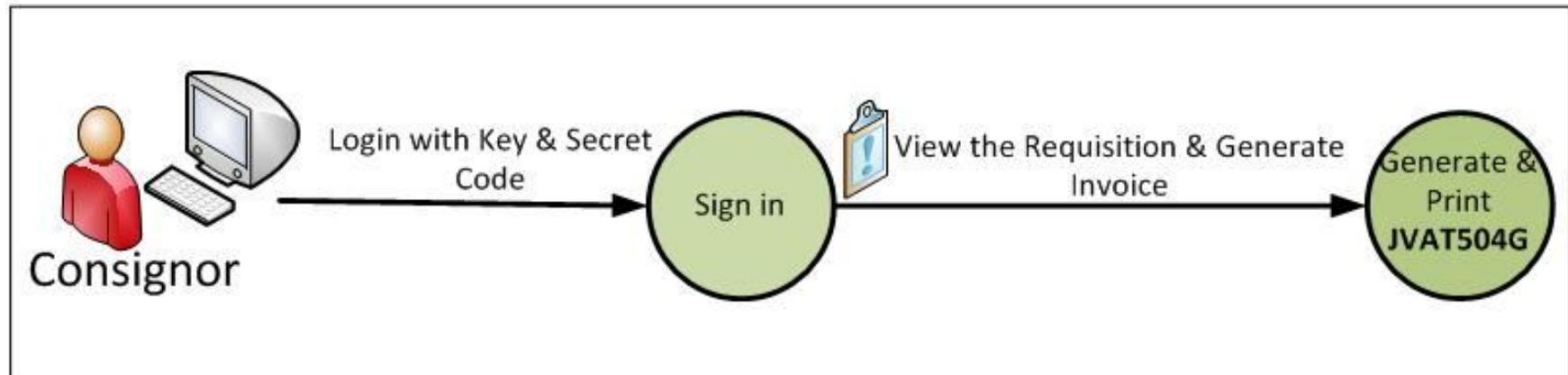
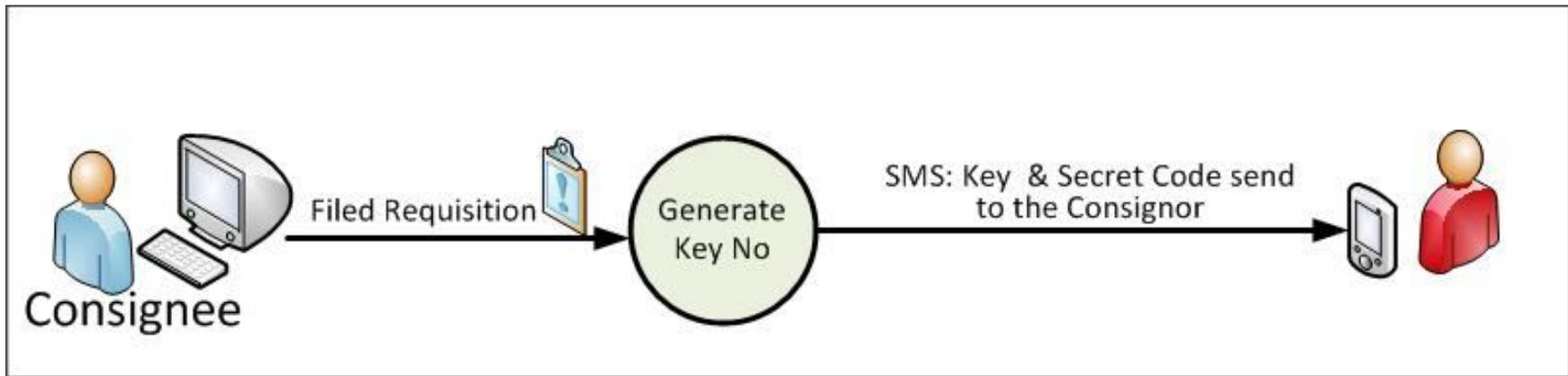


USER MANUAL e-ROAD PERMIT

DEPARTMENT OF COMMERCIAL
TAXES
JHARKHAND

Process Flow of e-Road Permit.



