iGRAMEX

Learning English Made Easy

USER GUIDE 2011

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Games

INTRODUCTION

What is *i*GRAMEX?

*i*GRAMEX is a revolutionary learning tool to enhance your command of the English language. This manual will show you step by step information on how to use *i*GRAMEX application. We hope you will find it useful.

KNOW YOUR *i*GRAMEX

Introduction

The features in *i*GRAMEX are as follows:

LET'S TALK

Introduction

Having the correct pronunciation is important to avoid misunderstanding. Let's Talk is an application that allows users to improve their pronunciation. Users get to listen to the correct pronunciation until they get it right as it is able to assess the user's pronunciation in practices. Hence, improving pronunciation can be done at the user's own pace. Practices can be done in structures or by words.
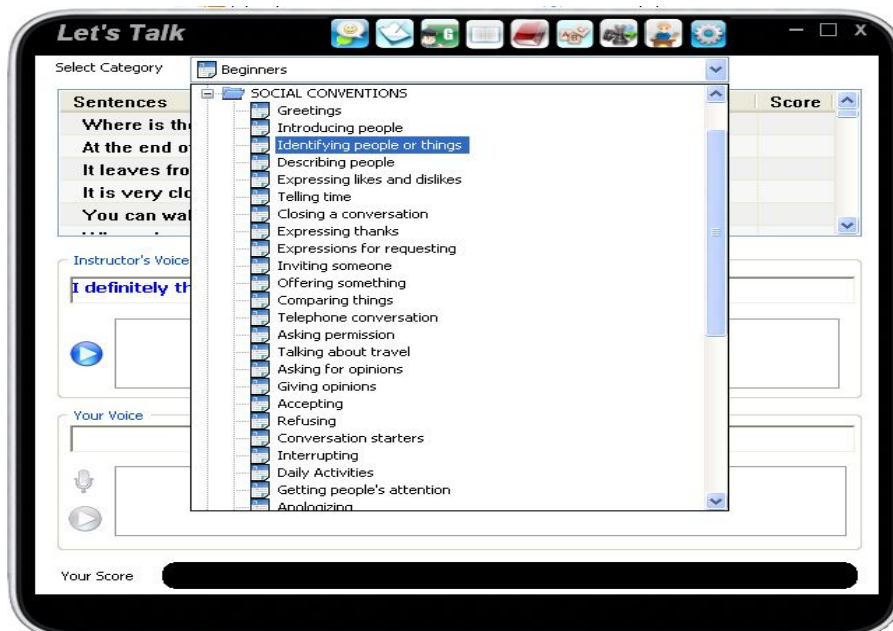
How to use Let's Talk

Step 1:
Click on Let's Talk. A selection of topics and/or their subtopics will appear.

Step 2:
Choose the topic and double click on the topic or on its subtopic.

Step3:

A list of sentences will appear. Choose any of the sentences. Alternatively, you can double click on the sentence.

Step 4:

You can hear the sentence that you have chosen when you click on the **Play** button ⏵. A wave graph will be displayed.

Step 5:
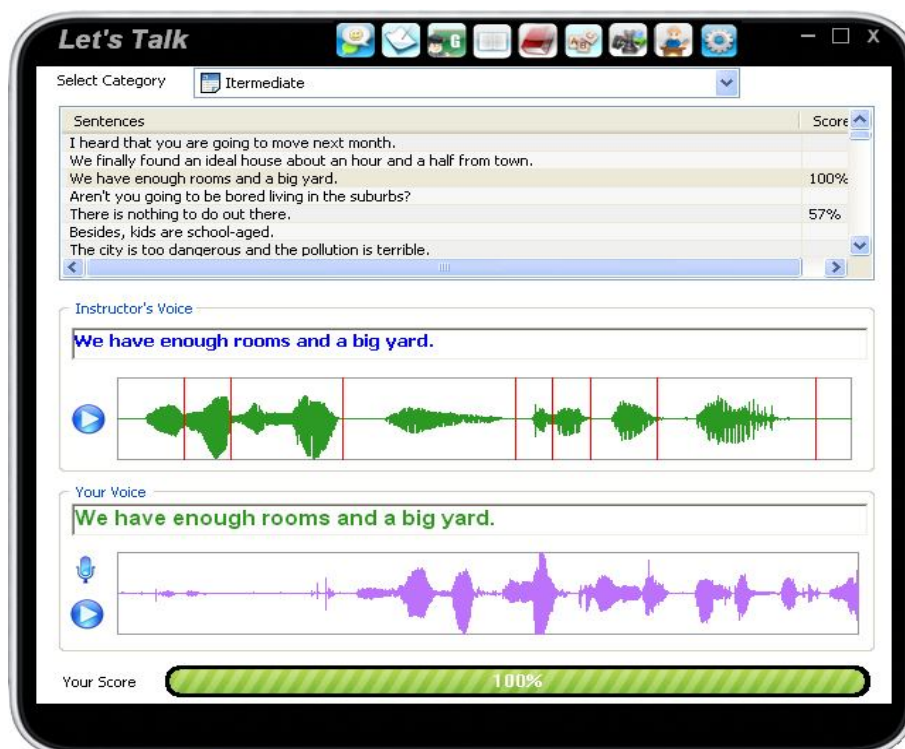
Click on the **Record** button 🎤 so that you can read the sentence loudly using a microphone.

Step 6:

Once you have finished reading the sentence, click the **Record** button 🎤 to stop the recording.

Step 7:

A wave graph will be displayed to show the comparison between the **Instructor's Voice** and **Your Voice**. Wrongly pronounced word(s) will be coloured red. A score will be displayed underneath to show your pronunciation accuracy.

Step 8:
You can learn how to pronounce correctly by just clicking on the mispronounced word(s) in the **Instructor's Voice** box. Alternatively, you can just click on the wave graph in the **Instructor's Voice** box.

WRITE AND LEARN

Introduction

Write and Learn is an ideal companion throughout your English grammar study. With a fresh inviting new look and updated content, Write and Learn contains what you need to achieve better grammar! It has spell checker, grammar checker, grammar explanations and tutorials.

Spell Checker is equipped to check the spelling of each English word used by the users. It is capable of suggesting a list of words if any errors in spelling have been identified by it.

Grammar Checker will detect any grammatical error(s) in a sentence. It will highlight the error(s) and give suggestion(s) to correct the error(s).

Grammar Explanations will briefly explain the error(s) through the means of pop-ups. We have more than 24,000 pop-ups covering various grammar topics.

