INNOMET II Expert Tool User Manual
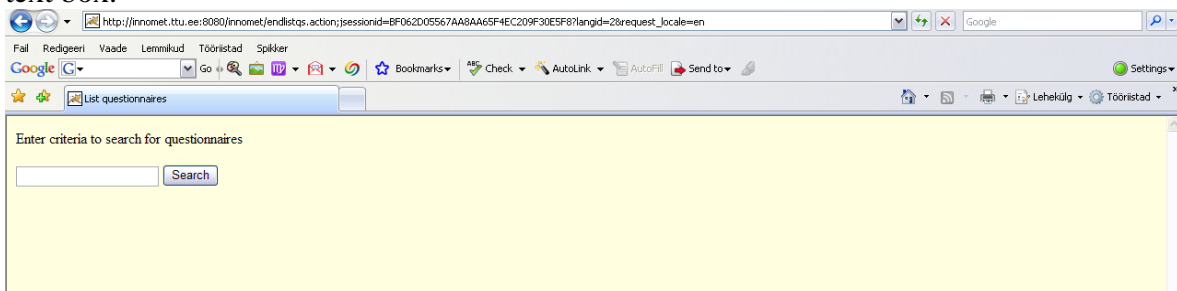
Executing questionnaires

1. Open application (e.g. http://innomet.ttu.ee:8080/innomet/   ). *If it does give an error message due to overload of the server press reload button of the browser* ⟳ *.*
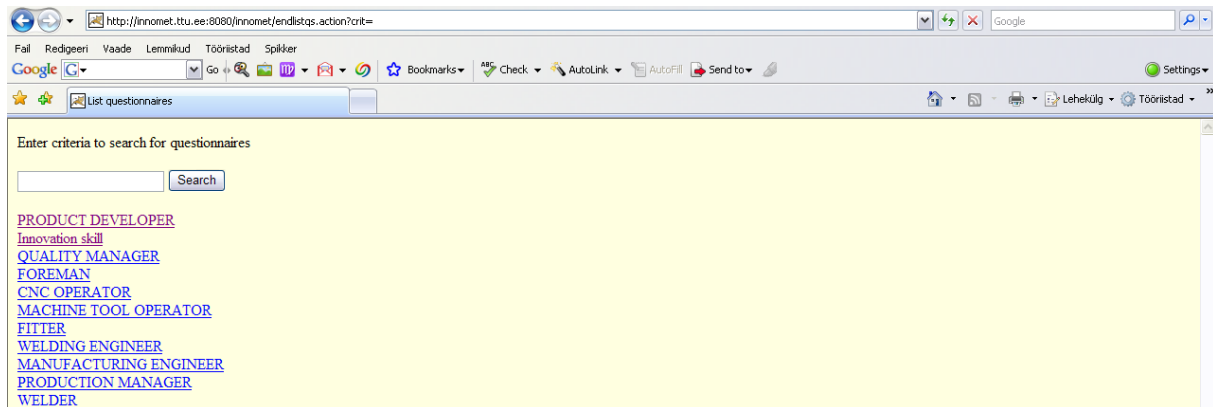
2. Choose language
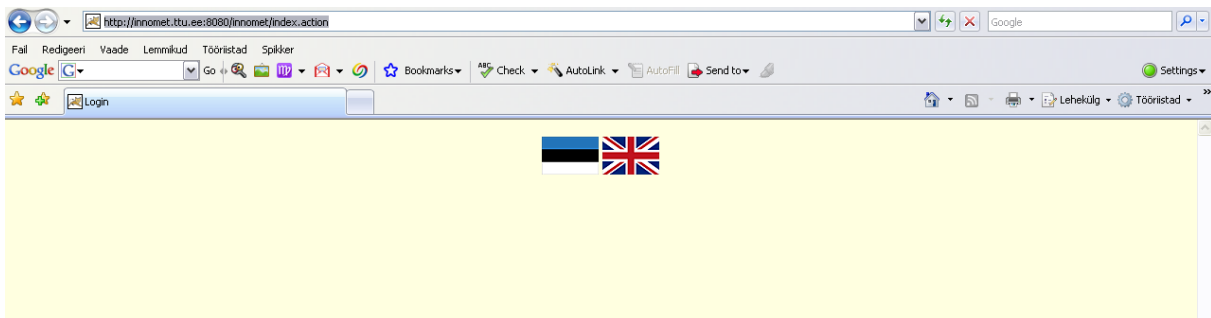
3. Find questionnaire
   a. by default no questionnaires are listed
   b. enter empty search criteria to list all questionnaires by pressing "Search" button