e-Road Permit Management- Guideline for Users

- e-Form Management is a facility available for the dealers in the e-services portal for online requisition and issuance of e-Road Permit under Jharkhand VAT Act & Central Sales Tax(CST) Act.
- This facility is available to the dealers registered under various Acts such as the Value Added Tax (VAT), the Central Sales Tax (CST) .
- Initially the importing registered dealer (consignee) will have to input his VAT TIN No. and the name, address and VAT TIN No. of the dealer from whom he wants to purchase .
- On submission of the above information, a unique Road Permit key will be generated and automatically the key and secret code (for login) will be sent to consignor 's mobile no via SMS.
- The Consignor will login and he has to enter the details of dispatch of goods, invoice no , invoice date and Transporter details , expected date of delivery and Print e-Road Permit (JVAT 504 G).
- The Print copy of [JVAT 504 G] will form a complete Road Permit. The transporter / driver should possess such a Road Permit before entering the territory of Jharkhand.

The highlights of the new system are as under:-

- The Road Permit obtainable through the new system is known as Form 504G.
- In the system the registered dealer willing to import goods has to generate the Road Permit electronically through the Jharkhand Commercial tax website.
- If Consignee don't check from the expected date of delivery that 'Consignment Received' within seven days then it automatic converts it into as 'consignment received'
- For any assistance, dealer may contact the help-desk of the Jharkhand commercial taxes department (3rd floor, Project Building , Dhurwa, Ranchi-834004 Jharkhand or call 0651-2405185, IP. 11580).
- Please follow the User-Manual carefully for generation of the e-Road Permit.

Steps for generating e-Road Permit:

- Go to www.jharkhandcomtax.gov.in
 - Click on Dealer Portal (e>Returns) link.
 - The registered dealer will enter TIN and password for login.
 - Select e-Road Permit.
 - E-Road Permit data entry screen gets displayed.
-
- Other dealer TIN : Enter TIN of the Consignor. If the Consignor is an unregistered dealer, then it should be checked on unregistered dealer.
 - Other dealer Name : Enter Consignor name .
 - Other dealer Address: Enter Consignor address
 - Place From which consigned : Enter the place from which the goods are consigned.
 - Place To which consigned : : Enter the place to which the goods are consigned.
 - Click on button 'Save & Next' a unique Road Permit No will be generated .
 - Requisition Details: Enter Invoice details to be filled in against the Road Permit No. are Goods Name, Quantity, Price, No. of packages and Total Amount.
 - Click on "Submit" button to send the Road Permit for approval by Consignor.

Consignor End

- Consignor will login with e-Road Permit number and secret code as send on consignor's mobile.
- Dispatch of goods: Enter expected Date and Shipping Date.
- Invoice Date (ddmmyyyy) : Enter date in ddmmyyyy format only (Example: Enter date as 01/01/2012).
- Transporter details: Enter Transporter details like mode of transport, Possible Entry Location in Jharkhand(select district) etc.
- If the details entered are correct then click 'Submit'.
- Click the button '*Print*' to get automatically e-Road Permit copy (JVAT 504 G).

Steps for generating e-Road Permit (with screen shot):

Visit the website: www.jharkhandcomtax.gov.in. Below is the front page of the portal. Click on Dealer Portal (e>Returns) link

Department Of Commercial Taxes
Government Of Jharkhand

Home Contacts Login

Major Source Of Tax Revenue
Mines, Minerals, Iron & Coal Industries

Pay Tax | Help the State to Prosper

HELPDESK Ph:0651-2405185 | Email:itsupport.comtax@jharkhand.gov.in
IP Ph: 11580 | Call on all working days (10:00am to 5:00pm)

About

- >> About Us
- >> Function of Department
- >> Contacts
- >> Organisation Chart
- >> Citizens' Charter
- >> Statistics
- >> First Discussion Paper on GST

Download Forms

- >> New Dealer Registration
- >> New Registration-Startup Business
- >> New Registration-Composite Dealer
- >> Monthly Return Filing
- >> Quarterly Return Filing
- >> Annually Return Filing

Service & Support

- >> User Manual For JPT-Instant Reg.
- >> User Manual For JPT Reg.
- >> User Manual For CST Amendment.
- >> User Manual For Minor Acts)
- >> User Manual For C.S.T Profile
- >> User Manual For e-Return
- >> User Manual For e-Payment

Photo Gallery

Verify Form 'C'

