



CHAPTER 2

u-PUSTAKA Member Registration

In this chapter you will learn how to register as u-Pustaka member and Online Membership through u-Pustaka Portal and also learn how to manage your profile through u-Pustaka Dashboard and Inter-Lending Member Management module.

CONTENT

Introduction	2 – 1
u-Pustaka Member's Registration through Portal	2 – 2
Manage Member's Profile (Member's Dashboard)	2 – 23



1. Introduction

There are two types of u-Pustaka membership:

u-Pustaka Members	u-Pustaka Members are entitled to all the services and benefits offered by u-Library. This includes all online services as well as borrowing of books from the Libraries (Inter-Lending Services).
Online Membership	Online membership is open to all who are interested in knowledge acquisition and lifelong learning. Users who have successfully registered as an online member can enjoy the online services provided by the u- Pustaka.



2. u-Pustaka Members Registration through Portal

2.1 Accessing Online Registration Form

1. To access the registration form , click "Online Services" and select "Membership Registration" from u-Pustaka Portal menu bar as shown in the diagram below.



Figure 2.1: Membership Registration Menu Link



2. Once clicked, Membership Registration Introduction page will appear as shown in figure 2.2 below.

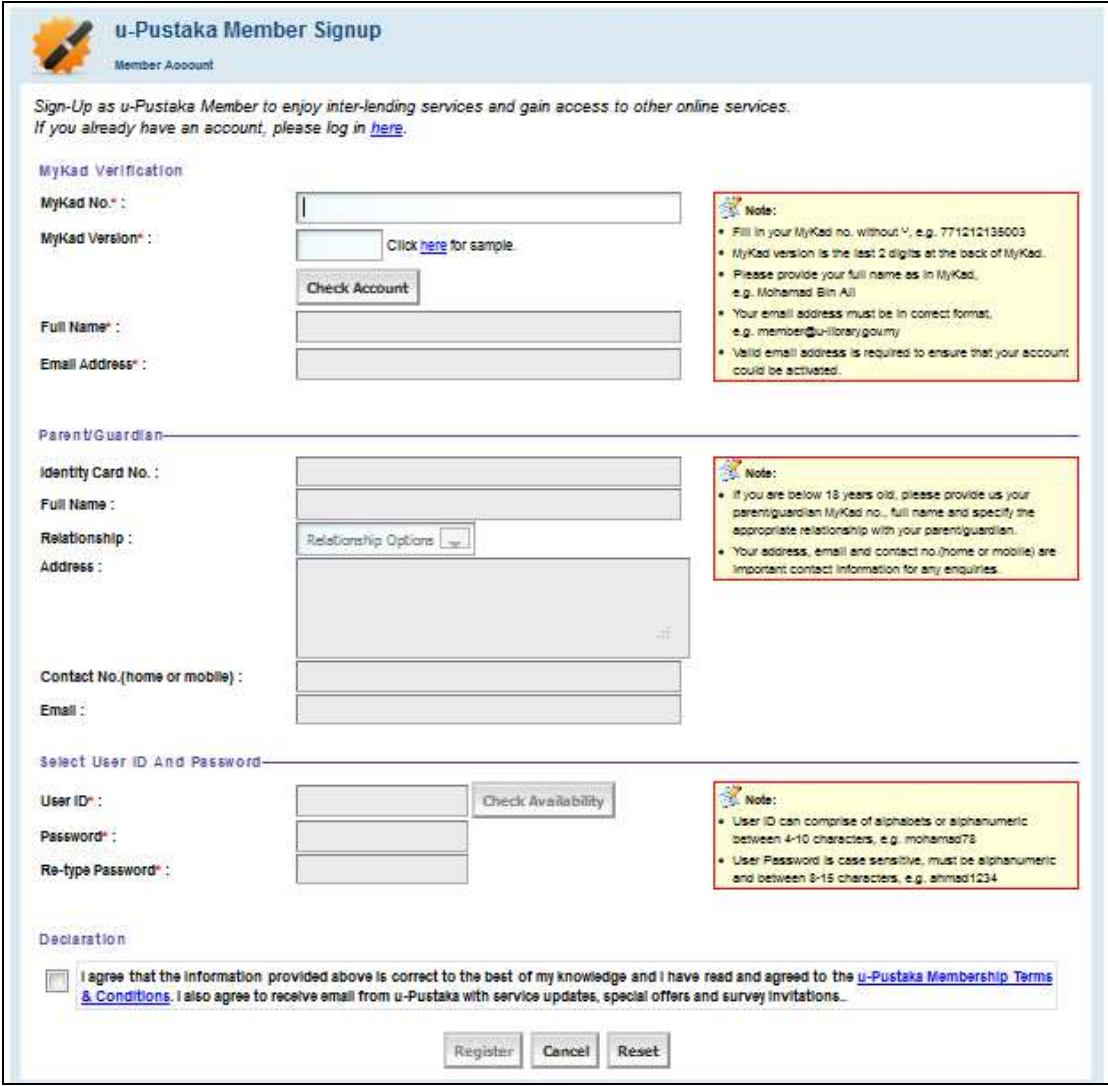
A screenshot of the "Membership Sign-Up Form" on the u-Pustaka portal. The form has a grey header with the title "Membership Sign-Up Form". Below the header, a message states: "Membership to u-Pustaka Portal is FREE! Please click on Register Now to proceed." A red rectangular box highlights the registration options section, which is titled "I would like to register as:" and contains three radio button options: "MyKad holder", "Birth Certificate/MyKid/MyPR/Armed Forces Identity Card Holder", and "Foreigners". Below this section is a yellow "Register Now" button. At the bottom of the form, there is a "Note:" section with three numbered instructions: 1. You must have a VALID dan ACTIVE email account when you sign up. 2. Please ensure that Pop-up Blocker is disabled. u-Pustaka portal will pop-up a new window to Membership Sign-Up Form. (Click here for procedure to disable pop-up blocker) 3. If you still failed to view the Membership Sign-Up Form, press the "Ctrl" key on your keyboard and click on the Register Now button.

Figure 2.2: Membership Registration Introduction page

3. Select a category that you want to register as and click on the "Register Now button". The relevant registration form will be displayed.

2.2 Registration Forms for MyKad Holders

1. If you are a MyKad holder, the registration form as shown in figure 2.5 will be displayed.



u-Pustaka Member Signup
Member Account

Sign-Up as u-Pustaka Member to enjoy inter-lending services and gain access to other online services.
If you already have an account, please log in [here](#).

