



Capital Gain Tax

User Guide

April, 2011





Version Control History

Version	Description	Prepared By	Changed By	Date
1.0	User Manual	Sana Khan		13-04-2011





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Capital Gain Tax (CGT) is one of the services co-hosted by FBR at web based e-Portal (<u>http://e.fbr.gov.pk</u>). Pakistan Revenue Automation Pvt Limited [PRAL] is managing this e-Portal under the policies of FBR, Government of Pakistan. This guide intends to describe the steps to file the CGT.

1. Intended Users:

- **Broker:** Broker is a person who sales or purchase shares in Stock market duly authorized by Investor & Stock Exchange. He manages the account of every investor through CDC (Sub account Number.)
- **Investor:** Investor is one who invests in stock exchange through broker. An investor can be Individual, AOP and Company. Investor can have more than one broker.

2. Activities in CGT

- The Capital Gain Tax filing involves mainly the following activities:
 - Opening of Web Application. i.e. <u>http://e.fbr.gov.pk</u>
 - Login the System.
 - Opening the CGT Application
 - Preparation of CGT

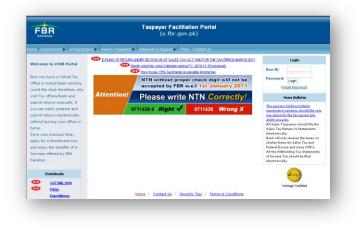
3. Application Guide

3.1.Opening of Web Application & Login the System:

- Open the web portal application by following the address <u>http://e.fbr.gov.pk</u> in your web browser.
- Enter your issued login and password in the login section given in the right side of page to enter into the website and to file CT showing in the figure CGT_Login_1.









3.2.CGT link Opening:

 On successfully login, system will redirect to the main home page of the system. Follow the link "Declaration → Income Tax →Quarterly Statement of Capital Gain Tax (CGT)" from the main menu bar seeing in CGT_Filing_1.

(e.fbr.gov.pk)	(Last Login: 13-Apr-2011, 11:29 AM
Registration ▶ Declaration ▶ Requests ▶ e-Payments ▶ e-Folder Decl	laration Customs Logout
8100000-6 - COV Income Tax come Tax Returns Sales Tax v/exith Statements Customs Statements of Tax Collected / Deducted	qaaop
Applications Dear Taxpay Annual Employer Statement (v 3.0) Monthly Statement regarding Transfer of Properties We have created adventily Statement for Sale of Motor Vehicles to view your submitted documents, messages & news etc sent by FBR and You	
	8100000-6 - COV Income Tax come Tax Returns Sales Tax V/selfn Statements Customs Statements of Tax Collected / Deducted Applications Duarterly Statement of Capital Gain Tax (CGT) Dear Taxpay Annual Employer Statement (v 3.0) Monthly Statement for Sale of Motor Vehicles to view your submitted documents,

CGT_Filing_1

 On following the link, the CGT main page opens. The page contains two sections seeing in "CGT_Filing_4".



3.3.Preparation of CGT

- The left panel contains the **Control Center of Capital Gain Tax Statement**.
- Under the heading Period, select the Year from the given drop down list and Quarter of the respective Tax Year.

Capital Gain Tax (Control Center)					
Period					
Year	Year 💟				
QuarterQuarter 💟 Tax Year					
					Statements Type



 When quarter and year under heading Period get selected then the respective tax year will be display in the given textbox named Tax Year and then click on the link "Account Management" under the heading Statements Type.

(Control Center)					
Period					
Year 2011 💟					
Quarter 🛛 3rd Quarter 💟					
Tax Year 2011					

CGT_Filing_3





- When you click on the link, system will open the account management page in right side of screen as showing in the figure "CGT_Filing_ 4."
- The investor's particular are displayed in the page.
- "Quarter Ending Date, NTN, Name and Address of Investor" is reflecting in the right section under the heading of the "Particulars of Investor (Taxpayer)."
- The details of the account which broker manage will be added in the section named "Account's Particular."

