF03		CPCexDevCn	vman-cn		
Y					¥
Selected Member		Select all Select		Create Address Book	Delete
CPCexDEV B2B outer2//CPC Vendor					
				Confirm	Cancel

7. In the Address Book tab, you can search for a user from Personal Address Book or GBM Address Book.

C	O Select Recipient							
	User	Company Name	Address Book					
	🛚 Se	lect Address Book	Personal Address Book	<				
	No.	Address Book Name	Personal Address Book GBM Address Book					

8. If you select an Address Book, users registered to the address book will be listed. Select a user to be added as a recipient, click the "Select" button and click the "Confirm" button.





lser	Company Name	Address Book						
Select Address Book Personal Address Book 💌				l Add	iress Book Nam	ie : 기구업체		
o.	Address Book Name	Number of M	embers		Name	Company Name	Department	
1 <u>7</u>	<u> 구업체</u>	3	A	V	JAESUN HWANG	SAMSUNG SDS	PLM Developement	-
2 <u>회</u>	<u> 로업체</u>	2			SEOKIN KIM	Samsung Electronics	PLM Group	
					Soon-Chul Hwang	SAMSUNG SDS	PLM Developement	
≥lecte	ed Member		Y	Select all	Select		Create Address Book	- De

9. Now that you can confirm that the selected users have been added.

O Send New Memo	Confidential
Title *	Memo Test
	Select Recipient Delete 😮
Recipient *	JAESUN HWANG / Partner / PLM Developement Group / SAMSUNG SDS
Email Notification.	Current 0/Maximum 1000 Byte (Korean 500Character, English 1000Character)
	Send Cancel

10. Enter memo title and contents. You can enter up to 500 Korean or 1000 alphanumeric characters. If you select the 'Email Notification' option, the recipients will be notified of memo transmission through an email to mySingle (for SEC user) or to email addresses registered during sign up (for vendor user).



🔾 Send New Me	mo Confidential
Title *	Memo Test
	Select Recipient Delete 😮
Recipient *	JAESUN HWANG / Partner / PLM Developement Group / SAMSUNG SDS
Send New Memo	
Email Notification.	Current 13/Maximum 1000 Byte (Korean 500Character, English 1000Character
	Send Cancel



3.4.3 Memo OutBox

Sent memos are listed in the Memo OutBox of the [Memo Box] screen. You can view the status of sent memos.

🏉 СРС	ex - Windows Internet Explo						
O Me	emo Box no InBox Memo OutBox		Confidential				
Title	V OSea	rch	Delete Save 1/1 (Total 3 Count)				
	Title	Recipient	Send Date (Open/Unopened)				
	Memo Test	JAESUN HWANG	2012.05.03 13:45 (0/1)				
	re: Memo test	demo 1	2012.05.03 13:19 (0/1)				
	Send New Memo Title *	demo1	2012.05.03 12:53 (0/1)				
	Send New Memo Title * demo1 2012.05.03 12:53 (0 / 1)						
* Memo	(s) that not saved will be automaticaly dele	ted 30 days later.	Send New Memo Close				

1. You can view the current open status of sent memos.

Send Date (Open/Unopened)
2012.05.03 13:45 (0/1)
2012.05.03 13:19 (0/1)
2012.05.03 12:53 (0/1)

2. When clicking on a title, you can view the contents and identify whether the recipient read the memo.

O Memo OutBox				Confidential
		Save	Delete	Close
Title	Memo Test			
Recipient	JAESUN HWANG/PLM Developement Group (Unread)			
Send New Memo				M
L		Save	Delete	Close

3. If the recipient opened the memo, the time when the recipient opened the memo appears.



3.5 Personal Information

If you click 'User Name | Affiliation' after logging into the CPCex system, you can view your user information.



3.5.1 Personal Information View and Change

The user information is managed in mySingle, you have to modify information in mySingle to change your user information.

CPCex I	🕐 🔀 1Item(s)			demo1(cpcdemo1) Visual Display Division Losou
Approval Expense	e Exchange	Development Admin.		User Search 🔍 🧃
Personal Info.	O Personal Infoma	ation View And Change		Confidential
Personal Infomation View And Change	User Information			Confirm Withdrawal
Shortcut ^	Name	demo1	ID	cpcdemo 1
Title	Company	CPC Part	Office Phone	
URL	Department	PLM	Office Fax	
Save Cancel	Title	Engineer	Mobile	
	Employ ID		Home Phone	
	Office Address			
	Home Address			
	Job Assigned			
	E-mail	cpcdemo1@naver.com		
	Additional Informati	ion		
	Max File Transfer Size	1024 MB		
	Num, of Lists	10 Line 🗸		
		X You can view as many lists as you want by selecting the number of lists to d	isplay.	
		Use (FTP) Not Use (HTTP)		
	FIP	 ※ If an FTP service is unavailable, use HTTP. ※ If you access CPCex from an external network, you can only use HTTP. 		
	파일 서버	master 💌		
	Group To Use			Request for Adding user group
	Choose Using Group	Visual Display Division	*	
	* User Information can be n Max File Transfer Size can If you withdraw cpcex, CF	modified at a 'User Info' site on 'mySingle'. be modified by 'User Manager'. 'Cex will delete your personal information and prevent you from using this site.		Confirm

ltem	Description			
Num. of Lists	Determines the number of lines to display a CPCex list.			
FTP	An Internal user can select Transfer method. Selecting "Use," files are uploaded using FTP. Selecting "Not Use", files are uploaded using HTTP.			
Using Group	 Using Group is represented as the SPDM/PBOM/PLM server of the corresponding GBM. To request the registration of the other GBM/Plant/laboratory/center, click the "Request for Adding user group" and enter a reason. A new group can be used only after the approval of the corresponding GBM approver. 			