MyKad Verification

MyKad No.* :

MyKad Version* : [Click here for sample.](#)

Full Name* :

Email Address* :

Note:

- Fill in your MyKad no. without '-', e.g. 771212135003
- MyKad version is the last 2 digits at the back of MyKad.
- Please provide your full name as in MyKad, e.g. Mohamad Bin Ali
- Your email address must be in correct format, e.g. member@u-library.gov.my
- Valid email address is required to ensure that your account could be activated.

Parent/Guardian

Identity Card No. :

Full Name :

Relationship : [Relationship Options](#)

Address :

Contact No.(home or mobile) :

Email :

Note:

- If you are below 18 years old, please provide us your parent/guardian MyKad no., full name and specify the appropriate relationship with your parent/guardian.
- Your address, email and contact no.(home or mobile) are important contact information for any enquiries.

Select User ID And Password

User ID* :

Password* :

Re-type Password* :

Note:

- User ID can comprise of alphabets or alphanumeric between 4-10 characters, e.g. mohamad78
- User Password is case sensitive, must be alphanumeric and between 8-15 characters, e.g. ahmad1234

Declaration

☐ I agree that the information provided above is correct to the best of my knowledge and I have read and agreed to the [u-Pustaka Membership Terms & Conditions](#). I also agree to receive email from u-Pustaka with service updates, special offers and survey invitations.

Figure 2.5: Registration Form for MyKad holders

2. Members are required to fill in valid MyKad number without dash (e.g. 771212135003) and version number with two digits (e.g. 01) for verification with Jabatan Pendaftaran Negara (JPN). Click on the "Check Account" button to verify as per shown in figure 2.7.

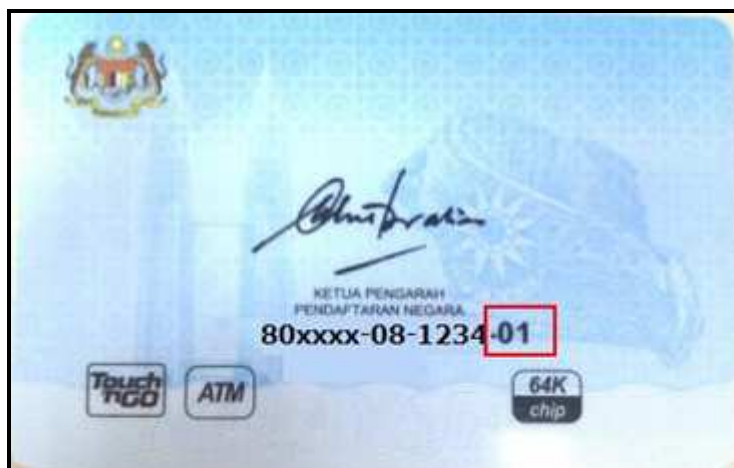


Figure 2.6: Sample for MyKad version number

MyKad Verification

MyKad No.* :

MyKad Version* : Click [here](#) for sample.

Figure 2.7: Check Account Button

3. If the identification card number and the version number is invalid, a message as shown in figure 2.8 below will be prompted.

Verification of MyKad by Jabatan Pendaftaran Negara failed.

Do you want to continue with your registration and send soft copy of MyKad to Consortium Libraries for verification?
Click OK to continue
Click Cancel to retry

Figure 2.8: JPN Verification Failed Message.

4. Click "OK" button if you wish to proceed with the account creation. You will be requested to send a softcopy of your MyKad to any Consortium Libraries or via email to the webmaster@u-library.gov.my for verification.
5. Click "Cancel", if you wish to repeat or retry the validation process with JPN.



6. If the member's profile is already exist in the system, The following message in the figure below will be prompted.

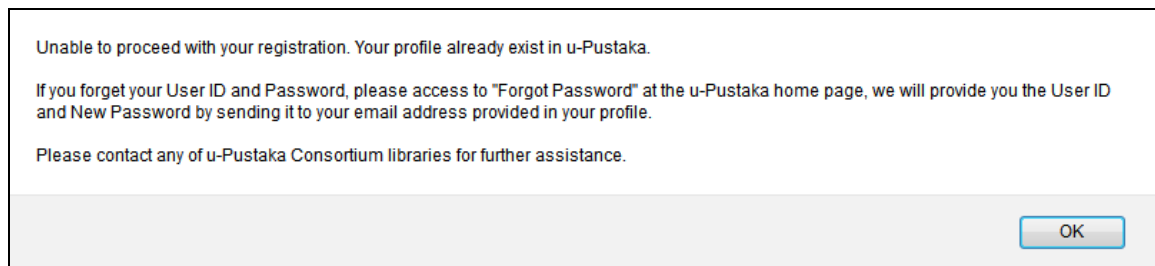


Figure 2.9: Profile Exist Message.

7. Click the OK button. Member must login using a valid user ID and password.
8. If the member's profile already exist in the system but the profile is incomplete, the following message in figure 2.10 will be displayed.



Figure 2.10: Incomplete Profile Message

9. Click the "OK" button to verify your account at the library's counter or click "Cancel" to cancel your profile and re-register again.
10. You should be able to move to the next field within the registration form if you passed the account verification process as shown in figure 2.11.
11. Members aged below 18 years old will be required to fill in their parents/gurdian information in the respective columns.



MyKad Verification

MyKad No.* :

MyKad Version* : [Click here](#) for sample.

Full Name* :

Email Address* :

Note:

