Directions for Use

Syringe Module, Model 8110

Medication Safety System







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GENERAL CONTACT INFORMATION

Customer Advocacy

For clinical and technical questions, feedback, and troubleshooting assistance.

Phone, toll-free, within the United States and Canada: (800) 854-7128, Ext. 7812 E-Mail: CustomerFeedback@alarismed.com

Technical Support

For technical information related to maintenance procedures and service manual support.

United States:

Canada:

Phone:

(858) 458-6003 Toll-free: (800) 854-7128, Ext. 6003 Phone, Toll-free:

Eastern: (800) 908-9918 Western: (800) 908-9919

For more detailed information, refer to the "Service Information" section of this document.

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About the System

The Medley[™] Medication Safety System is a modular infusion and monitoring system intended for use in today's growing professional healthcare environment, for use in adult, pediatric and neonatal care.

The Medley[™] Medication Safety System consists of the Programming Module (8000 Series), the Guardrails[®] Safety Software, and up to four detachable modules (or "channels"), which provide infusion or monitoring capabilities.

NOTE: The Medley[™] Programming Module name will be changing in the near future to Medley[™] Point-of-Care Unit.

The Medley[™] Syringe Module (Model 8110) is intended for facilities that utilize infusion pumps for the delivery of fluids, medications, blood, and blood products using continuous or intermittent delivery through clinically acceptable routes of administration; such as, intravenous (IV), intra-arterial (IA), subcutaneous, epidural, enteral, or irrigation of fluid spaces.

Guardrails[®] Safety Software for the Medley[™] System brings a new level of medication error prevention to the point of patient care. The Guardrails[®] Safety Software features medication dosing guidelines for up to ten patient-specific care areas, referred to as profiles. Each profile contains a specific drug library and channel labels, as well as instrument configurations appropriate for the care area. Optional drug-specific Guardrails[®] Clinical Advisories provide visual messages. Dosing limits for each drug entry may be either Guardrails[®] Hard Limits that cannot be overridden during infusion programming or Guardrails[®] Soft Limits that can be overridden, based on clinical requirements.

A data set is developed and approved by the facility's own multidisciplinary team using the Guardrails[®] Editor, the PC-based authoring tool. A data set is then electronically transferred to the Medley[™] System by qualified personnel. The approved data sets are maintained by the Guardrails[®] Editor for future updates and reference.

Information about Guardrails[®] Alerts that occur during use is stored within the Medley[™] Programming Module, and can be accessed using the Guardrails[®] Continuous Quality Improvement (CQI) Event Tracker and Guardrails[®] CQI Event Reporter.

About the System (Continued)

This document provides directions for use for the Medley[™] Syringe Module. Read all instructions, for both the Syringe Module and Programming Module, before using the Medley[™] System.

The Medley[™] Syringe Module uses standard, single-use, disposable syringes (with luer-lock connectors) and administration sets, designed for use on syringe pumps. For specific administration set instructions, refer to the directions for use provided with the set. For set priming and loading instructions, refer to the "Preparing Infusion" section in the "Getting Started" chapter of this document.

Contraindications: None known.

Features and Definitions

Refer to the "Alarms, Errors, Messages" chapter of this Directions for Use for the definitions of various alerts. Refer to the Medley[™] Programming Module Directions for Use for system features and definitions.

ALL Mode	When ALL is selected as the volume to be infused (VTBI), the entire contents of the syringe will be delivered.
Auto Pressure	When enabled and a pressure sensing disc is in use, the Auto Pressure option is displayed in the Pressure Limit screen. Auto Pressure automatically sets the alarm limit for a shorter time to alarm, as follows:
	 If current pressure is 100 mmHg or less, system adds 30 mmHg to current pressure, to create a new alarm limit. If current pressure is greater than 100 mmHg, system adds 30% to current pressure, to create a new alarm limit.
Auto Pressure Limit Adjustment	When a bolus is delivered, the pressure alarm limits are temporarily raised to the maximum limit.
Auto Syringe Size Identification	The system automatically detects the syringe size and narrows down the syringe selection list.
Back Off	This feature is only available when the administration set in use has a pressure sensing disc. When enabled, the motor reverses plunger movement during an occlusion until the pressure returns to preocclusion levels, automatically reducing bolus flow.
Bolus Dose	The Bolus Dose mode allows a bolus infusion to be programmed using either the Guardrails [®] Drug Library or the drug calculation feature. The bolus infusion can be programmed with or without a continuous infusion following the bolus.
Channel Labels	The Channel Labels feature is available when the Profiles feature is enabled. It provides a hospital-defined list of labels, displayed in the Channel Message Display, and identifying the channel with the solution being infused, the catheter location, or other helpful information.
Delay Options	The Delay Options feature allows the system to be programmed to delay the start of an infusion a) for up to 120 minutes or b) for a specific time up to 23 hours 59 minutes. A callback for a programmed delay can be scheduled to give an alert Before an infusion is to be initiated, After an infusion is completed, Before and After an infusion, or no alert (None).

Features and Definitions (Continued)

Drug Calculation	The Drug Calculation mode allows:
	 entry of drug dose (Medley[™] System calculates correct flow rate to achieve desired dose), OR
	 entry of flow rate (Medley[™] System calculates corresponding drug dose).
Dynamic Pressure Display	The Dynamic Pressure Display appears on the Main Display. If enabled, it graphically displays the current patient-side occlusion pressure set point and the current patient-side operating pressure for that module. (Reference "Displays" section in "Getting Started" chapter for additional "Dynamic Pressure Display" information.)
Event Logging	Event Logging records instrument operations.
Fast Start	When Fast Start is enabled and an administration set having a pressure sensing disc is used, the instrument runs at an increased rate when an infusion is first started, taking-up any slack in the drive mechanism.
Guardrails [®] Clinical Advisory	A Guardrails [®] Clinical Advisory is a visual message that appears when a designated drug is selected, to remind a clinician of specific hospital standards of practice when programming an IV medication. A specific clinical advisory can be associated with a selected drug within any of the patient care profiles.
Guardrails® Drug Library	The Guardrails [®] Drug Library feature is a drug calculation mode available when the Profiles feature is enabled. It provides a hospital-defined list of drugs and concentrations appropriate for use in as many as 10 profiles. Using the Drug Library automates programming steps, including the drug name, drug amount and diluent volume, and activates the hospital-established best- practice Guardrails [®] Limits.
Guardrails® Limit	A Guardrails [®] Limit is a programming limit or best-practice guideline determined by the hospital/health system and entered into the system's data set. Profile-specific limits are defined for flow rate, patient weight, and maximum and minimum continuous dose for each drug in a Guardrails [®] Drug Library. Dose limits can be defined by the hospital/health system as either "hard" or "soft" limits.
	 A Guardrails[®] Hard Limit is a programmed limit that cannot be overridden.
	 A Guardrails[®] Soft Limit is a programmed limit that can be overridden.

Features and Definitions (Continued)

Multidose Mode	The Multidose Mode option allows 2 - 24 doses to be programmed at equally spaced intervals on the same Syringe Module over a 24-hour period. This mode is designed to allow delivery of multiple, equal doses from the same syringe at regularly scheduled intervals.
Near End of Infusion (NEOI)	The NEOI option allows an alert to be configured to sound anywhere from 1 to 60 minutes before the infusion is complete. The alert will occur at the configured time or when 25% of the VTBI remains, whichever comes later.
Occlusion Pressure	A complete range of downstream occlusion detection options is provided.
	 With pressure sensing disc: Downstream occlusion alarm threshold is selectable between 25 and 1000 mmHg, in 1 mmHg increments.
	• Without pressure sensing disc: Downstream occlusion alarm threshold can be set to low, medium, or high.
Pressure Sensing Disc	When installed, the pressure sensing disc significantly improves the instrument's pressure sensing capabilities for a faster occlusion detection time, and makes the following features available:
	Auto Pressure Back-Off Customizable Pressure Alarm Settings (see "Occlusion Pressure") Fast Start Pressure Tracking
Pressure Tracking	The dynamic current pressure display is only available when the pressure sensing disc is inserted.
Priming	The Priming option allows a limited volume of fluid to be delivered in order to prime the administration set prior to being connected to a patient or after changing a syringe. When priming, a single continuous press of the PRIME soft key delivers up to 2 mL of priming fluid.
Restore	To simplify programming, the Restore feature can be used to recall previous rate and volume settings for the same patient. This option is only available if the patient is not new and the system is powered up within 8 hours of last usage.

Features and Definitions (Continued)

Selectable KVO	The Selectable KVO option allows some infusions to automatically switch into KVO mode upon completion. The KVO option setting cannot be changed after the instrument is powered on and a profile selected.
Syringe Empty	The instrument gives an alert and stops when an empty syringe is detected.
Syringe Volume Detection	The system automatically detects the fluid volume in a syringe when it is inserted.
Volume/Duration	The Volume/Duration infusion option allows a volume-to-be- infused (VTBI) and duration (infusion time) to be programmed. The flow rate is automatically calculated.

Symbols

	Canadian and U.S. Certification Mark: Products bearing this mark have been tested and certified in accordance with applicable U.S. and Canadian electrical safety and performance standards (CSA C22.2 No. 601.1, UL 2601-1 and IEC 60601–2–24).
-I V F	Electrical Shock Protection Rating: Type CF, Defibrillation-proof
IPX1	Protection against fluid ingress: Drip Proof
\triangle	Attention: Refer to accompanying documentation.
$\langle \rangle$	IUI Connector: Inter-Unit Interface connector used to establish power and communications between the Programming Module and attached modules.
ММ-УУУУ	Manufacturing Date: Number adjacent to symbol indicates the month and year of manufacture.
i	Consult operating instructions.
$R_{\!x}$ Only	CAUTION: Federal (U.S.A.) law restricts this device to sale by or on the order of a physician.
Single-Use	Single-Use. Do not re-use.
\bigcirc	Product contains a particular element; such as, $(DEHP) = DEHP$ in fluid pathway.
\bigcirc	Product DOES NOT contain a particular element; such as, $(x) = x$ administration set is latex-free.
_=≈ XX mI=	Approximate administration set priming volume.
X	Expiration date for product will be identified near hour glass symbol.
\bigotimes	Do not use if package is damaged.

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NOTE: Although the Medley[™] Medication Safety System is built and tested to exacting specifications, it is not intended to replace the supervision of IV infusions by medical personnel. The user should become thoroughly familiar with the features and operation of the Medley[™] System and exercise vigilance in its utilization.

WARNING

A warning is an alert to potential serious outcomes (death, injury or serious adverse events) to the patient or user.

CAUTION

A caution is an alert to take special care for the safe and effective use of the device.

Warnings and Cautions

For WARNINGS and CAUTIONS for the Programming Module, refer to its Directions for Use.

To ensure proper performance of the Medley[™] System and to reduce potential injury, observe the following precautions:

Epidural Administration

The Medley[™] System can be used for epidural administration of anesthetic and analgesic drugs. This application is only appropriate when using analgesics and anesthetics labeled for continuous epidural administration and catheters intended specifically for epidural use. Use only standard, single-use, disposable syringes (with luer-lock connectors) and administration sets, designed for use on syringe pumps and **without** a 'Y' connector or injection port, for epidural infusions.

- Epidural administration of anesthetic drugs: Use indwelling catheters specifically indicated for short-term (96 hours or less) anesthetic epidural drug delivery.
- Epidural administration of analgesic drugs: Use indwelling catheters specifically indicated for either short-term or long-term analgesic epidural drug delivery.

WARNING

Epidural administration of drugs other than those indicated for epidural use could result in serious injury to the patient.

WARNING

It is strongly recommended that the syringe, administration set, and Syringe Module used for epidural drug delivery be clearly differentiated from those used for other types of administration.

GETTING STARTED

WARNING

This instrument is designed to stop fluid flow under alarm conditions. Periodic patient monitoring must be performed to ensure the infusion is proceeding as expected.

WARNING

The Guardrails[®] Safety Software incorporates dosing limits and instrument configuration parameters based on hospital protocol. The software adds a test of reasonableness to drug programming based on the limits defined by the hospital. Qualified personnel must ensure the appropriateness of the drug dosing limits, the compatibility of the drugs, and the performance of each instrument, as part of the overall infusion. Potential hazards include drug interactions, and inappropriate delivery rates and pressure alarms.

WARNING

When loading a data set with the Guardrails[®] Safety Software, ensure the correct profile (for patient care area) is selected prior to starting an infusion. Failure to use the appropriate profile could cause serious consequences.

