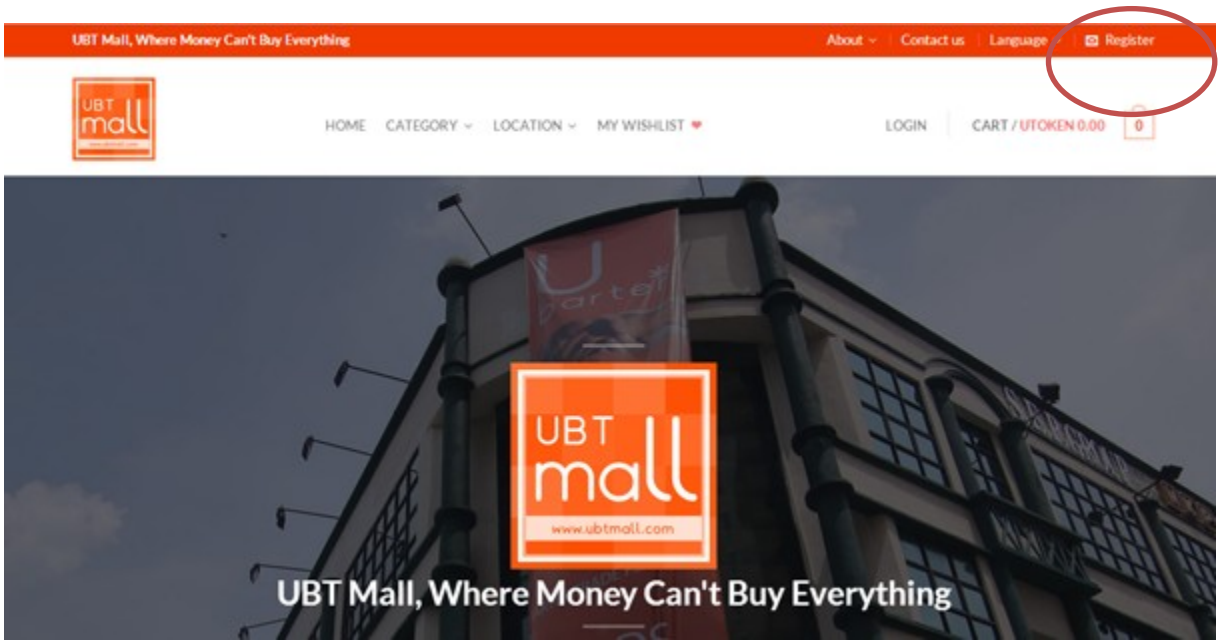
# REGISTER & VERIFICATION

User Manual

## 01 How to register




**Step 1**

1. Open a browser and type www.ubtmall.com;
2. Click on the Register button at the top right corner of the page to register an UBT account;

**Step 2**

1. Fill in your account information accordingly and click the SIGN UP button :-

| | |
|---|---|
| Email | Please use a valid email address as a verification email will be sent to you |
| Password | We recommend you to use a strong password such as the combination of alphanumeric |
| Confirm Password | Re-type your password to confirm |
| Username | This unique Username will be shown through out the webpage. |
| Full Name | As per Identity Card or Passport |
| Mobile Phone | Your Mobile phone number |
| Address 1 | Your mailing or correspondent address that we can reach you easily |
| Address 2 | Alternative mailing or correspondent address where we can reach you easily |
| City | The City that you are now staying |
| State/ Province | The State or Province that you are now staying |
| Country | The Country that your are now staying |