Type Form Serial No. >>>

e-Services

- >> JPT-Instant Registration.
- >> Minor Acts
- >> Minor Acts DEMO
- >> Department Login
- >> Dealer Search
- >> Dealer Portal(e>Returns)
- >> Dealer PAN Update
- >> Online ID/Password For Reg Dealer
- >> e-Registration
- >> e-Grievances
- >> List of Banks For e-Payment

Acts & Rules

- >> Acts
- >> Rules
- >> Schedule
- >> Form's

Notice, News and Press releases

- Pre-Bid Clarification Responses
- JCTD Corrigendum Document
- Jharkhand Commercial Tax RFP Document Format.
- Commercialtax IT Vision 2020.
- Notice related to Professional Tax
- Notice Inviting Tenders (NIT) for selection of service provider for implementation of CT-MMP
- Notice related to Online CST Amendment
- Notice For Tender Document Related To Form 'C'.
- Notice, Related to Register Complain From "www.aapkacm.com".
- Notice Related To Getting Registration Under Commercial Taxes Department

Circulars

- Circular related to Online CST Amendment 10/2012
- Circular related to Online CST Amendment 10/2012
- Circular related to online CST registration 08/2012
- Circular related to Minor Act(L.no.929) 03/2012
- Notice related to facilitation center of e-services 01/2012
- Circular related to online issuance of 'C' Form 01/2012
- Circular related to online registration 07/2011
- Circular related to online payment 07/2011

Notifications

- Related to Deletion of S.O. 25 & Tax Rate on Tobacco Products. 034 22/11/2012
- Reduction rate of tax on Kerosene Oil 027 03/10/2012
- Exemption of Entertainment Tax on Cinema Houses and Multiplex Cinema Complex 026 03/10/2012
- MRP rate of tax on Liquors and Tobacco. 025 03/10/2012
- TDS rate on Works Contracts 024 03/10/2012
- Change in rate of Tax of Coal, Steam, Furnace oil and spare parts. 0008 16/07/2012

e-Payment Facilitators: Allahabad Bank, State Bank of India, State Bank of India, State Bank of India, Corporation Bank, Punjab National Bank, Union Bank

External Links: State portal of Jharkhand, India, TINXSYS, Income Tax, Government of India web directory, Download Adobe Reader, Download Open Office, Feedback Admin

The following screen will be displayed on clicking the above link.
The registered dealer will enter TIN and password for login.

The screenshot shows the 'Commercial Taxes Dealer Portal Beta' for the Government of Jharkhand. The page features a navigation menu with 'Home', 'Services', 'News', 'About us', and 'Contact'. Under the 'Services' tab, options include 'e-Registration', 'e-Return', 'e-Form', 'e-Road Permit', and 'e-Challan'. The 'e-Road Permit' section is highlighted, featuring an image of an orange truck. To the right is a 'Login' form with fields for 'User ID' (containing '20471600887'), 'Password' (masked with dots), and 'Captcha Code' (containing 'w65v'). A 'Login' button is positioned below the captcha field. A link for 'Create One' is provided for users without an account. The footer contains a copyright notice for 2012 and credits the National Informatic Center for design.

Commercial Taxes
Govt. Of Jharkhand
Dealer Portal Beta

Home Services News About us Contact

Services

e-Registration e-Return e-Form **e-Road Permit** e-Challan

e-Road Permit

User ID :
20471600887

Password :
.....

w65v

Captcha Code : w65v

Login

Don't have online account? [Create One](#)

e-Registration | e-Return | e-Form | e-Road Permit | e-Challan

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Dealer importing the goods henceforth referred to as 'Consignee' will click the link **e-Road Permit** – Consignee will follow the steps given in the subsequent pages to generate e-Road Permit Key Nos. giving the details of Dealer for whom goods are imported henceforth referred to as 'Consignor'. The Dealer has to click on the button 'Add' to fill the e-Road Permit new entry form.

The screenshot shows the 'e-Road Permit' web application interface. At the top, there is a navigation bar with the text 'e-Road Permit'. Below this, there is a search bar with a magnifying glass icon and a button labeled 'Add Requisition'. The main content area is divided into two sections: 'Consignee' and 'List/Result'. The 'Consignee' section contains a table with the following data:

TIN	20040200007	Mobile No	9431104106
Name	JANARDAN PRASAD SINGH	Email	advsinhabp@yahoo.co.in
Name And Style Of Bussiness	EASTERN FOOD INDUSTRIES PVT. LTD.	Address: H/O SHEELA SINHA, BARIATU ROAD, NEAR WATER HILL TANK ,RANCHI ,Jharkhand.	

