



CLIENT 2.0

# Educator's Guide

October 2015



# Table of Contents

Chapter 1: Welcome to KITE™ Client .....	1.1
Required Software .....	1.1
Getting Help.....	1.1
Educator Guide to KITE Client .....	1.2
A Note about Graphics.....	1.2
Version Information.....	1.2
Disclaimer .....	1.2
Changes to the Manual.....	1.3
Chapter 2: Quick Start .....	2.1
Running KITE Client.....	2.2
Running KITE Client (Macintosh or Windows).....	2.2
Running KITE Client (iPad).....	2.3
Running KITE Client (Unmanaged Chromebook).....	2.4
Running KITE Client (Managed Chromebook) .....	2.4
Logging In.....	2.5
Starting a Test .....	2.6
Navigating through KITE .....	2.8
Main Test Window .....	2.8
Toolbox.....	2.9
Navigation Bar.....	2.10
Flagging a Question – Mark for Review.....	2.11
Help.....	2.12
ASL.....	2.13
Save as Draft.....	2.14
TTS Player .....	2.15
Navigation Buttons .....	2.16
Passages with Related Questions.....	2.17
Extended Responses and the Save Button .....	2.18
Ending a Test .....	2.19
Using the Review Screen.....	2.19
Ending a Test .....	2.20
Chapter 3: Test Tools.....	3.1
The Alternate User Interface and Test Tools.....	3.1
Tool Icons and Descriptions .....	3.2
Auditory Calming (Background Noise).....	3.5
Calculator – Basic.....	3.6
Calculator – Basic (TI-108 Emulator) .....	3.7
Calculator – Graphing.....	3.8
Calculator – Graphing (TI-84 Emulator) .....	3.10
Calculator – Scientific (TI-30XS Emulator).....	3.11
Color Contrast.....	3.12
Color Overlay.....	3.13
Eraser .....	3.14

Guide Line .....	3.15
Highlighter .....	3.16
Magnification .....	3.17
Masking .....	3.18
Note – Original .....	3.19
Note – Enhanced .....	3.20
Periodic Table .....	3.21
Pointer .....	3.22
Reference Sheet .....	3.23
Resource Library .....	3.24
Reverse Contrast .....	3.25
Rubric .....	3.26
Search .....	3.27
Strikethrough .....	3.28
Tags .....	3.29

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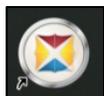
# Chapter 1: Welcome to KITE™ Client

The Kansas Interactive Testing Engine® (KITE) Client is the software that students use to take tests. KITE Client covers the full screen of the test-taking machine, preventing students from accessing outside information during the test.

This manual is designed for the test administrator who will be delivering the tests and/or training instructors to help students access KITE Client during a testing session. For more information about KITE, refer to the other manuals.

- KITE Client: Installation Guides – Each guide provides instructions on installing KITE Client on a particular type of machine or operating system.
- Educator Portal: User Manual – An explanation of the features available in Educator Portal for setting up tests, administering tests, and reporting on test results.
- Local Caching Server (LCS) Guides – Each guide provides instructions on installing a local caching server in a particular operating system.

The KITE icon is shown here.



KITE Client — red, yellow, and blue

## Required Software

Before students can take tests, KITE Client must be downloaded and installed on each test machine that will be used. For more information about installing KITE Client, refer to the installation guide for the operating system or device being used.

- KITE Client for Macintosh®
- KITE Client for Windows®
- KITE Client App for iPad®
- KITE Chrome App for Chromebook®

## Getting Help

If you need additional help, call or email the help desk.

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**Phone:** 785-864-3537

**Email:** [kite-support@ku.edu](mailto:kite-support@ku.edu)

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## Educator Guide to KITE Client

This manual is divided into chapters to help you access information as easily as possible.

- The Quick Start chapter includes the procedures associated with logging into KITE, using the test environment, and logging off. The instructions are written so that an educator can use them to give students an overview. The procedures are not written directly to students.
- The Test Tools chapter includes specific details about each of the tools available to students within KITE.

### ***A Note about Graphics***

Every effort was made to make the graphics in this manual match what the users will see when opening KITE. Expect some slight differences depending on the machines and operating systems used to access KITE.

### ***Version Information***

This manual is designed for the KITE release of October 2015.

### ***Disclaimer***

The Kansas Interactive Testing Engine<sup>®</sup>, KITE<sup>™</sup>, and the KITE logo are trademarks of The University of Kansas. All other trademarks referenced in this guide belong to their respective owners.

## Changes to the Manual

The following table lists the changes made to this manual since the last major release of the documentation.

**Note: The Page column indicates the page number of the current manual where the change appears.**

Change Logged	Page	Description of Change
10/29/2015	n/a	Updated the file name to match the naming convention of other ATS publications.
10/29/2015	All	Updated the footers to reflect the manual's name.
10/29/2015	2.18, 3.14, 3.16, 3.18, 3.19, 3.28, 3.29	Updated graphics.
10/29/2015	3.3	Updated the Reference Sheet tool and added the Resource Library tool.
10/29/2015	3.12	Added a note.
10/29/2015	3.23	Updated the title and description of the tool.
10/29/2015	3.24	Added a description of the Resource Library tool.
10/29/2015	3.25	Added a note.

## Chapter 2: Quick Start

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**Note: If you need to print test tickets or perform other activities related to setting up a test, refer to the KITE Educator Portal User Manual.**

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The Quick Start chapter of this manual includes the procedures for students to get started taking a test. The procedures are written in a step-by-step format, but the information is primarily for educators or people who will be helping students log into KITE and navigate through a test. This section includes the following procedures.

- Running KITE Client (slightly different depending upon your equipment and operating system)
- Logging In
- Starting a Test
- Navigating through KITE Client
- Ending a Test

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## Running KITE Client

The process for running KITE Client varies somewhat depending upon the operating system or hardware in use. It is important to review the section that matches the equipment your students will be using.

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**Note: KITE Client should be installed and configured on each testing machine before testing begins. For more information, refer to the installation guide for the desktop, laptop, or tablet computer being used.**

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After KITE Client is running on a machine, the testing environment is standardized across operating systems and hardware, with the exception that an iPad user will touch the screen instead of using a mouse.

### ***Running KITE Client (Macintosh or Windows)***

To run KITE Client on a desktop computer, the student should perform the following steps.

1. Double-click the KITE icon on the computer desktop.



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**Note: Continue with the procedure described under Logging In.**

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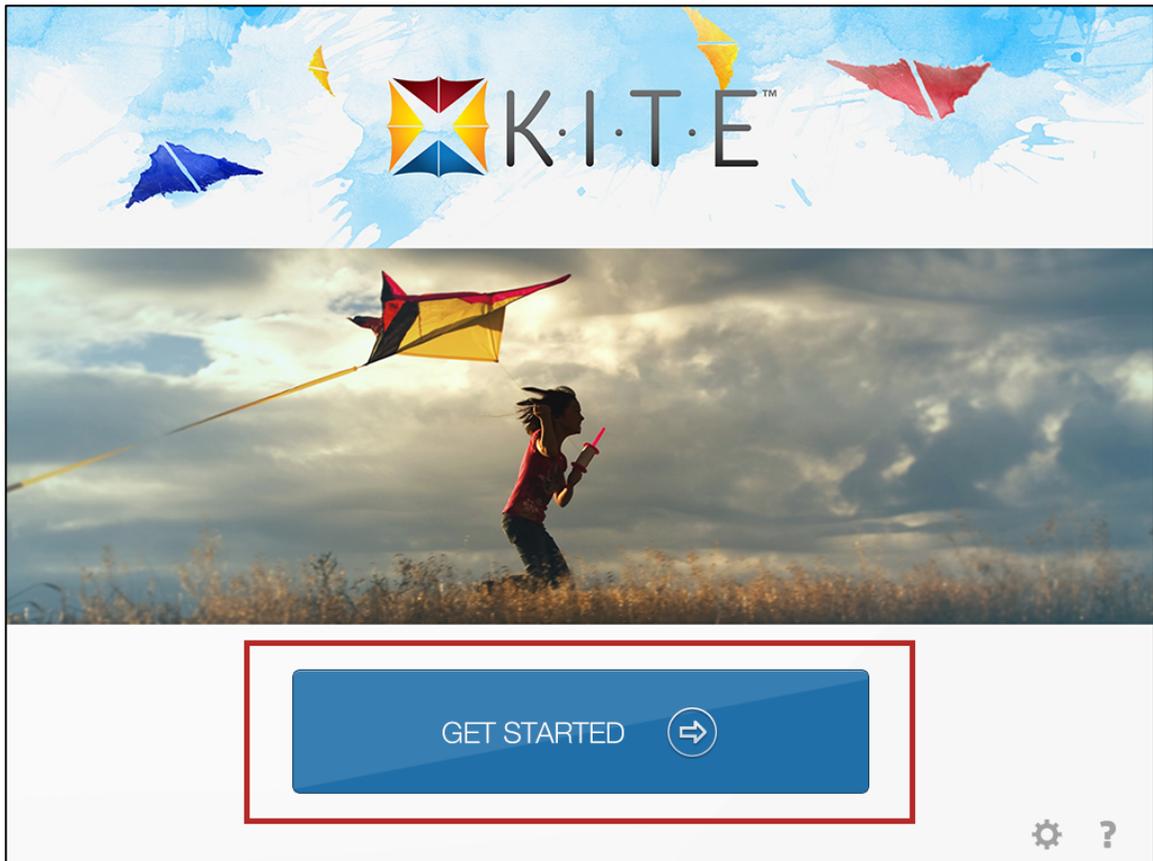
## Running KITE Client (iPad)

To run KITE Client on an iPad, the student should perform the following steps.

1. Tap the KITE icon.



2. Tap Get Started.



**Note:** Continue with the procedure described under Logging In.

***Running KITE Client (Unmanaged Chromebook)***

To run the KITE Chrome App in Unmanaged/Kiosk mode, the student should perform the following steps.

1. Select the “Apps” button at the bottom of the sign-in screen.

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**Note:** Continue with the procedure described under **Logging In**.

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***Running KITE Client (Managed Chromebook)***

To run the KITE Chrome App in Managed mode, the student should perform the following steps.

1. Open the Chrome App Launcher.
2. Open the KITE Chrome App.

Hint: To maximize the screen, click the maximize button in the upper right part of the screen.

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**Note:** Continue with the procedure described under **Logging In**.

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## Logging In

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**Note:** Before students log into KITE Client, they should have a test ticket (login name and password) for the test. See the KITE Educator Portal User Manual for more information.