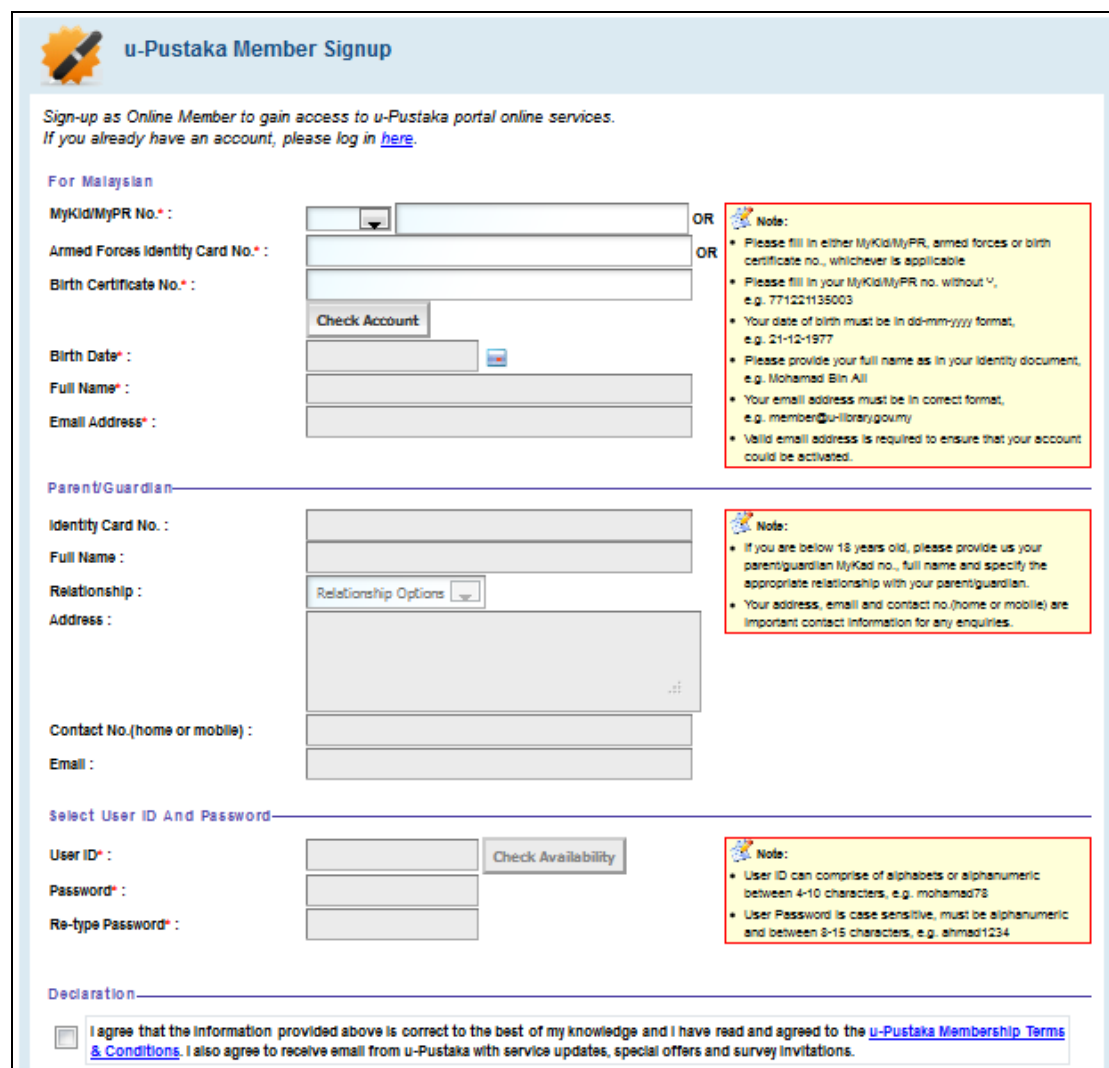
- Fill in your MyKad no. without '-', e.g. 771212135003
- MyKad version is the last 2 digits at the back of MyKad.
- Please provide your full name as in MyKad, e.g. Mohamad Bin Ali
- Your email address must be in correct format, e.g. member@u-library.gov.my
- Valid email address is required to ensure that your account could be activated.

Figure 2.11: The screen shows the member may continue after successful verification with JPN

12. Please refer to section 2.5 Create User ID and Password, to proceed on creating the user account.

2.3 Registration forms for MyKid/MyPR/BirthCert and Armed Forces IC Holders

1. Registration form for MyKid/MyPR/BirthCert and Armed Forces IC holders is as per displayed in the figure below.



The screenshot displays the 'u-Pustaka Member Signup' form. It is divided into several sections: 'For Malaysian' (with fields for MyKid/MyPR No., Armed Forces Identity Card No., Birth Certificate No., Birth Date, Full Name, and Email Address), 'Parent/Guardian' (with fields for Identity Card No., Full Name, Relationship, Address, Contact No., and Email), 'Select User ID And Password' (with fields for User ID, Password, and Re-type Password), and a 'Declaration' section at the bottom. Each section includes a 'Note' box with specific instructions. The 'For Malaysian' section has a 'Check Account' button. The 'Parent/Guardian' section has a 'Relationship Options' dropdown. The 'Select User ID And Password' section has a 'Check Availability' button. The 'Declaration' section has a checkbox and a link to the 'u-Pustaka Membership Terms & Conditions'.

u-Pustaka Member Signup

Sign-up as Online Member to gain access to u-Pustaka portal online services.
If you already have an account, please log in [here](#).

For Malaysian

MyKid/MyPR No.* : OR

Armed Forces Identity Card No.* : OR

Birth Certificate No.* :

Birth Date* :

Full Name* :

Email Address* :

Note:

- Please fill in either MyKid/MyPR, armed forces or birth certificate no., whichever is applicable.
- Please fill in your MyKid/MyPR no. without '-', e.g. 771221135003
- Your date of birth must be in dd-mm-yyyy format, e.g. 21-12-1977
- Please provide your full name as in your identity document, e.g. Mohamed Bin Ali
- Your email address must be in correct format, e.g. member@u-library.gov.my
- Valid email address is required to ensure that your account could be activated.

Parent/Guardian

Identity Card No. :

Full Name :

Relationship :

Address :

Contact No.(home or mobile) :

Email :

Note:

- If you are below 18 years old, please provide us your parent/guardian MyKid no., full name and specify the appropriate relationship with your parent/guardian.
- Your address, email and contact no.(home or mobile) are important contact information for any enquiries.

Select User ID And Password

User ID* :

Password* :

Re-type Password* :

Note:

- User ID can comprise of alphabets or alphanumeric between 4-10 characters, e.g. mohamad78
- User Password is case sensitive, must be alphanumeric and between 8-15 characters, e.g. ahmad1234

Declaration

☐ I agree that the information provided above is correct to the best of my knowledge and I have read and agreed to the [u-Pustaka Membership Terms & Conditions](#). I also agree to receive email from u-Pustaka with service updates, special offers and survey invitations.

Figure 2.12: Registration Form for MyKid/MyPR/BirthCert and Armed Forces IC Holders

2. You must fill in either MyPR / MyKid/ Armed Forces Identity Card or Birth Certificate number.
3. Click on the "Check Account". The system will check whether the entered identification number has already exist in the database.
4. The relevant messages will be triggered if the user's account has existed in the database. Refer to Figure 2.9 and 2.10 for examples.



5. Please refer to Section 2.5 Create User ID and Password, to proceed on creating the user account.



2.4 Registration forms for Foreigners

1. The Registration Form for Foreigners is as per displayed below.

Online Member Signup

Sign-up as Online Member to gain access to u-Pustaka portal online services.
If you already have an account, please log in [here](#).