Tutorial is a link from the pop-ups to tutorial notes. It will give a clearer understanding of the relevant topics. These pop-ups and tutorial notes are also available in other languages such as Malay and Chinese.

How to use Spell Checker

Step 1:
Type or copy and paste any sentence in the space provided. Click on the

Check button [✓] .

Step 2:
Spell Checker will check the spelling of your sentence. If there is any spelling error, a pop-up will appear with a list of suggested words. Scroll down to look at the words.
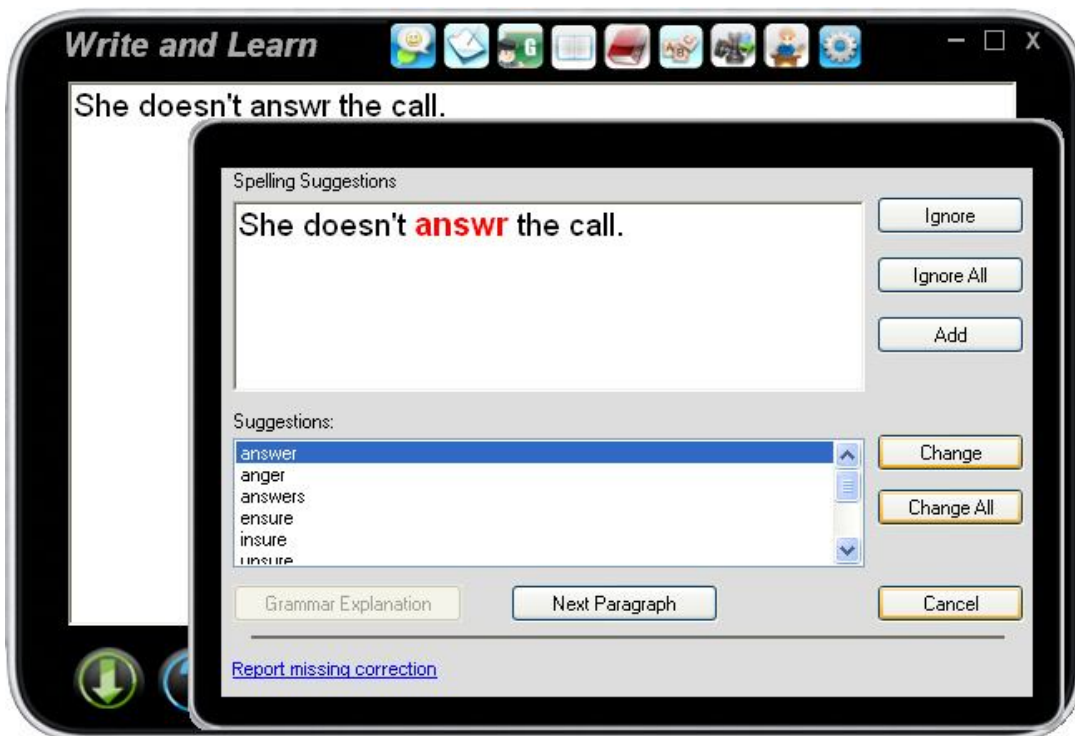
Step 3:
You can ignore or choose any words that are listed to replace the highlighted word(s). Click **Change** once you have made your selection and Spell Checker will make the necessary changes.

How to use Grammar Checker

Step 1:
Grammar Checker will check if there is any grammatical error after the sentence(s) has gone through the Spell Checker. Grammar Checker will show '*Finished checking spelling and grammar*' if there is no spelling or grammatical errors.

Step 2:
If Grammar Checker detects any grammatical error(s) in the sentence, it will mark the error(s) with red colour.

Step 3:
To learn more about the error(s), click on **Grammar Explanation** and a pop-up will appear.

iGramex -- Grammar Description

Adjective

We use adjective as a modifier to add information about the thing which the noun refers to. It precedes the noun which it modifies. We use adverb to modify a verb, adjective or another adverb. We don't use adverb to modify a noun.

Example:
I really appreciate for your kindly help. (Incorrect)
I really appreciate your kind help. (Correct)

Compare with:

Example:
He waited patiently in the room (Adverb patiently modifies the verb waited.)

Tutorials

Adverbs_Introduction

Step 4:
Click on the **Tutorial** link to learn more about the subject.

iGramex -- Tutorial

ADVERBS

Introduction

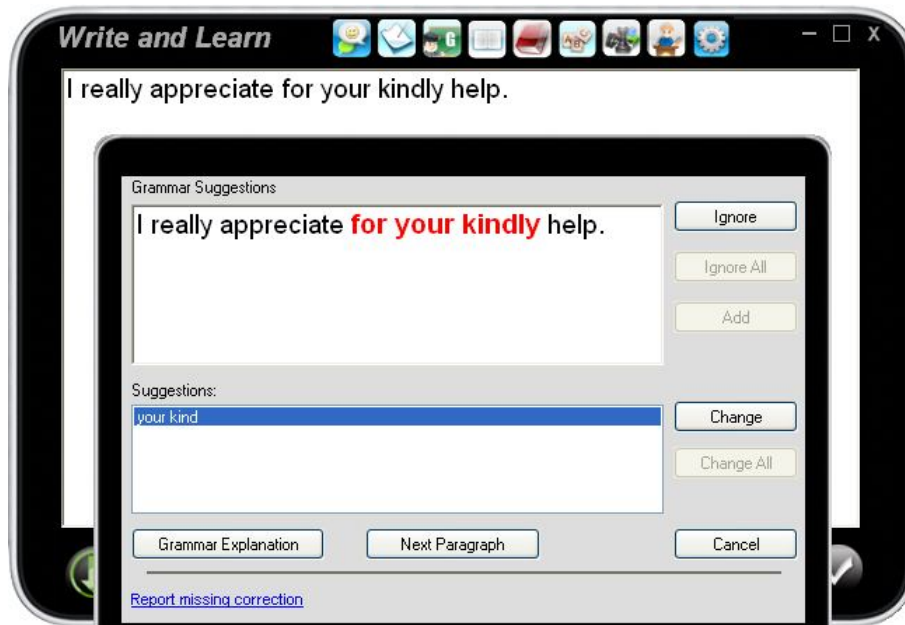An adverb modifies the meaning of a verb, an adjective or another adverb.