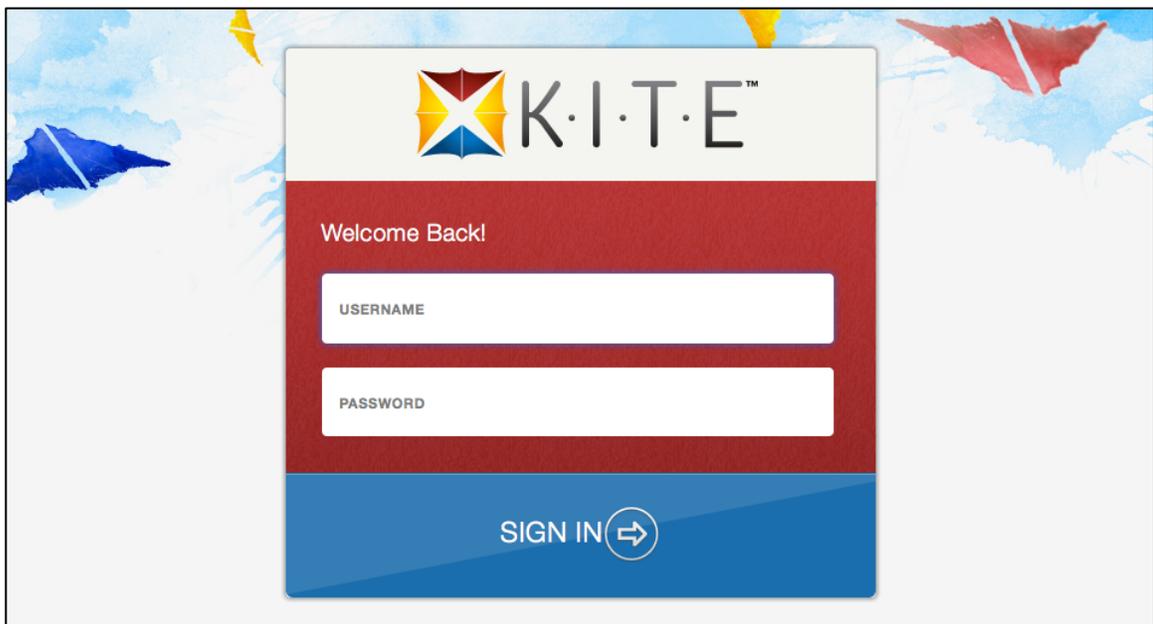
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**Note:** If a student is testing on an iPad, the student should tap whenever the instructions direct the student to click.

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To log into KITE, the student should perform the following steps.

1. Enter the user name from the test ticket.
2. Enter the password from the test ticket.
3. Click Sign In.



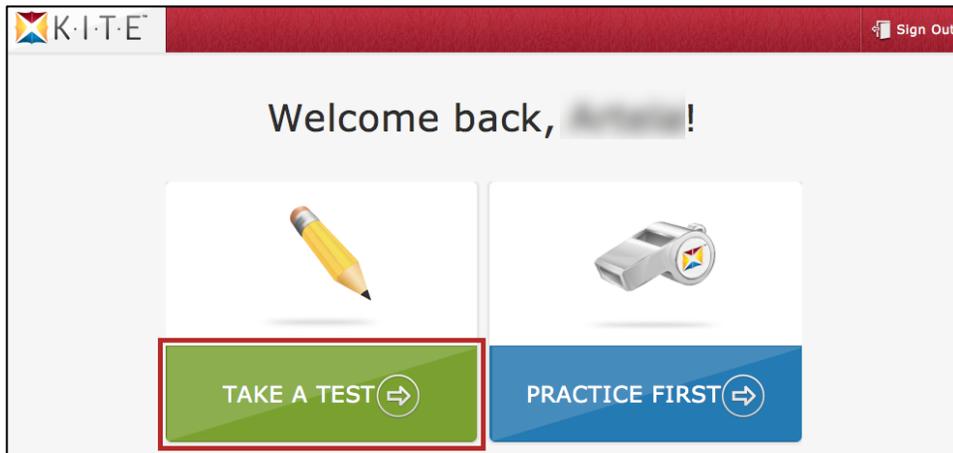
The image shows a login screen for KITE. At the top, there is a logo consisting of a stylized 'X' made of four colored triangles (yellow, red, blue, and white) followed by the text 'K·I·T·E™'. Below the logo, the text 'Welcome Back!' is displayed. There are two white input fields with red borders; the first is labeled 'USERNAME' and the second is labeled 'PASSWORD'. At the bottom of the form, there is a blue button with the text 'SIGN IN' and a white circular icon containing a right-pointing arrow.

## Starting a Test

**Note: If you need help selecting the appropriate test for your students, contact your test administrator for guidance.**

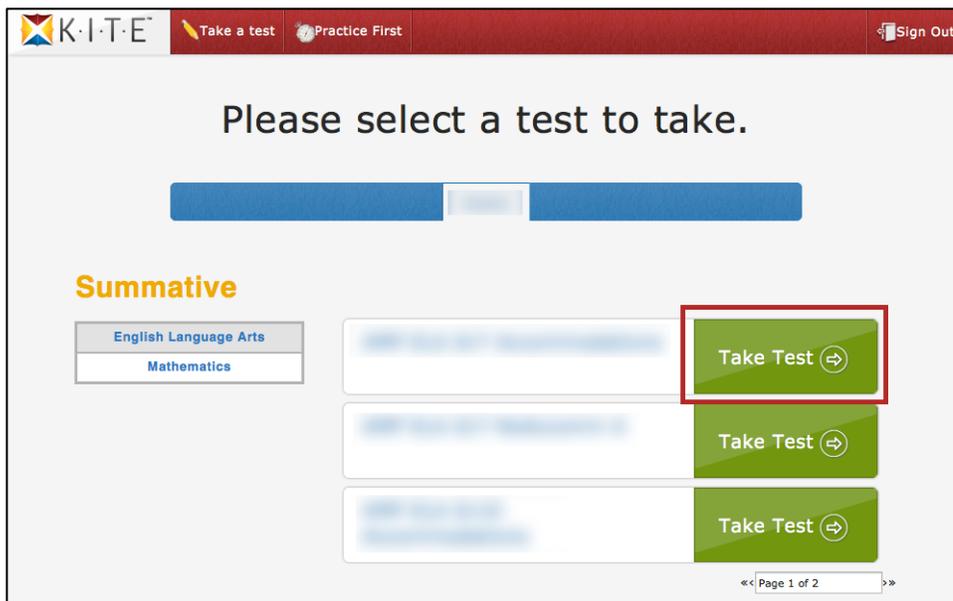
To start a test, the student should perform the following steps.

1. Click Take a Test.



**Note: Clicking Practice First leads to practice tests.**

2. Next to the appropriate test, click Take Test.



**Note: High-stakes (summative) tests require a ticket number (activation key) that is printed on the test ticket. If the following screen displays, the students should type the ticket number and click Let's Go.**

3. Read the instructions.

Hint: Some tests have more instructions than others. Scroll to read all of the instructions.

4. Click Begin (or Next).

**Note: The green button will say either Begin or Next.**

## Navigating through KITE

Several features are available to help students gauge their progress while taking the test. This section briefly describes features that you may want to point out to your students. The section contains graphics from and information about the general user interface.

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**Note:** Some tests are presented in the Alternate User Interface (AUI). For more information about this interface, see your program's publications.

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### Main Test Window

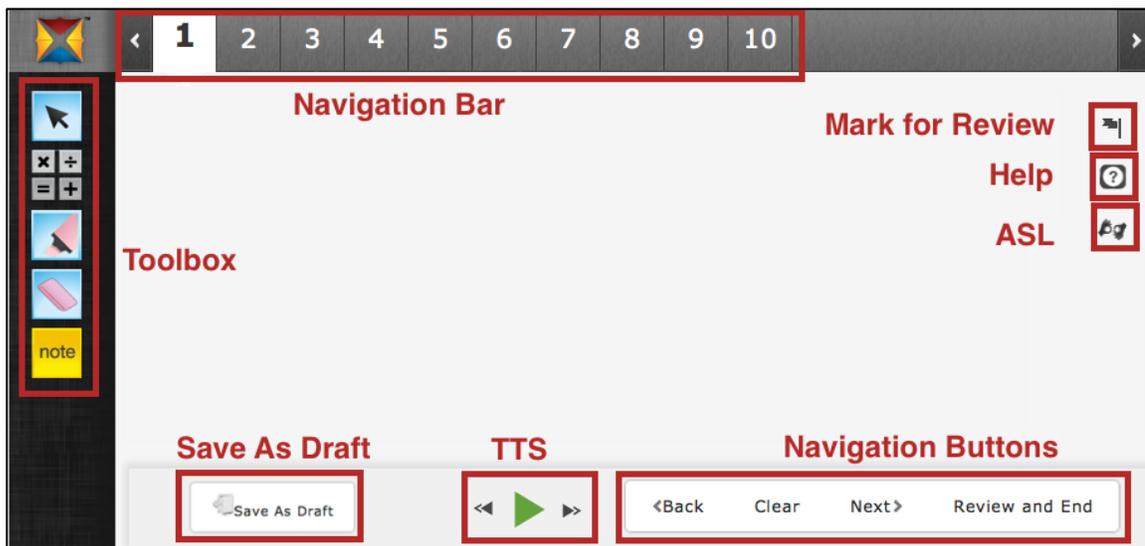
An example of the main test window is shown below. The Navigation Bar is at the top of the screen. The Toolbox is on the left side of the screen. The text-to-speech (TTS) player and the navigation buttons are on the bottom of the screen. A help icon and a flag that the student can use to mark a question for review before finishing the test are located at the upper right side of the screen.

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**Note:** The TTS buttons are activated by the student's PNP in Educator Portal, so they will not display unless required. (In some cases, a test may be designed to display the buttons for all students.)

**Note:** The Help icon will only display if help exists for the particular test question.

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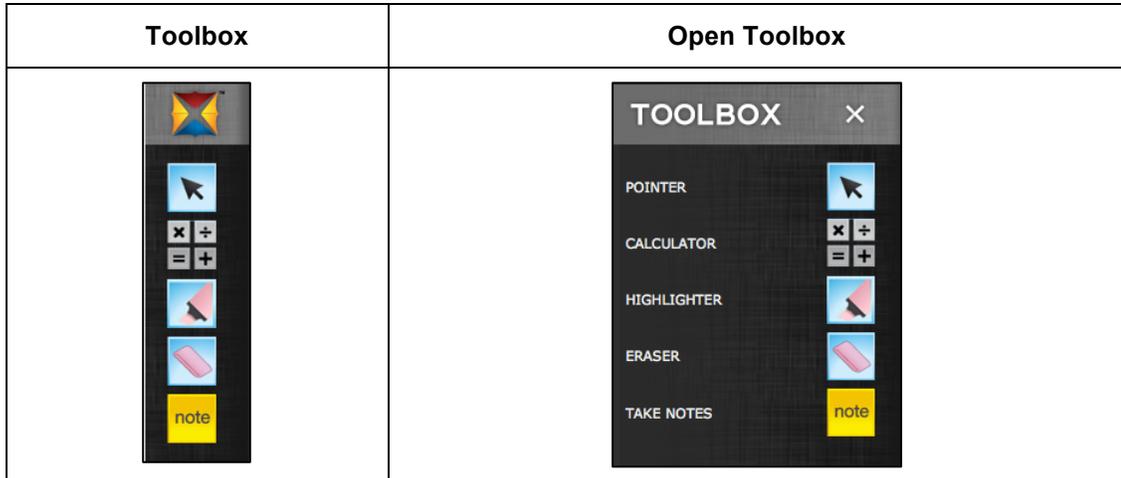


Sometimes, particularly in ELA tests, the screen displays a passage of text with several questions that are related to that passage. In these cases, the student has additional choices for displaying the test question. See the Passages with Related Questions section for more information.