For Foreigner—

Passport No.* :

Country of Origin* :

Passport Expiry Date* :

Birth Date* :

Full Name* :

Email Address* :

Note:

- All fields in this section are compulsory if you are foreigner
- Your passport expiry date and birth date must be in dd-mm-yyyy format, e.g. 21-12-1977
- Please provide your full name as in passport, e.g. Mohamad Bin Ali
- Your email address must be in correct format, e.g. member@u-library.gov.my

Select User ID And Password—

User ID* :

Password* :

Re-type Password* :

Note:

- User ID can comprise of alphabets or alphanumeric between 4-10 characters, e.g. mohamad78
- User Password is case sensitive, must be alphanumeric and between 8-15 characters, e.g. ahmad1234

Declaration—

☐ I agree that the information provided above is correct to the best of my knowledge and I have read and agreed to the [u-Pustaka Membership Terms & Conditions](#). I also agree to receive email from u-Pustaka with service updates, special offers and survey invitations.

Figure 2.13: Foreigners' Registration

2. After filling in your Passport, click on the "Check Account" button and the system will check whether your account has exist in the database.
3. The appropriate messages shall be displayed if the account has exist and/or incomplete.
4. Please refer to Section 2.5 Create User ID and Password, to proceed on creating the user account.



2.5 Create User ID and Password

1. In "Select User ID and Password" section, member is allowed to enter his/her preferred User ID and Password.

Select User ID And Password

User ID* :

Password* :

Re-type Password* :

Note:

- User ID can comprise of alphabets or alphanumeric between 4-10 characters, e.g. mohamad78
- User Password is case sensitive, must be alphanumeric and between 8-15 characters, e.g. ahmad1234

Figure 2.14: Enter Preferred User ID and Password

2. User ID can comprise of letters (a-z) and number (0-9) of maximum 10 characters length, e.g. mohamad78
3. User Password must be alphanumeric and comprises minimum of 8 characters and maximum of 16 characters, e.g. 1MalaySia.
4. Click the "Check Availability" to check the User ID availability. If User ID is available, message will appear as shown in the following figure.

farah123

i User ID is available.

Figure 2.15: Message shows the user ID can be used

If the ID has been used by other member, the following message in figure 2.16 will appear.

farahah

! User ID is not available.

Figure 2.16: Message shows ID is used by other member

5. Member is required to tick on the check box under the DECLARATION to indicate that he/she accepts the u-Pustaka terms and conditions.



Declaration

☐ I agree that the information provided above is correct to the best of my knowledge and I have read and agreed to the [u-Pustaka Membership Terms & Conditions](#). I also agree to receive email from u-Pustaka with service updates, special offers and survey invitations.

Register Cancel Reset

Figure 2.17: Declaration Statement

6. Click "Register" button to create the a User Account.
7. Upon successful creation of the user account, message will appear as shown in figure 2.18.



Figure 2.18: Successfull Creation of User Account Message

8. Email that also contains a link to the member's account will be sent to allow member to sign-in back to his/her profile in case of unexpected termination during completion of the registration forms by the member. Please refer to Section 2.12, Incomplete Registration.



2.6 Member's Personal Information

1. Upon successful creation of User Account, Personal Information Form will appear as shown in figure 2.19.

The screenshot shows the 'u-Pustaka Member Signup' form, specifically the 'Personal Information' section. The form is titled 'u-Pustaka Member Signup' with a sub-header 'Member Account > Personal Information'. It contains several input fields: 'u-Pustaka Member No.*' (790801025275), 'Full Name*' (AHMAD ZAFIR BIN ABDUL WAHAB), 'Identity Source*' (MyKad), 'Birth Date*' (01-08-1979), 'Gender*' (Male), 'Race:' (Race Options), and 'Photo:' (Choose File, No file chosen). A 'Note' box on the right states: 'You are unable to change your member no., full name, identity source and birth date. Please contact any of participating libraries from u-Pustaka Consortium for any amendment. Please upload an Image File not more than 64kB. File Type : .gif, .jpg or .png.' Below the 'Personal Information' section is the 'Member Contact' section, which includes a 'Preferred Communication Channel*' dropdown menu set to 'Communication Channel Options' and another 'Note' box.

Figure 2.19: Personal Information Form

2. Member is only allowed to upload JPG images, GIF or PNG image which sized less than 64KB.
3. Member is required to fill in at least one of the phone number either Home Phone, Office Phone or Mobile Phone Number.
4. Member is required to complete the permanent address and mailing address for interlending delivery purpose as shown in the diagram below.



Permanent Address

Street 1* :

Street 2 :

Street 3 :

Postcode* :

Country* :

State* :

City* :

Mailing Address

☐ Tick this box if the Mailing Address is same as Permanent Address

Street 1* :

Street 2 :

Street 3 :

Postcode* :

Country* :

State* :

City* :

Tick to copy Permanent Address to Mailing Address

Figure 2.20: Permanent Address and Mailing Address Fields

5. Member must fill in a valid Postcode with 5 digits, eg 93350. System will auto fill in the Country, State and City to the corresponding fields.
6. Click on "Continue" button to proceed to Additional Information Forms.

2.7 Additional Information Page

1. Upon successful saving of member personal information, Additional Information Form will appear as shown in figure 2.21.

