USER MANUAL

AXIS A1001 Network Door Controller & AXIS Entry Manager



About this Document

This manual is intended for administrators and users of AXIS A1001 Network Door Controller and is applicable to AXIS Entry Manager and firmware 1.10 and later. It includes instructions for using and managing the product on your network. Previous experience of networking will be of use when using this product. Some knowledge of UNIX or Linux-based systems may also be beneficial, for developing shell scripts and applications. Later versions of this document will be posted to the Axis website, as required. See also the product's online help, available via the web-based interface. In this manual, AXIS A1001 Network Door Controller is referred to as: the Axis product, product, network door controller, and door controller.

Liability

Every care has been taken in the preparation of this document. Please inform your local Axis office of any inaccuracies or omissions. Axis Communications AB cannot be held responsible for any technical or typographical errors and reserves the right to make changes to the product and manuals without prior notice. Axis Communications AB makes no warranty of any kind with regard to the material contained within this document, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Axis Communications AB shall not be liable nor responsible for incidental or consequential damages in connection with the furnishing, performance or use of this material. This product is only to be used for its intended purpose.

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Equipment Modifications

This equipment must be installed and used in strict accordance with the instructions given in the user documentation. This equipment contains no user-serviceable components. Unauthorized equipment changes or modifications will invalidate all applicable regulatory certifications and approvals.

Trademark Acknowledgments

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Regulatory Information



 $\mathsf{C}\mathsf{E}$ This product complies with the applicable CE marking directives and harmonized standards:

- Electromagnetic Compatibility (EMC) Directive 2004/108/EC. See *Electromagnetic Compatibility (EMC), on page 2*. Low Voltage (LVD) Directive 2006/95/EC. See *Safety, on page 2*.
- Restrictions of Hazardous Substances (RoHS) Directive 2011/65/EU.

See Disposal and Recycling, on page 2. A copy of the original declaration of conformity may be obtained from Axis Communications AB. See Contact Information, on page 3.

Electromagnetic Compatibility (EMC)

This equipment has been designed and tested to fulfill applicable standards for:

- Radio frequency emission when installed according to the instructions and used in its intended environment.
- Immunity to electrical and electromagnetic phenomena when installed according to the instructions and used in its intended environment.

USA

This equipment has been tested using a shielded network cable (STP)

and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver. Connect the equipment into an outlet on a circuit different from that to which the receiver is connected. ٠
- Consult the dealer or an experienced radio/TV technician for help. Canada

This Class B digital apparatus complies with Canadian ICES-003. Cet appareil numérique de la classe B est confome à la norme NMB-003 du Canada.

Furone

This digital equipment fulfills the requirements for RF emission according to the Class B limit of EN 55022.

This product fulfills the requirements for immunity according to EN 61000-6-1 residential, commercial and light-industrial environments.

This product fulfills the requirements for immunity according to EN 61000-6-2 industrial environments.

This product fulfills the requirements for immunity according to EN 55024 office and commercial environments

This product fulfills the requirements for immunity according to EN 50130-4 residential, commercial, light-industrial and industrial environments.

Australia/New Zealand

This digital equipment fulfills the requirements for RF emission according to the Class B limit of AS/NZS CISPR 22.

Japan

スの装置は、クラスB情報技術装置です。この装置は、家庭 環境で使用することを目的としていますが、この装置がラジ オやテレビジョン受信機に近接して使用されると、受信障 害を引き起こすことがあります。取扱説明書に従って正し い取り扱いをして下さい。

Safety

This product complies with IEC/EN/UL 60950-1, Safety of Information Technology Equipment.

The power supply used with this product shall fulfill the requirements for Safety Extra Low Voltage (SELV) and Limited Power Source (LPS) according to IEC/EN/UL 60950-1.

Disposal and Recycling

When this product has reached the end of its useful life, dispose of it according to local raws and regulations. For information about your nearest designated collection point, contact your local authority responsible for waste disposal. In accordance with local legislation, penalties may be applicable for incorrect disposal of this waste.



This symbol means that the product shall not be disposed of together with household or commercial waste. Directive 2012/19/EU on waste electrical and electronic equipment (WEEE) is applicable in the European Union member states. To prevent potential harm to human health and the environment, the product must be disposed of in an approved and environmentally safe recycling process. For information about your nearest designated collection point, contact your local authority responsible for waste disposal. Businesses should contact the product supplier for information about how to dispose of this product correctly.

This product complies with the requirements of Directive 2011/65/EU on the restriction of the use of certain hazardous substances in electrical and electronic equipment (RoHS).

China

This product complies with the requirements of the legislative act Administration on the Control of Pollution Caused by Electronic Information Products (ACPEIP).

Contact Information

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www.axis.com

Supported Readers

This list of supported readers is subject to change without notice. Contact your Axis reseller for information about supported readers. This product is compatible with UL-listed Wiegand access control readers

This product is approved for use in systems that require UL certification when connected to the following compatible RS485 access control readers

HID iCLASS® RW100: 6101CG40000, 6101CGM0000, 6101CK40000, 6101CK40000, 6101CK40002, 6101CK40100, 6101CK403C0, 6101CKM0000, 6101CKM0002, 6101CKM0203; **RW300**: 6111CG40000, 6111CG400C0, 6111CGM0000, 6111CK40000, 6111CK4000Z, 6111CKM0000; **RW400**: 6121CG40000, 6121CGM0000, 6121CK40000, 6121CK40003, 6121CK40007-G3.0, 6121CK4000D-G3.0, 6121CKM0000; RK40: 6122CKP00P0, 6122CKP05P0, 6122CKP05P0, 6122CKP06P0; RWK400: 6131CG4020000, 6131CK4000000, 6131CK4000014, 6131CK4000300, 6131CK4020000, 6131CKM000000, 6131CKM000214; RK40: 6132BKP00Q709-G3.0, 6132CKP000009, 6132CKP000011, 6132CKP000700-G3.0, 6132CKP000709-G3.0, 6132CKP001009, 6132CKP001011, 6132CKP00P000, 6132CKP00P009, 6132CKP00P09-G3.0, 6132CKP00Q709-G3.0, 6132CKP030014, 6132CKP060514, 6132CKP06P009, 6132CKP06P609, 6132CKP070209; **RW150**: 6141CG40000, 6141CGM0000, 6141CK40000, 6141CKM0000; R15: 6142CKP000Z, 6142CKP00P0, 6142CKP0100; RWKL550: 6171BK4000000, 6171BK4000009, 6171BK4000014, 6171BK4000214, 6171BK4000500, 6171BK4040Z14, 6171BK4060000, 6171BK4060209, 6171BK4060209, 6171BK4060Z09, 6171BK4061000, 6171BKM000000, 6171BKM000200, 6171BKM000300, 6171BKM040400; **RWKLB575**: 6181BK4000000, 6181BK4000009, 6181BK4000014, 6181BK4000022, 6181BK406C009;

HID Smartid®: 8031DSAP

HID pivClass® **R10-H**: 900LHRNAK00000, 900LHRTAK00000, 900NHRNAK00000, 900NHRTAK00000, 900PHRNAK00000, 900PHRTAK00000, 910LHRNAK00000, 910LHRTAK00000, 910NHRNAK00000, 910NHRTAK00000, 910PHRNAK00000, 910PHRTAK00000, 920LHRNAK00000, 920LHRTAK00000, 920NHRNAK00000, 920NHRTAK00000, 920PHRNAK00000, 920PHRTAK00000, 921LHRNAK00000, 921LHRTAK00000, 921NHRNAK00000, 921NHRTAK00000, 921PHRNAK00000, 921PHRTAK00000; RPKCL40-P: 923LPRNAK00000, 923LPRTAK00000, 923NPRTAK00000, 923PPRNAK00000, 923PPRTAK00000 Aptig[™]: M11, MTK15, MTMSK15, MT15, MTMS15

Support

Should you require any technical assistance, please contact your Axis reseller. If your questions cannot be answered immediately, your reseller will forward your queries through the appropriate channels to ensure a rapid response. If you are connected to the Internet, you can:

- download user documentation and software updates find answers to resolved problems in the FAQ database. Search
- by product, category, or phrase report problems to Axis support staff by logging in to your private support area
- chat with Axis support staff (selected countries only) visit Axis Support at www.axis.com/techsup/

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Visit Axis learning center www.axis.com/academy/ for useful trainings, webinars, tutorials and guides.

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Hardware Overview

Hardware Overview



Front and back:

- Cover 1
- 2 Cover screw
- 3 Cover removal slot
- 4 Base
- 5 DIN clip – upper
- Tampering alarm switch back DIN clip lower 6
- 7
- 8 Part number (P/N) & Serial number (S/N)

Hardware Overview



I/O interface:

- 1 Reader data connector (READER DATA 1)
- 10 Reader data connector (READER DATA 2)
- 3 Reader I/O connector (READER I/O 1)
- 8 Reader I/O connector (READER I/O 2)
- 4 Door connector (DOOR IN 1)
- 7 Door connector (DOOR IN 2)
- 6 Auxiliary connector (AUX)
- 5 Audio connector (AUDIO) (not used)

External power inputs:

- 2 Power connector (DC IN)
- 12 Network connector (PoE)

Power outputs:

- 9 Power lock connector (LOCK)
- 11 Power & Relay connector (PWR, RELAY)

Hardware Overview



LED indicators, buttons and other hardware:

- 1 Power LED indicator
- 2 Status LED indicator
- 3 Network LED indicator
- 4 Reader 2 LED indicator (not used)
- 5 Reader 1 LED indicator (not used)
- 6 Tampering alarm pin header front (TF)
- 7 Tampering alarm pin header – back (TB)
- 8 Lock LED indicator 9 Lock LED indicator
- 10 Tampering alarm sensor front
- 11 SD card slot (microSDHC) (not used)
- 12 Control button
- 13 Part number (P/N) & Serial number (S/N)

LED Indicators

LED	Color	Indication	
Network	Green	Steady for connection to a 100 MBit/s network. Flashes for network activity.	
	Amber	Steady for connection to a 10 MBit/s network. Flashes for network activity.	
Unlit		No network connection.	
Status Green		Steady green for normal operation.	
	Amber	Steady during startup and when restoring settings.	
	Red	Slow flash for failed upgrade.	
Power	Green	Normal operation.	
	Amber	Flashes green/amber during firmware upgrade.	

Hardware Overview

Lock	Green	Steady when not energized.
	Red	Steady when energized.
	Unlit	Floating.

Note

- The Status LED can be configured to flash while an event is active.
- The Status LED can be configured to flash for identifying the unit. Go to Setup > Additional Controller Configuration > System Options > Maintenance .

Connectors and Buttons

For technical specifications, see page 44.

I/O Interface

Reader Data Connector

Two 6-pin terminal blocks supporting RS485 and Wiegand protocols for communication with the reader.

Reader I/O Connector

Two 6-pin terminal blocks for reader input and output. In addition to the 0 V DC reference point and power (DC output), the reader I/O connector provides the interface to:

- Digital input For connecting, for example, reader tampering alarms.
- Digital output For connecting, for example, reader beepers and reader LEDs.

Door Connector

Two 4-pin terminal blocks for connecting door monitoring devices and request to exit (REX) devices

Auxiliary Connector

4-pin configurable I/O terminal block. Use with external devices, in combination with, for example tampering alarms, event triggering and alarm notifications. In addition to the 0 V DC reference point and power (DC output), the auxiliary connector provides the interface to:

- Digital input An alarm input for connecting devices that can toggle between an open and closed circuit, for example PIR sensors or glass break detectors.
- Digital output For connecting external devices such as burglar alarms, sirens or lights. Connected devices can be activated by the VAPIX® application programming interface or by an action rule.

External Power Inputs

NOTICE

The product shall be connected using a shielded network cable (STP). All cables connecting the product to the network shall be intended for their specific use. Make sure that the network devices are installed in accordance with the manufacturer's instructions. For information about regulatory requirements, see *Electromagnetic Compatibility (EMC)*, on page 2.

Power Connector

2-pin terminal block for DC power input. Use a Safety Extra Low Voltage (SELV) compliant limited power source (LPS) with either a rated output power limited to \leq 100 W or a rated output current limited to \leq 5 A.

Network Connector

RJ45 Ethernet connector. Supports Power over Ethernet (PoE).