Comparison of Adverbs

There are three degrees of comparison: **positive, comparative and superlative.**

a. The **positive degree** refers to the adverb in its simple form. This form is used when no comparison is made. It is also used in comparison of two actions that are equal. In this case, the adverb is sandwiched between *as ... as*. The comparison can also be stated in a negative way with *not*.

eg:

She woke up *early* this morning.
Her sister woke up as *early* as she did this morning.
Her sister did not wake up as *early* as she did this morning.

b. The **comparative degree** has a higher degree of quality than the positive degree. It is used when an action is compared with another action.

eg:

Step 5:
Click on **Change**, and your grammatical error(s) will be replaced by Grammar Checker's suggestion.

Step 6:
You can send us the sentence(s) if you think that we have missed the corrections by clicking on the link in the 'Finished checking spelling and grammar' window.

You can also find the same link in our 'Spelling and Grammar' correction window.

Grammar Checker can be used with other applications

Grammar Checker is capable of working with other applications too. See how we do it!

Step 1:
Type your message in any mail application such as **Microsoft Outlook** or **MSN**. Make a selection on the sentence that you want to check or select the whole message and press **F4**.
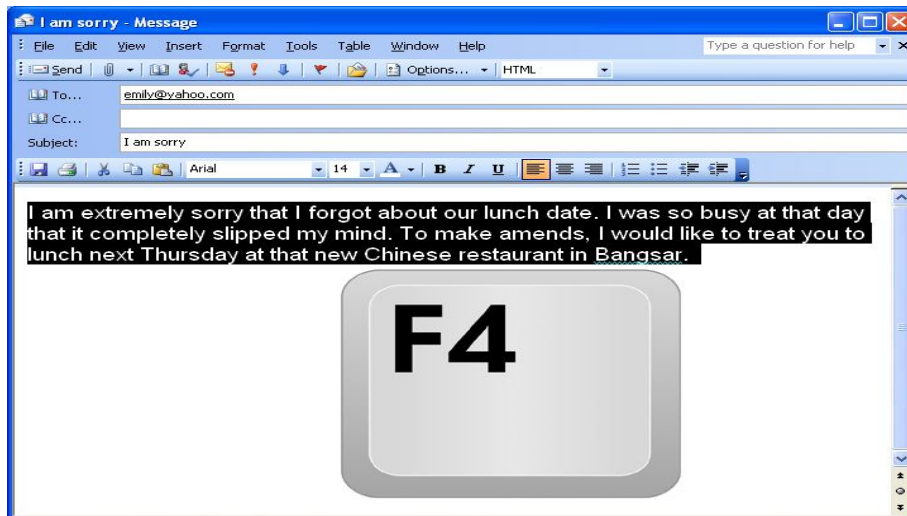
Step 2:
Once our External Text Processing window appears, click **Check**. It will direct you to our grammar and spelling dialogue.

Step 3:

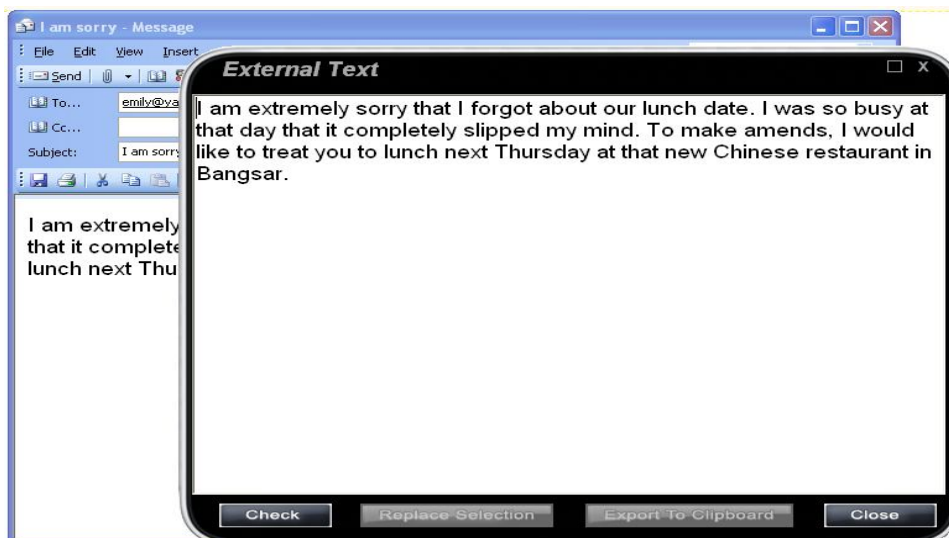If there is no grammar and spelling error, a pop up will appear saying that we have '*Finished checking spelling and grammar*'.

Step 4:

Grammatical mistake(s) will be marked with red colour. Click on Change and the mistake(s) will be replaced by Grammar Checker's suggestion.

Step 5:

Click on the **Replace Selection** button to replace the mail content with the updated text.

TIPS ON USING GRAMMAR CHECKER

Common Errors in Grammar Checker's Input

These are the common errors found in the Grammar Checker's input. Please try to avoid these typo errors in order to help facilitate the efficiency of Grammar Checker.

a. Iam, Iknow
     I am, I know
Two words should not be joined together. Make sure there is a space between them.
b. i'am
     I am
Words that are not contracted shouldn't have an apostrophe.

c. foster _ sister
     foster sister
 Words are not supposed to be separated by an underscore.

d. use the Money
      use the money
 Use the capital letter only for proper nouns.

Abbreviated forms need to have the point.

    9 am is early
    9am is early
    9 a.m is early
    9 a.m. is early

Capitalization
Our Grammar Checker is case-sensitive. Use only capital letters when you want to say that the word is a proper noun.
Example:
1. The lions are growling hungrily.
2. The Lions is expected to win the game.

Contractions

Contractions using the apostrophe should be written without any spaces between.