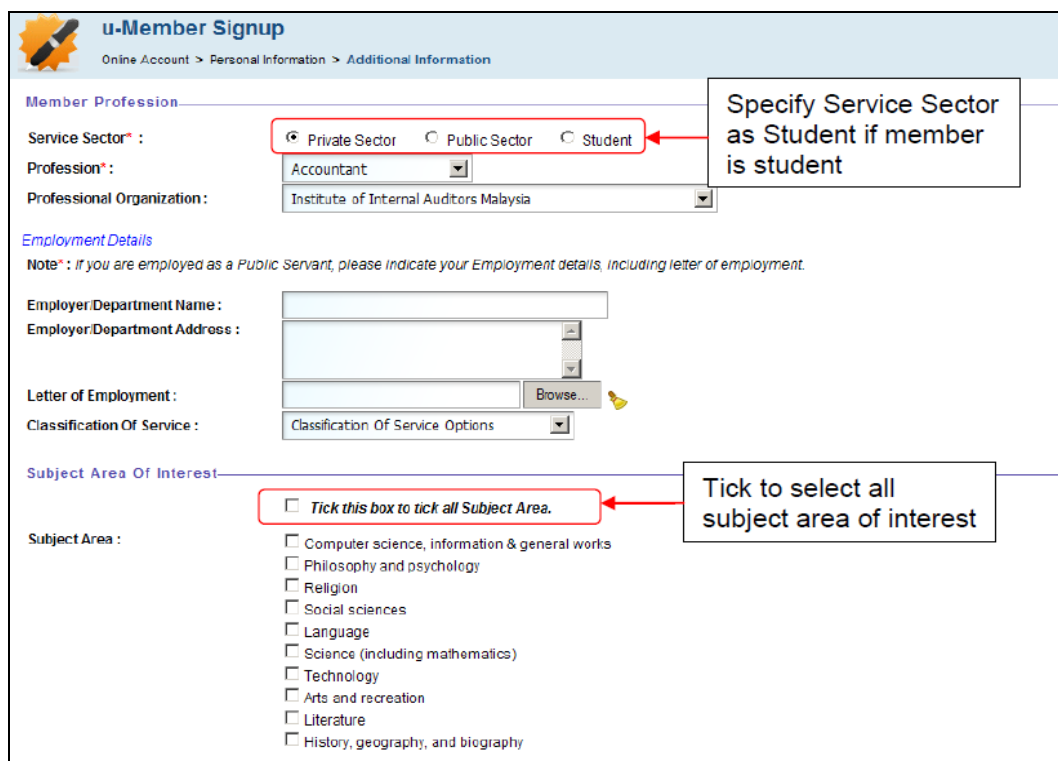


Figure 2.21: Additional Information Form

2. If profession is "Others", member is required to enter his/her exact profession in the text field provided as shown in the image below.

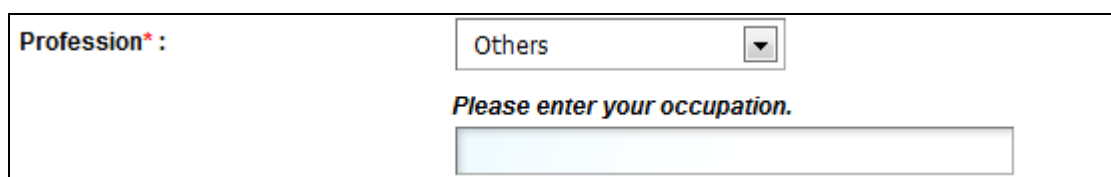


Figure 2.22: Profession is "Others"

3. If the profession selected is student, member is required to fill in the school name in the text field as shown in the image below.



Profession* : Student

School Name/IPTA/IPTS

Figure 2.23: Profession is "Student"

- Member is required to fill in the mandatory fields under the Employment Details section if he/she is employed in the government service.
- Member is required to specify his/her Educational Background and Internet Connection such as registering from and the internet connection speed as shown in figure 2.24.

Educational Background

Highest Qualification* : Advanced/Higher/Graduate Diploma

Field of Study : Computer Science

Internet Connection

You are Registering From* : Cyber Cafe

Internet Connection Speed* : Broadband 1.5Mbps

Do you have internet at Home* : Please Choose Options

Back Continue Cancel

Figure 2.24: Education Background and Internet Connection

- If member has internet at home, member is required to specify the connection speed as shown in the figure below.

Do you have internet at Home* : Yes

Please specify your home internet speed.

Broadband 1.5Mbps

Figure 2.25: Specify Home Internet Connection Speed

- Click on "Continue" to proceed to next step.



2.8 Subscription to e-mail and SMS notification services

1. Members can subscribe to various email and SMS services provided by u- Pustaka as shown in figure 2.26.

Online Account > Personal Information > Additional Information > Service Subscription

Subscribe and unsubscribe to email and sms alert/notification.

Email Notification

☒ Tick this box to subscribe all email notifications.

Alert/Notification

Alert/Notification	Subscribe
Reminder for soon-to-be due items	☒
Notification to library on booking cancellation	☒
New booking notification	☒
Booking Paid	☒
Notification to U-Member on new booking status	☒
Announcements	☒
Notification on the cost of damaged items	☒
Notification on the cost of lost	☒
Notification to member with delivery information	☒
Reminder on overdue items	☒
Notification for PMB on the delivery of items to U-Members	☒
Notification to U-Member on successful registration	☒
Renewal alert	☒
Reservation alert	☒

SMS Notification

☒ Tick this box to subscribe all sms notifications.

Alert/Notification

Alert/Notification	Subscribe
Announcements	☒
Book Due	☒
Reminder on overdue items	☒
Notification to member with delivery information	☒
Notification to member on expected item collection time from PMB	☒
Reservation alert	☒

More information about SMS Notification

- Each message received from u-Library Portal shall be charged RM0.20
- u-Library Portal also provides Information On Demand to your Handphone. To subscribe, sms the following to 15888 :
 1. ULIB FINES
 2. ULIB DUE DATE
- Each message you send out will be charged RM0.15. Each message received as a result will be charged RM0.20.

Back Finish Cancel

Figure 2.26: Services Subscription

2. Member can click on the Tick All check box at the top of sms or email notification to subscribe all as highlighted in the above figure.
3. Click on the "Finish" button to complete the entire registration steps.



4. If member subscribes to any SMS services, a confirmation message will be displayed as shown in Figure 2.27 below.



Figure 2.27: Confirmation on SMS Service Subscription



2.9 Successful Registration

1. Upon successful registration, the following message shall be displayed as shown in figure 2.28. An email notification to activate User Account will be sent.

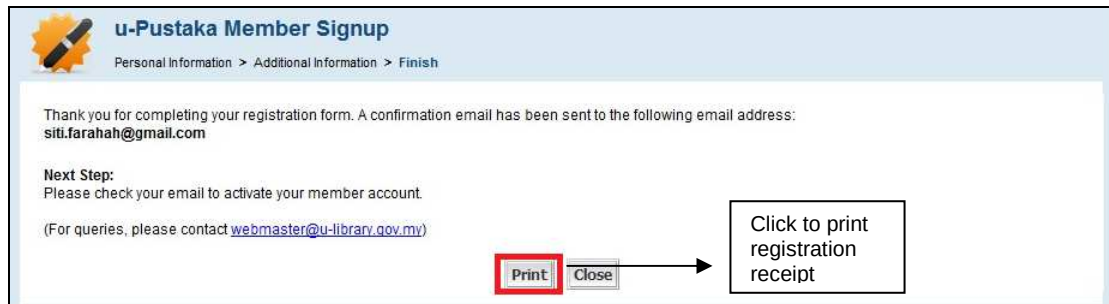


Figure 2:28 Message on Completion of Registration

2. The final step for member is to activate the account by clicking on the link provided in the account activation email.



2.10 Print Registration Receipt

1. Members has the option to print the registration receipt. To print, click on the Print button as illustrated in figure 2.28. Registration receipt will be printed as shown below.