WARNING

The Medley[™] Syringe Module is a positive displacement delivery system, capable of developing positive fluid pressures to overcome widely varying resistances to flow encountered in practice, including resistances to flow imposed by small gauge catheters, filters and intra-arterial infusion. It is neither designed nor intended to detect infiltrations and will not alarm under infiltration conditions.

WARNING

Hospital/facility personnel must ensure the compatibility of the drugs as well as the performance of each module as part of the overall infusion. Potential hazards include drug interactions, inaccurate delivery rates, inaccurate pressure alarms and nuisance alarms.

WARNING

Do not use the Medley[™] System in close proximity of Magnetic Resonance Imaging (MRI).

WARNING

Use only standard, single-use, disposable syringes (with luer-lock connectors) and administration sets, designed for use on syringe pumps. The use of any other syringe or administration set may cause improper instrument operation, resulting in inaccurate fluid delivery or pressure sensing, or other potential hazards. For a list of compatible syringes, refer to the "Compatible Syringes" section in the "Maintenance" chapter. For a list of compatible administration sets, refer to the Set Compatibility Card (provided separately).

WARNING

Before loading or unloading the syringe, always turn off fluid flow to the patient, using the tubing clamp or stopcock. Uncontrolled fluid flow can occur when the administration set is not clamped or turned off, and may cause serious injury or death.

WARNING

When the pressure sensing disc is not being used and an occlusion occurs, there is a risk of infusing pressurized buildup of infusates upon correction of the occlusion. To avoid an inadvertent bolus, relieve the pressure before restarting the infusion.

WARNING

When priming:

- Ensure patient is not connected.
- Ensure air is expelled from line prior to beginning infusion (unexpelled air in line could have serious consequences).

Failure to prime correctly can delay infusion delivery and cause the total volume to be infused to read higher than the actual total delivered to the patient.

WARNING

Ensure the syringe manufacturer and syringe size displayed matches the syringe manufacturer and syringe size installed in the Medley[™] Syringe Module. Mismatches may cause an underinfusion or over-infusion to the patient that could result in serious injury and/or death. For a list of compatible syringes, refer to the "Compatible Syringes" section in the "Maintenance" chapter.

WARNING

Installing a pressure sensing disc after an infusion has started can result in a bolus to the patient.

WARNING

The use of positive displacement infusion devices ported together with gravity flow infusion systems into a common IV site may impede the flow of common "gravity only" systems, affecting their performance. Hospital/facility personnel must ensure the performance of the common IV site is satisfactory under these circumstances.

WARNING

Each time the Medley[™] System is turned on, verify and/or set the monitoring mode, resistance alert, and/or pressure alarm limit. If the monitoring mode, resistance alert, and/or pressure alarm limit are not verified, the instrument may not operate within the desired occlusion detection parameter(s).

WARNING

References in this document to specific drugs and drug doses are for illustration purposes only. Refer to specific drug product labeling for information concerning appropriate administration techniques and dosages.

Parallel Infusions

There are no contraindications regarding the use of the Medley[™] System with any other positive displacement infusion device when ported together into a common IV site location.

User Precautions

To ensure proper performance of the Medley[™] System and to reduce potential injury to the operator, observe the following precautions:

- Disconnect from main (AC) power when performing maintenance.
- The instrument case should only be opened by qualified service personnel using proper grounding techniques.



Administration Sets and Syringes

- For a list of compatible syringes, refer to "Compatible Syringes" section in "Maintenance" chapter.
- For a list of compatible administration sets, refer to Set Compatibility Card (provided separately).
- For specific administration set instructions, refer to directions for use provided with set. For set priming and loading instructions, refer to "Preparing Infusion" section of this document.
- Before operating instrument, verify that administration set is free from kinks and installed correctly in instrument.
- Syringe Module administration sets are supplied with a sterile fluid path for one-time use. Do not resterilize.
- Fluid path is STERILE and NONPYROGENIC.
- Discard if packaging is not intact or protector caps are unattached.
- For administration set replacement interval, refer to facility protocol and/or government standards (such as, CDC guidelines in the United States).
- For IV push medication (put instrument on hold), clamp tubing above the port.
- Flush port(s) per facility protocol.
- Discard administration set per facility protocol.

WARNING

Use only standard, single-use, disposable syringes (with luer-lock connectors) and administration sets, designed for use on syringe pumps. The use of any other syringe or administration set may cause improper instrument operation, resulting in inaccurate fluid delivery or pressure sensing, or other potential hazards. For a list of compatible syringes, refer to the "Compatible Syringes" section in the "Maintenance" chapter. For a list of compatible administration sets, refer to the Set Compatibility Card (provided separately).

User Precautions (Continued)

<u>Artifacts</u>

It is normal for an infusion device to produce nonhazardous currents when infusing electrolytes. These currents vary proportional to the infusion device flow rate. When the ECG monitoring system is not functioning under optimal conditions, these currents may appear as artifacts, simulating actual ECG readings. To determine if ECG abnormalities are caused by patient condition or the ECG equipment, place the infusion device on hold. If the ECG readings become normal, the ECG equipment requires attention. Proper setup of the ECG equipment should eliminate these artifacts. Reference the appropriate ECG monitoring system documentation for instructions on setup and maintenance.



Should an instrument be dropped or severely jarred, it should be immediately taken out of use and inspected by qualified service personnel, to ensure its proper function prior to reuse.

Electromagnetic Compatibility (EMC)

When using the Syringe Module in combination with a Programming Module which is interconnected to hospital data communications equipment and/or nurse call systems (signal input and signal output ports), the external systems must be certified to applicable standards to ensure correct operation and electromagnetic compliance integrity.

Interconnected data communications systems must be certified to IEC 950 (data processing equipment) or IEC 60601–1 electromedical equipment. Nurse call systems must be certified to UL 1069 (hospital signaling and nurse call equipment) or comply with the requirements specified in IEC 60601–1.

Compliance with the electromagnetic compatibility standard (IEC 60601-1-2) is a function of all interconnected equipment including cabling and, as such, it is the responsibility of the hospital/facility to ensure external equipment complies with the applicable EMC standards. Failure to verify that external equipment meets applicable EMC standards may result in degraded electromagnetic compatibility (refer to "Radio Frequency Interference" warning for additional information).





User Precautions (Continued)

Operating Environment

Not for use in the presence of flammable anesthetics.

◄ DANGER ►

Explosion risk if used in the presence of flammable anesthetics.



Radio Frequency Interference

Operating the system near equipment which radiates highenergy radio frequencies (electrosurgical/cauterizing equipment, portable radios, cellular telephones, etc.) may cause false alarm conditions. If this happens, reposition the device away from the source of interference or turn off the device and manually regulate the flow with the clamp and/or monitor the vital parameters using an appropriate clinical alternative.

WARNING

Use of accessories or cables other than those specified may result in degraded electromagnetic compatibility performance of this device.



Controls and Indicators



Installation

Instruments are tested and calibrated before they are packaged for shipment. To ensure proper operation after shipment, it is recommended that an incoming inspection be performed before placing the instrument into use.

Unpacking Syringe Module

- 1. Remove Syringe Module from its carton.
- 2. Verify gripper control/drive head release, plunger grippers, and syringe barrel clamp/sizer operate freely and correctly.
- 3. Verify pressure transducer membrane covering is not cut or torn.
- 4. Verify control surface and instrument housing is not damaged.
- 5. Check for loose parts.
- 6. Perform Periodic Inspections (see "Inspection Requirements" section in "Maintenance" chapter).
- Perform check-in procedure [reference Medley™ Maintenance Software User Manual (included with 8970C, or later) for details].

If the Syringe Module is damaged, contact ALARIS Medical Systems for authorization to return the instrument for repair.

Attaching and Detaching Channels

Refer to the Medley[™] Programming Module Directions for Use.

Displays

The displays illustrated throughout this document are for illustration purposes only. The display content will vary, depending on configuration settings, type of syringe and administration set in use, hospital-defined data set uploaded using the Guardrails[®] Safety Software, programmed drug calculation parameters, and many other variables.



Displays (Continued)

Dynamic Pressure Display



Start-Up

Refer to the Medley[™] Programming Module Directions for Use for the following procedures:

Powering On System Responding to Maintenance Reminder Selecting New Patient and Profile Options Entering Patient ID Modifying Patient ID is 0 mmHg to 1000 mmHg.

Preparing Infusion

Preparing Syringe and Administration Set

- 1. Prepare syringe (reference "Compatible Syringes" section in "Maintenance" chapter) in accordance with manufacturer's directions for use.
- 2. Prepare administration set (reference Set Compatibility Card, provided separately) in accordance with manufacturer's directions for use.
- 3. Attach upper fitting of administration set to syringe tip.

WARNING

Use only standard, single-use, disposable syringes (with luer-lock connectors) and administration sets, designed for use on syringe pumps. The use of any other syringe or administration set may cause improper instrument operation, resulting in inaccurate fluid delivery or pressure sensing, or other potential hazards. For a list of compatible syringes, refer to the "Compatible Syringes" section in the "Maintenance" chapter. For a list of compatible administration sets, refer to the Set Compatibility Card (provided separately).

Loading Syringe and Administration Set

WARNINGS

- Before loading the syringe, check it for damage or defects.
- Ensure syringe barrel, flange, and plunger are installed and secured correctly. Failure to install syringe correctly can result in uncontrolled fluid flow to the patient, and may cause serious injury or death.
- Before loading or unloading the syringe, always turn off fluid flow to the patient, using the tubing clamp or stopcock. Uncontrolled fluid flow can occur when the administration set is not clamped or turned off, and may cause serious injury or death.

CAUTION

When initially loading the syringe, allow for the volume of fluid contained in the administration set and retained in the syringe at the end of an infusion, as this "dead space" will not be infused.

Loading Syringe and Administration Set (Continued)

- 1. Open syringe barrel clamp.
 - a. Pull syringe barrel clamp out and hold.
 - b. Rotate clamp to left (clockwise or counter clockwise) until it clears syringe chamber.
 - c. Gently release clamp.



Syringe Barrel Clamp Open

Drive Head Fully Extended

Gripper Control / Drive · Head Release in Open

Plunger Grippers Open

Position

- 2. Raise drive head to its fully extended position.
 - a. Twist gripper control clockwise and hold in position.

NOTE: The gripper control is spring loaded. When twisted to the open position and then released, it (and the plunger grippers) will return to the closed position.

- b. While holding gripper control in open position, raise drive head to full extension.
- c. Gently release gripper control.
- 3. Insert syringe (from front of instrument) by sliding flat edge of syringe barrel flange between barrel flange grippers.



Loading Syringe and Administration Set (Continued)

- 4. Lock syringe in place.
 - a. Pull syringe barrel clamp out and hold.
 - b. Rotate clamp to right (clockwise or counter clockwise) until it lines up with syringe.
 - c. Gently release clamp against syringe.
- 5. Lower drive head and lock plunger in place with plunger grippers.
 - a. Twist gripper control clockwise and hold in position.

NOTE: The gripper control is spring loaded. When twisted to the open position and then released, it (and the plunger grippers) will return to the closed position.

- b. While holding gripper control in open position, <u>gently</u> lower drive head until it makes contact with plunger flange.
- c. Gently release gripper control.
- d. Ensure plunger grippers lock and hold plunger in place.



Syringe Barrel Clamp Closed



CAUTIONS

- To avoid an occlusion when loading a smaller size syringe, use extra care to close off administration set tubing and gently lower drive head against syringe plunger.
- For smaller syringes (such as; 1, 3, or 5 cc), stabilize the syringe plunger with thumb and index finger while carefully lowering the drive head. Ensure the syringe plunger head makes contact with the small black sensor, located on the bottom of the drive head (between the plunger grippers).

Loading Syringe and Administration Set (Continued)

6. Insert pressure sensing disc (if used), as follows:

NOTE: The following are special Syringe Module features available only with extension sets fitted with a pressure sensing disc: (Refer to the "Features and Definitions" section in the "Introduction" chapter for definitions.)

Auto Pressure Back Off (Upon Occlusion) Customizable Pressure Alarm Settings (see "Occlusion Pressure" feature definition) Dynamic Pressure Display (see "Pressure Tracking" feature definition) Fast Start WARNING

When the pressure sensing disc is not being used and an occlusion occurs, there is a risk of infusing pressurized buildup of infusates upon correction of the occlusion. To avoid an inadvertent bolus, relieve the pressure before restarting the infusion.