   Search

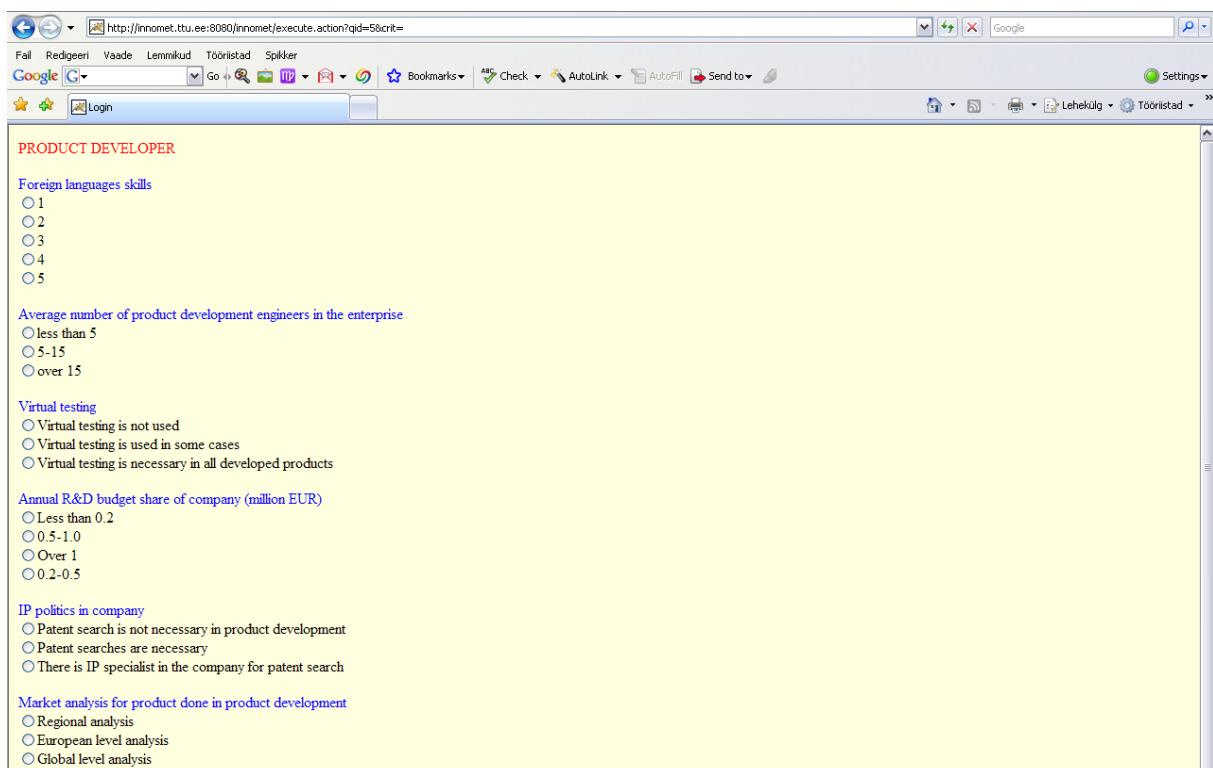   c. or enter criteria of your choice to narrow results