	Pustaka 1Malaysia (u-Pustaka) Tel No : 03-2687 1700 Fax No : 03-2694 4415 Email : webmaster@u-library.gov.my	Receipt No : M1105CQS000001												
<u>Registration Details</u>														
<table><tr><td>u-Pustaka Member No.</td><td>: 671231135503</td></tr><tr><td>Name</td><td>: MOHAMAD BIN ALI</td></tr><tr><td>Gender</td><td>: Male</td></tr><tr><td>Birth Date</td><td>: 31-12-1967</td></tr><tr><td>E-mail</td><td>: chincl@gmail.com</td></tr><tr><td>Member Category</td><td>: u-Pustaka Member</td></tr></table>			u-Pustaka Member No.	: 671231135503	Name	: MOHAMAD BIN ALI	Gender	: Male	Birth Date	: 31-12-1967	E-mail	: chincl@gmail.com	Member Category	: u-Pustaka Member
u-Pustaka Member No.	: 671231135503													
Name	: MOHAMAD BIN ALI													
Gender	: Male													
Birth Date	: 31-12-1967													
E-mail	: chincl@gmail.com													
Member Category	: u-Pustaka Member													
<u>Online User Account</u>														
<table><tr><td>Your User ID</td><td>: mohomad67</td></tr></table> Note: ** You will receive a welcome email from u-Pustaka consortium, please activate your registration via this email before first time login. ** If you are registered at library counter, your password will be your u-Pustaka Member No. Please login to your dashboard to change your password immediately.			Your User ID	: mohomad67										
Your User ID	: mohomad67													
<u>Terms and Conditions</u>														
Below are terms and conditions that govern the use of the u-Pustaka Portal, and state your rights and obligations when accessing and/or using the information and services on the site.														

2:30: Registration Receipt



2.11 Activation of User Account

1. Member will receive a notification email to activate the user account as shown below.

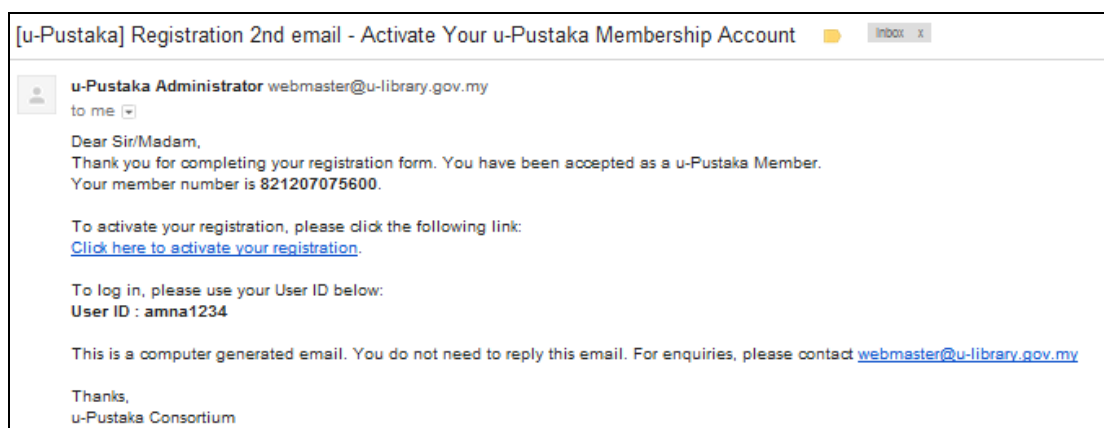


Figure 2.31: Notification E-mail to activate account

2. Member must click on the link "Click here to activate your registration" to activate the account.
3. Upon successful activation, a message will be displayed as shown in the figure below.

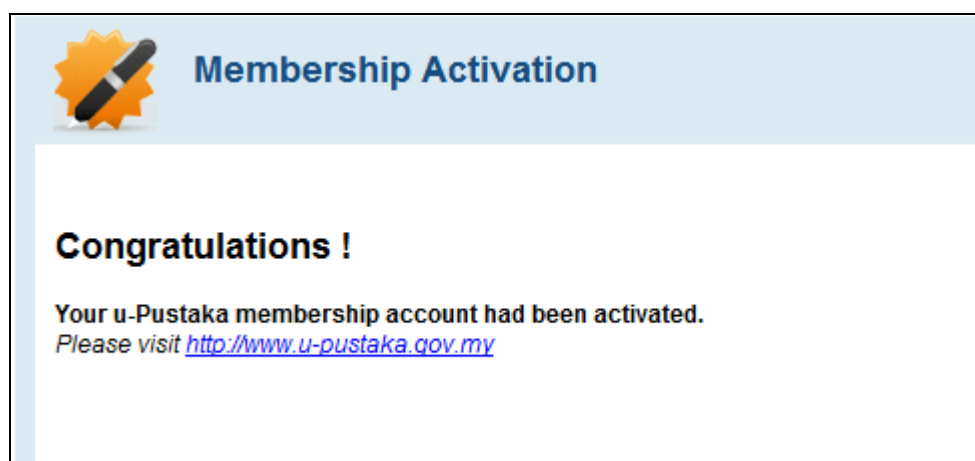


Figure 2.32: Successful Account Activation

4. If the account has been activated or there is a problem to activate the account, a message as shown in the figure below shall be displayed.

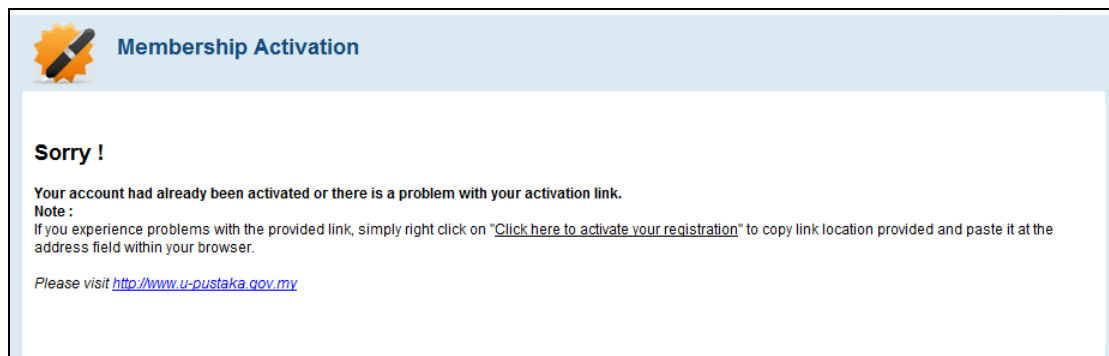


Figure 2:33: Message Notification Failed to Activate Account



2.12 Incomplete Registration

1. Member will receive an email notification upon successful creation of the member's account as shown in figure 2.34.
2. This allows member to log in again to the profile if the session expired before the registration is completed.



Figure 2.34: Email Notification Upon Successful Account Registration

3. Member is required to click on "Click here to activate your registration" link and Incomplete u-Pustaka Member Login Form will appear as shown in figure 2.35 below.