Capital Gain Tax (Control Center)	8100000-6 - COY (RTO ISL/	AMABAD)					qaao			
						Language	English			
		Quarterly Sta	tement of (Capital Gain Tax (CGT)	-> Account Man	aqement				
Year 2011	Particulars of Taxpayer	(T				-				
Year 2011 V Ouarter 3rd Quarter V	Paruculars of Taxpayer	-(Investor)								
ax Year 2011					Quart	er Ending 31/03/2	011			
,		.00000-6	Name	of Investor qaaop						
tatements Type	Address ,									
Account Management										
	Particulars of Investor	s Account								
	1. Brokerage Account Nu	imber								
	2. Date of Openning of B	rokerage Account								
	3. Type of Account		A	ccount Types 🔽						
	4. Name of Brokerage Fi	rm/Company								
	5. Contact No. and addr	ess of Brokerage Firm	/Company							
	6. Date of closing of Inv	estor Account								
	7. CDC Sub Account Nu	mber								
	8. Investor Account Nur	nber								
			Add	Clear	Cancel					
	Investor's Account Rec	ords								
				<pre> < < Page# 1 of 1 > > </pre>						
	Sr.No. No.	Date of Opening of BC	Type of Account	Name of Brokerage F/C	Contact No. and Address	CDC Sub Account No.	Edit Details			
	1 BRK-08	01/11/2001	AOP	M/s. Alfa Adhi Securities (Pvt) Ltd.	N/A / N/A	cdc-01	Edit Details			
	2 BRK-02	01/01/2011	Company	M/s. Eastern Capital Limited	Blue area / 52255454	ABC0123	Edit Details			
	3 BRK-30	01/11/2001	Individual	Mr. Haroon Suleman	N/A / N/A	AAA111	Edit Details			
				<pre> < < Page# 1 of 1 > > </pre>						

 In the account's particular section, enter the brokerage account number, account opening date and type of account. Provide the name of brokerage firm, its contact information (address and contact number), account closing date, CDC number and Investor account number showing in the figure below.



- As you enter the Brokerage Account number and press the Tab key system will load its corresponding values in columns 2,3, and 5 which are non-editable.
- If you not remembering the Number then either enter the Name, as you start entering the name system will display the list of all the names starting with the same letter, select one of them and system will loads the respective values in the text boxes.
- In column 4, Account Type meant is for Investor Account.
- After entering the asked particulars add them by following a click on **Add** button. System will add the detail and is visible in the grid below.
- The **Clear** button clears the entered detail shown in CGT_Filing_5.

Account Types 🔽
Add Clear Cancel

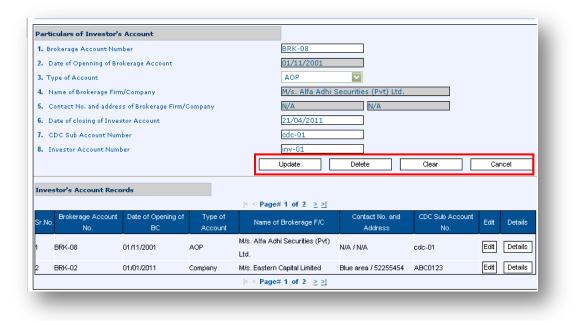
- In the Account's record grid, the details will be display in the form of tabular grid with an option to edit or delete the respective record.
- The paging facility is there in the account's grid as if the number of display record is greater it get manage with paging.





				< < Page# 1 of 2 ≥ ≥				
Sr.No	Brokerage Account No.	Date of Opening of BC	Type of Account	Name of Brokerage F/C	Contact No. and Address	CDC Sub Account No.	Edit	Details
1	BRK-08	01/11/2001	AOP	M/s. Alfa Adhi Securities (Pvt) Ltd.	N/A / N/A	cdc-01	Edit	Details
2	BRK-02	01/01/2011	Company	M/s. Eastern Capital Limited	Blue area / 52255454	ABC0123	Edit	Details
				< < Page# 1 of 2 ≥ ≥				

- Click on **Edit** button to change the particular details of the investor account. System will load the detail in their respective text boxes.
- Change any detail which needs to be and then click on **Update** button to update the record.
- To reset the text boxes value click on **Clear** button.
- Cancel the updating or editing by following on **Cancel** button.
- Delete button when clicked it will then delete the current record.