Power Outputs

Power Lock Connector

4-pin terminal block for connecting one or two locks. The lock connector can also be used to power external devices.

Hardware Overview

Power & Relay Connector 6-pin terminal block for connecting power and the door controller's relay to external devices such as locks and sensors.

Buttons and Other Hardware

Tampering Alarm Pin Header Two 2-pin headers for disconnecting the front and back tampering alarms.

Control Button The control button is used for:

- Resetting the product to factory default settings. See page 41.
- Connecting to an AXIS Video Hosting System service. See *page 35.* To connect, press and hold the button for about 1 second until the Status LED flashes green.
- Connecting to AXIS Internet Dynamic DNS Service. See page 36. To connect, press and hold the button for about 3 seconds.

Accessing the Product

Accessing the Product

To install the Axis product, refer to the Installation Guide supplied with the product.

The product can be used with most operating systems and browsers. The recommended browsers are Internet Explorer with Windows, Safari with Macintosh and Firefox with other operating systems. See *Technical Specifications, on page 44*

Access from a Browser

- 1. Start a browser (Internet Explorer, Firefox, Safari).
- 2. Enter the IP address or host name of the Axis product in the browser's Location/Address field. To access the product from a Macintosh computer (Mac OS X), click on the Bonjour tab and select the product from the drop-down list.

If you do not know the IP address, use AXIS IP Utility to locate the product on the network. For information about how to discover and assign an IP address, see the Installation Guide, available on axis.com. This information is also available from the support pages on *www.axis.com/techsup*

- 3. Enter your user name and password. If this is the first time the product is accessed, the root password must first be configured. For instructions, see *Set the Root Password, on page 10.*
- 4. AXIS Entry Manager opens in your browser. The start page is called the Overview page.

Access from the Internet

Once connected, the Axis product is accessible on your local network (LAN). To access the product from the Internet you must configure your network router to allow incoming data traffic to the product. To do this, enable the NAT-traversal feature, which will attempt to automatically configure the router to allow access to the product. This is enabled from Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Advanced.

For more information, see NAT traversal (port mapping) for IPv4, on page 37. See also AXIS Internet Dynamic DNS Service at www.axiscam.net

For Technical notes on this and other topics, visit the Axis Support web at www.axis.com/techsup

Set the Root Password

To access the Axis product, you must set the password for the default administrator user root. This is done in the **Configure Root Password** dialog, which opens when the product is accessed for the first time.

To prevent network eavesdropping, the root password can be set via an encrypted HTTPS connection, which requires an HTTPS certificate. HTTPS (Hypertext Transfer Protocol over SSL) is a protocol used to encrypt traffic between web browsers and servers. The HTTPS certificate ensures encrypted exchange of information. See *HTTPS*, *on page 32*.

The default administrator user name **root** is permanent and cannot be deleted. If the password for root is lost, the product must be reset to the factory default settings. See *Reset to Factory Default Settings, on page 41.*

To set the password via a standard HTTP connection, enter it directly in the dialog.

To set the password via an encrypted HTTPS connection, follow these steps:

1. Click Use HTTPS.

A temporary certificate (valid for one year) is created, enabling encryption of all traffic to and from the product, and the password can now be set securely.

- 2. Enter a password and then re-enter it to confirm the spelling.
- 3. Click **OK**. The password has now been configured.

System Configuration

System Configuration

The Overview page shows information about the door controller's name, MAC address, IP address, and firmware version. It also enables you to identify the door controller on the network or in the system.

The first time you access the Axis product, the Overview page will prompt you to configure the hardware, to set date and time, to configure the network settings, and to configure the door controller as part of a system or as a standalone unit.

To configure the door controller:

- 1. Configure the door controller and connected devices such as readers, locks and request to exit (REX) devices. See *Configure the Hardware, on page 11.*
- 2. Set the date and time. See Date & Time, on page 34.
- 3. Configure the network settings. See Network, on page 34.
- 4. Configure the door controller system. See Manage Network Door Controllers, on page 14.

For information about how to configure and manage the system's doors, schedules, users and groups, see Access Management, on page 17.

To return to the Overview page from the product's other web pages, click **Overview** in the menu bar.

Note

To add or remove door controllers, to add, remove, or edit users, or to configure the hardware, more than half of the door controllers in the system must be **online**. To check the door controller status, go to **Setup > Manage Network Door Controllers in System**.

Configure the Hardware

Before you can manage the doors, the hardware must be configured in the Hardware Configuration pages.

Doors, locks and other devices can be connected to the Axis product before completing the hardware configuration. However, the connection of devices will be easier if you complete the hardware configuration first. This is because the hardware pin chart will be available when the configuration is complete. The hardware pin chart is a guide on how to connect the pins and can be used as a reference sheet for maintenance.

To configure the hardware:

- 1. Go to Setup > Hardware Configuration and click Start new hardware configuration. If the product's hardware has not been configured, Hardware Configuration will be available in the notification panel in the Overview page.
- 2. Select a door option depending on the number of doors, one (1) or two (2), that will be connected to the Axis product
- 3. Enter a descriptive name for each door and click **Next**. It is recommended to provide the doors with unique descriptive names so that they easily can be identifed by anyone who will administrate the system.
- 4. Select the lock options that match the requirements and the type of lock connections that will be used and click Next. For more information about available options, see *Locks, on page 12.*
- 5. Select the types of readers that will be used and click **Finish**. For more information about available options, see *Readers*, *on page 13*.

To cancel the hardware configuration, click Cancel. This can be done in any of the hardware configuration pages.

To view the hardware pin chart, go to Setup > Hardware Pin Chart.

To print the hardware pin chart, click Print Hardware Pin Chart.

To delete the hardware configuration, click **Reset hardware configuration for this controller**.

System Configuration

To delete and reconfigure the hardware configuration, click Reset and start new hardware configuration.

Locks

- 1. If a door monitor will be used, select **Door monitor** and then select the option that matches how the door monitor circuits will be connected.
- 2. If the door lock shall lock immediately after the door has been opened, select Lock when door opens.
- 3. Specify the door monitor time options, or if no door monitor will be used, the lock time options.

The following options for door monitors, door monitor time and lock time are available:

- Door monitor
 - **Open circuit = Open door** The door monitor gives the door open signal when the circuit is open. Select if the door monitor circuit is normally closed.
 - **Closed circuit = Open door** The door monitor gives the door open signal when the circuit is closed. Select if the door monitor circuit is normally open.
- Lock when door opens Select if the door shall lock immediately after the door has been opened. When the door closes, the door locks without delay.
- Access time Set the number of seconds the door shall remain unlocked after access has been granted. The door remains unlocked until the door has been opened and will lock when it closes regardless of whether the access time has expired or not. If the door remains unopened, it locks when the set access time has been reached.
- **Open too long time** Set the number of seconds the door is allowed to stay open. If the door is still open when the open too long time has been reached, the door open too long alarm is triggered. Set up an action rule to configure which action the open too long event shall trigger.
- **Pre-alarm time** A pre-alarm is a warning signal that is triggered before the open too long time has been reached. It tells the administrator and, depending on how the action rule has been set up, it can also warn the user (the person entering the door) that the door needs to be closed or the real alarm, the door open too long alarm, will go off. Set the number of seconds before the door open too long alarm is triggered the system shall give the pre-alarm warning signal. To disable the pre-alarm, set the pre-alarm time to 0.
- **Door unlocked time** Deselect **Door monitor** to make this option available. Set the number of seconds the door shall remain unlocked after access has been granted. The door remains unlocked until the door has been opened and will lock when it closes regardless of whether the door unlocked time has expired or not. If the door remains unopened, it locks when the set door unlock time has been reached.
- **Pre-lock signal time** Deselect **Door monitor** to make this option available. A pre-lock signal is a warning signal that is triggered before the door locks. It tells the administrator and, depending on how the action rule has been set up, it can also warn the user (the person entering the door) that the door will lock soon. Set the number of seconds before the door locks the system shall give the pre-lock warning signal. The pre-lock signal time must be shorter than the door unlocked time. To disable the pre-lock warning signal, set the pre-lock signal time to 0.

For information about how to set up an action rule, see Setting Up an Action Rule, on page 29.

The following options for locks are available:

- 12 V
 - Locked = GND Select for locks that remain locked during power outages (fail close/secure).
 - Locked = 12 V Select for locks that unlock during power outages (fail open/safe).
- Relay Can only be used on one lock per door controller. If two doors are connected to the door controller, a relay can only be used on the lock of the second door.
 - Locked = Relay open Select for locks that remain locked when the relay is open (fail close/secure).

System Configuration

- Locked = Relay closed Select for locks that unlock during power outages (fail open/safe).
- None Select if only one lock will be used.

Note

- Most lock, door monitor, and reader options can be changed without resetting and starting a new hardware configuration. Go to Setup > Hardware Reconfiguration.
- Motorized locks must be configured as secondary locks.

Readers

- 1. If a reader will be used, select Reader and then select the options that match the reader's communication protocol.
- 2. If a request to exit (REX) device such as a button, sensor, or push bar will be used, select **REX** and then select the option that matches how the REX device's circuits will be connected.
- 3. If connecting more than one reader or REX device to the door controller, do the previous two steps again until each reader or REX device has the correct settings.

The following options for readers are available:

- Wiegand Select for readers that use Wiegand protocols.
- **RS485** half duplex Select for RS485 readers with half duplex support and then select the RS485 protocol that is supported by the reader. See the manufacturer's information about which protocol the reader supports.
- **RS485 full duplex** Select for RS485 readers with full duplex support and then select the RS485 protocol that is supported by the reader. See the manufacturer's information about which protocol the reader supports.

The following options for REX devices are available:

- Active low Select if activating the REX device closes the circuit.
- Active high Select if activating the REX device opens the circuit.

Note

Most lock, door monitor, and reader options can be changed without resetting and starting a new hardware configuration. Go to Setup > Hardware Reconfiguration.

Verify the Hardware Connections

When the hardware installation and configuration is complete, and anytime during the door controller's lifetime, you can verify the function of the connected door monitors, locks and readers.

To verify the configuration and access the verification controls, go to Setup > Hardware Connection Verification.

Verification Controls

- Door state -Verify the current state of the door monitor, door alarms and locks. Click Get current state.
- Lock Manually trigger the lock. Both primary locks and secondary locks if there are any will be affected. Click Lock or Unlock.
- Lock (access) Manually trigger the lock to grant access. Only primary locks will be affected. Click Access.
- **Reader:** Feedback Verify the reader feedback, for example sounds and LED signals, for different commands. Select the command and click Test. Which types of feedback that are available depends on the reader. For more information, see *Reader Feedback*. See also the manufacturer's instructions.
- **Reader: Tampering** Get information about the last tampering attempt. The first tampering attempt will be registered when the reader is installed. Click **Get last tampering**.

System Configuration

- **Reader:** Card swipe Get information about the last swiped card or other type of user token accepted by the reader. Click Get last credential.
- REX Get information about the last time the request to exit (REX) device was pressed. Click Get last REX.

Manage Network Door Controllers

The Manage Network Door Controllers in System page shows information about the door controller, its system status and which other door controllers are part of the system. It also enables the administrator to change the system setup by adding and removing door controllers.

To manage door controllers, go to Setup > Manage Network Door Controllers in System.

System status for this controller – Shows the door controller's system status and enables switching between system and standalone modes. For more information, see *System Status, on page 14.*

Network door controllers in system - Shows a list which contains the following information about the door controllers in the system:

- **Name** The user-defined name of the door controller. If the administrator has not set a name when configuring the hardware, the default name will be shown.
- IP address
- MAC address
- Status The door controller from which you access the system will show status This controller. The other door controllers in the system will show status Online.

For information about how to

- change the door controller system status, see *System Status*, on page 14.
- add a door controller to a system, see Add Door Controllers to the System, on page 14.
- remove a door controller from a system, see *Remove Door Controllers from the System, on page 15.*

System Status

If the door controller can be part of a system of door controllers depends on its system status. The door controller's system status is displayed under **System status for this controller**. Available system statuses are:

This controller is not part of a system and not in standalone mode – The door controller has not been configured as part of a system and it is not in standalone mode. This means that the door controller is open and can be added to a system by any other door controller within the same network. To protect the door controller from being added to a system, activate the standalone mode. To set the door controller to standalone mode, click Activate standalone mode.