- a. Orient pressure sensing disc, as follows:
 - fluid side up (patient side down)
 - cavity forward (membrane toward instrument)
- b. Gently slide pressure sensing disc up into slot in pressure sensing disc housing.

c. Apply firm upward pressure on pressure sensing disc (not tubing) until disc snaps into place.





Selecting Syringe Type and Size

At the start of an infusion program, the system prompts to select and confirm the syringe type and size.

NOTE: The system automatically detects the syringe size, and lists syringe types and sizes that most closely match the installed syringe. If the syringe is not recognized, "Syringe not recognized" displays. Use a syringe that is recognized and accepted by the system.

WARNING

Ensure the displayed syringe manufacturer and size correctly identifies the installed syringe. Mismatches may cause an underinfusion or over-infusion to the patient that could result in serious injury and/or death. For a list of compatible syringes, refer to the "Compatible Syringes" section in the "Maintenance" chapter. If the installed syringe is displayed and selected, but is not recognized, servicing is required (refer to "Service Information" section in "Maintenance" chapter).

1. Press CHANNEL SELECT key.



- 2. Press soft key next to installed syringe type and size.
 - Selection is highlighted.





Priming

The Priming option can be enabled at the time the Medley[™] System is configured for use. The Priming selection (**PRIME** soft key) is available only after the syringe and infusion type have been selected, and prior to beginning an infusion.

If a pressure sensing disc is in use, it must be removed from instrument before priming. Refer to the applicable section, as follows, depending on whether or not a pressure sensing disc is used.

NOTE: When manually priming (per hospital protocol) and an administration set having a pressure sensing disc is in use, depress the disc between two fingers while priming and prime uphill (distal end of pressure sensing disc/tubing pointing upward).

WARNING

When priming:

- Ensure patient is not connected.
- Ensure air is expelled from line prior to beginning infusion (unexpelled air in line could have serious consequences).

Failure to prime correctly can delay infusion delivery and cause the total volume to be infused to read higher than the actual total delivered to the patient.

CAUTION

During priming, the pressure limit alarms are temporarily increased to their maximum level.

Pressure Sensing Disc Used/Installed

- 1. Remove pressure sensing disc from instrument.
 - Using a finger, apply firm downward pressure on pressure sensing disc (not tubing) until disc snaps loose from slot in pressure sensing disc housing.

CAUTION

The pressure sensing disc, if left installed during priming, can trap air that may not be totally expelled. To ensure entrapped air is eliminated, it is recommended that the pressure sensing disc be removed prior to priming and the membrane massaged with a finger while priming. After priming is completed, reinstall the pressure sensing disc.



Priming (Continued)

- 2. Press OPTIONS key.
- 3. Press Prime Set with Syringe soft key.

• If pressure sensing disc was not removed prior to pressing **Prime Set with Syringe** soft key, a pressure sensing disc removal prompt displays.





- 4. Prime, as follows:
 - a. Orient pressure sensing disc with patient side up.
 - b. Depress and hold pressure sensing disc between two fingers.

- c. Press and hold **PRIME** soft key until fluid flows and priming of syringe administration set is complete.
- d. Release pressure sensing disc.

NOTE: Fluid is delivered during priming only while the **PRIME** soft key is pressed. Each press of the **PRIME** soft key delivers up to 2 mL of priming fluid per continuous press. To deliver additional amounts, press the **PRIME** soft key again.

• Volume used during priming is displayed but not added to VTBI.



Priming (Continued)

Pressure Sensing Disc Used/Installed (Continued)

5. When priming is complete, release **PRIME** soft key.



- 6. Reinstall pressure sensing disc, as follows:
 - a. Orient pressure sensing disc, as follows:
 - fluid side up (patient side down)
 - cavity forward (membrane toward instrument)
 - b. Gently slide pressure sensing disc up into slot in pressure sensing disc housing.

c. Apply firm upward pressure on pressure sensing disc (not tubing) until disc snaps into place.



Priming (Continued)

Pressure Sensing Disc Used/Installed (Continued)

- 7. To return to main screen, press EXIT soft key.
 - If EXIT soft key is pressed before pressure sensing disc is reinstalled, a prompt to reinstall pressure sensing disc displays.
 - If **Basic Infusion** was selected, **Infusion Setup** screen displays and title alternates between **Infusion Setup** and identifying syringe model and size.

• If Guardrails Drug Library was selected, Guardrails Drug Library screen displays.

Pressure Sensing Disc Not Used/Installed

- 1. Press OPTIONS key.
- 2. Press Prime Set with Syringe soft key.

Α	
Re-insta Disc.	all Pressure Sensing
>Press	CONFIRM
	CONFIRM
A Infu	ision Setup
RATE	mL/h
VTBI	ALL



VOLUME

A Channel Options 1 of 1	
Guardrails Drug Library	
Multidose	
Pressure Limit - High	
Prime Set with Syringe	
Channel Labels	
>Select an Option or EXIT	
EXIT	

Priming (Continued)

Pressure Sensing Disc <u>Not</u> Used/Installed (Continued)

3. Press and hold **PRIME** soft key until fluid flows and priming of syringe administration set is complete.

NOTE: Fluid is delivered during priming only while the **PRIME** soft key is pressed. Each press of the **PRIME** soft key delivers up to 2 mL of priming fluid per continuous press. To deliver additional amounts, press the **PRIME** soft key again.

- Volume used during priming is displayed but not added to VTBI.
- 4. When priming is complete, release **PRIME** soft key.
- 5. To return to main screen, press EXIT soft key.

• If **Basic Infusion** was selected, **Infusion Setup** screen displays and title alternates between **Infusion Setup** and identifying syringe model and size.

• If Guardrails Drug Library was selected, Guardrails Drug Library screen displays.

А	
Prime Set with Syrir	nge
CAUTION: Do not prime with disposable set connected to patient!	
Prime Volume	
>Press and Hold P	RIME
PRIME	

Α






Basic Infusion

The following procedures should be used only when programming a **Basic Infusion**. To program an infusion using the Guardrails[®] Drug Library, go to the "Setting Up Drug Calculation" section.

NOTES:

The illustrations in this section assume the following:

- ALL Mode, Drug Calculation, Dynamic Pressure Display, Profiles, and Volume Duration configurable settings are enabled.
- Delay Options and NEOI configurable settings are disabled.

If Delay Options is enabled, the **PAUSE** soft key becomes **DELAY OPTIONS**.

- 1. Perform steps in "Start-Up" section, to:
 - a. Power on system.
 - b. Choose Yes or No to New Patient?.
 - c. Confirm current profile or select a new profile.
 - d. Enter patient identifier, if required.
- 2. Perform steps in "Preparing Infusion" section, to:
 - a. Prepare syringe and administration set.
 - b. Load syringe and administration set.
 - c. Select syringe type and size, and **Basic Infusion** as infusion type.
 - d. Prime.
- 3. Start an infusion, as described in following "Starting Rate / Volume Infusion" or "Starting Volume / Duration Infusion"section.

WARNING

When the pressure sensing disc is not being used and an occlusion occurs, there is a risk of infusing pressurized buildup of infusates upon correction of the occlusion. To avoid an inadvertent bolus, relieve the pressure before restarting the infusion.



32 GETTING STARTED

An audio prompt sounds.

Starting Rate / Volume Infusion (Continued)

- At completion of infusion:
 - An audio prompt sounds.
 - Red Alarm Status Indicator flashes.
 - If KVO option is enabled:

Channel Rate Display changes to KVO rate.

INFUSION COMPLETE-KVO scrolls in Channel Message Display.

KVO followed by SYRINGE EMPTY appears on Main Display.

• If KVO option is disabled, and:

Syringe is not empty: **INFUSION COMPLETE** scrolls in Channel Message Display and **COMPLETE** appears on Main Display.

Syringe is empty: **SYRINGE EMPTY** scrolls in Channel Message Display and appears on Main Display.









Starting Volume / Duration Infusion

1. Press VOLUME DURATION soft key.



Starting Volume / Duration Infusion (Continued)

 To enter a numeric VTBI value (instead of infusing ALL), press VTBI soft key and use numeric data entry keys.

OR

To deliver entire contents of syringe, leave VTBI as ALL.

NOTE: When ALL MODE is disabled, the VTBI ALL option is not available.

- 3. To enter volume duration, press **DURATION** soft key and use numeric data entry keys.
 - Rate is automatically calculated.
- 4. Attach administration set to patient's vascular access device.
- 5. Verify correct infusion parameter entry and press **START** soft key.
 - During infusion:
 - Green Infusing Status Indicator illuminates.
 - Rate appears in Channel Rate Display.
 - VTBI counts down on Main Display.
 - When infusion is close to being completed and NEOI is enabled:

Main Display alternates between **NEAR END** and remaining VTBI.

NEAR END scrolls in Channel Message Display.

Yellow Standby Indicator flashes.

An audio prompt sounds.

NOTE: To view infusion **Time Left**, press **CHANNEL SELECT** key. To return to previous screen, press **START** soft key.









Starting Volume / Duration Infusion (Continued)

- At completion of infusion:
 - An audio prompt sounds.
 - Red Alarm Status Indicator flashes.
 - If KVO option is enabled: Rate Display changes to KVO rate.
 INFUSION COMPLETE-KVO scrolls in Channel Message Display.

KVO followed by SYRINGE EMPTY appears on Main Display.

• If KVO option is disabled, and:

Syringe is not empty: INFUSION COMPLETE scrolls in Channel Message Display and COMPLETE appears on Main Display.

Syringe is empty: **SYRINGE EMPTY** scrolls in Channel Message Display and appears on Main Display.



Possible End of	Infusion Message	s and Alerts

KVO	VTBI	Delayed	Programming Module Display	Channel Display	Audio / Visual Alert
N/A	All	Yes	Syringe Empty	Syringe Empty	Yes / Yes
On	All	No	Syringe Empty	Syringe Empty	Yes / Yes
Off	All	No	Syringe Empty	Syringe Empty	Yes / Yes
N/A	Numeric	Yes	Complete	Infusion Complete	Yes / Yes (if an After callback is scheduled)
N/A	Numeric	Yes	Syringe Empty	Syringe Empty	Yes / Yes
Off	Numeric	No	Complete	Infusion Complete	Yes / Yes
Off	Numeric	No	Syringe Empty	Syringe Empty	Yes / Yes
On	Numeric	No	Syringe Empty	Syringe Empty	Yes / Yes

Pausing Infusion

NOTE: To pause an infusion when Delay Options is enabled, reference "Delay Options", "Pausing Infusion" section.

1. Press PAUSE key (on Syringe Module).

OR

Press CHANNEL SELECT key and then press PAUSE soft key (on Programming Module).

- PAUSE scrolls in Channel Message Display.
- PAUSED appears on Main Display.
- Yellow Standby Status Indicator illuminates.
- After two minutes, "PAUSE-RESTART CHANNEL" visual and audio prompts begin, and yellow Standby Status Indicator flashes.
- 2. To reinitiate infusion:
 - Press **RESTART** key (on Syringe Module).

OR

• Press CHANNEL SELECT key and then press START soft key (on Programming Module).



Midtown Hospital Adult ICU A PAUSED
VOLUME AUDIO INFUSED ADJUST



Infusion" section to:

a. Remove existing syringe and prepare new syringe (reference "Preparing Syringe and Administration Set" section).

Restarting Infusion Following Infusion Complete

Basic Infusion (Continued)

- b. Load syringe and administration set.
- c. Select syringe type and size.

NOTE: Since the system is already in a basic infusion mode, the Infusion Menu screen does not appear after the syringe type and size are confirmed.

d. Prime.

1.

2. To restart infusion using stored parameters, press **RESTORE** soft key and continue with next step.

OR

To start a new infusion, follow steps for "Starting Rate / Volume Infusion" or "Starting Volume / Duration Infusion".

 Infusion Setup

 RATE
 ____mL/h

 VTBI
 ALL

 >Select Rate or Restore

 Previous Infusion

 RESTORE
 UDURATION

3. Verify parameters are valid and press START soft key.

NOTE: To change a restored parameter:

- a. Press applicable soft key, VTBI or RATE.
- b. Enter desired parameter using Up/Down Arrows for rate titration, or numeric data entry keys.
- c. Press **START** soft key.



Changing Rate or VTBI During Infusion

- 1. Press CHANNEL SELECT key.
- 2. Press either RATE or VTBI soft key.