- Detail button in the grid facilitates you to feed the summary of shares relevant to the selected broker.
- Click on **Details** button from the grid to view the details of the respective account. System will load a new page.
- Now the right section contains the investor's particulars and in the left panel under Statements Type there are three different types of share summaries present showing in the figure "CGT Filing 8."
 - Summary of Shares Held Tax Payable @ 10%
 - Summary of Shares Held Tax Payable @ 7.5%
 - Summary of Shares Held No Tax Payable

Capital Gain Tax (Control Center)	8100000-6 - COY (RTO ISLAMABAD)	qaaop
	Language	English
eriod	Quarterly Statement of Capital Gain Tax (CGT) > Account Management -> Details	
Year 2011 💟	Particulars of Taxpayer	
Quarter 3rd Quarter 💟	Quarter Ending 31/03/201	L1
itatements Type Part-I:Summary Of Shares Held- Tax Payable @ 10%	NTN / FTN <u>8100000-6</u> Name of Investor <u>gaaop</u> Address	
Part-II:Summary Of Shares Held– Tax Payable @ 7.5%		
<u>Part-III:Summary Of Shares</u> <u>Held– No Tax Payable</u>		

3.3.1. Summary of Shares Held - Tax Payable @ 10%

- Click on the Details button from the grid, the system will loads the new page with the controls.
- The share summary now have status "**Preparing**" and after entering the details you need to save it and then verify it like other statements.





Quarter 3rd Quarter 🔽	Particulars of Taxpayer
ax Year 2011 Statements Type Parl-I:Summary Of Shares Held- Tax Payable @ 10% Parl-II:Summary Of Shares	Quarter Ending 31/03/2011 NTN / FTN 8100000-6 Name of Investor gaoop Address
Held– Tax Payable (@.7.5%) Part-III:Summary Of Shares Held– No Tax Payable	Details of Shares Held - Tax payable @10% Back 1. Brokerage Account No. BRK-02 4. Total gain during tax period 0
	Total Value of Shares carried in account as on 31st 2. March 5. Capital Loss during the tax period 0
	Total Cash carried in account as on 31st March 6. Net gain/loss Tax on capital gain payable for the tax period
	Save Edit Details

 The Quarterly data of the brokerage is seeing in the figure below. Brokerage Account Number is pre-loaded by the system. Enter the asked details and then click on Save button.

Det	ails e	of Shares Held - Tax payable @10%				
						Status: Preparing
		Back				
-	1.	Brokerage Account No.	BRK-02	4.	Total gain during tax period	0
ta	2.	Total Value of Shares carried in account as on 31st March		5.	Capital Loss during the tax period	0
erly Da	3.	Total Cash carried in account as on 31st March		6.	Net gain/loss	0
Quarterly Data				7.	Tax on capital gain payable for the tax period	
					Save Edit	Details



- As you save the date system will reload the page with the success message of save and now contains the Details of Shares held section showing in "CGT_Filing_12"
- Once when you saved the data, it gets locked and can't be editable. To change any
 particular click on **Back** button given in the section, it will reload the page with editable
 fields seeing in the figure below, change them and then again **Save** it.

	Back				Status: Preparing
1.	Brokerage Account No.	BRK-02	4.	Total gain during tax period	15,000
2.	Total Value of Shares carried in account as on 31st March	15,000	5.	Capital Loss during the tax period	1,000
3.	Total Cash carried in account as on 31st March	15,000	6.	Net gain/loss	14,000
			7.	Tax on capital gain payable for the tax period	1,400
				Save Edit	Details

CGT_Filing_11

FBR



Details of Shares Held - Tax payable @10%				
Back				Status: Prepari
1. Brokerage Account No.	BRK-02	4. Total gain during tax pe	riod	15,00
Total Value of Shares carried in account as on 31 2. March	st1	5,000 5. Capital Loss during the	tax period	1,00
3. Total Cash carried in account as on 31st March	1	5,000 6. Net gain/loss		14,00
REAL 3. Total Cash carried in account as on 31st March		7. Tax on capital gain pay. period	able for the tax	1,40
Saved Successfully!				
		Save	Edit	Details
Back				
Sales		Purchase		
1. Date of Sale		6. Date of Purchase		
2. Particulars of Shares		7. Particulars of Shares		
물 3. No. of Shares		8. No. of Shares		
3. No. of Shares 4. Sale Price Per Share 5. Sale Proceeds Capital Gain(Loss)		9. Purchase Price Per Share		
5. Sale Proceeds		10. Total Purchase Price		
Capital Gain(Loss)				
11. Capital Gain/ Loss				
12. CGT Payable				
Add	Clear	[Print	Verify
Statement Records	No Reco	rd Found!		



- In the **Shares Details** section, enter the Sale, Purchase detail of the shares and the Capital Gain/Loss in their respective areas and then click on **Add** button.
- To reset the fields click on **Clear** button.
- As you will add the record, system will redirects the page with the success message and the added record will display in the Statement Records section in the form of tabular grid. Seeing in the figure given below.
- The grid contains the details of Sale & Purchase with respect to their dates, price per shares, number of shares, total price of sale/ purchase, Payable Capital Gain Tax and the





column of **Edit.** This button is to facilitate the change in statement particular before the verification.