Contraction for
a. singular possessive - The boy's **not** The boy 's
b. plural possessive - The boys' **not** The boys '
c. contraction for is/has - She's **not** She 's
d. contraction for am - I'm **not** I 'm
e. contraction for are - We're **not** We 're
f. contraction for have - They've **not** They 've
g. contraction for had/would - I'd **not** I 'd
h. contraction for will - We'll **not** We 'll
i. contraction for not - isn't **not** is'nt

Grammar Checker Corrections

Grammar Checker **CANNOT** cover all errors **HOWEVER** Grammar Checker's team **is updating the rules everyday**, hence it will reduce the missing corrections problems.
Grammar Checker won't cover **extreme structure** or **extreme spelling** mistakes.
Examples:

I friend love play to with my. (I love to play with my friend)

Jhytgrfslp (no similar word in English)

You wrong turning taken have. (You have taken the wrong turning)

NOTE: Do not insert other types of markers for contractions. Example: I?m, we*ll, you"re or they^d.
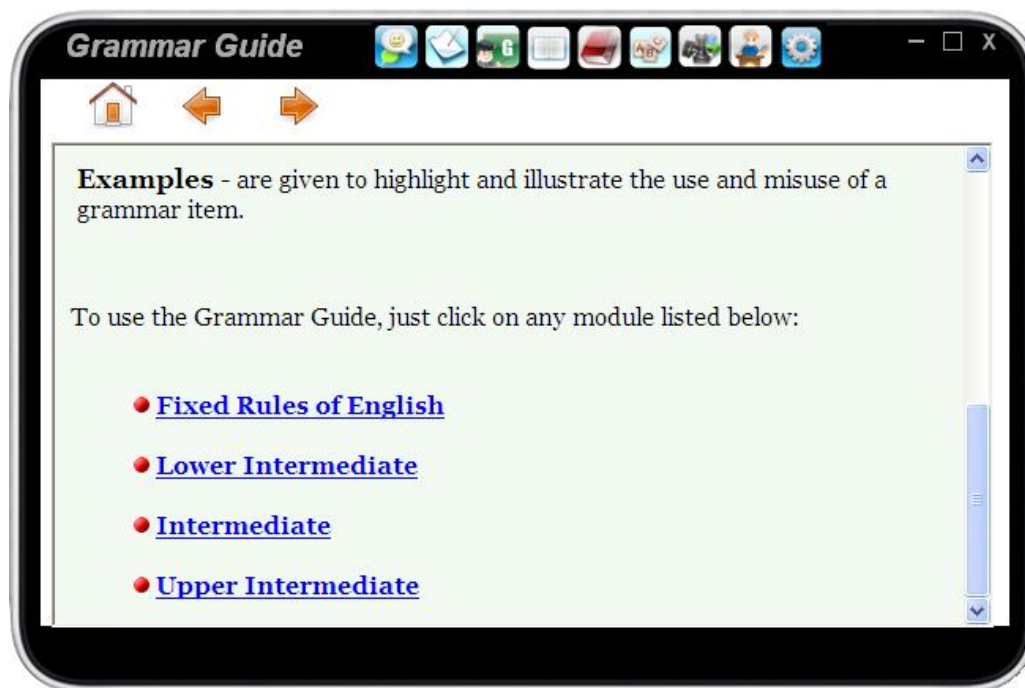
GRAMMAR GUIDE

Introduction

Grammar Guide consists of advanced tutorials to enhance your understanding of English topics. This section provides guidance on the uses of specific grammar items where each topic is specifically designed to easily cater for users' language needs. Click on the link to view extensive descriptions and examples of grammar topics.

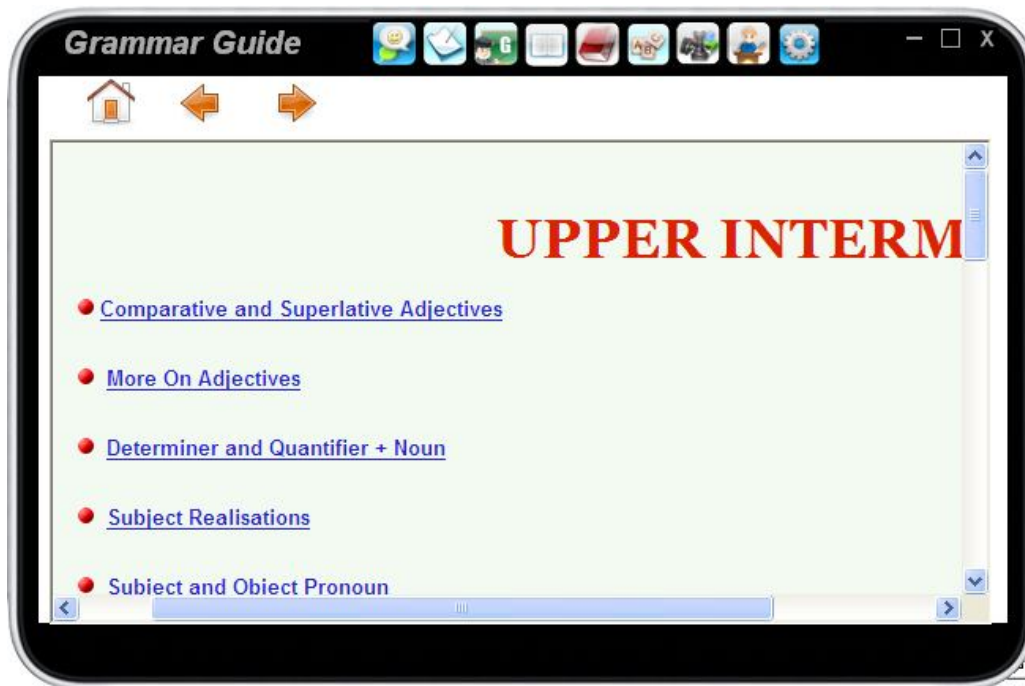### How to use Grammar Guide

Step 1:
Click on **Grammar Guide** to know more about any specific grammar item.

Step 2:

Select Grammar Guide based on your proficiencies and click on any of the grammar items listed.

# GRAMMAR GLOSSARY

Introduction

Consist of A-Z grammatical terms and definitions. Our extensive glossary will help the users to have better understanding of English grammatical terms and words.