## Toolbox

The toolbox displays on the left side of the screen beneath the KITE logo. Depending on the test settings, different buttons display in the toolbar. (For a description of tools, see the Test Tools section of this manual.)

Hint: Move the cursor over the KITE logo on the toolbox and click OPEN. Labels appear to describe each tool. Click the X next to TOOLBOX to hide the labels.



## Navigation Bar

The navigation bar at the top of the window shows the number for each question on the test. Each end of the bar has an arrow to help students move through the questions in a test. Students can click a number to go to a specific question.

The number of the open question appears on a white background with a triangle pointing downward.



Answered questions appear on a green background with a check mark below the number.



Flagged questions appear on a blue background with a flag below the number.



## Flagging a Question – Mark for Review

Students can click the flag icon at the upper right side of the main window to mark a question for later review within the testing period.



Hint: Flagged questions appear in blue on the navigation bar with a small flag below the number.



Flagged questions are also marked on the review page at the end of the test.

### Review: Test

Are you done?

Red boxes  mean you are not done. Ask your teacher for help.

Green checks  mean you are done. You can choose end.

**Your Progress**

1 <input checked="" type="checkbox"/>	2 <input checked="" type="checkbox"/>	3 <input checked="" type="checkbox"/>	4 <input checked="" type="checkbox"/>	5 <input checked="" type="checkbox"/>
6 <input checked="" type="checkbox"/>	7 <input checked="" type="checkbox"/>	8 <input checked="" type="checkbox"/>	9 <input checked="" type="checkbox"/>	10 <input checked="" type="checkbox"/>

Answered  
  Not answered  
 Answered and Marked for Review  
 Not Answered and Marked for Review

**GO BACK**

**END**

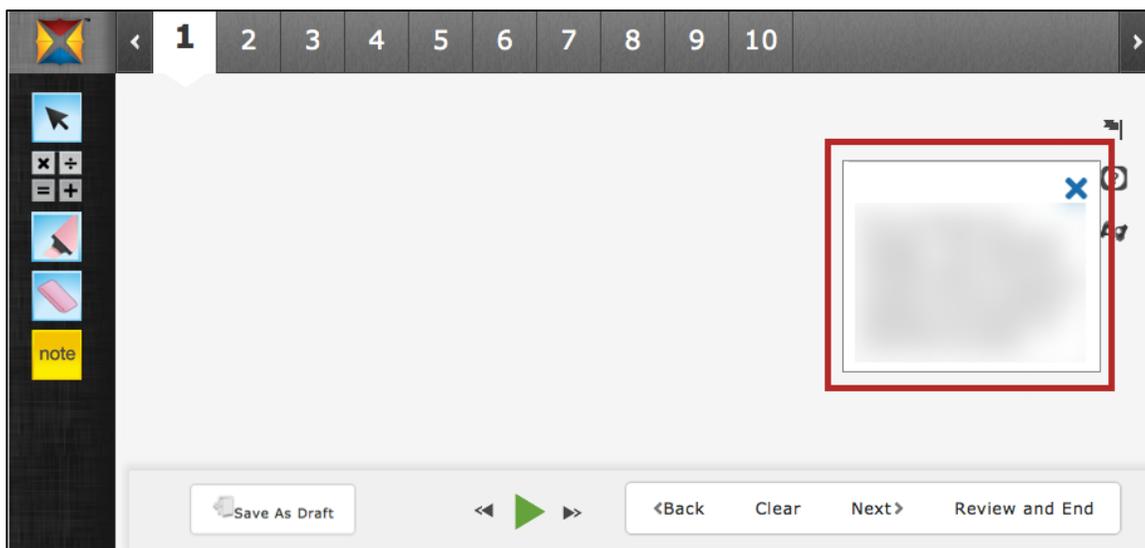
Hint: Students can click the number of the question to return to the test.

## Help

The help button is displayed when additional information is available for the test question.



When a student clicks on the help button, a window displays additional information. Click the blue X to close the help window.

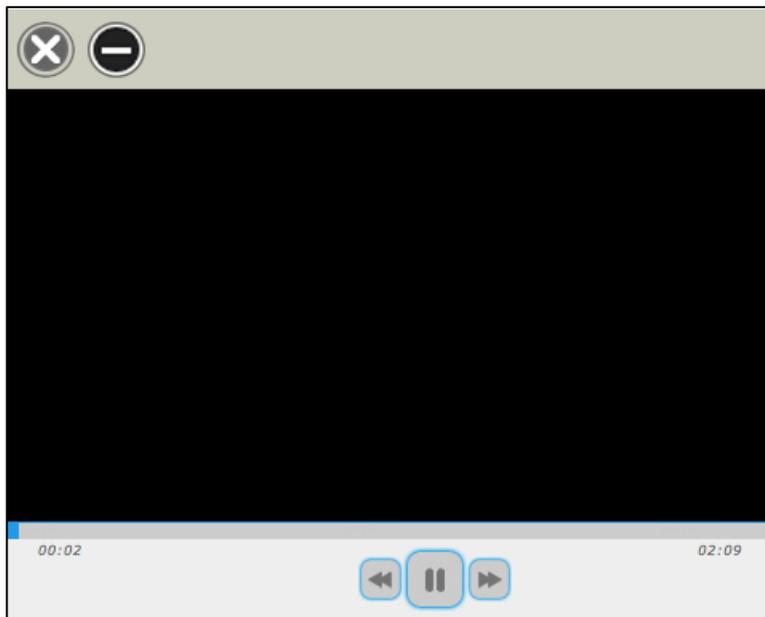


## ASL

The ASL button is displayed when ASL (American Sign Language) videos are available for the test question.



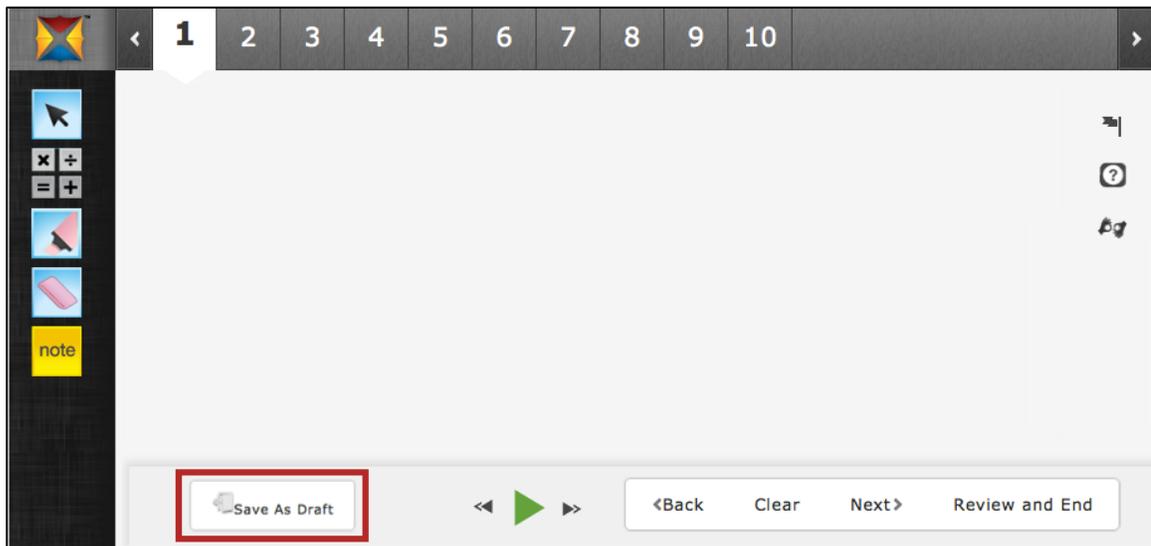
When a student clicks the ASL button, a window is displayed for the video. The window can be resized using the lower right side of the window.



### **Save as Draft**

The Save as Draft button allows a student to save their test answers without submitting or ending the test. The student could then return to complete the test at another time.

**Note: Not all testing programs allow this feature.**



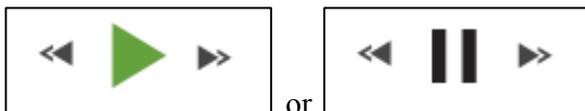
## TTS Player

The text-to-speech (TTS) player plays audio files that correspond to the information on the screen. Information is highlighted on the screen as it is read by a synthesized voice.

**Note:** For most tests, the TTS player is enabled by the settings on a student's PNP in Educator Portal. For some tests, the TTS player is enabled for all students.

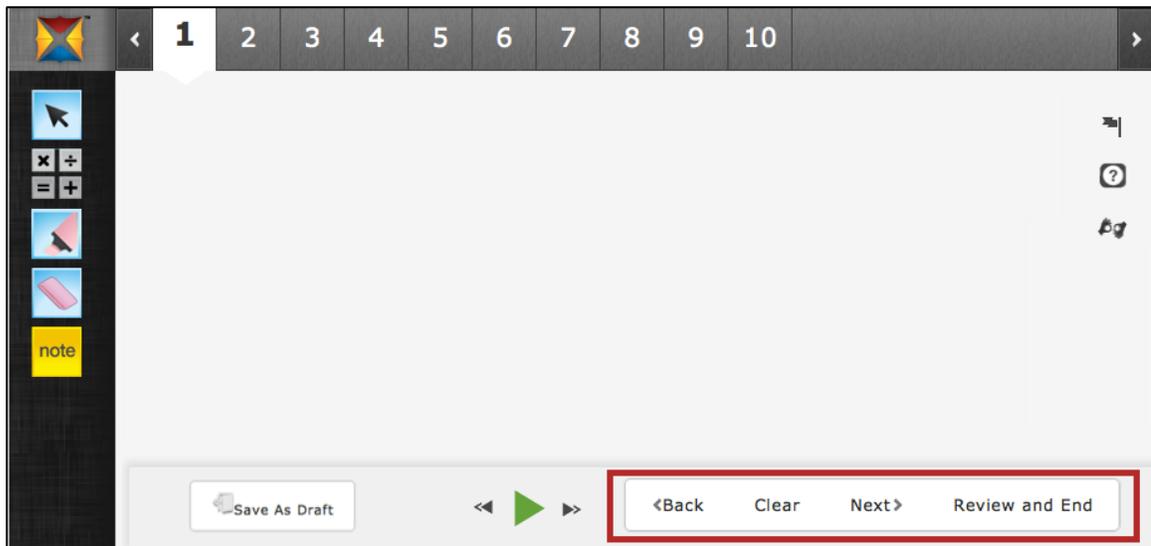


Click the green play button to listen and click the black parallel lines to pause the TTS. You can also skip to the beginning or the end of an audio segment using the double arrows.