- 3. To enter desired parameter, use Up/Down Arrows for rate titration, or numeric data entry keys.
- 4. Verify correct infusion parameter entry and press **START** soft key.



Stopping Infusion

Press and hold **CHANNEL OFF** key until a beep is heard (approximately 1.5 seconds) and then release to initiate power down.

NOTES:

- If no other channel is active, the system powers down when the **CHANNEL OFF** key is released.
- To interrupt the power down sequence, quickly press any one of the numeric keys on the Programming Module.

Selecting Pressure Limit

Pressure Sensing Disc Installed

- 1. Ensure pressure sensing disc is installed correctly.
- 2. Press CHANNEL SELECT key.
- 3. Press OPTIONS key.

WARNING

Installing a pressure sensing disc after an infusion has started can result in a bolus to the patient.

Selecting Pressure Limit (Continued)

Pressure Sensing Disc Installed (Continued)

4. Press Pressure Limit soft key.



>Select an Option or EXIT

EXIT

5. To enter a new pressure limit value, press **Change Value** soft key.

OR

If Auto Pressure feature is enabled, press **Auto Pressure** soft key.

NOTE: If Auto Pressure is selected and current pressure is:

- 100 mmHg or less system adds 30 mmHg to current pressure, to create a new alarm limit
- greater than 100 mmHg system adds 30% to current pressure, to create a new alarm limit
- 6. Verify correct pressure limit input and press **CONFIRM** soft key.

Pressure Sensing Disc Not Installed

- 1. Press CHANNEL SELECT key.
- 2. Press **OPTIONS** key.
- 3. Press Pressure Limit soft key.





Selecting Pressure Limit (Continued)

Pressure Sensing Disc <u>Not</u> Installed (Continued)

- 4. To select a pressure limit, press appropriate soft key (Low, Med, or High).
- 5. Press CONFIRM soft key.

Viewing and Clearing Volume Infused

- 1. To view volume infused, press VOLUME INFUSED soft key.
 - Total volume infused, and time and date volume infused was last cleared, display for each channel.

NOTES:

- Date format is year-month-day.
- If a Pump Module is attached, a **PRI/SEC VOLUME** soft key is available to allow secondary volume infused to be displayed.
- If no key is pressed, main screen appears after 30 seconds.
- 2. To clear volume infused:

NOTE: If no key is pressed, main screen appears after 30 seconds.

- If only selected channels are to be cleared, press soft key next to applicable channel(s) and press CLEAR CHANNEL soft key.
 - Volume clears on selected channel(s).
- If all channels are to be cleared, press CLEAR ALL soft key.
- To return to main screen, press MAIN SCREEN soft key.





Volume	e Infused	
TOTAL VO	DLUME (mL)	LAST CLEARED
A	42.5	07:30 2002-3-11
В	48.1	08:00 2002-3-10
	<u></u>	
	Channels t s CLEAR A	
	LEAR	MAIN

Changing Syringe During Infusion

- 1. To stop infusion, press PAUSE key (on Syringe Module).
- 2. Open plunger grippers and syringe barrel clamp.
 - An audio prompt sounds (to silence, press SILENCE key).
 - Red Alarm Status Indicator flashes.
 - CHECK SYRINGE scrolls in Channel Message Display.
- 3. Remove syringe and separate administration set from syringe.
- 4. Reattach administration set to new syringe (refer to "Preparing Infusion" section).
- 5. Load new syringe (refer to "Preparing Infusion" section).
- 6. Select syringe type and size (refer to "Preparing Infusion" section).
- 7. Press CONFIRM soft key.
- 8. Prime administration set (refer to "Preparing Infusion" section).
- 9. Press **RESTORE** soft key.

OR

To enter VTBI and rate, press **RATE** soft key and use numeric data entry keys, and then **VTBI** soft key and use numeric data entry keys.

10. To begin infusion, press **START** soft key.

Channel Labels

Selecting Channel Label

- 1. Press CHANNEL SELECT key.
- 2. Press OPTIONS key.
- 3. Press Channel Labels soft key.

4. Press soft key for desired label.

NOTE: To view additional labels, press a soft key next to a letter group to navigate through alphabet, and/or **PAGE UP** and **PAGE DOWN** soft keys.

• Selected label is highlighted and scrolls in Channel Message Display.

Channel Options 1 of 1 Guardrails Drug Library Multidose Pressure Limit - High Prime Set with Syringe Channel Labels >Select an Option or EXIT

A Channel Label Display Adult ICU	
0.9% NaCl	A-E
3% NaCl	F-J
CVVHDF Dialysate	K-0
05 1/2 NS	P-T
Epidural	U-Z
Select Channel Label	
	PAGE OOWN



5. To continue infusion, press START soft key.

OR

Program infusion as previously described.



Channel Labels (Continued)

Removing Channel Label

- 1. Press CHANNEL SELECT key.
- 2. Press OPTIONS key.
- 3. Press Channel Labels soft key.

- 4. Press CLEAR LABEL soft key.
 - Label stops scrolling in Channel Message Display.

To begin infusion, press START soft key.

Program infusion as previously described.

D5 1/2 NS P-T Epidural U-Z >Select Channel Label EXIT CLEAR PAGE LABEL PAGE DOWN RATE 50 mL/h VTBI ALL

A Channel Options 1 of 1 Guardrails Drug Library

Pressure Limit - High Prime Set with Syringe Channel Labels

EXIT

A Channel Label Display Adult ICU

A-E

F-J

K-O

START

0.9% NaCl

3% NaCl

CVVHDF Dialysate

>Press START

>Select an Option or EXIT

Multidose

Powering Off

Refer to the Medley[™] Programming Module Directions for Use to the following procedures:

Powering Off System Powering Off Channel

5.

OR

Setting Up Drug Calculation

The drug calculation can be set up for a drug stored in the Guardrails[®] Drug Library or for a non-library drug, as described in the following sections. To access the drug library, a hospital-defined best-practice data set must be uploaded, using the Guardrails[®] Safety Software, and the Profiles feature must be enabled.

Drug Calculation Parameters

The Medley[™] System uses the following parameters, entered during the drug calculation setup procedure:

- **Bolus dose duration**: Time period over which bolus dose is to be administered.
- Bolus dose units: Units used in calculating bolus dose. Bolus dose units are selected from alternatives provided.
- **Diluent volume**: Volume of fluid used as diluent for drug (mL).
- **Dosing units:** Units used to calculate continuous infusion drug dose. Dosing Units are selected from alternatives provided.
- **Drug amount**: Amount of drug in IV container (gram, mg, mcg, mEq, or units).
- **Patient weight**: Weight of patient (kg); this is an optional parameter that is not needed unless drug dose is normalized for patient weight.
- **Time units**: Time base for all calculations (minute, hour, or day).

The bolus dose, drug dose, and flow rate parameters are calculated using the above parameters, as follows:

- Bolus dose = Bolus dose x Patient weight (if used).
- Bolus dose administration rate (INFUSE AT:):
 When duration is entered = total dose / duration in minutes.
 When Max Rate is used = Max Rate / 60 x concentration.
- Bolus dose duration = Bolus VTBI / Bolus rate.
- Bolus dose VTBI = Bolus dose / Drug concentration.
- Bolus rate = Bolus VTBI / Duration.

-- Continued on Next Page --

WARNINGS

- The Drug Calculation feature is to be used only by personnel properly trained in the administration of continuously infused medications. Extreme caution should be exercised to ensure the correct entry of the drug calculation infusion parameters.
- References in this document to specific drugs and drug doses are for illustration purposes only. Refer to specific drug product labeling for information concerning appropriate administration techniques and dosages.

Drug Calculation Parameters (Continued)

- Continuous drug dose = Flow rate x Drug concentration (normalized for patient weight if specified by entering a patient weight).
- Continuous flow rate = Drug dose / Drug concentration (normalized for patient weight if specified by entering a patient weight).
- Drug concentration = Drug amount / Diluent volume.
- Total bolus dose:

Bolus dose not weight-based = bolus dose entered. Bolus dose weight-based = bolus dose x patient weight.

Using Guardrails[®] Drug Library

When using a drug listed in the Guardrails[®] Drug Library, the Guardrails[®] Software automatically calculates the drug parameters, based on:

- drug selected
- weight entry (if required)
- rate or dose entry, and
- VTBI entry (if other than All)
- 1. Perform steps in "Start-Up" section, to:
 - a. Power on system.
 - b. Choose Yes or No to New Patient?.
 - c. Confirm current profile or select a new profile.
 - d. Enter patient identifier, if required.
- 2. Perform steps in "Preparing Infusion" section, to:
 - a. Prepare syringe and administration set.
 - b. Load syringe and administration set.
 - c. Select syringe type and size, and **Guardrails Drug Library** as infusion type.
 - d. Prime.

Using Guardrails® Drug Library (Continued)

3. Press soft key next to desired drug and concentration.

NOTES:

- To view additional drugs/concentrations, press a soft key next to a letter group to navigate through alphabet, and/or PAGE UP and PAGE DOWN soft keys.
- The facility may choose to to prepopulate standard drug concentrations, or leave an open entry (__/ _ mL) and allow the clinician to enter the desired concentration.
- 4. To continue programming, press Yes soft key.
 - Bolus dose units appear if Bolus Dose is enabled.
 OR

To change selection, press No soft key.

- If **Yes** was selected and facility has defined a Clinical Advisory for that drug, a message appears. To indicate information has been noted and continue programming, press **CONFIRM** soft key.
- If Yes was selected to continue programming, drug amount and diluent volume (if defined in Guardrails[®] Drug Library) are automatically entered for selected drug.
- If selected drug had "__/ _ mL" concentration, drug amount and diluent volume need to be entered.
- If selected drug is not weight-based, **Not Used** displays in **PATIENT WEIGHT** field (as in illustrated example).

-- Continued on Next Page --

A Guardrails Drug Libr Adult ICU	rary
Aminophylline 50mg/50mL	A-E
Bretylium 50 mg/25mL	F-J
Dobutaminemg/mL	K-0
Dopamine 40mg/50mL	P-T
Dopamine 8mg/25mL	U-Z
>Select Drug/Concentra	tion
	AGE OWN



NEXT

Setting Up Drug Calculation (Continued) Using Guardrails® Drug Library (Continued) A Guardrails Drug Library Heparin • If hospital practice guidelines identify selected drug as weight-based, prompt for a patient weight in kilograms DRUG MOUNT 10000 units appears (as in illustrated example, which reflects use of DILUENT VOLUME 50 mL Heparin in Pediatrics ICU). ___ kg TIME UNITS hour NOTE: Once a patient weight is entered, for any module, DOSING units/kg/h it is automatically entered for any subsequent weight-[Conc]: 200 units/mL based calculation. >Enter Patient Weight NEXT Verify parameters are correct and press NEXT soft key to Guardrails Drug Library Lidocaine 5. confirm. CONTINUOUS INFUSION RATE ___ mL/h **NOTE:** If the ALL Mode is enabled, **VTBI ALL** displays. VTBI ALL DOSE _ _ _ _ mg/min [Conc]: 20 mg/mL >Select Rate or Dose SETUP BOLUS A Guardrails Drug Library Lidocaine To make a rate or dose entry, press applicable soft key, RATE 6. or DOSE, and use numeric data entry keys (other value is CONTINUOUS INFUSION calculated and displayed). RATE ___ mL/h VTBI ____mL DOSE _ _ _ _ _ mg/min [Conc]: 20 mg/mL >Select Rate or Dose SETUP BOLUS A Guardrails Drug Library Lidocaine 7. To enter volume to be infused, press VTBI soft key and use numeric data entry keys. CONTINUOUS INFUSION RATE 27.0 mL/h NOTE: The BOLUS soft key appears only if Bolus Dose is VTBI ____mL enabled within the selected profile, the drug is bolusable, and DOSE ___9 mg/min a VTBI is entered. [Conc]: 20 mg/mL >Select VTBI SETUP BOLUS -- Continued on Next Page --

Using Guardrails® Drug Library (Continued)

NOTE: When VTBI equals ALL, the **ALL** soft key appears inactive when the **VTBI** soft key is pressed and active when a value is entered.



8. Verify parameters are correct and press **START** soft key.

NOTE: If the programmed continuous dose infusion is outside the Guardrails[®] Soft Limit for that care area, a prompt appears before programming can continue. If the **Yes** soft key is pressed, programming continues; if the **No** soft key is pressed, the infusion needs to be reprogrammed.