How to use Grammar Glossary

Step 1:
Just click on **Grammar Glossary** and our dictionary of English grammatical terms and definitions will appear. Scroll down to find your grammatical terms.
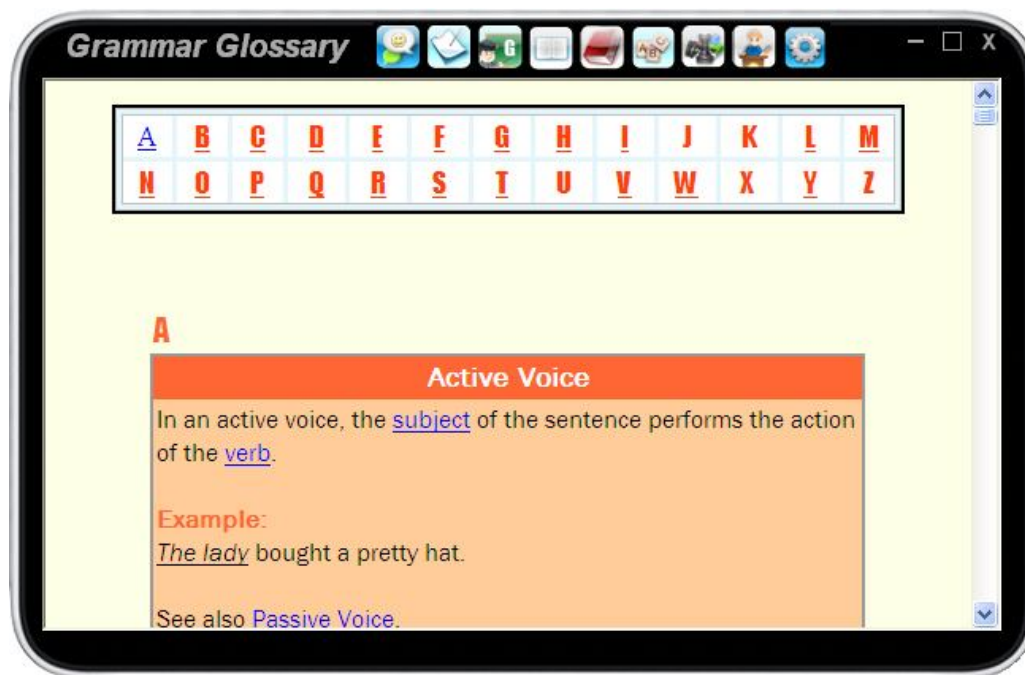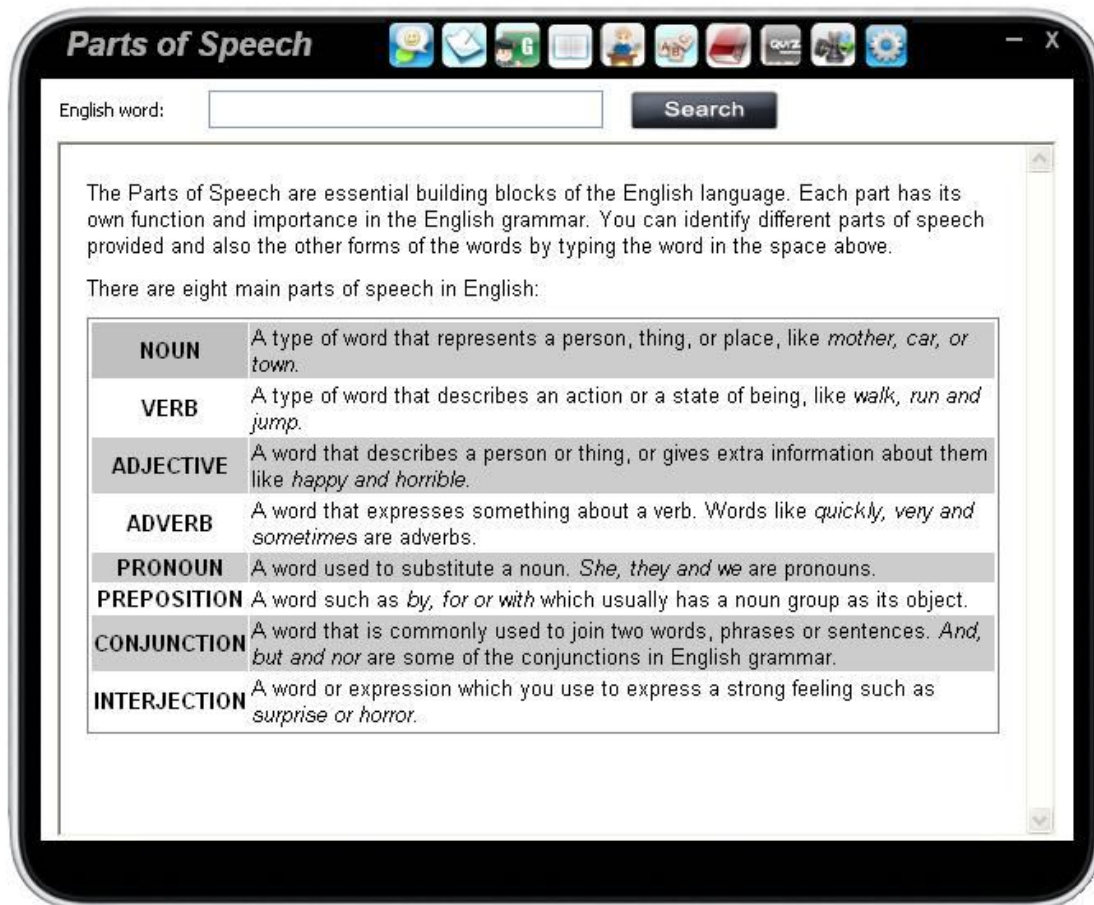
PARTS OF SPEECH

Introduction

In this section, the user could identify different parts of speech provided and also the other forms of the words that the user are interested to know. This section is connected to the dictionary where all the words could be retrieved along with the other forms of them.

How to use Parts of Speech

Step 1:
Type any word in the space provided and click **Get**.

| Parts of Speech | English word: [ ] Search |
| | The Parts of Speech are essential building blocks of the English language. Each part has its own function and importance in the English grammar. You can identify different parts of speech provided and also the other forms of the words by typing the word in the space above. |

There are eight main parts of speech in English:

NOUN	A type of word that represents a person, thing, or place, like *mother, car, or town*.
VERB	A type of word that describes an action or a state of being, like *walk, run and jump*.
ADJECTIVE	A word that describes a person or thing, or gives extra information about them like *happy and horrible*.
ADVERB	A word that expresses something about a verb. Words like *quickly, very and sometimes* are adverbs.
PRONOUN	A word used to substitute a noun. *She, they and we* are pronouns.
PREPOSITION	A word such as *by, for or with* which usually has a noun group as its object.
CONJUNCTION	A word that is commonly used to join two words, phrases or sentences. *And, but and nor* are some of the conjunctions in English grammar.
INTERJECTION	A word or expression which you use to express a strong feeling such as *surprise or horror*.