In case you would see all the expert quesionnaires, press "Search" button withot filling the text box.
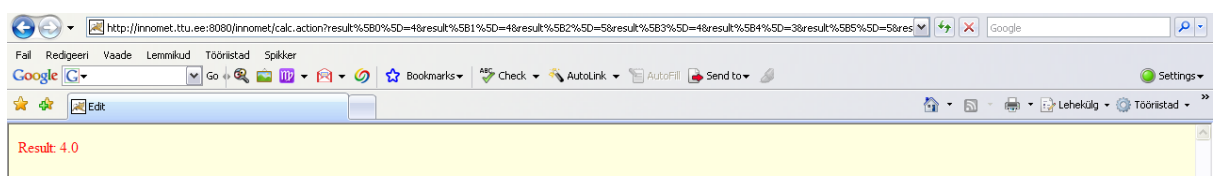

4. Click on the desired questionnaire

5.   Fill the answer. Press "Done" for submitting the questionnaire answers .
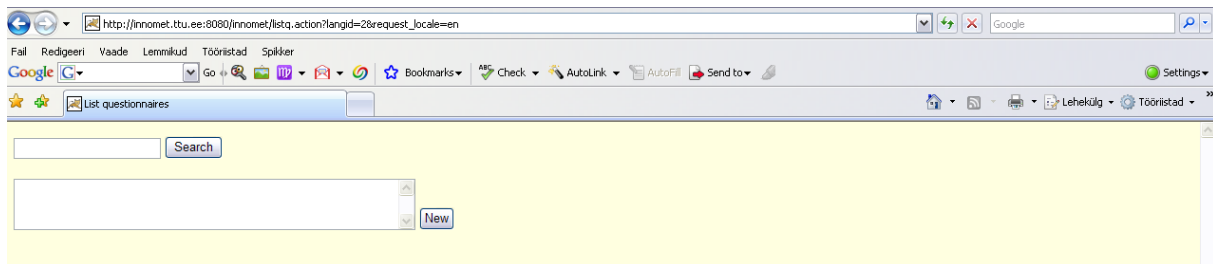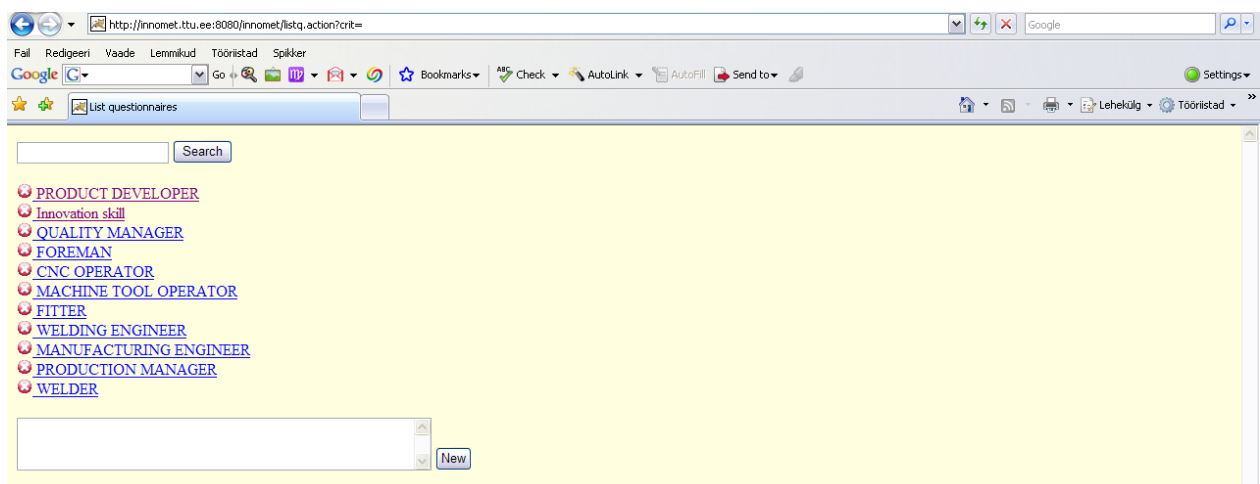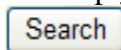

6.   The result is displayed after submit

The result is expert opinion for estimation needed level of profession or competence (skill, knowledge). The expert opinionis given with accuracy of one decimal place after decimal point. For Innomet system it has to be approximated into an integer.

