

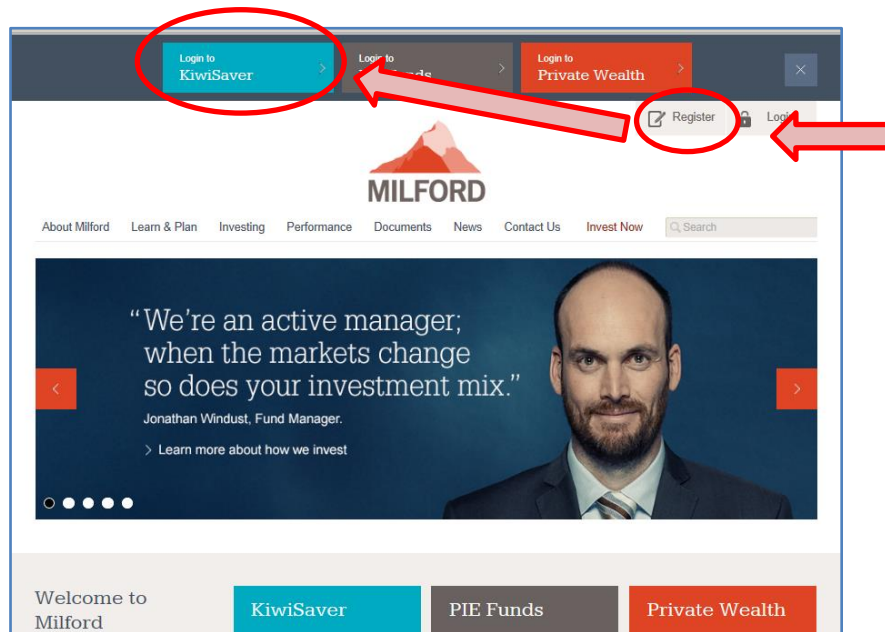
## Milford Investor Login Procedure

As part of our investors' experience Milford offers the ability to log in and view your Milford investments.

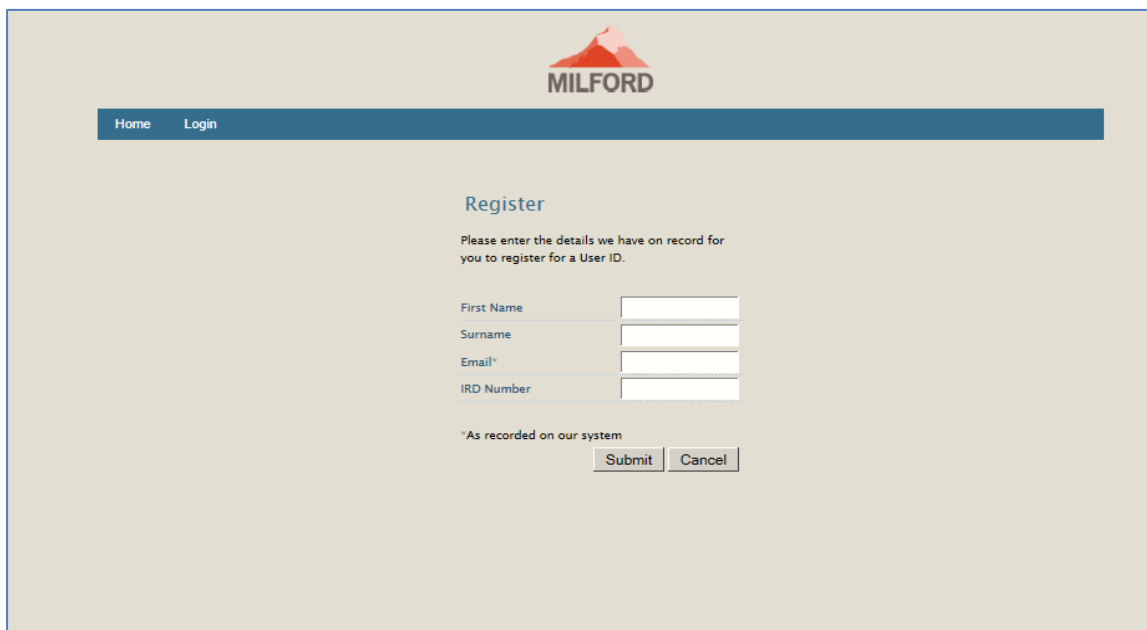
To access our Investor Login service, please go to our website [www.milfordasset.com](http://www.milfordasset.com)

**First time users** will need to self-register to gain access to the Investor Online system. Please go to Step 2b if we have registered on your behalf.