				Add	Cle	ar				Print		Verify	
tater	ment Record	ls											
					<	< Page# 1	of 1 > >						
			Sales					Purchase					
SNo.	Date of Sale	Particulars of Shares	No. of Shares	Sale Price per Share	Sale Proceeds	Date of Purchase	Particulars of Shares	No. of Shares	Purchase Price per Share	Total Purchase Price	Capital Gain/Loss	CGT Payable	Edit
1	30/03/2011	automation	10	1500	10000	31/03/2011	automation	10	1000	10000	100000	2500	Edit

CGT_Filing_ 13

• Click on **Edit** button, to change the particular's detail. After performing the desired change click on **Update** button, to update the backend data base record.



1	Sales					Pu	urcha	se						
	1. Da	te of Sale	3	0/03/2011]	6. (Date of P	urchase		31/03/20	11		
	2. Pa	ticulars of Share	s a	utomation]	7. (Particula	rs of Shares	5	automati	on		
	3. No	of Shares			10]	8. 1	No. of Sh	ares				10	
	4. Sa	e Price Per Shar	• [1,500]	9. F	Purchase	Price Per S	Share		1	,000	
	5. Sa	e Proceeds			10,000]	10	Total Pu	rchase Price	2		10	,000	
	Capital G	ain(Loss)												
	11. Ca	pital Gain/ Loss	E		100,000]								
	12. co	T Payable			2,500									
ter	nent Rec	ords	Update		Delete	< Page# 1	Clear				Print		Verify	
			Sales						Purchase					
lo.	Date of Sale	Particulars of Shares	No.of Shares	Sale Price per Share	Sale Proceeds	Date of Purchase		iculars Shares	No.of Shares	Purchase Price per Share	Total Purchase Price	Capital Gain/Loss	CGT Payable	Edit
1	30/03/20	11 automation	10	1500	10000	31/03/2011	auto	ornation	10	1000	10000	100000	2500	Edit
					<	< Page# 1	of 1	> >						
		Home		ct Us S	ecurity Tip	- 1		ondition						

- After the successful update, now its need to verify the statement. To verify it, click on
 Verify button.
- As you click on verify button, system will load a new screen on the page.

ICER CENT COMPANY CHANGE 1 5/6 _ALA, CHI	C Ro _ resident of . 3th Floor, Assnues Touri Complex, 5:5/3, holding
reliarage around Ro. 881-12, with the brokarage	Free and holding CDC will account the CDC 0076542, with Cardral
lapostary Company do haveby optimity affers that	t particulars of my account given in Part 1 and the particulars of share
excentions conducted storing the tax period great	in Part - 12, 122 and 24 of the surrowary of share transactories are true
and coment and in accordance with the ledger statem	verts and COC statements of my account for the above meritaned ter
aind: I further affire that bothing has been une	walked or incorrectly stated regarding my account. I know that in case
my particulars of my account and share transaction	a unitarial during the allows mentioned ten period and great under
uls 13M of the Income Tax Rules, 2002 as martin	med above are found to be false having not in conformity all ladger
dataments and QDC statements of my account, I ar	m hable to be paralled in accordance with rule 13H of the Income Tax
hubers 2002.	
Please enter following information to verif	lv:
Number of records:	
Total amount of tax deductail and deposited:	
verty Catcal	
harmonic beaution and the	





- Enter the asked information, the number of records to verify and the total amount of paid tax.
- As you entered the correct information and click on Verify button. System will verify the entered data with the back end data and on successful authentication statement gets verify and system will display the success message.

Statement	t Verification Informati	ion	
cacompany S/O N/A CNIC No N/A resident of	None_holding brokerage	account No_ <u>BRX-02</u> with the broke	rage firm
nd holding CDC sub account No. c	Depositary Company o	to hereby solemnly affirm that particula	ars of my
count given in Part I and the particul Message fro	om webpage 🛛 🗾	be tax period given in Part – II	, III and
/ of the summary of share transacti		te with the ledger statements a	and CDC
atements of my account for the a ove	Chattaneoust Marife all	ot inghas been concealed or in	correctly
rated regarding my account. I know the 🛛 🔒	Statement Verified!	share transactions conducted d	luring the
bove mentioned tax period and gran		DOC as mentioned above are fou	und to be
lse being not in conformity with edgi	ОК	account, I am liable to be per	valized in
cordance with rule 13K of the Income	UK		
Please enter following inform			
umber of records:		1	
otal amount of tax deducted and deposited:		4,000	
Verify Cancel			
		I NO. OT SNAFES PRO	e 667 - 11
		Shares	



• If the data mismatched, system will not verify it and will display the error showing in the given figure.