Administering

1. Open application with "/admin" (e.g. www.myserver.com/innomet/admin) (current application http://innomet.ttu.ee:8080/innomet/admin). *If it does give an error message due to overload of the server press reload button of the browser* ![reload]*.*
2. Log in (for login name and password at http://innomet.ttu.ee:8080/innomet/admin/ contact Tauno Otto tauno.otto@ttu.ee).
3. Choose language

![Browser screenshot showing List questionnaires page with empty search field, Search button, and New button]

4. You can use the search field to find qustionnaires already known
   a. use empty criteria to display all questionnaires by pressing "Search" button

   ![Search button]

![Browser screenshot showing List questionnaires with search results: PRODUCT DEVELOPER, Innovation skill, QUALITY MANAGER, FOREMAN, CNC OPERATOR, MACHINE TOOL OPERATOR, FITTER, WELDING ENGINEER, MANUFACTURING ENGINEER, PRODUCTION MANAGER, WELDER]
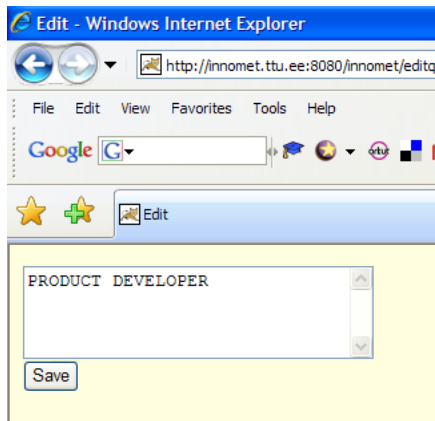
   b. or criteria of your choice to narrow down the results. E.g. by entering word "product" the system will output "Product Developer" and "Production Manager".
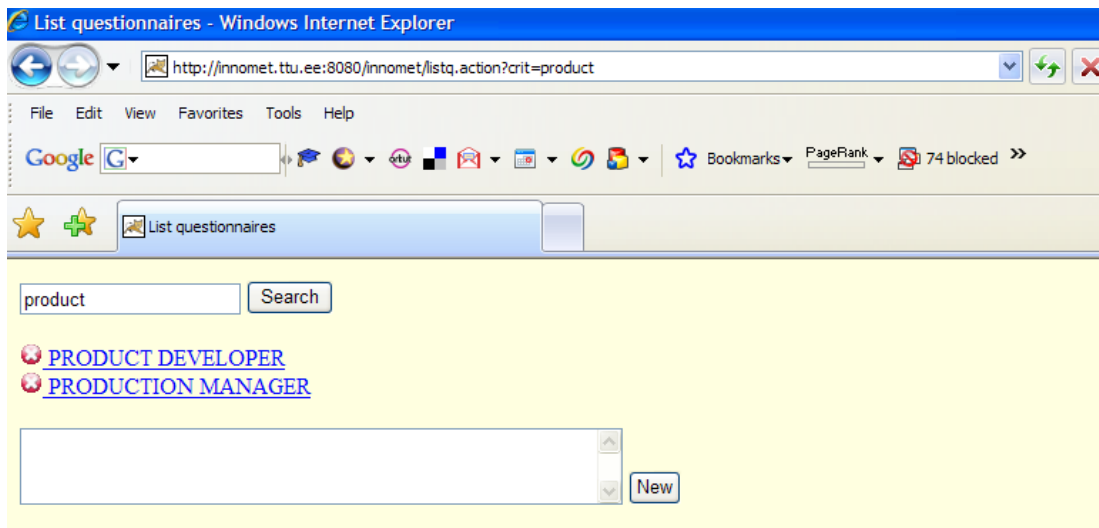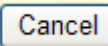
5. Questionnaires can be deleted (red icon, cross)