Using Guardrails[®] Drug Library (Continued)

NOTE: If the programmed continuous dose infusion is outside the Guardrails[®] Hard Limit for that care area, a prompt appears before programming can continue. The infusion needs to be reprogrammed.

- During infusion:
 - Green Infusing Status Indicator illuminates.
 - Rate appears in Channel Rate Display.
 - Dose and drug name scroll in Channel Message Display.

NOTE: If a dose outside of the Guardrails[®] Soft Limits has been entered and verified as correct, the Channel Message Display also shows either "LLL" for a low dose or "^^^^ for a high dose.

- Main Display alternates between VTBI and drug name with dose.
- When infusion is close to being completed and NEOI is enabled:

Main Display alternates between $\ensuremath{\mathsf{NEAR}}\xspace$ END and remaining $\ensuremath{\mathsf{VTBI}}\xspace$

NEAR END scrolls in Channel Message Display.

Yellow Standby Indicator flashes.

An audio prompt sounds.

- At completion of infusion:
 - An audio prompt sounds.
 - Red Alarm Status Indicator flashes.
 - If KVO option is enabled:

Rate Display changes to KVO rate.

INFUSION COMPLETE–KVO (with drug) name, scrolls in Channel Message Display.

KVO followed by **SYRINGE EMPTY** appears on Main Display.





Using Guardrails® Drug Library (Continued)

• If KVO option is disabled, and:

Syringe is not empty: **INFUSION COMPLETE** scrolls in Channel Message Display and **COMPLETE** appears on Main Display.

Syringe is empty: **SYRINGE EMPTY** scrolls in Channel Message Display and appears on Main Display.

Using Non-Library Drug

The following procedure should be used only when the drug to be infused is not listed in the Guardrails[®] Drug Library. When programming a drug not listed in the Guardrails[®] Drug Library, the drug calculation must be programmed using the **DRUG CALC** soft key within the Guardrails[®] Drug Library. There are no Guardrails[®] Limits associated with any non-library drug calculation.

- 1. Perform steps in "Start-Up" section, to:
 - a. Power on system.
 - b. Choose Yes or No to New Patient?.
 - c. Confirm current profile or select a new profile.
 - d. Enter patient identifier, if required.
- 2. Perform steps in "Preparing Infusion" section, to:
 - a. Prepare syringe and administration set.
 - b. Load syringe and administration set.
 - c. Select syringe type and size, and **Guardrails Drug Library** as infusion type.
 - d. Prime.
- 3. Press DRUG CALC soft key.





DRUG



10. Press TIME UNITS soft key.

11. To select time base for drug calculation, press either Min, Hour, or Day soft key.





Yes

No



SETUP BOLUS

Using Non-Library Drug (Continued)

15. To enter volume to be infused, press **VTBI** soft key and use numeric data entry keys.

NOTE: The **BOLUS** soft key appears only if Bolus Dose is enabled within the selected profile and a VTBI is entered.

NOTE: When VTBI equals ALL, the **ALL** soft key appears inactive when the **VTBI** soft key is pressed and active when a value is entered.





DOSE 5 mcg/kg/min

[Conc]: 5000 mcg/mL >Press START

PAUSE SETUP BOLUS START

Using Non-Library Drug (Continued)

- 16. Verify parameters are correct and press START soft key.
 - During infusion:
 - Green Infusing Status Indicator illuminates.
 - Rate appears in Channel Rate Display.
 - VTBI counts down on Main Display.
 - Dose scrolls in Channel Message Display.
 - When infusion is close to being completed and NEOI is enabled:

Main Display alternates between **NEAR END** and remaining VTBI.

NEAR END scrolls in Channel Message Display.

Yellow Standby Indicator flashes.

- An audio prompt sounds.
- At completion of infusion:
 - An audio prompt sounds.
 - Red Alarm Status Indicator flashes.
 - If KVO option is enabled:

Rate Display changes to KVO rate.

INFUSION COMPLETE–KVO scrolls in Channel Message Display.

KVO followed by **SYRINGE EMPTY** appears on Main Display.

• If KVO option is disabled, and:

Syringe is not empty: **INFUSION COMPLETE** scrolls in Channel Message Display and **COMPLETE** appears on Main Display.

Syringe is empty: **SYRINGE EMPTY** scrolls in Channel Message Display and appears on Main Display.

A Dr	ug Ca	lculatio	n
CONT	INUOL	IS INFL	JSION
RATE	4.2 r	nL/h	
VTBI	50 m	L	
DOSE	5 mc	g/kg/mir	ı
[Conc]	: 5000 ı	ncg/mL	
>Press	s STAF	RT	
		BOLUS	



Programming Bolus Dose

A bolus dose can be programmed at the beginning of, or during, an infusion. The drug being programmed must be a bolusable drug selected from the Guardrails[®] Drug Library or a non-library drug, as described in the following sections.

NOTES:

- If the Bolus Dose feature is enabled, the **BOLUS** soft key appears in the Continuous Infusion screen and becomes active when a VTBI is entered.
- The bolus VTBI cannot exceed the programmed continuous infusion VTBI.
- Programming and starting a bolus dose, deletes any programmed delay.
- If no continuous rate is entered, the infusion will end when the bolus has been delivered. No KVO infusion will follow.

Using Guardrails[®] Drug Library Calculation

- 1. Set up Drug Calculation as described in "Setting Up Drug Calculation", "Using Guardrails[®] Drug Library" section, but do not start infusion.
- 2. Press BOLUS soft key.

Nonweight-based example. >

Weight-based example. >



[Conc]: 200 units/mL >Press START

PAUSE SETUP BOLUS START

Using Guardrails[®] Drug Library Calculation (Continued)

• **DOSE** is highlighted.

NOTES:

- If the programmed continuous dose infusion is outside the Guardrails[®] Soft Limit for that care area, a prompt appears before programming can continue. If the Yes soft key is pressed, programming continues; if the No soft key is pressed, the infusion needs to be reprogrammed.
- If the programmed continuous dose infusion is outside the Guardrails[®] Hard Limit for that care area, a prompt appears before programming can continue. The infusion needs to be reprogrammed.
- 3. To enter bolus dose, use numeric data entry keys.

NOTE: After a bolus dose and weight (if used) are entered, bolus VTBI and concentration [conc] alternate in the Main Display.

• If no weight has previously been programmed in system and bolus dose is weight-based, weight entry is empty.

• If programmed continuous dose is weight-based, programmed weight displays (as in illustrated example, which reflects use of Heparin in Pediatrics ICU).

• If bolus dose is not weight-based, **Not Used** displays in **PATIENT WEIGHT** field.





Using Guardrails[®] Drug Library Calculation (Continued)

- 4. To enter or change patient weight (if used), use applicable following procedure, depending on whether or not continuous dose is weight-based.
 - When continuous dose is not weight-based:
 - a. Press PATIENT WEIGHT soft key.

b. To enter patient weight, use numeric data entry keys.

-- OR --

- When continuous dose is weight-based:
 - a. Press SETUP soft key.



SETUP

A Guardrails Drug Library Lidocaine

>Select PATIENT WEIGHT

A Guardrails Drug Library Lidocaine

BOLUS DOSE
DOSE ____5 mg/kg
PATIENT ____kg
DURATION

[Conc]: 20 mg/mL

BOLUS DOSE DOSE 5 mg/kg

SETUP

Using Guardrails[®] Drug Library Calculation (Continued)

b. Press PATIENT WEIGHT soft key.

- c. To change patient weight, use numeric data entry keys.
- d. Press NEXT soft key.

NOTE: If a continuous infusion is running, a prompt to confirm the weight change appears.

e. Press BOLUS soft key.





- 7. Verify parameters are correct and press START soft key.
 - During infusion:
 - Green Infusing Status Indicator illuminates.
 - Rate appears in Channel Rate Display.
 - Dose and drug name scroll in Channel Message Display.

NOTE: If a continuous dose outside of the Guardrails[®] Soft Limits has been entered and verified as correct, the Channel Message Display also shows either "LLL" for a low dose or " $\uparrow\uparrow\uparrow$ " for a high dose.



Using Guardrails[®] Drug Library Calculation (Continued)

- Main Display alternates between Bolus VTBI and drug name with dose.
- When continuous infusion is close to being completed and NEOI is enabled:

Main Display alternates between NEAR END and remaining VTBI.

NEAR END scrolls in Channel Message Display.

Yellow Standby Indicator flashes.

An audio prompt sounds.

NOTE: To see details during the bolus infusion, press the CHANNEL SELECT key. The screen title alternates between "Guardrails Drug Library (drug name)" and identifying syringe model and size.

- At completion of bolus infusion:
 - System beeps twice.
 - BOLUS DOSE COMPLETE scrolls in Channel Message Display.

NOTE: If the bolus dose infusion is not followed immediately by a continuous dose infusion, BOLUS **COMPLETE** appears on the Main Display.

- Continuous dose infusion (if programmed) initiates.
- VTBI counts down on Main Display.

-- Continued on Next Page --







VOLUME



AUDIO ADJUST

Using Guardrails[®] Drug Library Calculation (Continued)

- At completion of continuous infusion:
 - An audio prompt sounds.
 - Red Alarm Status Indicator flashes.
 - If KVO option is enabled:

Rate Display changes to KVO rate.

INFUSION COMPLETE–KVO scrolls in Channel Message Display.

KVO followed by SYRINGE EMPTY appears on Main Display.

• If KVO option is disabled, and:

Syringe is not empty: **INFUSION COMPLETE** scrolls in Channel Message Display and **COMPLETE** appears on Main Display.

Syringe is empty: **SYRINGE EMPTY** scrolls in Channel Message Display and appears on Main Display.

Using Non-Library Drug Calculation

- 1. Set up Drug Calculation as described in "Setting Up Drug Calculation", "Using Non-Library Drug" section, but do not start infusion.
- 2. Press BOLUS soft key.
 - DOSE is highlighted.



3. To enter bolus dose, use numeric data entry keys.

NOTE: After a bolus dose and weight (if used) are entered, bolus VTBI and concentration [conc] alternate in the Main Display.

4. Press soft key for appropriate unit of measure for dose.

NOTE: If **mcg** or **mg** is selected as the dosing unit, a **PATIENT WEIGHT** entry cannot be made. If **mcg/kg** or **mg/kg** is selected as the dosing unit, a **PATIENT WEIGHT** entry is required.



Using Non-Library Drug Calculation (Continued)

5. To enter bolus duration, use numeric data entry keys.

OR

To deliver bolus dose at maximum rate possible for selected profile and setup, and automatically calculate bolus duration, press **Max Rate** soft key.

- TOTAL DOSE alternates with INFUSE AT rate.
- 6. Verify parameters are correct and press START soft key.
 - During infusion:
 - Green Infusing Status Indicator illuminates.
 - Rate appears in Channel Rate Display.
 - Dose scrolls in Channel Message Display.
 - Bolus VTBI counts down on Main Display.
 - When continuous infusion is close to being completed and NEOI is enabled: Main Display alternates between NEAR END and remaining VTBI.
 NEAR END scrolls in Channel Message Display. Yellow Standby Indicator flashes. An audio prompt sounds.

NOTE: To see details during the bolus infusion, press the **CHANNEL SELECT** key.







A Drug Calculation
BOLUS DOSE
Dose Remaining: 2000 mcg
Pt. Weight: Not Used (999 mL/h)
Time Left: <1 min Rate
TOTAL DOSE: 2000 mcg
BOLUS VTBI = 0.4 mL
>Press START to Continue Infusing Bolus Dose
PAUSE STOP BOLUS START

GETTING STARTED

Using Non-Library Drug Calculation (Continued)

- At completion of bolus infusion:
 - System beeps twice.
 - **BOLUS DOSE COMPLETE** scrolls in Channel Message Display.

NOTE: If the bolus dose infusion is not followed immediately by a continuous dose infusion, **BOLUS COMPLETE** appears on the Main Display.

- Continuous dose infusion (if programmed) initiates.
- VTBI counts down on Main Display.
- At completion of continuous infusion:
 - An audio prompt sounds.
 - Red Alarm Status Indicator flashes.
 - If KVO option is enabled:

Rate Display changes to KVO rate.

INFUSION COMPLETE–KVO scrolls in Channel Message Display.

KVO followed by SYRINGE EMPTY appears on Main Display.

• If KVO option is disabled, and:

Syringe is not empty: **INFUSION COMPLETE** scrolls in Channel Message Display and **COMPLETE** appears on Main Display.