## Navigation Buttons

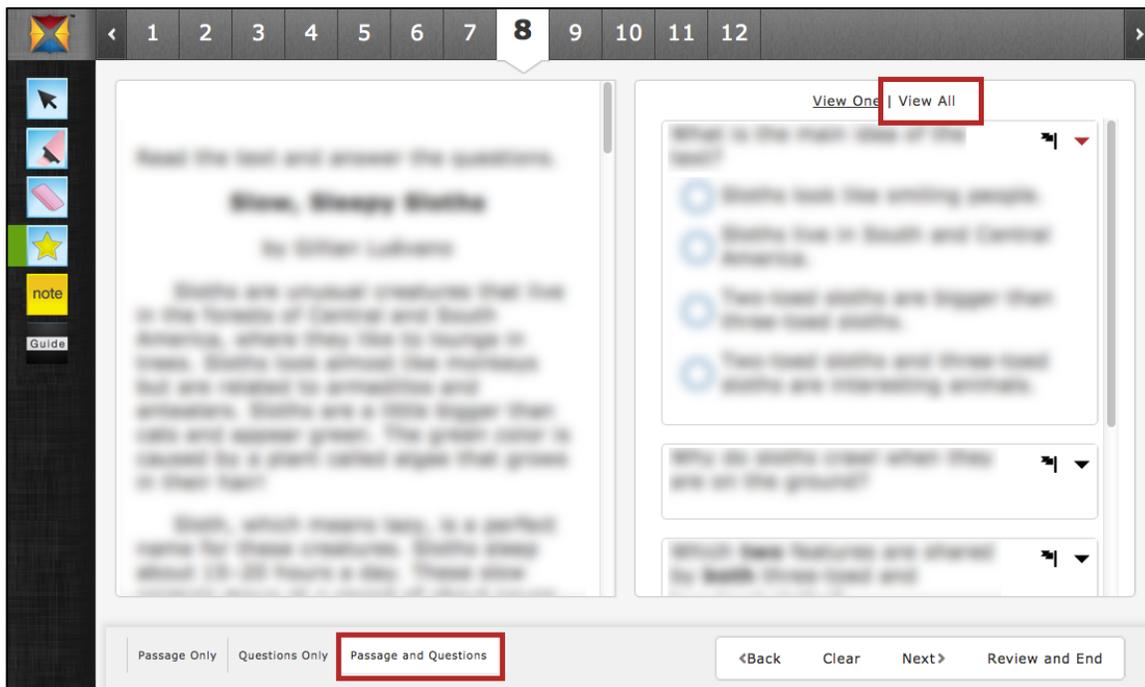
The buttons at the bottom of the screen can be used to return to the previous question, clear an answer, go forward to the next question, or review and end the test.



## Passages with Related Questions

Sometimes, particularly in ELA tests, the screen displays a passage of text with several questions that are related to that passage. On this type of test, the student can choose how the passage and the related questions display.

The default setting, Passage and Questions with View All, displays the passage on the left side of the screen and all of the questions associated with that passage on the right side of the screen.



Use the three buttons at the lower left side of the screen to change the display to Passage Only or Questions Only.



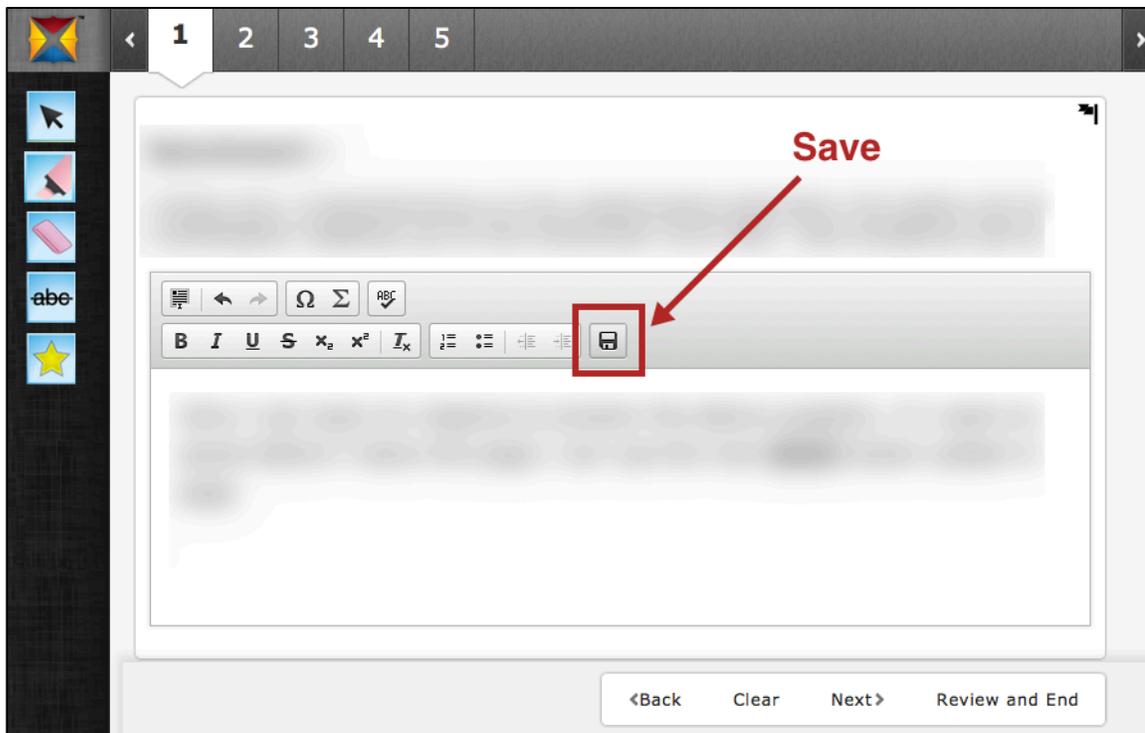
On the upper right side of the screen, above the questions, click View One or View All to change the display of the questions.



**Note:** Clicking View All displays a border for every question, but only one question at a time is expanded (i.e., showing possible answers).

### **Extended Responses and the Save Button**

On some tests, students may encounter extended response questions, i.e., questions that ask the student to type more than a few words to answer the question. In the general user interface, those questions will display a save button in the formatting bar.



Hint: It is a good practice to use the save button regularly.

## Ending a Test

Ending a test is a two-step process. First, the students use the review screen to see if they have entered an answer for each question. After reviewing the test for completeness, the students end their test.

### Using the Review Screen

When a test is finished, click Review and End at the bottom of the screen to display the review screen. On the Review screen, students review which questions they have answered or marked for review. The Review screen does not show the answers the student entered.

Hint: In the Your Progress section, students can click the box beneath a number to return to that question. Students can also click Go Back to return to the test.

### Review: Test

**Are you done?**

Red boxes  mean you are not done. Ask your teacher for help.

Green checks  mean you are done. You can choose end.

**Your Progress**

1	2	3	4	5
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	7	8	9	10
<input checked="" type="checkbox"/>				

Answered     Not answered  
 Answered and Marked for Review  
 Not Answered and Marked for Review

← GO BACK

END →

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## Ending a Test

After reviewing answers, the student ends the test by performing the following steps.

1. On the Review screen, click End.
2. On the Confirmation screen, click YES.



3. Click Sign Out.



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**Note:** The students should always use the Sign Out button when finished testing.

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Hint: If the student uses a Macintosh or Windows desktop machine for testing, click Close KITE at the end of testing.

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## Chapter 3: Test Tools

KITE Client includes a number of tools that students can use while taking a test. These tools are available on the left side of the screen below the KITE logo.

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**Note: Depending on the settings in a student's PNP (Personal Needs and Preferences or Access Profile) in Educator Portal, some tools may automatically activate when the test is started.**

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Once selected, many of the tools open a window that the student uses to perform a particular task. Each of these windows can be closed by clicking the circled X on the upper left side of the tool window.



Some tools, such as invert color or magnification, change how the screen is displayed. To turn off these changes, click the tool a second time.

Other tools, such as the highlighter and strikethrough, change the cursor from a pointer arrow to another icon. To remove the highlighting or strikethrough marks, use the eraser tool. To turn off the tools, click the tool a second time or click the pointer tool.

---

**Note: The tools that are available for a particular question (or section or test) are determined when the test is developed. Most tests will not use every tool listed in this chapter.**

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### The Alternate User Interface and Test Tools

The alternate user interface (AUI) is a simplified version of the test window that is used to accommodate the needs of some students. The main difference between the general interface and the AUI is that the AUI does not have a toolbar. Instead, the tools in the AUI are automatically activated for students who need those accommodations. For more information about the AUI, see your program's publications.

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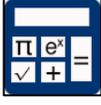
**Note: The AUI may not be available for your test.**

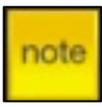
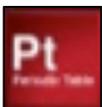
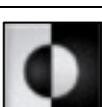
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## Tool Icons and Descriptions

KITE Client contains many tools, but during a test, only the icons for the tools that are available display in the toolbox. When activated, many of the tools display a window that covers part of the test question; these windows are shown in the detailed description of each tool. In this chapter, the tools for KITE Client are described in alphabetical order.

Tools are specified when the test is developed, and tools may be available for a question, a test section, or even for an entire test. Because of this, a tool might appear in the toolbox but be unavailable for a particular question. For example, the Tags tool is only used with text passages, but it may be displayed during an entire test. Some tools are activated based on an individual student's needs as indicated via a PNP completed in Educator Portal.

Icon	Tool Name	Activated with PNP
	Auditory Calming (Background Noise)	Yes
	Calculator – Basic <b>Note: Depending on test settings, the basic calculator icon will display either the basic calculator or the TI-108 Emulator.</b>	No
	Calculator – Graphing <b>Note: Depending on test settings, the graphing calculator icon will display either the graphing calculator or the TI-84 Emulator.</b>	No
	Calculator – Scientific	No
	Color Contrast	Yes
	Color Overlay	Yes
	Eraser	No

Icon	Tool Name	Activated with PNP
	Guide Line	No
	Highlighter	No
	Magnification	Varies
	Masking	Yes
	Note – Original	No
	Note – Enhanced	No
	Periodic Table	No
	Pointer	No
	Reference Sheet	No
	Resource Library	No
	Reverse Contrast	Yes
	Rubric	No

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Icon	Tool Name	Activated with PNP
	Search	No
	Strikethrough	No
	Tags	No

## Auditory Calming (Background Noise)

**Note:** To enable this tool, complete a PNP in Educator Portal.

The auditory calming tool allows a student to activate background music while taking the test. The student can change the volume of the background music, stop (or pause) the music, and select from other auditory tracks.