6. Use the "new" field to enter new questionnaire

7. The questionnaire heading is displayed at the top row of the page (red)
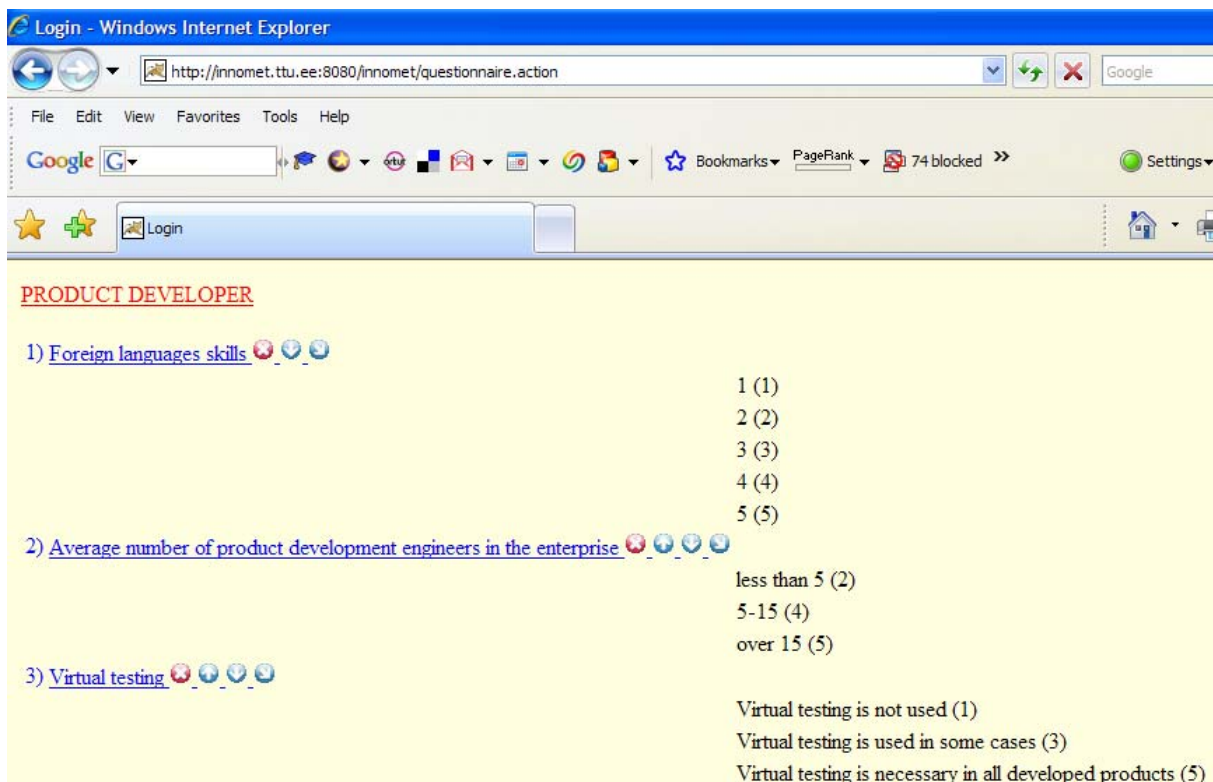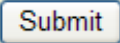

a. click on it to edit

8. Use the input box to submit new question
    a. note: use "save" to commit changes
    b. note: use "cancel" to abort entering questionnaire