Syringe is empty: **SYRINGE EMPTY** scrolls in Channel Message Display and appears on Main Display.

Stopping Bolus Dose

NOTE: The display examples in this section represent stopping a bolus dose which was programmed using the Guardrails[®] Drug Library. Even where the displays are different when stopping a bolus dose which was programmed using a non-library drug, the procedure is the same.

1. Press CHANNEL SELECT key.

	Press STOP BOLUS soft key.	A Guardrails Drug Library Lidocaine
•	These bron bolos sont key.	BOLUS DOSE
		Dose Remaining: 5 mg/kg
		Pt. Weight: 71 kg (999 mL/h
		Time Left: 2 min Rate TOTAL DOSE = 355 mg
		BOLUS VTBI = 17.8 mL
		>Press START to Continue Infusing Bolus Dose
		PAUSE STOP BOLUS START
3. To stop bolus and start continuous infusion, press Yes soft key.	To stop bolus and start continuous infusion, press Yes soft	Guardrails Drug Library
		Stop Bolus and Start Continuous infusion?
		No
		>Press Yes or No
4. To stop continuous infu	To stop continuous infusion, press and hold CHANNEL OFF	Midtown Hospital Adult ICU
	key until a beep is heard (approximately 1.5 seconds).	A VTBI = 50 mL
		VOLUME AUDIO INFUSED ADJUST
		INFUSED ADJUST

to or after the channel has been turned off, as indicated in the following sections.

NOTE: The display examples in this section represent restoring a bolus dose which was programmed using the Guardrails[®] Drug Library. Even where the displays are different when restoring a bolus dose which was programmed using a non-library drug, the procedure is the same.

Restoring Bolus Dose (Continued)

Bolus Dose Completed - Channel Not Turned Off

- 1. Press CHANNEL SELECT key.
- 2. Verify infusion parameters and press BOLUS soft key.



- 3. Press RESTORE soft key.

 Guardrails Drug Library

 BOLUS DOSE

 DOSE

 Pose

 Patient

 71 kg

 DURATION

 [Conc]: 20 mg/mL

 >Enter Bolus Dose

 Restore

 Restore
- 4. Verify dosing parameters and press START soft key.

Bolus Dose Completed - Channel Turned Off

- 1. Press CHANNEL SELECT key.
- 2. Press **RESTORE** soft key.


Programming Bolus Dose (Continued)	
Restoring Bolus Dose (Continued)	
Bolus Dose Completed - Channel Turned Off (Continued)	
3. Verify parameters and press NEXT soft key.	Cluerdrails Drug Library DRUG AMOUNT 1 gram DILUENT 50 mL PATEMT Not Used TIMET min DOGING mg/min [Conc]: 20 mg/mL >Press NEXT to Confirm NEXT
4. Verify infusion parameters and press BOLUS soft key.	Guardrails Drug Library Lidocaine CONTINUOUS INFUSION RATE 27 mL/h VTBI 50 mL DOSE 9 mg/min [Conc]: 20 mg/mL >Press START PAUSE SETUP BOLUS START
5. Press RESTORE soft key.	Cuardrails Drug Library BOLUS DOSE DOSE PATIENT 71 kg DURATION [Conc]: 20 mg/mL >Enter Bolus Dose RESTORE SETUP
6. Verify dosing parameters and press START soft key.	Guardrails Drug Library Lidocaine BOLUS DOSE DOSE 5 mg/kg PATTENT 71 kg PURATION 2 min Max Rate INFUSE AT: 333 mg/min [Conc]: 20 mg/mL >Press START to Begin Infusing Bolus Dose PAUSE SETUP [NNUOUS]

Anesthesia Mode

When the Medley[™] System is operating in Anesthesia Mode, a channel can be paused indefinitely without an alarm. Anesthesia Mode also makes it possible to have additional drugs in each profile, which are only accessible when operating in Anesthesia Mode.

NOTE: When the Anesthesia Mode is disabled while a Pump Module is paused, the Pump Module remains in an indefinite pause, until the module is restarted.

When Anesthesia Mode is enabled:

- All Guardrails[®] Limits are set to "Soft".
- Dose checking mode is set to "Smart".
- Key-press audio is turned off.
- Tamper Resist Mode (panel locked) is not available.
- All Guardrails[®] Drug Library entries are available for selection.
- Bolus dose is automatically available for:
 - drugs in Guardrails[®] Drug Library that have bolus dose limits defined, and
 - generic drug calculation setup, regardless of system configuration settings.
- Anesthesia Mode, alternating with other required prompts, displays in prompt bar of Main Display.
- Callback audio for paused channels is permanently silenced.
- Review of drug calculation setup page is omitted when restoring a stopped drug calculation.

Enabling Anesthesia Mode

- 1. From Main Display, press **OPTIONS** key.
- 2. Press Anesthesia Mode soft key.

CAUTION

When the Medley[™] System is set up for use in Anesthesia Mode, it is important to select the profile that corresponds with the care area the patient will be taken to when the Anesthesia Mode is discontinued. This ensures that the Medley[™] System will be in the correct profile following the use of the Anesthesia Mode.

System Options 1 of 3
Display Contrast
Patient ID
Time of Day
Power Down All Channels
Anesthesia Mode
>Select an Option or EXIT
EXIT PAGE DOWN

Anesthesia Mode (Continued) Enabling Anesthesia Mode (Continued) Press Enable soft key. 3. System Options Anesthesia Mode Press CONFIRM soft key. 4. Enable Disable Pump Module Air Detection = 75 microliters Change >Select an Option or Press CONFIRM CONFIRM Midtown Hospital Adult ICU 5. Press Channel Select key. A Program Anesthesia Mode infusion using same procedure 6. B as for any other continuous infusion. C D Anesthesia Mode

Disabling Anesthesia Mode

The Anesthesia Mode can be disabled, and normal operation resumed, using either of the following three methods:

- System Options menu.
- Disconnecting system from AC power.
- Connecting system to AC power.

From System Options Menu

- 1. While operating in Anesthesia Mode, press **OPTIONS** key.
- 2. Press Anesthesia Mode soft key.



VOLUME

AUDIO

Anesthesia Mode (Continued)

Disabling Anesthesia Mode (Continued)

From System Options Menu (Continued)

- 3. Press **Disable** soft key.
- 4. Press CONFIRM soft key.
 - Anesthesia Mode no longer appears on Main Display, indicating it has been disabled.

Enable Disable			
Disable Pump Module Change Air Detection = Change 75 microliters Select an Option or Press CONFIRM Constant	Anesthesia Mode		
Pump Module Air Detection = 75 microliters >Select an Option or Press CONFIRM		Enable	
75 microliters >Select an Option or Press CONFIRM		Disable	
75 microliters >Select an Option or Press CONFIRM			
>Select an Option or Press CONFIRM	Air Detection =		
CONFIRM	75 microliters		
CONFIRM			
CONFIRM			
	CONFIRM		

System Options

Disconnecting System from AC Power While in Anesthesia Mode

- 1. Disconnect system from AC.
 - Anesthesia Mode is automatically disabled.
 - All currently running infusions continue.
 - A prompt appears as an alert that Anesthesia Mode has been discontinued.
- 2. Press CONFIRM soft key.

Connecting System to AC Power While in Anesthesia Mode

- 1. Connect system to AC power.
- 2. To continue using Anesthesia Mode, press Yes soft key.

OR

To discontinue Anesthesia Mode, press No soft key.





Delay Options

Delay Options can be enabled at the time the Medley[™] System is configured for use. If Delay Options is enabled, an infusion can be programmed to be delayed for a specified period of time and a callback can be scheduled, as described in the following sections.

NOTE: Since by definition, an infusion with Delay Options will not be infusing for a programmed period of time, it is assumed that another infusing IV line will keep the vein open until the delayed infusion begins. When a delay is programmed, the infusion stops when complete and no KVO is delivered.

Delaying Infusion

The delay period for an infusion can be programmed as a specific number of minutes or a time of day, as described in the following sections. An infusion delay can be programmed prior to or after an infusion is initiated.

Specifying by Minutes

The **Delay for** option is used to program an infusion delay for a minimum of one minute and up to 120 minutes.

1. Press DELAY OPTIONS soft key.



2. Press Delay for soft key.



Delaying Infusion (Continued)

Specifying by Minutes (Continued)

3. To enter number of minutes (up to 120) infusion is to be delayed for, use numeric data entry keys.

4. Press CONFIRM soft key.

• Delay period counts down on Main Display.

• If a **Before** callback has not been scheduled (reference "Scheduling a Callback" section), infusion automatically initiates at end of delay period.



Pause Delay for _ 20 minutes Delay until CAL ACK None >Select Callback or Press CONFIRM
Delay until
CALL BACK None
>Select Callback or Press
BACK
BACK





Delay Options (Continued)	
Delaying Infusion (Continued)	
Specifying by Time of Day	
The Delay until option is used to program an infusion delay for a minimum of one minute and up to 23 hours 59 minutes. 1. Press DELAY OPTIONS soft key.	RATE _40 mL/h VTBI ALL >Press START OPTIONS VOLUME START
2. Press Delay until soft key.	A Delay Options 08:00 Pause Delay for Delay until CALL BACK
3. If Current time displayed is correct, press CONFIRM soft key; otherwise, press Change Time and enter correct time. (Reference "Setting Up Time of Day" procedure in Medley™ Programming Module Directions for Use.) NOTE: If the current time has been previously confirmed, the Time of Day screen will not be displayed.	Delayed Options Time of Day Current time: Change O8:00 CONFIRM Time-of-Day CONFIRM
 To enter time of day infusion is to be initiated (up to 23 hours 59 minutes), use numeric data entry keys. 	Delay Options 08:00 Pause Delay for Delay until: SACK >Enter Delay Time

CONFIRM

BACK

Delaying Infusion (Continued)

Specifying by Time of Day (Continued)

5. Press CONFIRM soft key.

• Time infusion is scheduled to start appears on Main Display.

• If a **Before** callback has not been scheduled (reference "Scheduling a Callback" section), infusion automatically initiates at end of delay period.



Mid Adu	town Hospital It ICU	09:00
Α	VTBI = ALL (50 mL)
VOLU	ME SED AUDIO ADJUS	

Scheduling a Callback

When programming a **Delay for** or **Delay until** infusion, a callback can be scheduled for that infusion. There are three types of callback:

- **Before** gives an alert when delay is completed and infusion needs to be initiated.
- After gives an alert when delayed infusion has completed.
- **Before** and **After** gives an alert when delay is completed and infusion needs to be initiated <u>and</u> when delayed infusion has completed.

The default callback (**None**), or the callback for the current profile, appears on the Main Display. To schedule a different callback:

1. <u>Prior to</u> pressing **CONFIRM** soft key to initiate delay during **Delay for** or **Delay until** programming process, press **CALL BACK** soft key.



A Delay Options 08:00

- 2. Press soft key corresponding to desired callback option.
 - Scheduled callback appears on Main Display.



3. To initiate delay, press **CONFIRM** soft key.



-- Continued on Next Page --

Scheduling a Callback (Continued)

• If **Delay until** programming, time infusion is scheduled to start appears on Main Display.

OR

• If **Delay for** programming, delay period counts down on Main Display.

- If **Before** option was selected:
 - An audio prompt sounds when delay period has ended.
 - Yellow Standby Status Indicator flashes.
 - **DELAY COMPLETE** scrolls in Channel Message Display and appears on Main Display.
- If After option was selected:
 - An audio prompt sounds when delayed infusion completes, and continues to sound until responded to.
 - Yellow Standby Status Indicator flashes until audio is silenced.
 - Infusion completed message appears on Main Display.
 - Infusion Complete scrolls in Channel Message Display.
- If Before and After option was selected, same prompts and indicators mentioned above for both Before and After options are exhibited.









Scheduling a Callback (Continued)

- To respond to a callback: 4.
 - Before callback

Press CHANNEL SELECT key and then START soft key.

OR

Press **RESTART** key.

- After callback Press CONFIRM soft key.
- Before and After callback

Respond as indicated above for both Before and After.

Pausing Infusion

1. Press **DELAY OPTIONS** soft key.



A Delay Options 09:30

>Select a Delay Option BACK

CONFIRM

Pause

Delay for

Delay until CALL BACK

2. Press Pause soft key.

NOTES:

- Using the **Pause** function in the Delay Options screen is the same as pressing the **PAUSE** key on the Syringe Module.
- The time displayed in the upper right corner of the screen is the time of day in a 24-hour clock format (military time).