Step 2:
We will show you the parts of speech for the word that you have typed. If the word falls into more than one classes of word, you will see other parts of speech for it as well.
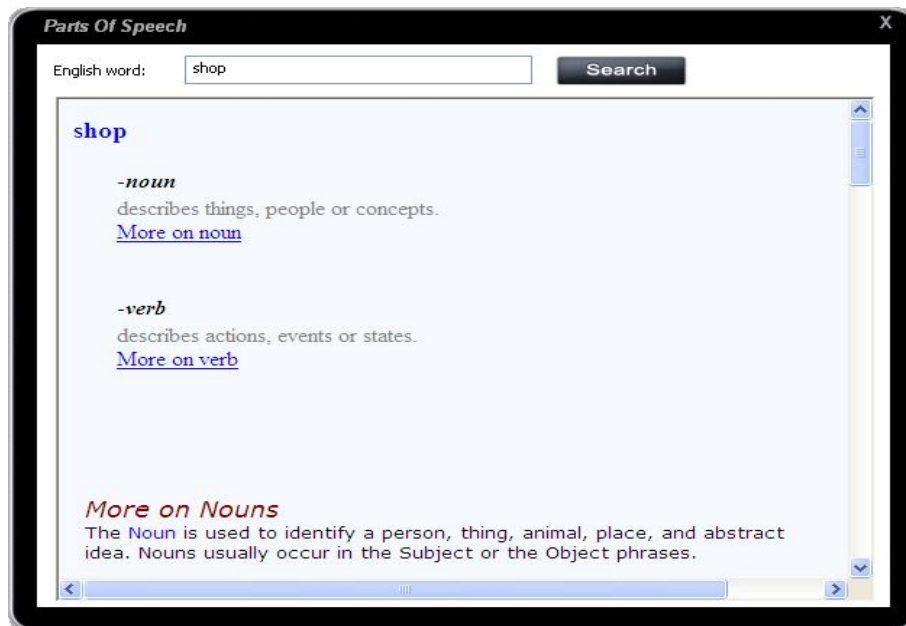
Step 3:
If you wish to know more about noun or verb, click on the appropriate link and more explanation will appear.

VOCAB PLUS

Introduction

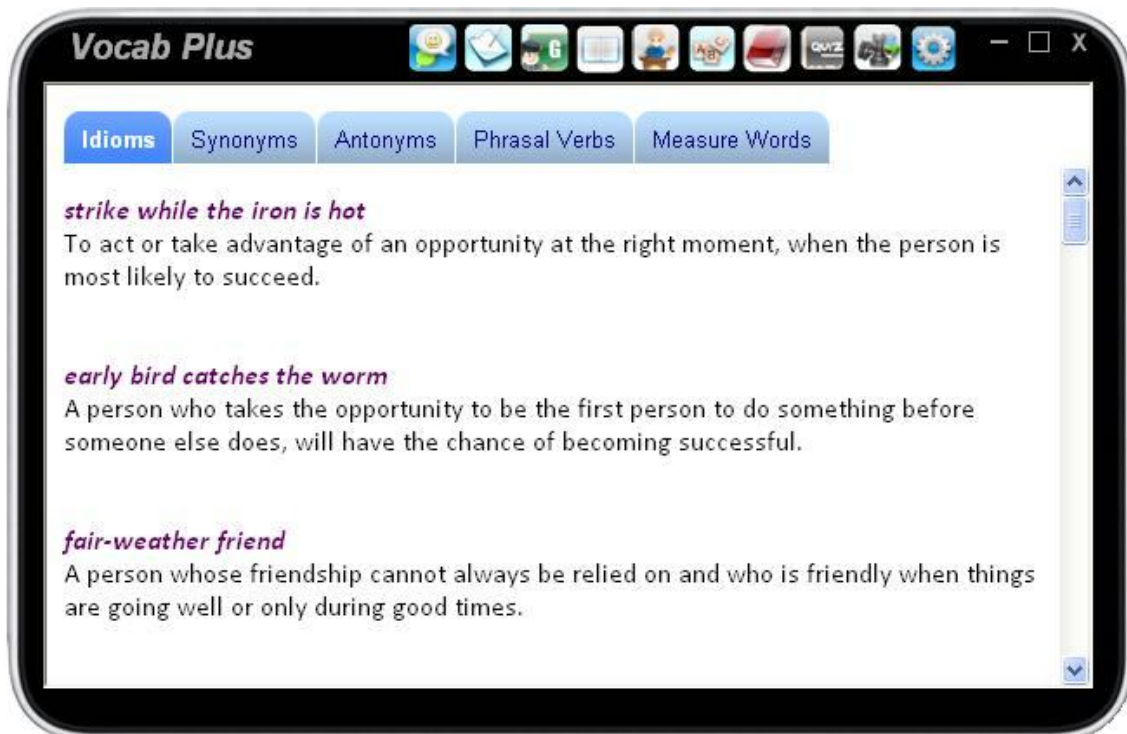This section provides the user with idioms, synonym, antonym, phrasal verbs and collocation.

How to use Vocab Plus

Step 1:
Type any word in the space provided and click either on idioms, synonym, antonym, phrasal verbs or collocation.

Step 2:
We will show you the idioms, synonyms, antonyms, phrasal verbs or collocation that you want to know.

DICTIONARY

Introduction

User can find a selection of bilingual dictionaries in **iGRAMEX**. There are English-English Dictionary, English-Malay Dictionary and English-Chinese Dictionary.

How to use Dictionary

Step 1:
Click on Dictionary.