3.5.2 Withdrawal/Cancellation of Consent

1. In the [Personal Information View And Change] screen, click the "Withdrawal" button.

O Personal Infoma	tion View And Change			Confidential		
User Information						
Name	demo 1	ID	cpcdemo 1			
Company	CPC Part	Office Phone				
Department	PLM	Office Fax				
Title	Engineer	Mobile				
Employ ID		Home Phone				
Office Address						
Home Address						
Job Assigned						
E-mail	cpcdemo1@naver.com					
Additional Information	on					
Max File Transfer Size	1024 MB					
Num of Lists	10 Line 💌					
Num. of Lists	\times You can view as many lists as you want by selecting the number of lists to d	isplay.				
	Use (FTP) Not Use (HTTP)					
FTP	※ If an FTP service is unavailable, use HTTP. ※ If you access CPCex from an external network, you can only use HTTP.					
파일 서버	master 💌					
Group To Use				Request for Adding user group		
Choose Using Group	Visual Display Division	*				
User Information can be modified at a 'User Info' site on 'mySingle'. Max File Transfer Size can be modified by 'User Manager'. If you withdraw cpcex, CPCex will delete your personal information and prevent you from using this site. Confirm Withdrawat						

2. A message on withdrawal/cancellation of consent is displayed. Click the "Yes" button.

🖉 CPCex - Windows Internet Explorer	
If you withdraw cpcex, CPCex will delete your personal information and prevent you from using thi Personal inforamtion except name, user ID, company code(name), department code(name) Registered cpcex user group User authority in CPCex Are you sure that you want to leave? Yes No	is site.



3.6 User Search

Using this function, you can search for CPCex users (SEC and vendor users). Enter a user name in the text input box at the top right of the screen.

CPCex		🕐 🚫 1Item(s	s)		demo1(cpcdemo1) Visual Display Division	LOGOUT
Approval	Expense	Exchange	Development	Admin.	User Search	Q 👔

1. Enter a user name and press Enter, the [View User Information] screen appears.

CPCex - Windows Internet Explorer Confidential Confidential) (
Name		Company	Department	Title	Office Phone	Mobile	User Categor	v
Demo ten K	vman10	(주)진영기전			031-200-0002	011-201-0009	VENDOR	-
KWANGHO LEE	demon.lee	Samsung Electronics	Trainee	Engineer	+82-31-277-3245	017-218-4210	SAMSUNG	
Kyoung-Soo Kim	demon 17.kim	Samsung Electronics	Product Development		82-31-200-9766	016-600-9338	SAMSUNG	1
demo 1	cpcdemo 1	CPC Part	PLM	Engineer			SAMSUNG_CPC	1
demo 108	cpcdemo 108	CPC Part	PLM	Engineer			SAMSUNG_CPC	1
demo 11	cpcdemo 11	CPC Part	PLM	Engineer			SAMSUNG_CPC	1_
demo 12	cpcdemo 12	CPC Part	PLM	Engineer			SAMSUNG_CPC	1
demo 13	cpcdemo 13	CPC Part	PLM	Engineer			SAMSUNG_CPC]
lemo 14	cpcdemo 14	CPC Part	PLM	Engineer			SAMSUNG_CPC	
lemo 15	cpcdemo 15	CPC Part	PLM	Engineer			SAMSUNG_CPC]
lemo 16	cpcdemo 16	CPC Part	PLM	Engineer			SAMSUNG_CPC]
demo 17	cpcdemo 17	CPC Part	PLM	Engineer			SAMSUNG_CPC	
lemo2	cpcdemo2	CPC Part	PLM	Advisory Eng			SAMSUNG_CPC	
							Clos	e

2. If you don't know the name of a vendor user you want, click the source button of the User Search and click the "Search by vendor" button in the [View User Information] screen.

View User Inf. User Search Name orry, No Results found	formation h Sea ID d.	rch by vendor Company	Department	Title	Office Phone	Mobile	Confidential User Category
Name orry, No Results found	ID d.	Company	Department	Title	Office Phone	Mobile	User Category
orry, No Results found	d.						A
							Close
							0,000



3. In the **[User Search: Company User]** screen, you can search for a vendor user with Vendor Name or Vendor Code. In the search result, select a vendor name to display its users.

🖉 CPCex - Windows Ir	nternet Explo	rer					
O Search User : Co	mpany User					Confide	ential
Vendor Name 🔽 CPC	+] [) Ve	endor Name:CPC	Vendor		
Vendor Name	Vendor Code			Name	ID	Mobile	
CPC Vendor	CPC000020		\bigcirc	CPCexDEV B2B outer2	vman-o2		-
<u>CPC</u>	CPC001136		0	CPCexDEV B2B outer3	vman-o3		
ALTECPCS CO.,LTD	DF03		0	CPCexDevCn	vman-cn		
							-
	~						-
							use

4. The [View User Information] screen appears in which you can view the vendor user's user information.

View User Informa All View User Search Korean English	ation		Confidential
Name	CPCexDEV B2B outer2	ID	vman-o2
Company	CPC Vendor	Office Phone	000
Department		Office Fax	
Title		Mobile	
Employ ID		Home Phone	
Office Address			
Home Address			
Job Assigned			
E-mail	vman-o2@secsupplier.com		
			Close

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