3. Press CONFIRM soft key.

- PAUSE scrolls in Channel Message Display.
- PAUSED appears on Main Display.
- Yellow Standby Status Indicator illuminates.
- After two minutes: PAUSE RESTART CHANNEL visual and audio prompts begin, and yellow Standby Status Indicator flashes.

A Delay Options 09:30		
Pause		
Delay for		
Delay until		
CALL BACK		
>Press CONFIRM		
BACK		

Pausing Infusion (Continued)

- 4. To reinitiate infusion:
 - Press **RESTART** key.
 - OR
 - Press CHANNEL SELECT key and then START soft key.



Multidose Mode

NOTES:

- Since, by definition, a multidose infusion will not be infusing for a programmed period of time, it is assumed that another infusing IV line will keep the vein open until the beginning of the first dose and between subsequent doses. There is no keep vein open (KVO) infusion at the completion of a programmed **Delay until** infusion.
- ALL Mode is not supported in Multidose Mode.
- The Delay Options function for multidose infusions is similar to Delay Options for continuous drug infusions, with the following differences:
 - **Delay for** option (when scheduling a callback) is not available in Multidose Mode.
 - Maximum allowable delay on a multidose infusion is 8 hours.

Programming with Volume / Duration Enabled

If Volume/Duration was enabled at the time the Medley[™] System was configured for use, use the following procedure to program a multidose infusion.

- 1. Perform steps in "Start-Up" section, to:
 - a. Power on system.
 - b. Choose Yes or No to New Patient?.
 - c. Confirm current profile or select a new profile.
 - d. Enter patient identifier, if required.

WARNINGS

- The Multidose feature is to be used only by personnel properly trained in using multidose infusions.
- Caution labels, which clearly differentiate single dose and multidose containers, must be utilized.

Multidose Mode (Continued)

Programming with Volume / Duration Enabled (Continued)

- 2. Perform steps in "Preparing Infusion" section, to:
 - a. Prepare syringe and administration set.
 - b. Load syringe and administration set.
 - c. Select syringe type and size (and **Basic Infusion** as infusion type).
 - d. Prime.
- 3. Press OPTIONS key.
- 4. Press Multidose soft key.



 If Current time displayed is correct, press CONFIRM soft key; otherwise, press Change Time and enter correct time. (Reference "Setting Up Time of Day" procedure in Medley™ Programming Module Directions for Use.)

NOTE: If the current time has been previously confirmed, the **Time of Day** screen will not be displayed.

6. Press VOLUME DURATION soft key.









• During infusion, Volume Remaining displays.

-- Continued on Next Page --

08:00

START

08:00

02:30

08:10

START

Duration = 00 h 30 minevery 06 h x 04 doses Doses completed = 0Volume remaining = 7 mL >Press START

PAUSE

Multidose Mode (Continued)

Programming with Volume / Duration Enabled (Continued)

- Between infusions:
 - Number of doses completed and when next dose starts display.
 - Yellow Standby Status Indicator illuminates.



Programming with Volume / Duration Disabled

If Volume/Duration was <u>not</u> enabled at the time the Medley[™] System was configured for use, use the following procedure to program a multidose infusion.

- 1. Perform steps in "Start-Up" section, to:
 - a. Power on system.
 - b. Choose Yes or No to New Patient?.
 - c. Confirm current profile or select a new profile.
 - d. Enter patient identifier, if required.
- 2. Perform steps in "Preparing Infusion" section, to:
 - a. Prepare syringe and administration set.
 - b. Load syringe and administration set.
 - c. Select syringe type and size (and **Basic Infusion** as infusion type).
 - d. Prime.
- 3. Press OPTIONS key.
- 4. Press Multidose soft key.

Channel Options 1 of 1 Guardrails Drug Library Multidose Pressure Limit - 550 mmHg Prime Set with Syringe Channel Labels >Select an Option or EXIT





-- Continued on Next Page --

Multidose Mode (Continued)

Programming with Volume / Duration Disabled (Continued)

- Between infusions:
 - Number of doses completed and when next dose starts displays.
 - Yellow Standby Status Indicator illuminates.



Reviewing Serial Number

Refer to the Medley[™] Programming Module Directions for Use.

Reviewing Software Version

Refer to the Medley[™] Programming Module Directions for Use.

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To enhance safety and ease of operation, the Medley[™] System provides a full range of audio and visual alarms, errors, and messages.

	Definitions
Advisory	A sequence of audio and/or visual signals indicating the operating status of the Medley [™] Medication Safety System. The audio may be silenced for approximately two minutes by pressing the SILENCE key.
Alarm	An audio and visual signal that a potentially unsafe condition is present. Immediate action is required. The audio may be silenced for approximately two minutes by pressing the SILENCE key.
Error	An audio and/or visual signal that a failure has been detected. Immediate action is required.
Guardrails [®] Alert	A visual message to help reduce programming errors by indicating a Guardrails® Limit ("soft" or "hard") has been exceeded. A response is required before programming can continue.
Guardrails [®] Clinical Advisory	A visual message when a designated drug is selected, to remind clinician of specific hospital standards of practice when programming an IV medication. A specific clinical advisory can be associated with a selected drug within any of the patient care profiles.
Maintenance Reminder	A visual message that, when enabled, appears at module startup when scheduled preventive maintenance is due/overdue for any part of the Medley™ System (Programming Module or attached module).
Prompt	A visual message, appearing on the bottom line of the Main Display or in the Channel Message Display. The message may be accompanied by an audio signal that can be silenced for twelve seconds by pressing the SILENCE key.

Audio Characteristics

The Programming Module and Main Display provide various types of alert information. The characteristics of the accompanying audio sounds are as follows:

Туре	Sound	Notes
Advisory	One short beep every two seconds	Variable volume; can be silenced for two minutes.
Alarm	Choice of three alarm audio profiles, selectable in System Configuration	Variable volume; can be silenced for two minutes.
Error (Hardware Detected)	Pairs of long beeps	Fixed maximum decibel volume; cannot be silenced.
Error (Software Detected)	Pairs of long beeps	Fixed maximum decibel volume; can be silenced for two minutes.
Illegal Key Press	Two short beeps	Variable volume; cannot be silenced.
Key Click	One short beep	Fixed minimum volume; can be silenced and disabled in System Configuration.
Prompt	One short beep every two seconds	Variable volume; can be silenced.
Switchover	Two short beeps: bolus switching to continuous.	Variable volumes; can be silenced and disabled in System Configuration.

	Alarms	
Alarm	Meaning	Response
Channel Disconnected	Channel(s) disconnected while in operation or have a communication problem.	To silence alarm and clear message from screen, press CONFIRM soft key. Reattach channel if desired, ensuring it is securely "clicked" into place at Channel Release Latch. If alarm is still present, replace channel with an operational instrument.
Check Syringe	Plunger grippers opened during infusion and then closed. Infusion stops on affected channel.	Securely lock plunger grippers, press CHANNEL SELECT key, and reselect syringe.
	Syringe barrel clamp opened during infusion and then closed. Infusion stops on affected channel.	Securely lock syringe barrel clamp and press RESTART key.
	Syringe plunger not captured while in idle state. System alarms after 30 seconds, to indicate potential siphoning condition.	Check for potential siphoning. Ensure administration set clamp (roller/slide) is in closed position. Securely lock plunger grippers over syringe plunger.
Occlusion	Increased back pressure sensed while infusing. Infusion stops on affected channel.	Clear occlusion. Press RESTART key, or press CHANNEL SELECT key and then START soft key.
Pressure Disc Installed	Pressure sensing disc installed during an infusion. Infusion stops on affected channel.	Press CONFIRM soft key and restart infusion.
Pressure Disc Removed	Pressure sensing disc removed. Infusion stops on affected channel.	Reinsert pressure sensing disc and press RESTART key.
Syringe Empty	Syringe is empty.	Set up new infusion or press
	lf syringe is not empty, other possibilities are:	CHANNEL OFF key.
	 Pressure sensing disc inappropriate/defective. 	Verify appropriate pressure sensing disc is in use and functioning properly.
	• Syringe plunger travel impeded. \blacktriangleright	Verify syringe plunger movement is unimpeded.
	• Pressure transducer defective. >	If syringe is not empty and above actions do not correct alarm, contact qualified service personnel.



Alarms (Continued)

Syringe Adjustment Alarms

90 ALARMS, ERRORS, MESSAGES

Errors		
Error	Meaning	Response
Channel Error	Error detected. Operation stops on affected channel.	To silence alarm and continue operation of unaffected channels, press CONFIRM soft key. Replace channel with an operational instrument, as required. Service by qualified personnel is required.
Syringe Calibration Required	Error on infusing channel indicating calibration is required. Infusion stops on affected channel. CALIBRATE scrolls in Channel Message Display.	To silence alarm and continue operation of unaffected channels, press CONFIRM soft key. Replace channel with an operational instrument, as required. Service by qualified personnel is required.
Syringe Driver Head Error	Noninfusing channel, with plunger grippers open, senses excessive pressure being applied downward on Drive Head. OCCLUSION scrolls in Channel Message Display.	To silence alarm and continue normal operation, press CONFIRM soft key.

Message	Meaning	Response
After Call Back	Infusion completed.	Press CONFIRM soft key.
Anesthesia Mode	Anesthesia Mode discontinued when disconnected from AC.	Press CONFIRM soft key.
Bolus Dose Complete	Channel running in continuous infusion mode if programmed.	None
Delay Complete	Delay time completed.	Press RESTART key, or press CHANNEL SELECT key and then START soft key.
Infusion Complete	Current infusion completed.	Set up a new infusion or press CHANNEL OFF key.
Infusion Complete - KVO	Programmed volume-to-be-infused delivered; channel running at KVO rate.	Set up a new infusion or press CHANNEL OFF key.
NEOI (Near End of Infusion)	Syringe almost empty.	None. This is a timed event that can be set. To set or change this option, see "Configurable Settings" section.

Messages (Continued)

Message	Meaning	Response			
Panel Locked	Tamper Resist feature is active and a key was pressed.	If appropriate, deactivate Tamper Resist feature using Tamper Resist Control on back of Programming Module.			
Panel Unlocked	Tamper Resist feature deactivated.	None.			
Pause	Pause control pressed; infusion stopped.	To resume infusion, press RESTART key, or press CHANNEL SELECT key and then START soft key.			
Start time for next dose has passed	Start of next dose passed.	Press CONFIRM soft key.			
Syringe Not Recognized	Installed syringe of unknown type and size.	Select and confirm correct syringe type and size, and then press CONFIRM ; or use a syringe type and size that system can automatically and correctly identify.			

The Medley[™] System Technical Service Manual is available from ALARIS Medical Systems. It includes routine service schedules, interconnect diagrams, component parts lists and descriptions, test procedures, and other technical information, to assist qualified service personnel in repair and maintenance of the instrument's repairable components. Maintenance procedures are intended to be performed only by qualified personnel.