The 'List/Result' section contains a table with the following headers:

GO	STATUS	ROAD PERMIT NO	TIN	NAME	TRADE NAME:	STATE	DISTRICT
----	--------	----------------	-----	------	-------------	-------	----------

At the bottom of the page, there is a footer with the text 'Jharkhand Commercial Tax Department'.

Upon clicking the button 'Add' the following form shall be displayed in which the dealer has to enter the Consignor details. Upon filling the required details, the dealer has to click on the button 'Save and Next'.

Enter TIN of the other dealer. If the other dealer is an unregistered dealer, then Click on the check box shown below

e-Road Permit

CONSIGNOR DETAILS [ROAD PERMIT NO :AUTO]

Enter Tin → TIN: 9999999999 Check if Unregistered Dealer

Mobile No: 9471325275

Name Of Consignor: AKASH Email: akshaykrray@gmail.com

Name And Style Of Bussiness: AUTOMOBILES PRTS

State: BIHAR

District: PATNA

Pin: 110001

Address :
ASHIANA , PATNA

Place of Delivery Of Goods

Goods Shipping Address: PROJECT BUILDING, DHURWA RANCHI

District: RANCHI Pin: 111111

Save & Next

Jharkhand Commercial Tax Department

Once the dealer clicks on the button 'Save and Next' the following screen shall be displayed with the **Road Permit No** 'Requisition Details'.

e-Road Permit Invoice Details

Road Permit No: JH2012-0110-0000012

Requisition Details

COMMODITY GROUP	GOODS NAME	QUANTITY	PRICE	NO OF PACKAGES	TOTAL AMOUNT	ACTION
Lubricants 	<input type="text"/>					

Jharkhand Commercial Tax Department

Click on commodity group button to search commodity. The following screen will be displayed. The related commodity list will be displayed. Select Commodity from the dropdown list. If you can not find the commodity from the list then select 'Others' from the list and enter the Goods Name in the text box provided.

e-Road Permit Invoice Details

Road Permit No: JH2012-0110-0000012

Requisition Details

COMMODITY GROUP	GOODS NAME	QUANTITY	PRICE	NO OF PACKAGES	TOTAL AMOUNT	ACTION
Lubricants						

save

- Lubricants
- Industrial Gases
- Machinery Parts
- Plywood
- Snmaika
- Readymade clothes and Hosiery
- Bicycle and Parts
- Computer (IT Products)
- Sanitary Goods
- Diesel
- Aksabets and similar
- Fire Briks
- Iron Ore
- minerals substances (other)
- jewelry (gold and silver jewelry)
- Grocery Goods
- Paints
- tires and Tyubs (except Bicycles)
- goods produced by Big manufacturers
- T. V / Refrigerator / Electronics Equipment

Jharkhand Commercial Tax Department

Enter the invoice details and click on 'Add' button. If you want to add more than one commodity enter details and then click on 'Add' button. Invoice details to be filled in against the Road Permit Key No. are Goods Name, Quantity, Price, No. of packages and Total Amount.

e-Road Permit Invoice Details

Road Permit No: JH2012-0110-0000012

Requisition Details

COMMODITY GROUP	GOODS NAME	QUANTITY	PRICE	NO OF PACKAGES	TOTAL AMOUNT	ACTION
All types of motor vehicles (excluding tractors) <input type="button" value="v"/>	<input type="text"/>	<input type="button" value="Add Invoice"/>				
All types of motor vehicles (excluding tractors)	motor parts	100	500	5	5000	<input type="button" value="X"/>

Jharkhand Commercial Tax Department

After entering the commodity you can "Save" the Requisition Details.

e-Road Permit Invoice Details

Road Permit No: JH2012-0110-0000012

Data Saved Successfully

Requisition Details

COMMODITY GROUP	GOODS NAME	QUANTITY	PRICE	NO OF PACKAGES	TOTAL AMOUNT	ACTION
Lubricants						 Add Invoice
All types of motor vehicles (excluding tractors)	motor parts	100	500.00	5	5000.00	

Jharkhand Commercial Tax Department

The dealer can edit the Requisition details like commodities / quantity / price etc. only till the dealer has not clicked on "Submit" button.

Click on "Submit" button to send the Requisition Details for approval by Consignor.