Figure 2.35: Incomplete Registration Login Form

4. Member is required to enter User ID and Password as provided during registration in order to continue completing the remaining sections of the registration forms.
5. Upon successful login, member Personal Information Form will appear as shown in figure 2.19. Please refer to section 2.6, Member's Personal Information.



6. If the member has already completed the registration, a message as shown below will be displayed.

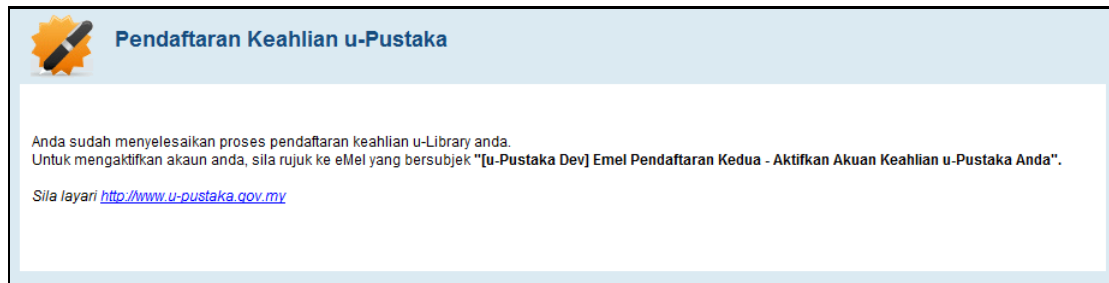


Figure 2:36: Message For Completed Registration



2.13 Forgot Password

1. If member forgot the password or ID, member may reset the password by clicking on the "Forgot Password" link as shown below.



Figure 2:37: Forgot Password link on the Home screen of u-Pustaka Portal

2. Member must provide either a valid Identification Number or the user ID as per registered in the system. Click on the submit button as shown in the figure below.

Forgot Your Password?

Please provide us your u-Pustaka Member No. **OR** User ID to reset your password.
We will provide you the password by sending it to your email address that you provided in your profile.

Member Account Detail

u-Pustaka Member No. : **OR** User ID :
(Mykad/MyKid/MyPR or Armed Forces Identity e.g. 481231011234) (Logon ID used to log into your account)

Figure 2:38: Forgot Password Form

3. A message will be displayed as shown in figure 2.39.

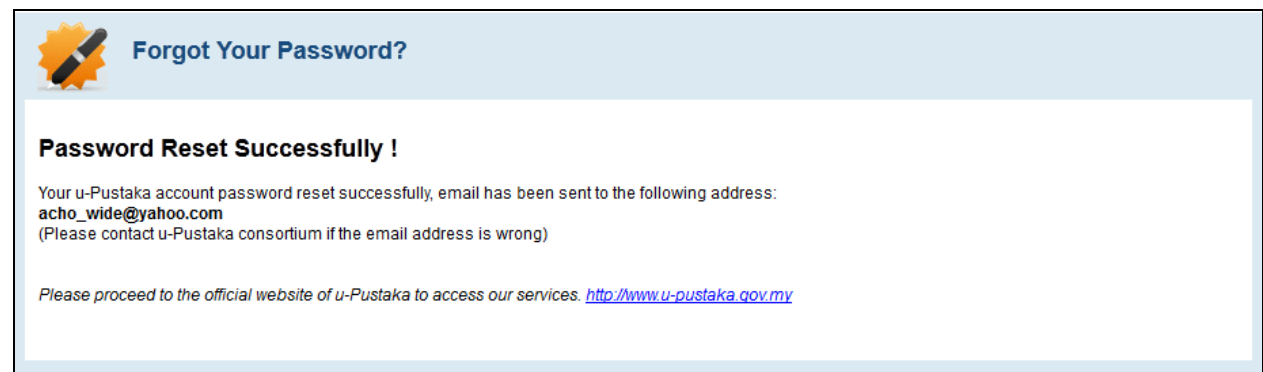


Figure 2:39: Successful Password Reset Message

4. Member will receive an email notification upon successful reset of the member's password as shown in the figure below.

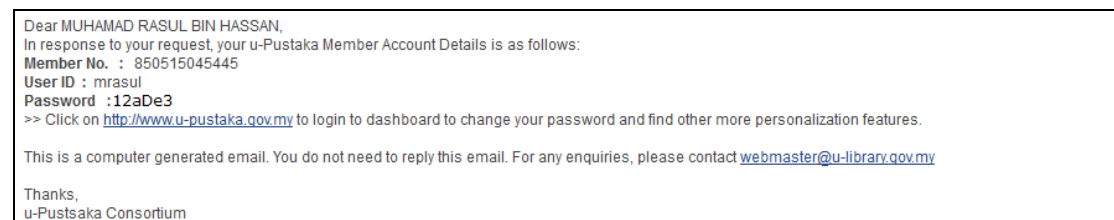


Figure 2:40: Notification email with your User ID and new password



3. Manage Member's Profile (Member Dashboard)

3.1 Access My Profile

1. Log in to u- Pustaka Portal to access to the Member's Dashboard
2. At the u-Pustaka Member Dashboard, click on the Edit Profile link under My Profile link from the MY TRANSACTIONS menu.



Figure 2:41: Access Member's Profile From Dashboard



3.2 Update of Personal Information

1. Members are allowed to update their personal information, upload pictures, update phone numbers and addresses. Members can also change the login password of their account at the Personal Information Page as shown below.

My Dashboard My Transactions Close

Personal Information Additional Information Service Subscription Personalise Settings

Personal Information

u-Pustaka Member No. : 000000000007
Full Name : CHIEF LIBRARY SUPPORT 3
Identity Source : MyKad
Birth Date : 01-01-1980
Gender : Male
Race : Race Options
Photo : Choose File No file chosen
Note: Only JPG, GIF and PNG file under 64KB is allowed

Member Contact

Preferred Communication Channel* : Email
Preferred Language* : English
Email Address* : wongly@snt.com.my

Phone Number (Please fill in ONE of the following, whichever is applicable)

Home Phone* :
Office Phone* : 0326871700 OR
Mobile Phone* :

Permanent Address

Street 1* : 232, JLN TUN RAZAK
Street 2 :
Street 3 :
Postcode* : 50572
Country* : MALAYSIA
State* : Wilayah Persekutuan Kuala Lumpur
City* : Kuala Lumpur

Mailing Address

☐ Tick this box if Mailing Address is same as Permanent Address.