# 02 Account Verification

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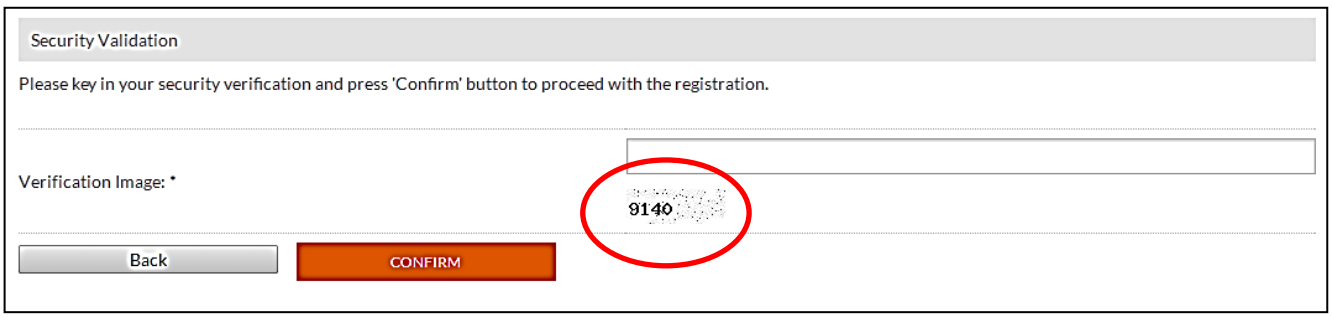
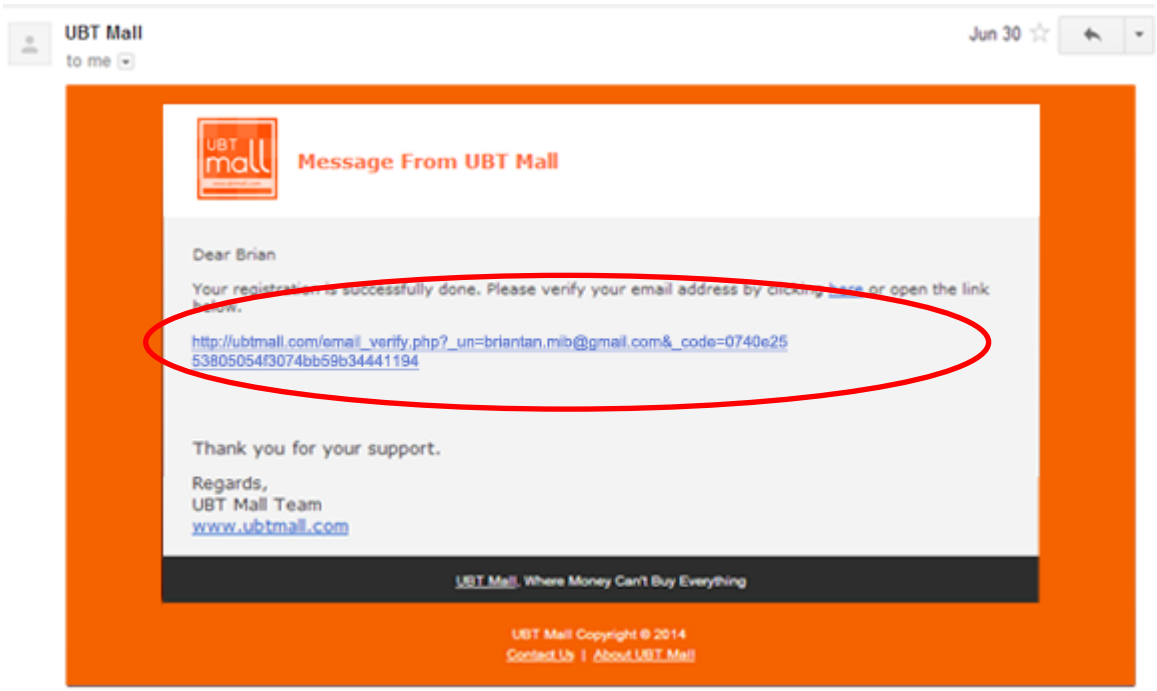



**Step 3**

1. Double check your personal details, click Back button to go back to the previous page to make amendment;
2. Key in the Verification Image number;
3. Click the CONFIRM button to confirm;
4. The system will automatically send you a verification email .




**Step 4**

1. Go to your email system, click on the Verification email that sent by UBT Mall;
2. Click on the link provided, then your email address is now verified.

Note:
Incase you have not received any email from UBT Mall, please check your Spam/ Junk mail box, and double check whether you have key in the correct email address.

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**Step 5**

1. After your click on the verification link, it will redirect back to UBT Mall website, stating that you have successfully verify your email address.