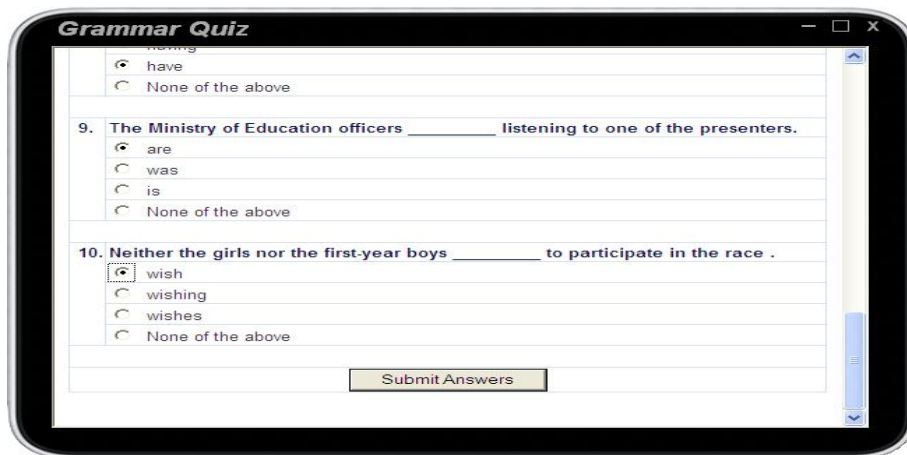**Step 2:**
Type any word in the space provided and click Search.
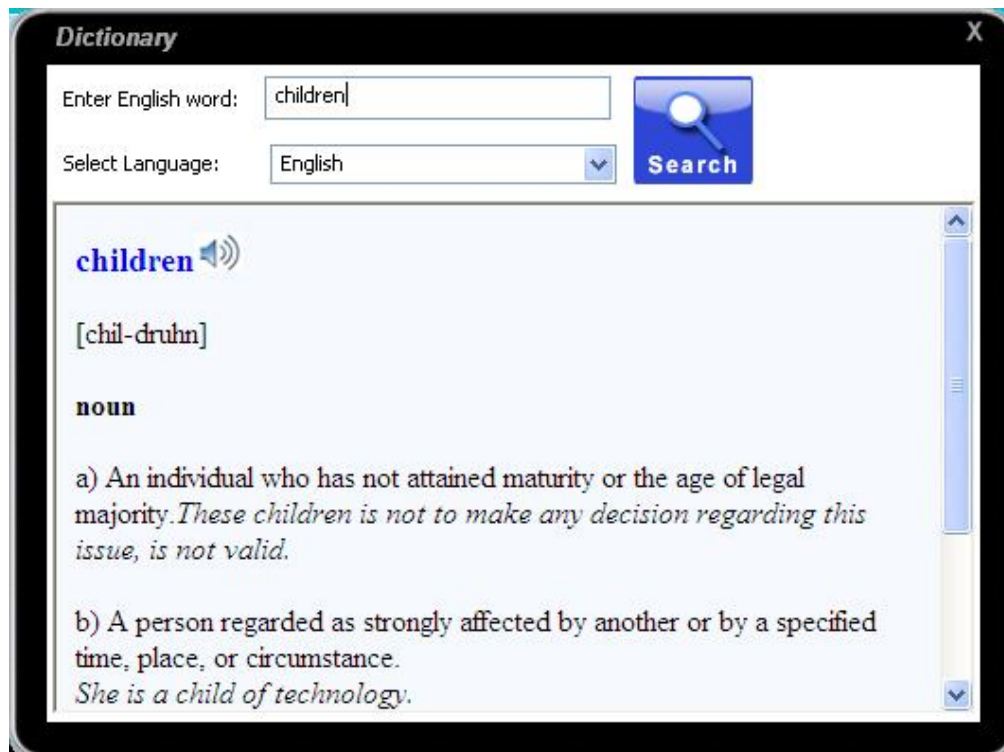
QUIZZES

Introduction

User can find a selection of quizzes in Quiz. There are grammar-based quizzes as well as reading and comprehensions.
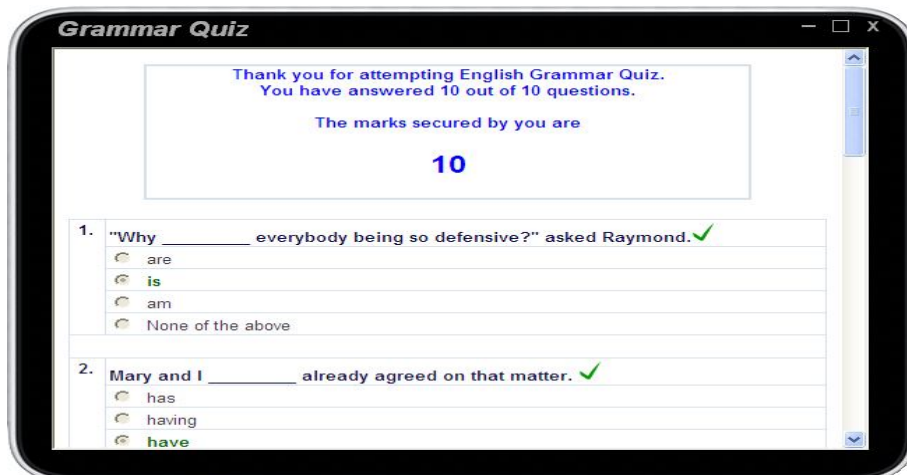
How to use the Quiz

Step 1:
Click on Quiz. You can now answer the ten questions on each page.

Step 2:
Click on Submit Answers to know your result.

COURSES

iGRAMEX provides in-house English courses for beginners to advanced learners of English. We offer examination courses based on TOEIC and TOEFL syllabus.
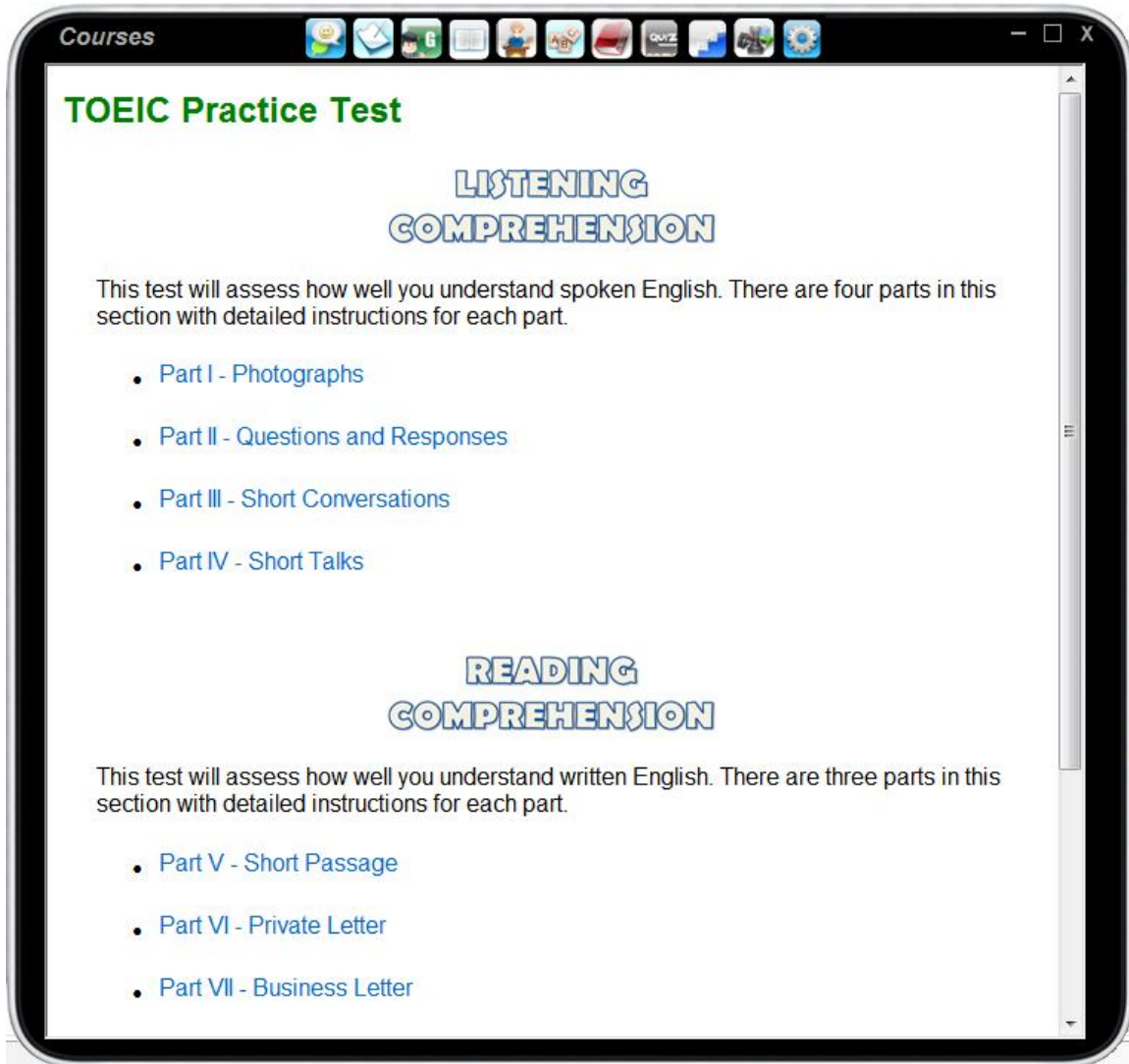
iGRAMEX will also collaborate with courses provider, educational institutes and local and international universities. Go to http://www.igramex.com to subscribe and download our Premium and in-house English courses.