This controller is set to standalone mode – The door controller is not part of a system. It cannot be added to a system by other door controllers in the network or add other door controllers itself. Standalone mode is typically used in a small setup with one or two doors. If you are planning on adding the door controller to a system, click **Deactivate standalone mode**.

This controller is part of a system - The door controller is part of a distributed system sharing users, groups, doors and schedules.

Add Door Controllers to the System

Important

When pairing door controllers, all access management settings on the added door controller will be deleted and overwritten by the system's access management settings.

To add a door controller to the system from the list of door controllers:

1. Go to Setup > Manage Network Door Controllers in System.

System Configuration

- 2. Click Add controllers to system from list.
- 3. Select the door controller that you wish to add.
- 4. Click Add.
- 5. To add more door controllers, repeat the steps above.

To add a door controller to the system by its known IP address or MAC address:

- 1. Go to Manage Devices.
- 2. Click Add controller to system by IP or MAC address.
- 3. Enter the IP address or MAC address.
- 4. Click Add.
- 5. To add more door controllers, repeat the steps above.

When the pairing is completed, all users, doors, schedules, and groups are shared by all door controllers in the system.

To update the list, click Refresh list of controllers.

Remove Door Controllers from the System

Important

- Before removing a door controller from the system, reset its hardware configuration. If you skip this step, all doors related to the removed door controller will remain in the system and cannot be deleted.
- When removing a door controller from a two-controller system, both door controllers automatically switch to standalone mode.

To remove a door controller from the system:

- 1. Access the system through the door controller that you want to remove and go to Setup > Hardware Configuration.
- 2. Click Reset hardware configuration.
- 3. After the hardware configuration has been reset, go to Setup > Manage Network Door Controllers in System.
- 4. In the Network door controllers in system list, identify the door controller that you want to remove and click Remove from system.
- 5. A dialog opens reminding you to reset the door controller's hardware configuration. Click Remove controller to confirm.
- 6. A dialog opens prompting you to confirm that you want to remove the door controller. Click **OK** to confirm. The removed door controller is now in standalone mode.

Note

- When a door controller is removed from the system, all its access management settings are deleted.
- Only door controllers that are online can be removed.

Maintenance Instructions

To keep the access control system running smoothly, Axis recommends regular maintenance of the access control system, including door controllers and connected devices.

Do maintenance at least once a year. The suggested maintenance procedure includes, but is not limited to, the following steps:

- Make sure all the connections between the door controller and the external devices are secure.
- Verify all the hardware connections. See Verification Controls, on page 13.

System Configuration

- Verify that the system, including the connected external devices, functions correctly.
 - Swipe a card and test the readers, doors, and locks.
 - If the system includes REX devices, sensors or other devices, test them as well.
 - If activated, test the tampering alarms.

If the results from any of the steps above indicate faults or unexpected behavior:

- Test the signals of the wires using appropriate equipment and check if the wires or cables are damaged in any way.
- Replace all damaged or faulty cables and wires.
- Once the cables and wires have been replaced, verify all the hardware connections again. See *Verification Controls, on page 13.*
- Make sure all access schedules, doors, groups, and users are up to date.
- If the door controller is not behaving as expected, see *Troubleshooting*, on page 42 and *Maintenance*, on page 39 for more information.

Access Management

The Access Management page allows you to configure and manage the system's users, groups, doors, and schedules. To open the Access Management page, click Access Management.

The access management structure is flexible, allowing you to develop a workflow that suits your needs. The following is a workflow example:



- 1. Create access schedules. See page 17.
- 2. Create groups. See page 19.
- 3. Apply access schedules to groups.
- 4. Add identification types to doors. See page 20 and page 21.
- 5. Apply access schedules to each identification type.
- 6. Apply doors to groups.
- 7. Create users. See page 22.
- 8. Add users to groups.

For applied examples of this workflow, see Example Access Schedule Combinations, on page 24.

To add users to groups and apply access schedules and doors, drag the items to their respective destination in the **Groups** and **Doors** lists.

Note

Messages that require action are shown in red text.

Access Schedules

Access schedules are used to define general rules for when doors can and cannot be accessed. They are also used to define rules for when groups can and cannot access the doors in the system. For more information, see *Access Schedule Types, on page 18.*

To create a new access schedule:

- 1. In the Access Schedules tab, click Add new schedule.
- 2. In the Add access schedule dialog, enter the schedule name.

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- 3. To create a regular access schedule, select Addition Schedule, or to create a subtraction schedule, select Subtraction Schedule.
- 4. Click Save.

To expand an item in the Access Schedules list, click 💌 . Addition schedules are shown in green text and subtraction schedules are shown in dark red text.

To view an access schedule's calendar, click ${
m I}$.

To edit an access schedule's name or a schedule item, click \mathscr{P} and make the changes. Then click Save.

To delete an access schedule, click 🥯 .

Note

The door controller has a few predefined commonly used access schedules that can be used as examples or modified as required. However, the predefined access schedule **Always** cannot be modified or deleted.

Access Schedule Types

There are two types of access schedules:

Addition schedule – Regular access schedules that define when doors can be accessed. Typical addition schedules are office hours, business hours, after hours, or night time hours.

Subtraction schedule – Exceptions to regular access schedules. They are generally used to restrict access during a specific time period that occurs within the time period of a regular schedule (addition schedule). For example, subtraction schedules can be used to deny users access to the building during public holidays that occur on weekdays.

Both types of access schedules can be used at two levels:

Identification type schedules – Determine when and how readers grant users access to a door. Each identification type must be connected to an access schedule that tells the system when to grant users access with that particular identification type. Multiple addition schedules and subtraction schedules can be added to each identification type. For information about identification types, see *page 21*.

Group schedules – Determine when, but not how, members of a group are granted access to a door. Each group must be connected to one or more access schedules that tell the system when to grant its members access. Multiple addition schedules and subtraction schedules can be added to each group. For information about groups, see *page 19*.

Group schedules can restrict entry access rights but not extend entry or exit access rights beyond what the identification type schedules allow. In other words, if an identification type schedule restricts entry or exit access at certain times, a group schedule cannot override that identification type schedule. However, if a group schedule is more restrictive about access than the identification type schedule, the group schedule overrides the identification type schedule.

Identification type schedules and group schedules can be combined in several ways to achieve different results. For example access schedule combinations, see page 24.

Schedule Items

Both addition schedules and subtraction schedules can be one-time (single) events or recurring events.

To add a schedule item to an access schedule:

- 1. Expand the access schedule in the Access Schedules list.
- 2. Click Add schedule item.
- 3. Enter the name of the scheduled item.
- 4. Select One time or Recurrence.

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- 5. Set the duration in the time fields. See *Time*.
- 6. For recurring schedule events, select the **Recurrence pattern** and **Range of recurrence** parameters. See *Recurrence Pattern* and *Range of Recurrence*.
- 7. Click Save.

Time

The available time options are:

- All day Select for events that last for all 24 hours of the day. Then enter the desired Start date.
- Start Click the time field and select the desired time. The allowed time format is HH:MM. If required, click the date field and select the desired month, day, and year. You can also type the date directly in the field (MM/DD/YYYY).
- End Click the time field and select the desired time. The allowed time format is HH:MM. If required, click the date field and select the desired month, day, and year. You can also type the date directly in the field (MM/DD/YYYY).

Recurrence Pattern

The available recurrence patterns are:

- Yearly Select to repeat every year.
- Weekly Select to repeat every week.
- Recurs every week on Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, and Sunday Select which days to repeat.

Range of Recurrence

The available ranges of recurrence are:

- First occurrence Click the date field and select the desired month, day, and year. You can also type the date directly in the field (MM/DD/YYYY).
- No end date Select to repeat the occurrence indefinitely.
- End by Click the date field and select the desired month, day, and year. You can also type the date directly in the field (MM/DD/YYYY).

Groups

Groups allow you to manage users and their access rights collectively and efficiently. A group consists of credentials that tell the system which users the group consists of and when and how the group members are granted access to the doors.

Each user must belong to one or more groups. To add a user to a group, drag and drop the user to the desired group in the **Groups** list. For more information about users, see *page 22*.

To create a new group:

- 1. In the Groups tab, click Add new group.
- 2. In the Add Group dialog, enter the group's credentials.
- 3. Click Save.

To expand an item in the Groups list and view its members, door access rights and schedules, click 🔎 .

To edit a group's name or validity date, click and make the changes. Then click Save.

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To verify when and how a group can access certain doors, click

To delete a group or group members, doors or schedules from a group, click \bigcirc .

The following credentials are available:

- Name (required)
- Valid from and Valid to Enter the dates between which the group's credentials shall be valid. Click the date field and select the desired month, day, and year. You can also type the date directly in the field (MM/DD/YYYY).

Note

To be able to save the profile, you must enter the group's Name.

Doors

The general rules for each door are managed in the **Doors** tab. The rules include adding identification types that determine how users will be granted access to the door and access schedules that determine when each identification type is valid. For more information, see *Identification Types, on page 21* and Access Schedules, on page 17.

Before you can manage a door, you must add it to the access control system by completing the hardware configuration, see *Configure the Hardware, on page 11.*

To manage a door:

- 1. Go to Access Management and select the Doors tab.
- 2. In the **Doors** list, click **next** to the door you want to edit.
- 3. Drag the door to at least one group. If the Groups list is empty, create a new group. See page 19.
- 4. Click Add identification type and select which credentials users need to present to the reader to be granted access to the door.

Add at least one identification type to each door.

5. To add multiple identification types, repeat the previous step.

If both **Card number only** and **PIN only** are added, users can choose to either swipe their card or enter their pin to access the door. If only **Card number and PIN** are added, users have to swipe the card and enter their PIN to access the door.

6. To define when the credentials are valid, drag a schedule to each identification type.

To manually unlock doors, lock doors, or grant temporary access, click one of the manual door actions as required. See *Manual Door Actions, on page 21.*

To expand an item in the **Doors** list, click

To edit a door or reader name, click and make the changes. Then click Save.

To verify the reader, identification type, and access schedule combinations, click ${\color{black}{\blacksquare}}$.

To verify the function of the locks connected to the doors, click the verification controls. See Verification Controls, on page 13.

To delete identification types or access schedules, click 🥯 .

Identification Types

Identification types are portable credential storage devices, pieces of memorized information, or various combinations of the two that determine how users will be granted access to the door. Common identification types include tokens such as cards or key fobs, personal identification numbers (PINs), and request to exit (REX) devices.

For more information about credentials, see Credentials, on page 22.

The available identification types are:

- **Card number only** The user can access the door using only a card or other token accepted by the reader. The card number is a unique number that is usually printed on the card. See the card manufacturer's information about where to locate the card number. The card number can also be retrieved by the system. Swipe the card on a connected reader, select the reader in the list, and click **Retrieve**.
- **Card raw only** The user can access the door using only a card or other token accepted by the reader. The information is stored as raw data on the card. The card raw data can be retrieved by the system. Swipe the card on a connected reader, select the reader in the list, and click **Retrieve**. Only use this identification type if a card number cannot be located.
- PIN only The user can access the door using only a four-digit personal identification number (PIN).
- Card number and PIN The user needs both the card, or other token accepted by the reader, and a PIN to access the door.
- Card raw and PIN The user needs both the card, or other token accepted by the reader, and a PIN to access the door. Only use this identification type if a card number cannot be located.
- REX The user can access the door by activating a request to exit (REX) device, such as a button, sensor, or push bar.

Scheduled Unlock States

To automatically keep a door unlocked for a specific duration of time, you can add a **Scheduled unlock** state to a door and apply an access schedule to it.

For example, to keep a door unlocked during office hours:

- 1. Go to Access Management and select the Doors tab.
- 2. Click Reverse to the **Doors** list item you want to edit.
- 3. Click Add scheduled unlock.
- 4. Select the Unlock state (unlocked or unlock both locks depending on whether the door has one or two locks).
- 5. Click OK.
- 6. Apply the predefined **Office hours** access schedule to the **Scheduled unlock** state.

To verify when the door is unlocked, click ${\color{black}\fbox{1.5ex}}$.

To delete a scheduled unlock state or access schedule, click 🥯 .