	Specifications				
Bolus Volume following Occlusion (at intermediate rate	e): <u>Pressure Setting</u>	Bolus (g	ı)		
Without Pressure Sensing L	D <i>isc:</i> Low Medium High	0.329 0.523 0.736			
With Pressure Sensing Disc	300 mmHg 500 mmHg 1000 mmHg The Medley™ System has a ba	0.277 0.416 0.764 ack-off safety feature wh			
	pressure sensing disc is in use release.	, is designed to reduce k	polus volume on occlusion		
	Installing a pressure sensing disc after an infusion has started can result in a bolus to the patient.				
Critical Volume:	The maximum over-infusion which can occur in the event of a single-fault condition will not exceed 2% of nominal syringe fill volume during loading and 1% of maximum syringe travel after syringe loading.				
Dimensions:	4.5"W x 15.0"H x 7.5"D				
Environmental Conditions:	<u>Operating</u>	Storage/Trans	sport		
Temperature Range:	41 to 104°F (5 to 40°C)	-4 to 140°F (-20 to 60°C)			
Relative Humidity: (Avoid prolonged exposure to relative humidity >85%		5 to 85% Noncondensi	ing		
Atmospheric Pressure:	525 to 4560 mmHg (700 to 6080 hPa)	375 to 760 m (500 to 1013			
Equipment Orientation:	To ensure proper operation, the position.	ne Programming Module	e must remain in an upright		

	Specifications (Cont	inued)		
Flow Rate Programming:	The flow rate range is from 0.01 to 999 mL/h and can be selected as follows:			
	Flow Rates (mL)	Selectable Increments (mL/h)		
	0.01 - 9.99	0.01		
	10 - 99.9 100 - 999	0.1		
Rate Restriction by Syringe				
hate hesthetion by synnge	<u>Syringe Size (mL)</u>	<u>Flow Rate Range (mL/h)</u>		
	50/60	0.1 - 999		
	30	0.1 - 650		
	20	0.1 - 500		
	10	0.1 - 250		
	5	0.1 - 150		
	3	0.01 - 100		
	1	0.01 - 30		
Fluid Ingress Protection:	IPX1, Drip Proof			
Infusion Pressure, Maximum:				
Without Pressure Sensing Disc:	Approximately 800 mmHg			
	NOTE: On a high setting, the actual occlusion pressure will vary based on the syringe size and manufacturer.			
With Pressure Sensing Disc:	1060 mmHg			
KVO (Keep Vein Open) Rate:	Factory default setting is 1 mL/h if set rate is 1 mL/h or above; or set rate, if rate is 0.9 mL/h or below.			
KVO Selection Range:	KVO rate can be set in System Configuration from 0.01-2.5 mL/h in 0.01 mL/h increments.			
	NOTE: Flow rates as low as 0.01 mL/h are available only with 1cc and 3cc syringes. For larger syringes, the lower limit adjusts to 0.1 mL/h.			
Occlusion Alarm Thresholds:				
Without Pressure Sensing Disc: With Pressure	Three settings: Low, Medium, High			
Sensing Disc:	User selected from 25 to 1000 mmHg in 1 mmHg increments.			
Operating Principle:	Positive displacement			

Specifications (Continued)

Rate Accuracy: Rate accuracy of the Medley[™] Syringe Module is ±2% of full scale plunger travel (not including syringe variation).

WARNING

Syringe size and running force, variations of back pressure, or any combination of these may affect rate accuracy. Factors that can influence back pressure are: Administration set configuration, IV solution viscosity, and IV solution temperature. Back pressure may also be affected by type of catheter. Refer to "Trumpet and Start-Up Curves" section in "Appendix" chapter for data on how these factors influence rate accuracy.

Shock Protection:

Type CF, Defibrillator Proof

Time to Alarm, Maximum:

	Pressure Limit				
Rate (mL/h)	No Disc High Setting	With Disc Highest (1000 mmHg) Setting			
1	120 minutes	105 minutes			
5	30 minutes	30 minutes			

NOTE: The Maximum Time to Alarm specifications are based on ALARIS Medical Systems' standard operating conditions:

Atmospheric Pressure:	645 - 795 mm
Back Pressure:	0 mmHg befor
Humidity:	20 - 90%
Temperature:	68 ±4 <i>°</i> F

: 645 - 795 mmHg 0 mmHg before producing occlusion 20 - 90% 68 ±4℃

Volume to be Infused Programming Increments:

Range (mL)	Increments (mL)
0.1 - 9.99	0.01
10 - 60	0.1

Weight:

4.5 lbs

NOTE: Compliance to Standards

The Medley[™] Medication Safety System has been assessed and complies with the following standards: UL 2601–1, including A1 and A2; CSA C22.2 No. 601.1, including A1 and A2; IEC/EN 60601–2–24; IEC/EN 60601–1–2, and AAMI ID26.

Configurable Settings

If the configuration settings need to be changed from the "Factory Default" settings, refer to the applicable Technical Service Manual or contact ALARIS Medical Systems, Technical Support, for technical, troubleshooting, and preventive maintenance information.

NOTE: With the Profiles feature enabled, the settings are configured independently for each profile. A hospital-defined, best-practice data set must be uploaded to enable the Profiles feature. Date and Time is a system setting and is the same in all profiles.

System Settings

Refer to the Medley[™] Programming Module Directions for Use.

Shared Infusion Settings (Pump Module and Syringe Module)

Feature	Default Setting	Options
ALL Mode	Disabled	Enabled - Disabled
Delay Options • Callback	Disabled None	Enabled - Disabled None, Before, After, Before and After
Drug Calculation • Bolus Dose	Disabled Disabled	Enabled - Disabled Enabled - Disabled
Multidose • Callback	Disabled None	Enabled - Disabled None, Before, After, Before and After
NEOI • Alert Time	Disabled 60	Enabled - Disabled 1 - 60 minutes or 25% of remaining infusion time, whichever comes later
Pressure Dynamic ("Dynamic Pressure Display")	Disabled	Enabled - Disabled
Priming	Disabled	Enabled - Disabled
Volume/Duration	Disabled	Enabled - Disabled

Configurable Settings (Continued)

Syringe Module Settings							
Feature	Default Setting	Options					
Auto Pressure	Disabled	Enabled - Disabled					
Back Off After Occlusion	Enabled	Enabled - Disabled					
Fast Start	Enabled	Enabled - Disabled					
KVO (<i>"Keep Vein Open"</i>) • Rate Adjust • Volume Adjust	Disabled 1 mL/h 5%	Enabled - Disabled 0.1 - 2.5 mL/h 0.5 - 5%					
Max Rate	999 mL/h	0.1 - 99.9 mL/h in 0.1 mL/h increments; 100 - 999 mL/h in 1 mL/h increments					
Occlusion Pressure Set Point:							
• With Disc	1000 mmHg	25 - 1000 mmHg in 1 mmHg increments					
• No Disc	High	Low, Medium, High					

Compatible Syringes

The MEDLEY[™] Syringe Module is calibrated and labeled for use with the following single-use disposable luer-lock syringes. Use only the syringe size and type specified on the Main Display. The full list of permitted syringe models is dependent on the Syringe Module's software version.

CAUTION

When using a 10cc or smaller syringe, ALARIS Medical Systems strongly recommends using an extension set with a pressure disc, for improved pressure monitoring and shorter times to occlusion alarm.

Manufacturer	1cc	3cc	5cc	6cc	10cc	12cc	20cc	30cc	35cc	50cc	60cc
AstraZeneca										X 1	X 1
B-D Plastipak	×	×	×		×		×	×		×	×
IVAC										×	
Monoject		X 2		×		×	×		×		×
Terumo		×	X 3		X 3		×	×		×	×

¹ Prefilled Diprivan.

² The Monoject SoftPack Luer-Lock Syringe (blister pack) is the only currently supported Monoject 3cc.

³ The Terumo 5cc doubles as a 6cc and the 10cc doubles as a 12cc.

Cleaning

Refer to the Medley[™] Programming Module Directions for Use.

Inspection Requirements

To ensure the system remains in good operating condition, both regular and periodic inspections are required.

Regular inspections consist of a visual inspection for damage and cleanliness, and performing the procedure described in the "Start-Up" section of this Directions for Use before each usage of the instrument. Regular inspections must be performed by the hospital/facility and if any damage is found, service is required.

REGULAR INSPECTIONS

PROCEDURE	FREQUENCY		
INSPECT FOR DAMAGE:			
Exterior Surfaces	Each usage		
Keypad	Each usage		
Mechanical Parts	Each usage		
CLEANING	As required		
START-UP	Each usage		

- 1. Exterior Surfaces examine for overall condition and verify:
 - No damage, cracks or deformities.
 - Case is clean and free from IV solution residue, especially near moving parts.
 - Labels and markings are legible.
 - No tape or other foreign material is on sides of case; anything of this nature could prevent proper latching of channels.
 - IUI Connectors have not been damaged.

2. Keypad

Check membrane switches for damage.

3. Mechanical Parts

Ensure mechanical parts move freely, do not hang up or bind, and function properly.

Periodic inspections of the hardware are required. For detailed instructions on performing periodic inspections and maintenance, refer to the Medley[™] Technical Service Manual and supplemental service bulletins, and Medley[™] Maintenance Software User Manual.

Service Information

Refer to the Medley[™] Programming Module Directions for Use.

WARNING

Failure to perform these inspections may result in improper instrument operation.

CAUTION

Periodic inspections should only be performed by qualified service personnel.

WARRANTY =

ALARIS Medical Systems, Inc., (hereinafter referred to as "ALARIS Medical Systems") warrants that:

- A. Each new ALARIS Medical Systems[®] Medley[™] Syringe Module is free from defects in material and workmanship under normal use and service for a period of one (1) year from the date of delivery by ALARIS Medical Systems to the original purchaser.
- B. Each new accessory is free from defects in material and workmanship under normal use and service for a period of ninety (90) days from the date of delivery by ALARIS Medical Systems to the original purchaser.

If any product requires service during the applicable warranty period, the purchaser should communicate directly with the relevant account representative to determine the appropriate repair facility. Except as provided otherwise in this warranty, repair or replacement will be carried out at ALARIS Medical Systems' expense. The product requiring service should be returned promptly, properly packaged and postage prepaid by purchaser. Loss or damage in return shipment to the repair facility shall be at purchaser's risk.

In no event shall ALARIS Medical Systems be liable for any incidental, indirect or consequential damages in connection with the purchase or use of any ALARIS Medical Systems[®] Product. This warranty shall apply solely to the original purchaser. This warranty shall not apply to any subsequent owner or holder of the product. Furthermore, this warranty shall not apply to, and ALARIS Medical Systems shall not be responsible for, any loss or damage arising in connection with the purchase or use of any ALARIS Medical Systems[®] Product which has been:

- (a) repaired by anyone other than an authorized ALARIS Medical Systems Service Representative;
- (b) altered in any way so as to affect, in ALARIS Medical Systems' judgment, the product's stability or reliability;
- (c) subjected to misuse or negligence or accident, or which has had the product's serial or lot number altered, effaced or removed;

or

(d) improperly maintained or used in any manner other than in accordance with the written instructions furnished by ALARIS Medical Systems.

This warranty is in lieu of all other warranties, express or implied, and of all other obligations or liabilities of ALARIS Medical Systems, and ALARIS Medical Systems does not give or grant, directly or indirectly, the authority to any representative or other person to assume on behalf of ALARIS Medical Systems any other liability in connection with the sale or use of ALARIS Medical Systems[®] Products.

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See packing inserts for international warranty, if applicable.

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Trumpet and Start-Up Curves

In this instrument, as with all infusion systems, the action of the pumping mechanism and variations in individual syringes and administration sets cause short-term fluctuations in rate accuracy. The following graphs show typical performance of the system, as follows:

- 1. Accuracy during various time periods over which fluid delivery is measured (trumpet curves).
- 2. Delay in onset of fluid flow when infusion commences (start-up curves).

Trumpet and start-up curves have been provided for 1.0 mL/h and 5.0 mL/h. Measurements for trumpet curve rates below 1.0 mL/h are not provided because of the difficulty in measuring extremely small volumes over a large duration of time. In this case, the linear relationship of the plunger position and velocity to syringe volume and rate is verified, and is a function of the accuracy of the design. Measurements for trumpet curve rates above 5.0 mL/h are also not provided, as the volume of the syringe will be displaced in a very short time with a rate of up 999 mL/h. Accuracy, however, is assured with the design implementation.

Trumpet curves are named for their characteristic shape. They display discrete accuracy data averaged over particular time periods or "observation windows", not continuous data versus operating time.

Over long observation windows, short-term fluctuations have little effect on accuracy, as represented by the flat part of the curve. As the observation window is reduced, short-term fluctuations have greater effect, as represented by the "mouth" of the trumpet. Knowledge of system accuracy over various observation windows may be of interest when certain drugs are being administered. Because the clinical impact of short-term fluctuations on rate accuracy depends on the half-life of the drug being infused and on the degree of intravascular integration, the clinical effect cannot be determined from the trumpet curves alone. Knowledge of the start-up characteristics should also be considered.

The start-up curves represent continuous flow rate versus operating time for two hours from the start of the infusion. They exhibit the delay in onset of delivery due to mechanical compliance and provide a visual representation of uniformity. Trumpet curves are derived from the second hour of this data.

Under conditions of -100 mmHg, +100 mmHg, and +300 mmHg pressures, the Medley[™] Syringe Module typically exhibits a long-term accuracy offset of approximately 0.2% or less from the mean value.

NOTE: Tests conducted in accordance with IEC/EN 60601–2–24, "Particular requirements for safety of infusion pumps and controllers" and AAMI ID26–1998 "Medical electrical equipment -Part 2: Particular requirements for the safety of infusion pumps and controllers", using B-D Plastipak 60cc Syringe and ALARIS Medical Systems[®] Administration Set (30910).

Trumpet and Start-Up Curves (Continued)



Legend:

- Maximum rate error
- Overall rate error
- Minimum rate error



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