The screenshot shows a web application window titled "e-Road Permit Invoice Details". At the top, it displays "Road Permit No: JH2012-0110-0000012" and a red message "Data Saved Successfully". Below this is a tabbed interface with a "Requisition Details" tab selected. The main content area contains a table with the following data:

COMMODITY GROUP	GOODS NAME	QUANTITY	PRICE	NO OF PACKAGES	TOTAL AMOUNT
All types of motor vehicles (excluding tractors)	motor parts	100	500.00	5	5000.00

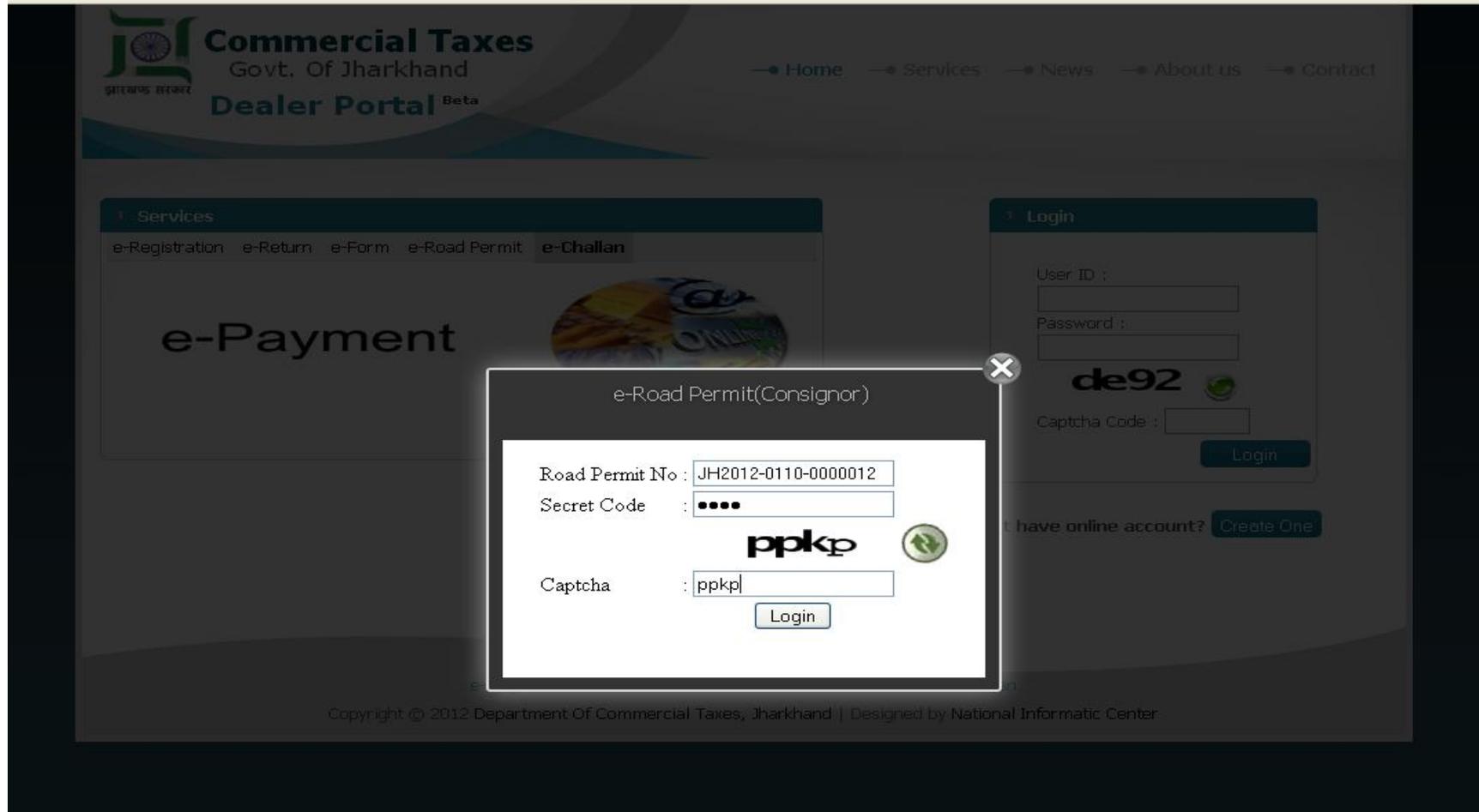
Below the table are two buttons: "save" and "Submit". The footer of the application reads "Jharkhand Commercial Tax Department".