**STEP 1:** On the Milford Asset Management home page please click on the Register icon and select **KiwiSaver**



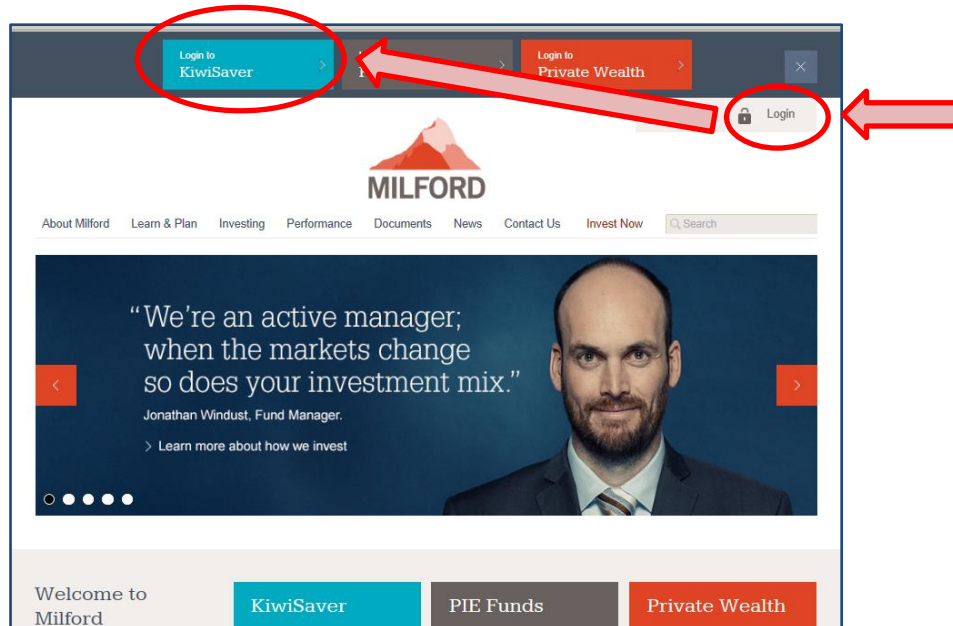
**STEP 2:** After clicking on the Registration link you will be taken to the page below. You need to submit your first and last name, IRD number (no dashes or additional zeros) and email address that you used on your application form.



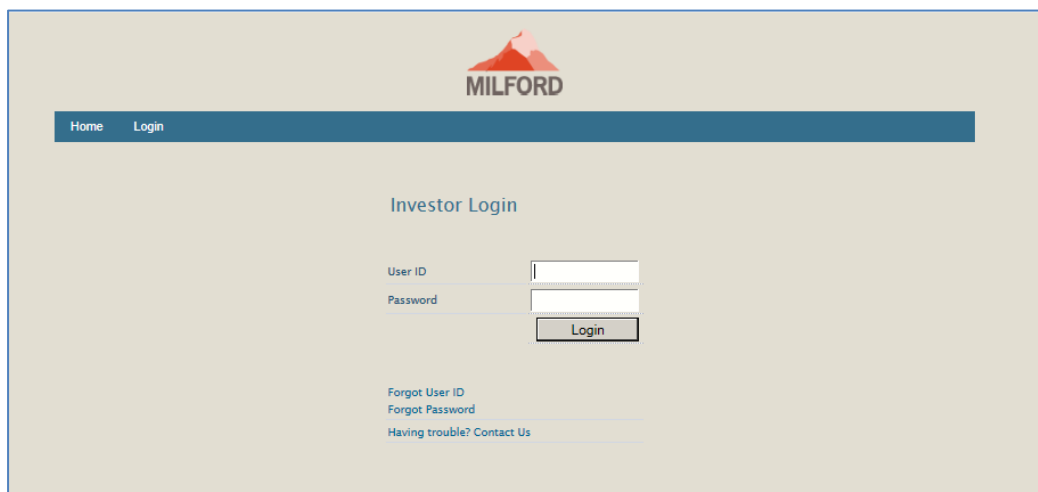
You will need ready access to the email address used to register.

If you have issues with submitting this information please contact us on 09 921 4700 as we can register on your behalf and provide your User ID and a temporary password which you can then reset. If you did not record an email address on the application form you will need to contact Milford so we can register for you.

**STEP 2b:** We can also register on your behalf quite easily and are happy to assist you here. If we register on your behalf you will receive User ID and password information from us. In this instance, please click the Login icon on the homepage and select PIE Funds to be taken to the Login page directly.



**STEP 3:** Once you have successfully self-registered or been registered and clicked on the icon shown above, the following screen will appear.