Manual Door Actions

Doors can be unlocked or locked and temporary access can be granted in the **Doors** tab through the **Manual door actions**. Which manual door actions are available for a specific door depends on how the door has been configured.

To use the manual door actions:

- 1. Go to Access Management and select the Doors tab.
- 2. In the Doors list, click 🔎 next to the door that you want to control.

3. Click the required door action.

The available manual door actions are:

- Get door status Verify the current state of the door monitor, door alarms, and locks.
- Access Grant users access to the door. The given access time applies. See Locks, on page 12.
- Unlock (one lock) or Unlock both locks (two locks) Unlock the door. The door remains unlocked until you press Lock or Lock both locks, a scheduled door state is activated, or the door controller is restarted.
- Lock (one lock) or Lock both locks (two locks) Lock the door.
- Unlock second lock and lock primary This option is only available if the door has been configured with a secondary lock. Unlock the door. The secondary lock remains unlocked until you press **Double lock** or a scheduled door state is activated.

Note

To use the manual door actions, you need to open the Access Management page through the door controller the specific door is connected to. If you open the Access Management page through a different door controller, instead of the manual door actions there will be a link to the Overview page of the door controller the specific door is connected to. Click the link, go to Access Management, and select the Doors tab.

Users

Each person must have a unique user profile to be granted access to doors in the access control system. The user profile consists of credentials that tell the system who the user is and when and how they are granted access to the doors.

To be able to manage the user access rights efficiently, each user must belong to one or more groups. For more information, see *Groups*.

To create a new user profile:

- 1. Select the Users tab and click Add new user.
- 2. In the Add User dialog, enter the user's credentials.
- 3. Click Save.
- 4. Drag the user to one or more groups in the Groups list. If the Groups list is empty, create a new group. See page 19.

To expand an item in the Users list and view a user's credentials, click

To edit a user's credentials, click and change the credentials as required. Then click Save.

To delete a user, click 🥯 .

Credentials

The following credentials are available:

- First name (required)
- Last name
- PIN (required if no card number or card raw) Enter the four-digit personal identification number (PIN) selected by or assigned to the user.
- Valid from and Valid to Enter the dates between which the user's credentials shall be valid. Click the date field and select the desired month, day, and year. You can also type the date directly in the field (MM/DD/YYYY).

- Card number (required if no PIN or card raw) Enter the card number. See the card manufacturer's information about
 where to locate the card number. The card number can also be retrieved by the system. Swipe the card on a connected
 reader, select the reader in the list, and click Retrieve.
- Card raw (required if no PIN or card number) Enter the card raw data, which can be retrieved by the system. Swipe the card on a connected reader, select the reader in the list, and click **Retrieve**. Only use this identification type if a card number cannot be located.

Note

To be able to save the profile, you must enter the user's First name or Last name and either the PIN, Card number, or Card raw data.

Import Users

Users can be added to the system by importing a text file in comma-separated value (CSV) format. It is recommended to import users when you need to add many users at a time.

Before you can import users, you must create and save a text (*.txt) file in the correct CSV format. Separate values by commas, no spaces, and separate each user with a line break.

Example

```
virginia,potter,1212,56781234
jane,doe,1234,12345678
leia,garfunkel,8545,45673258
ororo,wolf,3548,78542654
john,doe,5435,87654321
```

To import users:

- 1. Go to Setup > Import Users.
- 2. Locate and select the *.txt file that holds the list of users.
- 3. Select the correct content type heading for each credential column.
- 4. To import the users to the system, click Import users.
- 5. Verify that each column contains the correct type of credential.
- 6. If the columns are correct, click Start importing users. If the columns are incorrect, click Cancel and start over.
- 7. When the import is finished, click OK.

The available content type headings, or credentials, are:

- First name
- Last name
- PIN code
- Card number
- Unassigned Values that will not be imported. Select this content type heading to skip a particular column.

For more information about credentials, see Users.

Export Users

The Export page shows a comma-separated value (CSV) list of all the users in the system. The list can be used to import the users to another system.

To export the user list:

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- 1. Open a plain text editor and create a new document.
- 2. Go to Setup > Export Users
- 3. Select all the values on the page and copy them.
- 4. Paste the values into the text document.
- 5. Save the document as a text (*.txt) file.

Example Access Schedule Combinations

Identification type schedules and group schedules can be combined in several ways to achieve different results. The examples below follow the workflow described on *page 17*.

Example

To create a schedule combination that

- grants guards access to a door at all times,
 - using their card during day shift hours (Monday–Friday, 6 a.m. to 4 p.m.), while
 - using their card and PIN before and after day shift hours, and that
- grants day shift personnel access to the same door,
 - using their card during day shift hours only:
- 1. Create an Addition schedule called Day shift hours. See page 17.
- 2. Create a day shift hours Schedule item that recurs Monday-Friday, 06:00-16:00.
- 3. Create two groups, one Group called Guards and one Group called Day shift personnel. See page 19.
- 4. Drag the predefined Always access schedule to the Guards group.
- 5. Drag the Day shift hours access schedule to the Day shift personnel group.
- 6. Add the Card number and PIN and Card number only identification types to the door's reader.
- 7. Drag the predefined Always access schedule to the Card number and PIN identification type.
- 8. Drag the Day shift hours access schedule to the Card number only identification type.
- 9. Drag the door to both groups. Then add users to the groups as required. See page 22.

Example

To create a schedule combination that

- grants guards access to a door at all times,
 - using their card during day shift hours (Monday–Friday, 6 a.m. to 4 p.m.), while
 - using their card and PIN before and after day shift hours, and that
- grants day shift personnel access to the same door every day between 6 a.m. and 4 p.m.,
 - using their card during day shift hours, while
 - using their card and PIN during nights and weekends:
- 1. Create an Addition schedule called Day shift hours. See page 17.
- 2. Create a day shift hours Schedule item that recurs Monday-Friday, 06:00-16:00.

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- 3. Create a Subtraction schedule called Nights & weekends.
- 4. Create a nights and weekends Schedule item that recurs Sunday–Saturday 16:00–06:00.
- 5. Drag the predefined Always schedule and the Nights & weekends access schedule to the Day shift personnel group.
- 6. Create two groups, one Group called Guards and one Group called Day shift personnel. See page 19.
- 7. Drag the predefined Always access schedule to the Guards group and the Day shift personnel group.
- 8. Drag the Nights & weekends access schedule to the Day shift personnel group.
- 9. Add the Card number and PIN and Card number only identification types to the door's reader.
- 10. Drag the predefined Always access schedule to the Card number and PIN identification type.
- 11. Drag the Day shift hours access schedule to the Card number only identification type.
- 12. Drag the door to both groups. Then add users to the groups as required. See page 22.

Alarm and Event Configuration

Alarm and Event Configuration

Events that occur in the system, for example when a user swipes a card or a REX device is activated, are logged in the event log. Logged events can be configured to trigger alarms and such alarms are logged in the alarm log.

Configure Event and Alarm Logs

The Configure Event and Alarm Logs page allows you to define which events shall be logged and trigger alarms.

- View and configure the event log. See *Event Log, on page 26.*
- View and configure the alarm log. See *Alarm Log*, on page 26.

Event logger alarms can also be configured to trigger actions such as email notifications. For more information, see *Setting Up an Action Rule, on page 29.*

Event Log

To view the logged events, go to Event Log.

To expand an item in the event log and view the event details, click

To filter the list of events by type, select the event in the Filter by topics list.

To filter the list by time, select **Filter by time** and enter the desired time interval.

To define which events shall be included in the event log, go to Setup > Configure Event and Alarm Logs. The available options for logging events are:

- No logging Disable event logging. The event will not be registered or included in the event log.
- Log for all controllers Enable event logging in all door controllers. The event will be registered for all controllers and included in the event log.
- Log for selected controllers Enable event logging in selected door controllers. The event will be registered for all selected controllers and included in the event log. Select this option for events that will be combined with either the alarm log option No alarms or Log alarm for selected controllers.

In the **Configure event logging** list, click **Select controllers** under the event log item you want to enable. The **Device Specific Event Logging** dialog opens. Under **Log event**, select the controllers that shall have alarm logging enabled and click **Save**.

Alarm Log

To view the triggered alarms, go to Alarm log.

To expand an item in the alarm log and view the alarm details, for example door identity and state, click 💌 .

To remove an alarm from the list after verifying the cause of the alarm, click Acknowledge.

To define which events should trigger an alarm, go to **Setup > Configure Event and Alarm Logs**. The available options for triggering and logging alarms are:

- No alarms Disable alarm logging. The event will not trigger any alarms or be included in the alarm log.
- Log alarm for all controllers Enable alarm logging in all door controllers. The event will trigger an alarm and be included in the alarm log.
- Log alarm for selected controllers Enable alarm logging in selected door controllers. The event will trigger an alarm and be included in the alarm log.

Alarm and Event Configuration

In the **Configure alarm logging** list, click **Select controllers** under the alarm log item you want to enable. The **Device Specific Alarm Triggering** dialog opens. Under **Trigger alarm**, select the door controllers that shall have alarm logging enabled and click **Save**.

Events

The Axis product can be configured to perform actions when different events occur. For example, the product can send an email notification when an alarm is triggered. The set of conditions that defines how and when the action is triggered is called an **Action Rule**. For information about how to set up an action rule, see *Setting Up an Action Rule, on page 29*.

Available action rule triggers and conditions include:

- Access Point
 - Access Point Enabled Triggers the action rule when an access point device, for example a reader or REX device, has successfully been installed and configured. This can for example be used to send a notification when someone has installed or replaced an access point device.
- Configuration
 - Access Point Changed Triggers the action rule when the configuration settings of an access point device, for example a reader or REX device, are changed. This can for example be used to send a notification when someone has reconfigured an access point device.
 - Access Point Removed Triggers the action rule when an access point device, for example a reader or REX device, is removed from the system. This can for example be used to send a notification when someone has removed and access point device.
 - Area Changed Not supported by this version of AXIS Entry Manager. Must be configured by a client such as an
 access management system, through the VAPIX® application programming interface, that supports this feature
 and use devices that can provide the required signals. Triggers the action rule when an access area has changed.
 - Area Removed Not supported by this version of AXIS Entry Manager. Must be configured by a client such as an access management system, through the VAPIX® application programming interface, that supports this feature and use devices that can provide the required signals. Triggers the action rule when an access area has been removed from the system.
 - **Door Changed** Triggers the action rule when the door configuration settings, for example door name, are changed or when a door is added to the system. This can for example be used to send a notification when someone has installed and configured a door.
 - **Door Removed** Triggers the action rule when a door is removed from the system. This can for example be used to send a notification when someone has removed a door from system.

Door

- Door Alarm Triggers the action rule when the door monitor indicates that the door has been forced open, the door is open too long, or if the door is faulty in any way. This can for example be used to send a notification when someone has forced an entry.
- **Door Double-Lock Monitor** Triggers the action rule only when the secondary lock changes state to either locked or unlocked.
- Door Lock Monitor Triggers the action rule when the normal lock changes state to either locked or unlocked.
 For example, a fault is triggered when the door monitor detects that the door is open although the lock is locked.
- Door Mode Triggers the action rule when the door changes states, for example, when the door has been
 accessed or blocked, or the door is in lockdown mode. For more detailed descriptions of these modes, see the
 online help.
- **Door Monitor** Triggers the action rule when the door monitor state changes. This can for example be used to send a notification when a door monitor indicates that the door is opened or closed.