Icon	Tool
	<div data-bbox="467 535 1425 819"> <p>NOW PLAYING Airport Lounge</p> <p>00:04 05:07</p> <p>Volume</p> </div> <p data-bbox="461 850 1117 884"><b>Note:</b> To expand the tool, click the Change button.</p>

Hint: The expanded tool allows the student to change the background music.

NOW PLAYING  
Airport Lounge

CHANGE

Airport Lounge

Ghostpocalypse

Prelude in C

Silver Blue Light

Somewhere Sunny

Tea Roots

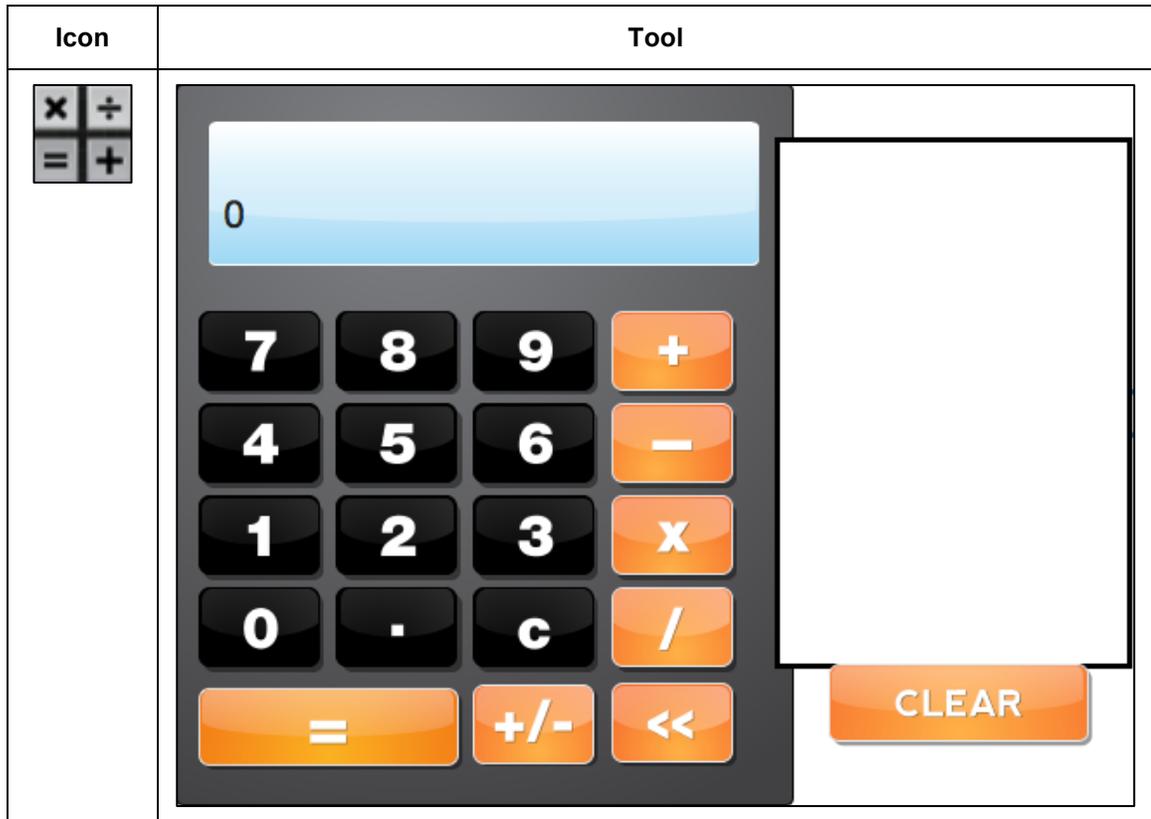
00:18 05:07

Volume

### Calculator – Basic

The basic calculator tool allows students to perform simple mathematical calculations.

**Note:** Depending on the test settings, the basic calculator icon will display either the basic calculator or the TI-108 emulator.



**Calculator – Basic (TI-108 Emulator)**

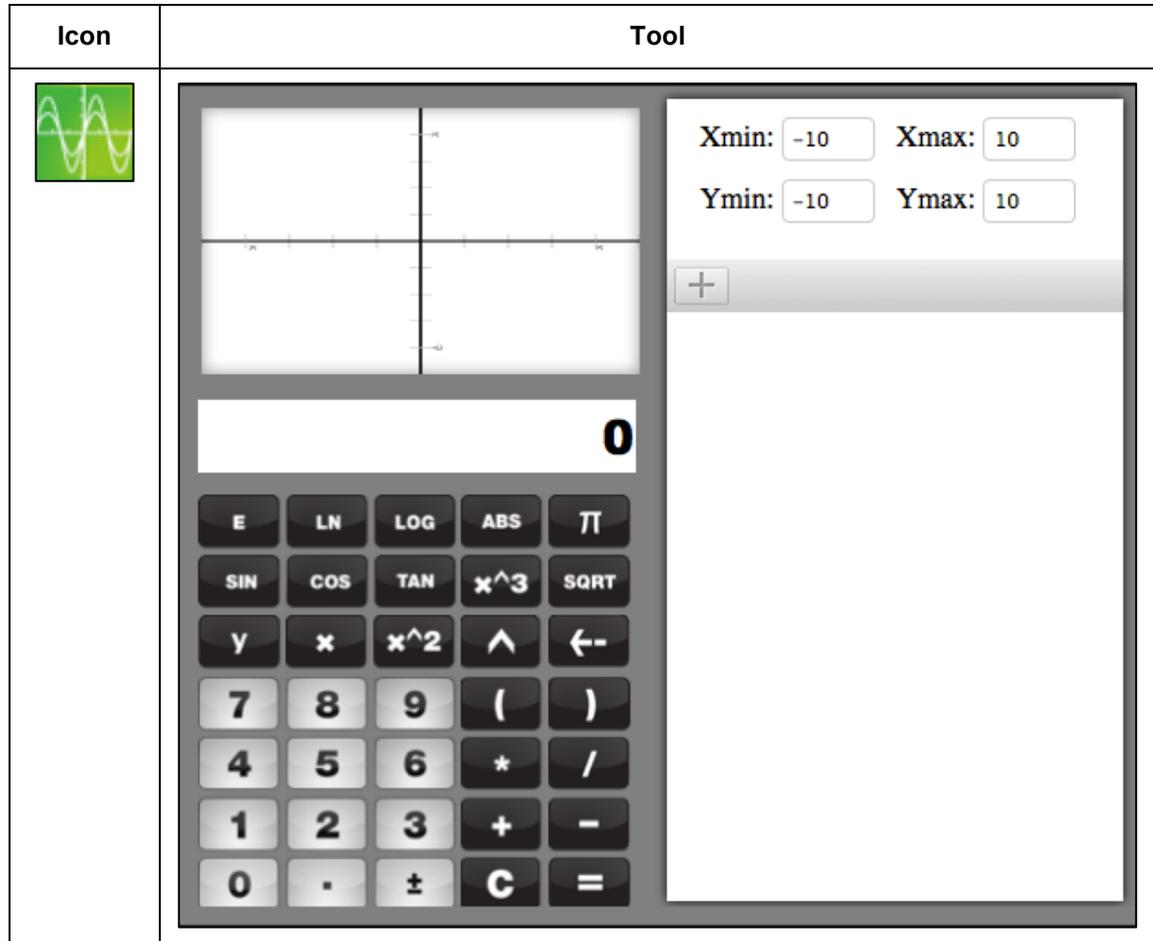
The basic calculator tool allows students to perform simple mathematical calculations.

**Note:** Depending on the test settings, the basic calculator icon will display either the basic calculator or the TI-108 emulator.

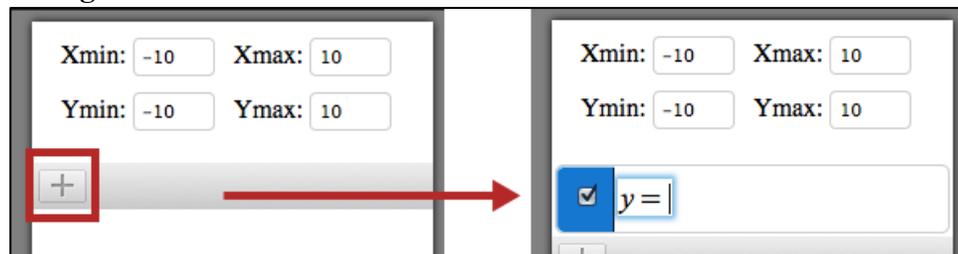
Icon	Tool
	

## Calculator – Graphing

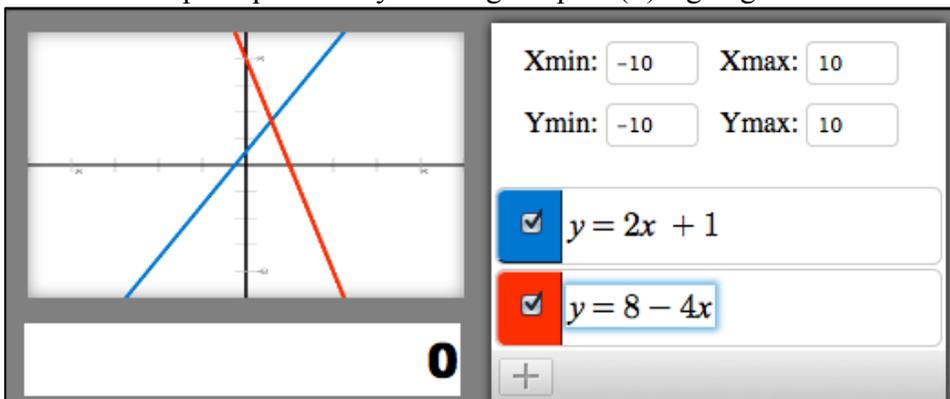
The graphing calculator allows the student to perform calculations and create graphs from formulas. When the graphing calculator first appears, only the number functions and simple operators (i.e., addition, subtraction, division, multiplication, etc.) are available.