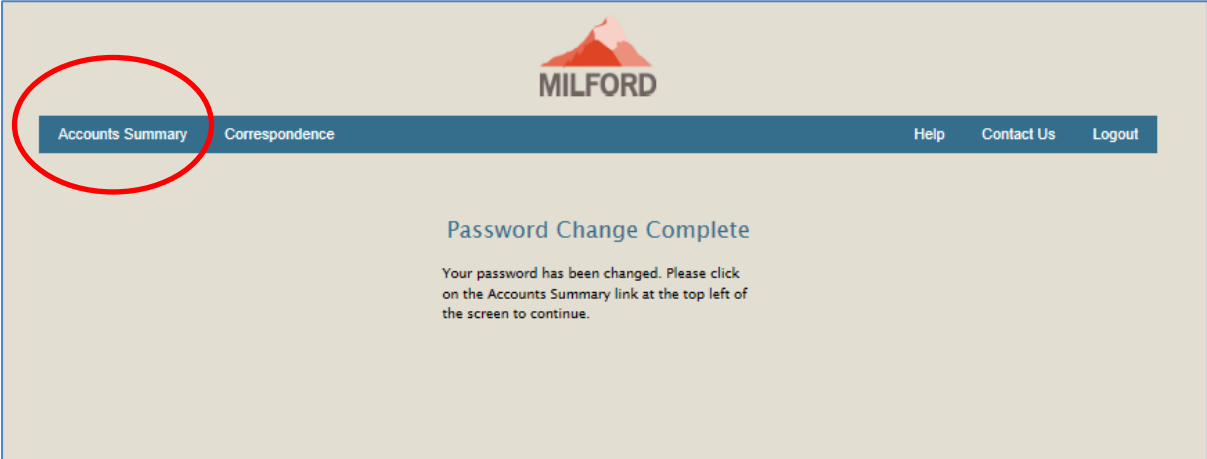
Please enter your User ID and password into the boxes on your screen. If you have been provided with a temporary password by us, you will need to enter this. You will then be taken to the below screen.

**STEP 4:** This screen prompts you to change your password. Please enter the current temporary password into the Current Password box, then set your new password in the below two New Password boxes. Passwords must be 8 characters in length minimum.



The screenshot shows the 'Change Password' page of the Milford system. At the top, there is a navigation bar with 'Accounts Summary' and 'Correspondence' on the left, and 'Help', 'Contact Us', and 'Logout' on the right. The Milford logo is centered at the top. The main heading is 'Change Password'. Below it, the instruction reads 'Please enter a new password.' There are four input fields: 'USER ID' (with 'MI' and a redacted box), 'Current Password', 'New Password', and 'Confirm New Password'. A note states 'Note: passwords must be at least 8 characters in length.' At the bottom, there are 'Submit' and 'Cancel' buttons.

**STEP 5:** Once the Password has been changed, you will see the below screen confirming the password change. From here please click on 'Account Summary' to go to your account summary page



The screenshot shows the 'Password Change Complete' page of the Milford system. The navigation bar is identical to the previous screen, but the 'Accounts Summary' link is circled in red. The main heading is 'Password Change Complete'. Below it, the message reads 'Your password has been changed. Please click on the Accounts Summary link at the top left of the screen to continue.'

**STEP 6:** Once you click onto Account Summary you will be shown the below screen. Here you can check the personal details noted against your account. If you wish to change anything you can click on the update details button circled.

If you update your details online, please note you will not be able to see the change reflected in your account for 48 hours.

**MILFORD**

Accounts Summary | Correspondence | Help | Contact Us | Logout

**Personal Details** Change Password | **Update Details**

FORENAMES: [REDACTED] IRD NUMBER: [REDACTED]  
 SURNAME: [REDACTED] PIE TAX RATE: Top PIR 28%  
 DATE OF BIRTH: [REDACTED] EMAIL: [REDACTED]  
 ADDRESS: [REDACTED] PHONE (HOME): [REDACTED]  
 PHONE (WORK): [REDACTED]  
 PHONE (MOBILE): [REDACTED]  
 PHONE (FAX): [REDACTED]

**Accounts Summary**

Account	Product	Fund	Unit Price(\$)	Unit Balance	Gross Value(\$)
<b>ML</b> [REDACTED]	Milford KiwiSaver Scheme	Milford KiwiSaver Active Growth Fund	16/12 2.1139	3,144.3451	6,646.83

**STEP 7:** To access your account in more detail please click on the ML account number under the Account Summary header.

**STEP 8:** The below page is your Account Summary page. To view the transactions more clearly click on the Transactions button on the top right.