Alarm and Event Configuration

- Door Warning Triggers the action rule before the door open too long alarm goes off. This can be used to, for example, send a warning signal that the door controller will send the real alarm, the door open too long alarm, if the door is not closed within the specified door open too long time. For more information about door open too long time, see Locks, on page 12.
- Event Logger
 - Alarm Triggers the action rule when one of the specified alarms has been triggered. The system administrator can configure which events are more important than others and select whether a particular event should trigger an alarm or not.
- Hardware
 - Casing Open Triggers the action rule if the cover of the door controller is opened or if the door controller is
 removed from the wall or ceiling. This can for example be used to send a notification if the casing has been
 opened for maintenance purposes or when someone has tampered with the casing.
 - Network Triggers the action rule when the network connection is lost. Select Yes to trigger the action rule when the network connection is lost. Select No to trigger the action rule when the network connection is restored.
 - **Peer Connection** Triggers the action rule when the Axis product has established a connection with another door controller, if the network connection between the devices is lost, or if the pairing of door controllers has failed. This can for example be used to send a notification that a door controller has lost its network connection.
- Input Signal
 - Digital Input Port Trigger the rule when an I/O port receives a signal from a connected device. See I/O Ports, on page 39.
 - Manual Trigger Triggers the action rule when the manual trigger is activated. It can be used by a client such as an access management system, through the VAPIX® application programming interface, to manually start or stop the action rule.
 - Virtual Inputs Triggers the action rule when one of the virtual inputs changes states. It can be used by a client such as an access management system, through the VAPIX® application programming interface, to trigger actions. Virtual inputs can, for example, be connected to buttons in the management system's user interface.
- Schedule
 - Interval Triggers the action rule when a one-time event occurs.
 - **Pulse** Triggers the action rule when a recurring pulse schedule event occurs. This can be used for to send a notification for a meeting that is scheduled to occur every Friday.
- System
 - System Ready Triggers the action rule when the system is in state ready. For example, the Axis product can
 detect the system state and send a notification when the system has started.

Select Yes to trigger the action rule when the product is in state ready. Note that the rule will only trigger when all necessary services, such as the event system, has started.

- Time
 - Recurrence Triggers the action rule by monitoring the recurrences that you have created. You can use this
 trigger to initiate recurring actions such as sending notifications every 1 hour. Select a recurrence pattern or
 create a new one. For more information about setting up a recurrence pattern, see*Recurrences, on page 30.*
 - **Use Schedule** Trigger the rule according to the selected schedule. See *Schedules, on page 30.*

Available actions include:

• Output Port – Activate an I/O port to control an external device.

Alarm and Event Configuration

- Send Notifications Send a notification message to a recipient.
- Status LED The status LED can be set to flash for the duration of the action rule or for a set number of seconds. The status LED can be used during installation and configuration to visually validate if the trigger settings, for example the door open too long trigger, work correctly. To set the status LED flash color, select an LED Color from the drop-down list.

Setting Up an Action Rule

An action rule defines the conditions that must be met for the product to perform an action, for example send an email notification or activate an output port. If multiple conditions are defined, all of them must be met to trigger the action.

The following example describes how to set up an action rule to send an email notification when any alarm is triggered.

- 1. Configure the alarms. See Configure Event and Alarm Logs, on page 26.
- 2. Go to Setup > Additional Controller Configuration > Events > Action Rules and click Add.
- 3. Select **Enable rule** and enter a descriptive name for the rule.
- 4. Select Event Logger from the Trigger drop-down list.
- 5. Optionally, select a Schedule and Additional conditions. See below.
- 6. Under Actions, select Send Notification from the Type drop-down list.
- 7. Select an email recipient from the drop-down list. See Recipients, on page 30.

The following example describes how to set up an action rule to activate an output port when the door is forced open.

- 1. Go to Setup > Additional Controller Configuration > System Options > Ports & Devices > I/O Ports.
- 2. Select Output from the desired I/O Port Type drop-down list and enter a Name.
- 3. Select the I/O port's Normal state and click Save.
- 4. Go to Events > Action Rules and click Add.
- 5. Select **Door** from the **Trigger** drop-down list.
- 6. Select Door Alarm from the drop-down list.
- 7. Select the desired door from the drop-down list.
- 8. Select **DoorForcedOpen** from the drop-down list.
- 9. Optionally, select a Schedule and Additional conditions. See below.
- 10. Under Actions, select Output Port from the Type drop-down list.
- 11. Select the desired output port from the **Port** drop-down list.
- 12. Set state Active.
- 13. Select **Duration** and **Go to opposite state after**. Then enter the desired duration of the action.
- 14. Click OK.

To add additional criteria, select the Additional conditions option and add additional triggers. To prevent an action from being triggered repeatedly, a Wait at least time can be set. Enter the time in hours, minutes and seconds, during which the trigger should be ignored before the action rule can be activated again.

For more information, see the online help 0.

Alarm and Event Configuration

Recipients

Recipients receive notification messages. The following recipients are available:

- HTTP
- HTTPS
- Email
- TCP

To add a recipient:

- 1. Go to Setup > Additional Controller Configuration > Events > Recipients and click Add.
- 2. Enter a descriptive name.
- 3. Select a recipient Type.
- 4. Enter the information needed for the recipient type.
- 5. Click Test to test the connection to the recipient.
- 6. Click OK.

Schedules

Schedules can be used as action rule triggers or as additional conditions. Use one of the predefined schedules or create a new schedule as described below.

To create a new schedule:

- 1. Go to Setup > Additional Controller Configuration > Events > Schedules and click Add.
- 2. Enter a descriptive name and the information needed for a daily, weekly, monthly or yearly schedule.
- 3. Click OK.

To use the schedule in an action rule, select the schedule from the Schedule drop-down list in the Action Rule Setup page.

Recurrences

Recurrences are used to trigger action rules repeatedly, for example every 5 minutes or every hour.

To set up a recurrence:

- 1. Go to Setup > Additonal Controller Configuration > Events > Recurrences and click Add.
- 2. Enter a descriptive name and recurrence pattern.
- 3. Click OK.

To use the recurrence in an action rule, first select **Time** from the **Trigger** drop-down list in the Action Rule Setup page and then select the recurrence from the second drop-down list.

To modify or remove recurrences, select the recurrence in the Recurrences List and click Modify or Remove.

Reader Feedback

Readers use LEDs and beepers to send feedback messages to the user (the person accessing or trying to access the door). The door controller can trigger a number of feedback messages, some of which are preconfigured in the door controller and supported by most readers.

Alarm and Event Configuration

Readers have different LED behaviors, but typically they use different sequences of steady lights and flashing lights in red, green, and amber.

Readers can also use one-pitch beepers to send messages, using different sequences of short and long beeper signals.

The table below shows the events that are preconfigured in the door controller to trigger reader feedback and their typical reader feedback signals.

Event	Dual LED or OSDP	Single LED	Beeper pattern	State
ldle	Red	Off	Silent	Normal
RequirePIN	Red/Green	Blinking	Two short beeps	PIN required
AccessGranted	Green	On	One short beep	Access granted
AccessDenied	Red	Off	One long beep	Access denied

Feedback messages other than the above must be configured by a client such as an access management system, through the VAPIX® application programming interface, that supports this feature and use readers that can provide the required signals. For more information, see the user information supplied by the access management system developer and reader manufacturer.

System Options

System Options

Security

Users

User access control is enabled by default and can be configured under Setup > Additional Controller Configuration > System Options > Security > Users. An administrator can set up other users by giving them user names and passwords.

The user list displays authorized users and user groups (access levels):

Administrator - Unrestricted access to all settings; can add, modify and remove other users.

Under HTTP/RTSP Password Settings, select the type of password to allow. You may need to allow unencrypted passwords if there are viewing clients that do not support encryption, or if you upgraded the firmware and existing clients support encryption but need to log in again and be configured to use this functionality.

Deselect the **Enable Basic Setup** option to hide the Basic Setup menu. Basic Setup provides quick access to settings that should be made before using the Axis product.

ONVIF

ONVIF (Open Network Video Interface Forum) is a global interface standard that makes it easier for end users, integrators, consultants, and manufacturers to take advantage of the possibilities offered by network video technology. ONVIF enables interoperablity between different vendor products, increased flexibility, reduced cost and future-proof systems.

By creating a user you automatically enable ONVIF communication. Use the user name and password with all ONVIF communication with the product. For more information see *www.onvif.org*

IP Address Filter

IP address filtering is enabled on the Setup > Additional Controller Configuration > System Options > Security > IP Address Filter page. Once enabled, the listed IP address are allowed or denied access to the Axis product. Select Allow or Deny from the list and click Apply to enable IP address filtering.

The administrator can add up to 256 IP address entries to the list (a single entry can contain multiple IP addresses).

HTTPS

HTTPS (HyperText Transfer Protocol over Secure Socket Layer, or HTTP over SSL) is a web protocol providing encrypted browsing. HTTPS can also be used by users and clients to verify that the correct device is being accessed. The security level provided by HTTPS is considered adequate for most commercial exchanges.

The Axis product can be configured to require HTTPS when users from different user groups (administrator, operator, viewer) connect.

To use HTTPS, an HTTPS certificate must first be installed. Go to Setup > Additional Controller Configuration > System Options > Security > Certificates to install and manage certificates. See *Certificates, on page 33*.

To enable HTTPS on the Axis product:

- 1. Go to Setup > Additional Controller Configuration > System Options > Security > HTTPS
- 2. Select an HTTPS certificate from the list of installed certificates.
- 3. Optionally, click **Ciphers** and select the encryption algorithms to use for SSL.
- 4. Set the HTTPS Connection Policy for the different user groups.
- 5. Click Save to enable the settings.

System Options

To access the Axis product via the desired protocol, enter https:// or http:// in the address field in a browser.

The HTTPS port can be changed on the **System Options > Network > TCP/IP > Advanced** page.

IEEE 802.1X

IEEE 802.1X is a standard for port-based Network Admission Control providing secure authentication of wired and wireless network devices. IEEE 802.1X is based on EAP (Extensible Authentication Protocol).

To access a network protected by IEEE 802.1X, devices must be authenticated. The authentication is performed by an authentication server, typically a **RADIUS server**, examples of which are FreeRADIUS and Microsoft Internet Authentication Service.

In Axis implementation, the Axis product and the authentication server identify themselves with digital certificates using EAP-TLS (Extensible Authentication Protocol – Transport Layer Security). The certificates are provided by a **Certification Authority** (CA). You need:

- a CA certificate to authenticate the authentication server.
- a CA-signed client certificate to authenticate the Axis product.

To create and install certificates, go to Setup > Additional Controller Configuration > System Options > Security > Certificates. See *Certificates, on page 33.* Many CA certificates are preinstalled.

To allow the product to access a network protected by IEEE 802.1X:

- 1. Go to Setup > Additional Controller Configuration > System Options > Security > IEEE 802.1X.
- 2. Select a CA Certificate and a Client Certificate from the lists of installed certificates.
- 3. Under Settings, select the EAPOL version and provide the EAP identity associated with the client certificate.
- 4. Check the box to enable IEEE 802.1X and click Save.

Note

For authentication to work properly, the date and time settings in the Axis product should be synchronized with an NTP server. See *Date & Time, on page 34*.

Certificates

Certificates are used to authenticate devices on a network. Typical applications include encrypted web browsing (HTTPS), network protection via IEEE 802.1X and secure upload of images and notification messages for example via email. Two types of certificates can be used with the Axis product:

Server/Client certificates - To authenticate the Axis product.

CA certificates – To authenticate peer certificates, for example the certificate of an authentication server in case the Axis product is connected to an IEEE 802.1X protected network.

Note

Installed certificates, except preinstalled CA certificates, will be deleted if the product is reset to factory default. Preinstalled CA certificates that have been deleted will be reinstalled.

A Server/Client certificate can be self-signed or issued by a Certificate Authority (CA). A self-signed certificate offers limited protection and can be used before a CA-issued certificate has been obtained.

To install a self-signed certificate:

- 1. Go to Setup > Additional Controller Configuration > System Options > Security > Certificates.
- 2. Click Create self-signed certificate and provide the requested information.

To create and install a CA-signed certificate:

System Options

- 1. Create a self-signed certificate as described above.
- 2. Go to Setup > Additional Controller Configuration > System Options > Security > Certificates.
- 3. Click Create certificate signing request and provide the requested information.
- 4. Copy the PEM-formatted request and send to the CA of your choice.
- 5. When the signed certificate is returned, click Install certificate and upload the certificate.

Server/Client certificates can be installed as **Certificate from signing request** or as **Certificate and private key**. Select **Certificate and private key** if the private key is to be upload as a separate file or if the certificate is in PKCS#12 format.

The Axis product is shipped with several preinstalled CA certificates. If required, additional CA certificates can be installed:

- 1. Go to Setup > Additional Controller Configuration > System Options > Security > Certificates.
- 2. Click Install certificate and upload the certificate.

Date & Time

The Axis product's date and time settings are configured under Setup > Additional Controller Configuration > System Options > Date & Time.