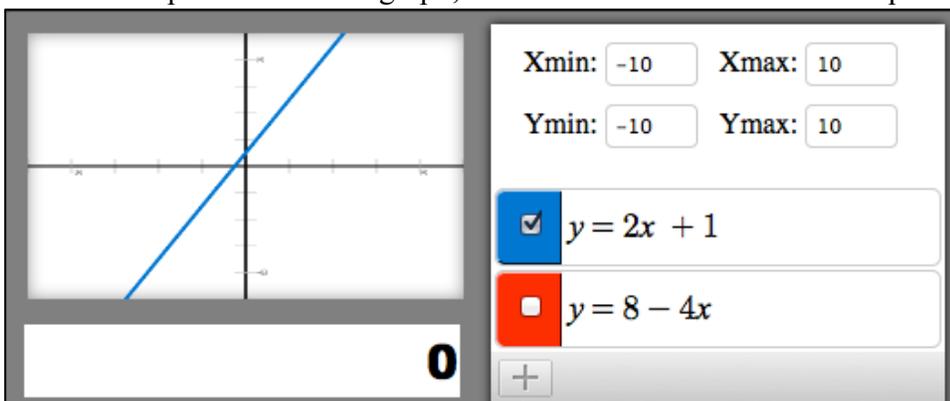
**Note:** To access the graphing function of the calculator, click the small plus (+) on the right side of the tool.



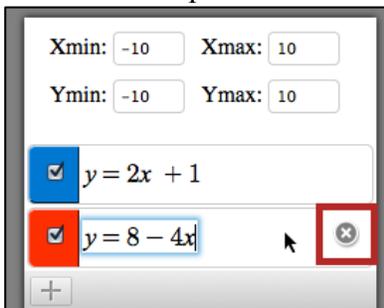
Hint: To enter multiple equations by clicking the plus (+) sign again.



Hint: To hide an equation from the graph, clear the checkbox next to that equation.



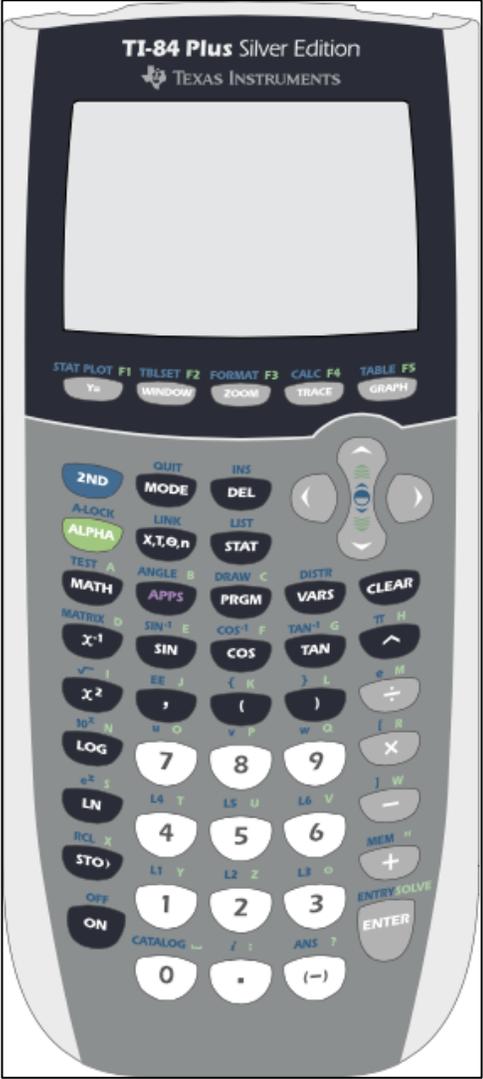
Hint: To delete an equation from the graph, hover over the equation and click the X.



## Calculator – Graphing (TI-84 Emulator)

**Note:** Depending on the test settings, the students may have access to a graphing calculator that emulates the TI-84.

The TI-84 Emulator functions like a physical TI-84 graphing calculator.

Icon	Tool
	

### Calculator – Scientific (TI-30XS Emulator)

The TI-30XS Emulator functions like a physical TI-30XS scientific calculator.

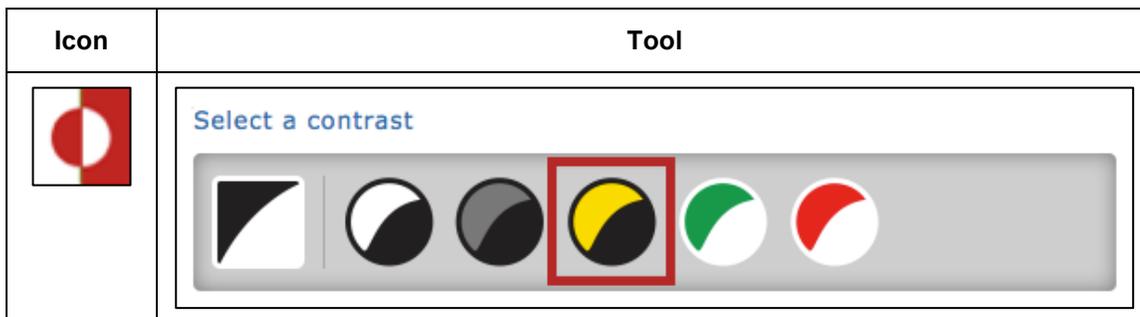
Icon	Tool
	

## Color Contrast

**Note:** To enable this tool, complete a PNP in Educator Portal.

The color contrast tool allows a student to change the color of the text font and the background. The upper (left) portion of the circle indicates text color, while the lower (right) portion of the circle indicates background color.

Hint: In the example here, the colors would change to yellow text on a black background.



**Note:** The color contrast tool and reverse contrast tool are mutually exclusive. The color contrast tool allows the student to select one of several preset color pairs. The reverse contrast tool allows the student to select either black text on a white background OR white text on a black background.

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## Color Overlay

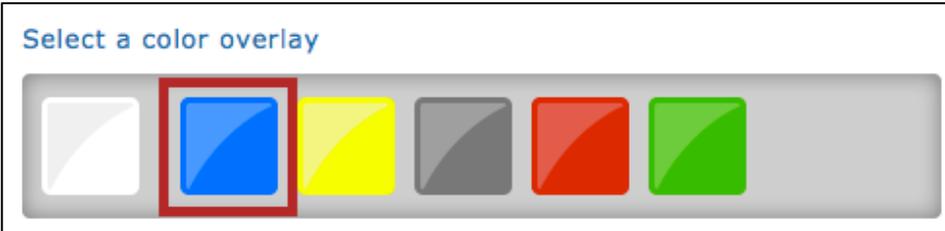
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**Note:** To enable this tool, complete a PNP in Educator Portal.

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The color overlay tool allows a student to change the background color of the test. The standard background color is white.

Hint: In the example below, the background color of all the testing screens would change to blue.

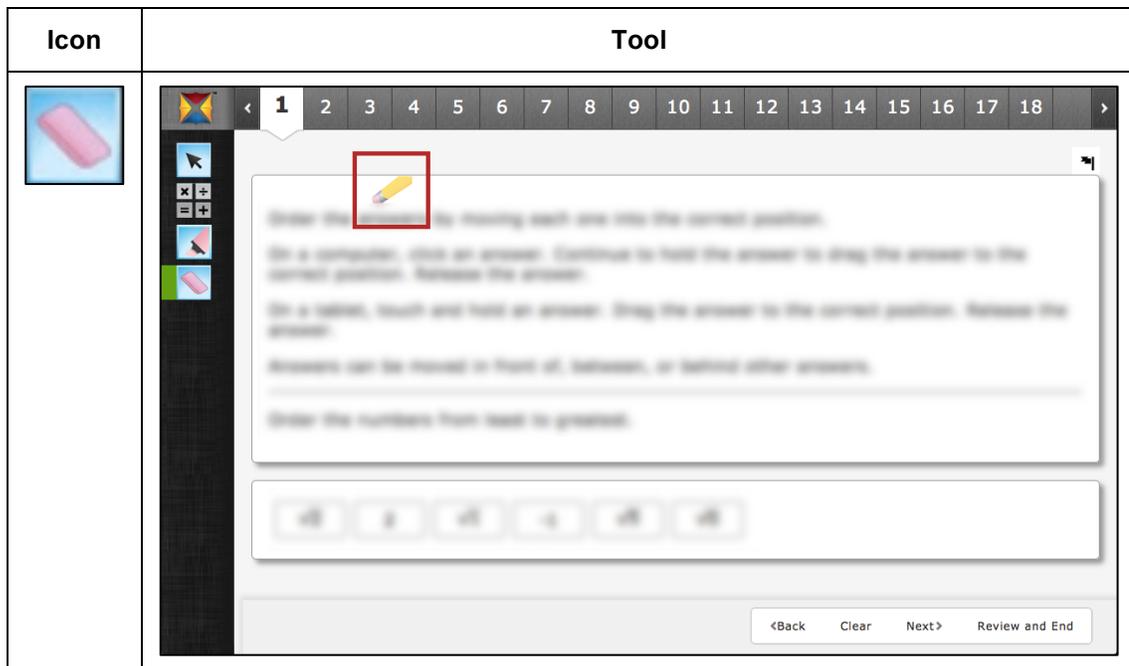
Icon	Tool
	

## Eraser

The eraser tool allows the student to remove highlighter and strikethrough effects from selected text passages.

**Note:** This tool changes the cursor from an arrow or marker to a pencil eraser.

Hint: To switch from the eraser, click the eraser icon or the pointer tool.

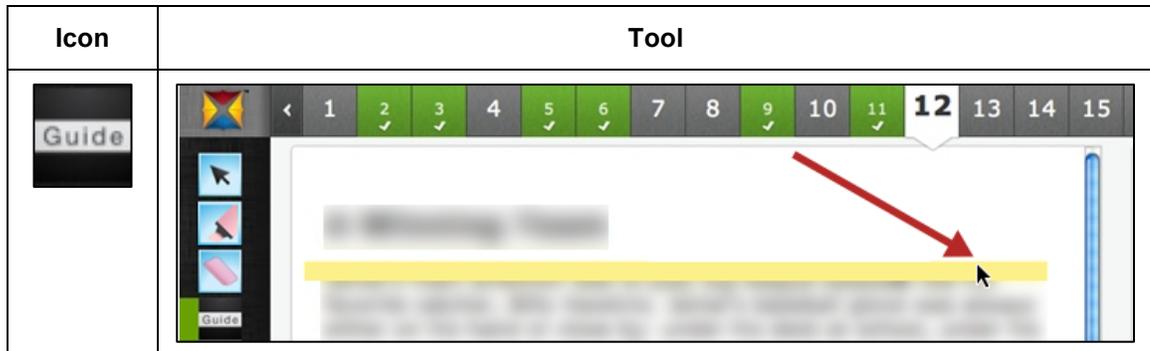


## Guide Line

The guide line tool displays a yellow line that the student can move horizontally through a text passage.

**Note:** This tool changes the cursor from an arrow to a yellow line.

Hint: To switch from the guide line, click the guide line icon or the pointer.