	J.	
F	BR	



ECBR DEMO COMPAN	V CHANGE 1 S/O N/A CNIC No resident of 5th Floor, Evacuee T	rust Complex, F-5/1 holding
brokerage account No_B	RL-02 with the brokerage firm and holding CDC sub account No_CD	
Depositary Company de	Message from webpage	the particulars of share
transactions conducted		ransactions are true and
correct and in accorda	A	te above mentioned tax
period. I further affirm t	Total added records and typed record are unequal	I know that in case any
particulars of my accou		nd given under rule 13M
of the Income Tax Rule		h ledger statements and
CDC statements of my a	ОК	a Tax Rules, 2002.
Please enter folk	any attention is cardy.	
Number of records:	3	-
Total amount of tax dedu	cted and deposited: 4,001	
Verify	Cancel	

- On successful verification, system will display the success message.
- As you viewed the message, click on Ok button, system will redirects to the current page, and display the verified record information.

Tax Year 2011	NTN / FTN 8885801-4 Address None None 151 AMABAD	Name of Investor	Quarter Ending gacompany	31/03/2011
Statements Type Part-I:Summary Of Shares Held- Tax Payable @ 10% Part-I:Summary Of Shares Held- Tax Payable @ 7.5%	Address None, ISLAMABAD Octails of Shares Held - Tax payable @10% Back			Status: Verified
Part-III:Summary Of Shares Held- No Tax Payable	1. Brokerage Account No.	BRK-02	4. Total gain during tax period	40,000
	2. Total Value of Shares carried in account as on 31st March 3. Total Cash carried in account as on 31st March	50,000	6. Net gain/loss	40,000
	Quar		 Tax on capital gain payable for the tax period 	4,000
	Statement Verification Information			
	Verified By:			qacompany
	Verification Date:			15 Apr 2011
	Number of Records: Amount of tax deducted and deposited		Actual Verified Differe 4000 4000 0	nce
			Print Unverify	/ Submit





- The verification information reflects the actual, verified data and the difference in these fields.
- The statement has the "Verified" status now.
- The statement data is now can't be editable for further changes unless it can be follow by Un-Verify button, to do any change.
- In case of <u>Un-Verify</u>: the system will display the pop-up window similar to verification and asks to enter the issued Pin-code to Un-Verify the statement.
- On the successful validation of the Pin Code, the data will be un-lock for editing else not.
- In <u>Submitting</u> case of statement, click on **Submit** button.
- System opens a pop-up window and asks to enter the Pin-Code.
- Enter your issued Pin Code and click on **Confirm** button to continue with submitting.
- System validates the entered Pin Code form its data base and display the message of successful submitting.

	Statement Submission Information
I	I <u>gacompany</u> S/O <u>N/A</u> CNIC No <u>N/A</u> , resident of <u>None</u> holding brokerage account No <u>BRK-02</u> with the brokerage firm and holding CDC sub account No <u>cdc-01</u> with <u>Central Depositary Company</u> do hereby solemnly affirm that particulars of my account given in Part I and the partic <u>Message from webpage</u> tax period given in Part – II, III and
or	IV of the summary of share transact statements of my account for the abov stated regarding my account. I know t above mentioned tax period and given
	false being not in conformity with led accordance with rule 13K of the Incom Please enter following infor
ict	Please enter pin code: Confirm Cancel

- On viewing the message and click on **Ok** button, system redirects you to the main statement page and the statement now has status **"Submitted."**
- Page contains the submitted information, the person who submitted the statement, date of submission, number of records submitted and tax amount deposited.
- System now enables the following button





- Revise: to revise the submitted button.
- Print: To print the statement
- Print Acknowledgement: To print the statement's acknowledgement slip.

tails of Shares Held - Tax payable @10% Back			Status: Submit
1. Brokerage Account No.	BRK-02	4. Total gain during tax period	40,000
2. Total Value of Shares carried in account as on 31st March	100,000	5. Capital Loss during the tax period	40,000
2 3. Total Cash carried in account as on 31st March	50,000	6. Net gain/loss	
		7. Tax on capital gain payable for the tax period	4,000
 Brokerage Account No. Total Value of Shares carried in account as on 31st March Total Cash carried in account as on 31st March 			Details
atement Submission Information			
Submitted By:		qacomp	any
Submission Date:		15 Apr	2011
Number of Records:		1	
Amount of tax deducted and deposited:		Print Print Acknow	ledgement Revise

- To print the statement, click on **Print** button.
- System pop-up the Open/ Save dialog box, to view the PDF document of statement and on request Open the document.
- Acknowledgment slip can be printed by following a **Print Acknowledgment** button. In the similar way system display the Open/Save dialog box.
- And then the slip in PDF format will be open, as showing in the figure below.