Current Server Time displays the current date and time (24h clock).

To change the date and time settings, select the preferred Time mode under New Server Time:

- Synchronize with computer time Sets date and time according to the computer's clock. With this option, date and time are set once and will not be updated automatically.
- Synchronize with NTP Server Obtains date and time from an NTP server. With this option, date and time settings are updated continuously. For information on NTP settings, see NTP Configuration, on page 36.

If using a host name for the NTP server, a DNS server must be configured. See DNS Configuration, on page 36.

• Set manually – Allows you to manually set date and time.

If using an NTP server, select your **Time zone** from the drop-down list. If required, check **Automatically adjust for daylight saving** time changes.

Network

Basic TCP/IP Settings

The Axis product supports IP version 4.

IPv4 Address Configuration

By default, the Axis product is set to use IPv4 (IP version 4) and to obtain the IP address automatically via DHCP. The IPv4 settings are configured under Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Basic.

DHCP (Dynamic Host Configuration Protocol) allows network administrators to centrally manage and automate the assignment of IP addresses. DHCP should only be enabled if using dynamic IP address notification, or if the DHCP can update a DNS server. It is then possible to access the Axis product by name (host name).

If DHCP is enabled and the product cannot be accessed, run AXIS IP Utility to search the network for connected Axis products, or reset the product to the factory default settings (see *page 41*) and then perform the installation again.

To use a static IP address, check Use the following IP address and specify the IP address, subnet mask and default router.

System Options

ARP/Ping

The product's IP address can be assigned using ARP and Ping. For instructions, see Assign IP Address Using ARP/Ping, on page 35.

The ARP/Ping service is enabled by default but is automatically disabled two minutes after the product is started, or as soon as an IP address is assigned. To re-assign IP address using ARP/Ping, the product must be restarted to enable ARP/Ping for an additional two minutes.

To disable the service, go to Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Basic and clear the option Enable ARP/Ping setting of IP address.

Pinging the product is still possible when the service is disabled.

Assign IP Address Using ARP/Ping

The product's IP address can be assigned using ARP/Ping. The command must be issued within 2 minutes of connecting power.

- 1. Acquire a free static IP address on the same network segment as the computer.
- 2. Locate the serial number (S/N) on the product label.
- 3. Open a command prompt and enter the following commands:

Linux/Unix syntax

```
arp -s <IP address> <serial number> temp
ping -l 408 <IP address>
```

Linux/Unix example

arp -s 192.168.0.125 00:40:8c:18:10:00 temp ping -l 408 192.168.0.125

Windows syntax (this may require that you run the command prompt as an administrator)

arp -s <IP address> <serial number>
ping -l 408 -t <IP address>

Windows example (this may require that you run the command prompt as an administrator)

arp -s 192.168.0.125 00-40-8c-18-10-00 ping -1 408 -t 192.168.0.125

- 4. Check that the network cable is connected and then restart the product by disconnecting and reconnecting power.
- 5. Close the command prompt when the product responds with Reply from 192.168.0.125:... or similar.
- 6. Open a browser and type http://<IP address> in the Location/Address field.

For other methods of assigning the IP address, see the Installation and Management Software CD or the document Assign an IP Address and Access the Video Stream on Axis Support web at www.axis.com/techsup

Note

- To open a command prompt in Windows, open the Start menu and type cmd in the Run/Search field.
- To use the ARP command in Windows 7/Windows Vista, right-click the command prompt icon and select Run as administrator.
- To open a command prompt in Mac OS X, open the Terminal utility from Application > Utilities.

AXIS Video Hosting System (AVHS)

AVHS used in conjunction with an AVHS service, provides easy and secure Internet access to controller management and logs accessible from any location. For more information and help to find a local AVHS Service Provider go to www.axis.com/hosting

System Options

The AVHS settings are configured under Setup > Additional Controller Configuration > System Options > Network > TCP IP > Basic. The possibility to connect to an AVHS service is enabled by default. To disable, clear the Enable AVHS box.

One-click enabled – Press the product's control button (see *Hardware Overview, on page 5*) to connect to an AVHS service over the Internet. Once registered, **Always** will be enabled and the Axis product stays connected to the AVHS service. If the product is not registered within 24 hours from when the button is pressed, the product will disconnect from the AVHS service.

Always – The Axis product will constantly attempt to connect to the AVHS service over the Internet. Once registered the product will stay connected to the service. This option can be used when the product is already installed and it is not convenient to use the one-click installation.

Note

AVHS support is dependent on the availability of subscriptions from service providers.

AXIS Internet Dynamic DNS Service

AXIS Internet Dynamic DNS Service assigns a host name for easy access to the product. For more information, see www.axiscam.net

To register the Axis product with AXIS Internet Dynamic DNS Service, go to Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Basic. Under Services, click the AXIS Internet Dynamic DNS Service Settings button (requires access to the Internet). The domain name currently registered at AXIS Internet Dynamic DNS service for the product can at any time be removed.

Advanced TCP/IP Settings

DNS Configuration

DNS (Domain Name Service) provides the translation of host names to IP addresses. The DNS settings are configured under Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Advanced.

Select **Obtain DNS server address via DHCP** to use the DNS settings provided by the DHCP server.

To make manual settings, select Use the following DNS server address and specify the following:

Domain name – Enter the domain(s) to search for the host name used by the Axis product. Multiple domains can be separated by semicolons. The host name is always the first part of a fully qualified domain name, for example, myserver is the host name in the fully qualified domain name myserver.mycompany.com where mycompany.com is the domain name.

Primary/Secondary DNS server – Enter the IP addresses of the primary and secondary DNS servers. The secondary DNS server is optional and will be used if the primary is unavailable.

NTP Configuration

NTP (Network Time Protocol) is used to synchronize the clock times of devices in a network. The NTP settings are configured under Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Advanced.

Select Obtain NTP server address via DHCP to use the NTP settings provided by the DHCP server.

To make manual settings, select Use the following NTP server address and enter the host name or IP address of the NTP server.

Host Name Configuration

The Axis product can be accessed using a host name instead of an IP address. The host name is usually the same as the assigned DNS name. The host name is configured under Setup > Additional Controller Configuration> System Options > Network > TCP/IP > Advanced.

Select Obtain host name via IPv4 DHCP to use host name provided by the DHCP server running on IPv4.

Select Use the host name to set the host name manually.

System Options

Select **Enable dynamic DNS updates** to dynamically update local DNS servers whenever the Axis product's IP address changes. For more information, see the online help **(2)**.

Link-Local IPv4 Address

Link-Local Address is enabled by default and assigns the Axis product an additional IP address which can be used to access the product from other hosts on the same segment on the local network. The product can have a Link-Local IP and a static or DHCP-supplied IP address at the same time.

This function can be disabled under Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Advanced.

HTTP

The HTTP port used by the Axis product can be changed under **Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Advanced.** In addition to the default setting, which is 80, any port in the range 1024–65535 can be used.

HTTPS

The HTTPS port used by the Axis product can be changed under Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Advanced. In addition to the default setting, which is 443, any port in the range 1024–65535 can be used.

To enable HTTPS, go to Setup > Additional Controller Configuration > System Options > Security > HTTPS. For more information, see HTTPS, on page 32.

NAT traversal (port mapping) for IPv4

A network router allows devices on a private network (LAN) to share a single connection to the Internet. This is done by forwarding network traffic from the private network to the "outside", that is, the Internet. Security on the private network (LAN) is increased since most routers are pre-configured to stop attempts to access the private network (LAN) from the public network (Internet).

Use **NAT traversal** when the Axis product is located on an intranet (LAN) and you wish to make it available from the other (WAN) side of a NAT router. With NAT traversal properly configured, all HTTP traffic to an external HTTP port in the NAT router is forwarded to the product.

NAT traversal is configured under Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Advanced.

Note

- For NAT traversal to work, this must be supported by the router. The router must also support UPnPTM.
- The router has many different names: "NAT router", "Network router", "Internet Gateway", "Broadband router", "Broadband sharing device" or "Home firewall" but the essential purpose of the device is the same.

Enable/Disable – When enabled, the Axis product attempts to configure port mapping in a NAT router on your network, using UPnPTM. Note that UPnPTM must be enabled in the product (see Setup > Additional Controller Configuration > System Options > Network > UPnP).

Use manually selected NAT router – Select this option to manually select a NAT router and enter the IP address for the router in the field. If no router is specified, the product automatically searches for NAT routers on your network. If more than one router is found, the default router is selected.

Alternative HTTP port – Select this option to manually define an external HTTP port. Enter the port number in the field. If no port is entered here, a port number is automatically selected when NAT traversal is enabled.

Note

- An alternative HTTP port can be used or be active even if NAT traversal is disabled. This is useful if your NAT router does not support UPnP and you need to manually configure port forwarding in the NAT router.
- If you attempt to manually enter a port that is already in use, another available port is automatically selected.
- When the port is selected automatically it is displayed in this field. To change this, enter a new port number and click Save.

System Options

FTP

The FTP server running in the Axis product enables upload of new firmware, user applications, etc. The FTP server can be disabled under Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Advanced.

RTSP

The RTSP server running in the Axis product allows a connecting client to start an event stream. The RTSP port number can be changed under **Setup > Additional Controller Configuration > System Options > Network > TCP/IP > Advanced**. The default port is 554.

Note

```
Event streams will not be available if the RTSP server is disabled.
```

SOCKS

SOCKS is a networking proxy protocol. The Axis product can be configured to use a SOCKS server to reach networks on the other side of a firewall or proxy server. This functionality is useful if the Axis product is located on a local network behind a firewall, and notifications, uploads, alarms, etc need to be sent to a destination outside the local network (for example the Internet).

SOCKS is configured under Setup > Additional Controller Configuration > System Options > Network > SOCKS. For more information, see the online help 0.

QoS (Quality of Service)

QoS (Quality of Service) guarantees a certain level of a specified resource to selected traffic on a network. A QoS-aware network prioritizes network traffic and provides a greater network reliability by controlling the amount of bandwidth an application may use.

The QoS settings are configured under Setup > Additional Controller Configuration > System Options > Network > QoS. Using DSCP (Differentiated Services Codepoint) values, the Axis product can mark event/alarm traffic and management traffic.

SNMP

The Simple Network Management Protocol (SNMP) allows remote management of network devices. An SNMP community is the group of devices and management station running SNMP. Community names are used to identify groups.

The Axis product can be configured to support SNMP on the Setup > Additional Controller Configuration > System Options > Network > SNMP page.

Depending on the level of security required, select the version on SNMP to use.

SNMP v1/v2 provides the lowest level of security. The community name can be specified as a password for read/write access to all supported SNMP devices. The default password for the **Read community** is public and the default password for the **Write community** is write.

Note

If HTTPS is enabled, SNMP v1 and SNMP v2c should be disabled.

Traps for SNMP v1/v2 are used by the Axis product to send messages to a management system on important events and status changes. Check **Enable traps** and enter the IP address where the trap message should be sent and the **Trap community** that should receive the message.

The following traps are available:

- Cold start
- Warm start
- Link up
- Authentication failed

System Options

SNMP v3 provides encryption and secure passwords. To use traps with SNMP v3, an SNMP v3 management application is required.

To use SNMP v3, HTTPS must be enabled, see *HTTPS*, on page 32. To enable SNMP v3, check the box and provide the initial user password.

Note

The initial password can only be set once. If the password is lost, the Axis product must be reset to factory default, see *Reset to Factory Default Settings, on page 41.*

UPnPTM

The Axis product includes support for UPnPTM. UPnPTM is enabled by default and the product is automatically detected by operating systems and clients that support this protocol.

UPnPTM can be disabled under Setup > Additional Controller Configuration > System Options > Network > UPnPTM.

Bonjour

The Axis product includes support for Bonjour. Bonjour is enabled by default and the product is automatically detected by operating systems and clients that support this protocol.

Bonjour can be disabled under Setup > Additional Controller Configuration > System Options > Network > Bonjour.

Ports & Devices

I/O Ports

The auxiliary connector on the Axis product provides two configurable input and output ports for connection of external devices. For information about how to connect external devices, see the Installation Guide, available on *www.axis.com*

The I/O ports are configured under Setup > Additional Controller Configuration > System Options > Ports & Devices > I/O Ports. Select the port direction (Input or Output). The ports can be given descriptive names and their Normal states can be configured as Open circuit or Grounded circuit.