After successful submission " Road Permit key number "and "secret code" is automatically sent to consignor's mobile for further login.

After the Consignor clicks on the button 'Dealer Portal(e-Return)' the following screen will be displayed. He has to click on the link 'e-Road Permit' as shown below.

The screenshot displays the 'Commercial Taxes Dealer Portal' for the Government of Jharkhand. The header includes the logo, the text 'Commercial Taxes Govt. Of Jharkhand', and 'Dealer Portal Beta'. A navigation menu contains links for Home, Services, News, About us, and Contact. Below the header, there are two main sections: 'Services' and 'Login'. The 'Services' section has a sub-menu with 'e-Registration', 'e-Return', 'e-Form', 'e-Road Permit', and 'e-Challan'. The 'e-Form' option is highlighted, and below it is a graphic with the text 'e-Form' and an icon of a pencil writing on a globe. The 'Login' section contains input fields for 'User ID', 'Password', and 'Captcha Code', along with a 'Login' button and a 'de92' logo. A 'Create One' button is located below the login section. At the bottom of the page, a footer contains a navigation menu with links for 'e-Registration', 'e-Return', 'e-Form', 'e-Road Permit', and 'e-Challan', and a copyright notice: 'Copyright © 2012 Department Of Commercial Taxes, Jharkhand | Designed by National Informatic Center'. A blue arrow points from the 'e-Road Permit' link in the footer to the 'e-Road Permit' link in the 'Services' sub-menu.

The dealer has to enter the Road Permit key number and secret code as send on consignor's mobile and then click on the button 'Login



The consignor has to enter the details of dispatch of goods, invoice no and invoice date and Transporter details, Possible Entry Location in Jharkhand(select district). Once the details are filled, the consignor has to click on the button 'Add' . After filling the details, the consignor has to click on the button 'Save'. After the dealer save the Transporter name and address. Once you click "Submit" button, Consignor cannot edit any details.

E-Road Permit

Road Permit No : JH2012-0110-0000012

CONSIGNOR DETAILS			
TIN	9999999999	Name Of Consignor	AKASH
Name And Style Of Bussiness	AUTOMOBILES PRTS	Address	ASHIANA ,PATNA
District/State	PATNA / BIHAR	Pin	110001
Mobile No	9471325275	Email	akshaykr ray@gmail.com

CONSIGNEE DETAILS			
TIN	20730306307	Name Of Consignee	SUCHIT PRASAD SINHA
Name And Style Of Bussiness	M/S BABA PROJECTS PVT LTD	Address	BARIATU HOUSING COLONY, RANCHI
City	RANCHI	State	Jharkhand
Mobile No	9431106795	Email	rishinaranjan@gmail.com

PLACE OF DELIVERY OF GOODS			
Goods Shipping Address	PROJECT BUILDING,DHURWA RANCHI	State	Jharkhand
District	RANCHI	Pin	111111

DISPATCH OF GOODS	
Expected Date of Delivery of Goods (dd/mm/yyyy)	20/12/2012
Shipping Date (dd/mm/yyyy)	25/11/2012
<input checked="" type="checkbox"/> Place of Dispatch Same as Consignor Address	
Place of Dispatch	ASHIANA ,PATNA, PATNA, BIHAR, 110001

Enter invoice no & date

Click Here : Invoice Details

COMMODITY NAME	INVOICE NO	INVOICE DATE (DD/MM/YYYY)	QUANTITY	PRICE	NO OF PACKAGES	TOTAL AMOUNT
motor parts	inv101	25/11/2012	100	5000.00	5	5000.00
Gross Total						5000.0

Click Here : Transport Details

MODE OF TRANSPORT/VEHICLE TYPE	VEHICLE REGISTRATION NO	TRANSPORTER NAME	TRANSPORTER ADDRESS	CONSIGNMENT DATE (DD/MM/YYYY)	CONSIGNMENT NOTE NO/RAILWAY RECEIPT NO	POSSIBLE ENTRY LOCATION IN JHARKHAND	ACTION
Truck/Lorry							Add
Truck	BR-3175	RAJESH	RAJA BAZAR PATNA	25/11/2012	12345	DHANBAD	Del