Street 1* : 232, JLN TUN RAZAK
Street 2 :
Street 3 :
Postcode* : 50572
Country* : MALAYSIA
State* : Wilayah Persekutuan Kuala Lumpur
City* : Kuala Lumpur

Member Online Account

Fill in this space if you wish to change your password

User ID : chiefsupp3
Current Password* :
New Password* :
Re-type Password* :

Enter fields to change password

Save Cancel

Figure 2:42: Personal Information Page



3.3 Additional Particulars Update

1. Members can also update their additional particulars such as profession, subject of interest, educational background and speed of Internet connections as shown below.
2. To update, change the value in any of the fields and click the Save button at the bottom of the screen as shown in figure 2.43.



u-PUSTAKA PORTAL

Think Knowledge, Think u-Pustaka

Official Portal of u-Pustaka

[My Dashboard](#)
[My Transactions](#)
[Close](#)

[Personal Information](#)
[Additional Information](#)
[Service Subscription](#)
[Personalise Settings](#)

Member Profession

Service Sector* : ☐ Public Sector ☐ Private Sector ☒ Others

Profession* :

Professional Organization :

Employment Details

Note : Skip this section if you are in the Private Sector or Others.

Employer/Department Name* :

Employer/Department Address* :

Letter of Employment : [Browse...](#)

Classification Of Service :

Subject Area Of Interest

Note : Please indicate your subject of interest so that we can forward you contents or books that are relevant to your interest.

Subject (Please Select) :

- ☐ All the following subjects
- ☒ Computer science, information & general works
- ☒ Philosophy and psychology
- ☒ Religion
- ☒ Social sciences
- ☒ Language
- ☒ Science (including mathematics)
- ☒ Technology
- ☒ Arts and recreation
- ☒ Literature
- ☒ History and geography

Educational Background

Highest Qualification* :

Field of Study :

Internet Connection

You are Registering From* :

Internet Connection Speed* :

Do you have internet at Home?* :

Please specify your home Internet speed.

[Save](#) [Cancel](#)

u-Pustaka Portal | Disclaimer: Malaysian government and u-Pustaka are not responsible for the loss of damage by using any information from this website.

All Rights Reserved © 2010 u-Pustaka Portal.

Best viewed using IE 7.0 or later & Firefox 3.0 or later with minimum resolution of 1024 x 768

Figure 2:43: Additional Particulars Form



3.4 Updating the SMS or Email Notification Service Subscription

- Members can choose to subscribe or unsubscribe to any notification services that u-Pustaka provided via the Service Subscription Page shown below.

u-PUSTAKA PORTAL
 Think Knowledge, Think u-Pustaka
 Official Portal of u-Pustaka

[My Dashboard](#) | [My Transactions](#) | [Close](#)

[Personal Information](#) | [Additional Information](#) | [Service Subscription](#) | [Personalise Settings](#)

Email Notification

☐ Tick this box to subscribe all email notifications.

Alert/Notification	Subscribe
Announcements	☐
Booking Paid	☐
Information on Active Circulation	☐
Item Due First Notification	☐
Item Due Second Notification	☐
Item Due Third Notification (Last Warning)	☐
New booking notification	☐
Notification for PMB on the delivery of items to u-Members	☐
Notification on the cost of damaged items	☐
Notification on the cost of lost	☐
Notification to member on their Self Pick-up choice	☐
Notification to member with delivery information	☐
Notification to u-Member on new booking status	☐
Reminder for soon-to-be due items	☐
Reminder on overdue items	☐
Renewal alert	☐
Reservation alert	☐

SMS Notification

☐ Tick this box to subscribe all SMS notifications.

Alert/Notification	Subscribe
Announcements	☐
Book Due	☐
Can Fulfill (SMS)	☐
Notification to member with delivery information	☐
Reservation alert	☐

More Information about SMS Notification

- Each SMS received from u-Pustaka Portal shall be charged RM0.20
- u-Pustaka Portal also provides Information On Demand to your Handphone. To subscribe, SMS the following to 15888 :
 - ULIB FINES [u-Pustaka Member No.]
 - ULIB DUE DATE [u-Pustaka Member No.]
- Each SMS you send out will be charged RM0.15. Each SMS received as a result will be charged RM0.20

Figure 2:44: Services Subscription Form



3.5 Updating Personalized Settings

1. Members can change the dashboard theme or change the avatar from time to time through the Personalise Settings Page as shown below.

Figure 2:45: Personalise Settings form

2. Click on the list of themes to choose the desired theme as shown in the figure below.

Figure 2:46: Theme Setting



3. Click on the "Browse" button to browse for new image (format as per displayed on the screen) from your local storage.

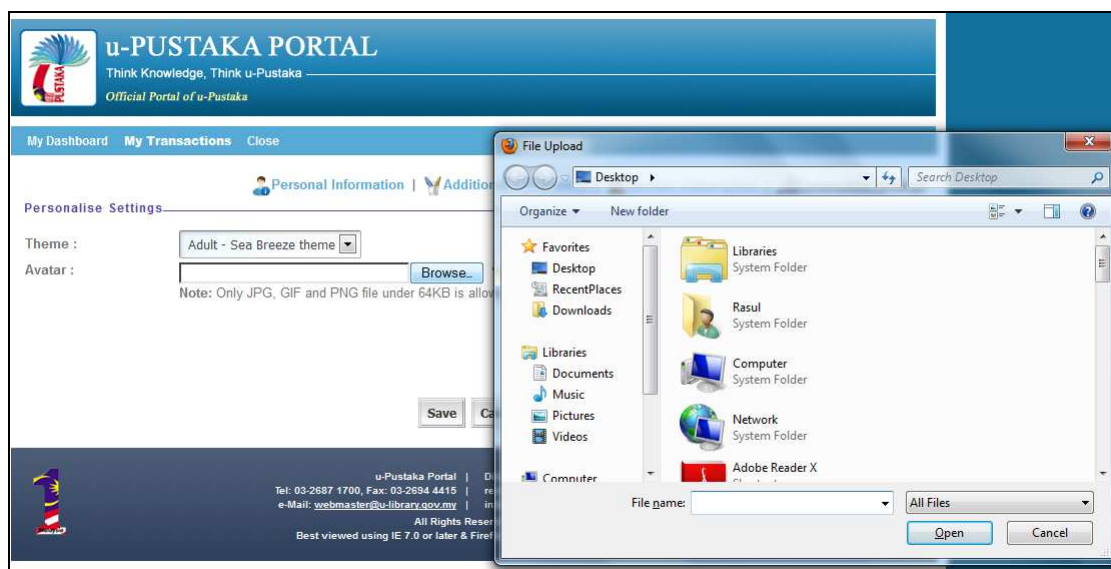


Figure 2:47: Setting Avatar

4. Click the "Save" button to save the settings.