Port Status

The list on the System Options > Ports & Devices > Port Status page shows the status of the product's input and output ports.

Maintenance

The Axis product provides several maintenance functions. These are available under Setup > Additional Controller Configuration > System Options > Maintenance.

Click **Restart** to perform a correct restart if the Axis product is not behaving as expected. This will not affect any of the current settings.

Click Restore to reset most settings to the factory default values. The following settings are not affected:

- the boot protocol (DHCP or static)
- the static IP address
- the default router
- the subnet mask
- the system time
- the IEEE 802.1X settings

System Options

Click **Default** to reset all settings, including the IP address, to the factory default values. This button should be used with caution. The Axis product can also be reset to factory default using the control button, see *Reset to Factory Default Settings, on page 41*.

For information about firmware upgrade, see *Upgrading the Firmware, on page 42*.

Support

Support Overview

The Setup > Additional Controller Configuration > System Options > Support > Support Overview page provides information on troubleshooting and contact information, should you require technical assistance.

See also *Troubleshooting*, on page 42.

System Overview

To get an overview of the Axis product's status and settings, go to Setup > Additional Controller Configuration > System Options > Support > System Overview. Information that can be found here includes firmware version, IP address, network and security settings, event settings, and recent log items. Many of the captions are links to the proper Setup page.

Logs & Reports

The Setup > Additional Controller Configuration > System Options > Support > Logs & Reports page generates logs and reports useful for system analysis and troubleshooting. If contacting Axis Support, please provide a valid Server Report with your query.

System Log - Provides information about system events.

Access Log – Lists all failed attempts to access the product. The Access Log can also be configured to list all connections to the product (see below).

Server Report – Provides information about the product status in a pop-up window. The Access Log is automatically included in the Server Report.

Parameter List – Shows the product's parameters and their current settings. This may prove useful when troubleshooting or when contacting Axis Support.

Connection List - Lists all clients that are currently accessing media streams.

Crash Report - Generates an archive with debugging information. The report takes several minutes to generate.

The log levels for the System Log and the Access Log are set under Setup > Additional Controller Configuration > System Options > Support > Logs & Reports > Configuration. The Access Log can be configured to list all connections to the product (select Critical, Warnings & Info).

Advanced

Scripting

Scripting allows experienced users to customize and use their own scripts.

NOTICE

Improper use may cause unexpected behavior and loss of contact with the Axis product.

Axis strongly recommends that you do not use this function unless you understand the consequences. Axis Support does not provide assistance for problems with customized scripts.

To open the Script Editor, go to Setup > Additional Controller Configuration > System Options > Advanced > Scripting. If a script causes problems, reset the product to its factory default settings, see *page 41*.

System Options

For more information, see www.axis.com/developer

File Upload

Files, for example web pages and images, can be uploaded to the Axis product and used as custom settings. To upload a file, go to Setup > Additional Controller Configuration > System Options > Advanced > File Upload.

Uploaded files are accessed through http://<ip address>/local/<user>/<file name> where <user> is the selected user group (viewer, operator or administrator) for the uploaded file.

Reset to Factory Default Settings

Important

Reset to factory default should be used with caution. A reset to factory default will reset all settings, including the IP address, to the factory default values.

Note

The installation and management software tools are available from the support pages on www.axis.com/techsup

To reset the product to the factory default settings:

- 1. Disconnect power from the product.
- 2. Press and hold the control button and reconnect power. See Hardware Overview, on page 5.
- 3. Keep the control button pressed for about 25 seconds until the status LED indicator turns amber for the second time.
- 4. Release the control button. The process is complete when the status LED indicator turns green. The product has been reset to the factory default settings. If no DHCP server is available on the network, the default IP address is 192.168.0.90
- 5. Using the installation and management software tools, assign an IP address, set the password and access the video stream.

It is also possible to reset parameters to factory default via the web interface. Go to Setup > Additional Controller Configuration > Setup > System Options > Maintenance.

Troubleshooting

Troubleshooting

Checking the Firmware

Firmware is software that determines the functionality of network devices. One of your first actions when troubleshooting a problem should be to check the current firmware version. The latest version may contain a correction that fixes your particular problem. The current firmware version in the Axis product is displayed in the page Setup > Additional Controller Configuration > Basic Setup and in Setup > Additional Controller Configuration > About.

Upgrading the Firmware

When you upgrade the Axis product with the latest firmware from Axis website, the product receives the latest functionality available. Always read the upgrade instructions and release notes available with each new release, before upgrading the firmware.

To upgrade, follow these instructions:

- 1. Save the firmware file to your computer. The latest version of the firmware is available free of charge from Axis website at *www.axis.com/techsup*
- 2. Go to Setup > Additional Controller Configuration > System Options > Maintenance in the product's web pages.
- 3. Under Upgrade Server, click Browse and locate the file on your computer. Click Upgrade.

After starting the upgrade process, always wait at least 5–10 minutes before restarting the product, even if you suspect the upgrade has failed.

Note

- Your dealer reserves the right to charge for any repair attributable to faulty upgrade by the user.
- Preconfigured and customized settings are saved when the firmware is upgraded (providing the features are available in the new firmware) although this is not guaranteed by Axis Communications AB.

Emergency Recovery Procedure

If power or network connection is lost during the upgrade, the process fails and the product becomes unresponsive. Flashing red Status indicator indicates a failed upgrade. To recover the product, follow the steps below. The serial number is found on the product's label.

1. In UNIX/Linux, type the following from the command line:

```
arp -s <IP address> <serial number> temp
ping -l 408 <IP address>
```

In Windows, type the following from a command/DOS prompt (this may require that you run the command prompt as an administrator):

arp -s <IP address> <serial number>
ping -l 408 -t <IP address>

- 2. If the product does not reply in 30 seconds, restart it and wait for a reply. Press CTRL+C to stop Ping.
- 3. Open a browser and type in the product's IP address. In the page that opens, use the **Browse** button to select the upgrade file to use. Then click **Load** to restart the upgrade process.
- 4. After the upgrade is complete (1–10 minutes), the product automatically restarts and shows a steady green on the Status indicator.
- 5. Reinstall the product, referring to the Installation Guide.

If the emergency recovery procedure does not get the product up and running again, contact Axis support at www.axis.com/techsup/

Troubleshooting

Symptoms, Possible Causes and Remedial Actions

Problems setting the IP address			
When using ARP/Ping	Try the installation again. The IP address must be set within two minutes after power has been applied to the product. Ensure the Ping length is set to 408. For instructions, see Installation Guide on www.axis.com.		
The product is located on a different subnet	If the IP address intended for the product and the IP address of the computer used to access the product are located on different subnets, you will not be able to set the IP address. Contact your network administrator to obtain an IP address.		
The IP address is being used by another device	Disconnect the Axis product from the network. Run the Ping command (in a Command/DOS window, type ping and the IP address of the product):		
	 If you receive: Reply from <ip address="">: bytes=32; time=10 this means that the IP address may already be in use by another device on the network. Obtain a new IP address from the network administrator and reinstall the product.</ip> If you receive: Request timed out, this means that the IP address is available for use with the Axis product. Check all cabling and reinstall the product. 		
Possible IP address conflict with another device on the same subnet.	The static IP address in the Axis product is used before the DHCP server sets a dynamic address. This means that if the same default static IP address is also used by another device, there may be problems accessing the product.		
The product cannot be acces	ssed from a browser		
Cannot log in	When HTTPS is enabled, ensure that the correct protocol (HTTP or HTTPS) is used when attempting to log in. You may need to manually type <code>http</code> or <code>https</code> in the browser's address field.		
	If the password for the user root is lost, the product must be reset to the factory default settings. See Reset to Factory Default Settings, on page 41.		
The IP address has been changed by DHCP	IP addresses obtained from a DHCP server are dynamic and may change. If the IP address has been changed, use AXIS IP Utility to locate the product on the network. Identify the product using its model or serial number, or by the DNS name (if the name has been configured).		
	If required, a static IP address can be assigned manually. For instructions, see Installation Guide on www.axis.com/techsup.		
Certificate error when using IEEE 802.1X	For authentication to work properly, the date and time settings in the Axis product should be synchronized with an NTP server. See <i>Date & Time, on page 34</i> .		
The product is accessible locally but not externally			
Router configuration	To configure your router to allow incoming data traffic to the Axis product, enable the NAT-traversal feature which will attempt to automatically configure the router to allow access to the Axis		

nouter comgutation	feature which will attempt to automatically configure the router to allow access to the Axis product, see <i>NAT traversal (port mapping) for IPv4, on page 37.</i> The router must support UPnP TM .
Firewall protection	Check the Internet firewall with your network administrator.
Default routers required	Check if you need to configure the router settings from Setup > Access Controller Configuration > System Options > Network > TCP/IP > Basic.

Status and Network indicator LEDs are flashing red rapidly

Hardware failure

Contact your Axis reseller.

Technical Specifications

Technical Specifications

Function/group	ltem	Specifications		
	Models	AXIS A1001 Network Door Controller		
Door controller	Readers	Up to 2 readers per controller (Wiegand, RS485 (OSDP)) with supported card formats		
	Doors	1–2 doors per controller ¹		
	Credentials	Up to 15 000 with third-party access management software depending on server capacity		
Event history		30 000 First in First out (FIFO) per controller		
	Access schedules	Unlimited or third-party software dependent		
Digital I/O	I/O interface	 Reader I/0: DC output: 2x 12 V DC output max 300 mA; 2x 4 configurable inputs/outputs, (digital input: 0 to max 40 V DC, digital output: 0 to max 40 V DC, open drain, max 100 mA) Reader data: RS485 full duplex, RS485 half duplex, Wiegand Auxiliary: 1x 3.3 V DC output, max 100 mA, 2x configurable inputs/output (digital input: 0 to max 40 V DC, digital output: 0 to max 40 V DC, open drain, max 100 mA Door connectors: 2x 2 input for door monitors and REX (digital input: 0 to max 40 V DC) 		
	I/O functionality	Preconfigured for readers and door monitors, Input trigger, Output toggle/pulse		
Network Security Password protection, IP address filtering, HTTPS ² encr access control, digest authentication, user access log		Password protection, IP address filtering, HTTPS ² encryption, IEEE 802.1X network access control, digest authentication, user access log		
	Supported protocols	IPv4, HTTP, HTTPS ² , SSL/TLS ² , QoS layer 3 DiffServ, FTP, SMTP, Bonjour, UPnP, SNMPv1/v2c/v3(MIB-II), DNS, DynDNS, NTP, RTSP, RTP, TCP, UDP, IGMP, RTCP, ICMP, DHCP, ARP, SOCKS		
System Integration	Application Programming Interface	Open API for software integration, including VAPIX [®] ; specifications available at www.axis.com ONVIF Profile C, specifications available at www.onvif.org Support for access control as a service with One-Click Connection		
Events & Alarms	Tamper detection	Removal of unit cover/tamper front Removal of unit from wall/tamper back Reader tamper		
	Event log	Configurable by time and topic, Alarm acknowledgement		
	Event actions	Notification via email, HTTP and TCP, External output port, Status LED		
	Event triggers	Access Point: Access point enabled Configuration: Access point changed, Access point removed, Area changed, Area removed, Door changed, Door removed Door: Door alarm, Door double-lock monitor, Door lock monitor, Door mode, Door monitor, Door warning Event Logger: Alarm Hardware: Casing open, Network, peer connection Input Signal Digital input port, Manual trigger, Virtual inputs Schedule: Interval, Pulse System: System ready Time: Recurrence, Use schedule		

AXIS A1001 Network Door Controller

Technical Specifications

Function/group	ltem	Specifications		
General	Casing	Plastic		
	Software	Configuration and basic access control management through Internet Explorer, Firefox, Chrome, or Safari		
	Memory	256 MB RAM, 4 Gbit Flash		
	Power	Power in: 10–30 V DC, max 26 W or Power over Ethernet IEEE 802.3af/802.3at Type 1 Class 3 Power out & relay: 1x 12 V DC, max 500 mA 1x solid state relay 30 V DC, max 700 mA Power out lock: 2x 12 V DC, max 500 mA ¹		
	Connectors	RJ45 10BASE-T/100BASE-TX Terminal blocks: DC power, 10 Inputs/Outputs, RS485/Wiegand, Relay Cable size for connectors: CSA: AWG 28–16, CUL/UL: AWG 30–14		
	Operating conditions	0 °C to 50 °C (32 °F to 122 °F) Humidity 20–85% RH (non-condensing)		
	Approvals	EN 55022 Class B, EN 50130-4, EN 61000-3-2, EN 61000-3-3, EN 55024, EN 61000-6-1, EN 61000-6-2FCC Part 15 Subpart B Class B ICES-003 Class B C-tick AS/NZS CISPR22 Class B VCCI Class B IEC/EN/UL 60950-1, UL 294, UL 2043, EN 50581		
	Dimensions (HxWxD)	45.5 x 180 x 180 mm (1.8 x 7.1 x 7.1 in)		
	Weight	500 g (1.1 lb)		
	Included accessories	Connector kit, Cable ties, Installation Guide		
	Warranty	Axis 3-year warranty with possibility to extend up to 5 years, see www.axis.com/warranty		
	Optional accessories	AXIS T8120 Midspan 15 W AXIS T8128 PoE Splitter 24 V (requires 30 W midspan) AXIS T8129 PoE Extender Mains adaptor 24 V DC AXIS T98A15-VE Surveillance Cabinet ³		

Power consumption dependent, max load for readers and other equipment is 7.5 W with PoE and 14 W with 10–30 V DC This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit (http://www.openssl.org/), and cryptographic software written by Eric Young (eay@cryptsoft.com) In outdoor installations combining AXIS A1001 and AXIS T98A15-VE, the allowed maximum voltage is 30 V DC. 1. 2.