**MILFORD**

Accounts Summary | Correspondence | Help | Contact Us | Logout

**ML** [REDACTED] – Account Details **Transactions**

**Account**  
Milford KiwiSaver Scheme

**Advisor**  
Milford KiwiSaver Default Broker  
EMAIL: info@milfordasset.com  
PHONE:  
FAX:

**Client** [REDACTED]

**Relationship(s)** | **Address**

Relationship(s)	Address
Primary Owner Contributor	[REDACTED]
The Crown	Inland Revenue Department, Avondale, AUCKLAND 0000
Milford Asset Management Limited	PO Box 960, Shortland Street, AUCKLAND 1140
Consolidated Interest	Inland Revenue Department, WELLINGTON 6000
ASB Bank	PO Box 35, Shortland Street, AUCKLAND 1140

**BALANCE DETAILS**

Fund	Unit Price(\$)	Unit Balance	Gross Value(\$)	PIE Tax Payable(\$)	Net Value(\$)
Milford KiwiSaver Active Growth Fund					
KiwiSaver Contributor / Payer Contributions	16/12 2.1139	2,487.8935	5,259.16	9.41	5,249.75
Crown contributions	16/12 2.1139	656.4516	1,387.67	7.35	1,380.32
<b>Fund Total</b>		<b>3,144.3451</b>	<b>6,646.83</b>	<b>16.76</b>	<b>6,630.07</b>
<b>Total</b>			<b>6,646.83</b>	<b>16.76</b>	<b>6,630.07</b>

**PAYMENT DETAILS**

**INVESTMENT PATTERNS:**

Fund	Split %
Milford KiwiSaver Active Growth Fund	100.000000

**STEP 10:** In the Transactions page you can select the date range you wish to view in the date boxes at the top of the page then clicking on the submit button. You can also export the whole statement into a PDF and view it on your computer by clicking on the Open as PDF link on the top right.

The screenshot shows the Milford KiwiSaver website interface. At the top, there is a navigation bar with 'Accounts Summary' and 'Correspondence' tabs. Below this, there is an 'ACTIONS' section with a 'View By' dropdown set to 'Date'. The 'Date Range Filter' section is highlighted with a red circle, showing radio buttons for 'Last 3 Months', 'Last 6 Months', 'Last Year', and 'Custom Range'. Below these are date selection boxes for 'From' (18 September 2013) and 'To' (18 December 2013), and a 'Submit' button. To the right, the 'Transaction Statement' and 'Open as PDF' links are also circled in red. Below the filter section, there is a table titled 'ML [redacted] - Transactions By Date' with columns for Date, Transaction, Price(\$), Units, and Value(\$).

Date	Transaction	Price(\$)	Units	Value(\$)
30/09/2013	CR - KiwiSaver Employer Contribution			241.73
	Mil KS Act Gwth	2.0800	116.2163	241.73
30/09/2013	Account Fee			3.00
	Mil KS Act Gwth	2.0800	1.4423	-3.00
01/10/2013	IR - KiwiSaver Interest on Employer Contribution			0.35
	Mil KS Act Gwth	2.0797	0.1683	0.35
01/10/2013	IE - KiwiSaver Interest on Member Contribution			1.11
	Mil KS Act Gwth	2.0797	0.5337	1.11
18/10/2013	CR - KiwiSaver Employer Contribution			78.63
	Mil KS Act Gwth	2.0992	37.4571	78.63
18/10/2013	CE - KiwiSaver Member Contribution			523.08
	Mil KS Act Gwth	2.0992	249.1806	523.08
31/10/2013	Account Fee			3.00

At any point to return to the summary page, click on the top left hand 'Account Summary' within the blue header line.

Should you make a deposit please note it will take three working days to view the transaction online. You would make a deposit on day one, it would show in our account on day two and we would then process the deposit; on day three the funds will be reflected in your account.

**STEP 11:** There is also a correspondence tab next to the Accounts Summary tab. When you click this tab copies of any correspondence sent to you are kept in this tab, for example your Tax statement.

The screenshot shows the Milford KiwiSaver website interface with the 'Correspondence' tab selected and circled in red. Below the navigation bar, there is a table of correspondence items with columns for Date, Type, Product, and Account Number.

Date	Type	Product	Account Number
18/10/2013	KS Annual Member Statement	Milford KiwiSaver Scheme	M [redacted]
5/6/2013	KS Annual Member Statement	Milford KiwiSaver Scheme	M [redacted]
3/5/2013	Welcome Letter	Milford KiwiSaver Scheme	M [redacted]

If at any stage you have any issues with your online access or have any questions please feel free to contact us on 09 921 4700 or email us on [info@milfordasset.com](mailto:info@milfordasset.com) and we will assist you.