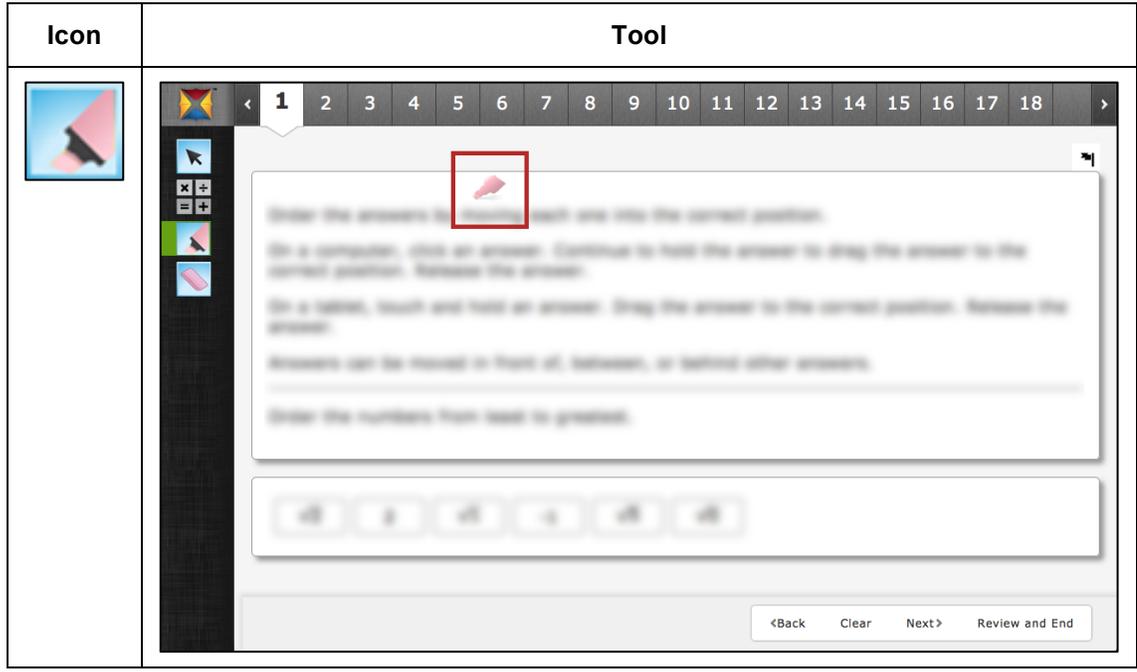
## Highlighter

**Note:** The highlighter tool is intended for use with text passages only.

The highlighter tool allows a student to select and highlight text within a test question. The student can drag the highlighter to highlight a word or area.

Hint: The highlighting remains on the screen until the student removes it using the eraser tool.

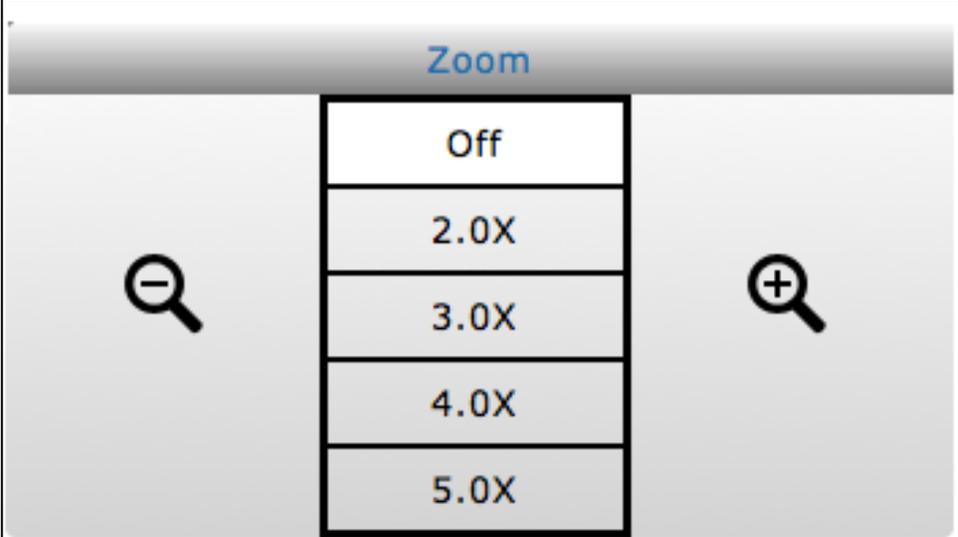
**Note:** This tool changes the cursor to a pink highlighter.



## Magnification

**Note:** This tool is available only to certain programs. Depending upon the program, the tool may be enabled via a PNP.

The magnification tool allows a student to enlarge the screen during a test. Students can click on a magnification level (i.e., 2.0X, 3.0X, etc.) or use the magnifying glasses to zoom in and out.

Icon	Tool
	

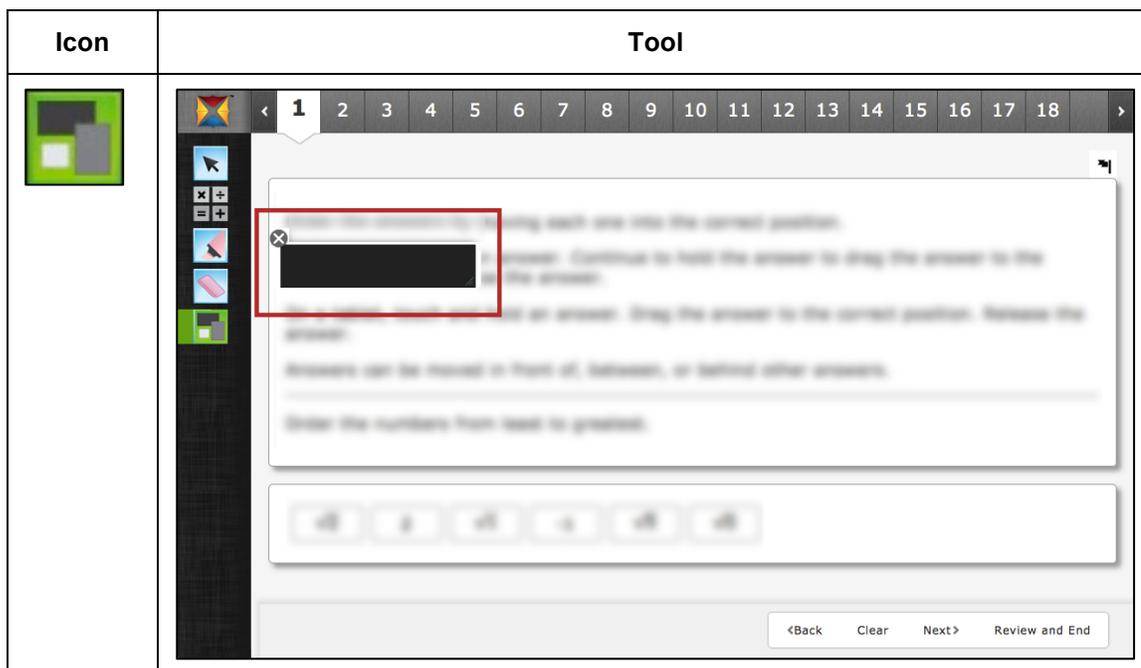
## Masking

**Note:** To enable this tool, complete a PNP in Educator Portal.

The masking tool allows a student to mask, or cover, parts of the test. After a student clicks the masking button, a black box appears. The student can move the masking box by dragging it to different areas of the screen.

**Note:** Each time the student clicks the masking icon, another masking box is displayed.

To close or remove the masked areas, click the X for each box.



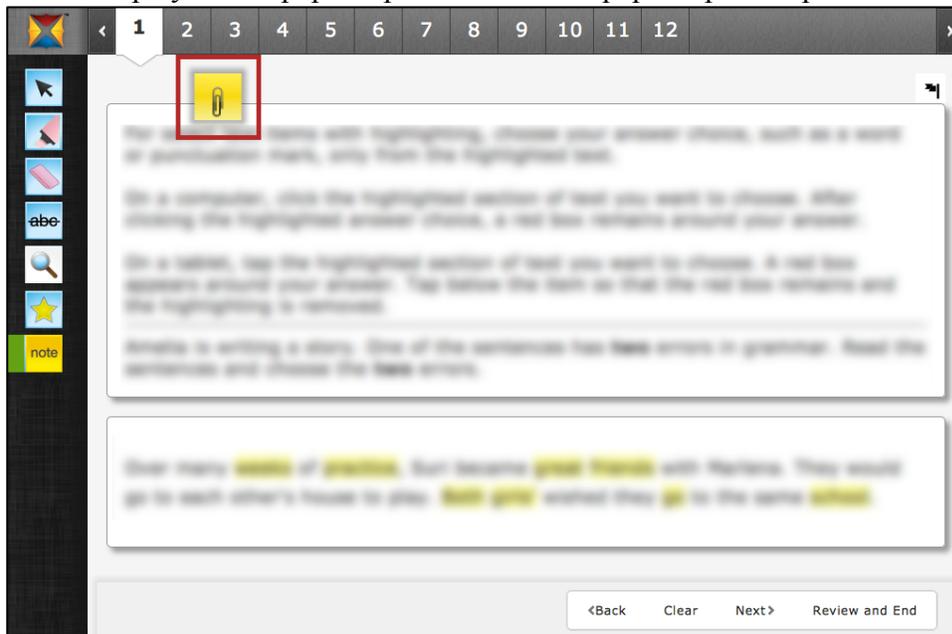
**Note – Original**

The original note tool allows students to make notes about a test question. Student notes are not saved.

Hint: The student can also delete a note by clicking X.



Hint: Click the minus symbol (next to the X) to minimize the note. A minimized note is displayed as a paperclip icon. Click the paperclip to reopen the note.

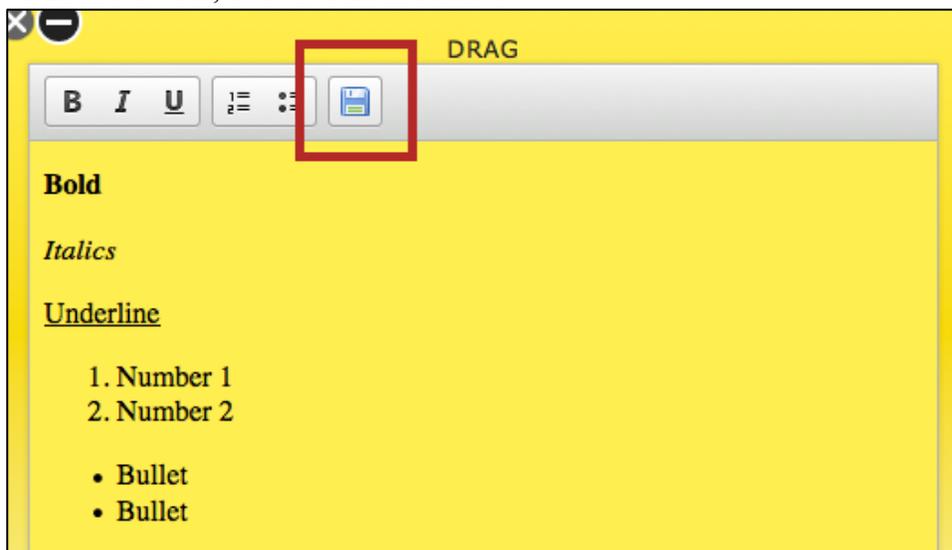


**Note – Enhanced**

The enhanced note tool allows students to format the notes they take about a test question. The formatting options include bold, italics, underline, bullets, and numbering. Depending upon the design of a test, these notes can be saved in one section of a test and reopened in another; however, the notes are not stored as part of the student's answer.