9. Questions are displayed in color blue
    a. click on them to edit
    b. use operation buttons next to questions to operate
        i. delete
        ii. move up
        iii. move down
        iv. edit answers
10. Click on arrow-down-righ to edit answers
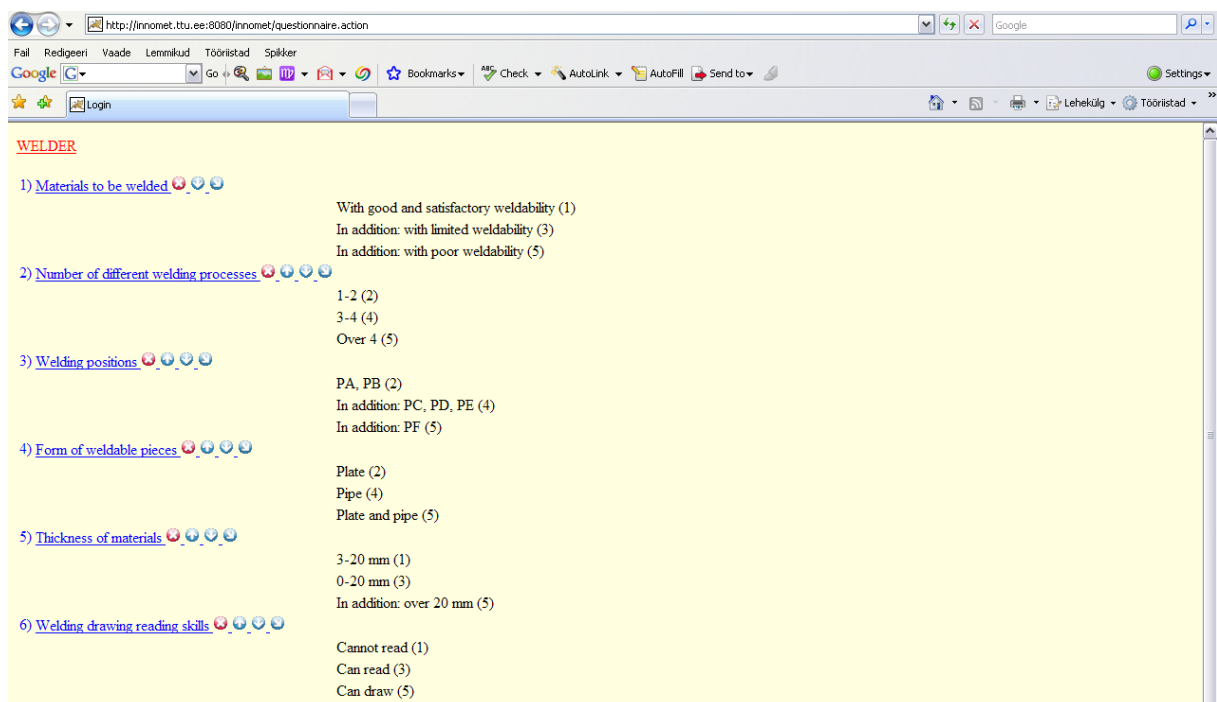
    a. use the input box for new answer
    b. choose the answer weight of your choice from the dropdown
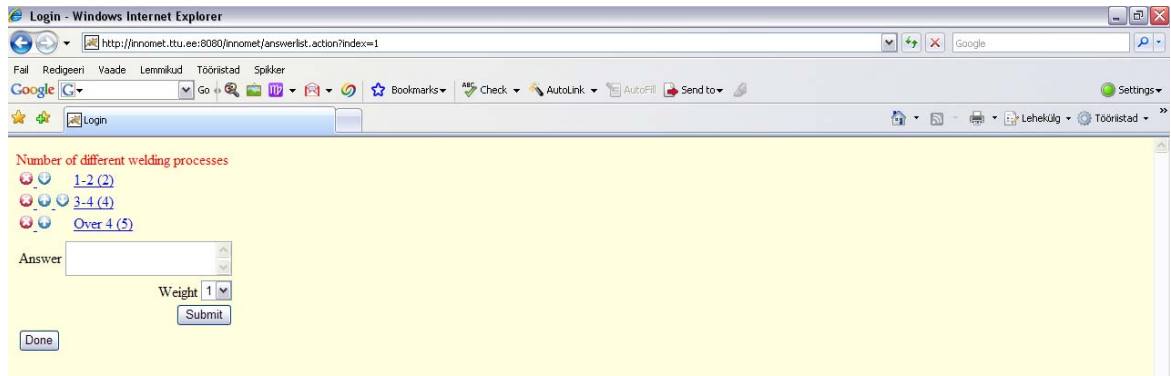
c. use "submit" to input

d. use "done" to go back to questions

e. note: answers navigation buttons also include
    i. answers content is edited by clicking on it
    ii. delete
    iii. move up
    iv. move down

An exemplary system is available from http://innomet.ttu.ee:8080/innomet