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Technical Specifications

AXIS Entry Manager

Function/group	ltem	Specifications		
	Models	AXIS A1001 with built-in web-based software		
Door controller	Readers	Up to 2 readers per controller (Wiegand, RS485 (OSDP)) with supported card formate		
	Controllers	1–33 ¹		
	Credentials	Up to 400		
	Event history	30 000 First in First out (FIFO) per controller		
Digital I/O	I/O interface	Reader I/O: DC output: 2x 12 V DC output max 300 mA; 2x 4 configurable inputs/outputs, (digital input: 0 to max 40 V DC, digital output: 0 to max 40 V DC, open drain, max 100 mA) Reader data: RS485 full duplex, RS485 half duplex, Wiegand Auxiliary: 1x 3.3 V DC output, max 100 mA, 2x configurable inputs/output (digital input: 0 to max 40 V DC, digital output: 0 to max 40 V DC, open drain, max 100 mA) Door connectors: 2x 2 input for door monitors and REX (digital input: 0 to max 40 V DC)		
	I/O functionality	Preconfigured for readers and door monitors, Input trigger, Output toggle/pulse		
Network Security		Password protection, IP address filtering, HTTPS ² encryption, IEEE 802.1X network access control, digest authentication, user access log		
	Supported protocols	IPv4, HTTP, HTTPS ² , SSL/TLS ² , QoS layer 3 DiffServ, FTP, SMTP, Bonjour, UPnP, SNMPv1/v2c/v3(MIB-II), DNS, DynDNS, NTP, RTSP, RTP, TCP, UDP, IGMP, RTCP, ICMP, DHCP, ARP, SOCKS		
Events & Alarms	Tamper detection	Removal of unit cover/tamper front Removal of unit from wall/tamper back Reader tamper		
	Event log	Configurable by time and topic, Alarm acknowledgement		
	Event actions	Notification via email, HTTP and TCP, External output port, Status LED		
	Event triggers	Access Point: Access point enabled Configuration: Access point changed, Access point removed, Door changed, Door removed Door: Door alarm, Door double-lock monitor, Door lock monitor, Door mode, Door monitor, Door warning Event Logger: Alarm Hardware: Casing open, Network, peer connection Input Signal Digital input port, Manual trigger, Virtual inputs Schedule: Interval, Pulse System: System ready Time: Recurrence, Use schedule		
System features	Access schedules	Unlimited		
	Installation & Configuration	Configuration wizard, configuration verification, Color-coded connectors, I/O assignment print-out, Automatic controller discovery, Instant feedback of missing configuration data		
	Administration	Drag-and-drop operation with flexible assignment of doors and user groups, Retrieve credentials from reader, Manual access/lock/unlock, Import of users		

Technical Specifications

Function/group	ltem	Specifications		
General	Casing	Plastic		
	Software	Configuration and basic access control management through Internet Explorer, Firefox, Chrome, or Safari		
	Memory	256 MB RAM, 4 Gbit Flash		
	Power	Power in: 10–30 V DC, max 26 W or Power over Ethernet IEEE 802.3af/802.3at Type 1 Class 3 Power out & relay: 1x 12 V DC, max 500 mA 1x solid state relay 30 V DC, max 700 mA Power out lock: 2x 12 V DC, max 500 mA ¹		
	Connectors	RJ45 10BASE-T/100BASE-TX Terminal blocks: DC power, 10 Inputs/Outputs, RS485/Wiegand, Relay Cable size for connectors: CSA: AWG 28–16, CUL/UL: AWG 30–14		
	Operating conditions	0 °C to 50 °C (32 °F to 122 °F) Humidity 20–85% RH (non-condensing)		
	Approvals	EN 55022 Class B, EN 50130-4, EN 61000-3-2, EN 61000-3-3, EN 55024, EN 61000-6-1, EN 61000-6-2FCC Part 15 Subpart B Class B ICES-003 Class B C-tick AS/NZS CISPR22 Class B VCCI Class B IEC/EN/UL 60950-1, UL 294, UL 2043, EN 50581		
	Dimensions (HxWxD)	45.5 x 180 x 180 mm (1.8 x 7.1 x 7.1 in)		
	Weight	500 g (1.1 lb)		
	Included accessories	Connector kit, Cable ties, Installation Guide		
	Warranty	Axis 3-year warranty with possibility to extend up to 5 years, see www.axis.com/warranty		
	Optional accessories	AXIS T8120 Midspan 15 W AXIS T8128 PoE Splitter 24 V (requires 30 W midspan) AXIS T8129 PoE Extender Mains adaptor 24 V DC AXIS T98A15-VE Surveillance Cabinet ³		

The number of controllers in the system is power consumption dependent; max load per controller for readers and other equipment is 7.5 W with PoE and 14 W with 10–30 V DC This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit (http://www.openssl.org/), and cryptographic 1.

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software written by Eric Young (eav@cryptsoft.com) In outdoor installations combining AXIS A1001 and AXIS T98A15-VE, the allowed maximum voltage is 30 V DC. 3.

Connectors

For information about the connectors' positions, see Hardware Overview, on page 5.

For connection diagrams and information about the hardware pin chart generated through the hardware configuration, see Connection Diagrams, on page 51 and Configure the Hardware, on page 11.

The following section describes the connectors' technical specifications.

Technical Specifications

Reader Data Connector

6-pin terminal block supporting RS485 and Wiegand protocols for communication with the reader.

The RS485 ports support:

- Two-wire RS485 half duplexFour-wire RS485 full duplex

The Wiegand ports support:

• Two-wire Wiegand

Function		Pin	Notes	
RS485	В-	1	For full duplex RS485	
	A+	2 For half duplex RS485		
RS485	В-	3	For full duplex RS485	
	A+	4	For half duplex RS485	
Wiegand	Data 0	5	For Wiegand	
	Data 1	6		

Important

The recommended maximum cable length is 30 m (98.4 ft).

Reader I/O Connector

6-pin terminal block for:

- Auxiliary power (DC output)
- Digital Input
- Digital Output
- 0 V DC (-)

Function	Pin	Notes	Specifications
0 V DC (-)	1		0 V DC
DC output	2	For powering auxiliary equipment. Note: This pin can only be used as power out.	12 V DC Max load = 300 mA
Configurable (Input or Output)	3-6	Digital input – Connect to pin 1 to activate, or leave floating (unconnected) to deactivate.	0 to max 40 V DC
		Digital output — Connected to pin 1 when activated, floating (unconnected) when deactivated. If used with an inductive load, e.g. a relay, a diode must be connected in parallel with the load, for protection against voltage transients.	0 to max 40 V DC, open drain, 100 mA

Door Connector

Two 4-pin terminal blocks for door monitoring devices (digital input).







Technical Specifications

Function	Pin	Notes	Specifications
0 V DC (-)	1, 3		0 V DC
Input	2, 4	For communicating with door monitor. Digital input — Connect to pin 1 or 3 respectively to activate, or leave floating (unconnected) to deactivate. Note: This pin can only be used for input.	0 to max 40 V DC

Auxiliary Connector

4-pin configurable I/O terminal block for:

- Auxiliary power (DC output)
- Digital Input
- Digital Output
- 0 V DC (-)

For an example connection diagram, see *Connection Diagrams*, on page 51.

Function	Pin	Notes	Specifications	
0 V DC (-)	1		0 V DC	
DC output	2	For powering auxiliary equipment.3.3 V DCNote: This pin can only be used as power out.Max load = 100 mA		
Configurable 3–4 (Input or Output)		Digital input – Connect to pin 1 to activate, or leave floating (unconnected) to deactivate.	0 to max 40 V DC	
		Digital output — Connected to pin 1 when activated, floating (unconnected) when deactivated. If used with an inductive load, e.g. a relay, a diode must be connected in parallel with the load, for protection against voltage transients.	0 to max 40 V DC, open drain, 100 mA	

Power Connector

2-pin terminal block for DC power input. Use a Safety Extra Low Voltage (SELV) compliant limited power source (LPS) with either a rated output power limited to \leq 100 W or a rated output current limited to \leq 5 A.

When used in systems that require UL certification, the product shall be powered by a UL 294-listed or UL 603-listed Class 2 low-voltage power limited power supply.

Function	Pin	Notes	Specifications
0 V DC (-)	1		0 V DC
DC input	2	For powering controller when not using Power over Ethernet. Note: This pin can only be used as power in.	10–30 V DC, max 26 W, Max load on outputs = 14 W

Network Connector

RJ45 Ethernet connector. Supports Power over Ethernet (PoE).

When used in systems that require UL certification, the product shall be connected to UL 294B-listed network equipment.



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Technical Specifications

Function	Specifications
Power and Ethernet	Power over Ethernet IEEE 802.3af/802.3at Type 1 Class 3 Max load on outputs = 7.5 W

Power Lock Connector

4-pin terminal block for powering one or two locks (DC output). The lock connector can also be used to power external devices.

Connect locks and loads to the pins according to the hardware pin chart generated through the hardware configuration.

Function	Pin	Notes	Specifications
0 V DC (-)	1, 3		0 V DC
0 V DC, floating, or 12 V DC	2, 4	For controlling up to two 12 V locks. Use the hardware pin chart. See <i>Configure the Hardware</i> , on page 11.	12 V DC Max total load = 500 mA

Power & Relay Connector

6-pin terminal block with built-in relay for:

- External devices
- Auxiliary power (DC output)
- 0 V DC (-)

Connect locks and loads to the pins according to the hardware pin chart generated through the hardware configuration.

Function	Pin	Notes	Specifications	
0 V DC (-)	1, 4		0 V DC	
Relay	2-3	For connecting relay devices. Use the hardware pin chart. See <i>Configure the Hardware, on page 11</i> . The two relay pins are galvanically separated from the rest of the circuitry.	Max current = 700 mA Max voltage =+30 V DC	
12 V DC	5	For powering auxiliary equipment. Note: This pin can only be used as power out.	Max voltage = +12 V DC Max load = 500 mA	

Tampering Alarm Pin Header

Two 2-pin headers for bypassing:

- Back tampering alarm (TB)
- Front tampering alarm (TF)

Function	Pin	Notes		
Back tampering alarm	1–2	To bypass the front and back tampering alarm simultaneously, connect jumpers		
Front tampering alarm 1–2		between IB 1, IB 2 and IF 1, IF 2 respectively.		

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Technical Specifications

Connection Diagrams

Connect devices according to the hardware pin chart generated through the hardware configuration. For more information about hardware configuration and the hardware pin chart, see *Configure the Hardware*, *on page 11*.

Auxiliary Connector



- A I/O configured as input
- B I/O configured as output

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