Introduction

User can find a selection of English language-based in Games.

How to use the Games

Step 1:
Click on Games.

Step 2:
Select any game for you to play.

MENU NAVIGATION

Click on **Let's Talk** to improve your English communication skill.

Click on **Write and Learn** to improve your English grammar.

Click on **Grammar Guide** to view extensive descriptions and examples of grammar topics.

Click on **Grammar Glossary** to have a better understanding of English grammatical terms and words.

Click on **Parts of Speech** to identify different parts of speech provided and also the other forms of the words.
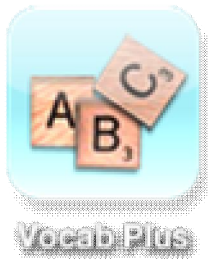
Click on **Vocab Plus** to know more about idioms, synonym, antonym, measure words, phrasal verbs and collocation.

Click on **Dictionary** to find out the meaning of words.
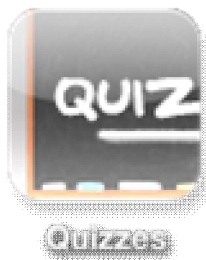
Click on **Quizzes** to test your mastery of English grammar.

Click on **Courses** to get iGRAMEX in-house and Premium Courses.

Games

Click on **Games** to play any of the English language-based games.

User Manual

Click on **User Manual** to get help on how to use *i*GRAMEX.

TECHNICAL SUPPORT

System Requirements
Hardware:
- Pentium IV and above
- 200 MB Free disk space
- 512 MB RAM

Headphones with Mic for Let's Talk

Operating system supported:
- Windows XP and above

UPDATE YOUR *i*GRAMEX

Click on Write and Learn. Then click on the Update button to install the latest updates.

FAQs

a. What is *i*GRAMEX?
iGRAMEX is a revolutionary learning tool to enhance your command of the English language.

b. What makes *i*GRAMEX different from other English learning tool available in the market?
*iGRAMEX is the **FIRST** English learning tool that runs from **USB**. You can carry iGRAMEX with you (in your pocket) to use on any available Windows client computer. You can easily plug the USB and run the application instantly. iGRAMEX content and grammar rules will also be updated regularly by our linguists to strengthen and gives users the best English learning experience.*

c. What is the variety of English described in *i*GRAMEX?
iGRAMEX is mainly concerned with standard contemporary British English.

d. Can I install *i*GRAMEX in any USB?
No, iGRAMEX comes with the specialised USB with the pre-installed software in it.

e. Can I uninstall *i*GRAMEX software from my USB?
No, you cannot uninstall the software. It is designed to be an install-only version.

f. What languages are the tutorial notes written in?
By default, the tutorial notes are in English but we also have it in other languages such as Japanese, Malay, Korean and Chinese.

g. Where can I make the selection for languages other than English for the tutorial notes?
If you prefer the tutorials to be in Chinese, Malay, Korean or Japanese language, you may select the choice from the Settings>Write&Learn.

h. Is *i*GRAMEX user friendly?
Yes, iGRAMEX comes with various functions that will make your learning easier. User can choose many functions available from the Settings>Write&Learn. If you want iGRAMEX to check your grammar and spelling as you type, just click on the checkbox in Settings.

i. Can I upgrade my *i*GRAMEX?
Yes, you can.

j. How to upgrade *i*GRAMEX?
You need to register first before you make any updates. Go to our web site, http://www.igramex.com *to register. Then, click on the updates button on the Write & Learn interface to install the latest updates.*

k. Do I need to pay for the updates?
*No, you can update iGRAMEX for **FREE.***

l. Can *i*GRAMEX works on both MAC and PC?
No. iGRAMEX is designed to work only in Windows.

m. Can I use *i*GRAMEX with the new Windows 7?
Yes, iGRAMEX is compatible with Windows 2000/NT/XP/Vista/Win7.

n. I am a student, is iGRAMEX suitable for me?
Yes, you can use iGRAMEX too. iGRAMEX provides 3 levels of proficiencies for users to choose from. We have Lower Intermediate, Intermediate and Upper Intermediate. If you want to know the basic English grammar principles, go to our Lower Intermediate in Grammar Guide section. If you want to know more about the subject pick Intermediate or Upper Intermediate level.

o. Can I use *i*GRAMEX without Internet connection?
Yes, you can use iGRAMEX even if you don't have any Internet connection.

CONTACT INFORMATION

If you have any queries or comment, do e-mail us or go to our website and complete the comment form.

E-mail: admin@igramex.com
Website: www.igramex.com