PAKISTAN	INCOME TAX I		NT		
	INVOICE INAL			(EDM)	0.00000
		Electro	nic Document No.	(EDN) :	8427270
	ACKNOWLED	GEMENT S	LIP		
Filed Document	: DIRECT TAXES - Quarter Advance Capital Gain Tax	ly Statement	of Adjustable	REVISED	2
			Submission Date	: 15/4/20	11
			Quarter Ending	: Mar-20	11
			Tax Year	: 2011	
NTN / FTN	: 8885801-4		Tax Office	: RTO-I P	KARACHI
Taxpayer Name	: qacompany				
PAYMENT SECTION		RECORDS	TAX DEDUCT	ED TAX D	EPOSITED
DIRECT TAXES - AD	VANCE CAPITAL GAIN TAX	1	4,0	00	4,000
×					2
			(All an	nounts in Pak	Rupees)
ITSARQ-03201	1-8427270			- 06	EDD
ITSARQ-03201	1-8427270			e-Office	FBR



3.3.2. Summary of Shares Held – Tax Payable @ 7.5%

- If you will pay tax with respect to 7.5% then from left panel of the screen click on "Summary of Share Held – Tax Payable @ 7.5%" showing in the figure "CGT_Filing_ 8."
- As you click the system will open the following page, the statement has status "Preparing."





Period Year 2011	Quarterly Statement of Capital Gain Tax (CGT) -> Summary of Shares Held upto six months – Tax payable @7.5%
Quarter 3rd Quarter 💟	Particulars of Taxpayer
Tax Year 2011 Part-I:Summary Of Shares Held- Tax Payable @ 10% 7.5% Part-I:Summary Of Shares Held-Tax Payable @ 7.5% 7.5%	Quarter Ending 31/03/2011 NTN / FTN 8100000-6 Name of Investor Address
<u>Part-III:Summary Of Shares</u> <u>Held– No Tax Payable</u>	Details of Shares Held - Tax payable @7.5% Back Back
	1. Brokerage Account No. BRK-02 4. Total gain during tax period 0
	Total Value of Shares carried in account as on 31st 5. Capital Loss during the tax period D B March D
	Image: Second
	Tax on capital gain payable for the tax
	Save Edit Details

- Enter the quarterly data in their respective text boxes.
- Save the data and the process to Save, Verify and Submit is same as mentioned in section 2.1. To view the process of Save, Verify & Submit click <u>here</u>.

3.3.3. Summary of Shares Held - No Tax Payable

- If you don't have to pay tax, then from the left panel select "No Tax Payable" link. Showing in Figure 9.
- As you click the system will open the given page.





Period Year 2011	Quarterly Statement of Capital Gain Tax (CGT) -> Summary of Shares Held upto six months – Tax payable @0%
Quarter 3rd Quarter 💟	Particulars of Taxpayer
Tax Year 2011 Part-I:Summary Of Shares Held-	Quarter Ending 31/03/2011 NTN / FTN 8100000-6 Name of Investor gaaop
Tax Payable @ 10%	Address ,
Part-II:Summary Of Shares Held— Tax Payable @ 7.5% Part-III:Summary Of Shares Held— No Tax Payable	Details of Shares Held - Tax payable @0% Status: Preparing
	Back
	1. Brokerage Account No. BRK-02 4. Total gain during tax period 0
	Total Value of Shares carried in account as on 31st 5. Capital Loss during the tax period 0 B March 0
	Big 3. Total Cash carried in account as on 31st March 6. Net gain/loss 0 Tax on capital gain payable for the tax 7. april d 1
	Tax on capital gain payable for the tax period
	Save Edit Details

- Enter the asked data in the section and then click on **Save** button.
- Once when you saved, system will ask to verify & submit the statement.
- The process to verify & submit is same as mentioned above & to view them <u>click here</u>.