Enter expected Date & shipping Date

Enter invoice no & date

Enter Transporter details

Print e-Road Permit Document

click the button 'Print' to get automatically e-Road Permit copy (JVAT 504 G)

E-ROAD PERMIT			
Data saved sucessfully			
e-Road Permit No: JH2012-0635-0000008			
CONSIGNOR DETAILS			
TIN	20840306150	Name Of Consignor	AKSHAY
Name And Style Of Bussiness	telecom equipments	Address	ashiana , raja bazar
District/State	PATNA / BIHAR	Pin	110001
Mobile No	9471325275	Email	akshaykrray@gmail.com
CONSIGNEE DETAILS			
TIN	20471600887	Name Of Consignee	VIJAY KUMAR BHATIA
Name And Style Of Bussiness	M/S VICTOR MACHINE TOOLS.	Address	KATRAS ROAD. , DHANBAD
City	null	State	Jharkhand
Mobile No	9471712032	Email	vmt_dhanbad29@yahoo.co.in
PLACE OF DELIVERY OF GOODS			
Goods Shipping Address	ranchi	State	Jharkhand
District	RANCHI	Pin	111111
DISPATCH OF GOODS			
Expected Date of Delivery of Goods (dd/mm/yyyy)	30/11/2012		
Shipping Date (dd/mm/yyyy)	25/11/2012		
<input type="checkbox"/> Place of Dispatch Same as Consignor Address			
Place of Dispatch	ashiana , raja bazar , PATNA , BIHAR , 110001		
Click Here : Invoice Details			
Click Here : Transport Details			
<input type="button" value="Print"/>			

The self generated Road Permit should to be carried by the driver / transporter along with the consignment during its entry into the state of Jharkhand. It should be produced by the driver / transporter before the authority of the Commercial Taxes on interception or otherwise at any place within the state.

FORM JVAT 504 G		JH2012-7431-000007				
GOVERNMENT OF JHARKHAND COMMERCIAL TAXES DEPARTMENT						
FORM JVAT 504 G						
e-Road Permit[Form of Permit]						
[See Rule 42(2)(b)]						
1. NAME OF DEALER BY WHOM THE PERMIT IS ISSUED WITH TIN NUMBER						
Name: RANJAN KUMAR				TIN: 20040306895		
2. NAME AND ADDRESS OF THE CONSIGNOR						
TIN	99999999999		Name Of Consignor	Rakesh Kumar Bishwal 10		
Name And Style Of Bussiness	Name & style Test		Address	Ranchi, Jharkhand		
District/State	BILASPUR/CHATTISGARH		Pin	897456		
Mobile No	8797779525		Email	bishwal.rakeshkumar87@gmail.com		
3. NAME AND ADDRESS OF THE CONSIGNEE						
TIN	20040306895		Name Of Consignee	RANJAN KUMAR		
Name And Style Of Bussiness	M/S RAM KRIPAL SINGH CONSTRUCTION PVT. LTD.		Address	702, PANCHWATI PLAZA, KUTCHERY ROAD		
City	RANCHI		State	Jharkhand		
Mobile No	6512207083		Email	info@rkscpl.org		
4. PLACE OF DISPATCH						
Ranchi, Jharkhand, BILASPUR, CHATTISGARH, 897456						
5. DESTINATION						
Goods Shipping Address	Ranchi, Jharkhand		State	Jharkhand		
District	RANCHI		Pin	834004		
6. Name of notified railway station/other place, from where delivery is to be taken			Attached as Transport Details section			
7. Number and Date of			Attached as Transport Details section			
8. Description of Consignment			Details attached as Annexure-A			
9. Seller's invoice/forwarding note number and date			Details attached as Annexure-A			
10. Mode of Transport (Vehicle No)			Attached as Transport Details section			
TRANSPORT DETAILS						
MODE OF TRANSPORT/VEHICLE TYPE	VEHICLE REGISTRATION NO	TRANSPORTER NAME	TRANSPORTER ADDRESS	CONSIGNMENT DATE	CONSIGNMENT NOTE NO/RAILWAY RECEIPT NO	POSSIBLE ENTRY LOCATION IN JHARKHAND
Truck	5469	Test transport name	Test Transport address	18/11/2012	5289	Ranchi
Ferry	9874	Test Transport name2	Test Transporter address2	19/11/2012	8569	gumla

ANNEXURE- A with invoice details can be seen on next page.