Icon	Tool
	

Hint: To save the note, click the Save button.





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## ***Pointer***

The pointer tool is the tool that students use most. The pointer allows a student to select items and click to answer questions.

<b>Icon</b>	<b>Tool</b>
	The pointer tool allows students to select items in the test.

## Reference Sheet

The reference sheet tool displays information that may be used during testing, like instructions.

Icon	Tool
	<p>Use the information below as needed to answer questions on the <input type="text"/> portion of the assessment.</p> <p>[Blurred content]</p>

## Resource Library

The resource library tool displays information that may be used during testing, like documents or pictures for use in answering questions. The library tool window can be resized using the lower right corner.

Icon	Tool
	<p>When the library window opens, click on a choice from the drop-down menu.</p> <div data-bbox="467 485 1425 751" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p style="text-align: center;"><b>View Document:</b></p> <div style="border: 1px solid gray; padding: 2px;"> <span>Select document</span> </div> <ul style="list-style-type: none"> <li>Proceedings of the First Continental Congress</li> <li style="background-color: #4a4a8a; color: white;">Declaration of Independence</li> <li>The Constitution of the United States: A Transcription</li> </ul> </div> <p>The resource will display below the selection.</p> <div data-bbox="467 814 1425 1367" style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;"><b>View Document:</b></p> <div style="border: 1px solid gray; padding: 2px;"> <span>Declaration of Independence</span> </div> <p style="text-align: center;"><b>IN CONGRESS, JULY 4, 1776</b></p> <p style="text-align: center;"><b>The unanimous Declaration of the thirteen united States of America</b></p> <p>When in the Course of human events it becomes necessary for one people to dissolve the political bands which have connected them with another and to assume among the powers of the earth, the</p> </div>

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## Reverse Contrast

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**Note:** To enable this tool, complete a PNP in Educator Portal.

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The reverse contrast tool allows a student to change the testing background to black and the text to white.

Icon	Tool
	The reverse contrast tool does not open a separate window; instead, it changes the text and background colors.

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**Note:** The reverse contrast tool and color contrast tool are mutually exclusive. The reverse contrast tool allows the student to select either black text on a white background OR white text on a black background. The color contrast tool allows the student to select one of several preset color pairs.

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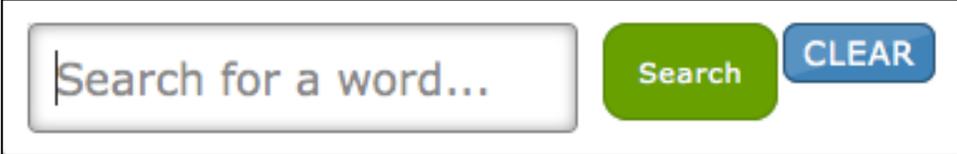
## Rubric

The rubric tool displays a grading rubric (a collection of criteria that will be used to evaluate performance on the question).

Icon	Tool																
	<p data-bbox="493 470 1029 506"><b>Grading scale</b> [blurred]</p> <table border="1" data-bbox="493 556 1365 898"> <thead> <tr> <th data-bbox="500 655 591 690">Score</th> <th data-bbox="591 655 1359 690">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="500 701 591 772">5</td> <td data-bbox="591 701 1359 772">[blurred]</td> </tr> <tr> <td data-bbox="500 779 591 850">4</td> <td data-bbox="591 779 1359 850">[blurred]</td> </tr> <tr> <td data-bbox="500 856 591 892">3</td> <td data-bbox="591 856 1359 892">[blurred]</td> </tr> </tbody> </table> <table border="1" data-bbox="493 957 1365 1480"> <thead> <tr> <th data-bbox="500 1056 591 1092">Score</th> <th data-bbox="591 1056 1359 1092">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="500 1102 591 1226">5</td> <td data-bbox="591 1102 1359 1226">[blurred]</td> </tr> <tr> <td data-bbox="500 1232 591 1356">4</td> <td data-bbox="591 1232 1359 1356">[blurred]</td> </tr> <tr> <td data-bbox="500 1362 591 1486">3</td> <td data-bbox="591 1362 1359 1486">[blurred]</td> </tr> </tbody> </table>	Score	Description	5	[blurred]	4	[blurred]	3	[blurred]	Score	Description	5	[blurred]	4	[blurred]	3	[blurred]
Score	Description																
5	[blurred]																
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Score	Description																
5	[blurred]																
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## Search

The search tool allows a student to search for keywords or phrases within the question and answer choices that are currently displayed. Type the search term(s) in the search field and click Search. Click CLEAR to remove the search terms from the search field.

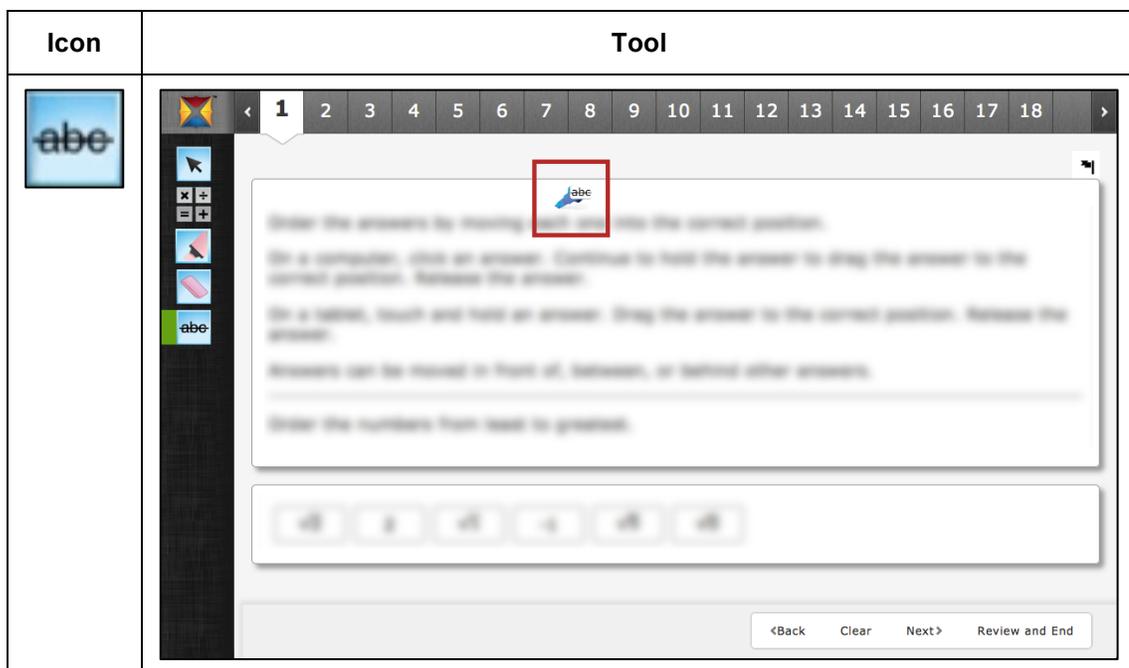
Icon	Tool
	

## Strikethrough

The strikethrough tool allows a student to select a portion of text and mark a line through the middle of that text.

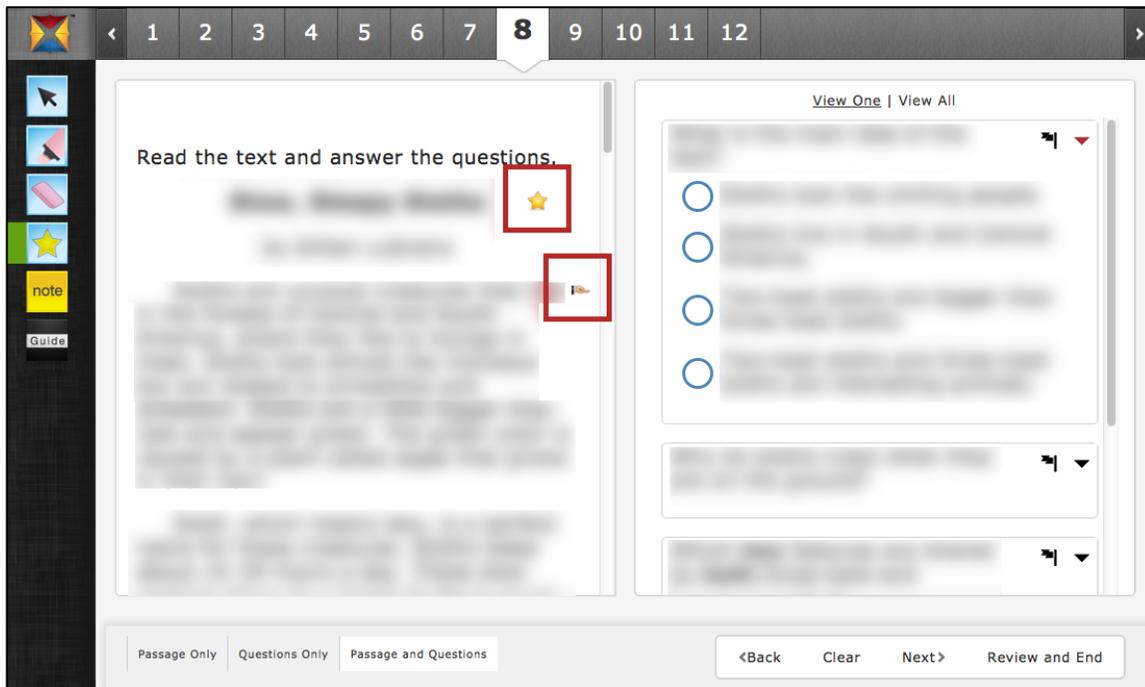
Hint: The strikethrough line remains on the screen until removed using the eraser tool.

**Note: The strikethrough tool changes the cursor from an arrow to a blue marker.**



## Tags

The tags tool allows a student to use various tags (or labels) within a reading passage. The student can insert multiple tags in a test passage, and each tag can be moved on the screen.



Icon	Tool
	<div data-bbox="467 1129 850 1629"> <p><b>Please select a tag:</b> <span>CLEAR ALL</span></p> <ul style="list-style-type: none"> <li> Main Idea</li> <li> Supporting Detail</li> <li> Key Word</li> <li> Evidence</li> <li> Reread This</li> <li> Is this Important?</li> </ul> </div> <p data-bbox="461 1671 1325 1701"><b>Note:</b> Tags remain in the passage until the student clicks Clear All.</p>