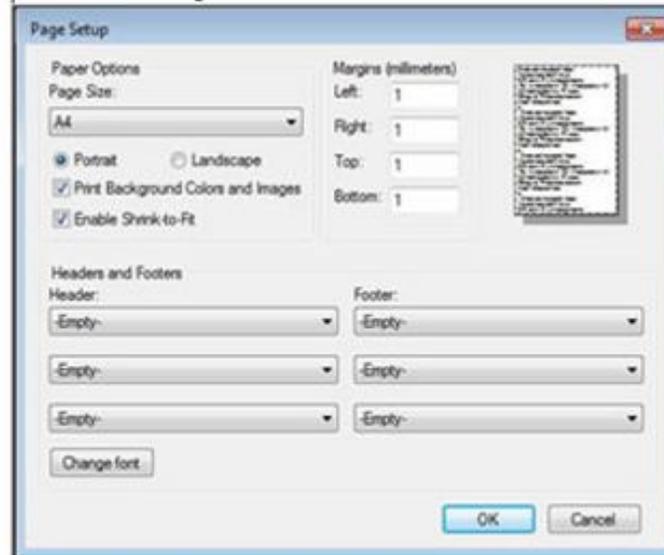
FORM JVAT 504 G			JH2012-0635-0000008			
GOVERNMENT OF JHARKHAND COMMERCIAL TAXES DEPARTMENT						
ANNEXURE -A						
e-Road Permit (Form of Permit)						
INVOICE Details						
COMMODITY NAME	INVOICE NO	INVOICE DATE	QUANTITY	PRICE	NO OF PACKAGES	TOTAL AMOUNT
water pipe	wt0122	24/11/2012	5	1000.00	5	5000.00

How to take Print out of e-Road Permit in different browser with logo.

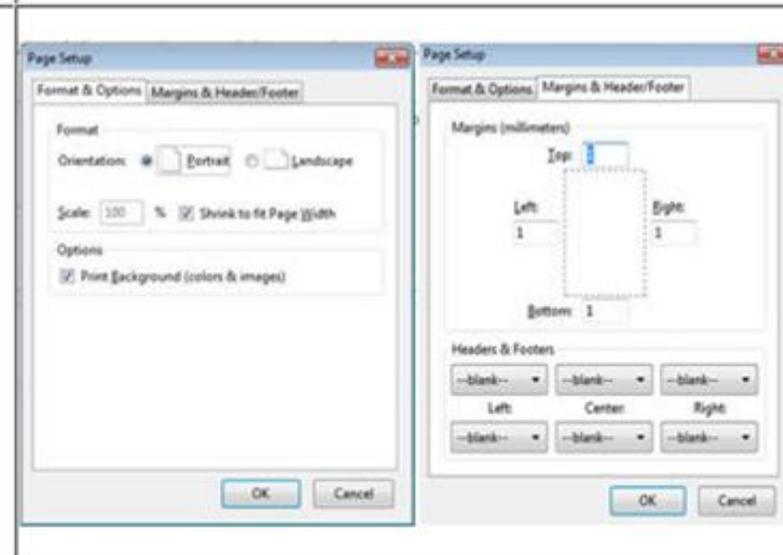
Print 

To take a print out ,Plz first change the [Page Setup] as page size A4, check [Print Back Ground Colors & Images].

In Internet Explorer



In Mozilla Firefox



Consignee have to enter with the same Tin and Password in dealer portals and have to check with date that 'I have received the consignment on date' and finally click on 'Received' button.

e-Road Permit Invoice Details

Road Permit No: JH2012-9692-0000004

Invoice Details Requisition Details

COMMODITY GROUP	GOODS NAME	INVOICE NO	INVOICE DATE	QUANTITY	PRICE	NO OF PACKAGES	TOTAL AMOUNT
Lubricants	demo	1001	23/11/2012	1	200.00	5	1000.00

I have received the consignment on Date:

Jharkhand Commercial Tax Department

A message will be displayed as "Consignment Received".

e-Road Permit Invoice Details

Road Permit No: JH2012-9692-0000004

Consignment Received

Invoice Details Requisition Details

COMMODITY GROUP	GOODS NAME	QUANTITY	PRICE	NO OF PACKAGES	TOTAL AMOUNT
Lubricants	demo	1	200.00	5	1000.00

I have received the consignment on Date: 29/11/2012

Jharkhand Commercial Tax Department